

MEETING MINUTES**MASON COUNTY ROAD COMMISSION
MAY 26, 2022**

A. Call to Order

Chairman Schwass called the May 26, 2022 meeting of the Mason County Road Commission held at the Mason County Road Commission at 510 E. State St., Scottville, MI to order at 10:00 am.

Members Present: Chairman Schwass, Vice-Chair Ingison, Member Conklin, Manager/Director Samuels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Loeser

Members Absent: None

Visitors: Tom Smith - Smith & Klaczkiewicz, R Rohouse - Sheridan Twp resident, Frank Vandevoorde – Sheridan Twp resident.

1. Pledge of allegiance

B. Approval of Agenda

Motion made by Conklin to approve the agenda as presented. Supported by Ingison. Ayes all. Motion carried.

1. Conflicts of interest

None.

C. Approval of Meeting Minutes

The minutes of the May 12, 2022 regular meeting were reviewed. Motion made by Conklin to approve the minutes as presented. Supported by Ingison. Ayes all. Motion carried.

D. Approval of Accounts Payable & Payroll

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Ingison to approve Accounts Payable vouchers for May 26, 2022 in the amount of \$177,343.29 and approve payroll #11. Supported by Conklin. Ayes all. Motion carried.

E. Review Accounts Receivable and Contingent Liabilities

The Board reviewed the Contingent Liabilities and Revenue/Fund Balances.

F. Public Comment

Frank Vandevoorde addressed the Board regarding Griffin Road on the North end of Ford Lake. He indicated that there is a water issue and that we put a culvert there as a temporary fix, but that the water problem is persisting and is affecting a couple of the homes on the road. Loeser advised that the only solution is a complete reconstruction of the road, which will be quite costly due to the soft soils underneath the road. Being a local road, the Township would need to participate in the cost, and at this time, they do not feel that the road gets enough traffic to warrant spending that amount of money to reconstruct it. Schwass suggested that we post weight restrictions on the road to keep heavy trucks off of it, so they do not exacerbate the issue. Loeser will have the signs posted.

G. Superintendent's Report

SAFETY - Covid protocol back in effect. Weekly toolbox talks continue.

TOWNSHIP WORK

Grant: Morton Rd earth work is 90% complete.

Riverton: Working on gravel projects. Approximately 50% complete. We have all of our gravel at the Deren Rd pit and we are now using the stockpile from the Taylor Rd pit.

Hamlin: Mound St project is complete. The majority of this project was completed in 2021. We were waiting to see how it held up over the winter before finishing the restoration and that is now done.

Branch: Working on earthwork on Barothy Rd.

Cracksealing for projects is on schedule. Our new crew this is very efficient and we have doubled production vs. last year.

Ditching work is in process.

Culvert Replacements in process.

Paving on Decker Rd and Morton Rd is done.

Completed patches for new cross culverts on Benson and Victory.

CULVERT REPLACEMENTS - 7 replaced year to date.

PIT WORK - Screening stone for gravel production at Taylor Pit.

MDOT - Ditch cleanout on US-10 is starting May 31st.

FOREST SERVICE - Heather and Jeff have been working on Forest Service contracts. Providing them with cost estimates and rate sheets. Will be bringing a contract for approval at a future meeting.

COLD STORAGE - Pending board approval, we are planning to begin prepping the construction site the week of June 6th.

BRINE - Brining has been being applied on schedule. We applied the heavier brine to Sippy Rd, as recommended by Great Lakes Chloride. It made the road a little slippery after application, but it will only take a couple of days without rain to tighten it up and they will have a very good road.

We have also been approached by Dynamic Development about selling us brine from their oil well in Manistee. It is a cost of .13 per gallon, but we have to pick it up from Manistee with our trucks. It could be a cost savings if we could get a couple of frac tanks of our own.

H. County Highway Engineers Report

2022 Township Estimates – Josh completed HMA wedging estimates for Amber Township (request board approval this meeting) Josh has been working on closing out the MDOT paperwork on our previous MDOT projects from 2020 & 2021. Josh has also been inspecting the HMA Wedging for our upcoming Chip Seal projects.

2022 HMA Resurfacing – Rieth-Riley has completed the HMA wedging on the Township projects and is anticipated to complete the HMA wedging in Amber Township on Friday May 27th. HMA wedging on Stiles Road was completed on Friday May 20th. Chauvez Road HMA wedging is anticipated to be completed next week. Rieth-Riley anticipates having all the HMA wedging projects in their contract completed by June 1, 2022. The MCRC & Wolfgang Paving have completed the HMA wedging on Decker Road & Morton Road. Rieth-Riley has also completed several HMA overlays in Pere Marquette Township. A pre-construction meeting was held on Wednesday May 18th to go over the

anticipated HMA paving schedule with Mary, Jeff, Josh B, Randy Meisner, Matt Skiver & I. Rieth-Riley submitted an anticipated schedule for HMA paving and we made some tentative adjustments based on the anticipated schedule for the MCRC crews. It is anticipated that the HMA wedging will be completed by early June. The HMA overlays should be completed by late June. The other projects will be paved in July through October.

