

APPENDIX A

Township Projects Approved on January 26, 2023

JOB #	TWP	ROAD NAME	LOCATION	LENGTH	DESCRIPTION	PROJECT COST
132	GRANT	QUADE RD	LaSalle Rd westerly 130'	0.02	Ditching, 12" x 60' culvert, gravel/grade/compact, H	\$ 16,092.78
133	GRANT	SASS RD	From 4970' W of Morton around curve 550'		Clear, ditch, 2 15" x 50' culverts, 4" 22A mod gravel cc	\$ 29,911.75
134	GRANT	LASALLE RD	From 1200' S of Hoague Rd to W Forest Trail	1.52	Place 3" 22A modified 22' wide compacted	\$ 65,972.11
020	RIVERTON	DUST CONTROL	Township Wide	37.82	One Double Application. 189,100 gallons @ 40%	\$ 84,754.62
081	BRANCH	WEVER RD	Campbell Rd easterly 250'	0.05	Clearing, relocate fence, earth excavation, place 4"	\$ 29,909.97
120	SHERIDAN	DUST CONTROL	Township Wide	34.06	One Single, One Double, One Single. 340,600 gallons	\$ 71,526.00
121	SHERIDAN	TALLMAN LAKE RD	Decker Rd to Stalberg	0.83	Chip with fog seal 21' - 22' wide (10,498 sq yds)	\$ 30,753.89
122	SHERIDAN	BENSON RD	Griffin Rd northerly 500'	0.09	Ditching, 2 15" x 50' culverts, place 22A modified grav	\$ 8,992.79
123	SHERIDAN	GRIFFIN RD	From 450' S of Lakeview Ave for 250'	0.05	4" x 24' slag, HMA 22' wide & restoration	\$ 20,077.74

MEETING MINUTES
MASON COUNTY ROAD COMMISSION
FEBRUARY 9, 2023

A. Call to Order

Chairman Ingison called the February 9, 2023 meeting of the Mason County Road Commission held at the Mason County Road Commission at 510 E. State St., Scottville, MI to order at 10:00 am.

Members Present: Chairman Ingison, Vice-Chair Conklin, Member Del Zoppo, Manager/Director Samuels, Secretary/Finance Director Braginton, Superintendent Loeser, Shop Supervisor Keating

Members Absent: County Highway Engineer Nelson

Visitors: Dan Quinn - Cabin Fever Resort, Jim Gallie - Amber Twp.

1. Pledge of Allegiance

B. Approval of Agenda

Motion made by Del Zoppo to approve the agenda as presented. Seconded by Conklin. Ayes all. Motion carried.

1. Conflicts of Interest

None.

C. Approval of Meeting Minutes

The minutes of the January 26, 2023 regular meeting were reviewed. Motion made by Conklin to approve the minutes as presented. Seconded by Del Zoppo. Ayes all. Motion carried.

D. Approval of Accounts Payable & Payroll

Motion to approve Accounts Payable vouchers for February 14, 2023 in the amount of \$169,243.00 and Pre-approve Payroll #4 for February 16, 2023.

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Conklin to approve Accounts Payable vouchers for February 14, 2023 in the amount of \$169,243.00 and Pre-approve Payroll #4 for February 16, 2023. Seconded by Del Zoppo. Ayes all. Motion carried.

E. Review of Financial Reports

The Board reviewed the Cash Balance Report, Accounts Receivable Summary and Debt Summary.

F. Public Comment

Dan Quinn inquired about a parcel of land that the road commission owns that he is interested in purchasing from us. Board discussed the process required for selling property.

G. Fleet & Facilities Manager Report

Truck #57 - Engine weak and multiple oil leaks so needed rebuild. Pulled engine last week and sent out block and heads to machine shop for repairs. Estimate of \$6k for rebuilding of ours verses about double that for a reconditioned engine.

Shop roof-Started leaking again today, Bucks exteriors contacted me Monday and said they are coming this week to start on repairs.

Grader #704- Front end is worn out causing premature wear on front tires. Called CAT tech he diagnosed front spindle housing/knuckles worn to the point they needed to be taken back to machine shop and line bored prior to rebuild. Estimate 7 to 10 days & \$4500 for repairs.

