

MEETING MINUTES**SEPTEMBER 12, 2023****A. Call to Order**

Chairman Ingison called the September 12, 2023 meeting of the Mason County Road Commission held at the Mason County Road Commission at 510 E. State St., Scottville, MI to order at 10:01 am.

Members Present: Chairman Ingison, Vice-Chair Conklin, Member Del Zoppo, Manager/Director Samuels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Loeser, Shop Supervisor Keating

Members Absent: None

Visitors: None

1. Pledge of Allegiance**B. Approval of Agenda**

Motion made by Del Zoppo to approve the agenda as presented. Seconded by Conklin. Roll Call Vote: Ingison - Aye, Conklin - Aye, Del Zoppo - Aye. Motion carried.

1. Conflicts of Interest

None.

C. Approval of Meeting Minutes

The minutes of the August 24, 2023 regular meeting were reviewed. Motion made by Del Zoppo to approve the minutes as presented. Supported by Conklin. Roll Call Vote: Ingison - Aye, Conklin - Aye, Del Zoppo - Aye. Motion carried.

D. Approval of Accounts Payable & Payroll

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Conklin to approve Accounts Payable vouchers for September 19, 2023 in the amount of \$474,300.35 and Approve Payroll #19 for

September 14, 2023. Seconded by Del Zoppo. Roll Call Vote: Ingison - Aye, Conklin - Aye, Del Zoppo - Aye. Motion carried.

E. Review of Financial Reports

The Board reviewed the MTF Report, Cash Balance Report, Accounts Receivable Summary, Debt Summary, and MTF Report.

F. Reports from Other Agencies

None.

G. Fleet & Facilities Report

#095 Komatsu Loader

Completed install of used front axle.

#637 2007 Freightliner

This truck is scheduled for refurbishing at Accurate Truck in Grand Rapids starting in January. Once this is completed, I plan to install the stainless-steel box from auction purchased truck #600 on to the refurbished chassis.

#702 CAT Grader

This machine is scheduled for January to go to CAT in Grand Rapids for complete drivetrain and hydraulic system refurbishment.

#787 CAT Wheeled Excavator

Machine is still down for gearbox. CAT expects a new gearbox to arrive 9/10. This is under warranty. CAT has brought us a rental unit free of charge. We are responsible for trucking fee to get it here.

H. Superintendent Report

1. Safety - Pre-trip inspections daily and Toolbox Talks-Discussion on Signage Safety
2. Township Maintenance - Blading Roads, Brining, Ditching, Cold Patching, Mowing

3. Township Projects:

Hamlin Township-Victory Drive 100% Complete

Hamlin Township- Grave Avenue Leach Basin and outlet pipe-In progress

Grant Township-Lasalle Road 1.5 Miles Gravel Project 100% complete

Grant Township -Chipseal-Morton Road 100% Complete

Amber Township-Chipseal-Brye, Dennis, and Amber Roads 100% Complete

Meade Township-Chipseal-Budzynski Road 100% Complete

Sheridan Township-Chipseal-Tallman Lake Road 100% Complete

PM Township-Lakeshore Drive Undercut in progress.

Custer Township-Conrad/Wilson wedging scheduled for September 13 and 14.

Riverton Township-Chipseal-Morton Road 100% Complete.

4. Primary Road Work

Riverton Township-Chauvez Road washout repair due to hard rain 100% Complete. Also, Brush cutting and Mowing throughout the township.

5. Forest Service

Grant Township-Morton Road-Prep for gravel

Grant Township-Brush Cutting

Logan Township-Morse Road-Prep for Gravel/Culvert

6. MDOT

US-10 Culvert headwall repair 100% Complete

US-10 Mastik joint repair 100% Complete

On Going-Brush Removal US 10/US 31 Areas

7. Pit Work - Gravel Processing in the Deren Road Pit will be starting soon.

I. County Highway Engineer Report

Survey Department – Charley is working a couple of hours daily on permits. Charley is also construction staking for Fisher Road Bridge and other miscellaneous MCRC & Township Projects as needed.

2021 Rasmussen Road Project – Josh & I have been working on the MDOT needs list and final quantities for this project. Hallack Contracting was the prime contractor. Amber from Hallack Contracting has been very non-responsive in agreeing with final quantities and sending us the necessary MDOT documentation.

2023 Jebavy Drive – US-10 to Bryant Road – I am working on final paperwork and closing out this project. The MDOT TED Category F Grant was based on an estimated cost of \$650,000. The anticipated final cost of the project is about \$639,000.

2022 Hansen Road Project – The final payment of \$10,480 will be made after Hallack Contracting agrees with the final quantities. Josh & I have reviewed the discrepancies sent to us in mid-June by Amber from Hallack Contracting. I have sent Amber the revised quantities for approval.

2023 Hansen Road Project – Josh & I are working on the final quantities with the Contractor & MDOT documentation. The anticipated final amount of the project is about \$900,000. Maximum MDOT funding is

\$560,000 with the anticipated balance of \$340,000 +/- by the MCRC.

