

MINUTES

Manager/Director Schoonover called the January 11, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

The first order of business was to establish Board Positions and Board Meeting Dates. See Motion.

Members present: Matiash, Robidoux and Schwass, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie, Amber Township Supervisor to discuss road projects and remind the board of the Mason County Township Officers Meeting scheduled for February 18th at Amber Town hall.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the December 21, 2017 regular meeting were discussed:

Motion by Matiash seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Matiash to approve accounts payable for ck #76116 thru ck#76165 for \$160,159.99 and approve payroll #1 for January 11, 2018 for \$97,029.72.

At 1:14 pm the Board looked over the contingent liability and revenue sheet.

Superintendents Report- Winter maintenance over the past two weeks. Some extra help in the shop and have been cleaning overpasses.

Shop Foreman Report-Discussion on the need to repair the roof over the shop and information regarding the application to apply to receive Federal Surplus Property.

Manager/Director Report:

Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: File review is scheduled for Fri, Jan. 19th. One last quantity, 290 cyds of embankment, remains to be balanced. Contract cost revised to \$983,171,47, 21.42% over original contract. (C&D Hughes Bid: \$808,709.98. Project completed and opened to traffic.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: Appearing as Item 41 in the February 2nd Letting, this project will have a mandatory 3% DBE Participation. Estimate: \$758,055. (Programmed \$485K STP, \$300K State D).
- 2017 Pavement Marking: File review is scheduled for Fri, Jan. 19th. (MPM, \$32,653.74. 100% Federal STP. Completion date of October 2, 2017.)

- Stephens Rd over Big Sauble Bridge: **No change in status.** Spring work will include identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local. Progress Schedule: Open to Traffic Friday, November 17th.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: Opened to traffic on December 29th. Final restoration in spring along with HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local. Progress Schedule: TBD.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: One easement remains for ROW. Title sheet is ready for signatures. Final plans are being prepared and ROW grading permits sought for access to the south side of the Darr Rd over N Br Lincoln. Estimates are currently \$303,800 for N Br crossing and \$378,400 for the S Br. Anticipate a March/April Letting.
- Custer Rd Bridge over PM River Deck Rehab: Appearing as Item 8 in the February 2nd Letting, this project will have a mandatory 4% DBE Participation. March date restrictions (March 16 – Turbidity Curtain, March 31 – Superstructure Removal). Plans call for a 30' clear width (32'11" overall width) galvanized steel super-structure and 9" concrete deck with a 2-tube railing. Current estimate is \$1,021,196.
- Rasmussen Rd Design: **No change in status.** Planned for 2018 Obligation and 2018 construction. PM Twp is in the process of obtaining a design engineer for their sanitary sewer. Draft plans will be coordinated with them. Current road estimate is \$766,000.
- Anthony Rd Design: **No change in status.** Draft plans are being reviewed along with centerline alignment, cross sections ditch profiles and quantities. Current estimate \$1,121,000.
- Sass Rd: **No change in status.** Twp project for cutting a couple of hills is about 99% surveyed. Property info needs researching.

Informational Items

- Federal Aid Exchange: **No change in status.** The agreement is on their January 11, 2018 Board agenda for approval and then the fully executed agreement will be sent to us, MDOT and the CRA.
- Snowmobile Trail #614 Environmental Assessment: **No change in status.** Received and under review.
- Brine Pond / Land Inquiry: MyCopia land needs scoping was sent December 21st. Have bumped them after the holidays, but no word yet. No change in status regarding the lease and insurances.
- Cypress Creek Renewables: Lease agreement changes have been reviewed by Cypress Creek and we have received their responses. Under counsel review and expect to discuss soon.
- Employee Performance Evaluations: Beginning
- Twp Estimates and Contracts: On-going
- Twp Brine: Estimates and worksheets have been sent out.
- CRA Highway Conference: Registration early rate before February 23rd.

Under unfinished business the following was discussed

1. None

Under new business the following was discussed

1. CRA Board of Directors Ballot-See Motion
2. Custer Road Bridge Participation Agreement-See Motion
3. GPS Equipment Purchase-See Motion
4. Approve annual payments to Pere Marquette Township for \$9,100.00. See Motion

5. Approve Federal Surplus Property Program-See Motion
6. Discussion on Funding OPEB-The board agreed to deposit \$21,750.00 annually for the next four years to fund the OPEB to satisfy GASB 74/75.
7. Approve Township Projects-See Motion
8. The next Paul Bunyan Meeting is scheduled for February 22, 2018.

Items Requiring Board Action

Establish Board Meeting Dates

A motion was made by Schwass seconded by Robidoux to set the regular board meeting dates generally, for the second and fourth Thursdays each month at 1:00 pm. for the months of January, February and December and 10:00 am for March through November for 2018. With exceptions of the February 22nd meeting is changed to the 21st and the September 13th meeting is changed to the 6th. Ayes: Robidoux, Schwass and Matiash. Nays: None. Motion carried.

Establish Board Positions

Chairman

Motion by Matiash seconded by Schwass to appoint Doug Robidoux as the Chairman of the MCRC Board of Commissioners. Ayes: Schwass and Matiash. Nays: None Abstain: Robidoux. Motion carried.

Vice-Chairman

Motion by Matiash seconded by Robidoux to appoint Bill Schwass as the Vice-Chairman of the MCRC Board of Road Commissioners. Ayes: Robidoux and Matiash. Nays: None. Abstain: Schwass. Motion carried.

Annual Payment to PM Township

Motion by Schwass seconded by Matiash to approve the 8th annual payment to Pere Marquette Township in the amount of \$9,100.00 to be made on January 25, 2018. Ayes all. Motion carried.

Approve Bridge Removal and Replacement of the Custer Road Bridge over the Pere Marquette River.

Motion by Schwass seconded by Matiash to enter into a contract with MDOT for the removal and replacement of the structure #6664, which carries Custer Road over the Pere Marquette River, Sections 21 and 22, T18N, R16W, Custer Township, Mason County, Michigan; the reconstruction of the approaches to the structure for approximately 138 feet southerly and 168 feet northerly of the structure; and altogether with necessary related work, and to authorize Chairman Robidoux and Vice Chairman Schwass to sign the contract. Control Section BRT 53000, Job number 129325A, Project 1800 (186), Structure #6664 and contract number 17-5569. Estimated cost is 1,021,200.00, State Local Bridge Funds of \$153,200.00. Federal Funds \$817,000.00. MCRC Share \$ 51,000.00.

Ayes: Robidoux, Schwass and Matiash.
Nays: None Motion carried

Approve Purchase of a Leica GPS & Robotic Total Station

Motion by Matiash seconded by Schwass to approve the purchase of a Leica GPS & Robotic Total Station as recommended by staff for \$51,020.00. Ayes all. Motion carried.

Approve Application to Participate with the Federal Surplus Property Program

Motion by Schwass seconded by Matiash to adopt a resolution specifically designating a coordinator as Surplus Property Donee and Custodian, to be responsible for the acceptance and accountability and authorized to sign for surplus property. The responsible parties will be Manager/Director Schoonover and Shop Foreman Terry Woirol. Ayes all. Motion carried.

Approve Township Projects 1-11-2018

Motion by Matiash, seconded by Schwass to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Pere Marquette Township 2018

Township Wide Dust Control for .50 Miles. One Double application.

Total Cost \$200.00.

Lakeshore Drive from Buttersville Beach access to Crosswinds Entrance for .77 miles. Crush and shape then place aggregate and HMA. Total Cost \$99,000.00.

King Drive from Jebavy Dr Easterly to Oakwood Dr for .20 miles. Place HMA overlay. Total cost \$20,000.00.

Inman Road from Chauvez Road Northerly to Bradshaw Road for .49 miles. Crack Seal then place chip and fog seal. Total cost \$13,500.00.

Benedict/Hesslund Roads from Benedict-Bradshaw Northerly to Hesslund and East and West for .53 miles. Crack Seal then place chip and fog seal. Total Cost \$15,500.00

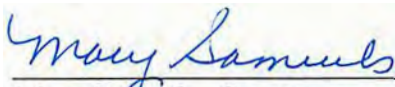
CRA Board of Directors Ballot

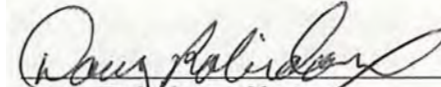
Motion by Matiash seconded by Schwass to vote for Doug Robidoux to run again for a seat on the County Road Association Board of Directors. Ayes: Schwass and Matiash. Nays: None.

Abstain: Robidoux. Motion carried.

The next regular meeting is scheduled for January 25, 2018 at 1:00 pm.

There being no further business the meeting was adjourned at 2:59 pm.


Mary Samuels Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the January 25, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

Members present: Robidoux , Schwass and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie, Amber Township Supervisor to discuss road projects and submit signed contracts. Jesse Petersen of Petersen & Sons was inquiring when Anthony Road may be bid and discussed the use of crushed concrete verses gravel.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as amended. Ayes all. Motion carried.

Conflicts: None

The minutes of the January 11, 2018 regular meeting were discussed:

Motion by Schwass seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Schwass to approve accounts payable for ck #76166 thru ck#76210 for \$484,298.99 and approve payroll #2 for January 25, 2018 for \$76,196.85.

At 1:05 pm the Board looked over the contingent liability and revenue sheet.

Superintendents Report- Winter maintenance for snow and ice over the past two weeks Cold patching the pot holes that are showing up now. Cat Excavator cleaning out ice in the ditches. The Limb Crew has been out in the plow areas taking down hanging limbs. The tree crew has been out removing dead trees. Clearing out spillways of sand and snow. Aggregate patching some washouts and some extra help in the shop.

Shop Foreman Report- Reported #047 a 2006 Tandem Truck was hauled to Williams Diesel for a motor rebuild. Estimated cost of \$25,000.00. Also received the login information for the GSA program. Will start watching for trucks that become available. The two new Dodge trucks have been received. One is in service for foreman Fiers and the other one will be used as an extra truck until spring when it will then be turned into the janitors truck. T Woirol suggested a new flatbed is needed to replace the one that is currently being used. It is worn out.. Shop Foreman Woirol also talked about the 2 new Michigan Kenworth Trucks that were bid.

Manager/Director Report:

Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: File review was completed and noted that some items require correction before Final Estimate Review Summary can be issued. One last quantity, 290 cyds of embankment, remains to be balanced. Contract cost revised to \$983,171,47, 21.42% over original

contract. (C&D Hughes Bid: \$808,709.98.)

- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: Appearing as Item 41 in the February 2nd Letting, this project will have a mandatory 3% DBE Participation. AT&T is scheduled to relocate their lines from the shoulders in Feb/March. Estimate: \$785,055. (Programmed \$485K STP, \$300K State D).
- 2017 Pavement Marking: File review was completed and noted that some items require correction before Final Estimate Review Summary can be issued. (MPM, \$32,653.74. 100% Federal STP.)
- Stephens Rd over Big Sauble Bridge: **No change in status.** Spring work will include identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local. Progress Schedule: Open to Traffic Friday, Nov. 17th.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: **No change in status.** Opened to traffic on December 29th. Final restoration in spring along with HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local. Progress Schedule: TBD.)
- Custer Rd Bridge over PM River Deck Rehab: **No change in status.** Appearing as Item 8 in the February 2nd Letting, this project will have a mandatory 4% DBE Participation. March date restrictions (March 16 – Turbidity Curtain, March 31 – Superstructure Removal). Plans call for a 30' clear width (32'11" overall width) galvanized steel super-structure and 9" concrete deck with a 2-tube railing. Current estimate is \$1,021,196.
- Darr Rd Bridges over the North and South Branch of Lincoln River: ROW Grading Permits (2) have been secured. Final plans are being reviewed and submittal expected next week with an April Letting anticipated. Estimates are currently \$303,800 for N Br crossing and \$378,400 for the S Br.
- Hawley Rd Bridge: A GI has been set for Tuesday, Feb 20th, 10 am. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Existing 15 mph advisory curve will be increased to a 20 mph advisory curve. USFS is thus far satisfied with the design and ROW relocation necessary. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: **No change in status.** Planned for 2018 Obligation and 2018 construction. PM Twp is in the process of obtaining a design engineer for their sanitary sewer. Draft plans will be coordinated with them. Current road estimate is \$766,000.
- Anthony Rd Design: On-going design, utility info. requested. Current estimate \$1,121,000.
- Sass Rd: Twp project for cutting a couple of hills is about 99% surveyed. Survey corner information needed – will pick up with new Leica equipment anticipated to arrive by early next week.

Informational Items

- Federal Aid Exchange: We have received the fully executed agreement from the RCOC. They have notified SEMCOG and identified a TIP project (#23762 - resurfacing) and are targeting a May/June Letting. That should translate to an April/May Federal Obligation and check issuance in May/June.
- Brine Pond / Land Inquiry: MyCopia President is interested in discussing our land needs and will be in the week of February 12th. No change in status regarding the lease and insurances.
- Cypress Creek Renewables: Cypress Creek response is under review.
- Employee Performance Evaluations: Completed, for your review.
- MCTOA: Reported on Twp Meetings, Asphalt and Chip Seal project deadlines, Brine contracts, winter operations, and Board positions. Next MCTOA is April 19th, 7:30 pm at Branch Twp.

- CRA 100 Permit: New Application and Permit are now available. Will review shortly and implement.
- Spring Weight Restrictions: Thawcaster Webinar on the 30th. Saginaw – today, Huron - tomorrow.
- Annual Report to County Board of Commissioners: Tuesday, June 12th, 7 pm.

Under unfinished business the following was discussed

1. None

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Hansen Road Participation Agreement-See Motion
3. Approve renewal of sweeping contract with Tri-Us Services-See Motion
4. LaSalle Rd/Hansen Rd, Amber Twp Intersection Control-See Motion
5. Tuttle Rd/Decker Rd, Custer and Sherman Townships, Intersection Control-See Motion
6. Approve Bid for two new Michigan Kenworth extended cab tractors-See Motion
7. Discussion on a flag and stand for the Commission Room. N Matiash will order from the American Legion.

Items Requiring Board Action

Approve Hot Mix Asphalt Cold Milling and resurfacing on Hansen Road

Motion by Matiash seconded by Schwass to enter into a contract with MDOT for Hot mix asphalt cold milling and resurfacing work along Hansen Road from approximately 980 feet west of Gordon Road easterly to approximately 1,100 feet east of LaSalle Road; including sub grade undercutting, geotextile stabilization, sub grade under drain, culvert removal and replacement, and slope restoration work; and altogether with necessary related work, and to authorize Chairman Robidoux and Vice Chairman Schwass to sign the contract. Control Section STL 53000, Job number 119753A, Project STP 1753 (006), and contract number 17-5431 Estimated cost is 792,200, Less Federal Surface Transportation Funds \$491,200. Less State TED FUNDS \$301,000. MCRC Share \$ 0.00.

Ayes: Robidoux, Schwass and Matiash

Nays: None Motion carried

Approve Township Projects 1-25-2018

Motion by Schwass seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Amber Township 2018

Township Wide Dust Control for 10.18 Miles. One Double application.

Total Cost \$5,500.00.

First Street from Meyers Rd Easterly to Cul-De-Sac for .58 miles. Tree removal, ditching, culvert, aggregate base and place HMA. Total Cost \$106,000.00.

Sheridan Township 2018

Township Wide Dust control for 32.81 miles. Two Single and one double brine applications. Total cost \$30,800.00.

Logan Township 2018

Taylor Road from Washington Road Northerly to end of second curve for 1.73 miles. Chip seal and fog seal. Total Cost \$53,000.00.

Hawley Road from ¼ mile W of Masten Rd to Carr Creek Hill Top for .31 miles. Place chip seal and fog seal. Total Cost of \$9,050.00.

Anthony Road Bridge over the S Branch Pere Marquette River for .22 miles. Place a chip seal and fog seal. Total Cost \$7,750.00.

Renew Contract with Tri-Us Services Inc

Motion by Matiash seconded by Schwass to approve extending the 2016 contract with Tri-Us Services Inc for the 2nd available year extension. The first sweeping no later than May 1, 2018 and the second sweeping no later than September 1, 2018. Pricing, Terms and conditions of the original year contract will remain the same for the renewal period. Ayes all. Motion carried

Approve LaSalle Road/Hansen Road, Amber Township Intersection Control

Motion by Schwass seconded by Matiash to approve the upgrade of existing 1-Way Yield to 1-Way Stop Control at the intersection of LaSalle Road and Hansen Road in Amber Township as recommended. Ayes all. Motion carried.

Approve Tuttle Road/Decker Road, Custer and Sherman Townships, Intersection Control

Motion by Matiash seconded by Schwass to approve a Directional Control Change and Upgrade of existing 2-Way Yield to 2-Way Stop Control at the intersection of Tuttle Road and Decker Road, Custer and Sherman Townships, from Tuttle Road Yields to Decker Road Stops. The Township will be notified prior to these changes. Ayes all. Motion carried.

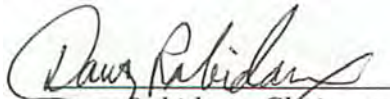
Approve Purchase of Two 2019 Kenworth T800 Extended Day Cab Tractors

Motion by Schwass seconded by Matiash to approve the purchase of two (2) new 2019 Kenworth T800 Extended Day Cab Tractors in the amount of \$127,628.00 each for one (1) year at a rate of 5.98% for a total cost of \$270,533.64. As an expression of good faith at the sole option of the Mason County Road Commission, Michigan Kenworth agrees to provide an option to buy back both units for the original price twelve (12) months after the original in-service date of each respective truck. Ayes all. Motion carried.

The next regular meeting is scheduled for February 8, 2018 at 1:00 pm.

There being no further business the meeting was adjourned at 2:20 pm.


Mary Samuels Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the February 8, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

Members present: Robidoux and Matiash, Manager/Director Schoonover, Secretary Samuels and Foreman J Peters. Absent: Schwass and Superintendent Moody.

Visitors: Jim Gallie, Amber Township Supervisor to observe and asked if we had HMA prices yet. Gallie also informed the board that Representative Vanderwall will be at the Amber Town hall on February 12, 2018 from 4 to 5 pm.

Approval of Agenda: Motion by Matiash seconded by Robidoux to approve the agenda as amended. Ayes all. Motion carried.

Conflicts: None

The minutes of the January 25, 2018 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Robidoux to approve accounts payable for ck #76211 thru ck#76259 for \$178,549.80 and approve payroll #3 for February 8, 2018 for \$75,156.54.

At 1:04 pm the Board looked over the contingent liability and revenue sheet.

Superintendents Report given by Foreman J Peters Winter maintenance. Cold patching the pot holes that are showing up now. The Limb Crew has been out in the plow areas taking down hanging limbs. The tree crew has been out removing dead trees. Extra help in the shop. Have received good comments from the public for a good job plowing the roads.

Shop Foreman Report- None

Manager/Director Report:

Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: File review documents anticipated to assembled and sent in Friday. Contract cost revised to \$983,171,47, 21.42% over original contract. (C&D Hughes Bid: \$808,709.98.)
- 2017 Pavement Marking: File review documents anticipated to assembled and sent in Friday. (MPM, \$32,653.74. 100% Federal STP.)
- Stephens Rd over Big Sauble Bridge: *No change in status.* Seasonal suspension with spring work will include identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: *No change in status.*

Seasonal suspension with spring work will include HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)

- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: Appearing as Item 41 in the February 2nd Letting, eight (8) bids were submitted with the confirmed Low-Bidder, C&D Hughes, Inc., for \$657,725.79 at 12.46% under the estimate. The Bid Tab has been reviewed and is reasonable. (Estimate: \$751,355. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: Appearing as Item 8 in the February 2nd Letting, six (6) bids were submitted with the confirmed Low-Bidder, Milbocker & Sons, Inc., for \$852,279.11 at 16.09% under the estimate. The Bid Tab has been reviewed and is reasonable. (Estimate: \$1,025,695.75. 80% Federal STP, 15% State Bridge. Progress schedule: Restrictions (3-16 – Turbidity Curtain, 3-31 – Superstructure Rem). Open to traffic on or before 6-30-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: Final plans are being QA reviewed and we are awaiting MDOT approval on the GRS SP. An April Letting is anticipated. Estimates are currently \$303,800 for N Br crossing and \$378,400 for the S Br.
- Hawley Rd Bridge: Program Application has been submitted to and approved by MDOT. GI is scheduled for Tuesday, Feb 20th, 10 am. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Existing 15 mph advisory curve will be increased to a 20 mph advisory curve. USFS is thus far satisfied with the design and ROW relocation necessary. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: **No change in status.** Planned for 2018 Obligation and 2018 construction. PM Twp is in the process of obtaining a design engineer for their sanitary sewer. Draft plans will be coordinated with them. Current road estimate is \$766,000.
- Anthony Rd Design: **No change in status.** On-going design, utility info. requested.
- Sass Rd: **No change in status.** Twp project for cutting a couple of hills is about 99% surveyed. Survey corner information needed.

Informational Items

- Brine Pond / Land Inquiry: MyCopia President meeting is preliminarily set for Friday, Feb 16th at 9 am.
- Cypress Creek Renewables: Inquiring with Cypress Creek on status of a couple of issues.
- Twp Meeting Attendance: Information and updates provided to Riverton and Grant Twps.
- CRA 100 Permit: Reviewing and will be implementing shortly.
- 2018 Contracts Advertised: Catch Basin Cleaning and HMA Program – Bid openings Feb 19th, 11 am; Gravel Bid – Opening March 7th, 11 am.
- CRASIF Return-To-Work Handbook: Launched Feb 1st, the RTW Handbook with bridge assignments has been received and is available for our use.
- MDOT FY 2021 Local Bridge Program Call for Applications has been announced and are due May 1st.
- Governor's FY 19-20 Budget: Proposes an additional \$175M, totaling \$325M.
- Roads+: 2018+ Silent Auction – Best County Basket

Under unfinished business the following was discussed

1. County Treasurer Andrew Kmetz to discuss investing funds. Was postponed until the March meeting.
2. Staff Wages and Manager/Director Evaluation on hold until all board members are present.

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Will be discussing Goals and Objectives for the new year.

Items Requiring Board Action

Approve Township Projects 02-08-2018

Motion by Matiash seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Summit Township 2018

Township Wide Dust Control for 2.36 Miles. One single application.
Total Cost \$600.00.

Hawley Road from Pere Marquette Hwy Westerly to Cul-de-sac for .77 miles. Crack Seal, chip and fog seal. Total cost \$20,850.00.

Anderfind Road from NW of Meisenheimer Road for 50 feet. Place HMA wedge for spot repair settlement. Total cost \$3,650.00.

Olmstead Road from Lakeshore Dr easterly to end of pavement for .45 miles.
Upgrade Cul-de-sac with slag and place HMA. Total cost \$29,750.00.

Riverton Township 2018

Township Wide Dust Control for 37.82 miles. One double application and two single applications. Total cost \$35,500.00.

The next regular meeting is scheduled for February 21, 2018 at 1:00 pm.

There being no further business the meeting was adjourned at 1:37 pm.


Mary Samuels Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the February 21, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

Members present: Robidoux, Schwass and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie, Amber Township Supervisor mentioned the Town Hall meeting with Kurt Vanderwall at Amber Township. Jesse Petersen of Petersen & Sons to hear bid awards and Randy Misener of Rieth Riley Construction to heard bid awards.

Approval of Agenda: Motion by Matiash seconded by Schwass to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the February 8, 2018 regular meeting were discussed:

Motion by Schwass seconded by Matiash to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Schwass to approve accounts payable for ck #76260 thru ck#76304 for \$152,932.14 and approve payroll #4 for February 22, 2018 for \$78,974.96.

At 1:04 pm the Board looked over the contingent liability and revenue sheet.

