

MEETING MINUTES**MASON COUNTY ROAD COMMISSION
June 13, 2024**

Strategic Planning Workshop commenced at 9:00 am.

Reviewed strategic plan for amendments.

Workshop concluded at 9:55 am.

1) Call to Order

Chairman Ingison called the June 13, 2024 meeting of the Mason County Road Commission held at the Mason County Road Commission at 510 E. State St., Scottville, MI to order at 10:01 am.

Members Present: Chairman Ingison, Vice-Chair Conklin, Manager/Director Wessels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Loeser, Fleet & Facilities Manager Keating.

Absent: Member Del Zoppo.

Visitors: Dick Alway – Amber Twp.

a) Pledge of Allegiance**2) Approval of Agenda**

Motion made by Ingison to approve the agenda as presented. Supported by Conklin. Ayes all. Motion carried.

a) Conflicts of Interest - None**3) Approval of Meeting Minutes**

The regular meeting minutes and the closed session minutes of the May 23, 2024 meeting were reviewed. Motion made by Conklin to approve the regular meeting minutes and closed session minutes as presented. Supported by Ingison. Ayes all. Motion carried.

4) Approval of Accounts Payable & Payroll

Motion made by Conklin to approve Accounts Payable vouchers for June 18, 2024 in the amount of \$681,036.89 and Pre-Approve Payroll Voucher #13 for June 20, 2024. Seconded by Ingison. Ayes all. Motion carried.

5) Review of Financial Reports

The Board reviewed Financial Reports provided by Braginton.

6) Reports from Other Agencies

D Always/ Amber Twp – Nice job on wedging at Brye and Johnson.

7) Fleet & Facilities Report

Diamond flail mower – We were able to demo this flail mower before purchasing and found that it did not work for our application. When used in conjunction with the side boom mower the operator could not line up the overlap of cuts between the two mowers, so it left an uncut swath in between mower heads. I have arranged to return this mower to John Deere.

New plow trucks & components – I have been working with D&K Truck and Truck & Trailer on finalizing the specs for the new trucks and all the components to complete builds of plow trucks. I am very near completion of specifications and should have the total cost for the truck builds for the next board meeting.

Truck #602 – Update, we have completed installation of one of the two bargain purchased dump boxes on this truck. This is now a permanent dump truck, and we will use a slip in sander for winter operations. It is ready for service.

Truck #608 – This 2017 Western Star had an ultra-shift transmission. These turned out to not be a user-friendly transmission. All the operators disliked these transmissions. When this unit broke down late winter the decision was to replace it with an Eaton 13 speed manual. However, some of the needed clutch linkage was on national back order from supplier and at the time expected delivery was March 15th but, we recently received these parts and have installed them, and the truck is on its way to the Western Star shop so they can reprogram the ECM, for correct operation. Hope to have it back in operation in the next week or two.

Diamond boom mower – This was scheduled to be here June 1st. I recently talked with John Deere representative, and he informed me that the Diamond factories powder coat booth was unexpectedly down for 2 weeks is why we don't have it yet. But he stated it is still marked as shipping this month. He will call me a couple days before shipping so I can arrange to haul our tractor down for installation.

8) Superintendent Report

Safety

Toolbox Safety Talks

We discussed traffic control.

Discussion on exposure to Ticks and Mosquitos was covered.

We have had zero safety incidents in the past 2 weeks.

Township Projects & Maintenance

Prepping for brine for townships.

Applying brine for townships between rain & weather events (4" plus rain in past 2 weeks)

Drainage improvements on going as time allows.

Cold patch areas as needed.

Mowing countywide ongoing. Heavy growth is slowing our progress.

Hamlin Twp.-Fisher Road, "Paved," Restoration needed.

Victory Twp.-Fisher Road, "Paved," Restoration needed.

Amber Twp.-Gordon Road, North of US-10 to Hansen Road (Place gravel/Pulverize/Prep for paving)

Sheridan Twp.-Morse Road, Between Dewey Road & Millerton Road repair bridge over Lincoln River (Place gravel/Pulverize & Prep for paving)

Hamlin Twp.-Larch Avenue, Drainage (Layout/Miss Dig/Order materials)

Primary Road Work

Cold patch potholes

Document areas that need wedging & estimate costs for budget.

Mowing in progress

Edge shoulders & intersections as needed.

Trunkline Maintenance

Mowing all trunklines & clear visions

Signage updates

Drainage work and cleanout

Restoration of disturbed areas

Pit Work

Deren Pit - Adams processing 22A MOD gravel. Approximately 4000 tons were made & tested in progress. Superintendent requested engineering to complete cross-sections within the next week.

Mac Pit - No activity to date.

9) County Highway Engineer Report

Survey Department – Charley is working a couple of hours daily on permits. Charley is working on miscellaneous staking for Township projects, survey work and AutoCAD drawings for upcoming misc. projects.

2024 Township Estimates – We are working on a few Townships Estimates for future budget purposes.

2026 S. Jebavy Drive & Mitchell Road – The concrete repair at the truck dock has been completed at Family Fare. Pere Marquette Township is in the process of hiring an Engineer to design and water main and sewer main in conjunction with our project. The preliminary Engineer's Estimate is \$1,720,000 (MDOT Small Urban \$385,000, MDOT Cat. F \$375,000, MCRC \$460,000, PM Township \$500,000). At this point in time, E. Mitchell Road is 100% funded by the MCRC. We have received verification from David Fairchild that MDOT and the FHWA have approved this All-Season Route. E. Mitchell Road must be constructed by 2026 per our agreement with Market Development.

