

MEETING MINUTES**MASON COUNTY ROAD COMMISSION
MAY 9, 2024****A. Call to Order**

Chairman Ingison called the May 9, 2024 meeting of the Mason County Road Commission held at the Mason County Road Commission at 510 E. State St., Scottville, MI to order at 10:00 am.

Members Present: Chairman Ingison, Vice-Chair Conklin, Member Del Zoppo, Finance Director Braginton, Superintendent Loeser, Shop Supervisor Keating, Engineer Tech Bader.

Members Absent: Manager/Director Wessels, County Highway Engineer Nelson.

Visitors: D Always – Amber Twp, Michael Courtright – Branch Twp Resident.

1. Pledge of Allegiance**B. Approval of Agenda**

Motion made by Del Zoppo to approve the agenda as presented. Seconded by Conklin. Ayes all. Motion carried.

1. Conflicts of Interest**C. Approval of April 25th Meeting Minutes and closed session minutes**

The minutes of the April 25, 2024 regular meeting were reviewed. Motion made by Conklin to approve the minutes as presented. Supported by Del Zoppo. Ayes all. Motion carried.

Motion made by Del Zoppo to approve closed session minutes. Seconded by Conklin. Ayes all. Motion carried.

D. Approval of Accounts Payable & Payroll

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made Ingison to approve Accounts Payable vouchers for May 14, 2024 in the amount of \$192,441.60 and Approve Payroll #10 for May 9, 2024. Seconded by Del Zoppo. Ayes all. Motion carried.

E. Review of Financial Reports

The Board reviewed the Cash Balance Report, Accounts Receivable Summary, Debt Summary, and MTF Report.

F. Reports from Other Agencies

D Alway/Amber Twp - Amber Rd looks nice.

G. Fleet & Facilities Report

Tractor rear mount mower demo – I have received confirmation that the Diamond 3-point hitch flail mower that I secured a 30-day demo with the dealer will be delivered next week. I would like to mount this mower for a week or so on both tractors #221 and #224 and have feedback from two different operators.

Truck #602 – This is a 2010 International that we are converting to a permanent dump truck. We are installing one of the two new dump boxes that we picked up as a bargain. I expect this project to be completed in the next 5 to 7 workdays.

Salt shed lighting – I met with electrician to discuss new energy efficient lighting to be installed in our salt shed. We discussed 3 rows of LED lights the full length of shed and mounted above the rafters to stay out of reach of loader bucket. Plus, install a sensor near the entrance so they will turn on as soon as the bucket enters the building and shuts off after leaving. He will have a quote for me by 5/13.

Fuel Issue – Last week when fuel was delivered J & H Oil called and notified us, they could not fit all the diesel we ordered into the tanks. Rob and I discussed this, and we went out and stuck the 2 diesel tanks to try and find out what happened. We ended up calling Mercer technician and found out that when Mercer installed a new float in the tanks, they forgot to calibrate it and it caused an error on the readout that said we had 663 gallons more than what we really did. All good now.

Hot Asphalt patcher #107 – This is a 2012 unit that has sprung leaks of the heat transfer oil. As far as we can see, the oil jacket has rusted through in a couple of places. Unit is built in such a way that it must be all cut apart to gain access to the oil jacket. I talked with the manufacturer (Spalding) and they told me that if it is rusted through there is no fix and it is better off to look at a new unit. If it is

just a cracked oil jacket, they may be able to patch it up. I have this being brought to Spalding for assessment. However, this being 12 years old, it has reached its expected end of service life.

H. Superintendent Report

Safety-Toolbox Safety Talks - We discussed severe weather. Guest Speaker from MCRSIP, Mike Phillips/Lunch. Topics: Miss Dig, Work Zone, Traffic Regulator. There were no safety issues in the past 2 weeks. We have had zero incidents in the past 2 weeks.

Township Projects - Maintenance Ongoing. 80% Victory Drive/Amber Road Ditching (Victory Township). 90% Stephens Road Ditching (Custer Township). 60% Fisher Road Ditching/Culvert Replacement/Prep for Paving (Hamlin Township). 60% Fisher Road Ditching/Culvert Replacement/Prep for Paving (Victory Township). Township Estimates Done. Township Brine Schedule Complete. Township Project Schedule Complete. Cold Patching is continuing. Blade Roads, when possible, between rain events.

Primary Road Work - Wedging selected areas before chipseal. Cold Patching is continuing to be done. Edging along shoulders is being done.

Trunkline Maintenance - **Ditching Projects:** 100% US-31 Restoration needed. 100% BR-31 Restoration needed. 80 % US-10 Need mini excavator to finish. **Shoulder Work** - In Progress (Weather Dependent)

Pit Work - Soil Borings Complete. Screen Stone Taylor Pit. Adams starting to process gravel at the Deren Pit. Schultz excavating and piling material out of pond to use for gravel processing.

Forest Service - Working on maintenance contracts for 2024. Working on permits for future gravel mining in progress

I. County Highway Engineer Report

2024 Township Projects - Rieth Riley completed three projects in Pere Marquette Township (Rath St, Timber Lane and Brunson Rd). Amber Rd between US-10 and Johnson was also completed.

2024 Primary Projects – Rieth Riley completed various wedging on Stiles Rd north of Fountain Rd

2026 S Jebavy Dr & Mitchell Rd - The FHWA has approved this as an All-Season Route.

Survey & Permits – Charley has been working on staking Fisher Rd and permits as needed.

J. Managing Director Report

Met With Kent County to Discuss and do field review for upcoming Mastic Work on Trunkline.

Met and did Field Review of Pit Borings at Mac Rd, Taylor Rd Pit locations.

Field Review of Current Projects Varius Locations

Attended Highway Maintenance Conference Mt Pleasant

Met with Riverton Supervisor to Review Maintenance work Contract.

Met with MDOT to Discuss Salt Shed Lighting Repairs.

Paul Bunyon Managers Meeting in Cadillac

Met with MCS(Michigan Chloride Sales) to Discuss Upcoming Brine Season

Met with County to discuss Future Development Project.

Met With Tele-Rad to discuss Radio migration with Facility change.

K. Unfinished Business

1. Facility Planning

Working with Joe White to input new design into Site plan Packet for US

L. New Business

1. Approve Township Contracts

Motion by Del Zoppo to enter into the contracts listed in Appendix A with the specified Townships and to authorize the Manager/Director and the Finance Director to sign on behalf of the board. Seconded by Conklin. Ayes all. Motion carried.

M. Public Comment

Michael Courtright / Branch Twp resident - requested that he be allowed to dump brush and yard waste in our gravel pit. Request was denied.

N. Correspondence

Letter was received from a resident on Modjeski Rd regarding a concern about right of way encroachment.

O. Commissioners Privilege

P. Next Meeting: Thursday May 23, 2024 @ 10:00 am (9:00 am Facility Planning Workshop)

Q. Adjournment

There being no further business the meeting was adjourned at 11:08 a.m.


Heather Braginton - Secretary


Michael Ingison - Chairman

APPENDIX A

Township Projects Approved on May 9, 2024

JOB #	TWP	ROAD NAME	LOCATION	LENGTH	DESCRIPTION	PROJECT COST
022	RIVERTON	VARIOUS			Various Maintenance Projects	\$ 153,846.39