Superintendents Report Winter maintenance. Two crews out cold patching. Aggregate patching washouts. The Brush and Limb Crews have been out in the plow areas taking down hanging limbs. The tree crew removed some big trees on Gordon Road. Extra help in the shop. Washing trucks and cleaning up sanders. Burned stumps and trees in the Amber pit. Moving sand off M-116,

Shop Foreman Report- None

Manager/Director Report:

Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: ***No change in status.*** File review documents anticipated to assembled and sent in Friday. Contract cost revised to \$983,171.47, 21.42% over original contract. (C&D Hughes Bid: \$808,709.98.)
- 2017 Pavement Marking: ***No change in status.*** File review documents anticipated to assembled and sent in Friday. (MPM, \$32,653.74. 100% Federal STP.)
- Stephens Rd over Big Sauble Bridge: ***No change in status.*** Seasonal suspension with spring work will include identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: ***No change in status.***

Seasonal suspension with spring work will include HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)

- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: **No change in status.** Appearing as Item 41 in the February 2nd Letting, eight (8) bids were submitted with the confirmed Low-Bidder, C&D Hughes, Inc., for \$657,725.79 at 12.46% under the estimate. The Bid Tab has been reviewed and is reasonable. (Estimate: \$751,355. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: Expedited award is expected this week and Pre-Con dates are being coordinated. Appearing as Item 8 in the February 2nd Letting, six (6) bids were submitted with the confirmed Low-Bidder, Milbocker & Sons, Inc., for \$852,279.11 at 16.09% under the estimate. The Bid Tab has been reviewed and is reasonable. (Estimate: \$1,025,695.75. 80% Federal STP, 15% State Bridge. Progress schedule: Restrictions (3-16 – Turbidity Curtain, 3-31 – Superstructure Rem). Open to traffic on or before 6-30-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: **No change in status.** Final plans are being QA reviewed and we are awaiting MDOT approval on the GRS SP. An April Letting is anticipated. Estimates are currently \$303,800 for N Br crossing and \$378,400 for the S Br.
- Hawley Rd Bridge: GI was held yesterday with a few comments noted. Project is currently scheduled for FY 19, but MDOT LAP has recommended seeking a change to FY 18 Funding, if available, and a late fall Letting. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: **No change in status.** Planned for 2018 Obligation and 2019 construction. PM Twp is in the process of obtaining a design engineer for their sanitary sewer. Draft plans will be coordinated with them. Current road estimate is \$766,000.
- Anthony Rd Design: On-going design and soil boring being scheduled.

Informational Items

- Brine Pond / Land Inquiry: Met with MyCopia President last Friday and are proceeding with a two-phase approach, first being the 20+/- acres including the pond, the second the southern parcel portion.
- Cypress Creek Renewables: Cypress Creek is no longer in need of the parcel as they have changed focus and are seeking 100+ acre sites.
- Twp Meeting Attendance: Information and updates provided to Fee Soil, Sherman and Sheridan Twps.
- Jebavy Drive: Tentative March 8th meeting to continue to look at feasibility of southbound dual-left-turn lanes.
- Spring Weight and Speed Restrictions – In effect Monday, Feb 19 at 7 am.
- House Appropriations Committee: Supplemental spending bill approved and expected to move to the House floor later today to appropriate \$175M (recommended for FY 18-19) to the MTF immediately. (This would be approximately \$390K to MCRC.)

Under unfinished business the following was discussed

1. Staff Wages Discussion
2. Manager/Director Evaluation

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Discussed Goals and Objectives-More discussion to follow at next meeting.
3. Catch Basin Clean out Bid Award-See Motion
4. 2018 HMA Bid Award-See Motion

Items Requiring Board Action:**Approve Manager/Director and Staff Salary Adjustments for 2018**

Motion by Matiash seconded by Schwass to approve the following salary adjustment for the Staff for 2018 retroactive to January 1, 2018:

Manager/Director 2.5% \$2,050.00 Salary \$84,050.00

Engineer-Design \$65,000.00

Eng Tech-Permits/Local Const-3.0% \$1,168.70 Salary \$40,125.26

Eng Tech-Design/Fed Const-2.5% \$1,049.88 Salary 43,045.08

Superintendent 2.5% \$1,450.49 Salary \$59,470.21

Field Foreman-North 2.5% \$1,244.53 Salary \$51,025.66

Field Foreman-South Step Increase \$1,739.26 Salary \$51,025.66

Shop Foreman 2.5% \$1,296.43 Salary \$53,153.60

Clerk/Sec 2.5% \$1,352.70 Salary \$55,460.73

Payroll Clerk 2.5% \$919.47 Salary \$37,698.07

Ayes all. Motion carried.

Approve Township Projects 02-21-2018

Motion by Schwas seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Custer Township 2018

Township Wide Dust Control for 36.35 Miles. One single and one double application.

Total Cost \$24,500.00.

Conrad Road from East of Tuttle Road Easterly. Undercut, clay & sand. HMA and Slag. Total Cost \$61,000.00

Eden Township 2018

Township Wide Dust Control for 31.39 miles. One single application and one double application. Total Cost \$12,500.00.

Free Soil Township

Township Wide Dust Control for 35.78 miles. One single application and one double. Total Cost \$12,200.00.

Sherman Township 2018

Township Wide Dust Control for 36.29 miles. Three single applications.

Total cost \$27,300.00.

2018 Catch Basin Cleaning Service Bid Award

Motion by Schwass seconded by Robidoux to award the bid for 2018 Catch Basin Cleaning Service as recommended by staff, to low bidder Greenscape General Contracting for \$63,120.00. State Trunkline portions of the bid are subject to written approval by the Michigan Department of Transportation. Ayes all. Motion carried.

	Catch Basin Location:	Est. Qty.	Unit Price	Extended Amt.
1.	Primary and Local Rds - MCRC	275	\$80.00	\$22,000.00
2.	MDOT – MCRC	374	\$80.00	\$29,920.00
3.	MDOT – City of Ludington	108	\$80.00	\$8,640.00
4.	MDOT – City of Scottville	32	\$80.00	\$2,560.00
	Total Estimated Contract (#1+#2+#3+#4)			\$63,120.00

2018 Hot Mix Asphalt (HMA) Bid Award

Motion by Matiash seconded by Schwass To award the bid for HMA to Rieth Riley Construction Company for twenty six (26) projects for \$1,224,874.05 and HMA Patching-Variou Locations, lowest responsive bidder, in the best interest of the Mason County Road Commission. Ayes all. Motion carried.

The next regular meeting is scheduled for March 8, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 3:20 pm.


Mary Safuels Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the March 8, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director Schoonover and Secretary Samuels. Absent: Superintendent Moody.

Visitors: Jim Gallie, Amber Township Supervisor mentioned a hole on Gordon Road in need of repair. Wondered if there would be more funding available to the townships. Discussion on the life expectancy of the roads and how to make it longer. Wayne Anderson from Victory Township complimenting the MCRC on the great job they have done on N Dennis Road. Discussed the Creek on Dennis Road and the need for repairs and said that the Hamlin Lake Preservation Society may be able to help with funds for the needed repairs. Also wondered about the process to be allowed to place signs stating you are now entering the Big Sauble Watershed. Manager/Director Schoonover explained what needed to be done.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the February 21, 2018 regular meeting were discussed:

Motion by Schwass seconded by Matiash to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Matiash to approve accounts payable for ck #76305 thru ck#76351 for \$118,867.83 and approve payroll #5 for March 8, 2018 for \$74,279.54
Ayes all. Motion carried..

At 10:05 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report Provided by Foreman Peters; Winter maintenance. Have bladed all the gravel roads during the good weather. Marked and starting to replace bad culverts around the county. Three crews out cold patching and patching several bad areas with crushed asphalt. Burning brush and cleanup work at the local pits. Limb and tree crews out cutting in select areas. The graders have been out blading in some of the worst areas.

Shop Foreman Report- Have requested to purchase two Military Trucks located in Aberdeen, Maryland at the Air Force Base. Still waiting on confirmation and is checking into trucking companies to transport them to the MCRC. The Board requested that Shop Foreman Woirol request information for a Staff ½ Ton, four door, 4wd Pickup.

Manager/Director Report:**Engineering**

- Hansen Rd, Dennis Rd to Stiles Rd: Continuing to work on obtaining final paperwork from the contractor. Awaiting last Contract Mod approval with a Final Cost of \$986,771.47, 22.02% over original contract. (C&D Hughes Bid: \$808,709.98.)
- 2017 Pavement Marking: Continuing to work on obtaining final paperwork from the contractor. Final Cost of \$40,902.45, 25.26% over original contract. (MPM, \$32,653.74. 100% Federal STP.)
- Stephens Rd over Big Sauble Bridge: **No change in status.** Seasonal suspension with spring work will include identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: **No change in status.** Seasonal suspension with spring work will include HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: Project has been awarded and a Preconstruction meeting is scheduled for Monday, March 12th. Anticipated start date of April 16th. Clearing limits anticipated to be marked next week. (Estimate: \$751,355. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: Project was awarded, and a Pre-Con was held on Feb 27th. Progress Schedule reports a March 12th Start Date. (Estimate: \$1,025,695.75. 80% Federal STP, 15% State Bridge. Progress schedule: Restrictions (3-16 – Turbidity Curtain, 3-31 – Superstructure Rem). Open to traffic on or before 6-30-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: MDOT has approved GRS SP and the Final QA review has been finished and Final package submitted to MDOT via ProjectWise. A May Letting is anticipated. Estimates are currently \$424,230.50 for N Br crossing and \$478,748 for the S Br.
- Hawley Rd Bridge: Natural River Permit Application has been completed and submitted to the DNR. Staking of centerline, toe-of-slope and ROW anticipated after Hansen Rd. No inquiry yet for which FY funding will be sought. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: PM Twp is securing an engineering firm. Old design needs to be reworked.
- Anthony Rd Design: Soil borings will be completed by the end of March. Most of the preliminary design is complete with ditch profile remaining.

Informational Items

- Brine Pond / Land Inquiry: **No change in status.** Met with MyCopia President last Friday and are proceeding with a two-phase approach, first being the 20+/- acres including the pond, the second the southern parcel portion.
- Jebavy Drive: March 8th meeting to continue to look at feasibility of southbound dual-left-turn lanes.

Under unfinished business the following was discussed

1. Goals and Objectives-The Board discussed the list of goals and Objectives presented by Manager/Director Schoonover with a few additions. He will finalize the list and present back to the board. Will start working on policies again, two to three per meeting.

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Accepting Resumes for the MCRC SIP Board of Directors-All Board members received a letter.
3. Award Gravel Bids-See Motion

Items Requiring Board Action:**Approve Township Projects 03-08-2018**

Motion by Matias seconded by Schwass to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Victory Township 2018

Township Wide Dust Control for 49.67 Miles. One double application.
Total Cost \$21,800.00.

The following Gravel Bids were received.

Gravel Bids were opened on March 7, 2018 at 11:00 am.

Rieth Riley Construction - 22A/23A (MDOT)

Gravel-Delivered to Scottville	\$13.65 Per Ton
Suppliers Pit-Gravel	\$14.65 Per Ton
Processing in MCRC Pit-(Irons)	\$ No Bid
Ice Control Sand-Delivered to Scottville	\$ No Bid
Suppliers Pit-Ice Control Sand	\$ No Bid
Process Ice Control Sand in Irons Pit	\$ No Bid
Suppliers pit Ludington Plant	

Halliday Sand & Gravel- 25,000 Cyds Gravel & 10,000 Cyds of Sand

Gravel-Delivered to Scottville	\$ No Bid
Suppliers Pit-Gravel	\$ 6.50 per cubic yard
Processing in MCRC Pit-Irons	\$ No Bid
Ice Control Sand-Delivered to Scottville	\$ No Bid
Suppliers Pit-Ice Control Sand	\$ 3.00 per cubic yard
Process Ice Control Sand in Irons Pit	\$ No Bid
Suppliers pit is Alexander Pit, Irons	

Schultz Excavating- 10,000 Ton Recycled Crushed Material

Gravel-Delivered to Scottville	\$ No Bid
Suppliers Pit-Crushed Material	\$ 9.00 per ton 5,000 Ton minimum
Processing in MCRC Pit-Irons	\$ No Bid
Ice Control Sand-Delivered to Scottville	\$ No Bid

Suppliers Pit-Ice Control Sand \$ No Bid
 Process Ice Control Sand in Irons Pit \$ No Bid
 Suppliers pit 925 E Melendy St Ludington

Green Dream International- 37,500 Ton Gravel & 15,000 Ton Ice Control Sand

Gravel-Delivered to Scottville \$ 11.03 per Ton
 Suppliers Pit-Gravel \$ No Bid
 Processing in MCRC Pit-Irons \$ No Bid
 Ice Control Sand-Delivered to Scottville \$ 8.93 per Ton
 Suppliers Pit-Ice Control Sand \$ No Bid
 Process Ice Control Sand in Irons Pit \$ No Bid
 Suppliers pit 925 E Melendy St Ludington

Ken Adams Excavating- 25,000 Cyds Gravel & 10,000 Cyds of Sand

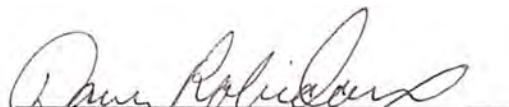
Gravel-Delivered to Scottville \$ 10.50 Per Ton
 Suppliers Pit-Gravel \$ 9.75 per cubic yard
 Processing in MCRC Pit-Irons \$ 4.10 per ton
 Ice Control Sand-Delivered to Scottville \$ 8.50 per Ton
 Suppliers Pit-Ice Control Sand \$ 6.75 per cubic yard
 Process Ice Control Sand in Irons Pit \$ 3.00 per Ton
 Suppliers pit / Groth Rd/When Available
 Only Mason County Road Commission/Ken Adams Excavating trucks will be allowed to haul out of the Peters Pit.

A motion was made by Schwass seconded by Matiash to award the bid for gravel and Ice Control Sand as recommended by staff to Halliday Sand & Gravel for 25,000 cyds of gravel @ \$6.50 per cyd in suppliers pit and 10,000 cyds of ice control sand @ \$3.00 per cyd in the suppliers pit located at the Alexander Pit in Irons.
 Ayes all. Motion carried.

The next regular meeting is scheduled for March 22, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:40 am.


 Mary Samuels Secretary


 Doug Robidoux Chairman

MINUTES

Vice-Chairman Schwass called the March 22, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: Robidoux.

Visitors: Jim Gallie, Amber Township Supervisor wants to do a road tour next week and asked if Commissioner Matiash would be available to go with him. Also stated they would like to do some seal coating this summer. Tim Gibson of W Hansen Road was in to discuss the deteriorating condition of W Hansen Road and asked if there could be anything done about the road this summer. He also wondered how it was determined which roads are repaired each year. The board will take a look at the road situation and try to make some temporary upgrades.

Approval of Agenda: Motion by Matiash seconded by Schwass to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the March 8, 2018 regular meeting were discussed:

Motion by Matiash seconded by Schwass to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Schwass to approve accounts payable for ck #76352 thru ck#76393 for \$136,370.04 and approve payroll #6 for March 22, 2018 for \$72,549.56.
Ayes all. Motion carried..

At 10:04 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report: Some winter maintenance. Blading gravel roads for a couple of days. The Cat Excavator has been out replacing culverts and some driveway culverts. Two cold patch crews out almost every day. The tree and limb crew has been out doing some work on Hansen Road and removing low hanging limbs in plow areas. Extra help in the shop almost every day. Burning brush in the pits. May start some rototilling next week. A safety training day has been scheduled for May 10 in the afternoon and Melanie Green will be in on April 5 to check safety items.

Shop Foreman Report- Discussed staff pickup bids-See Motion

Manager/Director Report:
Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: *No change in status.* Continuing to work on obtaining final paperwork from the contractor. Final Contract Mod approved. Final Cost of \$986,771.47, 22.02% over

original contract. (C&D Hughes Bid: \$808,709.98.)

- 2017 Pavement Marking: **No change in status.** Continuing to work on obtaining final paperwork from the contractor. Final Cost of \$40,902.45, 25.26% over original contract. (MPM, \$32,653.74. 100% Federal STP.)
- Stephens Rd over Big Sauble Bridge: A CM was processed for balancing items to date with a cost increase of \$17,862. Seasonal suspension with spring work will include identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: **No change in status.** Seasonal suspension with spring work will include HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: Clearing limits have been staked using the GPS and our crews have completed cutting the trees 3" and larger. We are working on the Auto CAD files for GPS construction staking and also additional control. We will also be sending out informational letters to the residents about the project such as start date, contractor, anticipated work etc. Anticipated contractor start date of April 16th. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: The turbidity curtain was installed on the 13th ahead of the deadline date and we are expecting concurrence from USFW on the delayed schedule. Presently the contractor cannot move over-width equipment until State spring weight restrictions are removed. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 6-30-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: Final plans, estimates and necessary documents have been submitted to MDOT, draft proposal reviewed and approved and is slated for a May Letting. Estimates are currently \$424,230.50 for N Br crossing and \$478,748 for the S Br.
- Hawley Rd Bridge: We will be working on the CAD file for staking with assistance from Leica for importing into the GPS efficiently. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: **No change in status.** PM Twp is securing an engineering firm. Old design needs to be reworked.
- Anthony Rd Design: Soils & Structures will be completing the soil borings by the end of this week. Most of the preliminary design is done with final ditch profile and determination of any hill cuts required. DEQ has looked at the roadway but no response from them to date.
- First St, Meyers Rd E'ly to Cul-de-sac, Amber Twp: ROW limits were staked using the GSP so we can meet the township supervisor to look at tree removal and road improvements.

Informational Items

- Brine Pond / Land Inquiry: **No change in status.** Met with MyCopia President last Friday and are proceeding with a two-phase approach, first being the 20+/- acres including the pond, the second the southern parcel portion.
- Rest Area Facility ADA and Section 504 Compliance: We have contacted MDOT reminding them to contact us when they are training MDOT forces on these points to include us as they committed to last fall.
- FY 2021 Local Bridge Program Call for Projects: Looking at nine (9) different structures for PM (Preventative Maintenance) or replacement. Application deadline is May 1st.
- MCRC SIP Member Building Appraisals: We are on the rotation for on-site appraisals this year. We are anticipating a call for scheduling this.
- Chip Seal Program: We are developing the list of Primary Roads.

Under unfinished business the following was discussed

1. Policies-Will discuss at the next meeting

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Approve Act 51 Certification Maps, addition's and deletions & Authorize Chairman to sign.
3. Approve Material Bids-See Motion
4. Approve Bid for Staff Pickup-See Motion

Items Requiring Board Action:

Approve Township Projects 03-22-2018

Motion by Matiash seconded by Schwass to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Logan Township 2018

**Township Wide Dust Control for 22.22 Miles. One double application and one single.
Total Cost \$15,044.38.**

Hamlin Township 2018

**Township Wide Dust Control for 14.29 Miles. One single application and one double.
Total Cost \$9,900.00**

**Beaune Road from Fountain Rd Northerly thence Easterly to end of HMA for 1.2 miles.
Crack seal and then place chip and fog seal. Total Cost \$34,000.00.**

**Rath Road from Decker Road to Sugar Grove Road for 1.00 miles. Placement of slag material.
Total cost \$36,000.00.**

**Lakeshore Drive South Bayou Culvert 228 Lft. Steel sheeting reinforcement repairs with earth anchors and whalers and additional steel plate welding repairs.
Total Cost \$80,000.00.**

Approve ACT 51 Maps and a Resolution for Additions and Deletions to County Local Road System During Calendar Year 2017

Motion by Schwass seconded by Matiash to approve the ACT 51 Certification Maps, authorize Chairman Robidoux to sign and approve a Resolution for Additions and Deletions to County Local Road System During Calendar Year 2017 to include:

Crystal View Drive Amber Township, Section 3 Sheet #24 from Cul-de-sac end to Cul-de-sac end due to a correction in length from 1,259' to 1,540'.

All changes were made prior to December 31, 2017.

Ayes: Schwass and Matiash. Absent: Robidoux.

Nays: None

Motion carried,

Award Material Bids

Motion by Matiash and seconded by Schwass to award material bids as recommended by the staff to the lowest responsive bidder:

Motor Oil and Hydraulic Oil to all bidders, Rowley's, The Lyden Oil Company, Great Lakes Lubricants and Blarney Castle.

Gasoline and Diesel to all bidders, Brenner Oil, Petroleum Traders, Blarney Castle and Crystal Flash.

Corrugated Metal Culverts to all bidders and place on file. St Regis Culvert , Cadillac Culvert and Contech.

Guard Rail & Posts to Action Traffic Maintenance.

Bridge Materials to Krenn Timber Bridge Inc.

Ayes all. Motion carried.

2018 Cold Patch Material

Motion by Matiash seconded by Schwass to award the bid for cold patch material to Unique Paving, Reith Riley and Ace-Saginaw Paving Company or to the lowest responsive bidder. Ayes all. Motion carried.

2018 Equipment Rental Rates

Bidders included:

CIS Snow Plowing and Excavating Inc., Ludington

Hallack Contracting, Hart

Bulldog Unlimited, Custer

Motion by Matiash seconded by Schwass to accept the bids for Equipment Rental Rates and place on file for the lowest responsive bidder. Ayes all. Motion carried.


Award Staff Pickup Bid

Motion by Schwass seconded by Matiash to award the bid for a ½ Ton Staff Pickup to Betten Baker Ford of Ludington, for \$34,710.00. Ayes all. Motion carried.

The next regular meeting is scheduled for April 12, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:31 am.


Mary Samuels Secretary


Bill Schwass Vice- Chairman

MINUTES

Chairman Robidoux called the April 12, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None.

Visitors: County Treasurer Andrew Kmetz .

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the March 22, 2018 regular meeting were discussed:

Motion by Matiash seconded by Schwass to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Matiash to approve accounts payable from April 5, 2018 for ck#76394 for \$34,710.00 and ck #76395 thru ck#76459 for \$315,268.18 and approve payroll #7 for April 5, 2018 for \$71,825.25 and pre-approve payroll #8 for April 19, 2018.
Ayes all. Motion carried.

At 10:04 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; Some winter maintenance. Blading gravel roads for a couple of days. The Cat Excavator working on culvert replacements. Are done for now until weight restrictions are lifted. The tree and limb crew have been working on First Street in Amber Township. Some blading for a couple of days. The sweeper has been out. Additional help in the shop. Melanie Green from Mackinaw Administrators was in on April 5 to check safety items. Helped to develop an Emergency Action Plan something that MIOSHA will be requiring. There will be a safety meeting held with Mike Phillips on May 10 in the afternoon.

County Treasurer Andrew Kmetz was in to discuss investing road commission funds to receive a higher rate of interest. Most of our funds are currently with West Shore Bank and are earning about .25%. Kmetz suggested the Board allow him to invest with Michigan Class, Chemical Bank and Shelby Bank at an estimated rate of 3%. The Board agreed with his suggestion. See Motion.

Shop Foreman Report- Given by Manager/Director Schoonover-Discussion on equipment to purchase. See Motion.

Manager/Director Report:**Engineering**

- Hansen Rd, Dennis Rd to Stiles Rd: Final completion paperwork from the contractor (subcontractor) is still required. Last of the HMA calculations being reviewed by staff. Final Cost of \$986,771.47, 22.02% over original contract. (C&D Hughes Bid: \$808,709.98.)
- 2017 Pavement Marking: **No change in status.** Continuing to work on obtaining final paperwork from the contractor. Final Cost of \$40,902.45, 25.26% over original contract. (MPM, \$32,653.74. 100% Federal STP.)
- Stephens Rd over Big Sauble Bridge: **No change in status.** A CM was processed for balancing items to date with a cost increase of \$17,862 (2.39%). Seasonal suspension with spring work will include identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: A CM has been processed for balancing items to date with a cost increase of \$28,126 (4.62%). Seasonal suspension with spring work will include HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: MCRC crews have felled trees greater than 3" and cleaned up anything near the roadway. With weight restrictions lifted in the GR area, C&D Hughes started a small job that could start & finish in early April. A revised progress schedule for an April 30th start date has been received. Staff is working on the Auto CAD files for GPS construction staking and will be getting some additional control on the project to tighten up the N/S line using the GPS. The project is set up in Project Wise which will be mandatory for Local Agencies for contracts let in October of 2018 forward. Staff will also be sending out a letter to the residents, informing them about the project such as start date, contractor, anticipated work etc. Staking for the detour and temporary signs will be completed next week. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: Concurrence from USFW for the delayed starting of the demolition of the deck includes daily inspections under the bridge before starting the days work.. Presently the contractor cannot move over-width equipment until State spring weight restrictions are removed. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 6-30-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: Appearing as Item 057 in the May 4th Letting. Estimates are currently \$424,230.50 for N Br crossing and \$478,748 for the S Br.
- Hawley Rd Bridge: **No change in status.** We will be working on the CAD file for staking with assistance from Leica for importing into the GPS efficiently. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: **No change in status.** PM Twp is securing an engineering firm.

Old design needs to be reworked.

- Anthony Rd Design: Soil borings have been completed and GPS coordinate system needs to be aligned. DEQ permits for westerly 4 culverts are required that will include sketches, photos and some surveying. Most of the preliminary design is done with final design anticipated in early to mid-May.
- First St, Meyers Rd E'ly to Cul-de-sac, Amber Twp: Utility coordination is being pursued with the private sanitary force main running close to the roadway and crossing underneath. Tree removal is anticipated to begin soon.

Personnel

- Potential Dec. retirement of maintenance employee. Current temp. employee status.

