

MINUTES

Manager/Director Schoonover called the January 8, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody.

Absent: None

The first order of business was to establish Board Positions and Board Meeting Dates. See Motion.

Visitors: Jim Gallie of Amber Township to discuss a project for South Gordon Road to include paving. He stated the Board would be finalizing their project list in the next two months.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the December 23, 2014 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for January 8, 2015 for ck #72483 thru ck#72508 in the amount of \$72,741.35 and pre-approve payroll #01 for January 15, 2015.

At 10:20 am the Board looked over the contingent liability and revenue sheet.

Shop Forman Woirol Report: The New Cat Excavator was delivered on January 7, 2014. Woirol stated that the carbide blades are working out very well and can notice a definite cost savings. There was discussion on the Capital Outlay requests for 2015. He was instructed by the board to seek estimates on one ¾ ton pickup, a 1 ton pickup, brine tank and a semi-trailer. Will also price out a new tandem Peterbuilt. The Board has requested that purchase of a staff vehicle be placed on hold for now.

Superintendent's Report: Winter maintenance activities. Have finished clearing most of the trees on Bradshaw Road in Riverton Township and have started hauling stumps away. The tree and limb crew have been out in the plow areas trimming back low hanging limbs. The brush cutter has been out in the Gunn Lake and Round Lake areas and also in Hamlin Township. Extra help in the shop and washing trucks. Cold patching with two units as weather permits, some aggregate patching and bit edging.

Manager/Director Report

Personnel

Workman's Comp Lawsuit: An apparent settlement to resolve the claim has been reached

and hopefully be resolved at the next control date set for January 13, 2015.

Engineering

- Chauvez Rd Bridge over Swan Creek: Balancing quantities Contract Mod. Has been prepared and submitted. Project file review is scheduled for January 22nd.
- Chauvez Rd Reconstruction: ***No change in status.*** Awaiting Contract Modification approval for additional work performed. Once received the final estimate can be processed and project reviewed. Project file review is scheduled for January 22nd.
- Pavement Marking –Final estimate has been generated and processed. Project file review is scheduled for January 22nd.
- Custer Rd Culvert Crossing – ***No change in status.*** Ready for project review and final estimate. Project file review is scheduled for January 22nd.
- Hansen Rd Reconstruction: ***No change in status.*** Appearing as Item 37 in the January 9, 2015 Letting, it has a 0% DBE requirement but has been selected a Small Business Program (SBP) project, thus greatly reducing the number of eligible bidders. (Estimate: \$270,450. Progress schedule: Project shall be completed on or before July 2, 2015).
- 2015 Pavement Marking Project has been submitted to MDOT for a Grade Inspection. Pavement Markings will be applied to Federal Aid eligible routes in the south half of the county and entail centerline and fogline within the Ludington Urban Limits and increasing application on wider paved heavier traveled roadways. Also included are railroad crossing markings at six (6) locations. Engineer estimate: \$45,000.

Meetings Follow-up and Up-Coming

- Rural Task Force Oversight Board – draft dates are being set up
- Household Hazardous Waste Special Meeting, Tues, Jan 13th, 11 am
- MCOA Meeting, Thurs, Jan 15th, 7:30 pm, Eden Twp Hall
- MI-STIC Meeting, Tues, Jan 20th

Informational Items

- FiveCAP thank you for participating as a collection site for Toys for Tots/Gifts for Teens
- Received signs for USBR20 (US Bike Route 20). These will be erected next spring as time allows along the route from M-116 northerly on Lakeshore Drive, east on Jagger, north on Jebavy Rd, northeast on Angling Rd, east on Fountain Rd, north on Custer Rd, east on Free Soil Rd, and north on Campbell Rd.

Under unfinished business the following was discussed

1. Staff evaluations were reviewed with no questions. Manager/Director evaluation will be discussed at the next meeting.

Under new business the following was discussed

1. Purchase Design Software-See Motion
2. Pere Marquette Twp Payment-See below
3. Township Officers Meeting is scheduled for January 15, 2015 at 7:30 pm and hosted by Eden Township.

Items Requiring Board Action**Establish Board Meeting Dates**

A motion was made by Robidoux seconded by Matiash to set the regular board meeting dates generally, for the second and fourth Thursdays each month at 10:00 am.

Ayes: Schwass, Matiash and Robidoux. Nays: None. Motion carried.

Establish Board Positions**Chairman**

Motion by Matiash seconded by Robidoux to appoint Bill Schwass as the Chairman of the MCRC Board of Commissioners. Ayes: Robidoux and Matiash. Nays: None Abstain: Schwass.

Motion carried.

Vice-Chairman

Motion by Robidoux, seconded by Schwass to appoint Nick Matiash as the Vice-Chairman of the MCRC Board of Road Commissioners. Ayes: Robidoux and Schwass. Nays: None.

Abstain: Matiash. Motion carried.

Purchase Engineering Design Software

Motion by Matiash seconded by Robidoux to approve the purchase of Engineering Design Software by Soft Tree for a cost of \$5,800.00. Ayes all. Motion carried.

Approval to purchase a new Phone System

Motion by Robidoux seconded by Matiash to approve moving forward to purchase a new phone system with MOSS Telecom in the amount of \$30,725.00. Ayes all. Motion carried.

Funds for Local Road Program.


Will discuss at a later date to determine if funds will be available in 2015.

Annual Payment to PM Township

Manger/Director Schoonover will contact PM Township Supervisor Paul Keson to let him know that the Board will agree to make the 2014 payment beginning in June of 2015 of \$9,100.00 divided over a two month period. The 2015 payment of that same amount will be placed on hold until funding is available.

The next regular meeting is scheduled for January 22, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 12:55 pm.


 Mary Samuels Secretary

 
 Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the January 22, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass , Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody.

Absent: None

Visitors: Jim Gallie and Dick Alway of Amber Township to deliver their signed contract for brining. Thanked the MCRC for the culvert cleanout on 1st Street and questioned if the distribution for the township cost share program has been updated recently and mentioned that based on their population it appears that they should be receiving more funds.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the January 8, 2015 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for January 22, 2015 for ck #72509 thru ck#72550 in the amount of \$51,500.31 and pre-approve payroll #02 for January 29, 2015.

At 10:04 am the Board looked over the contingent liability and revenue sheet.