Survey Department – Charley is working on construction staking for various MCRC projects. Also, additional topo as required on the 2022 MDOT projects as needed. Charley has completed the topo & drawings for N. Jebavy Drive & Bryant Road turn lane. He is working on S. Jebavy Drive, Iris Road, Jackson Road Drainage, and Township projects.

2022 Hoague & Darr Road (MDOT funds) – A preconstruction was held on Tuesday May 16th at 9:00AM. Frontier has a Contractor onsite relocating the phone lines. All phone lines should be relocated by mid-June. The project will take about 7 weeks and is anticipated to be constructed sometime between mid-August and November 4, 2022.

2022 Fountain & Tuttle Road Bridge - A preconstruction meeting was held on Monday May 16th @ 9:00AM. Hardman anticipates completing both Fountain & Tuttle Road between mid-August & November 15, 2022. There has been quite a bit of correspondence regarding this project. Also review and approval of shop drawings, MSL's, etc.

2022 Chip & Fog Seal – I have sent Highway Maintenance the revised the quantity sheet and map adding Morton Road in Grant Township. This late Contract was added to the Township chip seal projects on April 14th, 2022. Highway Maintenance would not commit to completing Morton Road as part of the 2022 contract. Jeff Demek stated that the anticipated schedule before adding Morton Road was 5 days and full truckloads of liquid AC. If the added work on Morton Road added another day and a partial load of liquid AC he would not do Morton Road. If Morton Road is not completed this year, we will put it on next years' list.

2022 Hansen Road (MDOT Funds)– Meyers to Dennis – Elmer's has submitted the paperwork to MDOT. After MDOT awards the project, I will schedule a pre-construction meeting. The Frontier has a Contractor onsite to relocate the phone line. The Project was bid on May 6, 2022, in the MDOT bid letting, item #69. Elmer's was the low bidder at \$842,903.20.

2022 Hansen Road, Stiles to Amber – A pre-construction was held on Thursday May 19th @ 9:00AM. Hallack Contracting anticipates the start date will be after the July 4th holiday. DTE is onsite relocating the gas line and anticipates being completed by June 1st. Project should start right after the July 4th holiday and will be completed in 8 consecutive weeks. All the temporary grading

easements were mailed to the property owners in mid-March with drawings and a letter to explain the proposed work. I will continue to meet with the remaining property owners for signatures for the temporary grading easements.

2023 Fisher Road Bridge – TS&L (Type, Size & Location) plans are substantially complete. I will be reviewing the preliminary plans and providing additional information to Frank Brechting as needed. This project is anticipated to be bid in the January 2023 MDOT bid letting. EGLE will be looking at the preliminary plans for the permit.

Mac Road Pit – All Aggregates is in the final process of making the available gravel at the Mac Road pit. They anticipate completing the gravel processing on Friday with approximately 17,000 +/- tons available. Six tests have been taken so far and the material meets 22A-Modified specification. All Aggregate has completed the original contract and is producing the additional 2,000 tons of gravel at the new price of \$5.30 per ton. The new price was discussed with Mary & Jeff prior to making the additional gravel over the original contract amount. Brian Schultz has submitted a new price of \$3.00 per ton for the excavated material. Both have a fuel escalation/de-escalation price.

LAS Elementary School – I had sent Kyle Corlett the estimate for the flashing 25 MPH signs & the Bryant Road right turn lane. Kyle asked that I break them apart in two estimates. Kyle has signed the estimates for the LAS to pay for the 25 MPH flashing signs and the right turn lane estimated at \$125,000. I have been working with Consumers, Frontier, Oxychem & Charter to have utilities relocated as necessary to construct the right turn lane.

I. Manager/Director Report

I have been in contact with Consumers Energy to begin discussion regarding the repairs needed on S Lakeshore Drive. Their 5-year project to replace the turbines has been completed so we are going to ask them if they would be willing to participate in upgrading the road.

Met with MDOT personal on Monday the 16th to do a physical inventory of our Salt Shed and to meet the staff we are working with. There were no issues with inventory and the group was given a tour of our Custer property.

Received three applications for summer help. Two have been hired and will start as soon as all testing results have been received.

The luncheon with Whiskey Creek went very well. I have asked if they would be willing to participate in the cost of extra brining for Sippy Road due to all the traffic going to Whiskey Creek for events.

MDOT will begin their call for Federal Aid Buyouts in June for FY2023 with a limit of \$25 million. They are still developing some of the forms needed.

Oakland CRC has agreed to buy out our Federal Aid for 2023 and 2024. The resolution has been sent to their board for approval.

Snow Paths has now added a Street Path function to their programming. They are in the process of updating our account, so we can track our brining applications. In addition, we are now able to track time, speed and if we choose to add the extra hardware, we can track blade up and down. The new software is available to cities to allow the public to track street sweepers, trash pickup and also snow plowing.