Informational Items

- Bridge Load Reductions: Culvert load ratings were conducted on the following structures due to poor conditions and are being reduced immediately:
 - SN 13633 Fountain Rd over N Br Lincoln River
 - SN 13616 Younkers Rd over Big Sauble River
- Brine Pond / Land Inquiry: ***No change in status.*** The president has been out-of-country and we are awaiting an update from the manager after their Friday conference call with the president.
- Rest Area Facility ADA and Section 504 Compliance: MDOT has stated they will notify us when training is available.
- MDOT Budget: Winter costs above 5-year average, MDOT is requiring pre-approval before exceeding any line items of the Field Activity Budget. I have requested their direction for #1330, Rest Area Maintenance and #1680, Traffic Signal Energy, both have a \$0 budget.
- Chip Seal Program: Obtaining quantities on routes to complete the list of Primary Roads.
- Statewide Tornado Drill – Participated yesterday with our developing Emergency Preparedness manual.
- MDOT Projects in Mason County:
 - US-10, City of Ludington, Rowe St to Jackson Rd: April 16th – May 25th, Final Oct 29, 2018
 - US-10, Vlg of Custer E to Co Line: May 14th – July 16th, Final June 3, 2019
 - US-31 BR, US-31 N to US-10: July 16th – Aug 31st, Final June 3, 2019
- MDOT Adopt-A-Highway Litter Pickup: Starting April 14, extended for UP and Northern to April 28th-May 6.
- MCTOA – Thursday April 19th, 7:30 pm, Branch Twp Hall
- Finance & Human Resource Seminar – May 15th -17th, Mt. Pleasant. Two signed up to attend.
- Commissioners Seminar – April 15th – 17th, Frankenmuth. Two signed up to attend.
- Seasonal Weight Restrictions update.

Under unfinished business the following was discussed

1. Policies-See Motion
2. Approve Act 51-See Motion

3. Approve Transfer of Funds from Primary to Local-\$350,000.00. See Motion.

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Award Mineral Well Brine Bid-See Motion
3. The next Township Officers Meeting is scheduled for April 19 at Branch Township.
4. Approve Priority List for Local Bridge Program-See Motion

Items Requiring Board Action:

Approve Township Projects 04-12-2018

Motion by Schwass seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Meade Township 2018

**Township Wide Dust Control for 6.82 Miles. One double application.
Total Cost \$3,000.00.**

Sheridan Township 2018

**Dewey Road from Campbell Road Westerly to Morse Road for 1.50 miles. Place HMA Wedge.
Total Cost \$9,100.00.**

**Interlochen/Benson Roads from Interlochen Road E of Benson Rd to Benson Rd, then Benson Road North and South of Interlochen Rd for .18 miles. Place HMA Overlay.
This was a 2017 project . Total cost \$16,330.00.**

Approve Recommendation by County Treasurer Kmetz to Invest Funds.

Motion by Matiash seconded by Schwass to authorize County Treasurer Kmetz to invest the Mason County Road Commission Funds to receive the best rate of interest available with Michigan Class, Chemical Bank and Shelby Bank. Ayes all. Motion carried.

Approve hiring Erik Hallberg to a full time position.

Motion by Schwass seconded by Matiash to approve hiring current part time employee Erik Hallberg for a full time position with the MCRC effective April 16, 2018.. Ayes all. Motion carried.

Approve Policies for Finance

Motion by Schwass seconded by Matiash to accept the Finance Policies as recommended by Manager/Director Schoonover. Ayes all. Motion carried.

Act 51 Report

Motion by Schwass seconded by Matiash that the Board approve the Act 51 Financial data for the 2017 fiscal year, and further that Chairman Robidoux be authorized to sign the various documents. Ayes: Robidoux, Matiash and Schwass. Nays: None Motion carried.

Transfer Funds from Primary to Local

Motion by Matiash seconded by Schwass to authorize a transfer of \$350,000.00 from the Primary Road Fund to the Local Road Fund.

Ayes: Robidoux, Schwass and Matiash Nays: None Motion carried.

Local Bridge Program Priority List Approval

Motion by Schwass seconded by Matiash to support the Local Bridge Program Applications for the following structures:

Priority Recommendation:

1. SN 13633 Fountain Rd over N Br Lincoln River – Replacement
2. SN 13616 Younkers Rd over Big Sauble River – Replacement
3. Combined - Preventative Maintenance
 - a. SN 6666 Walhalla Rd over N Br Pere Marquette River
 - b. SN 6656 Walhalla Rd over S Br Pere Marquette River
4. SN 6665 Custer Rd over Big Sauble River– Preventative Maintenance
5. SN 6685 Fisher Rd over Lincoln River - Replacement

Ayes: Robidoux, Schwass and Matiash. Nays: None. Motion carried.

2018 Mineral Well Brine Bid Award

Motion by Matiash seconded by Schwass to award the bid for Mineral Well Brine as recommended by staff to low bidder Michigan Chloride Sales as follows:

Michigan Chloride Sales, LLC of St. Louis:

1. Furn. & Loaded in storage facilities: Mineral Well Brine (min 26%) \$ 0.1535 per gallon
 % Calcium: 20.8 % Magnesium: 3.3 % Sodium: 5.3 % Total: 30.3
2. Furn. & Loaded in storage facilities: Mineral Well Brine (min 38%) \$ No Bid per gallon
 % Calcium: _____ % Magnesium: _____ % Sodium: _____ % Total: _____
3. Furnish Storage Facilities (May 1st – Sept 15th) \$ 0.00 per unit\

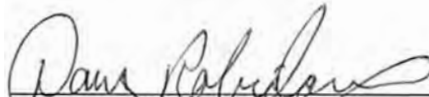
Approve Purchase of Walk & Roll, two Front Plows and Truck Mounted Directional Arrow Board and One Trailer Mount.

Motion by Schwass seconded by Matiash to approve the purchase of one Walk & Roll from AIS Equipment in the amount of \$38,700.00. Two Root Ross RR95 Front Plows from Shultz equipment for \$6,450.00 each. One Truck Mounted Directional Arrow Board and One Trailer Mount for approximately \$6,000.00 plus shipping. Ayes all. Motion carried.

The next regular meeting is scheduled for April 26, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:51 am.


 Mary Samuels Secretary


 Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the April 26, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, and Matiash, Secretary Samuels and Superintendent Moody.
Absent: Manager/Director Schoonover, and Vice-Chairman Schwass

Visitors: Jim Gallie and Dick Alway from Amber Township. Gallie announced that the Amber Township Board approved a decision to go ahead with the Paving on LaSalle Road bringing the Total estimated cost up to \$160,000.00. Gallie mentioned that it is very necessary that the MCRC stay within the estimated contract amount.

Approval of Agenda: Motion by Matiash seconded by Robidoux to approve the agenda as amended. Ayes all. Motion carried.

Conflicts: None

The minutes of the April 12, 2018 regular meeting and the minutes of the April 18, 2018 Special Meeting were discussed

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Robidoux to approve accounts payable for April 26, 2018 for ck#76461 thru ck #76495 for \$48,895.92 and pre-approve payroll #9 for May 3, 2018.

Ayes all. Motion carried.

At 10:05 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; Some winter maintenance for a couple of days. Blading and aggregate patching on gravel roads. Started shoulder pulling this week with two units in Eden and Free Soil Townships. Contract sweeping will be starting on Sunday next week at the rest area and then on the State System Monday and Tuesday. The Cat Excavator is working on culvert replacements and taking stumps out on First Street for Amber Township. Some ditching. The tree and limb crew has been working on trees downed by last weeks ice storm and continue working on dead trees. The cold patch crew has been out and are getting caught up for now. Additional help in the shop removing sanders and replacing with dump boxes. Washing trucks to remove winter salt and sand. The rest area was opened on April 25, 2018. The four-ten hour day schedule will begin on May 7, 2018. There will be a safety meeting held with Mike Phillips on May 10 in the afternoon. The fountain Road Culvert repair will be done in the next two weeks. Are waiting for the water to go down.

Shop Foreman Report- No Report

Manager/Director Report

Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: ***No change in status.*** Final completion paperwork from the contractor (subcontractors) is still required. (C&D Hughes Bid - \$808,709.98; Final Contract - \$986,771.47, 21.8 % over)
- 2017 Pavement Marking: ***No change in status.*** Final completion paperwork from the contractor (subcontractors) is still required. (MPM Bid -\$32,653.74. Final Contract - \$\$40,902.45, 25.26% over)
- Stephens Rd over Big Sauble Bridge: ***No change in status.*** A CM was processed for balancing items to date with a cost increase of \$17,862 (2.39%). Seasonal suspension with spring work will include identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: ***No change in status.*** A CM has been processed for balancing items to date with a cost increase of \$28,126 (4.62%). Seasonal suspension with spring work will include HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: The project is scheduled to start on Monday April 30th. Public notice of the project was given per our normal procedures along with letters sent to the residents within the construction limits with a more detailed description of the project. Staking of the ROW limits, easements and slopes for the roadway is occurring this week. Project documentation is being submitted using Project Wise which is an electronic filing system and also tracks the time, date and responsiveness of the Contractor, MCRC and MDOT with documentation. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: Project was restarted Monday, April 23rd. A revised Progress Schedule has been submitted and approved for the Seasonal Weight Limits delay. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: ***No change in status.*** Appearing as Item 057 in the May 4th Letting. Estimates are currently \$424,230.50 for N Br crossing and \$478,748 for the S Br.
- Hawley Rd Bridge: ***No change in status.*** We will be working on the CAD file for staking with assistance from Leica for importing into the GPS efficiently. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: ***No change in status.*** PM Twp is securing an engineering firm. Old design needs to be reworked.
- Anthony Rd Design: DEQ permits for westerly 4 culverts are in progress with some additional surveying and sketches developed remaining. Most of the preliminary design is done with ditch profile, culvert replacements and vertical alignment checking required.

Final design anticipated in early to mid-May. Clearing limits and ROW need to be staked for our crews to complete tree removal in the next few weeks.

- First St, Meyers Rd E'ly to Cul-de-sac, Amber Twp: Tree removals are complete and utility coordination is on-going with information that the private sanitary force main was abandoned.
- Wilson Road Bridge over S Br PM River: Engineering to be looking at the SE quad abutment for scour remediation recommendation.
- Riverton Twp, Morton Rd over Cutler & Stickney County Drain (1/2 mi S. of Anthony Rd): This failing culvert is being cost shared per policy, Twp share \$14,200.
- Jebavy Drive & US-10 – two left turn lanes: Category F funding is being sought for this potential project. Safety funds are also being looked at for eligibility. The Category F application is due by Friday May 4th.

Informational Items

- Brine Pond / Land Inquiry: *No change in status*. Local Manager has not received direction from the owner, but will request direction again.
- Rest Area Facility ADA and Section 504 Compliance: MDOT has scheduled training at our facility for Wednesday, May 2nd.
- MDOT Budget: MDOT has, in writing, requested for us to open the Rest Area and continue to pay for their traffic signal energy.
- Chip Seal: Updated list of projects were submitted to Fahrner and a planned work start date of August 1st or 2nd.
- County-wide HMA: Updated list of projects were submitted to Rieth-Riley. They plan on starting the plan up next week and coordinating with us to begin wedging projects.
- FY 2021 Local Bridge Applications: The five applications have been reviewed, updated and submitted via electronically to MDOT.
- 2018 UP Road Builders Annual Summer Conference – June 6th -7th, Brimley. CRA site contains no meetings information. For FYI only.
- Mason County Seasonal Weight Restrictions were lifted Monday, April 23rd, 6 a.m.

Under unfinished business the following was discussed

1. Policies-The next set of packets were presented for review. Will discuss at the next meeting.
2. The Use of Road Commission Vehicles Policy was discussed. Will discuss at the next meeting when all board members are present.

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Approve Darr Road Bridge Projects with MDOT-See Motion
3. Approve purchase of Cogitate PFA Works program and 6 all in one computers. This discussion will be postponed until a later date.

Items Requiring Board Action:

Approve Township Projects 04-26-2018

Motion by Matias seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Riverton Township 2018

Morton Road from Hawley Road to Kinney Road for 1.01 miles. Place chip seal with fog seal. Total Cost \$28,600.00.

Kistler Road from Brye Road to Morton Road for 1.03 miles. Place HMA wedge, crack seal and chip and fog seal. Total cost \$39,200.00.

Morton Road Culvert ½ mile South of Anthony Road for .1 miles. Replacement of Cutler and Stickney County Drain Crossing. Total Cost \$14,200.00.

Kinney Road approaches to Morton Road for .25 miles. Place aggregate and HMA. Total cost \$36,000.00.

Branch Township 2018

Jackpine Road to Cul-De-Sac Upgrade for .03 miles. Grading and placement of slag material. Total cost \$5,000.00,

Pere Marquette Township 2018

King & N Oakwood Drives from Jebavy Drive Easterly & Northerly to Johnson Road for .42 miles. Place HMA overlay over entire roadway. Total Cost \$23,700.00.

This is an amended contract to include Oakwood Drive.

Approve Bridge Removal and Replacement of the Darr Road Bridge over the North and South Branch of the Lincoln River

Motion by Matiash seconded by Robidoux to enter into a contract with MDOT for the removal and replacement of the structure #6682, Part A-MCS5300 Job #129322A, which carries Darr Road over the North Branch of the Lincoln River Sections 29 and 30, T19N, R16W, Sherman Township, Mason County, Michigan; the reconstruction of the approaches to the structure for approximately 229 feet southerly and 128 feet northerly of the structure; and altogether with necessary related work, and removal and replacement of the structure #6681, Part B-MCS53000 Job #129323A, which carries Darr Road over the South Branch of the Lincoln River, Sections 17 & 18, T19N, R16W, Sherman Township, Mason County, Michigan: the reconstruction of the approaches to the structure for approximately 214 feet southerly and 342 feet northerly of the structure and altogether with necessary related work, and to authorize Chairman Robidoux and Vice Chairman Schwass to sign the contract. Control Section MCS 53000, Job number 129322A and #129323A, contract number 18-5124. Estimated cost is \$901,900.00, State Local Bridge Funds of \$856,800.00. MCRC Share \$45,100.00.

Ayes: Robidoux, and Matiash. Absent: Schwass

Nays: None Motion carried

The next regular meeting is scheduled for May 10, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:00 am.


Mary Samuels Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the May 10, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director Schoonover and Superintendent Moody. Absent: Secretary Samuels. Minutes were taken by Jay Syrewicze.

Visitors: Jim Gallie from Amber Township informed the board that the Supervisors will be meeting on June 6 and asked if there was any information the MCRC would like to pass on to him to report at the meeting and asked when the MCRC would be brining. Jim Mazur from Victory Township presented three signed contracts to the board for approval. Roger Nash from Eden Township was in to discuss his displeasure with how the MCRC handles the Contracts between the MCRC and the Townships. He also requested to be notified by e-mail when the MCRC would be working in Eden Township. The Board agreed that he would be notified when working on projects only.

Approval of Agenda: Motion by Robidoux seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the April 26, 2018 regular meeting was discussed

Motion by Matiash seconded by Schwass to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Matiash to approve accounts payable for May 10, 2018 for ck#76496 thru ck #76546 for \$184,664.88 and pre-approve payroll #10 for May 17, 2018. Ayes all. Motion carried.

At 10:05 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; . Blading and aggregate patching on gravel roads. Pulling shoulders. The Cat Excavator is working on drainage projects. Some ditching. The tree and limb crew has been out. Two cold patch crews have been out taking care of pot holes. Additional help in the shop removing sanders and replacing with dump boxes. Continue to clean up trucks to remove winter salt and sand. Preparing to begin the Brine Program next week. Working on Fountain Road and Sugar Grove Roads.

Shop Foreman Report- No Report

Manager/Director Report

Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: *No change in status.*
- 2017 Pavement Marking: *No change in status.*
- Stephens Rd over Big Sauble Bridge: *No change in status.* Contractor is expected back the beginning of June to complete the remaining work including identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: *No change in status.* Contractor is expected back mid-May to complete the remaining work including HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: C & D Hughes has removed the HMA from west of Gordon Road E'ly for approx. ½ of the project limits. Majority of the trees and stumps have been removed in this section. Topsoil has been stripped for about 40% of the project. The undercutting, sand subbase is complete from Gordon Road westerly about 500 to 600'. Due to the rain & wet conditions, the Contractor will be working on construction of ditches from Gordon Road easterly. There is an AT&T conflict with a 900 pair phone line just east of Gordon Road on the North side of the road. AT&T were notified and has a crew scheduled to place a temporary line and remove the conflict this week or early next week. C&D Hughes has been very good to work with to date and the project is going well except for the rains. No complaints to date from the residents or public. Letter to the residents, combined with the public notice, has helped keep the public and residents informed and is minimizing questions. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: Progress meeting has been rescheduled for next Tuesday. Deck demo is almost complete and they are planning on pouring the abutment/pier tops next week. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: Appearing as Item 57 in the May 4, 2018 Letting, four (4) bids were submitted with the confirmed Low-Bidder, Hardman Construction, Inc., for \$786,284.75 at 14.32% under the estimate. The Bid Tab has been reviewed and is reasonable. (Estimate: \$917,745.50. 80% Federal STP, 15% State D, 5% Local Match. Progress schedule: Completion date of on or before September 28, 2018)
- Hawley Rd Bridge: *No change in status.* We will be working on the CAD file for staking with assistance from Leica for importing into the GPS efficiently. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: *No change in status.* PM Twp is securing an engineering firm. Old design needs to be reworked.
- Anthony Rd Design: *No change in status.* DEQ permits for westerly 4 culverts are in

progress with some additional surveying and sketches developed remaining. Most of the preliminary design is done with ditch profile, culvert replacements and vertical alignment checking required. Final design anticipated in early to mid-May. Clearing limits and ROW need to be staked for our crews to complete tree removal in the next few weeks.

- First St, Meyers Rd E'ly to Cul-de-sac, Amber Twp: Tree removals are complete and utility coordination is on-going with information that the private sanitary force main was abandoned.
- Wilson Road Bridge over S Br PM River: DEQ permit to be sought for adding riprap to the East abutment (NE quadrant) for scour remediation.
- Riverton Twp, Morton Rd over Cutler & Stickney County Drain (1/2 mi S. of Anthony Rd): DEQ permit is being sought for this Twp cost share project. Est. cost \$28,400.
- Jebavy Drive & US-10 – two left turn lanes: FY 2019 Category F Application has been submitted for widening to accommodate dual left-turn lanes

Informational Items

- Brine Pond / Land Inquiry: Met with the manager and discussed a direction to address the concern of the owner.
- Federal Aid Exchange: RCOC has successfully obligated their STIP project using the Federal STP funds as part of the agreement. Payment to MCRC was approved yesterday for \$347,148.
- County-wide HMA: Projects have begun in PM and Summit Twps.
- 2019 MDOT Project on US-31, US-10 to Sugargrove: Requested detour review.
- USFS 2018 Grading Plan: Reviewed and meeting to be set to discuss direction on Green Road.
- CRA Whitepaper on “Best Practices” addressing unfunded liabilities for OPEB and retirement.
- CRSIF Risk Review meeting results.
- Requested review of Twp Contracts to add Twp projected cost in either \$ or %.

Under unfinished business the following was discussed

1. Policies-The current set of policies will be placed on hold for approval until Manager/Director Schoonover is able to provide more information.
2. The Use of Road Commission Vehicles Policy was discussed-It was recommended that in addition to the current policy, “Any Travel Out of the State will Require Prior Approval of The Board” to be added. The Policy will be presented at the next meeting for approval.

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. The next Paul Bunyan Meeting is scheduled for May 17.
3. Discussion on Brining Private Roads-The Board agreed they would not be able to contract out brining for private roads.

Items Requiring Board Action:**Approve Township Projects 05-10-2018**

Motion by Schwass seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Amber Township 2018

LaSalle Road from Hansen Road Northerly to Decker Rd. Road for 1.0 miles. Tree and stump removal, ditching & culvert work and Place HMA. Total cost \$160,000.00

Grant Township 2018

Township Wide Dust Control for 32.34 miles. One single brine and one double brine. Total cost \$22,233.75.

Hamlin Township 2018

Rath Road from Decker Road to Sugar Grove Rd for 1.00 miles originally approved on March 22, 2018. Additional tree work, ditching and stump removal was added to the placement of slag for this contract. Original estimate was \$36,000.00. New estimate is \$50,500.00.

Victory Township 2018

Peterson Road from Fountain Road Northerly for 1.05 Miles. Tree and stump removal, replace culverts and then place aggregate material. Total cost \$38,850.00.

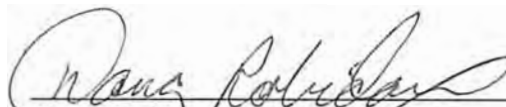
Fisher Road from Victory/Hamlin Township Line to Peterson Road for .80 miles. Selective tree and stump removal. Total cost \$25,200.00.

Dennis Road from Fountain Road to Beyer Road for .99 miles. Selective ditching east and west sides of the roadway. Total cost \$14,050.00.

The next regular meeting is scheduled for May 24, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:45 am.


Mary Samuels Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the May 24, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None.

Visitors: None

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the May 10, 2018 regular meeting was discussed

Motion by Matiash seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Matiash to approve accounts payable for May 24, 2018 for ck#76547 thru ck #76601 for \$74,103.43 and pre-approve payroll #11 for

May 31, 2018. Ayes all. Motion carried.

At 10:10 am the Board looked over the contingent liability and revenue sheet.

Audit Report

Mr. Ken Talsma of Anderson Tackman & Company PLC presented the December 31, 2017 Basic Financial Statement to the Board. There were no issues. Good report-See Motion.

Superintendents Report; Blading and brining townships. Most of the townships will be completed by the Memorial Day weekend. Aggregate and cold patching. The Cat Excavator is out working on township projects and some drainage projects. Tri-Us sweeping was in last week working on the MCRC roads. Sand removal was completed on M-116 and Buttersville. Completed 37 miles of shoulder pulling. Working on First Street in Amber Township, some tree work on Rath Road in Hamlin Township and working on Kinney and Morton Roads in Riverton Township. Sugar Grove Road W of 31 is scheduled for paving today. Bit edging on Interlochen in Sheridan Township on King and Oakwood in PM Township. Will start mowing next week and also start on the second round of township brining.

Shop Foreman Report- Shop foreman Woirol reported that he has received a rental tractor to replace Unit 220 that was rear ended in an accident. The appraiser has looked at it and expect to know sometime next week if they will total the unit. The cost for the rental unit is a minimum of \$2,500 per month or \$50.00 per hour. Will check with MCRC SIP to see if they pay anything towards the rent of the tractor. Have received one Michigan Kenworth Truck. It is still unknown when we will receive the 2nd one.

Manager/Director Report

Engineering

- Hansen Rd, Dennis to Stiles: Final paperwork has been received and processing final closeout.
- 2017 Pavement Marking: Final paperwork has been received and processing final closeout.
- Stephens Rd over Big Sauble Bridge: ***No change in status.*** Contractor is expected back the beginning of June to complete the remaining work including identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: ***No change in status.*** Contractor is expected back mid-May to complete the remaining work including HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: C & D Hughes is continuing the undercutting west of LaSalle and completing the culvert installations this week. Undercutting in the swamp area, including lightweight slag, and geogrid is slated for next week. Final grading and HMA base early June and completion 2nd or 3rd wk of June and opened to traffic. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: Progress meeting held May 15th. Demolition has been completed and pouring for the pier and abutment caps completed. Galvanized steel beams are being further reviewed by MDOT at our request due to additional heat treatment required after finding that the camber was insufficient after the hot-dip galvanizing was completed. Anticipating setting beams May 30th. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: Hardman Construction, Inc., has not yet received Award, but has provided a Progress Schedule with a tentative closure and start work date of June 11 on the North Branch and July 24th on the South Branch. (Hardman Construction: \$786,284.75. 80% Federal STP, 15% State D. Progress schedule: Open to traffic on or before 9-28-18)
- Hawley Rd Bridge: ***No change in status.*** We will be working on the CAD file for staking with assistance from Leica for importing into the GPS efficiently. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: ***No change in status.*** PM Twp is securing an engineering firm. Old design needs to be reworked.
- Anthony Rd Design: Additional information is required by the DEQ for culvert permits before culvert and ditching work can begin. West end design needs to be finalized.
- Sugar Grove Rd: Received preliminary DEQ approval of repair method and submitting through MiWaters for official review. Easements will be sought to replace the existing 51'

long 72" round CMP with a 90' elliptical CMP placed on a skew to better fit with the stream.

Informational Items

- Brine Pond / Land Inquiry: Working with Counsel.
- MDOT TWA for Catch Basin Cleaning has been approved
- MDOT TWA for Catch Basin Repairing/Replacement under development for 25 structures.

Under unfinished business the following was discussed

1. Policies-The Use of Road Commission Vehicles was discussed-See Motion
2. Audit-Ken Talsma , Anderson Tackman Company

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Approve Engineering Reimbursement-See Motion
3. 2018 MCRC SIP Board of Directors Election-See Motion

Items Requiring Board Action:

Approve Township Projects 05-24-2018

Motion by Schwass seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Branch Township 2018

Township Wide Dust Control for 14.24 miles. One double brine.

