

MEETING MINUTES**MASON COUNTY ROAD COMMISSION
JULY 13, 2023****A. Call to Order**

Chairman Ingison called the July 13, 2023 meeting of the Mason County Road Commission held at the Mason County Road Commission at 510 E. State St., Scottville, MI to order at 10:00 am.

Members Present: Chairman Ingison, Vice-Chair Conklin, Member Del Zoppo, Manager/Director Samuels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Loeser, Shop Supervisor Keating

Members Absent: None

Visitors: Jim Gallie – Amber Twp., Tim Gibson , ~~ROGER NASH~~ - EDEN TWP,

1. Pledge of Allegiance**B. Approval of Agenda**

Motion made by Conklin to approve the agenda as presented. Seconded by Ingison. Roll Call Vote: Ingison - Aye, Conklin - Aye, Del Zoppo - Aye. Motion carried.

1. Conflicts of Interest

None.

C. Approval of Meeting Minutes

The minutes of the June 22, 2023 regular meeting were reviewed. Correction noted that Ingison made the second on the vote to close the meeting. Motion made by Conklin to approve the minutes with correction. Supported by Del Zoppo. Roll Call Vote: Ingison - Aye, Conklin - Aye, Del Zoppo - Aye. Motion carried.

D. Approval of Accounts Payable & Payroll

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Conklin to approve Accounts Payable vouchers for July 18, 2023 in the amount of \$608,857.45 and Pre-Approve Payroll #15 for July 20, 2023. Seconded by Del Zoppo. Roll Call Vote: Ingison - Aye, Conklin - Aye, Del Zoppo - Aye. Motion carried.

E. Review of Financial Reports

The Board reviewed the MTF Report, Cash Balance Report, Accounts Receivable Summary and Debt Summary.

F. Fleet & Facilities Report

Jack from Accurate Truck Service presented information to the board about the process and benefits of refurbishing our blade trucks vs replacing with new trucks.

Truck #637 – I have asked Jack Hoag from Accurate Truck to join our meeting on 7/13 to better explain the benefits of refurbishing some of our truck's verses buying new. Plus, he will explain in detail what will be included and the process of everything that will be done so we have a better picture of what we are getting for our investment.

Grader #702 – Caterpillar reps are coming here today with final numbers and couple different options for refurbishment and certification of our 14M grader. If board approved this could be a project this winter 2024. I will have the details for you on Thursday.

Verizon Reveal – Still working through all the issues with their program. We have 6 more pieces of equipment on 7/25 they are coming in to update and one new install of GPS'S.

#227 New Holland Skid Steer – Due to weight of this new machine we must use a heavier trailer and truck to haul. We had #633 Volvo that for the most just sits here so we fabricated a hitch on rear to haul the tag trailer, this is working well.

Truck #609 – This is a 2017 Western Star single axle. This is one of the candidates to receive one of the two stainless steel boxes that I purchased at auction last year. We have started the swap, currently have removed rusted out carbon steel box and putting together list of supplies needed for change over.

G. Superintendent Report

Safety - Pre-trips & Toolbox Talks

Township Projects/Maintenance - Blade Roads, Brine for Townships as Per Schedule, Ditching & Drainage, Cold Patch, Crack Seal, Mowing In Progress, 22A Gravel-Fountain Road between Beaune & Meyers Road, 22A Gravel-Appleton between Sippy & Meisenheimer Road, Miss Dig-Brye Road North of Hawley, 22A Gravel-Anthony Road between Custer to Stickney Road, 22A Gravel-Stickney Road North of Anthony, Slag-Filburn Road/Darr Road between Johnson to Tuttle Road, Slag-Darr Road South of Hawley, 22A Gravel-Benson Road North of Griffin Road Completed, Rath Road North of Jagger Road, Rath Road between Decker to Sugar Grove Road, Sugar Grove Road between Lakeshore to Lincoln, Wever Road, Boat Launch, Griffin Road

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MDOT - Mowing-First Round Completed, Manhole Repair M-116

Forest Service/DNR - 22A Gravel-Woods Trail (Earthwork Completed), 22A Gravel-Morse Road (In Progress), Road Maintenance, Nurnberg Road (Bladed & Rebrined)

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Pit Work - Processing Gravel at Mac Pit is Done, July & August Processing Gravel at Deren Pit

H. County Highway Engineer Report

Survey Department - Charley is working a couple of hours daily on permits. Charley is working on the topo for Custer Road between US-10 to Freesoil. Charley is also construction staking for Fisher Road Bridge, Jebavy Drive and other miscellaneous MCRC & Township Projects as needed.

2023 Jebavy Drive - US-10 to Bryant Road - Jebavy Drive closed to through traffic between Bryant Road and Johnson Road. Traffic is being detoured to Bryant, Washington, Tinkham/Johnson. The existing HMA in Phase I was cold milled on Wednesday and hauled to the MCRC. Grading, watering & compacting is anticipated for Thursday/Friday. HMA base course is tentatively scheduled for Saturday or Monday. The Surface course of HMA is anticipated by Thursday or Friday next week. Phase I (Bryant to Johnson is anticipated to be

completed by July 21st. Phase II is anticipated to start on July 24th. The entire project should be completed by August 19th.