M. Ingison and I attended the Paul Bunyan meeting last Thursday. Most agencies were present to give reports. One issue brought up for vote was from Antrim County regarding the MDOT buy out of Federal Aid. They proposed to have CRA request that MDOT buy out dollar for dollar rather than .90 on the dollar that was just approved. The motion passed to move forward with this request.

Attended the Eden Township Meeting to discuss work that was done on Sippy Road last year. Discussed the work that was done and what would be needed in the future for the road to remain in good condition with the heavy summer traffic that it receives. It was a productive discussion.

J. Unfinished Business

1. Facility Planning Updates

The bids for the new Cold Storage Pole Barn were received on Wednesday May 25, 2022. Agenda Item. If the approval is given to move forward with the building, I will request bids for financing.

The site plan is 90% complete and will continue to be updated as we begin our building plan. The next step is to hire the Architect and begin the budget process.

The Archaeological Study is in process.

We received the Building Permit from the Village of Custer for our Cold Storage Building.

K. New Business

1. Approve FY 2021 audited financial statements

FY 2021 Financial Statements presented to the Board by Tom Smith of Smith and Klaczkiewicz. Will table approval until next meeting to allow time for the Board to review.

2. Approve township projects

Motion by Conklin to enter into the contracts listed in Appendix A with the specified Townships and to authorize the Manager/Director and the Finance Director to sign on behalf of the board. Supported by Ingison. Ayes all. Motion carried.

3. Approve site plan

Motion made by Ingison to approve site plan for the Custer property as presented by Samuels. Supported by Conklin. Ayes all. Motion carried.

4. Approve cold storage building bid

Two bids were received for the construction of the cold storage pole building at the Custer property. Board reviewed the bids. Requested clarification of whether the mechanical/electrical components were included in the price. Tabled the bid award until next meeting.

5. Approve bids for gravel production at Deren Rd pit.

Two bids were received for 2022 gravel production in the Deren Rd pit. Motion made by Ingison to award the contract to the low bidder, Ken Adams Excavating. Supported by Conklin. Ayes all. Motion carried.

6. Discuss pricing changes for gravel production at Mac Rd pit

Nelson received notice from gravel producers for Mac Rd pit that they will need to add a fuel surcharge to their contracted rate, due to unforeseen fuel cost increases. Loeser asked if the contract would need to be re-bid for a cost increase. Discussion ensued. Nelson advised that we will not be able to have gravel produced this year if we re-bid because all of the producers will be booked up by the time we get through the bid process. Board advised Samuels to inquire with our attorney to ensure we are following the proper legal requirements. Motion made by Ingison to authorize Samuels to accept the cost increase, if she finds out from the

attorney that we are legally able to do so without re-bidding the contract.
Supported by Conklin. Ayes all. Motion carried.

L. Commissioners Privilege

M. Extended Public Comment

N. Next Meeting: **Wednesday, June 8, 2022 @ 10:00 am**

O. Adjournment

There being no further business the meeting was adjourned at 1:15 p.m.


Heather Braginton - Secretary


Bill Schwass - Chairman

APPENDIX A

Township Projects Approved on May 26, 2022

JOB #	TWP	ROAD NAME	LOCATION	LENGTH	DESCRIPTION	PROJECT COST
066	AMBER	CONRAD RD	East of Amber to Meyers	4.06	Select wedging 10'-11" wide in various locations	\$ 31,520.55
069	AMBER	FIRST ST	Stiles to Brye	1.50	Select wedging 10'-11" wide	\$ 19,060.65
165	AMBER	JOHNSON RD	Brye to Dennis	0.50	Select wedging 10'-11" wide	\$ 9,212.50
166	AMBER	JOHNSON RD	Dennis to Stiles	1.50	Select wedging 10'-11" wide	\$ 18,354.70
167	HAMLIN	EHLER RD	474' East of Lincoln Rd to Jebavy Dr	0.90	Apply 3" gravel 22' wide, 3 culverts, tree removal. 1836 Tons	\$ 26,878.75
LUD AREA SCHOOLS		BRYANT RD	LAS ELEM SCH/BRYANT & JEBAVY		RELOCATE SIGNS	\$ 16,731.07
LUD AREA SCHOOLS		BRYANT RD	LAS ELEM SCH/SHERMAN RD		ADD 1200' OF 12' WIDE RIGHT TURN LANE TO WEST ENTRANCE	\$ 108,101.84

** Approved on 1-13-2022 - new contract was issued for price increase.

102	VICTORY	VICTORY CORNER	RE Start 105' N of Dewey - South for 1.1.	0.22	Select wedge & chip seal with fog (no chipseal on bridge deck)	\$ 22,103.93
104	VICTORY	DEWEY RD	Stiles to Amber	0.98	Select wedge & chip seal with fog	\$ 57,754.55