Total cost \$6,687.50

Hansen Road from Larsen Road East to Benson Road for .97 miles. Crack Seal, Chip Seal and Fog Seal. Total Cost \$26,100.00.

Eden Township 2018

Ordway/Eden Lake Roads from Hawley Rd southerly, easterly, and southerly to Stella Rd for 1.00 miles. Grading, ditching and place slag material. Total cost \$59,400.00.

Free Soil Township 2018

Treml Road from Custer Road to Stephens Road for 1.00 miles. Ditching, minor grade shaping and placement of Aggregate and Slag material. Total cost \$24,500.00.

Engineering Reimbursement

Motion by Matiash seconded by Schwass to request a reimbursement of \$10,000.00 for payments made during the period of 07-01-17 through 06-30-18 to retain a licensed professional engineer employed by the MCRC and to authorize the Board to sign. Ayes all. Motion carried.

2017 Audit Review by Anderson Tackman and Company, PLC

Motion by Schwass seconded by Matiash to accept the 2017 Audit Report from Anderson

Tackman and Company, PLC presented by Ken Talsma and to place on file. Ayes all. Motion carried.

MCRCSIP Board of Directors At-Large Representative

Motion by Matiash seconded by Schwass to Vote for John Rogers from Kalkaska County Road Commission to fill the 3 year At-Large Position for the MCRCSIP Board of Directors. Ayes All. Motion carried.

Approve Policy #13 Use of Road Commission Vehicles

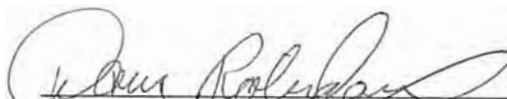
Motion by Schwass seconded by Matiash to approve the new Policy For Use of Road Commission Vehicles as amended. Ayes All. Motion carried.

The next regular meeting is scheduled for June 12, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:42 am.



Mary Samuels Secretary



Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the June 28, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None.

Visitors: Jim Gallie of Amber Township, mentioned a water problem on Decker Road @ Stiles. E Moody has checked out this issue before and found that our drainage is working fine. The home sits on very wet property. He will revisit the location again and take another look. He also received a call from S Steckel on Chillberg Road that said she is getting water on her property from both directions from the road. E Moody will check it out. There was a Supervisors meeting on June 6. The top priority discussion was about pulling shoulders. The Amber Township Board thanked W Schoonover for his time at the MCRC and for all he has done. Dick Alway mentioned the bad cracks on the By Pass between Johnson Road and Gordon. Paul Keson Supervisor of PM township was in to discuss the intersection of US-10 at Jebavy Drive. There was a meeting held between the Township, MCRC and MDOT. MDOT suggested that a sensor be installed to better the traffic flow for an estimated 10 to 20K. The township would be willing to share in the expense. See Motion. Keson also thanked W Schoonover for his services to Mason County.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as amended adding an executive session. Ayes all. Motion carried.

Conflicts: None

The minutes of the June 12, 2018 regular meeting was discussed

Motion by Schwass seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Schwass to approve accounts payable for June 28, 2018 for ck#76665 thru ck #76718 for \$457,432.97 and approve payroll #13 in the amount of \$67,546.89 for June 28, 2018. Ayes all. Motion carried.

At 10:06 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; First Street in Amber Township has been completed except for the seed and mulch. Almost done placing aggregate on Peterson Road in Victory Township. Dennis Road in Victory Township will be done in about two more days. Working on second round of brine for the townships. Everyone should be done before the 4th. The culvert for Sugar Grove Road should be set by Friday and the road is expected to be open by the 4th with a gravel surface. Mowing for the state was completed last week. Now working on the county primary blacktops. Some cold patching as needed and hauling crushed concrete from Bob Peters into the yard. Bit edging on new pavements and some bad spots on other pavements. Extra help in the shop.

Shop Foreman Report- Shop foreman Woirol reported that the GSA Military Truck has been delivered to the MCRC. The chipper is still out for repairs. Should be back soon. Woirol discussed the need to replace the brine tag trailer and tank. See Motion.

There is a short term lease available to municipalities for 200 hours or 1 year. Woirol has requested a skid steer for a cost of \$2,000.00 not to exceed 200 hours and the board agreed to request a tractor loader backhoe for \$3,000.00 not to exceed 200 hours. The new deer crane is ready to use that was built in house by mechanic F Cooper.

Manager/Director Report

Engineering

- Stephens Rd over Big Sauble Bridge: OHM is putting together a punch list. Concrete bridge coating has been completed along with the centerline painting. Final paperwork remains to close out the project. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: OHM is putting together a punch list. Concrete bridge coating has been completed along with the guardrail being adjusted. Final paperwork remains to close out the project. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: Opened Monday June 18th with the completion of the pavement marking and permanent signing installation, the project is complete. Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: Backwalls are being backfilled to be followed by aggregate base for the sleeper and approach slabs. Bridge deck reinforcing steel will start tomorrow, then setting up for the deck pour. Deck pour will be early next week with some approach work and bridge railing preparations occurring during the 7 day wet cure period for the deck. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: Permanent cofferdam sheeting is in place for the abutments on the South Branch bridge, excavation is in progress and anticipate starting today on the RSF (reinforced soil foundation) backfill followed by the GRS (geosynthetic reinforced soil) backfill. Consumer's has relocated the power poles on the North Branch bridge – no work started. (Hardman Construction: \$786,284.75. 80% Federal STP, 15% State D. Progress schedule: Open to traffic on or before 9-28-18)
- Hawley Rd Bridge: *No change in status.* Plans are approximately 90% complete and we are anticipating those plans to review by the end of the month. The MDNR have approved and issued the Natural River Zoning Permit. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: *No change in status.* PM Twp is securing an engineering firm. Old design needs to be reworked.
- Hoague Rd: Geogrid and geotextile has been delivered and we are working on the scheduling for the pulverizing (possibly the 9th of July) to perform the geogrid bridging of the muck hole.
- Anthony Rd Design: DEQ Permits have been resubmitted with the additional requested information. Additional drainage culverts are to be reviewed by early next week. Once culverts are received, our forces will begin ditching and culvert replacements. Design is 90-95% complete.
- Sugar Grove Rd: MCRC/CIS are scheduled to begin work this morning with the 90' long 84" CMP being delivered tomorrow early afternoon. We anticipate completion in two weeks with a possible opened to traffic by the 4th – gravel surface. Final grading, HMA and slope restoration after the 4th.

- Hamlin Twp, Lakeshore Dr South Bayou Culvert: Survey and plan development required to repair the steel sheeting with earth anchors and whalers and additional steel welding plates.

Informational Items

- Brine Pond / Land Inquiry: Draft PA and ROFR's received and reviewed by Gourmet. Initial comments are the PA is low considering the past improvements and the ROFR's will require stronger language and guarantees of environmental clearances of our current facility site.
- MDOT TWA approval for CB Cleaning has been received from MDOT and contractor notified.
- Union Steward Change: Bob Lee – Chief Steward, Nate Ward – Alternate Steward.
- Engineering Plotter Replacement/Upgrade: Plotter/scanner/copier functions upgrading will allow for large print copying and scanning up to 36" widths. Scanning of old plans will allow for electronic format storage and preservation and ease of locating files when needed.
- Bryant Rd Speed Study: Consensus on the existing TCO to be modified to: 35mph from Washington Ave to Kenowa Dr, and 45mph from Kenowa Dr to Jebavy Dr.
- Jebavy/US-10: MDOT is investigating variable signal timing / que lengths and skips to flush out Jebavy Dr. backups. Although they doubt the functionality of a double left-turn solution, they do support the earlier applied Category F application for widening. Successful applicants will be notified in November. If successful, survey work will be necessary in the fall.
- Correspondence and Thank-you.

Went into executive session at 11:00 am.

Reconvened regular meeting at 11:25 am.

Under unfinished business the following was discussed

1. Policies-Will be discussed at a later date.
2. Process to hire new Manager/Director-See Motion
3. Approve US-10 Catch Basin repair/replacement-See motion.

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. The next Township Officers Meeting is scheduled for July 19 in Custer @ 7:30 pm.
3. The MCRC will be advertising for three full time truck driver positions.

Items Requiring Board Action:

Approve Cost Share with MDOT To Install Sensor at the US-10 Jebavy Dr Intersection

Motion by Schwass seconded by Matiash to agree to a cost share with MDOT and Pere Marquette Township to place a sensor at the intersection of US-10 and Jebavy Drive to help the flow of traffic for a not to exceed amount of \$10,000.00. Ayes all. Motion carried.

Replace One Brine Tag Trailer and one Tank

Motion by Matiash seconded by Schwass to have T Woirol look for a replacement for the brine tag trailer and tank for a not to exceed cost of \$18,000.00. Ayes all. Motion carried.

Approve US-10 Catch Basin Repair/Replacement

Motion by Schwass seconded by Matiash to award the bid for the US-10 Catch Basin Repairs/replacement as recommended by staff to low bidder Greenscape General Contracting for \$186,320.00. Contract approval is subject to written approval by the Michigan Department of Transportation. Ayes all. Motion carried.

Approve Township Projects 06-28-2018

Motion by Schwass seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.


Hamlin Township 2018**Dust Control** for Nurnberg Road for 7.67 miles. One single application.

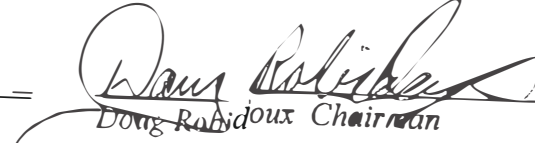
Total cost \$1,917.50

Approve Manager/Director Interim Position and County Highway Engineer

Motion by Schwass seconded by Matiash to appoint Clerk Mary Samuels as the interim Manager/Director for the MCRC for a trial period of three months with a stipend amount of \$500.00 per payroll effective on the first payroll in July and to appoint Eric R Nelson, P.E. as the County Highway Engineer and to move his scheduled salary step increase for October up to the first payroll in July for a total salary amount of \$68,250.00/yr. Ayes all. Motion carried.

The next regular meeting is scheduled for July 12, 2018 at 10:00 am.**There being** no further business the meeting was adjourned at 12:00 pm.


 Mary Samuels Secretary


 Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the July 12, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Interim Manager/Director/Secretary Samuels, County Highway Engineer Nelson, and Superintendent Moody. Absent: None.

Visitors: Jeff Cormany, Sheridan Township Trustee requesting someone to take a look at the HMA that was placed on Morse Road last year. He said it appears to be sinking in places. Wondered about completing the paving on Interlochen & Blue Lake. Larry Pierce and Brian Smith to discuss an easement issue on Weaver Road at the boat launch.. They would like a survey to show where the right of way is located. This issue will be directed to Attorney Wilson for his opinion before the survey is done.

Leo Uber and John Lesausky regarding the abandonment of Reek Road. He was originally requested to build a turn around at each end of the abandoned road but the board agreed it was not his responsibility to make a turn around at the John Lesausky property as this would be up to the MCRC. His abandonment will proceed noting this change. Jim Gallie of Amber Township was notified that the turn around on First street may be beyond the road right of way. ~~This was an MDOT project.~~ E Nelson will check out the easement and then send the property owner a letter explaining the situation.. Gallie also reported the township has ordered a speed trailer with red and blue lights that they are cost sharing with PM township to place at various locations as needed.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the June 28, 2018 regular meeting were discussed

Motion by Matiash seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Matiash to approve accounts payable for July 12, 2018 for ck#76719 thru ck #76775 for \$267,191.33 and approve payroll #14 in the amount of \$78,451.63 for July 12, 2018. Ayes all. Motion carried.

At 10:05 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report: First Street in Amber Township has been completed as well as Peterson Road in Victory Township. Dennis Road in Victory Township has been completed. Finishing up tree work on LaSalle and will start moving dirt next week. Working on second round of brine for the townships. Will be completed by the end of next week. Only a few townships scheduled for brine before Labor Day. Sugar Grove Road was open to traffic before the 4th with a gravel surface. Will finish off with HMA soon. Still working on mowing blacktops. Hope to be done by next week and then start on the gravels.

Some cold patching as needed and aggregate patching.
Extra help in the shop. Will start seal coating the first week in August.

Shop Foreman Report- Shop foreman Woirol reported lots of issues with the rear right tires of the tractor mowers. Due to the strain from the weight of all the attachments. Are looking into a heavier duty wheel. The new broom tractor will not be available until November. Working on the rental rate for the tractor. Requesting it be changed from \$2,500.00 per month to \$50.00 per hour. The new brine tank has been ordered. Woirol has not been able to locate a used tag trailer. He suggested we purchase a new trailer to haul the dozer with and use the existing one for the brine hauler. Will continue to look for a used trailer in the mean time. There was a small fuel spill yesterday due to the condition of the probe access area. Everything was cleaned up with no issues. Waiting for RW Mercer to come and assess the situation to make repairs. Woirol was looking for direction on what the board wanted done with the GSA Truck. It was suggested that he and mechanic Cooper go to Truck & Trailer to observe what they are doing for other counties. The Chipper was returned to the MCRC with the problems supposedly fixed but was not the case. It had to be returned right away as there were issues that were not fixed. The board suggested we look for a smaller chipper to rent while waiting for ours to be returned. There was discussion again on the need to repair the roof over the shop. Estimated cost is \$25,000.00. The skid steer and Backhoe had to be ordered so will not be arriving until mid August and November.

Engineering Report **Engineering**

- **Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** MDOT interim file review was completed on 7-10-18 and noted great improvement over prior years. MDOT needs to conduct final onsite field inspection. There are a few punch list items to complete. Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- **Custer Rd Bridge over PM River Deck Rehab:** Milbocker should be the only contractor onsite for the next two weeks. They have the second deck pour scheduled for 7/12 and the third and final deck pour for 7/17. They will then be wet curing the center span for 7 days after until the 24th. But in the meantime, They will be forming the brush block and the end walls for the bridge railing. They hope to pour the end walls and brush block once the center span achieves strength, probably toward the end of next week. They are still on track for opening to traffic on 8/11/18 per the revised progress schedule. We will likely need to perform concrete coating under flag control after the bridge is open. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- **Darr Rd Bridges over the North and South Branch of Lincoln River:** Darr Road on the S. Lincoln: All the sheeting, and foundation excavation is completed. Working on final layers of the GRS. Plan is to set beams next week and then prepare for the deck pour. Darr Road on the N. Lincoln: Have not started anything yet but plan to move up to that site after deck pour on the S. Lincoln and work simultaneously with S. Lincoln for concrete approaches and roadwork. (Hardman Construction: \$786,284.75. 80% Federal STP, 15% State D. Progress schedule: Open to traffic on or before 9-28-18)
- **Hawley Rd Bridge:** Plans are 100% complete, title sheet needs to be signed and dated. Based on the MDOT schedule the project should be bid in the October or November 2018 bid Letting for

construction in 2019. The MDNR have approved and issued the Natural River Zoning Permit. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.

- **Rasmussen Rd Design:** PM Twp. has selected Wordland & Associates for the design engineering firm. Josh & I will need to verify the control points and survey data prior to design. The old design will be used for reference but will need to be reworked with the changes such as sanitary sewer, storm sewer & curb & gutter.
- **Hoague Rd:** HMA pulverization is scheduled for Tuesday next week for the 300' section over the muck hole. The MCRC will strip the pulverized aggregate, place 24" of sand wrapped in geotextile, place geogrid, 6" of 21AA slag, another layer of geogrid & 6" of 21AA slag to bridge the peat and organics and correct the settlement. Geogrid and geotextile has been delivered to our yard. The 300' section will remain gravel until Rieth-Riley/Hallack complete the remaining crushing and shaping & HMA paving.
- **Hansen Road:** West of Dennis Road – pulverize 300' section next week & MCRC do sand lift & culvert, then HMA.
- **Anthony Rd Design:** DEQ Permits have been resubmitted and additional information was requested. Josh will provide the information and resubmit. Additional drainage culverts were reviewed, and it was decided to replace all the cross culverts due to their condition. I am putting together a list of sizes and lengths of cross culverts to order. Once culverts are received they will be installed by our forces if available or by Contractor assistance. Design is 90-95% complete. I need to put out a request for bids to furnish & spread dump approximately 6,000 tons of 22A aggregate & approximately 3,000 cyds of sand for a grade lift at the west end of the project.
- **Sugar Grove Rd:** MCRC/CIS completed the culvert installation and opened the road on Tuesday July 3rd. Work was completed with 3 working days with the culvert being delivered on Friday June 29th about 1:00 PM. Final grading, HMA and slope restoration should take place in 2 to 4 weeks to allow traffic to further compact gravel.
- **Sass Road, Morton Road to Jepson Road:** Need to finish the design and cost estimate for Grant Township. At that time discuss whether to bid out for Contractor construction or have the MCRC do the tree removal work this fall & road construction next spring/summer.
- **Morton Road, South of Anthony Road:** DEQ permit was submitted but additional information is required.
- **2018 County Wide Pavement Marking:** 2 bids were received, tabulated and Michigan Pavement Marking is the low bidder at \$55,844.35. PK Contracting was \$60,893.70. Recommend award to Michigan Pavement Marking for \$55,844.35.
- **Weaver Road public access to Long Lake, Branch Township:** Larry Pierce requested that the MCRC stake the ROW in the fall of 2017. Josh & I met with him and researched the documents with the help of Ted and determined that it is a little bit of a mess. Court case in 1969 determined that the N. 33' was to be public access. The property owner filed a quick claim deed giving 12' (not 33') to the MCRC in 1974. A fence was erected many years ago by the property owner creating a corridor of 18' between 2 fences. Since the fence has been in place for decades it is recommended to get legal counsel before sending a letter to the property owner requesting that he/she move the fence back to 33' N. of the section line.
- **8 Mile Road – Lake County:** Rieth-Riley is anticipating paving in the next 2 weeks.
- **Stephens Rd over Big Sauble Bridge:** J.E. Kloote; OHM is putting together a punch list. Concrete bridge coating has been completed along with the centerline painting. Drainage issue needs to be resolved on HMA surface. Final paperwork remains to close out the project. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.) *No change in status*

- **Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain:** Concrete bridge coating has been completed along with the guardrail being adjusted. Final paperwork remains to close out the project. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.) *No change in status*
- **Hamlin Twp, Lakeshore Dr South Bayou Culvert:** Survey and plan development required to repair the steel sheeting with earth anchors and walers and additional steel welding plates. *No change in status.*

Manager/Director Report

Informational Items

- Brine Pond / Land Inquiry: Draft PA and ROFR's received and reviewed by Gourmet. Initial comments are the PA is low considering the past improvements and the ROFR's will require stronger language and guarantees of environmental clearances of our current facility site. Richard is working on the new language but is currently on vacation until the 20th of July. He states that the Road Commission is not in a position to "guarantee" anything to anyone about the environmental condition of our current facility, as we are generally prohibited from giving that kind of thing under the Michigan Constitution. GM will need to do its own due diligence and if the property is a "facility", they will need to do a BEA and that will protect them from liability for any existing contamination.
- MDOT TWA approval for CB Cleaning has been received from MDOT and contractor notified. Submitted the Form 426 to MDOT
- Engineering Plotter Replacement/has been received.
- Jebavy/US-10: MDOT is investigating variable signal timing. Waiting on MDOT for an estimate to have the sensor placed.
- MDOT has approved placing NO HUNTING Signs at the Rest Area.
- Set up of shared file has been completed on the main server. All staff members are able to open files for information regarding Townships, Manager, Engineering, Permits, Superintendent, all Foreman and the Clerk. As information is entered it will be backed up in the cloud.
- Received a Verbal request from Al Villadson asking if a Board member would meet his attorney at his property on Darr Road to discuss resubmitting an abandonment request again. The board responded they are not inclined to entertain a request at this time.
- The Manager/Director requested to be allowed to hire Ted Weinert to work on updating the County Map and Certification Maps. The Board approved but requested a length of time it would take to complete the job.

Under unfinished business the following was discussed

1. Policies-In Progress
2. Township Officers Meeting on July 19, at MCE, 7:30 pm.
3. Truck Driver Applications. Have received about 15 applications. Cut off date is July 16, 2018.
4. Reek Road Abandonment-Issue on easements for turn around.
5. 2018 Painting Project Bid award-See Motion.
6. Brine Pond-Will continue to work with GM and Attorney Wilson when everyone returns from vacation. Will also put together what the estimated cost is to fix the pond to make it able to hold brine.

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Permission to take trees from pit. The board decided not to allow this practice any longer due to liability issues.

Items Requiring Board Action:

Approve Township Projects 07-12-2018

Motion by Schwass seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director to sign on behalf of the board. Ayes all. Motion carried.

Riverton Township 2018

Schwass Road from Hawley Road to Meisenheimer Road for .95 miles. Apply 1,111 cyds gravel , grading and ditching. Total cost \$29,537.93.

Riggle Road North of Bradshaw Road for .5 miles. Apply 578 cyds of gravel and grading. Total cost \$13,250.88.

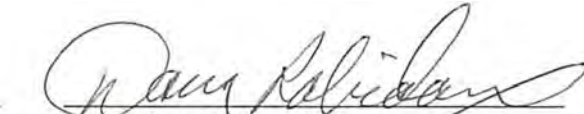
Approve Bid for 2018 Line Painting.

Motion by Matiash seconded by Schwass to award the bid for the 2018 line painting to low Bidder Michigan Pavement Markings in the amount of \$55,844.35.

The next regular meeting is scheduled for July 26, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 12:16 pm.


Mary Samuels Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the July 26, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Interim Manager/Director/Secretary Samuels, County Highway Engineer Nelson, and Superintendent Moody. Absent: None.

Visitors: Jim Gallie and Dick Alway from Amber Township wondering when we would be starting LaSalle Road and if there are any plans in the near future to fix S Stiles Road between US-10 and Conrad Road. Will look to see if it's in the 5 year plan. Bob Wilson of Sheridan Township to discuss some dead trees that he feels need to be removed on Fountain Road between Griffin and Larson Roads. He suggested that we mark the dead trees in the summer so they can be removed in the winter months.

The following residents from Branch, Emerson Lake, were in to discuss the change in Emerson Lake water level since a culvert was replaced on Campbell Road in 2011: they were: Teresa Sewejkis, Shelly Woodall, Larry Woodall, Rick Randall, Lisa Vogel, Margaret Palma, Larry Blechler, Gail Komer, Fae Goodman, Erin Metzger and Tim Fournier. They are asking for support from the board to help figure out what is causing the lake to drain. They felt the extreme change came when the culvert was replaced. E Nelson will check with the Drain Commissioner to see if he has any suggestions and will find the permit application that was sent in to get the permit to replace the culvert. There was some discussion about an old dam on the other side of Long Lake that could also be a part of the issue. The MCRC thanked everyone for coming in and agreed there is definitely an issue and is willing to help find a remedy so that the residents can have their lake back.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the July 12, 2018 regular meeting were discussed

Motion by Matiash seconded by Schwass to approve the minutes as amended.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Matiash to approve accounts payable for July 26, 2018 for ck#76776 thru ck #76831 for \$273,271.09 and approve payroll #15 in the amount of \$72,182.25 for July 26, 2018. Ayes all. Motion carried.

At 10:06 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; Township brining projects have been completed until Labor Day. Have started to remove the trees on Anthony Road. Continue to crack seal, cold patch and edging in preparation for seal coating that will be starting today. Clearing and stump removal on Rath Road in Hamlin Township. Plan to start LaSalle Road in Amber Township next week. The

mowers are working on the gravel roads on the North and South ends. Replaced a culvert on Hansen Road this week. Are hauling gravel and will be shaping up the slopes before the road will be open, possibly Monday or Tuesday. Received about an inch and three quarters of rain last week that resulted in some downed trees. Aggregate patching and hauling crushed concrete into the yard. Some spot blading and cold patching on Friday.