Shop Forman Woirol Report: Presented several estimates for a ¾ ton pickup and a 1 ton pickup to be equipped with a dump box and a snowplow. He also discussed tandem axle trailers and tanks to haul brine. He was asked by the board to seek estimates from other vendors and report back at the next meeting.

Superintendent's Report: Winter maintenance activities. Worked on Fountain Road in Sheridan Township on bridge decks. Full tree and limb crew has been out working and also cold patching as weather allows. Building maintenance painting and cleaning. Extra help in the shop, washing trucks and steam cleaning equipment.

Manager/Director Report

Personnel

- Workman's Comp Lawsuit: *No change in status*. An apparent settlement to resolve the claim has been reached and hopefully be resolved at the next control date set for January 13, 2015.
- Disciplinary Action: An employee has received progressive disciplinary action for failure

to notify prior to a shift.

Engineering

- Chauvez Rd Bridge over Swan Creek: Project file review is completed and items will be addressed as necessary.
- Chauvez Rd Reconstruction: Project file review is completed and items will be addressed as necessary..
- Pavement Marking – Project file review is completed and items will be addressed as necessary.
- Custer Rd Culvert Crossing – Project file review is completed and items will be addressed as necessary.
- Hansen Rd Reconstruction: Appearing as Item 37 in the January 9, 2015 Letting with 0% DBE but having the Small Business Program (SBP) requirement, it came in at \$348,087.54, 29.3% over estimate. The bid has been rejected and the project requested to be re-bid minus the SBP designation. No update at this time for the next bid Letting. (Estimate: \$270,450. Progress schedule: Project shall be completed on or before July 2, 2015).
- 2015 Pavement Marking: *No change in status.* Project has been submitted to MDOT for a Grade Inspection. Pavement Markings will be applied to Federal Aid eligible routes in the south half of the county and entail centerline and fog line within the Ludington Urban Limits and increasing application on wider paved heavier traveled roadways. Also included are railroad crossing markings at six (6) locations. Engineer estimate: \$45,000.

Meetings Follow-up and Up-Coming

- Rural Task Force Oversight Board: monthly meeting have been established
- Household Hazardous Waste Special Meeting: A new vendor (ERG Environmental Services, Livonia) was selected with this one having a designated Safety Officer
- MCOA Meeting: Road Policy update and information on May 5th Ballot Initiative
- MI-STIC Meeting: EDC3 initiatives selected were e-construction, Data Driven Safety, Ultra High Performance Concrete (UHPC), GRS-IBS and LPA Partnering
- Ludington/Scottville Chamber Business After Hours, Wed. Jan 28th at Baymont Inn
- County Engineers Workshop, Little River Resort, February 3rd to 5th

Informational Items

- Mineral Brine and Calcium Chloride Bids being sent out for Feb 10th opening.
- US-10 January 5th-9th Road Survey and MDOT Winter Material Usage Report
- Supreme Court declined review of Sixth Circuit Court overturned ruling of Kalamazoo CRC vs. Deleon
- CRA: Reminder of invites for Legislative Reception, etc., at Highway Conference
- Request for donated items for 2nd Annual RUSH-PAC Silent Auction

Under unfinished business the following was discussed

1. Salary worksheets were presented to the board for review. Will discuss at the next meeting.
2. Approve meeting dates for 2015-See Motion

Under new business the following was discussed

1. CRA Board of Directors Ballot-See Motion
2. D Robidoux reported on the CRA board meeting held in Lansing. They are working on an explanation for the Transportation Package Proposal 1 that will be voted on May 5, 2015. There will be more information available next week and they will be working to get this information out to many different entities to help understand the proposal and to promote it. The board has also decided that they will start pushing for priorities to the legislators. Robidoux pointed out that there will be lots of Vendors at the Road Show being held at the Annual Conference and suggested that several employees should attend.
3. Anthony Road-B Schwass and W Schoonover met with Consumers Energy to discuss additional funding possibilities for the repairs needed on Anthony Road.

Items Requiring Board Action**Approve Changes to Board Meeting Dates**

Motion by Robidoux and seconded by Matiash to approve the meeting date changes as amended. Ayes all. Motion carried. (Attached)

Approve CRA Board of Directors Ballot

Motion by Schwass and seconded by Matiash to approve the vote for D Robidoux to serve a 3 year term on the County Road Association Board of Directors. Ayes: Schwass and Matiash. Nays: None Abstain: Robidoux. Motion carried.

The next regular meeting is scheduled for February 12, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 12:40 pm.


 Mary Samuels Secretary


 Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the February 12, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass , Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody.

Absent: None

Visitors: Jim Gallie and Dick Alway from Amber Township to discuss road projects and ask questions for the residents regarding trapping Coyotes in one of the MCRC pits and concerns about the S curves on Conrad Road. Brad Harkness from Michigan Chloride Sales for the Brine and Calcium Chloride Bids.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the January 22, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for February 12 2015 for ck #72551 thru ck#72610 in the amount of \$179,127.34 and approve payroll #03 for February 12, 2015 for \$67,639.60

At 10:11 am the Board looked over the contingent liability and revenue sheet.

Shop Forman Woirol Report: Presented several estimates for a ¾ ton pickup and a 1 ton pickup to be equipped with a dump box and a snowplow. He also discussed tandem axle trailers and tanks to haul brine. The Board instructed him to look into building a trailer to haul brine tanks. See Motion for Trucks.

Superintendent's Report: Winter maintenance activities. The tree and limb crews have been out working and also cold patching as weather allows. Working on Bradshaw Road. Some stumps left to haul and will start grubbing. Extra help in the shop and washing trucks.

Manager/Director Report

Personnel

- Workman's Comp Lawsuit: The 15-day appeal period (January 28, 2015) has expired. We have received the Redemption Report and the case is considered final.

Engineering

- Hansen Rd Reconstruction: The bid has now been officially rejected. April Letting is unlikely. (Estimate: \$270,450. Progress schedule: Project shall be completed on or before July 2,

2015).