Mac Road Pit – Schultz Excavating & All Aggregates plan on excavating & processing gravel later this summer.

USFS Future Gravel Pits – We continue to work with the USFS for developing future expansion of gravel pits. We have submitted a request to the USFS to do additional soil borings on USFS property east & south of our Mac Road pit. We anticipate that the gravel exploratory borings would be completed between August 5th to September 15th, 2024.

2024 HMA Surfacing Project/Township Projects – Rieth-Riley has completed all the HMA wedging and HMA overlays, about 4,800 tons completed (50% of the projects). Rieth-Riley has paved Amber Road, Fisher Roads. MCRC crews are working on Gordon Road & Morse Road. The MCRC/Rieth-Riley will be working together on the remaining Township projects. HMA paving projects will be completed no later than October 15, 2024.

2024 Pavement Marking – Michigan Pavement Marking plan on starting pavement markings in the North half of Mason County on our local and primary roads this week. The MCRC Budget is \$90,000. The Pavement Marking will be completed prior to June 30th, except for our Chip Seal and HMA paving projects that will be painted before October 30th.

2024 Chip Seal Program – Highway Maintenance & Construction estimated cost is \$830,125.66 (\$710,000 for 16 miles MCRC Primary Roads & \$120,000 for 3.4 miles Township Local Roads). The project can start June 17th and must be complete by September 1, 2024. MCRC sold our 2024 MDOT STP Funds (\$623,800) to

Oakland County at 80%, \$499,040. The MCRC has received the funding from Oakland County.

Taylor Road Closure – We have received correspondence with the property owners & Meade Township and will be updating the USFS with the information.

NC-2024 Iris Road – PM Highway to S. Lakeshore – The ROW on the west end of Iris Road has been staked for brush removal by the MCRC. DTE are installing a gas main on Iris Road. The awarded contract price is \$906,247.50. The MCRC will be responsible for the remaining estimated cost of \$332,053.50. The project will take about 6 to 8 weeks and is anticipated to start after Labor Day. Contract completion date is consecutive weeks, by November 1, 2024.

NC-2024 S. Bayou Box Culvert – Hamlin Township – The project was awarded to Hardman Construction for \$819,384. This project is funded by the MCRC & Hamlin Township (50%/50%). Shop drawings for the box culvert have been reviewed & approved. Hardman Construction anticipates constructing the project after Labor Day and will have the road open to traffic by November 8, 2024. Contract completion date is 12 consecutive weeks.

10) **Managing Director Report**

Met with MDOT to Discuss US31 Detour Route

Attended Roads+ MBUF Event in Lansing

Met with Curt Vanderwall- In person introduction and Discussion

Met With Snowpaths to Discuss Future Requests and Needs

Met With USDA along with other Road commission Staff

Field Review of Brine operation throughout County

Field Review of TWP projects

Assist w/Onboarding and training of summer help

Multiple Meetings with EM/MCSD/Hamlin TWP/Stix over Future event concerns

Attended Local Planning Team Meeting

Attended Local Emergency planning team Meeting

APWA Roadeo committee Metting

Met with Samsara to Discuss Pilot and Pricing

Lighting upgrade of Current Salt shed TWA written, and Lights ordered awaiting install

11) Unfinished Business

a) Facility Planning

Electrical Bid Come in for New Salt shed - Sub Contract possibility Working with JBS on Well Logs

12) New Business

a) Approve Township Projects

Motion made by Ingison to approve Township Projects as presented and authorize the Manager and Finance Director to sign the contracts on behalf of the board. Seconded by Conklin. Ayes all. Motion Carried.

b) Approve Act 51 Report

Motion made by Conklin to approve the Act 51 Report as presented. Seconded by Ingison. Ayes all. Motion Carried.

c) Approve Engineering Reimbursement Request

Motion made by Ingison to approve the Application for Engineering Reimbursement to be submitted to the State of Michigan. Seconded by Conklin. Ayes all. Motion Carried.

13) Public Comment

None.

14) Correspondence

None.

15) Commissioners Privilege

None.

16) **Next Meeting: Thursday June 27, 2024 @ 10:00 am**

17) **Adjournment**

There being no further business the meeting was adjourned at 11:29 a.m.


Heather Braginton – Secretary


Mike Ingison – Chairman

APPENDIX A

Township Projects Approved on June 13, 2024

JOB #	TWP	ROAD NAME	LOCATION	LENGTH	DESCRIPTION	PROJECT COST
**Contract Modification						
121	SHERIDAN	MORSE RD	Dewey Road North 3,700'	0.70	Bridge repair, Trench 2', add 2" of 22A mod gravel 22' wide, pulv&grade, HMA paving (240#/syd) 22' wide & restoration	\$ 192,832.00
057	PERE MARQUETTE	LENDALE RD	Approaches at the end of Lendale Rd		Place 2 inches (220#/syd) of HMA in driveway approaches at 1551 N Lendale Rd and 1540 N Lendale Rd.	\$ 4,988.23