

MEETING MINUTES**MASON COUNTY ROAD COMMISSION
MARCH 28, 2024****A. Call to Order**

Chairman Ingison called the March 28, 2024 meeting of the Mason County Road Commission held at the Mason County Road Commission at 510 E. State St., Scottville, MI to order at 10:00 am.

Members Present: Chairman Ingison, Vice-Chair Conklin, Member Del Zoppo, Manager/Director Wessels, Finance Director Braginton, County Highway Engineer Nelson, Superintendent Loeser, Shop Supervisor Keating.

Members Absent: None.

Visitors: Joanne Arnold - Resident, Dick Alway - Amber Twp.

1. Pledge of Allegiance**B. Approval of Agenda**

Motion made by Conklin to approve the agenda as presented. Seconded by Del Zoppo. Ayes all. Motion carried.

Motion made by Conklin to amend agenda to add item h. approve seeping bids and item i. approval to order underbody. Seconded by Del Zoppo. Ayes all. Motion carried.

1. Conflicts of Interest

None.

C. Approval of March 7, 2024 Meeting Minutes

The minutes of the March 7, 2024 regular meeting were reviewed. Motion made by Del Zoppo to approve the minutes as presented. Supported by Conklin. Ayes all. Motion carried.

D. Approval of Accounts Payable & Payroll

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Ingison to approve Accounts Payable vouchers for April 2, 2024 in the amount of \$656,428.24 and Approve Payroll #7 for March 28, 2024. Seconded by Del Zoppo. Ayes all. Motion carried.

E. Review of Financial Reports

The Board reviewed the Cash Balance Report, Accounts Receivable Summary, Debt Summary, and YTD Budget Report.

F. Reports from Other Agencies

None.

G. Fleet & Facilities Report

Caterpillar ET & SIS – Our mechanics now have the capability of these caterpillar trouble shooting programs. This is installed on the shop laptop and gives them the ability to access all our caterpillar equipment computers.

Energreen Alpha – For those of you that attended last week's Road Show in Lansing, this was that very impressive mowing and tree limbing/brushing machine at the New Holland dealer booth. Our government sales Rep (Justin) is doing a demonstration of this unit in Lake County in the next week or two. I asked him if he could then bring it to our facility so our operators could try it out. Justin just called to let me know he will bring it here and said he will update me as soon as he has a fixed date.

Portable truck lifts – I have set up a demonstration with Gary from (Equipment Dist.) for April 9th at 10:30am. He is bringing with him a set of portable truck lifts and will instruct our shop crew on their use. This will be a great opportunity to try before we buy for the new facility shop. Gary has offered to leave them here at our shop for a week or two. These are the same lifts I looked at in two other road commission facilities and was able to talk with the mechanics using them and heard only good reviews from them.

Rising equipment cost – With the continuing fast pace of equipment cost, I wanted to point out some examples of our heavy hitters. Steel, rubber, and oil products topping the list.

Underbody scrapers – As of today a new complete Michigan underbody scraper cost is \$17,647.00. In 2021 this same unit was \$10,500.00. This is the

heaviest and most robust scraper made. The other choice is Monroe, and the price is \$1,599.00. for the extra \$1,648 dollars Michigan is the way to go.

Loader, Grader tires – Example of one of our common size grader tires 20.5/R25, this was \$1,100 3 years ago now it's \$1,700. The larger Loader tires 23.5/R25 were about \$1,300 now \$2,300. I continue to contact multiple tire dealers for the best prices.

Scraper blade sets – Current cost \$1,130 set. 2021 cost \$975 set. We do buys these by the bulk crate for quantify savings.

H. Superintendent Report

Safety-Toolbox Safety Talks - We went over attitude for safety. We discussed underground utility identification & approach before excavation takes place. There were no safety incidents in the past 2 weeks.

Township General Maintenance - Winter operations continued to be done. Bladed roads that needed attention. Shoulder edging along paved roads. Patching roads & filling potholes as they appeared. Tree work on going in areas to prep for future drainage work and earthwork. Ditching & drainage work in areas of high maintenance costs to prevent future maintenance issues.

Primary Road Work - Road inspections to determine 2024 wedging & pavement are being done to prepare for budget. Brush & tree removal in critical areas is taking place. We are doing cold patch county wide from winter damage. Shoulder repairs and approach county wide are being done where necessary.

Pits - Processing aggregate Taylor Pit for future use for projects riprap/6A stone. Hauling stumps to Beyer Pit from Stark Road's widening project.

MDOT - Call in miss digs for future projects: US31, US10 East & West, US10 Custer. Shoulder work scheduled for US 31 North from Sugar Grove Road North (weather pending)

Forest Service - Scheduling future joint venture projects with forest service for fall start 2024 completion 2025 in Grant Township including improvements on: Modjeski Road, Morton Road, Munro Road, Old Free Soil Road, Fr 8955, Fr 786, 2 Unknown Unnamed Roads. Also, Fire break work in specified areas to prevent spread of potential forest fires.