Shop Foreman Report- No report

Engineering Report

- **Hansen Road:** West of Dennis Road – Closed Road on 7/21/18 due to heavy rains and traffic – large potholes. Stripped pulverized aggregate & found void in road, needed to replace 80' of 36" culvert under road. Added sand lift and replaced pulverized material. Adding crushed concrete to obtain 6" min. aggregate base. Install driveway culvert & complete restoration Monday & Tuesday. HMA paving ASAP as Rieth-Riley has an opening.
- **Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** MDOT needs to conduct final onsite field inspection. There are a few punch list items to complete. Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- **Custer Rd Bridge over PM River Deck Rehab:** They are working on forming up the bridge railing and stripping the forms from under the bridge deck. I would expect a pour this week for the bridge railing, then probably shortly after that assembling the steel parts of the railing. I would also expect the road work to start next week. I will verify with Milbocker on that and that will go fast, probably only a week or so up through HMA and shoulder gravel. They are still on track for opening to traffic on 8/11/18 per the revised progress schedule. We will likely need to perform concrete coating under flag control after the bridge is open. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- **Darr Rd Bridges over the North and South Branch of Lincoln River:** South Bridge beams set – not pouring deck until N bridge is complete. Moved to N. Bridge on 7-23-18. Hardman did not intend to build the access road for Contractor access. If the bridge was removed there would be no access to the homes S. of the bridge for fire trucks. There was a 3-day delay working out the pricing & access thru David Briggs property as intended per prior easements but not stated correctly in the plans. (Hardman Construction: \$786,284.75. 80% Federal STP, 15% State D. Progress schedule: Open to traffic on or before 9-28-18)
- **Anthony Rd Design:** DEQ Permits have been reviewed and 3 of the 4 crossings were approved. The 4th crossing needs additional information. Took bids for culverts on 7-25-18 for Anthony – low bid is from St. Regis Culvert in the amount of \$25,597.95. Will order the culverts for delivery of cross culverts in Mid-August. Once culverts are received they will be installed by our forces if available or by Contractor assistance. Design is 90-95% complete. I need to put out a request for bids to furnish & spread dump approximately 6,000 tons of 22A aggregate & approximately 3,000 cyds of sand for a grade lift at the west end of the project.
- **Sugar Grove Rd:** Waiting for HMA – Rieth-Riley
- **Morton Road, South of Anthony Road:** DEQ permit was submitted but additional information is required. Ted is working on the DEQ permit. Culvert size was approved & the culvert was ordered. Anticipated to be delivered in 2 to 3 weeks.

- **Stephens Rd over Big Sauble Bridge:** J.E. Kloote; OHM is putting together a punch list. Final inspection on July 30th. Drainage issue needs to be resolved on HMA surface. Final paperwork remains to close out the project. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- **Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain:** Concrete bridge coating has been completed along with the guardrail being adjusted. Final inspection on July 30th. Final paperwork remains to close out the project. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- **Hoague Rd:** HMA pulverization was completed for the 300' section over the muck hole. The 300' section will remain gravel until MCRC places the sand lift, geotextile, aggregate & geogrid. Rieth-Riley/Hallack complete the remaining crushing and shaping & HMA paving.
- **2018 County Wide Pavement Marking:** Pavement Marking scheduled in the next 2 to 3 weeks, Michigan Pavement Marking.
- **2018 Chip Seal –** Starting today & maybe Friday & Saturday. They had another job that they had issues with materials so here for today & possibly Friday & Saturday. They plan on returning the week of August 13th +/-.
- **2019 US-31 to Sugar Grove –** MDOT project. MDOT wants to use Stiles to Sugar Grove & Main Street to SU-31 for a 6 to 8 week detour. Wayne had given MDOT a list of improvements for the detour. Working on a cost for wedging & chip seal for our Contract this year that MDOT might pay for improvements. Also milling & HMA on Scottville Road. Depends on the cost & the cost of part width construction of the US-31 bypass.

No Change in Status

- **Hawley Rd Bridge:** Based on the MDOT schedule the project should be bid in the October or November 2018 bid Letting for construction in 2019. I need to fill out ROW agreements with the MDRN for MDOT. The MDNR have approved and issued the Natural River Zoning Permit. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- **Rasmussen Rd Design:** PM Twp. has selected Nordlund & Associates for the design engineering firm. Josh & I will need to verify the control points and survey data prior to design. The old design will be used for reference but will need to be reworked with the changes such as sanitary sewer, storm sewer & curb & gutter.
- **Sass Road, Morton Road to Jepson Road:** Need to finish the design and cost estimate for Grant Township. At that time discuss whether to bid out for Contractor construction or have the MCRC do the tree removal work this fall & road construction next spring/summer.
- **Weaver Road public access to Long Lake, Branch Township:** Larry Pierce requested that the MCRC stake the ROW in the fall of 2017. Josh & I met with him and researched the documents with the help of Ted and determined that it is a little bit of a mess. Court case in 1969 determined that the N. 33' was to be public access. The property owner filed a quit claim deed giving 12' (not 33') to the MCRC in 1974. A fence was erected many years ago by the property owner creating a corridor of 18' between 2 fences. Since the fence has been in place for decades it is recommended to get legal counsel before sending a letter to the property owner requesting that he/she move the fence back to 33' N. of the section line.
- **8 Mile Road – Lake County:** Rieth-Riley is anticipating paving in the next 2 weeks.
- **Hamlin Twp, Lakeshore Dr South Bayou Culvert:** Survey and plan development required to repair the steel sheeting with earth anchors and walers and additional steel welding plates. *No change in status.*

Manager/Director Report

Informational Items

- Traffic Control Orders-Spoke with Trooper Brandon Davis regarding our 25 miles per hour speed signs placed throughout the county. He suggested we do a speed study on one of the areas to get an idea of what it looks like and agreed these need to be addressed.
- Received TCO for Bryant Road. A speed limit of thirty-five (35) miles per hour on Bryant Road from Washington Avenue to Kenowa Drive and; Forty-five (45) miles per hour from Kenowa Drive to Jebavy Drive. A request has been made to the sign tech to place the updated speed limit signs.
- Waiting on response from Victory Township to move forward with the abandonment request of Meyers Road.
- Eric Nelson and myself attended the Township Officers Meeting. Discussed the progress on the Bridges, mentioned the seal coat projects are scheduled for the first of August and asked the townships to be prepared to schedule a ride around with our foreman to look at possible road projects for next year.
- Met with MDOT on Wednesday to discuss the detour needed next year on the work planned for US-31 North. Jay is getting an estimate for the work that needs to be done by MDOT before the detour takes place.
- A meeting with MDOT has been scheduled for Monday July 30 to discuss the budget.
- Jebavy/US-10: MDOT meeting on July 25th at the Lansing Signal Units Meeting to discuss the 50% funding for the variable signal timing. Estimated cost to have signal timing placed is \$22,000.00. Hope to hear from them within the next few days.

Under unfinished business the following was discussed

1. Have reviewed truck drivers applications and will begin interviews next Tuesday.
2. Brine pond-GM send an e-mail notifying us that they will only be open to a lease of the pond at this time. The board agreed to move forward and will contact Attorney Wilson to provide the document. The board also requested that the questions of what do they offer to us in the lease will be added.

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. The next Paul Bunyan Meeting is scheduled on August 16 @McGuire's. Five to attend.
3. Received a letter from Sherman Township stating that several residents of Sherman Township have approached their board indicating their intent to petition the MCRC to abandon a section of Darr Road and asked that the MCRC grant their petition. The MCRC has not received any notice of this request at this time.
4. The Teamsters Local Union No. 214 has advised the MCRC they desire to continue its existing agreement and have requested to meet sometime early September.

Items Requiring Board Action:**Approve Township Projects 07-26-2018**

Motion by Schwass seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Sheridan Township 2018

Larson Road starting at Millerton Rd continuing north to Fountain Road for .98 miles.
Place HMA. Total cost \$67,925.00.

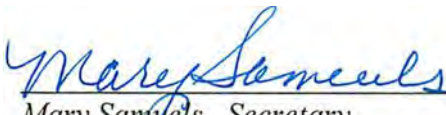
Echo Drive starting at Trail Ridge continuing south for 370'. Place 205 cyds of millings. Total cost \$6,335.19.

Larson Road starting at the top of the big hill at the end of the existing HMA.
Add 4" gravel then place HMA. Total Cost \$13,932.60.

Fountain Road from 25' east of intersection of Mustang & Fountain Rd. Install cross culverts.
Total cost \$6,134.00

The next regular meeting is scheduled for August 9, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 12:25 pm.


Mary Samuels Secretary


Doug Kobeloux Chairman

MINUTES

Chairman Robidoux called the August 9, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux and Matiash, Interim Manager/Director/Secretary Samuels, County Highway Engineer Nelson, and Superintendent Moody. Absent: Schwass.

Visitors: None

Approval of Agenda: Motion by Matiash seconded by Robidoux to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the July 26, 2018 regular meeting were discussed

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Robidoux to approve accounts payable for August 9, 2018 for ck#76832 thru ck #76875 for \$136,902.80 and approve payroll #16 in the amount of \$67,748.20 for August 9, 2018. Ayes all. Motion carried.

At 10:03 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; Working on LaSalle Road in Amber Township hauling sand. Will be ready for gravel next week. Also working on Conrad Road in Custer Township, backfilling today then hauling salvage gravel. The crack sealing is almost complete. One or two days next week to finish.. Four townships are scheduled for brine for Labor Day. Will start around August 20, 2018. Back to taking out trees on Anthony Road and will start some shoulder slope work next week. Hansen Rd and Sugar Grove Road were paved last Saturday and are both open to traffic. Mowing on the south end of the county has been completed and have both tractors working on the north side of the county to finish up. Some spot blading. Cat Excavator is working on some township projects and also placing culverts on primary roads prior to crush and shape.

Shop Foreman Report- No report

Engineering Report

- **Hansen Road:** West of Dennis Road – Was paved on Saturday 8-4-18. Crews finished up shoulders and opened it back up to traffic on Monday 8-6-18. MCRC needs to smooth out the topsoil, seed & mulch
- **Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** MDOT conducted final onsite field inspection. There are a few punch list items to complete. Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)

- **Custer Rd Bridge over PM River Deck Rehab:** Custer Road should be paved Thursday, then working on guardrail, and pavement markings and open to traffic by the end of the week (8-11-18). Will need to perform concrete surface coating when we achieve 28 days of cure on the bridge railing. Contractor should be able to perform this under a flag control and will not need to shut down the road. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- **Darr Rd Bridges over the North and South Branch of Lincoln River:** South Bridge beams set – not pouring deck until N bridge is complete. Moved to N. Bridge on 7-23-18. Contractor built access road off Ordway road and it was completed on Tuesday July 30th. Removed the bridge, placed steel sheet pile, rip-rap in river & working on aggregate abutments. (Hardman Construction: \$786,284.75. 80% Federal STP, 15% State D. Progress schedule: Open to traffic on or before 9-28-18)
- **Anthony Rd Design:** DEQ Permits have been reviewed and 4 of the 4 crossings were approved. Josh is working on resubmittal of the permits. Ordered the culverts from St. Regis. The DEQ wanted a 77'x52" for the one crossing. This culvert was not available from St. Regis until mid-September. Cadillac Culvert was able to make this culvert, so I ordered this culvert from Cadillac Culvert. Culvert should be delivered about the 3rd week in August. Once culverts are received they will be installed by our forces if available or by Contractor assistance. Design is 90-95% complete. Letter was sent to the Township Supervisor and the residences explaining the project and what to anticipate. I need to put out a request for bids to furnish & spread dump approximately 6,000 tons of 22A aggregate & approximately 3,000 cyds of sand for a grade lift at the west end of the project.
- **Sugar Grove Rd:** The culvert replacement area was patched with HMA on Saturday August 4th.
- **Morton Road, South of Anthony Road:** DEQ permit was received this week. The 50' long 83 x 57" arch culvert should be delivered sometime next week.
- **Stephens Rd over Big Sauble Bridge:** J.E. Kloote; Final inspection was completed on July 30th. Silt fence needs to be removed now that vegetation is established. Final paperwork remains to close out the project. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- **Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain:** Final inspection was completed on July 30th. A washout needs to be fixed with rip-rap, silt fence removed & bolts tightened on guardrail. Final paperwork remains to close out the project. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- **Hoague Rd:** HMA pulverization was completed for the 300' section over the muck hole. The 300' section will remain gravel until MCRC places the sand lift, geotextile, aggregate & geogrid. Rieth-Riley/Hallack complete the remaining crushing and shaping & HMA paving.
- **2018 County Wide Pavement Marking:** Pavement Marking has started countywide, will be painting this Friday, Saturday & Sunday. They will need to come back to paint the chip seal roads. Michigan Pavement Marking.
- **2018 Chip Seal** – Farhner has completed the chip seal in Logan Township. Township Supervisor was happy with the results this year. They plan on returning the week of August 13th+/-.
- **2019 US-31 to Sugar Grove** – MDOT project. MDOT wants to use Stiles to Sugar Grove & Main Street to SU-31 for a 6 to 8-week detour. Submitted a cost for wedging & chip seal to MDOT at an estimated cost of \$340,000. I checked with Rieth-Riley to see if they would hold the \$ for the additional 8,100 tons required to overlay Stiles, Sugar Grove & Scottville road at \$51.80. Rieth-Riley could not hold the \$ it came back at \$71.29 per ton. Cost to overlay the detour route would be approximately \$625,000. I am waiting to hear back from MDOT to see how much MDOT will contribute. I also requested a \$ from Elmer's but it was slightly higher. MDOT's

contribution will depends on the cost & the cost of part width construction of the US-31 bypass.

- **Emmerson Lake Association** – Sent Rick Randall a copy of the MDEQ permit and will assist as time permits.
- **Weaver Road Lake Access** – Compiled information that was in the files and will send it to our Attorney.
- **2017 Hansen Road & Pavement Marking** – Josh is working on final paperwork for MDOT.
- **2018 Phaser Ratings** – Scheduled for August 21st thru 24th
- **Structure Name Plates for Bridges?**

Manager/Director Report

Informational Items

- Received response from Victory Township and will move forward with the abandonment request of Meyers Road.
- Met with MDOT on Tuesday August 7 to discuss the budget and a TWA for Surface Maintenance and Shoulder work. Catch Basin Cleanout is starting this week.
- Hamlin Township has requested a Speed study be done on North Lincoln Road between Dewey and Decker and Dewey and Duneview. Spoke with Trooper Davis (MSP) and he has asked that the MCRC do a preliminary test. This is scheduled for next week if time allows.
- Ted has been working on updating the County Maps and we plan to submit the changes next week. Will be starting to update the certification maps after that and include the Seasonal Roads.
- Jebavy/US-10: MDOT meeting on July 25th at the Lansing Signal Units Meeting to discuss the 50% funding for the variable signal timing. Estimated cost to have signal timing placed was originally estimated at \$22,000.00. Tim Terry from MDOT has notified us that the cost of the materials will be \$7,018.00 plus 10 hours for labor. He will send a final quote and may schedule the work to be done sometime in August.

Under unfinished business the following was discussed

1. Three new employees have been hired. Andrew LaPointe starting on August 13.
Charles Cregg starting on August 20, and Andrew Schimke to start on August 27, 2018.
2. Purchase crushed concrete from Bob Peters-See Motion

Under new business the following was discussed

1. Approve Township Projects-None at this time
2. The next Paul Bunyan Meeting is scheduled on August 16 @McGuire's. Five to attend.
3. Teamsters Local Union No. 214 has scheduled a meeting for Monday, September 24,
@ 9:00 am.
4. The next regular meeting has been rescheduled to Monday August 27 due to a Legislative Summit scheduled for Thursday August 23.
5. 2018 CRASIF Board of Trustees Election
6. Update Website-Cost of \$4,560.00-Board is in favor of starting the update.
7. Approval of Meyer Road Abandonment-See Motion

Items Requiring Board Action:**Daryl Diesing and Todd Stowe Abandonment Request of Meyers Road**

Motion by Matiash seconded by Robidoux to approve the abandonment request by Daryl Diesing and Todd Stowe for Meyers Road: a portion of Meyers Road Right of Way, located in the Townships of Victory, T19N – R17W, and Hamlin, T19N – R18W, County of Mason, Michigan. Said Right of Way being 33 feet both East and West of said line commencing at the SW corner of Section 19, Victory Twp, and SE corner of Section 24, Hamlin Twp, and proceeding northerly along said common section line approximately 0.49 miles. as recommended by staff. Ayes all. Motion carried.

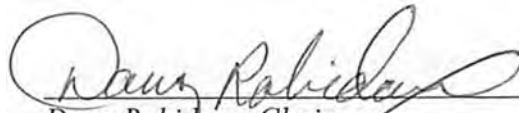
Purchase Crushed Concrete from Bob Peters

Motion by Matiash seconded by Robidoux to purchase approximately 13,000 ton of crushed concrete from Bob Peters in the amount of \$8.25 per ton for a total of \$107,250.00. The Board agrees to pay for the crushed concrete in six (6) monthly payments of \$17,875.00 beginning in September. Ayes all. Motion carried.

The next regular meeting has been re-scheduled from August 23, 2018 at 10:00 am. to Monday August 27, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:49 am.


Mary Samuels Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the August 27, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Interim Manager/Director/Secretary Samuels, County Highway Engineer Nelson, and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway from Amber township. Thanked the MCRC for a good job on the seal coat work. Wondered how LaSalle Road was coming along. Superintendent Moody stated there is about one more day left of gravel hauling. Will be slowed down for a few days because of the rain.. Discussed S Steckall drainage issue. Are going to advise her to check into replacing her own drainage tile. The Amber Township Board may be doing work on 1st Street between Brye and Stiles in 2019 and maybe Johnson Road.

Approval of Agenda: Motion by Matiash seconded by Robidoux to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the August 9, 2018 regular meeting were discussed

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Robidoux to approve accounts payable for August 23, 2018 for ck#76876 thru ck #76917 for \$326,189.83, approve payroll #17 in the amount of \$64,391.71 for August 23, 2018, and pre-approve Payroll #18 for September 6, 2018.

Ayes all. Motion carried.

At 10:07 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; Working on Township Projects to include LaSalle Road in Amber Township, Rath Road in Hamlin, Conrad Road in Custer Township, Kinney and Morton in Riverton and Anthony Road reconstruction. Working on the second round of mowing. Some cold patching, bit edging and aggregate patching. Some blading as weather permits. Very dry. Pit cleanup. Catch Basin Cleaning for MCRC has been completed, will start working on the State Highway. All three new employees have started.

Shop Foreman Report-T Woirol was in to discuss the set up for the GSA Military Truck. He suggested the most economical use of the truck would be to leave the frame as is and use the hydraulic pump that came with the truck. This would support a 12' underbody, front plow and a 12' dump box. With parts and labor the cost would be between \$50-\$60 thousand.

The Board agreed. He also suggested the board think about purchasing a new chipper in 2019. The Board asked T Woirol to check out different self propelled sweepers instead of using an attachment on a tractor.

County Highway Engineers Report

- **2018 County Wide Chip Seal:** Chip seals are completed. Need to fog seal some of the roads. Need 1 to 2 days to fog seal.
- **2018 County Wide Pavement Marking:** All roads that can be painted are painted to date. MPM will need to return to mark the chip seal roads and HMA roads.
- **County Wide Phaser ratings:** MDOT & MCRC completed 2 of the 3 days for phaser ratings. About 80% complete.
- **2018 HMA paving:** Meeting with Rieth-Riley & Hallack tomorrow morning to go over schedule. Contractor will be concentrating on the MCRC projects now that leveling has been placed on US-31.
- **Custer Rd Bridge over PM River Deck Rehab:** Bridge is open to traffic. Inspection & load ratings have been reported to MDOT. Needs final inspections and possible punch list items. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- **Darr Rd Bridges over the North and South Branch of Lincoln River:** North Bridge beams set, prestressing beams. Contractor working on re-steel and items to pour deck. Anticipate pouring concrete deck on S. bridge on Friday the 31st and the N. bridge on Friday 9-7. (Hardman Construction: \$786,284.75. 80% Federal STP, 15% State D. Progress schedule: Open to traffic on or before 9-28-18) Anticipate final completion about October 8th.
- **Anthony Rd Design:** MCRC has disked the edges of the road and started installing cross culverts. DEQ Permits have been reviewed and 4 of the 4 crossings were approved. Josh is working on resubmittal of the 4 culverts crossings permits. All cross culverts have been delivered and all drive culverts except for the 12" drive culverts. MCRC will be working on ditches and shoulders after cross culverts are installed. Working on Construction staking of new CL alignment for roadway. Preparing a request for bids to furnish & spread dump approximately 6,000 tons of 22A aggregate & approximately 1,500 cyds of sand for a grade lift at the west end of the project.
- **Morton Road, South of Anthony Road:** DEQ permit was received this week. The 50' long 83 x 57" arch culvert was delivered and ready to install.
- **Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain:** Washout on SE quadrant getting worse. Notified OHM & Wonsey that it needs to be addressed ASAP. Final paperwork remains to close out the project. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- **Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** MDOT conducted final onsite field inspection. There are a few punch list items to complete. Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- **Hoague Rd:** HMA pulverization was completed for the 300' section over the muck hole. The 300' section will remain gravel until MCRC places the sand lift, geotextile, aggregate & geogrid. Rieth-Riley/Hallack complete the remaining crushing and shaping & HMA paving.
- **2019 US-31 to Sugar Grove –** Met with MDOT regarding detour route of Stiles, Sugar Grove, & Scottville Road. MDOT agreed that Sugar Grove & Scottville Road needed work. Marc Fredrickson stated that it will be easier to justify since there is mutual benefit to improvements if the MCRC would contribute to the cost of the improvements. The estimated cost of the improvements is about \$420,000. The MCRC would complete approximately \$67,000 worth of improvements in-house. MDOT would contribute approximately \$210,000 for HMA improvements. MCRC would be responsible for the remaining \$67,000 in work and about

\$143,000 for the remaining cost. The MCRC would be responsible for taking bids and oversight of the detour route improvements.

- **2017 Hansen Road & Pavement Marking** – Josh is working on final paperwork for MDOT.
- **2017 Hansen Road** – Josh is working on final paperwork for MDOT
- **Structure Name Plates for Bridges**- Cost is \$900 each for N & S Darr Road bridges. This item was added to Hawley Road Bridge for next years project.
- **Bob Peters** – Amber Road crushed concrete. Bob dropped off a key to the gate on Thursday stating that all prior commitments to others have been met. MCRC will topo the 21AA aggregate pile and get with Bob with final total of crushed concrete that we are purchasing. Estimate about 12,000 to 13,000 additional tons to be purchased.
- **Jebavy Drive & US-10** – MDOT installed device to detect Lt turn backup to adjust the time for the Lt turn.

Manager/Director Report

Informational Items

- Attended Ludington Pumped Storage Plant Functional Exercise on August 22, 2018 with other county agencies. Exercise was to prepare for a failure at the plant requiring an evacuation of the area.
- The MCRC has made the 2018 CRASIF Risk Control Honor Roll and will be receiving a plaque at the Annual Business Meeting in September. Our Road Commission held the lowest rate over all for our class.
- Charter will be in on Tuesday to update our internet and will be adding a business class television connection with receiver. I would like to purchase a TV for the breakroom that will also allow us to use it for training videos, power point presentations, etc.
- The Hamlin Township Speed study was completed on North Lincoln Road between Dewey and Decker and Dewey and Duneview. Spoke with Trooper Davis regarding the results and it was determined the speed limit would remain at 55 mph. The township has requested rumble strips at Lincoln and Dewey that will be placed this week at their cost.
- Ted is now working on updating the Certification Maps. Still making changes to the county map from information off the certification maps.
- **No Change.** Contacted a realtor last week and requested they approach the owner of the property to the east of the road commission and let them know there is an interested buyer. They have sent out a letter with other information to the potential seller.
- Jebavy/US-10: Signal timing has been placed.

Under unfinished business the following was discussed

1. Contract Negotiations-The first meeting has been rescheduled to Wednesday October 3, 2018.
2. Authorize to file Application for Waiver & Plan for OPEB-See Motion
3. Discussion on pay rate for J Bader-At the May 11, 2017 Meeting the board agreed to increase his salary from between 5% to 10% on the second and third years. His pay increase on Feb 21, 2018 was only 2.5%. See Motion

Under new business the following was discussed

1. Darr Road Abandonment-Discussion with Attorney John Brennan-As of this date, we have not received any paperwork for a request of abandonment.
2. **NMARC Annual Meeting Voter Authorization**-Doug Robidoux was named as Voting Delegate and B Schwass was named as Alternate Voting Delegate to vote on all matters on behalf of the Commission at the NMARC Annual Meeting on Thursday September 13, 2018
3. The next meeting date will be changed from September 13, 2018 to September 10, 2018 at 10:00 am., due to a conflict with the NMARC Annual Meeting.

Items Requiring Board Action:

Authorize Staff to File Application for Waiver and Plan for OPEB

Motion by Schwass seconded by Matiash that staff is authorized to file the Application for Waiver and Plan for the Retiree Medical Plan on behalf of the Mason County Road Commission, as recommended by staff.

Ayes: Robidoux, Schwass and Matiash. Nays: None Motion carried.

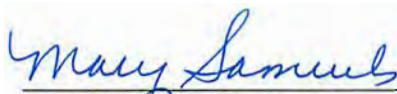
Approve adjusted pay rate for J Bader

Motion by Matiash seconded by Schwass to approve additional 2.5% pay rate as agreed upon on May 11, 2017 to bring him up to the correct rate of pay, retroactive to May 1, 2018.

