

MEETING MINUTES**MASON COUNTY ROAD COMMISSION****JUNE 7, 2023****A. Call to Order**

Chairman Ingison called the June 7, 2023 meeting of the Mason County Road Commission held at the Mason County Road Commission at 510 E. State St., Scottville, MI to order at 10:00 am.

Members Present: Chairman Ingison, Vice-Chair Conklin, Member Del Zoppo (*arrived at 10:17 am*), Manager/Director Samuels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Loeser, Shop Supervisor Keating.

Members Absent: None

Visitors: Jim Gallie – Amber Twp.

1. Pledge of Allegiance**B. Approval of Agenda**

Motion made by Conklin to approve the agenda as presented. Seconded by Ingison. Roll Call Vote: Ingison - Aye, Conklin – Aye. Motion carried.

1. Conflicts of Interest

None.

C. Approval of Meeting Minutes

The minutes of the May 25, 2023 regular meeting were reviewed. Motion made by Conklin to approve the minutes as presented. Supported by Del Zoppo. Roll Call Vote: Ingison - Aye, Conklin - Aye. Motion carried.

D. Approval of Accounts Payable & Payroll

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Conklin to approve Accounts Payable vouchers for June 13, 2023 in the amount of \$462,517.40 and Approve Payroll #12 for June 8, 2023. Seconded by Ingison. Roll Call Vote: Ingison - Aye, Conklin - Aye. Motion carried.

E. Review of Financial Reports

The Board reviewed the Cash Balance Report, Accounts Receivable Summary, Debt Summary and MTF Report.

F. Fleet & Facilities Report

Truck #639 – This is the military truck that has been at AB-SPRING since 5/2 for suspension repairs. Due to being a military truck parts are proving to be a challenge to acquire. Update on 6/6 most parts are in, and truck is in repair process could have back 6/12.

CAT Loader #93 – New used bucket is being fitted up in house this week with a Balderson coupler. This will replace the current worn out bucket on the loader.

Facility water heater – Last week I noticed our water heater sprung a leak. The bottom of unit was totally rusted out and needed to be replaced. A new unit has been installed.

Fleet tire cost – With the cost of tires for equipment continuing to rise, I am once again currently pricing tires with multiple vendors. Stay tuned.

G. Superintendent Report

Safety – Pre-trips and Toolbox Talks

Township Projects/Maintenance – Shoulder pulling/weather dependent/brine, Blade roads for brine, Brine all Township roads per schedule, ditching and drainage, cold patch, Darr & Filburn (Custer ready for Slag), Benson Rd (Sherman-Ditch/Culverts), Crack seal, Amber Rd – Prep for paving, Brye Rd – Prep for paving, Mow all townships – in progress.

MDOT – Cold patch and mowing for clear vision

Forest Service/DNR – Woods Trail – Earthwork in progress, Morse Road – Earthwork in progress, Road Maintenance, Nurnberg Road (Clay 7 Miles)

Pit Work – Process Gravel at Mac Pit, Haul clay from Taylor Pit to Mac Road Pit for gravel processing.

H. County Highway Engineer Report

Survey Department – Charley is working a couple of hours daily on permits. Charley is working on the topo for Custer Road between US-10 to Freesoil. Charley is also construction staking for Fisher Road Bridge, Jebavy Drive and other miscellaneous MCRC & Township Projects as needed.

2023 Jebavy Drive – US-10 to Bryant Road – Utilities were requested on March 2nd to be relocated by June 1, 2023. Frontier & Consumers Energy still have not relocated a conflict on Jebavy & Johnson for the right turn lane. A pre-construction meeting will be held Thursday June 8th at 10:00AM. Rieth-Riley is the Contractor with an anticipated cost of \$641,212 for the alternate bid items. (MDOT has paid the MCRC \$371,902.96) The MCRC is responsible for the balance. With the alternate bid items, the MCRC will keep approximately 5,000 tons of HMA millings at a cost of about \$15,000 to the MCRC. The anticipated start date is June 19th with Jebavy Drive being detoured starting July 5th. The project should be completed by August 15th.

2022 Hansen Road Project – The final payment of \$9,852.50 will be made after the grass is established and final acceptance. Hallack has repaired and reseeded various areas on the project. The two (2) gravel driveways were also widened out for the agricultural driveways.

2023 Hansen Road Project – Hallack Contracting started work on the project on April 17th. The project was completed on June 1, 2023. The contract completion date was June 9, 2023. There are a couple of punch list items to complete before final acceptance. Elmer's was the low bidder at \$842,903.20. Maximum MDOT funding is \$456,204 with the balance of \$386,699.20 +/- by the MCRC.

2023 Fisher Road Bridge – The project started on May 15th, 2023. Anticipated completion date is September 15th, 2023. The old bridge has been removed. Hardman is working on installing the sheeting this week. The welding process on the tub girders was finally resolved after several weeks of correspondence. Prein & Newhof is doing the MDOT required daily inspection on this project.

2026 Jebavy Drive – US-10 South to PM Highway – The HMA and concrete have been sawcut. Consumers energy will need to get an easement from Family Fare & OXY Chemical for setting another power pole on Family Fare property and crossing OXY Chemical property. I am still working with OXY chemical regarding our easement for the future roadway. I am working with OXY Chemical to negotiate the cost of the easement, recently estimated at \$155,000. I will continue to work with OXY Chemical team to try to find a more economical solution. I will also continue to work on the remaining paperwork that is required so S. Jebavy will qualify for MDOT Category F & Small Urban funding. It is anticipated to rebuild S. Jebavy and the access road to PM Highway in 2026.