I. County Highway Engineer Report

Survey Department – Charley is working a couple of hours daily on permits. Charley is working on miscellaneous survey work and AutoCAD drawings for upcoming projects, Easement for PM Township Project, Review of Certification Maps, Ottawa, Etc.

2024 Township Estimates – Josh Bader & I have been working on reviewing the Certification Maps and updating the HMA & Chip Seal Township List. We have all 15 Townships estimates completed for 2024 work.

2024 Iris Road – PM Highway to S. Lakeshore – We received 4 bids for the Iris Road Project on March 12th at 2:00P.M. The low bidder was J&N Construction at \$1,032,955. The 2024 Engineer Estimate was \$1,032,819. MCRC sold our 2022 RTF funds, \$717,742.00 to Oakland County at 80% for a total of \$574,194.00. The Engineer's Estimate and budget in 2022 was \$850,000. Iris Road anticipated work is the following: widening the roadway, trenching, adding aggregate base, HMA crush & shape, replace culverts, new guardrail, HMA paving and related misc. work. The MCRC will be responsible for the remaining cost. I recommend awarding the project to J&N Construction. Discuss the cost-saving options during the agenda portion of the Board meeting.

2024 S. Bayou Box Culvert – Hamlin Township – This project was bid on March 26th @ 2:00P.M. Discuss the bids received during the agenda portion. A Contract will need to be prepared with the MCRC and Hamlin Township for this project.

2024 HMA Project – This project was bid on March 26th @ 2:00P.M. Discuss the bids received during the agenda portion of the Board Meeting.

2024 Primary Roads – Chip Seal Program – Awarded the project to Highway Maintenance & Construction at

\$830,125.66. The engineer's estimate was \$824,691.65. The project can start June 17th and must be complete by September 1, 2024. Discuss the option of eliminating the crack seal and chip sealing about 2 more miles of Primary Roads at a future meeting.

2027 MDOT Bridge Applications – I have reviewed the Bridge Applications and Ryan Worden has submitted our Bridge applications for FY2027. Applications are due April 1, 2024.

2026 S. Jebavy Drive & Mitchell Road – The Consumers power pole has been installed. I have informed Buist Electric, so they can schedule the electrical

work this spring/summer. I have been corresponding with David Fairchild regarding the status of FHWA approval of this All-Season Route.

Roadsoft Training Videos – Josh continues learning how to improve our analysis for future road treatments & costs. We have updated our estimated costs based on the 2023 Paser Ratings for our Primary Roads. We have the Roadsoft "Strategy Comprehensive Report" for review at a future meeting.

Taylor Road Closure – I have been corresponding with property owners and will be updating the USFS with the information. Meade Township will discuss this at their next Township meeting.

Category F Grants – Grant Applications are due May 1, 2024. The Grant is for a maximum of \$375,000. I will be applying for S. Jebavy Drive.

Paser Training – I am now certified for Paser Rating on our HMA Roadways. Josh Bader is currently certified for Paser Rating HMA Roadways.

AutoCAD Training – Josh, Charley & I will have AutoCAD Training the week of March 25th this is a 5 day training course.

2026 Jebavy Drive Bridge – I have sent out an RFP to Scott Civil Engineering & Brechting Engineering for the design and possible Construction Inspection of this project.

2023 Culvert Data – Jeff Loeser & Josh Bader have completed collecting the 2023 culvert data for the culverts that were installed in 2023 and a few that were installed in 2021 & 2022. I will provide this data at a future meeting.

J. Managing Director Report

Wrote Sweeping Contract put out for bids.

Met with Eden Township.

Letter of Support for Steve Begnoche regarding Bike trail project along Chavez rd.

Letter of Support for Kelly Smith Regarding Bike trail project from new park to Buttersville park

Attended Mason County Board Meeting

Attended Emergency Management Meeting

CRA Conference

Met with Current GPS Vendor and Other possible Vendors.

Met with Township Meeting with Supervisors

APWA Rodeo Committee Meeting

Attended Paul Bunyon Mangers meeting.

K. Unfinished Business

1. Facility Planning

Worked with Heather to Put together and Submit Congressional Discretionary Grant Application.

Worked with JBS on Drawing Changes

Worked with Clear span on Salt Shed Design

L. New Business

1. Approve Township Contracts

Motion by Conklin to enter into the contracts listed in Appendix A with the specified Townships and to authorize the Manager/Director and the Finance Director to sign on behalf of the board. Seconded by Del Zoppo. Ayes all. Motion carried.

2. Adopt Social Media Policy #202

Motion made by Del Zoppo to adopt social media policy #202 as presented. Seconded by Conklin. Ayes all. Motion carried.

3. Approval of 2023 Certification Maps - *Chairman Signature*

Motion made by Del Zoppo to approve certification maps as presented. Seconded by Conklin. Ayes all. Motion carried. Signed by Chairman Ingison.

4. Discussion and Award of the 2024 Iris Rd Project

Motion made by Conklin to award 2024 Iris Rd project to low bidder - J & N Construction. Seconded by Del Zoppo. Ayes all. Motion carried.