- 2015 Pavement Marking: MDOT review comments have been received and are being addressed as necessary. Engineer estimate: \$45,000.
- Bridge Tier II Analysis: Analysis' are completed and MiBridge has been updated. The following bridges are being recommended for posted reductions:
 - i) SN 6664 – Custer Rd over the Pere Marquette River: 33/38/42 (current 42/64/72)
 - ii) SN 6681 – Darr Rd over the S BR Lincoln River: 09/14/25 (current 15 Tons)
- MIOSHA Form 300A: Year 2014 Summary of Work-Related Injuries and Illnesses

Meetings Follow-up and Up-Coming

- County Engineers Workshop, Little River Resort
- CRA Highway Conference next week
 - i) Proposed 2015-2016 Legislative Priorities
 - ii) Inline Skating Event Meeting

Informational Items

- Processed Aggregate (Gravel and Ice Control Sand) sent out for Feb 24th opening.
- US-10 January 29th and February 2nd Road Surveys
- Phone System Update

Under unfinished business the following was discussed

1. Salary worksheets were reviewed. See Motion.
2. Approve Master Lease Purchase & Clerks Certificate for Paccar Financial-See Motion

Under new business the following was discussed

1. Policy Amendment #416 Family & Medical Leave Act FMLA-See Motion
2. Mineral Brine & Calcium Chloride Bids-See Motion

Bids for Mineral Brine and Calcium Chloride were opened on February 10, 2015 at 10:00 am.

Bidders present were Marv Deur of D&B Brine and Brad Harkness of Michigan Chloride Sales LLC.

BRINE CALCIUM CHLORIDE

Michigan Chloride Sales	Bidders Yard Brine	25%	.070
	Furnished & Applied Continuously	25%	.160
	Furnished & Applied Intermittently	25%	.190
	Furnished & loaded in storage facility	25%	.150
	Furnished Storage Facility		\$900.00 /mo
	(20,000 gal storage frac tank)		

D& B Brine

No Bid

Items Requiring Board Action

Approve Policy Amendment for #416 Family & Medical Leave Act (FMLA)

Motion by Robidoux seconded by Schwass to approve the addition of the following three paragraphs to the Current Family and Medical Leave Act (FMLA):

To be eligible for FMLA leave under the Act, an employee must generally meet all of the following conditions:

1. The employee must have worked for the employer for at least 12 months.
2. The employee must have worked at least 1,250 hours during the 12 month period immediately before the date when the leave is requested to commence.
3. The employee must work in a worksite where 50 or more employees are employed by the employer within 75 miles of that worksite.

Ayes all. Motion carried.

Approve Mineral Brine and Calcium Chloride Bids

Motion be Robidoux seconded by Matiash to approve the bid from Michigan Chloride Sales to supply brine to the MCRC for the 2015 season for the amounts listed above. Ayes all. Motion carried.

Approve all Paccar documents & Clerks' Certificate for lease agreement for Michigan Kenworth Trucks

Motion by Robidoux seconded by Schwass to approve the following resolution:

MASON COUNTY, MICHIGAN

RESOLUTION OF THE BOARD OF COUNTY ROAD COMMISSIONERS FOR MASON COUNTY APPROVING PACCAR FINANCIAL STATE AND MUNICIPAL MASTER LEASE/PURCHASE AGREEMENT AND CLERK'S CERTIFICATE, AUTHORIZING THE MANAGER AND CLERK TO EXECUTE AND DELIVER THE SAME AND RESCINDING ALL PRIOR RESOLUTIONS IN CONFLICT HEREWITH

WHEREAS, the Board of County Road Commissioners for Mason County (the "Board") has previously advertised and received bids for the installment purchase or lease of two (2) large Kenworth trucks for use by the Mason County Road Commission; and,

WHEREAS, the Manager has presented the Board with the necessary lease agreement and related documents required to complete the acquisition of the Kenworth trucks and the Clerk has presented the Board with her proposed Certificate dated February 13, 2015;

NOW THEREFORE, upon motion duly made and seconded, THE BOARD HEREBY RESOLVES, as follows:

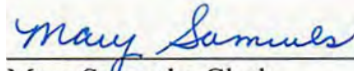
1. The PACCAR Financial State and Municipal Master Lease/Purchase Agreement and all exhibits and related documents, dated February 13 ,2015, presented to the Board, are approved and Wayne A. Schoonover, Manager, and Mary Samuels, Clerk, are authorized and empowered to execute, acknowledge and deliver the same in proper fashion in accordance with the their terms.
2. The Clerk's Certificate dated February 13, 2015 is approved and the Chairman of the Board and Clerk are authorized to execute, acknowledge and deliver the same in proper fashion.
3. All resolutions of the Board in conflict herewith, in whole or in part, are hereby rescinded to the extent of the conflict.

THOSE VOTING IN FAVOR: Schwass and Robidoux

THOSE VOTING AGAINST: None

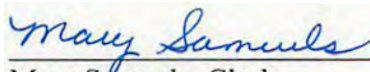
THOSE ABSENT OR ABSTAINING: Matiash

RESOLUTION DECLARED PASSED


Mary Samuels, Clerk

CERTIFICATION

The undersigned, Clerk of the Board of County Road Commissioners of Mason County, hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board held on February 12, 2015 and that the meeting was duly called and noticed under the Michigan Open Meetings Act.


Mary Samuels, Clerk

Approve Staff Salary Adjustments for 2015

Motion by Robidoux seconded by Matiash to approve the following salary adjustment for the Staff for 2015 retroactive to 1/1/2015. Ayes all. Motion carried.

Manager/Director 3.5% \$2,625.00 Salary \$77,625.00

Asst to Engineer 2.8% \$1,200.00 Bonus no base salary increase.

Superintendent 2.8% \$1,500.00 Salary \$55,226.00

Field Foreman 3% \$1,380.00 Salary each \$47,380.00

Shop Foreman 2.8% Bonus \$1,375.00 no base salary increase.

Clerk/Sec 3% \$1,500.00 Salary \$51,500.00

Payroll Clerk 3% \$1,020.00 Salary \$35,007.00

Extend Seal Coat and Fog Seal Contract from 2014

Motion by Robidoux seconded by Schwass to extend the 2014 bid price into the 2015 season for Single Chip Seal and Fog Seal from C&C Contracting for \$1.99/square yard.

Ayes all. Motion carried.

Approve purchase of a ¾ Ton Pickup and 15,000 GVW Cab & Chassis

Motion by Matiash seconded by Robidoux to purchase a ¾ Ton Pickup from Watson's Dodge in the amount of \$25,860.00 and a 15,000 GVW Cab & Chassis from Manistee Ford in the amount of \$34,245.00. Both will take about 90 days to be delivered. Ayes all. Motion carried.