2022 Hansen Road Project – The final payment of \$10,480 will be made after Hallack Contracting agrees with the final quantities. Josh & I have reviewed the discrepancies sent to us yesterday by Amber from Hallack Contracting. I have sent Amber the revised quantities for approval.

2023 Hansen Road Project – MDOT completed their final walk thorough last week. There is one punch list item to complete before final acceptance. Maximum MDOT funding is \$560,000 with the anticipated balance of \$340,000 +/- by the MCRC.

2023 Fisher Road Bridge – The project started on May 15th, 2023. Anticipated completion date is September 15th, 2023. The old bridge has been removed. Hardman is working on the aggregate mud mat and pouring the concrete tremie this week. Prein & Newhof is doing the MDOT required daily inspection on this project.

2026 Jebavy Drive – US-10 South to PM Highway – I am still working with OXY chemical regarding our easement for the future roadway. I will also continue to work on the remaining paperwork that is required so S. Jebavy will qualify for MDOT Category F & Small Urban funding. It is anticipated to rebuild S. Jebavy and the access road to PM Highway in 2026.

Mac Road Pit – Schultz Excavating & All Aggregates has processed a total of 41,975 tons of 22A-Modified Aggregate & 6,800 tons of winter sand. There have been several tests taken of the 22A-Modified and the material meets specifications. The cost of the 22A-Modified is \$7.50 per ton (plus the cost of clay hauled in by the MCRC) The cost of winter sand is \$5.90 per ton.

2023 HMA Resurfacing Program – Rieth-Riley has completed the HMA wedging for the chip seal projects. HMA paving on Rath & Sugar Grove in Hamlin Township is completed. They will continue to pave other Township roads as the MCRC crews & Rieth-Riley's schedules allows. There are approximately 9,500 tons of HMA for the resurfacing program this year. Approximately 2,350 tons have been completed to date.

2023 Pavement Marking – Michigan Pavement Marking has completed the pavement marking on the primary & some local roads in the south half of Mason County. The work was completed by June 30th completion date. MPM will come back in late September or early October to paint the roads that were chip sealed or paved after June 30th. The bid and estimated cost is \$79,810.06 (75% primary roads & 25% local roads) paid by the MCRC.

I. Managing Director Report

Still waiting for a preliminary cost estimate for the Salt Shed for a Dome Shed and a Concrete and Wood Shed. I have shared that these are not requests for formal bids.

New mobile phone restrictions amended on June 7, 2023, prohibiting, with some exceptions, holding or using a cell phone or other mobile device while operating a motor vehicle. We will be looking into providing headsets for all drivers. Looking into what's available.

The open mechanics position was offered but turned down. Will continue to advertise.

The Western Michigan Fair is scheduled for August 8 to the 12th so we are registered and will be needing volunteers.

Heather and I will be attending the MCRC SIP Annual Membership Meeting on July 19 and 20.

We are in the final phase of updating the Certification Maps.

J. Unfinished Business

1. Facility Planning

No change on the application for funding through the underwriting approval process.

The letter was sent out to the Deputy State Historic Preservation Officer describing the Area of Potential Effect (APE) and asking for concurrence in our finding of No Effect to Historic Properties. Rural Development is elevating the review to the Advisory Council on Historic Preservation. Our project is one of a few that are having similar issues with getting a more positive response from SHPO and their agency is trying to work with them to come up with a compromise that will satisfy all parties involved.

2. Approve Policy Amendments for Security and Administration

Motion made by Del Zoppo to approve policy amendments for Security and Administration. Seconded by Conklin. Ayes all. Motion carried.

3. E. Kinney Road Abandonment Request Approval

Motion made by Conklin to approve abandonment request for E. Kinney Rd. Seconded by Del Zoppo. Ayes all. Motion carried.

K. New Business

1. Approve Contract for Village of Custer

Motion by Conklin to enter into the contracts listed in Appendix A with the Village of Custer and to authorize the Manager/Director and the Finance Director to sign on behalf of the board. Seconded by Del Zoppo. Roll Call Vote: Ingison - Nay, Conklin - Aye, Del Zoppo - Aye. Motion carried.

L. Public Comment

Galley/Amber - Asked about the chipseal schedule for August. Loeser told him he didn't have a firm schedule yet, but would let him know.

Gibson - Asked for timeframe for adding riprap/limestone around culvert. Also lodged a complaint about emails being shared with other members of the public and lack of response to his complaints.

M. Commissioners Privilege - Samuels requested closed session. ~~Reconvened the regular meeting at 11:30 a.m. Reconvened the regular meeting at 11:45 a.m.~~
~~No action was taken. The regular meeting was adjourned at 11:47 a.m.~~
 N. Next Meeting: Thursday July 27, 2023 @ 10:00 am

O. Adjournment

Motion by Conklin to close meeting. Seconded by Del Zoppo. Ayes all. Motion carried. There being no further business the meeting was adjourned at 11:47 a.m.


 Heather Braginton - Secretary


 Michael Ingison - Chairman

APPENDIX A

Projects Approved on July 13, 2023

	ROAD NAME	LOCATION	LENGTH	DESCRIPTION	PROJECT COST
VILLAGE OF CUSTER	SANDERS ST	EAST OF CUSTER RD	0.06	PLACE MILLINGS FOR 300' (70 TONS)	\$ 1,852.30