Mac Road Pit – Schultz Excavating & All Aggregates have started processing to produce approximately 40,000 tons of 22A-Modified gravel. Aggregate material testing is being completed during the gravel processing. Approximately 16,000 tons of 22A-modified and 2,500 tons of sand have been processed through June 2, 2023. It is anticipated that gravel production of about 40,000 tons for 2023 should be completed by the end of June.

2023 HMA Resurfacing Program – Rieth-Riley has completed the HMA wedging for the chip seal projects. They will continue to pave other Township roads as the MCRC crews & Rieth-Riley's schedules allows. There are approximately 9,500 tons of HMA for the resurfacing program this year. Approximately 2,350 tons have been completed to date.

2023 Chip Seal Program – Currently we have about 7 miles of chip seals scheduled on Township Projects in 2023. I completed the list of roads and location maps in early May for the MCRC crews to crack seal prior to the OCRC chip sealing our roads this year. The MCRC crews started crack sealing this week. It is anticipated that crack sealing will be completed by July 4th. I am

checking on prices for the chip seal stone from Great Lakes Materials & Verplank Trucking.

2023 Pavement Marking – Michigan Pavement Marking will be painting the primary & some local roads in the south half of Mason County. The work is anticipated to start in mid-June and will be completed by June 30th. The bid and estimated cost is \$79,810.06 (75% primary roads & 25% local roads) paid by the MCRC.

I. Managing Director Report

MDOT will not be financing our share of the salt shed and based on our usage of our current shed we will be charged 33% participation. We are considering using the same design as our first salt shed with a change in the height of the door. I am in the process of getting an estimate on what the cost for this building is likely to be to decide how to fund it.

I contacted M Banninga, the Assessor for Sheridan Township, to follow up on the two parcels, one was Lot 9 in of Cottage Grove Subdivision and Lot 58 of Powell's Subdivision that had been Quit Claimed to the Road Commission. He said the township agreed to label them as owner unknown and will be removing the road commission from the deeds.

I sent R Alway a letter of appreciation for his work in videotaping the Hansen Road Project and the Fisher Road Bridge Project.

We have begun the interview process for the open mechanic's position. We did offer the position to one of the candidates, but he turned it down. I am re advertising the position.

Working on a road abandonment request for Kinney Road east of Custer Road.

Consumers Energy has started the electric installation for the cold storage building. The box has been set but no meter yet.

I have attached the letter of support for the Mason County Campground and Picnic Area Improvements for improving the electrical service in the campground, creating a multi-use trail, improving the playground, and adding Wi-Fi to the pavilion picnic area.

J. Unfinished Business

1. Facility Planning

No change on the application for funding through the underwriting approval process.

The letter was sent out to the Deputy State Historic Preservation Officer describing the Area of Potential Effect (APE) and asking for concurrence in our finding of No Effect to Historic Properties. The letter went out on May 22, 2023. No updates.

K. New Business

1. Approval to order Crew Cab Pickup for 2024 through MiDeal

Motion made by Conklin to move ahead with order of Crew Cab Pickup through MiDeal for the 2024 Fiscal Year. Supported by Del Zoppo. Roll Call Vote: Ingison - Aye, Conklin - Aye, Del Zoppo - Aye. Motion Carried.

2. Road Abandonment Request for E Kinney Rd

Samuels presented a request for abandonment for a portion of E Kinney and expressed support for the approval. A Public Hearing will be scheduled for the first meeting in July.

3. MCRC SIP Ballots

Motion made by Ingison to vote for Brett Loughlin on the At-Large Ballot for the MCRC SIP Board of Directors. Supported by Conklin. Roll Call Vote: Ingison - Aye, Conklin - Aye, Del Zoppo - Aye. Motion Carried.

Motion made by Ingison to vote for Mark Timmer and Tony Casali on the Northern Ballot for the MCRC SIP Board of Directors. Supported by Del

Zoppo. Roll Call Vote: Ingison - Aye, Conklin - Aye, Del Zoppo - Aye. Motion Carried.

L. Public Comment

Gallie/Amber Twp - Asked about how things turned out with resident issue on Hansen Rd project. Informed the board of a sign by the west Walmart side entrance that is obstructing sight distance. Informed the board that the addition to the Amber Township hall was approved by the zoning and planning board.

M. Commissioners Privilege

Braginton - We need to start thinking of alternative ways to increase our revenues on an ongoing basis to be able to accomplish all of our goals that we have set in our 10 year plan.

Del Zoppo - Asked about options for improving South Stiles. Will not be here for the June 22nd meeting.

Ingison - Would like to see do some comparison research on other styles of salt barns so that we can see the price differences.

N. Next Meeting: Thursday June 22, 2023 @ 10:00 am

O. Adjournment

Motion by Conklin to close meeting. Seconded by Del Zoppo. Ayes all. Motion carried. There being no further business the meeting was adjourned at 11:45 a.m.


Heather Braginton – Secretary


Michael Ingison – Chairman