Approve purchase of a dump Box for the 15,000 GVW Cab & Chassis

Motion by Matiash seconded by Robidoux to purchase a Crysteel 9 foot Dump box painted w/fold down sides and electric over hydraulic power unit from Truck & Trailer Equipment for \$7,048.00. Ayes all. Motion carried.

The next regular meeting is scheduled for February 26, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 12:14 pm.


 Mary Samuels Secretary


 Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the February 26, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody.

Absent: None

Visitors: Janet Anderson to observe and ask about the progress of Stephens Road Bridge. We are working on preparing the Request for Proposals and it is scheduled for funding in 2017. Duane Cooper of Meisenheimer Road to request that a culvert be replaced by his home that was removed years ago to help prevent the flooding that is occurring on his property and over the road. Will investigate in the spring. Fred Bates to let us know that there are some trees that need to be trimmed on Fisher Road west of Peterson. He also thanked the MCRC for doing a good job plowing the roads.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as amended. Ayes all. Motion carried.

The minutes of the February 12, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for February 26 2015 for ck #72611 thru ck#72653 in the amount of \$69,145.53 and approve payroll #04 for February 26, 2015 for \$83,364.00

At 10:05 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Winter maintenance activities. Pushing back snow banks and extra help in the shop.

Manager/Director Report

Personnel

- Use of two-three winter temps has been going well and been useful

Engineering

- Hansen Rd Reconstruction: Project has been re-submitted to MDOT. Awaiting the Letting schedule. (Estimate: \$268,900. Progress schedule: Project shall be completed on or before August 1, 2015).
- 2015 Pavement Marking: *No change in status.* MDOT review comments have been received and are being addressed as necessary. Engineer estimate: \$45,000.

- Bridge Postings: Bridge Posting Signs to be ordered. When erected, MDOT will be sent required photos and system updated.
 - i) SN 6664 – Custer Rd over the Pere Marquette River: 33/38/42 (current 42/64/72)
 - ii) SN 6681 – Darr Rd over the S BR Lincoln River: 09/14/25 (current 15 Tons)
- Neil Street Culvert: Draft plan site developed. To be funded with 80% Set-Aside funds.
- Bridge RFP's developed and under review for Stephens Rd over the Big Sable and Decker over S Br Lincoln River.
- Tier III Load Ratings: Three structures built after 1993 that require load calculations and one built in 2011 with an operating rating of less than 20 Tons. Plans will be pulled out for those and load rating calculations performed prior to the 12/31/16 deadline as time permits by the consultant.

Meetings Follow-up and Up-Coming

- CRA Highway Conference
 - i) Inline Skating Event Meeting – Canceled
- Communications with Sheriff Dept. / Emergency Management / Central Dispatch
- RTF Oversight Board, March 2nd
- RTF #14 March 10th

Informational Items

- Weekly CRA Prop. 1 Conf. Call updates, Friday's, 3 pm
- Phone System Update
- Correspondence

Under unfinished business the following was discussed

1. Will be setting a meeting schedule to work on promoting Proposal 1.
2. Resolution in support of Proposal 1-See Motion

Under new business the following was discussed

1. Approve Township projects-See Motion
2. Gravel Bids were opened on February 24, 2015 at 10:00 am.

By Manager/Director Schoonover and Clerk Samuels.

No Bidders Were present.

Ken Adams Excavating

Delivered to Scottville	\$ 6.00 Per Ton
Suppliers Yard	\$10.00 Per Cyd
Processing in MCRC Pit	\$ 5.00 Per Ton
Suppliers Pit	\$ 7.00 Per Ton
Ice Control Sand	\$ 5.10 Per Ton

Elmer's Crane & Dozer Inc

Delivered to Scottville	\$11.43 Per Ton
Suppliers Yard	No Bid
Processing in MCRC Pit	No Bid

Suppliers Pit	No Bid
Ice Control Sand	No Bid

Rieth Riley Construction

Delivered to Scottville	\$10.20 Per Ton
Suppliers Yard	\$ 9.90 Per ton
Processing in MCRC Pit	No Bid
Suppliers Pit	No Bid
Ice Control Sand	No Bid

Items Requiring Board Action

Approve Township Projects

Motion by Robidoux, seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Amber Township 2015

Township Wide Dust Control for 13.8 miles. 1-Piggyback application at an approximate rate of 2500 gallons per mile. Total cost \$9,500.00.

Eden Township 2015

Township Wide Dust Control for 29.9 miles. One application of mineral brine at an approximate rate of 2500 gallons per mile and a piggy back application at an approximate rate of 5000 gallons per mile for 11.44 miles. Total cost \$19,500.00.

Pere Marquette Township 2015

Township Wide Dust Control for .5 miles. Single application at an approximate rate of 2500 gallons per mile. Total Cost \$200.00.

Approve Gravel Bids

Motion by Robidoux seconded by Matiash to award the bid for gravel to Ken Adams Excavating at the above listed costs. Ayes all. Motion carried.

Resolution in Support of Proposal 1

Motion by Robidoux seconded by Matiash to support the following resolution:

Resolution of Support for Proposal 1

WHEREAS, Michigan drivers deserve a safe and reliable road and bridge network. Investing more in our roads will improve safety, giving residents peace of mind that roads will see their families safely to work and school; and

WHEREAS, 38 percent of Michigan's state-and locally-owned urban roads and 32 percent of the state's state-and locally-owned rural roads are in poor condition; and

WHEREAS, Michigan has relied on Band-Aid, short-term fixes for our roads instead of investing enough money to fix our roads for the long term; and

WHEREAS, Michigan invests less per capita in transportation than any state in the U.S.; and
 WHEREAS, Every \$1 invested today to keep our roads in good condition will save \$6 to \$14 later as conditions deteriorate. The longer we wait to fix Michigan's roads, the more it will cost; and
 WHEREAS, Michigan's roads are vital to business and economic development, to families and schools, to public safety and health care, to agriculture and tourism, and to every aspect of our lives; and

WHEREAS, Proposal 1 on the May 5 ballot would provide sorely needed revenue to fix roads with funds that politicians can't divert somewhere else – while also supporting Michigan's long-term future by investing in our public schools and local communities. Every penny paid at the pump for taxes will be guaranteed in the constitution to go to transportation.

WHEREAS, The MCRC will receive \$6,281,356.00 in total revenue plus Mason County Schools will receive a portion of the State Wide \$300 Million to education within three years if Proposal 1 is adopted by Michigan voters.