5. Discussion and Award of the 2024 HMA Surfacing Project

Motion made by Del Zoppo to award 2024 HMA surfacing project to low bidder - Rieth & Riley Construction. Seconded by Conklin. Ayes all. Motion carried.

6. Discussion on the 2024 S. Bayou Box Culvert Project

Due to the bid coming in substantially higher than the initial estimate for the culvert, a comparison estimate will be done for a wood bridge replacement before a decision is made. Table decision on box culvert bid until next meeting.

7. Discussion and Award 2024 Gravel Bids

Motion made by Ingison to award 2024 gravel bids to all bidders. Seconded by Conklin. Ayes all. Motion carried.

8. Award Sweeping Bids

Motion made by Del Zoppo to award 2024 Trunkline sweeping bid to Sanisweep and the 2024 County sweeping bid to Tri-us Sweeping. Seconded by Conklin. Ayes all. Motion carried.

9. Approval to order underbody

Request from Keating to order an additional underbody to keep on hand as a spare. Cost of approximately \$15,000. Motion made by Del Zoppo to approve purchase. Seconded by Conklin. Ayes all. Motion carried.

M. Public Comment

Joanne Arnold - inquired about road process of paving versus chip seal.

N. Correspondence

None.

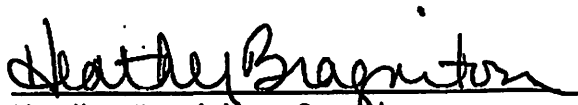
O. Commissioners Privilege

Conklin - received an inquiry from M Hasenbank about the intersection of Sugargrove and Custer Rds. Wessels has also been in communication with him. Working on investigation into the problem. Currently waiting on records from sheriff's department of crash history from the intersection.

P. Next Meeting: Thursday April 11, 2024 @ 10:00 am

Q. Adjournment

There being no further business the meeting was adjourned at 12:26 p.m.


Heather Braginton - Secretary


Michael Ingison - Chairman

APPENDIX A

Township Projects Approved on March 28, 2024

JOB #	TWP	ROAD NAME	LOCATION	LENGTH	DESCRIPTION	PROJECT COST
030	EDEN	DUST CONTROL	Township Wide	28.80	1 Double and 1 Single Application. 215,970 gallons	\$ 45,353.70
060	AMBER	DUST CONTROL	Township Wide	7.72	One Single Application. 19,292.5 gallons 40% Calcium Chloride	\$ 10,842.39
080	BRANCH	DUST CONTROL	Township Wide	15.38	Two Double Applications. 153,840 gallons	\$ 32,306.40
090	HAMLIN	DUST CONTROL	Township Wide	11.89	1 Single and 1 Double Application 89,167.5 gallons	\$ 18,725.18
091	HAMLIN	DUST CONTROL	Numberg Rd	7.83	1 Single Application 19,575 gallons	\$ 4,110.75
050	PERE MARQUETTE	DUST CONTROL	Township Wide	0.57	One Double Application. 2,850 gallons	\$ 1,601.70
051	PERE MARQUETTE	IVANHOE/ARROW/LEND,	Ivanhoe St. to Ivanhoe St. 1120'	0.21	HMA overlay (185 lb/syd) 18-20' wide. 230 Ton HMA	\$ 31,801.00

JOB #	TWP	ROAD NAME	LOCATION	LENGTH	DESCRIPTION	PROJECT COST
052	PERE MARQUETTE	RATH ST	Bryant Rd to end 2400'	0.45	HMA overlay (220 lb/syd) 21' wide. 625 Ton HMA	\$ 70,144.03
053	PERE MARQUETTE	TIMBER LANE	Rath St north including cul-de-sac 1103'	0.21	HMA overlay (185 lb/syd) 20'-21' wide. 290 Ton HMA	\$ 38,357.38
054	PERE MARQUETTE	ROHRMOSER RD	Lakeshore to end 630'	0.12	HMA overlay (185 lb/syd) 12' wide. 80 Ton HMA	\$ 17,099.25
055	PERE MARQUETTE	BRUNSON RD	Chauvez Road South 4,515'	0.86	Select HMA Wedging 100 Ton & Chip & Fog seal 10,535 syds	\$ 50,812.28
056	PERE MARQUETTE	S. LAKESHORE DR	1809 S. Lakeshore Drive		2 HMA Spillways, Rip-Rap Spillway and Detention Basin. 30 Ton HMA	\$ 21,332.68
120	SHERIDAN	DUST CONTROL	Township Wide	33.20	One Single Application. 83,000 gallons 40% Calcium Chloride	\$ 46,646.00
150	MEADE	DUST CONTROL	Township Wide	8.89	Two Single - 2500 gallons per mile 44,450 gallons 40% Calcium Chloride	\$ 24,980.90
151	MEADE	DUST CONTROL	Bennett Rd	0.35	Two Single - 2500 gallons per mile 1,750 gallons 40% Calcium Chloride	\$ 983.50