2023 Fisher Road Bridge – The project started on May 15th, 2023. The bridge approach concrete curb & gutter is scheduled to be poured on Friday September 8th. Hardman is working on placing riprap and will be placing sand subbase, aggregate base in preparation for HMA paving. The road approaches are scheduled to be paved about September 14th. Gravel shoulders, guardrail and restoration should be completed the following week. Anticipated completion date is September 23rd, 2023. Prein & Newhof is doing the MDOT required daily inspection on this project. Soils & Structures is performing the required materials & density testing.

2026 Jebavy Drive – US-10 South to PM Highway – Our attorney is working with Oxy Chemical on the language for final approval. I will also continue to work on the remaining paperwork that is required so S. Jebavy will qualify for MDOT Category F & Small Urban funding. It is anticipated to rebuild S. Jebavy and the access road to PM Highway in 2026.

2023 HMA Resurfacing Program – Rieth-Riley has completed the HMA wedging for the chip seal projects. There are only 2 remaining Township Projects that

have HMA paving with Reith-Riley. S. Lakeshore Drive is scheduled to start September 11th. Grace Avenue in Hamlin Township is ready for HMA paving and should be completed in the next two. There are approximately 8,400 tons of HMA for the resurfacing program this year. Approximately 7,990 tons have been completed to date.

Sugar Grove Road & Custer Road Intersection -

- PK Contracting should be installing the Rumble strips in the next two weeks on the west leg of Sugar Grove
- The Stop Signs on Sugar Grove have signs "cross traffic does not stop" and warning flags.
- The intersection did not meet the criteria for a 4-way stop. After discussion, it was decided by the Board to try these alternative measures and see if they help the situation.

2024 Iris Road - PM Highway to S. Lakeshore - MCRC sold our 2022 RTF funds, \$717,742.00 to Oakland County at 80% for a total of \$574,194.00. Iris Road will be a HMA crush & shape, new guardrail, HMA paving and related misc. work. The estimated cost of Construction is about \$850,000. The MCRC's portion would be about \$275,000. This work will be bid through the MCRC in February or March 2024.

2024 Primary Roads - Chip Seal Program - MCRC sold our 2023 RTF Funding, \$623,800 to Oakland County at 80% for a total of \$499,040. By doing this, the MCRC can bid the work through the MCRC and avoid the 6-to-8-month delays bidding through MDOT. The Contractor does not have to pay prevailing wages, the amount of paperwork and time is greatly reduced. It has been estimated by several agencies that the cost savings is about 20% by not bidding through MDOT. This funding must be used on our Primary roads within 2 years of the agreement, 2025.

J. Managing Director Report

MDOT is working on the contract for the new salt shed. This will take a couple of months. They will let us know when it has been completed and approved.

Attended the Prepare Fair on September 9. This is the third year for this activity to educate the community on Emergency Preparedness.

I tried to attend the Mason County Zoning Board meeting on September 5, 2023, but the meeting was cancelled due to a lack of agenda items. The next scheduled meeting will be on October 3rd. We are interested in adding Wireless Communication Towers to districts within the county.

With the completion of updating the Certification Maps we are now adding the right of way to the maps and the plat maps for easy access. The project is going very well.

Verizon has now updated all the equipment to change our ping rate from 30 seconds to 15 seconds. They are continuing to make changes to the hardware that will allow the equipment to update as it should. Slow process.

WSCC representative W Wells has suggested several types of ways we could move forward with the partnership between them, Pinnacle, and the MCRC. She suggested leasing the property, allowing them to purchase it outright, or to sell it on a land contract. I have contacted our Attorney for advisement, and he said a cash sale would be best for the property. This agreement would be for 20 acres to place a gravel pad and classroom accommodations. I have contacted Greenridge Realty for an appraisal.

I have begun the process with GFA Engineering to submit a grant for the reconstruction and addition of a bike path on S Lakeshore Drive from Iris Road to the County line for 7.964 miles. Paser ratings on this road are 1's and 2's. They anticipate sending us a draft next week to review.

Still no new information from the DNR regarding roadkill.

K. Unfinished Business

1. Facility Planning

As of 9/6/23 I was advised by USDA-RD that we might be getting closer to being able to move forward with the project soon.

2. Resolution to authorize the Chairman to sign the contract with MDOT for the chemical storage building

The following motion was passed at the Regular Meeting of the Mason County Road Commission on September 12, 2023:

Motion made by Conklin and supported by Del Zoppo to authorize Chairman Ingison to sign on behalf of the Mason County Road Commission to enter into a contract with the Michigan Department of Transportation for the construction go a new salt shed at 2055 E. Hwy US-10 in Custer, Michigan 49405.

Ayes – Conklin and Del Zoppo.

Nays - None.

Abstentions - Ingison. Motion carried.

L. New Business

1. Approve PA 152 Annual Certification of Employee Related Conditions

Motion made by Conklin to approve Public Act 152 certification of employment related conditions as presented. Supported by Del Zoppo. Ayes all. Motion carried.

M. Public Comment

N. Commissioners Privilege

O. Next Meeting: Thursday September 28, 2023 @ 10:00 am

P. Adjournment

Motion by Conklin to close meeting. Seconded by Del Zoppo. Ayes all. Motion carried. There being no further business the meeting was adjourned at 11:35 a.m.


Heather Braginton – Secretary


Michael Ingison – Chairman