

**MEETING MINUTES****MASON COUNTY ROAD COMMISSION  
JUNE 22, 2023****A. Call to Order**

Chairman Ingison called the June 22, 2023 meeting of the Mason County Road Commission held at the Mason County Road Commission at 510 E. State St., Scottville, MI to order at 10:00 am.

Members Present: Chairman Ingison, Vice-Chair Conklin, Manager/Director Samuels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Loeser, Shop Supervisor Keating

Members Absent: Member Del Zoppo

Visitors: None

**1. Pledge of Allegiance****B. Approval of Agenda**

Motion made by Conklin to approve the agenda as presented. Seconded by Ingison. Roll Call Vote: Ingison - Aye, Conklin - Aye. Motion carried.

**1. Conflicts of Interest**

None.

**C. Approval of Meeting Minutes**

The minutes of the June 7, 2023 regular meeting were reviewed. Motion made by Conklin to approve the minutes as presented. Supported by Ingison. Roll Call Vote: Ingison - Aye, Conklin - Aye. Motion carried.

**D. Approval of Accounts Payable & Payroll**

*Motion to approve Accounts Payable vouchers for June 27, 2023 in the amount of \$383,277.62 and Approve Payroll #13 for June 22, 2023 and Pre-Approve Payroll #14 for July 6, 2023.*

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Conklin to approve Accounts Payable vouchers for June 27, 2023 in the amount of \$383,277.62 and Approve Payroll #13 for June 22, 2023 and Pre-Approve Payroll #14 for July 6, 2023. Seconded by Ingison. Roll Call Vote: Ingison - Aye, Conklin - Aye. Motion carried.

#### E. Review of Financial Reports

The Board reviewed the Cash Balance Report, Accounts Receivable Summary and Debt Summary.

#### F. Fleet & Facilities Report

CAT Grader #705 – Engine rebuild has been completed. We've been using it for a couple weeks now and all seems to be operating fine. The original quote was \$69,249.74 for engine rebuild. After many conversations and visits by Caterpillar Reps the final cost we must pay was extremely reduced. CAT crunched the numbers on cost and came up with the following, CAT corporate paid a third, CAT Grand Rapids paid a third and MCRC pays a third. So, our final cost for a new engine comes to \$17,793.58. (:

#702 14m Grader – The cost on a new 14M grader is \$634,373.73. Options as follows.

Complete refurbishment of 702 includes the following, all drivetrain, hydraulics, electrical, emissions, paint job, inside of cab including new seat, new CAT serial#, CAT certification with a full 5-year warranty. Treated the same as a brand-new machine. Cost 60% to 65% of cost of new machine. They can do rebuild this winter if we reserve a slot. Estimated cost is \$380,000 to \$400,000.

Option 1 - Recondition the entire drivetrain. Everything that makes it move.

Cost \$220,000.

Option 2 – Recondition the entire drivetrain plus hydraulic system. Cost \$260,000.

SHOP – On the side of safety and being environmentally friendly, I'm in the process of swapping out our old mineral spirits parts washer for a detergent base system that I will purchase from NAPA. Pros are environmentally safe, does not defat the skin as mineral spirits do, no need to pay provider to recharge fluid and dispose of old waste. Heated and filtered system that we change the filter as needed and just add fluid as needed. Cost \$2199.00 or less.

## G. Superintendent Report

### SAFETY - Pre-trips, Toolbox Talks

TOWNSHIP PROJECTS/MAINTENANCE - Blade Roads for Brine, Brine Round 2 (On Schedule), Ditching & Drainage, Cold Patch, Darr & Filburn Road-Earthwork Done & Ready for Slag (Custer), Benson Road -Earthwork Done & Ready for Gravel (Sheridan), Sass Road-Earthwork, Ditching, Culverts In Progress (Grant), Crack Seal-In Progress (7.8 miles), Sugar Grove Road-Paving (Hamlin), Rath Road-Paving (Hamlin), Appleton Road-Miss Dig Called In (Riverton), Fountain Road-Ditching in Progress (Hamlin)

MDOT - Mowing-In Progress R/W

FOREST SERVICE/DNR - Woods Trail-Earthwork is Done & Ready for Gravel, Morse Road-Earthwork is Done & Ready for Gravel

PIT WORK - Deren Pit-Screening Stone Done, Mac Road Pit-Clay Haul for 22A is On Going

## H. County Highway Engineer Report

Survey Department – Charley is working a couple of hours daily on permits. Charley is working on the topo for Custer Road between US-10 to Freesoil. Charley is also construction staking for Fisher Road Bridge, Jebavy Drive and other miscellaneous MCRC & Township Projects as needed.

2023 Jebavy Drive – US-10 to Bryant Road – The anticipated start date is June 21<sup>st</sup> through June 30<sup>th</sup> for partial construction of the turn lanes, with Jebavy Drive being detoured starting July 10<sup>th</sup>. The project should be completed by August 19<sup>th</sup>.