NOW THEREFORE BE IT RESOLVED; The Mason County Road Commission Board of Road Commissioners resolves to support Proposal 1, a broad-ranging road funding proposal that goes before Michigan voters on May 5, 2015.

Ayes: Schwass, Matiash and Robidoux. Nays: None. Motion carried.

The next regular meeting is scheduled for March 12, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:40 pm.


 Mary Samuels Secretary


 Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the March 12, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody.

Absent: None

Visitors: Jim Gallie Amber Township Supervisor requesting to have their road project proposals to them prior to March 23, 2015.

Approval of Agenda: Motion by Matiash seconded Robidoux to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the February 26, 2015 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as amended.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for March 12 2015 for ck #72654 thru ck#72710 in the amount of \$197,092.53 and approve payroll #05 for March 12, 2015 for \$73,127.03,

At 10:08 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Winter maintenance activities. Pushing back snow banks and taking care of drainage issues due to all of the snow. Cat Excavator cleaning out ditches. The tree and limb crews have been out this past week. Cold patch crews fixing pot holes as they appear. Extra help in the shop and washing equipment.

Manager/Director Report

Engineering

- Hansen Rd Reconstruction: While we have not yet received the draft proposal for review and approval, we have been informed that it will be in the May 1st Letting. (Estimate: \$268,900. Progress schedule: Project shall be completed on or before August 1, 2015).
- 2015 Pavement Marking: While we have not yet received the draft proposal for review and approval, we have been informed that it will be in the May 1st Letting. (Estimate: \$45,000. Progress schedule: Project shall be completed on or before October 3, 2015).
- Bridge Postings: Bridges Posted and MDOT sent photos for records update.
 - i) SN 6664 – Custer Rd over the Pere Marquette River: 33/38/42 (current 42/64/72)
 - ii) SN 6681 – Darr Rd over the S BR Lincoln River: 09/14/25 (current 15 Tons)
- Neil Street Culvert: **No change in status.** Draft plan site developed. To be funded with 80% Set-Aside funds. Township to consider cost share.

- Bridge RFP's completed and sent out for Stephens Rd over the Big Sable and Decker over S Br Lincoln River. RFP's are due by April 10th.
- Township Estimates: Being addressed as they arrive.

Meetings Follow-up and Up-Coming

- RTF Oversight Board, March 2nd
- RTF #14 March 9th

Informational Items

- Seasonal Weight and Speed restrictions put into effect today, Thursday, March 12, 2015 at 7 am
- National Functional Classification 2015 Review
- Weekly CRA Prop. 1 Conf. Call updates, Friday's, 3 pm
- Proposal 1 Rotary Presentation: (informational meeting with employees on 3-6)
 - Monday March 16th, 10 am, PB Council Superintendents
 - Thursday March 19th, noon at Ludington Area Center for the Arts
- MDOT Annual Rural Elected Officials Meeting – March 26, 2015 at 10 am. (Board date conflict. Shared with Twp and County Officials)

Under unfinished business the following was discussed

1. Gravel Bids-Ken Adams has rejected the award for the gravel bids due to a misunderstanding of the proposal. Bid packages have been re-sent and will be opened on March 24, 2015. See Motion.
2. Annual material bids and equipment rental bids will be going out soon.

Under new business the following was discussed

1. Approve Township projects-See Motion
2. Quote for New Cat Loader to replace #731-Will request bids.
3. Commissioners Seminar is scheduled for April 12 thru the 14th, 2015.

Items Requiring Board Action

Approve Township Projects

Motion by Robidoux, seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Victory Township

Township Wide Dust Control for 50.3 miles. 1-Piggyback application at an approximate rate of 5000 gallons per mile. Total cost \$34,100.00.

Gravel Bids


Motion by Matiash seconded by Robidoux to reject gravel bids presented at the last meeting and to re-bid. New bids will be opened on March 24, 2015 at 10:00 am. Ayes all. Motion carried.

Approve Funds for the Local Road Program

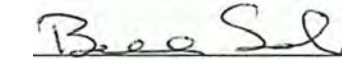
Motion by Robidoux seconded by Matiash to approve allocating \$200,000.00 to the 2015 Local Road Program. Ayes all. Motion carried.

The next regular meeting is scheduled for March 26, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:28 pm.



Mary Samuels Secretary



Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the March 26, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody.

Absent: None

Visitors: Jim Gallie Amber Township Supervisor to submit their road project list for 2015. Ron Lundberg Trustee for Riverton Township to discuss the list of road projects they received and to submit the list they will approve for construction.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the March 12, 2015 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Matiash seconded by Robidoux to approve accounts payable for March 26 2015 for ck #72711 thru ck#72753 in the amount of \$59,228.07 and approve payroll #06 for March 26, 2015 for \$63,022.71.

At 10:10 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Very limited winter maintenance activities for the past two weeks. Some blading with the graders. The tree and limb crews have been out this past week removing dead limbs and trees. Two Cold patch crews fixing pot holes everyday. The tractor brush cutter has been working in Hamlin Township for a couple of days. Extra help in the shop and washing the sanders. Started sweeping on the State Trunkline and working on primary and local blacktops. The safety committee met for the monthly meeting.

Shop Foreman Terry Woirol: Discussed what he has found regarding a brine tank trailer. Any new trailers would not be available until later this fall. Woirol checked out John White's brine trailers with tanks and found them to be suitable. After much discussion the board decided to take bids for a brine trailer with tanks. See Motion.

Manager/Director Report **Engineering**

- Hansen Rd Reconstruction: *No change in status.* While we have not yet received the draft proposal for review and approval, we have been informed that it will be in the May 1st Letting. (Estimate: \$268,900. Progress schedule: Project shall be completed on or before August 1, 2015).

- 2015 Pavement Marking: ***No change in status.*** While we have not yet received the draft proposal for review and approval, we have been informed that it will be in the May 1st Letting. (Estimate: \$45,000. Progress schedule: Project shall be completed on or before October 3, 2015).
- Neil Street Culvert: Grade Inspection plans have been submitted to MDOT. Current estimate has risen to \$202,000 due to extent of existing permanent sheet piling that will have to be worked with and around. To be funded with 80% Set-Aside funds. Hamlin Township has agreed to cost share. Currently working with RTF#14 to obtain additional funding for the project to keep it at 80% funded.
- Bridge RFP's: ***No change in status.*** Completed and sent out for Stephens Rd over the Big Sable and Decker over S Br Lincoln River. RFP's are due by April 10th.
- Local Bridge Program: May 1st application date for FY2018 Projects. Reviewing potential candidates.
- Township Estimates: Being addressed as they arrive.