Ayes all. Motion carried.

The next regular meeting is scheduled for Monday September 10, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 12:12 pm.


Mary Samuels Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the September 10, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Interim Manager/Director/Secretary Samuels, County Highway Engineer Nelson, and Superintendent Moody. Absent: None

Visitors: Scott Heath, Jack Mickevich, Mark A Kazmierski, John Mickevich and David Briggs to discuss the Darr Road Abandonment Petition.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented.

Ayes all. Motion carried.

Conflicts: None

The minutes of the August 27, 2018 regular meeting were discussed

Motion by Matiash seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Schwass to approve accounts payable for September 6, 2018 for ck#76918 thru ck #76973 for \$232,629.61 and pre-approve Payroll #19 for September 20, 2018.

Ayes all. Motion carried.

At 10:04 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report: Storm cleanup all last week. Continue working on LaSalle Road finishing up the gravel and starting to haul topsoil. Will be starting a couple of slag jobs this week on Conrad and Eden Lake Roads. Rath Road in Hamlin township has been cleared and stumped. Will haul slag as time allows. Begin brining Sheridan Township today. This is the last of the brining projects for this year. Lots of tree work due to storm. Had had two tree crews with the loader out most days. Still many trees to clean up. Some cold patching and fixing some washouts. Blading and bit edging. Anthony "Road cross culverts are in and are starting the ditching and drainage work today. Working on the Decker and Stephens Road wash out today. Will be placing a new down spout. Repairing some washouts on Hansen Road and repairing shoulders placing mulch blanket where needed. Mowing as time allows. Three new employees are being trained on blading, flagging and cleaning the rest area. They are all doing very well.

Shop Foreman Report-No report

County Highway Engineers Report

- **2018 County Wide Chip Seal:** Chip seals are completed for 2018.
- **2018 County Wide Pavement Marking:** All roads that can be painted are painted to date. MPM will need to return to mark the chip seal roads and HMA roads.
- **County Wide Paser ratings:** Paser Ratings completed for 2018.

- **2018 HMA paving:** As of Tuesday, 9-4-2018 there is a Labor dispute for the Local 324 Operating Engineers. About 40 Union Contractors have “locked out” their Union Operators preventing them from working. Rieth-Riley is one of the Union Contractors. Received a Letter from Rieth-Riley requesting an extension of time & possible additional compensation. I will respond agreeing to the extension of time if Rieth-Riley will hold the contract unit prices and there will be no additional cost to the MCRC.
- **Darr Rd Bridges over the North and South Branch of Lincoln River:** As of Tuesday, 9-4-2018 there is a Labor dispute for the Local 324 Operating Engineers. About 40 Union Contractors have “locked out” their Union Operators preventing them from working. Hardman Construction is one of the Union Contractors. Received a Letter from Hardman Construction requesting an extension of time & possible additional compensation. MDOT sent out a suggested response for all notices of Claims. I responded to Hardman Construction with the suggested wording. **Anthony Rd Design:** MCRC has disked the edges of the road and installing cross culverts. DEQ Permits have been reviewed and 4 of the 4 crossings were approved. Josh has resubmitted the 4 culverts crossings permits. All cross culverts have been delivered and all drive culverts including the 12” drive culverts. MCRC will be working on ditches and shoulders after cross culverts are installed. Hired CIS to help reshape ditches with a Dozer. Working on Construction staking of new CL alignment for roadway. Approximately 2.25 miles has been staked, Josh is staking the remainder today. Received bids for Aggregate Materials for Anthony Road. Recommend award to Schultz Excavating to furnish, load, haul & spread dump for \$13.25 per ton. The MCRC may need to put \$ down to secure the pile due to the Labor dispute.
- **Morton Road, South of Anthony Road:** DEQ permit was received this week. The 50’ long 83 x 57” arch culvert was delivered and ready to install.
- **Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain:** Washout on SE quadrant got much worse. Talked to MDOT and decided to fix the washout with MCRC forces. The Original washout would have been paid as extra work. Now the washout has eroded the HMA. MCRC will pour a concrete spillway & downspout & patch the HMA. Notified OHM & Wonsey that the MCRC will fix the washout. Final paperwork remains to close out the project. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- **Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** Bump grinding today about 11:00PAM. Punch list will be 100% completed after today. Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- **Hoague Rd:** HMA pulverization was completed for the 300’ section over the muck hole. The 300’ section will remain gravel until MCRC places the sand lift, geotextile, aggregate & geogrid. Decided to not crush any existing HMA roads until the Labor dispute is resolved.
- **2019 US-31 to Sugar Grove:** – I will send a letter to MDOT regarding detour route of Stiles, Sugar Grove, & Scottville Road 60% MDOT 40% MCRC.
- **Custer Rd Bridge over PM River Deck Rehab:** Bridge is open to traffic. Inspection & load ratings have been reported to MDOT. Needs final inspections and possible punch list items. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- **2017 Hansen Road & Pavement Marking** – Josh is working on final paperwork for MDOT.
- **2017 Hansen Road** – Josh is working on final paperwork for MDOT
- **Amber Road Crushed Concrete Pit.** – MCRC needs to topo the 21AA aggregate pile and get with Bob with final total of crushed concrete that we are purchasing. Estimate about 12,000 to 13,000 additional tons to be purchased.

Manager/Director Report

Informational Items

- Working on Township Folders for 2019 Projects. Will be including the 2017 Paser Ratings for each township local roads.
- Completed the Reek Road and Meyers Road Abandonment's. All reports have been filed and given to Ted to remove from the certification maps.
- Sent the list of speed limit signs needing TCO's to Trooper Davis. Waiting on a response from him.
- Purchased a 55" Television for the break room.
- Have had several sign requests that we are working on.
- Ted continues working on updating the Certification Maps. He is making very good progress.
- Spoke with the realtor on Thursday and they have not received any response from Mrs. Etchison regarding the possible purchase of the property next door to the MCRC.
- The staff has met and discussed the need to prioritize the remaining township projects for 2018. Due to the heavy storms and the Lock Out, it is unlikely that our paving projects will be completed.
- Need to discuss the progress, or lack thereof for the brine pond. Suggest doing a sight plan study at the Montrose pit for the feasibility of constructing a pond there, and a new facility for the MCRC.

Under unfinished business the following was discussed

1. MCRCSIP Refund Received of \$24,217.00
2. Approve Gravel Bids for Anthony Road-See Motion

Under new business the following was discussed

1. Darr Road Abandonment-discussion-See Motion
2. Lock Out started on Tuesday September 4, 2018. Expect delays on completing our paving projects.

Items Requiring Board Action:

Approve Gravel Bids for Anthony Road


Motion by Schwass seconded by Matiash to approve the Aggregate bid for Anthony Road from low bidder Schultz Excavating for 6,000 Tons @ \$13.25 per ton for \$79,500.00 providing they are able to secure the pile of crushed concrete until June of next year if required. If they are unable to fulfill their bid according to the terms the bid will be awarded to 2nd low bidder Peterson & Sons LLC for 6000 ton crushed concrete @\$14.45 per ton for a total cost of \$86,700.00. Ayes all. Motion carried.

Approve Abandonment Request for Darr Road

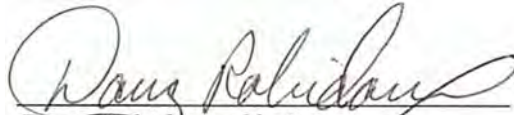
Motion by Schwass seconded by Matiash to approve the abandonment request for Darr Road from ¼ mile south of Fountain Road to Mavis Road, contingent upon receiving a newly drafted easement for the county drain (Freeman Drain) to the road commission that was originally drafted on June 24, 1915. Ayes: Robidoux, Schwass and Matiash. Nays: None. Motion carried.

The next regular meeting is scheduled for Thursday September 27, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:30 am.



Mary Samuels Secretary



Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the September 27, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Interim Manager/Director/Secretary Samuels, County Highway Engineer Nelson, and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway from Amber Township asking when LaSalle Road would be completed and asked E Moody to take a look at the driveways on First Street because they are too low and the residents drag dirt out onto the pavement. Larry Larr Custer Township was in to request the road commission update their standard on road width to include 24' and 22' width's. More discussion to follow. Rick Randall, Len Copus and Teresa Sewejkis from the Emerson Lake Association in Branch were in to discuss the water level of Emerson Lake. The lake and the wet lands are at very low levels and they are trying to determine the cause of this issue. E Nelson will contact B Peterman of the DEQ to get some instruction on where to go for help. He will contact the Association as soon as he speaks with Mr. Peterman.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the September 10, 2018 regular meeting were discussed

Motion by Matiash seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Matiash to approve accounts payable for September 27, 2018 for ck#76974 thru ck #77025 for \$952,857.71 and pre-approve Payroll #20 for October 4, 2018.

Ayes all. Motion carried.

At 10:03 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; Ready to seed & mulch LaSalle Road. Paving is probably postponed until next spring due to the lock out. Preparing Ordway, Conrad and Rath Roads for placement of slag material. The Morton Road Culvert replacement has been completed. The Trembl Road project was completed this week. Placed about 1,500 cyds of gravel. Will start on Jackpine and Darr Roads next week. Working on slopes and shoulders on Anthony Road. The tree crew is still out cleaning up trees from the storm and removing dead trees. Hot patching in various locations. Some blading, bit edging and cold patching where needed. Two mowers have been out most every day. Have started hauling in ice control sand into the yard. Continue new employee training on different projects.

Shop Foreman Report-T Woirol was in to discuss the condition of our 20 year old semi-tractor. He estimated the cost to refurbish it would be 25 to 30k. The board suggested we look for a newer used tractor. He had also been looking into the cost to replace the chipper and was told that the one we have could be refurbished. He will check into when this could be done and the cost. The board was in favor

to move forward with this. T Woirol, F Cooper and S Vantatenhove visited Isabella CRC to see how they built their Military Truck. They gathered lots of good information and will proceed with getting ours ready for service.

County Highway Engineers Report

Engineering

- **2018 County Wide Pavement Marking:** All roads that can be painted are painted to date. MPM will need to return to mark the chip seal roads and HMA roads.
- **2018 HMA paving:** “Lockout is still in force” Rieth-Riley has been paving in Big Rapids and Ludington with a combined paving crew between the 2 locations. They are bringing a few key employees back to work by changing their work classifications. Rieth-Riley plans to continue to pave what they are able using the combined crew. It is likely that paving will resume on US-31 in the next few weeks. I spoke to Randy about giving them a list of uncompleted work and the priorities. I sent an e-mail to Chad Waldo & Randy Meisner stating that any work that is carried over to 2019 will be paid at 2018-unit prices as bid. I did not get a response to date.
- **Darr Rd Bridges over the North and South Branch of Lincoln River:** Hardman Construction will be going back to work on the Bridges on Monday October 1st to pour the decks. Hardman plans to hire a non-union dirt contractor to finish the earthwork. I spoke to Randy Meisner about paving and he said that RR will plan on paving the bridges this year if time and weather permits.
- **Anthony Rd Design:** DEQ permit was issued last week for the 4 culvert crossings on Anthony Road. MCRC has trenched the edges of the HMA and added gravel to a total width of 30’, existing HMA was about 22’ wide. MCRC is working on ditches and slopes. Schultz Excavating will be hauling the remaining 3500 tons of crushed concrete and stockpiling the crushed concrete in our pit on Deren Road. Plan on completing the earthwork and patching the HMA crossings at the end of October early November if Rieth-Riley will not be able to complete.
- **Morton Road, South of Anthony Road:** MCRC is working on installing the culvert. DEQ permit was received the week of 9-3-2018.
- **Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain:** The Washout on SE quadrant was repaired by the MCRC forces. OHM & Wosney was notified that the MCRC will fix the washout. Final paperwork remains to close out the project. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- **Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- **Hoague Rd:** HMA pulverization was completed for the 300’ section over the muck hole. The 300’ section will remain gravel until MCRC places the sand lift, geotextile, aggregate & geogrid. Decided to not crush any existing HMA roads until the Labor dispute is resolved.
- **2019/2020 US-31 to Sugar Grove –** I spoke to Marc Fredrickson of MDOT regarding detour route of Stiles, Sugar Grove, & Scottville Road 60% MDOT 40% MCRC. MDOT was agreeable to this agreement and will budget approximately \$250,000 towards improvements of the Detour Route. Due to the project being over budget the detour route improvements may be completed in the fall of 2019 with the US-31 project in 2020.
- **Hawley Road Bridge:** Project is being bid on October 4th with the clearing work completed by March 31, 2019 and the final completion by June 21, 2019. Current Estimate: \$1,1M.
- **Custer Rd Bridge over PM River Deck Rehab:** Bridge is open to traffic. Inspection & load ratings have been reported to MDOT. Needs final inspections and possible punch list items. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open

to traffic on or before 8-11-18.)

- **2017 Hansen Road & Pavement Marking** – Josh is working on final paperwork for MDOT.
- **2017 Hansen Road** – Josh is working on final paperwork for MDOT
- **Amber Road Crushed Concrete Pit.** – MCRC surveyed the 21AA aggregate pile and determined that there is 11,100 tons of crushed concrete. A purchase agreement was written and will be signed before any further payments are issued to Bob Peters. I had spoke to Mike Benedict that owns the property and explained that we were purchasing the crushed concrete from Bob Peters. It was discussed that the road commission would be hauling from the pile for future projects and road maintenance and the pile will most likely be there thru 2019 season and possible longer.
- **2019 Rasmussen Rd Design:** PM Twp. has selected Nordlund & Associates for the design engineering firm. Josh & I did verify some of the control points and survey data prior to design. I need to get the old survey data on USGS datum and give it to Nordlund & Associates. The old design will be used for reference but will need to be reworked with the changes such as sanitary sewer, storm sewer & curb & gutter.
- **Cold-in-place Recycling:** Emmett County doing a 3.5 mile project – visited on Monday – Explain process & \$. M.,
- Still have several designs that need to be completed such as Sass Road, Hamlin Twp, Lakeshore Dr. South Bayou Sheeting. Need to review 5-year plan for road projects & funding of projects.

Manager/Director Report

Informational Items

- The Superintendent, Foreman and Jay have been meeting with the Townships to discuss 2019 road projects.
- Met with The Union Stewards to discuss contract language.
- Jay and I attended the Lakeshore Traffic Safety Network in Muskegon for a speed study discussion. There is legislation to put control of speed limits back in the hands of locals, expand the number of local streets that can be posted 25 mph, allow municipalities to lower the speed limit on gravel roads and allow communities to keep the current speed on their roadways by clarifying the 50th and 85th percentile and lower in specific situations.

Very good meeting.

- Received e-mails from Mika/Meyers regarding insurance discussions for the brine pond. I requested that he step back for now until the board decides if they want to proceed.
- Received an estimate from Michigan Chloride regarding the cost to build a 7-million-gallon pond for \$300,000.00. Based on this price, the most we need is 3 million gallons so the cost would be approximately half that amount. Our crew would be able to do the dirt work so there would be a greater savings.
- Ted continues working on updating the Certification Maps. He is making very good progress. Has begun adding mileage to the maps.
- Working on Grant Agreement with Marquette Rail LLC
- Prepared a letter for the paper regarding the Lock Out.
- Drafted a contract for the purchase of the Crushed Concrete.

Under unfinished business the following was discussed

1. Managers Position-See Motion

Under new business the following was discussed

1. Approve MDOT Contract for Hawley Road Bridge over SB PM River-See Motion
2. Discussion on Standards for Road Width 22' to 24'. It was brought to the boards attention that

some of the contracts for the township had been written to require their roads to have a width of 24' per the standard when upgrading. Several of the townships have requested that this be updated to allow for the roads with a width of 22' to be allowed to stay with that as most of these roads will never be paved and it would cost more money than the townships have to make these upgrades. The board stated they never intended for the 24' to be a set standard for these local roads and suggested the policy be re-written to reflect this change. E Nelson will write a policy that acknowledges this change to the current standard.

3. Purchase new jackets and rain suits for crew-Will request pricing for these items for the next regular meeting.

Items Requiring Board Action:

Approve Removal and Replacement of the Hawley Road Bridge over the South Branch of the Pere Marquette River

Motion by Matiash seconded by Schwass to enter into a contract with MDOT for the removal and replacement of the structure #6677, Part A-BO5300 Job #133069CON, which carries Hawley Road over the South Branch of the Pere Marquette River, Sections 14 and 15, T17N, R15W, Logan Township, Mason County, Michigan; the reconstruction of the approaches to the structure for approximately 355 feet westerly and 432 feet easterly of the structure; and altogether with necessary related work, and Part B-No Federal or State Participation: Structure name plate installation work for the structure #6677, which carries Hawley Road over the South Branch of the Pere Marquette River, Sections 14 & 15, T17N, R15W, Logan Township Mason County, Michigan and altogether with necessary related work, and to authorize Chairman Robidoux and Vice Chairman Schwass to sign the contract. Control Section BO 53000, Job number 133069CON, contract number 18-5419. Estimated cost is \$1,109,500.00, Federal Funds \$887,600.00, State Local Bridge Funds of \$166,400.00. MCRC Share \$56,500.00.

Ayes: Robidoux, Schwass and Matiash.

Nays: None Motion carried

Approve Promotion for Manager's Position


Motion by Schwass seconded by Matiash to promote Clerk, Mary Samuels to the position of Managing Director for the Mason County Road Commission effective immediately. Ayes all. Motion carried.

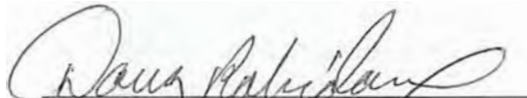
Boot Truck

Motion by Schwass seconded by Robidoux to approve having the boot truck for all employees to purchase boots not to exceed \$150.00 each. Ayes all. Motion carried.

The next regular meeting is scheduled for Thursday October 11, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:55 am.


Mary Samuels Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the October 11, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director/Secretary Samuels, and Superintendent Moody. Absent: County Highway Engineer Nelson

Visitors: Jim Gallie from Amber Township thanked E Moody for the help with one of his residents. Discussed the ride around he had with Jay and how helpful he was with discussing some of the potential road projects to consider for next year. He said Amber Township would submit their list by the end of the month. Otherwise the township is doing well.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.
Conflicts: None

The minutes of the September 27, 2018 regular meeting were discussed
Motion by Matiash seconded by Schwass to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.
Motion by Schwass seconded by Matiash to approve accounts payable for September 28, 2018 and October 11, 2018 for ck#77026 thru ck #77080 for \$354,789.43 and pre-approve Payroll #21 for October 18, 2018. Ayes all. Motion carried.

At 10:09 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; LaSalle Road in Amber Township may possibly be paved next week if the weather holds. Rath Road in Hamlin Township is ready for slag. Conrad Road in Custer and Kinney road in Riverton will be paved on Friday. The slag has been delivered for Ordway Road in Eden township. Will start hauling within the next two weeks. Jackpine Road has been completed. Plan to pave Darr Road in Sherman Township in conjunction with the bridge project.. Completed the pillow on Hoague Road and may possibly crush and pave the end of next week. Have done some slope work on Anthony Road. The tree crew has been out still cleaning up after the storms. Some cold patching, aggregate patching and bit edging. Second round of mowing on the south end has been completed and about 80% done on the North end. Hauling ice control sand into the yard and an extra man in the shop.
Shop Foreman Report- The two new semi's for 2019 need to be ordered now in order to get them by first of February 2019. Woirol discussed the used Gordon Food Service Trucks available for purchase. They are a lighter duty truck with Volvo Engines that will require us to purchase an engine program to diagnose any issues that may arise.- See Motion.

A discussion was held regarding our current generator that is thirty (30) years old. It is in need of a muffler and has very limited capabilities in the event the MCRC were to loose power for any length of time. Woirol will look into the cost of a similar new generator and will purchase a new muffler for the old one. Woirol also let the board know the Boot Truck is scheduled for December 6.

County Highway Engineers Report

Engineering

- **2018 County Wide Pavement Marking:** All roads that can be painted are painted to date. MPM will need to return to mark the chip seal roads and HMA roads.
- **2018 HMA paving:** We sent Rieth-Riley the list of uncompleted HMA roads on the 2018 HMA paving with our priorities. To date there is approximately 16,500 tons of HMA paving to complete on the 2018 HMA paving contract. I requested a schedule from Rieth-Riley and paving dates for completing the work. I had sent an e-mail to Chad Waldo & Randy Meisner stating that any work that is carried over to 2019 will be paid at 2018-unit prices as bid. I did not get a response to date.
- **Darr Rd Bridges over the North and South Branch of Lincoln River:** Hardman Construction has poured the decks on both the North & South Bridges. They will be working on the earthwork and remaining items of work. Anticipated completion is November 2nd, 2018. Current contract completion date is September 28th, 2018.
- **Anthony Rd Design:** MCRC has trenched the edges of the HMA and added gravel to a total width of 30', existing HMA was about 22' wide. MCRC will be working on ditches and slopes. Schultz Excavating will be hauling the remaining 2500 tons of crushed concrete and stockpiling the crushed concrete in our pit on Deren Road. Plan on completing the earthwork and patching the HMA crossings by early November if Rieth-Riley will not be able to complete the entire project.
- **Morton Road, South of Anthony Road:** MCRC has installed the culvert.
- **Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain:** Final paperwork remains to close out the project. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- **Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- **Hoague Rd:** MCRC has installed cross culverts and completed the sand lift, geotextile, aggregate & geogrid. Rieth-Riley would like to crush & shape and pave this Road in 2018.
- **Hawley Road Bridge:** Project was bid on October 5th with the clearing work completed by March 31, 2019, open to traffic by June 14, 2019 and the final completion by July 19, 2019. Davis Construction from Lansing was the confirmed low bidder at \$1,048,011.70
- **Custer Rd Bridge over PM River Deck Rehab:** Bridge is open to traffic. Inspection & load ratings have been reported to MDOT. Final inspections scheduled for Tuesday October 16th @ 1:00P.M. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- **2017 Hansen Road & Pavement Marking** – Josh is working on final paperwork for MDOT.
- **2017 Hansen Road** – Josh is working on final paperwork for MDOT
- **Amber Road Crushed Concrete Pit.** – Received a call from Briggs Contracting out of Sanford Michigan in regard to the crushed concrete that was purchased from Bob Peters. Briggs is owed money from Bob Peters. I gave the call to Mary Samuels. A purchase agreement was written and will be signed before any further payments are issued to Bob Peters. I had spoken to Mike Benedict that owns the property and explained that we were purchasing the crushed concrete from Bob Peters. It was discussed that the road commission would be hauling from the pile for future projects and road maintenance and the pile will most likely be there thru 2019 season and possibly longer.
- **2019 Rasmussen Rd Design:** PM Twp. has selected Nordlund & Associates for the design engineering firm. Josh & I did verify some of the control points and survey data prior to design. I need to get the old survey data on USGS datum and give it to Nordlund & Associates. The old design will be used for reference but will need to be reworked with the changes such as sanitary sewer, storm sewer &

curb & gutter. Working on cleaning up the survey data and working on the design plans.

- **Emmerson Lake Association:** I contacted Barry Peterman from the MDEQ Barry gave me contact persons from the MDEQ for the Emmerson Lake Association to contact. The Emmerson Lake Association has requested a meeting with the MDEQ in Cadillac and requested the MCRC to attend the meeting.
- Still have several designs that need to be completed such as Rasmussen Road, Hansen Road, Sass Road, Hamlin Twp, Lakeshore Dr. South Bayou Sheeting. Mary & I have a meeting with Joel Fitzpatrick on Wednesday next week to go over upcoming MDOT funding and the rural task force procedures.

Manager/Director Report

Informational Items

- The Superintendent, Foreman and Jay have met with the Townships to discuss their 2019 road projects. Have received requests from Hamlin and Custer Townships.
- Met with the Union Reps and their BA on Wednesday, October 3, 2018 to begin contract negotiations.
- Prepared a Job description and Ad for the Financial Director/Office Manager Position
- Ted continues working on updating the Certification Maps. He is making very good progress. Has begun adding mileage to the maps. We will be determining what roads need to be decertified and updating the maps accordingly.
- Working on speed studies and traffic counts. Plan to complete all areas without TCO's then submit data to the State Police for approval.
- Eric Nelson and I will be attending RTF Training in Kalamazoo next Wednesday from 9am to 4pm
- Household Hazardous Waste Totals collected this year are: Oceana County: 16,157#'s. Mason County: 25,878#'s and Manistee County: 22,936#'s. Due to funding they will be limiting collection in 2019 for each site to 15,000 lbs.
- The first Installment from the \$300 million is due to be distributed on October 10, 2018.
- Issue with the crushed concrete from Bob Peters. The company that crushed for him has not been paid. Looking for guidance from the board.