2022 Hansen Road Project – The final payment of \$10,480 will be made after Hallack Contracting agrees with the final quantities. Josh & I have reviewed the discrepancies sent to us yesterday by Amber from Hallack Contracting. I have sent Amber the revised quantities for approval.

2023 Hansen Road Project – MDOT completed their final walk thorough last week. There are two punch list items to complete before final acceptance. Maximum MDOT funding is \$560,000 with the anticipated balance of \$340,000 +/- by the MCRC.

2023 Fisher Road Bridge – The project started on May 15<sup>th</sup>, 2023. Anticipated completion date is September 15<sup>th</sup>, 2023. The old bridge has been removed.

Hardman is working on installing the piles this week. Prein & Newhof is doing the MDOT required daily inspection on this project.

2026 Jebavy Drive – US-10 South to PM Highway – I am still working with OXY chemical regarding our easement for the future roadway. I will also continue to work on the remaining paperwork that is required so S. Jebavy will qualify for MDOT Category F & Small Urban funding. It is anticipated to rebuild S. Jebavy and the access road to PM Highway in 2026.

Mac Road Pit – Schultz Excavating & All Aggregates have started processing to produce approximately 40,000 tons of 22A-Modified gravel. Aggregate material testing is being completed during the gravel processing. Approximately 28,000 tons of 22A-modified and 4,000 tons of sand have been processed through June 19, 2023. It is anticipated that gravel production of about 40,000 tons for 2023 should be completed by the end of June.

2023 HMA Resurfacing Program – Rieth-Riley has completed the HMA wedging for the chip seal projects. HMA paving for approximately 3,500 tons is scheduled for Rath & Sugar Grove in Hamlin Township this week. They will continue to pave other Township roads as the MCRC crews & Rieth-Riley's schedules allows. There are approximately 9,500 tons of HMA for the resurfacing program this year. Approximately 2,350 tons have been completed to date.

2023 Chip Seal Program – Currently we have about 7.5 miles of chip seals scheduled on Township Projects and ½ Mile of Primary Roads for 2023. I completed the list of roads and location maps in early May for the MCRC crews to crack seal prior to the OCRC chip sealing our roads this year. The MCRC crews continue crack sealing. It is anticipated that crack sealing will be completed by July 4<sup>th</sup>. I have received prices for the chip seal stone from Great Lakes Materials, Meekhof (Yellow Rose) & Verplank Trucking for the stone for the chip seal. There has been some e-mail correspondence with Mark Timmer about using 25A slag.

2023 Pavement Marking – Michigan Pavement Marking will be painting the primary & some local roads in the south half of Mason County. The work is anticipated to start in mid-June and will be completed by June 30<sup>th</sup>. The bid and estimated cost is \$79,810.06 (75% primary roads & 25% local roads) paid by the MCRC.

## I. Managing Director Report

Still waiting for a cost estimate for the Salt Shed.

Townships and other local units would have greater flexibility in setting speed limits under MTA-supported legislation was approved by a House committee this week. Sponsored by Rep. Bradley Slagh (R-Zeeland Chtr. Twp.), House Bill 4012 clarifies situations for local units of government to set speed limits based on the 85th percentile of free-flowing traffic and allow traffic engineering practices that provide an objective analysis of the characteristics of the highway to be considered. It would also allow additional flexibility in setting speed limits by rounding them to a multiple that is within five miles per hour of the 85th percentile speed. The bill would retain the ability of townships to set speed limits between the 85th percentile—the speed vehicles are traveling at or under on a segment of road—and a floor of the 50th percentile in certain circumstances. The bill now moves to the full House for consideration.

New mobile phone restrictions amended on June 7, 2023, prohibiting, with some exceptions, holding or using a cell phone or other mobile device while operating a motor vehicle. We will be looking into providing headsets for all drivers.

Continue searching for a mechanic.

Working on a road abandonment request for Kinney Road east of Custer Road. Emailed a Petition document on the 21<sup>st</sup> for the requestor's signature. When it is returned, I will set up a public hearing.

Mason County Campground and Picnic Area Improvements Grant is going to include an upgrade of paving for the walking trail that crosses Chauvez and Inman Roads. As part of the request for support the Mason County Parks Commission has asked for our support to provide Trail Crossing Ahead Signs and any painting needed on the roadway. These costs would be a part of the grant.

## J. Unfinished Business

### 1. Facility Planning

No change on the application for funding through the underwriting approval process.

No change/The letter was sent out to the Deputy State Historic Preservation Officer describing the Area of Potential Effect (APE) and asking for concurrence in our finding of No Effect to Historic Properties. The letter went out on May 22, 2023. No updates.

## K. New Business

L. Public Comment

M. Commissioners Privilege


N. Next Meeting: Thursday July 13, 2023 @ 10:00 am

O. Adjournment

INGISON

Motion by Conklin to close meeting. Seconded by ~~DeZeppe~~. Ayes all. Motion carried. There being no further business the meeting was adjourned at 11:46 a.m.

  
Heather Braginton - Secretary

  
Michael Ingison - Chairman