Pickup trucks - Our fleet of pickups need serious consideration for replacement. Repair cost continue to escalate. Considerable high mileage.

#503 - 2011 F150 - 217,000 miles

#504 - 2011 F250 - 309,510 miles

#510 - 2015 Ram - 194,633 miles

#021 - 2006 F150 - 258,891 miles

#511 - 2015 Chevy 1500 - 173,590 miles

#519 - 2019 F250 (Patrol truck) - 126,789 miles

H. Superintendent Report

SAFETY - Training, toolbox talks, pre-trip, Chainsaw Safety class will be held April 19th & 20th.

TOWNSHIP WORK - Winter maintenance, blade & patch roads, brine maps/updated, estimates, limb/tree work, post weight restrictions, ditching

MDOT - Winter maintenance, cold patch

COLD STORAGE - Access road sand haul

FOREST SERVICE PROJECTS - Stump removal, haul stumps to designated Forest Service road closure areas

PIT WORK - Taylor Pit - Build new haul road

I. Managing Director Report

Material Bid Notices were sent out on January 30, 2023 and a request for janitorial services for the rest area were sent out on January 31, 2023. These were posted on our website, CRA and Mason County Press. Bids are due February 22 at 11:00 am.

Received a check for damages from the blizzard in December to the repeater. We have not received the new one as they are waiting on parts.

Working on finding a maintenance software for the new facility and the fleet. Mike and I have watched five demonstrations. There are two programs that stand out. Manager Plus is the most complete program and would provide facility maintenance. The other is called Whip Around. These are both web-based programs and the crew could use them on their cell phones. They both provide what we are looking for. I have sent out a question on the list serve inquiring if other road commissions use a maintenance program and which one.

There was a request made by a resident in Sheridan Township to use an access that was quit claimed to the road commission in 1970. The road commission adopted a resolution in 1988 stating that they would not accept this property and that it would not be a part of the road system. I contacted our attorney and he suggested we sell it as it is excess land we do not need.

Weight Restrictions were placed today, February 9, 2023 at 6 am. These are posted on Mason County Press, CRA and our Website.

I have been working with Wolverine Maps Company to update our certification maps. They would be much easier to read and have not been totally updated as far as design in many years. The cost is about \$6,500.00. We would be able to make changes in the future in house.

Motion made by Conklin to sell excess parcel via sealed bid, contingent on whether the Township has any interest in the property. Seconded by Del Zoppo. Ayes all. Motion carried.

J. Unfinished Business

1. Facility Planning

No change on the application for funding through the underwriting approval process. There should be an update very soon.

The SHPO application has been submitted by the USDA State Engineer. No Update.

K. New Business

1. Approve Township Contracts

Motion by Conklin to enter into the contracts listed in Appendix A with the specified Townships and to authorize the Manager/Director and the Finance Director to sign on behalf of the board. Seconded by Del Zoppo. Roll Call Vote: Ingison - Aye, Conklin - Aye, Del Zoppo - Aye. Motion carried.

2. Discussion on Board Meetings Start Time

No changes necessary - start time will remain at 10:00 a.m.

L. Commissioners Privilege

M. Extended Public Comment

N. Next Meeting: Thursday, February 23, 2023 @ 10:00 am

O. Adjournment

Motion to adjourn made by Ingison. Seconded by Conklin. Roll Call Vote: Ingison - Aye, Conklin - Aye, Del Zoppo - Aye. There being no further business the meeting was adjourned at 11:10 a.m.


Heather Braginton - Secretary


Mike Ingison - Chairman

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JOB #	TWP	ROAD NAME	LOCATION	LENGTH	DESCRIPTION	PROJECT COST
061	AMBER	AMBER RD	US-10 to Conrad	1.50	Select Wedging 10'-11' wide and chip/fog seal	\$ 103,408.36
062	AMBER	BRYE RD	Sixth St to Conrad	1.00	Select Wedging 10'-11' wide and chip/fog seal	\$ 63,052.07
063	AMBER	DENNIS RD	US-10 to Hansen	1.50	Select Wedging 10'-11' wide and chip/fog seal	\$ 85,270.34