Meetings Follow-up and Up-Coming

- Prop 1: PB Superintendent's and Ludington Rotary
- PB Manager's: Majority of discussion on RTF process and Prop 1
- TEA Party-Ludington Area: Invited by representative Rosemary Deloff to also present along with Rep. Frantz. April 6, 2015 from 6:30 pm to 8:00 pm.
- MDOT Bridge Safety Inspection Quality Assurance/Quality Control Review – selected to have bridge files QA reviewed to insure the QC processes are adequate. This has been set for April 15th, 3 pm. Nordlund & Associates have been notified and will be in attendance.
- Consumers Energy: receiving payment tomorrow.

Informational Items

- Weekly CRA Prop. 1 Conf. Call updates, Friday's, now moved to 2 pm
- 2015 Local Road Match letter sent out to Twp Supv.'s
- Engineering Technician Job Description has been posted being advertised.
- Annual bids for materials set for April 7, 2015 at 11 am. These materials include: Guardrail and Posts, Hydraulic Oil, Motor Oil, Gasoline, Diesel Fuel and Bituminous Cold Patch Material
- Annual Equipment Rental and Trucking Rates set for April 7, 2015 at 11 am.
- Wheel Loader Bid Opening set for April 7, 2015 at 1 pm.

Under unfinished business the following was discussed

1. Gravel Bids were opened on March 24, 2015 at 11:00 am. by Manager/Director Schoonover, Commissioner Matiash and Clerk Samuels.

No Bidders Were present.

Ken Adams Excavating - 25,000 Cyds Gravel & 10,000 Cyds of Sand

Gravel-Delivered to Scottville	\$10.00 Per Ton
Suppliers Pit-Gravel	\$ 6.75 Per Cyd
Processing in MCRC Pit-(Irons)	\$ 4.50 Per Ton

Ice Control Sand-Delivered to Scottville \$ 9.50 Per Ton
 Suppliers Pit-Ice Control Sand \$ 6.00 Cyd
 Process Ice Control Sand in Irons Pit \$ 4.00 Per Ton
 Suppliers Pit is Peters Pit on Groth Road

Petersen & Sons LLC- 25,000 Ton Gravel & 10,000 Ton Sand

Gravel-Delivered to Scottville \$ 10.49 Per Ton
 Suppliers Pit-Gravel \$ No Bid
 Processing in MCRC Pit-(Irons) \$ No Bid
 Ice Control Sand-Delivered to Scottville \$ 7.36 Per Ton
 Suppliers Pit-Ice Control Sand \$ No Bid
 Process Ice Control Sand in Irons Pit \$ No Bid

Alternate Bid #1-10,000 Ton of crushed concrete available delivered to Johnson Pit for \$11.48 per ton with possibly another 5,000 ton available.

Alternate Bid #2-Furnish gravel trains to haul aggregate from MCRC pit or Halliday Pit in Irons to Scottville location for \$5.75 per ton or \$7.98 per cyd. (Just Trucking)

Halliday Sand & Gravel- 25,000 Cyds Gravel & 10,000 Cyds of Sand

Gravel-Delivered to Scottville \$ No Bid
 Suppliers Pit-Gravel \$ 5.50 per cubic yard
 Processing in MCRC Pit-Irons \$ No Bid
 Ice Control Sand-Delivered to Scottville \$ No Bid
 Suppliers Pit-Ice Control Sand \$ 2.45 per cubic yard
 Process Ice Control Sand in Irons Pit \$ No Bid
 Suppliers pit is Steve's Pit

Under new business the following was discussed

1. Approve Act 51 Maps-See Motion
2. Approve Grinder Pump Service Agreement with the City of Scottville-See Motion

Items Requiring Board Action

Approve ACT 51 Maps

Motion by Robidoux seconded by Matiash to approve the ACT 51 Certification Maps and authorize Chairman Schwass to sign. Ayes all. Motion carried.

Approve Gravel Bids

Upon recommendation by Manager/Director Schoonover a motion was made by Matiash and seconded by Robidoux to award the gravel and sand bid to Halliday Sand & Gravel at \$5.50 per cubic yard for gravel in the suppliers pit and \$2.45 per cubic yard for ice control Sand in the suppliers pit. Ayes all. Motion carried.

Approve Grinder Pump Agreement with the City of Scottville

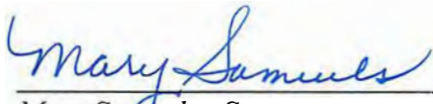
Motion by Schwass seconded by Matiash to approve the Grinder Pump Agreement with the City of Scottville to allow the City of Scottville Department of Public Works to enter the MCRC property to perform repairs to the MCRC grinder pump and to authorize the Manager/Director and Clerk to sign the agreement. Ayes all. Motion carried.

Approve Request to Bid Brine Trailer and Tanks

Motion by Matiash seconded by Robidoux to advertise for bid the purchase of used brine tanks and trailer with a bid price not to exceed \$25,000.00. Ayes all. Motion carried.

The next regular meeting is scheduled for April 9, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:50 am.



Mary Samuels Secretary

Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the April 9, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody.
Absent: None

Visitors: Greg Surma thanked the board for some ditching that has been completed. Stated that there is an issue on Darr Road where the farmer has eliminated the ditches and asked that the MCRC do some ditching there to eliminate the water buildup on the road due to this issue. Fred Bates had questions regarding Proposal 1. Josh Buchanan from Michigan Cat and Daniel Novak of AIS were in for the Wheel Loader Bid awards and Jesse Petersen of Petersen & Sons was in for the Trucking Bid award.

Approval of Agenda: Motion by Matiash seconded Robidoux to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the March 26, 2015 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Matiash seconded by Robidoux to approve accounts payable for April 9 2015 for ck #72754 thru ck#72807 in the amount of \$456,566.17, approve payroll #07 for April 9, 2015 for \$65,940.66 and pre-approve payroll #8 for April 23, 2015.

At 10:04 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: A few sanders out for a couple of days for winter maintenance. Blading roads with the graders. Some aggregate patching and have replaced a couple of culverts. Two cold patch crews out everyday and also the tree and limb crews. Cleaning out spillways from winter sand buildup and sweeping intersections. Opened rest area this week and doing yard work. Working on cleanup in the shop, truck barn and the yard. Extra help in the shop. Will start pulling shoulders next week as weather permits.