Under unfinished business the following was discussed

1. Approval to advertise Finance Director/Office Manager position-See Motion
2. Purchase jackets and rain suits-the estimate will be sent to the Safety Committee to approve.
3. Contract Negotiations-The Board agreed to the suggested counter offer to the Union.
4. Manager and County Highway Engineer's Salary-Will discuss at the next meeting

Under new business the following was discussed

1. Township Officers Meeting is scheduled for October 18 @ Eden Township Hall
2. Regional Wetland Bank Participation & Reimbursement Agreement-See Motion
3. The next regular meeting scheduled for October 25th has been changed to October 29th and the November 8th regular meeting has been changed to November 7th.
4. A safety meeting with Mike Phillips has been scheduled for November 8, 2018
5. The next Paul Bunyan Meeting is scheduled for November 8, 2018.

Items Requiring Board Action:**Approval to advertise Finance Director/Office/Manager Position**

Motion by Schwass seconded by Matiash to advertise the position of Finance Director/Office Manager in the Ludington Daily News, Mason County Press, Record Eagle in Traverse City, the County Road Association and the MCRC Website. Deadline for applications is October 26, 2018 or when the position has been filled. Ayes all. Motion carried.

Approve Purchase of Two Used Gordon Food Service Trucks

Motion by Matiash seconded by Robidoux to approve the purchase of two used Gordon Food Trucks for approximately \$8,900.00 each. Ayes all. Motion carried.

Approval of Regional Wetland Bank Participation & Reimbursement Agreement

Motion by Schwass seconded by Robidoux to approve signing the Regional Wetland Bank Participation and Reimbursement Agreement to establish a regional wetland bank for the use of all road commissions that make up the Council (the Regional Wetland Bank). Ayes all. Motion carried.

The next regular meeting is scheduled for Thursday October 29, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:45 am.


Mary Samuels Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the October 29, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux and Matiash, Manager/Director/Secretary Samuels, County Highway Engineer Nelson and Superintendent Moody. Absent: Schwass

Visitors: Jim Gallie from Amber Township to discuss projects for 2019. He will have the list by November 7, 2018. He also stated that he and R Nash would be sitting in on interviews for the next County Road Commissioner.

Approval of Agenda: Motion by Matiash seconded by Robidoux to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the October 11, 2018 regular meeting were discussed

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Robidoux to approve accounts payable for October 25, 2018 for ck#77081 thru ck #77133 for \$137,094.29, pre-approve Payroll #22 for November 1, 2018 and pre-approve the Union Contract signing Incentive checks. Ayes all. Motion carried.

At 10:07 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Ordway and Eden Lake Road has been completed with slag. Darr Road North of Sugar Grove Road in Sherman Township will be put on hold until next year. LaSalle Road in Amber Township has been paved and they are working on shoulders. Morton and Kinney Road project in Riverton Township has been completed.. Hoague Road has been graveled and is being crushed today. Shaping and paving is scheduled for this week as weather allows. Shoulder work today on Free Soil Road, and haul gravel prior to pulverize and paving. Still cleaning up trees from storm and removing dead trees. Did a complete blading of all the gravel roads last week and some aggregate patching. One or two crews have been out cold patching. Cat Excavator has been out on local projects. Bit edging projects and county roads. Sweeping has been completed. Some mowing left to do on the south end of county. Hauling ice control sand into the yard as time allows. Extra help in the shop preparing equipment for winter.

Shop Foreman Report- Nothing new to report on the Volvo Trucks. Received only one bid from Michigan Kenworth for semi tractors. Woirol suggested replacing the thirty year old generator welder with a new one for approximately \$6,000.00. The board approved the purchase. Discussion of purchasing a more heavy duty tire for the Mower tractor.

County Highway Engineers Report

- **2018 HMA paving:** Rieth-Riley completed LaSalle Road last week. Crushing & shaping Hoague Road & paving this week. Will move to Free Soil Road next and possibly Reek Road yet this year. That

would leave Darr Road, Lakeshore Drive & Anthony Road for 2019. The MCRC needs time to place aggregate shoulders & shape up the slopes after paving. I had sent an e-mail to Chad Waldo & Randy Meisner in late September and again in early October stating that any work that is carried over to 2019 will be paid at 2018-unit prices as bid. I still have not gotten a response to date.

- **Darr Rd Bridges over the North and South Branch of Lincoln River:** The South Bridge road approaches were paved on Saturday. Hardman Construction is working on the earthwork on the North Bridge and shoulders, guardrail, restoration on the South bridge. Anticipated completion by mid to late November of 2018. Current contract completion date is September 28th, 2018. Mavis Road was closed due do to blowouts in the gravel caused by the Contractor. They were fixed by the Contractor and acceptable for traffic to date. Additional work may be necessary by the Contractor.
- **Anthony Rd Design:** MCRC has trenched the edges of the HMA and added gravel to a total width of 30', existing HMA was about 22' wide. I am preparing quantities for ditching, installing driveway culverts, adding gravel to the HMA before crushing, & grade lift for Hallack Contracting to do in conjunction with the crushing & shaping. Schultz Excavating has hauled approximately 3600 tons of crushed concrete to add to the HMA roadway and driveways. Rieth-Riley will patch the culvert crossing in the next couple of weeks.
- **Hoague Rd:** Hallack Contracting is crushing & shaping starting today. Rieth-Riley will complete the paving this week weather permitting. The MCRC will need to place aggregate shoulders and shape the front slopes.
- **Hawley Road Bridge:** Project was bid on October 5th with the clearing work completed by March 31, 2019, open to traffic by June 14, 2019 with the completion date by July 19, 2019. Davis Construction from Lansing was the confirmed low bidder at \$1,048,011.70. Sent out an RFP for construction engineering for this project.
- **Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- **2017 Hansen Road & Pavement Marking** – Josh is working on final paperwork for MDOT.
- **2017 Hansen Road** – Josh is working on final paperwork for MDOT
- **2018 County Wide Pavement Marking:** All roads that can be painted are painted to date. MPM will need to return to mark the chip seal roads and HMA roads. MPM will need to use regular dry paint since it is past the seasonal limitations of October 15th for waterborne.
- **2020 Rasmussen Rd Design:** PM Twp. has selected Nordlund & Associates for the design engineering firm. This project was set up for 2018 small urban funding so 90% completed plans & specifications needed to be submitted to MDOT by September 30th 2018. I was not aware of this timeline and the plans & specifications were not submitted by this date. The sanitary plans were also not completed by this date. Josh & I did verify some of the control points and survey data prior to design. I need to get the old survey data on USGS datum and give it to Nordlund & Associates. The old design will be used for reference but will need to be reworked with the changes such as sanitary sewer, storm sewer & curb & gutter. Working on cleaning up the survey data and working on the design plans. We will meet with the small urban committee and reschedule the project for 2020.
- **Sugar Grove Road east of US-31:** Working on a MDEQ permit for replacing this culvert. The culvert is failing at the shoulder and needs to be replaced.
- **Emerson Lake Association:** I met with Luke Golden from the MDEQ, Len Copus & Rick Randall from the Emerson Lake Association last week. I took the old survey data and imported it into AutoCAD. I took shots on the elliptical culvert that was installed in 2011. The elliptical culvert that was installed in 2011 is approximately 0.4' higher than the original 36" culvert. The elliptical culvert is

approximately 1' higher than the MDEQ permit. The MDEQ did not have any issues with the culvert being 1' higher than plan, especially with the Emerson Lake Association claiming that the culvert is causing the low levels on Emerson Lake. Len asked the MDEQ if the new culvert would be replaced with a 36" and Luke said no. I do not believe that the MCRC will need to provide any additional information at this time. The MDEQ advised the ELC to look at the inflow into the lake and apply for a permit to cleanout the old creek bed that used to flow into Emerson Lake in the early 1950's.

- Still have several projects that need surveying and design work that needs to be completed such as Rasmussen Road, Hansen Road, Sass Road, Hamlin Twp, Lakeshore Dr. South Bayou Sheeting.

Manager/Director Report

Informational Items

- Currently have 14 applications for Finance Director/Office Manager. Will begin interviews this week.
- Met with the Union Representative Bob Donick on Wednesday the 24th to go over the contract. He signed for the Union and requested that I mail him two originals after the board has signed. He did share with me that our Union voted unanimously.
- Ted continues working on updating the Certification Maps.
- Continue working on speed studies and traffic counts. Will submit all information when completed.
- Eric Nelson and I will be attending a Local Rural Task Force Meeting on October 30, 2018 with Mass Transit, City of Scottville and Joel Fitzpatrick.
- Met with the Safety Committee and they agreed on the rain suits and coats that were presented to them. They will get a list of sizes together and T Woirol will place the order.
- The first Installment from the \$300 million was received in the amount of \$334,672.06.
- Issue with the crushed concrete from Bob Peters has been resolved. He agreed to sign a contract to allow us to make the last payments to him and Briggs Contracting to cover the cost of the crushing.
- I would like permission from the board to modernize the Managers office and the front office. This space is not being well utilized and does not present well to the public. I am proposing new office furniture, paint and have the floor professionally cleaned.
- DMC was in to update our computers and suggested that Jay's and Terry's computers be replaced due to age rather than attempt to upgrade them and the laptop is due to be replaced.
- Need to continue discussions on building a brine pond on North 31.

Under unfinished business the following was discussed

1. Approval of Job Description for Finance/Director/Office Manager-See Motion
2. Salary Discussion for Finance Director/Office Manager-More discussion to follow
3. Approve and sign Union Contract-See Motion
4. Manager and County Highway Engineer's Salary-Will discuss at the next meeting.
5. Salary Discussion regarding Exempt and Non exempt employees-Will discuss again at a later date.
6. Approve Township Projects-See Motion

Under new business the following was discussed

1. Paul Bunyan Meeting is scheduled for November 8, 2018
2. Call to action to Oppose SB 396 (Transporting Forest Products)-See Motion
3. Approve Purchase of two (2) new 2020 Kenworth T800 Extended Day Cab Tractors-See Motion.
4. The Regularly scheduled meeting for November 22 has been changed to Wednesday, November 21, 2018 due to the Holiday.
5. The 2019 Local Road Policy was presented for review. Will discuss at the next meeting.
6. Aglow on the Avenue-The MCRC will be entering the Cat Grader in the 2018 Aglow on The Avenue Parade on November 24, 2018.
7. RTF Funding-Lake County Road Commission has asked MCRC to exchange RTF Funds with them from 2019 to 2020. They would use our allocated funding in 2019 and we would have their funding in 2020. The Board was in favor of this. Will discuss at the RTF meeting on Tuesday October 30, 2018.

Items Requiring Board Action:**Approve Job Description for the Finance Director/Office Manager Position**

Motion by Matiash seconded by Robidoux to approve the Job Description for Finance Director/Office Manager as updated on October 1, 2018 and place on file. Ayes all. Motion carried.

Approval and Signage of Local Bargaining Agreement

Motion by Matiash seconded by Robidoux to approve the final Teamsters State, County and Municipal Workers Local 214 Bargaining Agreement effective 1/1/2019 to 12/31/2021 and authorize the Mason County Board of Road Commissioners to sign. Ayes all. Motion carried.

Approve Township Projects 10-29-2018

Motion by Matiash seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director to sign on behalf of the board. Ayes all. Motion carried.

Branch Township 2018

Dunbar Road for .5 miles. Place HMA Wedge at selected locations.

Total cost \$11,500.00.

Custer Township 2018

Wilson Road from Darr Road to Tuttle Road for 214'. Place HMA Wedge at various locations. Total Cost \$6,300.00.

Approval of Resolution #2018-01 to Oppose SB 396 (Transporting Forest Products)

Motion by Matiash seconded by Robidoux to support and authorize the Chairman to sign a resolution opposing Senate Bill 396 that would exempt loggers from obtaining permits and from seasonal load restrictions. Ayes all. Motion carried.

Approve Purchase of Two New 2020 Kenworth T800 Extended Day Cab Tractors

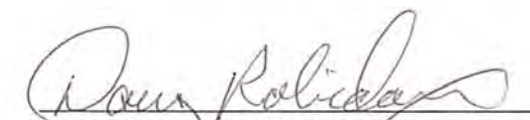
Motion by Matiash seconded by Robidoux to approve the purchase of two (2) new 2020 Kenworth T800 Michigan Extended Day Cab Tractors in the amount of \$131,309.00 each for one (1) year with interest in the amount of \$17,597.52 for a total cost of \$280,215.52. As an expression of good faith at the sole option of the Mason County Road Commission, Michigan Kenworth agrees to provide an option to buy back both units for the original price twelve (12) months after the original in-service date of each respective truck. Ayes all. Motion carried.

The next regular meeting is scheduled for Wednesday November 7, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 12:24 pm.



Mary Samuels Secretary



Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the November 7, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director/Secretary Samuels, County Highway Engineer Nelson and Superintendent Moody. Absent: None.

Visitors: Jim Gallie and Dick Alway from Amber Township to present Amber Townships list of road projects for 2019. Brian Smith and Larry Pierce from Branch Township asking what progress had been made on Long Lake regarding the fence issue. E Nelson will be sending the information we have to the MCRC Attorney for an opinion.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented.

Ayes all. Motion carried.

Conflicts: None

The minutes of the October 29, 2018 regular meeting were discussed

Motion by Matiash seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Matiash to approve accounts payable for November 8, 2018 for ck#77134 thru ck #77180 for \$187,372.96 and pre-approve Payroll #23 for November 15, 2018. Ayes all. Motion carried.

At 10:06 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Hoague Road and Free Soil Road have been paved and we are working on shoulders. Rath Road in Hamlin Township and Conrad Road in Custer are still waiting for Slag. If the material arrives the schedule is to get started on these projects on November 19. Darr Road in Free Soil Township was paved and we are working on the shoulders. Most of the clean up of trees from storm has been completed and continue removing dead trees. Some aggregate patching and one or two crews have been out cold patching. Cat Excavator has been out on local ditching drainage improvement projects. Bit edging on county roads. Hauling ice control sand into the yard as time allows. Extra help in the shop preparing equipment for winter. Starting night patrol on November 11.

Shop Foreman Report- None

County Highway Engineers Report

- **2018 HMA paving:** Rieth-Riley completed Hoague & Freesoil Roads last week. That will leave Reek, Lakeshore Drive & Anthony Road for 2019. The MCRC needs time to place aggregate shoulders & shape up the slopes after paving.
- **Darr Rd Bridges over the North and South Branch of Lincoln River:** The North Bridge road approaches are being paved today. Hardman Construction is working on the shoulders, guardrail,

restoration on the North & South bridge. Anticipated completion by mid to late November of 2018. Current contract completion date is September 28th, 2018.

- **Anthony Rd Design:** MCRC has trenched the edges of the HMA and added gravel to a total width of 30', existing HMA was about 22' wide. I have requested pricing for ditching, installing driveway culverts, adding gravel to the HMA before crushing, & grade lift from Hallack Contracting to do in conjunction with the crushing & shaping. Schultz Excavating has hauled approximately 3600 tons of crushed concrete to add to the HMA roadway and driveways. Rieth-Riley will patch the culvert crossing in the next couple of weeks.
- **Hoague Rd:** Paving is completed, the MCRC placed aggregate shoulders and shaped the front slopes. Final shaping and restoration in the spring of 2019
- **Hawley Road Bridge:** Project was bid on October 5th with the clearing work completed by March 31, 2019, open to traffic by June 14, 2019 with the completion date by July 19, 2019. Davis Construction from Lansing was the confirmed low bidder at \$1,048,011.70. I received 3 proposals for Construction Engineering; Prein & Newhoff, Flies & Vandenbrink & LS Engineering. OHM said they were too busy for the early spring work. Recommend hiring Prien & Newhoff & I will continue as the P.E. at a anticipated cost of approximately \$67,590 for surveying, testing, Inspection and office tech work. If P&N does the PE portion it would add approximately \$5,136.
- **Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- **2017 Hansen Road & Pavement Marking** – Josh is working on final paperwork for MDOT.
- **2017 Hansen Road** – Josh is working on final paperwork for MDOT
- **2018 County Wide Pavement Marking:** All roads that can be painted are painted to date. MPM will need to return to mark the chip seal roads and HMA roads. MPM will need to use regular dry paint since it is past the seasonal limitations of October 15th for waterborne.
- **RTF** – Met with Rural Task Force and proposed lending Lake County our 2019 Funding. This will allow the MCRC to combine 2 sections of Hansen Road (Stiles to Amber & LaSalle to US-31 into 1 project. This will save time & money for preparation of plans, proposal, inspection, final closeout & should get better pricing from Contractors.
- **2019 Stiles, Sugar Grove & Scottville Road** – I will need to prepare bidding specifications for improving the detour route for US-31 bypass road. I may be able to include in our 2019 HMA paving program – need to check with MDOT.
- **2020 Rasmussen Rd Design:** The MCRC has not received the call for projects yet for 2020. We currently have Hansen Road from Meyer to Dennis on the 2020 Small Urban Program schedule. I would like to request Rasmussen Road for 2020 and combine these 2 projects into 1 project.
- **Sugar Grove Road east of US-31:** MDEQ permit was received for replacing this culvert. I will need to get pricing for the culvert, easements and plan on replacing the culvert in the spring of 2019. The culvert is failing at the shoulder and needs to be replaced.
- Still have several projects that need surveying and design work that need to be completed such as Rasmussen Road, Hansen Road, Sass Road, Hamlin Twp, Lakeshore Dr. South Bayou Sheeting.
- **2019 Pavement Marking** - Josh will be starting to put together the 2019 Pavement Marking project.
- **2019 Chip Seal** – I will be working with Mary & Eric Moody to develop a list for the 2019 Chip Seal
- **2019 HMA Paving** - I will be working with Mary & Eric Moody to develop a list for the 2019 Paving

Manager/Director Report**Informational Items**

- Have offered the Finance/Director position to Heather Braginton. She will be starting on November 26, 2018.
- The Union Contract has been delivered to Bob Donick with all necessary signatures. It should be off to the printers.
- Ted continues working on updating the Certification Maps.
- Continue working on speed studies and traffic counts. Rick is about half way done and so far, the results reflect the 25 mph signs that are posted.
- There is an Access Management meeting scheduled today, November 7 at 2:00 to discuss a request to build a new gas station at 460 W US-10.
- Great support from the crew for the Aglow on the Avenue Parade on November 24.
- Received the easement for the county drain on Darr Road and have advertised the abandonment in the paper. The ad will run for three weeks then I will finalize the Darr Road Abandonment.

Under unfinished business the following was discussed

1. 2019 Local Road Policy Review-Will post pone approval until next meeting.
2. Approve Construction Services Proposal for Hawley Road Bridge-See Motion.
3. Paul Bunyan Meeting-November 8. E Nelson and J Syrewicze to attend.
4. Salary Discussion regarding Exempt and Non exempt employees-Further discussion.
5. Manager and County Highway Engineer Salary-See Motion.
6. New Finance Director will start on November 26, 2018
7. Manager/Township Clerk Conflict of Interest-M Samuels will be stepping down as the Summit Township Clerk effective 1/1/2019.
8. RTF Funding-Met with the Rural Task Force Committee on October 30, 2018 to discuss FY funding for 2019-2023. Lake County Road Commission had requested the MCRC to exchange RTF Funds with them. They would use our allocated funding in 2019 and we would have their funding in 2020. The RTF Board was in favor of the exchange.

Under new business the following was discussed

1. First Amendment to Regional Wetland Bank Agreement was discussed. Will sign agreement at the next meeting.
2. The Regularly scheduled meeting for November 22 has been changed to Wednesday, November 21, 2018 due to the Holiday.

Items Requiring Board Action:

Motion by Schwass seconded by Matiash to award Construction Engineering Services for the Hawley Road Bridge to Prein & Newhoff for \$73,930.00. Ayes all. Motion carried.

Approve County Highway Engineer Salary

Motion by Schwass seconded by Matiash to approve a salary of \$75,000.00 retroactive to July 1, 2018 for the County Highway Engineer in line with the average wage of other CRC's based on our MTF. Ayes all. Motion carried.

Approve Salary for new Manager/Director

Motion by Schwass seconded by Matiash to approve a salary of \$75,000.00 for the Manager Director commencing on January 1, 2019. Ayes all. Motion carried.

The next regular meeting is scheduled for Wednesday November 21, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 12:24 pm.


Mary Samuels Secretary


Doug Robideaux Chairman

MINUTES

Chairman Robidoux called the November 21, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director/Secretary Samuels, County Highway Engineer Nelson and Superintendent Moody. Absent: None.

Visitors: Jim Gallie from Amber Township to wish the board a Happy Holiday. Jeff Cormany and Doug Damkoehler to discuss some Sheridan Township Road Issues. The Bridge on Morris Road needs to be fixed and they would like to know what the DEQ would require to replace the bridge. They can't do any road work until the bridge has been replaced. They requested a list of the road projects not completed in 2018. J Syrewicze will contact Jeff and set up a time to get together to do a ride around to discuss what roads the township would like to have contracts for.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.
Conflicts: None

The minutes of the November 7, 2018 regular meeting were discussed
Motion by Matiash seconded by Schwass to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.
Motion by Schwass seconded by Matiash to approve accounts payable for November 21, 2018 for ck#77181 thru ck #77226 for \$167,499.14, approve short Term Leave checks for \$43,095.08 and pre-approve Payroll #24 for November 30, 2018. Ayes all. Motion carried.

At 10:07 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report; Will be working on a 2018 project for Victory Township on Fisher Road doing selective tree and stump removal. Darr Road, a Sherman Township project will be completed in 2019. There needs to be a sand lift added to the contract cost. The township will be notified. Extra help in the shop every day. One to two cold patch crews out most days. The tree crew is working on removing dead trees. Some blading and aggregate patching as weather allows. The Cat Excavator is working on drainage projects and in Logan Township on Tyndall Road. The brush cutters have been out and a couple of sanders.

Shop Foreman Report- None

County Highway Engineers Report

- **2018 HMA paving;** Rieth-Riley has signed an agreement to for the 2018 uncompleted work and extend the HMA paving into 2019 using 2018-unit prices. Anthony, Lakeshore, Darr & Reek Roads need to be completed in 2019. Liquidated damages will be assessed in the amount of \$900 per day for any work after June 15, 2019.

- **Darr Rd Bridges over the North and South Branch of Lincoln River:** The North Bridge & South Bridge road was officially open to traffic on November 14, 2018. Final restoration and concrete seal will be completed in the spring of 2019. Project is considered under seasonal suspension from November 15, 2018 to April 15, 2019. Hardman Construction will return in the spring to finish the restoration and concrete sealing. Hardman will be fixing erosion control silt fence and placing straw mulch this week for SESC measures. Current contract completion date is September 28th, 2018.
- **Anthony Rd Design:** I received a bid from Hallack Contracting in the amount of \$89,485 for installing culverts, ditching, placing gravel, placing embankment, and the sand lift on Anthony road. They will have the work completed by May 18th, 2019. Rieth-Riley will then complete the crushing & shaping and paving with a completion date of June 15, 2019. Liquidated damages will be assessed in the amount of \$900 per day for any work after June 15, 2019.
- **Hawley Road Bridge:** Preconstruction meeting is scheduled for December 4, 2018. Prein & Newhof will be attending the pre-construction meeting. P&N will be doing the surveying, inspection, materials testing and office tech work on this project. I will be the Project Engineer and will be monitoring the construction and signing the pay estimates, work orders, etc.
- **Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- **2017 Hansen Road & Pavement Marking – MCRC** paperwork was found to be complete and the final paperwork will be being signed by MDOT, etc.
- **2017 Hansen Road** – MCRC paperwork was found to be complete and the final paperwork will be signed by MDOT, etc..
- **2018 County Wide Pavement Marking:** MPM completed the final painting last week.
- **2021 Fountain Road** – Received letter from MDOT stating that the Fountain Road “bridge” has been approved for funding in the amount of \$869,000. I sent an e-mail to Keith Cooper of MDOT to inquire about constructing a box culvert or arch culvert in lieu of a bridge. Box culverts can be built with bridge funding. I will need to check with the MDEQ and box manufacturers to verify constructability.
- **Weaver Road** – Information was compiled and sent to Richard Wilson and a chain of title was requested to determine the actual width of the public owned ROW. Richard is working on the chain of title and will report back to the MCRC.
- **2019 Stiles, Sugar Grove & Scottville Road** – I will need to prepare bidding specifications for improving the detour route for US-31 bypass road. I may be able to include in our 2019 HMA paving program – need to check with MDOT.
- **2020 Rasmussen Rd Design:** The MCRC has not received the call for projects yet for 2020. We currently have Hansen Road from Meyer to Dennis on the 2020 Small Urban Program schedule. I would like to request Rasmussen Road for 2020 and combine these 2 projects into 1 project.
- **Sugar Grove Road east of US-31:** MDEQ permit was received for replacing this culvert. I will need to get pricing for the culvert, easements and plan on replacing the culvert in the spring of 2019. The culvert is failing at the shoulder and needs to be replaced.
- Still have several projects that need surveying and design work that need to be completed such as Rasmussen Road, Hansen Road, Sass Road, Hamlin Twp, Lakeshore Dr. South Bayou Sheeting.
- **2019 Pavement Marking** - Josh will be starting to put together the 2019 Pavement Marking project.
- **2019 Chip Seal** – I will be working with Mary & Eric Moody to develop a list for the 2019 Chip Seal
- **2019 HMA Paving** - I will be working with Mary & Eric Moody to develop a list for the 2019 HMA Paving

Manager/Director Report

Informational Items

- The new Finance Director Heather Braginton will be starting on Monday November 26, 2018
- The Union Contract has been printed and delivered to the Union Members.
- Ted continues working on updating the Certification Maps. He has completed all but three Townships.
- Continue working on speed studies and traffic counts. We will submit the traffic studies that have been completed and request TCO's if there are no issues. Rick will continue to gather information as soon as he has the counter repaired.
- Great support from the crew for the Aglow on the Avenue Parade on November 24.
- The Darr Road Abandonment ad in the paper will be completed on the 23rd. So far there has been no public input regarding the Abandonment. If there is no opposition the Abandonment process will be completed the following week.
- The information for Weaver Road has been sent off to Attorney Richard Wilson and he has requested a Title Search be completed.
- Total cost for repairs to the fuel system so far for 2018 is \$7,845.83.
- Approximate acres owned by MyCopia LLC was presented for discussion.