Shop Foreman Terry Woirol: Discussion on wheel Loader Bids and Brine tank trailer bids.

Manager/Director Report **Engineering**

- Hansen Rd Reconstruction: Project is Item 51 in the May 1st Letting. Required DBE is 3%. (Estimate: \$268,900. Progress schedule: Project shall be completed on or before August 1, 2015).
- 2015 Pavement Marking: *No change in status.* While we have not yet received the draft

proposal for review and approval, we have been informed that it will be in the May 1st Letting. (Estimate: \$45,000. Progress schedule: Project shall be completed on or before October 3, 2015).

- Neil Street Culvert: A Grade Inspection has been scheduled for Monday, April 13th with a Public Informational meeting set for Thursday, May 7th at 6:30 pm, Hamlin Twp Hall. Current estimate has risen to \$202,000 due to extent of existing permanent sheet piling that will have to be worked with and around. To be funded with 80% Set-Aside funds. Hamlin Township has agreed to cost share. Additional RTF funding is not available.
- Bridge RFP's: ***No change in status.*** Completed and sent out for Stephens Rd over the Big Sable and Decker over S Br Lincoln River. RFP's are due by April 10th.
- Local Bridge Program: ***No change in status.*** May 1st application date for FY2018 Projects. Reviewing potential candidates.
- Township Estimates: Being addressed as they arrive.

Meetings Follow-up and Up-Coming

- TEA Party-Ludington Area: Invited by representative Rosemary Deloff to also present along with Rep. Frantz
- MDOT Bridge Safety Inspection Quality Assurance/Quality Control Review – selected to have bridge files QA reviewed to insure the QC processes are adequate. This has been set for April 15th, 3 pm. Nordlund & Associates have been notified and will be in attendance.

Informational Items

- Spring Safety Meeting – Friday, April 10th at Noon
- Engineering Technician Job Description has been posted being advertised

Under unfinished business the following was discussed

1. Annual bids for Materials-See Motion
2. Annual Equipment Rental & Trucking Bids-See Motion
3. Wheel Loader Bid-See Motion
4. Approve Township Projects-See Motion

Under new business the following was discussed

1. Preliminary ACT 51 Report-For review

Items Requiring Board Action

Approve Township Projects

Motion by Matiash, seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Branch Township 2015

First Street from RR Crossing Westerly for .5 miles. Minor tree removal and clearing, minor grading with ditching and replacement of cross culvert. Total Cost \$14,050.00.

Custer Township 2015

Township Wide Dust Control for 26.2 miles. One application of mineral brine at an approximate rate of 2500 gallons per mile for 19.4 miles and one spot application at an approximate rate of 2500 gallons per mile for 6.8 miles. Total cost \$11,000.00.

Wilson Road from Tuttle Road East to Kittner Road for .49 miles. MCRC to crack seal all cracks and place a seal coat surface. Total cost \$12,500.00.

Hamlin Township 2015

Township Wide Dust Control for 14.5 miles. One single application and one piggy back at an approximate rate of 2500 gallons per mile. Total cost \$15,500.00

Grand Avenue at end of road certification. Place drainage structure and outlet into Hamlin Lake. Total cost \$18,250.00.

Shagway Road from Culvert crossing west of Indian Pete Bayou. Place two drainage structures in accordance with MDEQ permit. Total Cost \$2,500.00.

Grand Avenue Residential Drive at Hurley Residential Drive. Place leaching basin on uphill side of roadway to capture storm water. Total cost \$4,625.00.

Decker Road from Jebavy Drive West to Lakeshore Drive for 2.0 miles. Place a HMA overlay over entire roadway. Total cost \$136,000.00.

Decker Road Jebavy Drive East to Township line for 1.0 miles. Place HMA wedge overlay at selected locations, remove hill and selected trees place HMA mat over existing aggregate, crack seal and seal coat. Total cost \$70,000.00.

Beaune Road from Fountain Road South to Joint for 0.6 miles. Remove 11 trees, place HMA leveling and top course. Total cost \$50,000.00.

Sherman Road from Dewey Road South 1.0 miles. Place HMA overlay over entire roadway. Total cost \$68,000.00.

Award Material Bids

Motion by Robidoux and seconded by Matiash to award material bids as recommended by the staff to the following vendors:

Motor Oil and Hydraulic Oil to all bidders, Kamp Oil, J & H Oil Company, Merle Boes, West Michigan International, Rowley's, Crystal Flash, Blarney Castle and North Central Co-op.

Gasoline and Diesel to all bidders, Brenner Oil, Petroleum Traders, J & H Oil, Blarney Castle, Lemmen Oil, Merle Boes, Crystal Flash and North Central Co-op.

Corrugated Plastic Culverts to Advances Drainage Systems (ADS)

Corrugated Metal Culverts to all bidders and place on file. Jensen Bridge, St Regis Culvert, and Cadillac Culvert.

Guard Rail & Posts to all bidders, Jensen Bridge and J & J Contracting.

Ayes all. Motion carried.

Award Cold Patch Material

Motion by Matiash seconded by Robidoux to award the bid for cold patch material to Unique Paving. Ayes all. Motion carried.

2015 Equipment Rental Rates opened on April 7, 2015.

Bidders included:

CIS Snow Plowing and Excavating Inc., Ludington.

Ken Adams Excavating Inc., Pentwater.

Petersen & Sons, LLC, Pentwater

Hallack Contracting, Inc., Hart.

2015 Trucking Rates

The following Bids were received for Trucking Rates from Petersen & Sons LLC and Ken Adams Excavating

Load haul and deliver material from Kirshner pit or nearby at the indicated unit price

Location	Contractor	Unit Price	
Johnson Pit, section 20, Riverton	Petersen & Son	8.84 per cyd	6.19 per ton
MCRC Yard Scottville	Petersen & Son	7.48 per cyd	5.24 per ton
Taylor Pit, Section 11, Branch Twp	Petersen & Son	7.48 per cyd	No Bid
Johnson Pit, section 20, Riverton	Ken Adams	15.00 per cyd	10.00 per ton
MCRC Yard Scottville	Ken Adams	13.50 per cyd	9.00 per ton
Taylor Pit, Section 11, Branch Twp	Ken Adams	12.00 per cyd	8.00 per ton

Motion by Robidoux seconded by Matiash to accept the bids for Equipment Rental and trucking and place on file for the lowest responsive bidder. Ayes all. Motion carried.