Under unfinished business the following was discussed

1. 2019 Local Road Policy-See Motion
2. Approval to update Signature Cards for WSB-See Motion
3. Approve First Amendment to Regional Wetland Bank Agreement-See Motion
4. Salary Discussion regarding Exempt and Non exempt employees-will discuss at the next meeting.

Under new business the following was discussed

1. Approval to add On Line Service from the Register of Deed Office to look up Deeds and other Items of interest to the road commission-See Motion.
2. Approval of modification #04 to Agreement 17-RO-11090400-025 between the MCRC and Huron - Manistee National Forests-See Motion

Items Requiring Board Action:

Approve Local Road Policy for 2019

Motion by Matiash seconded by Schwass to approve the Local Road Policy for 2019 as amended increasing the cost share amount to \$350,000.00 and to increase the road commissions participation in a double brine to 50% of the second application of material. The cost participation will be for TWO double brines based on availability of product. Ayes all. Motion carried.

Approval to Update Signature Cards with West Shore Bank

Motion by Schwass seconded by Matiash to approve updating the signatures at West Shore Bank for the Accounts Payable Checking Account, Payroll Checking Account and the Health Reimbursement Account. Signatures will be updated for Manager/Director Mary Samuels, Finance Director Heather Braginton, Commissioners William Schwass and Douglas Robidoux. Ayes all. Motion carried.

Approval of first Amendment to the Regional Wetland Bank Agreement

Motion by Matiash seconded by Schwass to enter into the First Amendment to the Regional Wetland Bank Agreement for reimbursement of GTCRC for unpaid costs and expenses in the event that the GTCRC is not reimbursed for costs and expenses incurred in connection with the Regional Wetland Bank through Michigan Wetland Board. The GTCRC shall invoice, and Member shall pay to GTCRC an amount equal to its percentage share of the unreimbursed amount based on the number of Participating Road Commissions, including the GTCRC. All other terms and conditions of the Agreement shall be and remain the same. Ayes all. Motion carried.

On line Service for Register of Deeds

Motion by Schwass seconded by Matiash to accept an agreement with the Mason County Register of Deeds for online access to real Estates Records. The cost of the plan is \$75.00/month for 0-250 minutes. Overage charge would be .25 per minute. The MCRC would supply an initial payment of at least two months plan charge, then begin to receive a monthly invoice. Either party, upon reconciliation of any money owed, may terminate the agreement. Ayes all. Motion carried.

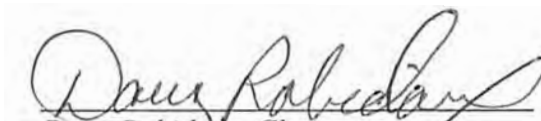
Approval of Modification #04 to Agreement 17-RO-11090400-025

Motion by Matiash seconded by Schwass to enter into an agreement with the Huron-Manistee National Forests of Modification #04 to Agreement 17-RO-11090400-025 between the MCRC and the Huron Manistee National Forests for a change in funding to commit additional funding in the amount of \$10,000.00 for reimbursement to Cooperator for FY 2019 and to authorize the Manager/Director to Sign. Ayes all. Motion carried.

The next regular meeting is scheduled for Thursday December 13, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:55 am.


Mary Samuels Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the December 13, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director Samuels, Secretary Braginton, County Highway Engineer Nelson and Superintendent Moody. Absent: None.

Visitors: Jim Gallie and Dick Alway from Amber Township. Bruce Burke from Logan Township. Zach Clothier from Great Lakes Chloride. Brad Harkness from Michigan Chloride Solutions. Betty Mackey - resident from Victory Township/Townline Rd.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented.

Ayes all. Motion carried.

Conflicts: None

The minutes of the November 21, 2018 regular meeting were discussed

Motion by Schwass seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Schwass to approve accounts payable for December 13, 2018 for ck#77227 thru ck #77303 for \$734,672.45 and pre-approve Payroll #25 for

December 13, 2018. Ayes all. Motion carried.

At 10:06 am the Board looked over the contingent liability and revenue sheet.

Public Comment-

Betty Mackey/Victory Township - addressed the board regarding Townline Road. Expressed concern over the ongoing condition of the road due to poor quality of materials in road and high level of traffic. Feels that general maintenance is not enough to keep the road in acceptable condition. Provided a petition signed by several residents of Townline Rd requesting that the Road Commission add this 2.5 mile section of road to their 2019 schedule to be reconstructed and/or paved. Managing Director Samuels informed Ms. Mackey that Townline Rd would be on the 2019 schedule to have at least a portion of it graveled. Depending on cost, it may have to be split into a two year project between 2019 and 2020. Schwass requested that Samuels keep the township informed of plans going forward and Robidoux requested that Samuels also keep Ms. Mackey apprised of plans going forward.

Jim Gallie/Amber Township - Informed board that the County Commissioners had selected a replacement for retiring Road Commissioner Matiash. The interview panel selected Mike Ingadine and he will begin his duties on January 1, 2019. Elder Care Apartments will be constructed on S. Meyer - South of US-10 on the East side of the road, North of the Railroad Tracks. Waiting for project list from Samuels. Samuels - waiting for brine bid to be awarded so that cost can be determined. Township agreements will be sent out in coming week.

Brad Harkness/Michigan Chloride - Found out that MCRC will not need to obtain DEQ permit for brine pond. It would only need to be permitted by the County Drain Commission. Pond construction will have to be engineered and also approved by DNR. Supervisor Burke/Logan Twp asked if installing a pit would make the brine any cheaper. Harkness did not believe so, but could not confirm. The intention would be to ensure material is available when needed. Gallie/Amber Twp asked what Michigan Chloride's open pit policy is and whether they have issues with wildlife. Harkness - Michigan Chloride's pit had to put up an animal free fence and the waterfowl doesn't stay if it does try to land.

Zach Clothier/Great Lake Chloride - Gave a presentation on the brine product that Great Lakes Chloride offers. Uses a higher concentration which would require less applications. Price is higher do to higher concentration and less quantity is necessary.

Bruce Burke/Logan Township - Two bridges on Masten - one is between Hawley and Lucik and the other is between Lucek and Masten - are having embuttment problems. Repairs will need to be done soon.

Superintendent's Report- Started tree and stump project on Fischer Rd/Victory Township. Winter maintenance has begun, however, the full crew has only been out once so far this winter. We have been running 1-2 cold patch crews regularly. We have had a tree crew out cleaning up dead trees along the roadway. Have done a little blading and aggregate patching. Used the CAT excavator on a couple of drainage projects. Used the Tractors and brush cutters to cut back the autumn olive and willows that have become overgrown and encroaching on roadway. Utilizing 2 man brush crews. Have had crew member helping Rick Rolston out with sign projects. Also helping out in shop when needed. The rest area on the highway was closed to the public on December 3rd.

Matiash noted that there is a stop sign on Fisher Rd that needs changing.

Shop Foreman Report- None

County Highway Engineers Report

- **2018/2019 HMA paving:** Rieth-Riley will have approximately 11,000 tons of HMA to complete in 2019.
- **2018 Darr Rd Bridges over the North and South Branch of Lincoln River:** Project is considered under seasonal suspension from November 15, 2018 to April 15, 2019. Hardman Construction will return in the spring to finish the restoration and concrete sealing. Current contract completion date is September 28th, 2018.
- **2018 Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.) Final cost of construction is approximately \$675,000.
- **2018/2019 Anthony Rd Design:** Hallack Contracting is working on the ditching on Anthony Road. I anticipate them working for about 2 weeks this year weather permitting. They will

have the work completed by May 18th, 2019. Rieth-Riley will then complete the crushing & shaping and paving with a completion date of June 15, 2019. Liquidated damages will be assessed in the amount of \$900 per day for any work after June 15, 2019. Approximately \$700,000 of work remains to be completed.

- **2019 Hawley Road Bridge:** Davis Construction submitted the progress schedule. Davis will start work on January 14th with the clearing and bridge removal. Davis may consider providing a price to improve the Bridge to the east to increase the load rating. P&N will be doing the surveying, inspection, materials testing and office tech work on this project. I will be the Project Engineer and will be monitoring the construction and signing the pay estimates, work orders, etc.
- **2019 Detour Stiles, Sugar Grove & Scottville Road** – I will need to prepare bidding specifications for improving the detour route for US-31 bypass road. Josh will be submitting the MDEQ permit for replacement of the culvert between Amber and Stiles. I should be able to include in our 2019 HMA paving program.
- **2019 Sugar Grove Road east of US-31:** MDEQ permit was received for replacing this culvert. I will need to get pricing for the culvert, easements and plan on replacing the culvert in the spring of 2019. The culvert is failing at the shoulder and needs to be replaced.
- **2019 County Wide Primary Pavement Marking:** Josh is finishing up the specifications to submit to MDOT for the primary roads (80% MDOT 20% MCRC. Michigan Pavement Marking would like to extend the 2018-unit prices of \$0.039 for the local pavement marking in 2019. I would recommend extending the unit pricing for 2019 for local roads.
- **2019 Sass Road:** Survey work completed and working on the design for Grant Township
- **2019 Sheeting Repair Hamlin Township** – I will be putting together specifications to be completed in the spring of 2019.
- **2019 HMA Paving & Chip Seal** – Waiting for remaining Townships to respond to put together bid specifications.
- **Acceptance of Juliana Drive** - Westshore Consulting submitted final documentation for Juliana Drive requesting acceptance into the MCRC road system. The Mason County Drain Commission has set up a drainage district for the maintenance of the retention basin. Stop sign & road sign to be installed by the MCRC and paid for by the developer.
- **2020 Rasmussen Rd Design:** The MCRC has not received the call for projects yet for 2020. We currently have Hansen Road from Meyer to Dennis on the 2020 Small Urban Program schedule. I would like to request Rasmussen Road for 2020 and combine these 2 projects into 1 project.
- **2020 Hansen Road Design:** I will be working on the design of Hansen Road from Stiles to Amber & east of LaSalle easterly to US-31. This will be bid as 1 project thru MDOT with State, STP, & local funding
- **2020 Tuttle Road Bridge** – N. of Freesoil Road Construction Estimate is \$348,000. Need to send a RFP for Engineering Services.
- **2021 Fountain Road** – Received letter from MDOT stating that the Fountain Road “bridge” has been approved for funding in the amount of \$869,000. Box culverts can be built with bridge funding. I will need to check with the MDEQ and box manufactures to verify constructability.

- **Weaver Road** – Richard is working on the chain of title and should be able to report back to board at the next meeting.

Manager/Director Report

Informational Items

- Met with Trooper Brandon Davis on December 7 to work on Traffic Control Orders. We will take a ride around in early spring and determine where he would like the Traffic Counter Placed. Once the data is received, he will make his determinations. The traffic count information he received from us was helpful in determining how to proceed.
- Working on Township Estimates. Will be sending out the new Local Road Policy along with cost share amounts and estimates. I was waiting on the brine bids to come in, so the estimates could be sent at one time. The townships have been very responsive to requests for their lists of potential projects for 2019.
- Ted has sent corrections into Wolverine to make changes on the County Maps. The Certification maps are done except for the Seasonal Roads. The supervisors have been sent out with a list to review. After everything is complete regarding the maps, if the board approves, we would like to have him start entering data into road soft to update all the paved roads. This has not been done for several years and is required to be completed. We are working on a time estimate to complete this project.
- The information for Weaver Road has been sent off to Attorney Richard Wilson and he has requested a Title Search be completed. Attorney Wilson will have information for us next week.
- For your information I have prepared a short spreadsheet with total cost for repairs to the fuel system from 2013 through 2018.
- There was some discussion on removing the trees on Conrad Road around the curves. It is estimated to take about 3 days.
- Contacted Senator Boer regarding SB396. He was very pleased he was able to get the Senate to agree to the three amendments he presented and in return changing his vote to a yes.
- Received estimates to upgrade the office as follows: Floor stripping and reconditioning for reception area, my office and entrance was \$800.00. Painting both offices and entrance \$1,935.00. New office furniture for Reception/Assistant Office was \$5,349.72 and for the Manager/Director Office \$6,998.00. Total cost of \$15,082.72.
- Attended the County Board of Commissioners Meeting on Tuesday. New Commissioner Mike Ingison received the vote to replace retiring Commissioner N Matiash.

Under unfinished business the following was discussed

1. Reviewed brine bids from Michigan Chloride Sales, Great Lakes Chloride and Liquid Calcium Chloride of Kawkawlin. Motion made by Matiash to accept recommendation to award bid to Michigan Chloride Sales. Supported by Schwass. Ayes all. Motion carried.
2. Salary Discussion regarding Exempt/Non-exempt. Robidoux note that the attorney's opinion referenced an 'hourly rate' which makes it appear as though he did not understand that it is a salary position, not hourly. Samuels should follow up and make sure he is clear on that.
3. Local road policy reviewed. Approved to go out to townships.

4. Juliana Dr./Hamlin Township - would like to add to certification. This is a cul-de-sac with buildable lots. There is a catch basin that collects water, but that is now being controlled by the county drain commission.
5. Sherman Township has funds leftover from FY 2015 still and the contract states that any unused funds will be forfeit after three years. Board recommends contacting Township and letting them know that they will need to use it in 2019. Moody suggested using the funds to construct a lift for Darr Rd.
6. Christmas potluck will be on December 20th.

Under new business the following was discussed

1. Samuels recommends hiring six seasonal interns/workers for summer 2019.
2. Samuels requested to give employee gift cards of \$50.
3. Samuels provided letter of understanding for amendments to MDOT Trunkline Maintenance contract.
4. Braginton provided board with proposed amendment for FY2018 operating budget as well as a preliminary proposed budget for FY2019. Board will review prior to December 27th budget hearing.

Items Requiring Board Action:

Motion by Matiash to approve expenditure of \$15,082.72 for new office furniture, painting, and floor cleaning. Supported by Schwass. Ayes-all. Motion carried.

Motion made by Schwass to accept Juliana Drive into MCRC's certified road system for 2019 certification. Supported by Matiash. Ayes-all. Motion carried.

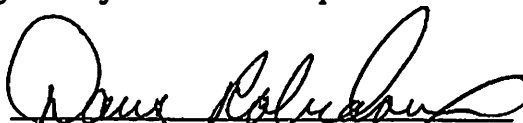
Motion made by Matiash to approve \$50 gift cards for employees. Supported by Schwass. Ayes-all. Motion carried.

Motion made by Matiash to approve letter of understanding for amendment to Trunkline Maintenance contract. Supported by Schwass. Ayes-all. Motion carried.

The next regular meeting is scheduled for Thursday December 27, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 12:42 pm.


Heather Braginton - Secretary


Doug Robidoux - Chairman

MINUTES

The Budget Public Hearing was called to order at 9:30 a.m.

The purpose of the Public Hearing was to discuss the 2019 operating budget and the amendments for the 2018 budget. Both the proposed 2018 amendments and the proposed 2019 budgets were explained and discussed.

Motion by Robidoux seconded by Matiash to close the Public Hearing at 9:54 a.m. Ayes all. Motion carried.

Chairman Robidoux called the December 27, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 a.m.

Members present: Robidoux, Schwass and Matiash, Manager/Director Samuels, Secretary Braginton, County Highway Engineer Nelson, Superintendent Moody and Shop Foreman Woirol. Absent: None.

Visitors: Jim Gallie from Amber Township. Bruce Burke from Logan Township. Mike Ingison, newly appointed Commissioner effective 1/1/2019.

Approval of Agenda: Motion by Schwass seconded by Robidoux to approve the agenda as presented. Ayes all. Motion carried.
Conflicts: None

The minutes of the December 13, 2018 regular meeting were discussed
Motion by Robidoux seconded by Schwass to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.
Motion by Matiash seconded by Schwass to approve accounts payable for December 27, 2018 for ck#77304 thru ck #77362 for \$74,315.81 and approve Payroll #26 for \$74,435.29 for December 27, 2018. Ayes all. Motion carried.

At 10:08 am the Board looked over the contingent liability and revenue sheet.

Public Comment-

Bruce Burke/Logan Township - The culvert on Hawley Road east of Masten Road is becoming eroded.

Jim Gallie/Amber Township - inquired about a difference on his brine estimate. Samuels explained that LaSalle is coming off of the original estimate. Also mentioned that they have nine projects to propose and currently have funding for seven.

Superintendent's Report- Have not had much winter maintenance going on yet - sent full crew out once. Crews have been working on Tree cutting in Victory Twp on Fisher Rd from Peterson to the

Hamlin Twp line as well as cleaning up overgrown limbs. Graders have been doing limited blading - if we get a warm up we will try to get some more grading done then. 2-3 road guys helping out in the shop. Will be using CAT Excavator for stumping on Fisher Rd next week. Moody, Fiers and Peters working with Weinert on cleaning up seasonal roads on certification maps.

Shop Foreman Report- Lead time for single axle plow trucks is currently 16 months so if we ordered trucks today we would not get them until spring of 2020. Would like to consider replacing #96 & #97 (2 - 1991 International Single Axles). Leased CAT equipment will also be coming up for renewal in 2020.

Engineering

- **2018/2019 Anthony Rd Design:** Hallack Contracting is working on the ditching on Anthony Road. They are about completed with the ditching. Hallack will need to install the driveway culverts, but anticipate doing them in the spring. They will have the work completed by May 18th, 2019. Rieth-Riley will then complete the crushing & shaping and paving with a completion date of June 15, 2019. Liquidated damages will be assessed in the amount of \$900 per day for any work after June 15, 2019. Approximately \$700,000 of work remains to be completed.
- **2019 Hawley Road Bridge:** Davis will start work on January 14th with the clearing and bridge removal. I will be sending out a public notice next week. P&N will be doing the surveying, inspection, materials testing and office tech work on this project. I will be the Project Engineer and will be monitoring the construction and signing the pay estimates, work orders, etc.
- **Weaver Road –** I have been preparing drawings based on descriptions found for the adjoining properties. I have spent several days so far on this road access to long lake with drawings, correspondence, research, etc.. Richard should be reporting back as to what the MCRC has for public right-of-way. Once a determination is made by Richard, I will need to complete a survey of the access to long lake and show the location of the property lines, fence, trees, etc. The MCRC/Branch Township will need to send a letter and the drawing to the adjacent property owners showing the property limits. I would recommend that Branch Township/MCRC to make improvements to the access to long lake. Remove any fences & trees and widen the access as much as possible and add gravel.
- **2018 Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.) Final cost of construction is approximately \$675,000.
- **2019 Detour Stiles, Sugar Grove & Scottville Road –** I will need to prepare bidding specifications for improving the detour route for US-31 bypass road. Josh will be submitting the MDEQ permit for replacement of the culvert between Amber and Stiles. I should be able to include in our 2019 HMA paving program.
- **2019 Sugar Grove Road east of US-31:** MDEQ permit was received for replacing this culvert. I will need to get pricing for the culvert, easements and plan on replacing the culvert in the spring of 2019. The culvert is failing at the shoulder and needs to be replaced.
- **2019 County Wide Primary Pavement Marking:** Josh is finishing up the specifications to

submit to MDOT for the primary roads (80% MDOT 20% MCRC. Michigan Pavement Marking would like to extend the 2018-unit prices of \$0.039 for the local pavement marking in 2019. I would recommend extending the unit pricing for 2019 for local roads.

- **2019 Sass Road**; Survey work completed and working on the design for Grant Township
- **2019 Sheeting Repair Hamlin Township** – I will be putting together specifications to be completed in the spring of 2019.
- **2019 HMA Paving & Chip Seal** – Waiting for remaining Townships to respond to put together bid specifications.
- **2020 Rasmussen Rd Design**: The MCRC has not received the call for projects yet for 2020. We currently have Hansen Road from Meyer to Dennis on the 2020 Small Urban Program schedule. I would like to request Rasmussen Road for 2020 and combine these 2 projects into 1 project.
- **2020 Hansen Road Design**: I will be working on the design of Hansen Road from Stiles to Amber & east of LaSalle easterly to US-31. This will be bid as 1 project thru MDOT with State, STP, & local funding
- **2020 Tuttle Road Bridge** – N. of Freesoil Road Construction Estimate is \$348,000. Need to send a RFP for Engineering Services.
- **2021 Fountain Road** – Received letter from MDOT stating that the Fountain Road “bridge” has been approved for funding in the amount of \$869,000. Box culverts can be built with bridge funding. I will need to check with the MDEQ and box manufactures to verify constructability.

Manager/Director Report

Informational Items

- All townships have received a copy of the 2019 Local Road Policy, Cost share amounts and a 2019 Contract for the placement of brine to approve and return. Three townships have not submitted a list for their 2019 projects. Branch, Free Soil and Grant.
- Ted is waiting on information from the Supervisors regarding the Seasonal Roads. They have checked out all the roads but now he needs a little more clarification from them. We will be presenting a list to the board, of the seasonal roads that should be decertified.
- Will be starting to prepare the two office’s for painting. This will take place within the next few days. The new furniture for Marcia’s office will be delivered mid to late January.
- Attended the Local Emergency Planning Committee (LEPC) meeting on December 18, 2018 at the Sheriff Department and have been appointed to the LEPC board by the Board of Commissioners of the County of Mason.
- Will be working with the County Drain Commissioner on the Miller Drain on Johnson Road between Gordon and Amber Roads.
- Discussion on accelerating the MERS to 100% funded in 10 years. Estimated monthly employer contribution beginning in 2019 would be an additional \$38,501.00.
- Additional road funds in the supplemental appropriation bill initiated by Gov. Rick Snyder was approved by the Legislature on Friday December 21, 2018. The \$1.25 billion appropriations bill includes \$114 million for roads, of which county road agencies will share \$44.6 million, according to the traditional state formula.

Under unfinished business the following was discussed

1. The 2019 Proposed Budget -See Motion
 - a. Capital Outlay Discussed - obtain a quote for single axle plow trucks. Chipper will be rebuilt. Snow plows are low priority. Get bids for a skid steer - purchase and lease options. Purchase a new pickup for trunk line. Look at auctions for a replacement for pickup #17. Purchase used Dump Trailer (see motion).
 - b. Questions regarding amounts budgeted for Interest Earned and Local routine maintenance. Braginton explained that Local project program is shown under the Primary routine maintenance category because the projects will take place on primary roads. Braginton will make changes to interest and routine maintenance for next meeting.
2. 2018 Budget Amendments-See Motion

Under new business the following was discussed

1. Strategic Plan/Five Year Plan - will be working on putting together a Five Year Plan over coming months.
4. Braginton requested that we accept bids for auditor services. Board supports.

Items Requiring Board Action:**2018 Amended Budget**

Motion by Robidoux seconded by Schwass to approve the 2018 amended budget subject to the final year end audit. (Attached) Ayes all. Motion carried.

2019 Proposed Budget and Primary Road Projects


Motion by Robidoux seconded by Schwass to approve the 2019 Budget as amended subject to review at next meeting. (Attached) Ayes all. Motion carried.

Motion by Robidoux to approve expenditure not to exceed \$15,000.00 for a dump trailer. Supported by Schwass. Ayes-all. Motion carried.

The next regular meeting is scheduled for Thursday January 10, 2019 at 10:00 a.m.

There being no further business the meeting was adjourned at 11:51 a.m.


Heather Braginton - Secretary


Doug Robidoux - Chairman