Bid for Wheel Loader

The following bidders were present at the bid opening on April 7, 2015 at 1:00 pm.: Dan Novak from AIS, John Petz of RPM Machinery, Dean Jewell of Carleton Equipment, Josh Buchanan from Michigan Cat and Terry Meyers from Grand Equipment. The bids were read as follows:

**Actual cost to lease a
2015 Wheel Loader for 5 years/5000 hours**

John Deere 644K	\$1480 x 60 months	\$88,800	
Cat 950M	\$1556.03 x 60	\$93,361.80	
Doosan DL300-5	\$2060.08 x 60	\$123,604.80	
Kawasaki 80Z7	\$2113.66 x 60	\$126,819.60	
Case 821F	\$2145.80 x 60	\$128,748.	
	Purchase Price	Purchase option at lease end (residual value)	Trade In
John Deere	\$246,900	\$151,397	\$140,000
Cat	\$258,328	\$150,000	\$ 140,000
Case	\$221,000	\$115,000	\$117,000
Kawasaki	\$217,301	\$67,053	\$151,000
Doosan	\$191,928	\$76,235.	\$120,000

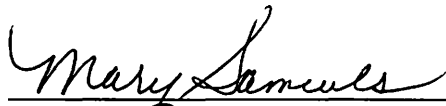
Motion by Schwass seconded by Robidoux to authorize the Manager and Superintendent to award the bid for a new wheel loader after a field test with Michigan Cat and John Deere scheduled for Thursday April 16. Ayes all. Motion carried.

Approve Bid for Brine Tank & Trailer

Motion by Robidoux seconded by Matiash to award the bid for purchase of a Brine Tank Trailer to John White for a 2000 flatbed trailer with 3-2,635 gallon plastic tanks and our #52 sterling truck cab as is for \$25,000.00. Ayes all. Motion carried.

The next regular meeting is scheduled for April 30, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 12:01 pm.



Mary Samuels Secretary



Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the April 30, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover and Secretary Samuels.

Absent: Superintendent Moody

Visitors: Fred Bates to discuss how the funds will be used if Proposal 1 passes. Jim Gallie and Dick Alway of Amber Township to also ask questions regarding Proposal 1 and to note that there is a big sink hole on Johnson Road off Stiles going east.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the April 9, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for April 30 2015 for ck #72808 thru ck#72867 in the amount of \$269,500.40 and pre-approve payroll #9 for May7, 2015.

At 10:03 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report Given by Manager Schoonover: Pulling shoulders, cold patching and tree trimming. Culvert replacements and working on eroded areas behind guardrails.

Manager/Director Report

Personnel

- Engineering Technician – 4 Applications, Interviews set for May 4th -5th
- Termination Grievance: Fourth Offence progressive disciplinary action – Union has requested a time extension of the time allowed to notify the employer of the Union's intent to arbitrate. Union's next Grievance Panel meets May 18th. Time extension approved. Requested extension is to allow the grievant time to exhaust his rights in accordance with their Union's internal Grievance Panel's appeal process.

Engineering

- Hansen Rd Reconstruction: ***No change in status.*** Project is Item 51 in the May 1st Letting. Required DBE is 3%. (Estimate: \$268,900. Progress schedule: Project shall be completed on or before August 1, 2015).
- 2015 Pavement Marking: ***No change in status.*** While we have not yet received the draft proposal for review and approval, we have been informed that it will be in the June 5th

Letting. (Estimate: \$45,000. Progress schedule: Project shall be completed on or before October 3, 2015).

- Neil Street Culvert: Grade Inspection held April 13th and a Public Informational meeting is set for Thursday, May 7th at 6:30 pm, Hamlin Twp Hall. Current estimate is \$202,000 due to existing permanent sheet piling that will have to be worked with and around. Continuing items to resolve are ROW limit determination and potential easements, guardrail and electrical service.
- Township Estimates: Being addressed as they arrive.

Meetings Follow-up and Up-Coming

- Riverton and Grant Twps Road Reviews, April 14th
- MDOT Bridge Safety Inspection Quality Assurance/Quality Control Review – Select bridge files QA reviewed to insure the QC processes are adequate, April 15th.
- Township Officers Meeting, April 16th.
- NACE Conference, April 18th-23rd.
- STIC Meeting today at 2 pm
- Victory Twp Meeting, May 4th @ 6 pm
- Neil Rd Culvert Public Information Meeting, Hamlin Twp Hall, May 7th @ 6:30 pm
- RTF Oversight Board Meeting – May 11th, Lansing

Informational Items

- Seasonal Weight Restrictions were lifted Friday, April 17th at 7 am.
- 4-10's began Monday with Front Office hours of M-Th 7am – 5pm, and F 8 am - Noon

Under unfinished business the following was discussed

1. Approve ACT 50 & 51 Report-See Motion
2. Approve Transfer of Funds-See Motion
3. Approve Township Projects-See Motion
4. Notice of Audit Results for State Trunkline 2013 presented for information purposes.
5. After extensive demonstrations between the Caterpillar wheel loader and John Deer wheel loader, as was instructed by the board to allow the Manager and Superintendent to award the bid, the award went to Michigan Cat due to the superior functions of the Cat 950M loader.

Under new business the following was discussed

1. Memorial Site for Trooper Butterfield-Will only be able to help make some recommendations.
2. FOIA Policy-More information at a later date.
3. Health Co-pay Reimbursement Account-See Motion
4. Approve applying for Local Bridge Program-See four Motions
5. Approve Bridge Consulting Firm-See Motion

Items Requiring Board Action

Approve Township Projects

Motion by Matiash seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Riverton Township 2015

Kinney Road – Second Dip West of Scottville Road for .25 miles. Clear trees and stumps, reconstruct Guardrail, grade with sand sub base, drainage improvements, 6 inches of aggregate base, HMA valley gutter and downspouts. **Total Est. Cost \$69,300.00**

Brye Road – from Kistler Rd. to Kinney Rd, length 0.5 miles. Minor grading to improve drainage, Placement of 3 inches of Aggregate Surface material and Brine for compaction and dust control. Note this section of roadway will not be ready for a hard surface but remain a gravel roadway. **Est. Cost. \$10,000.00**

Brye Road – from Hawley Road to Kistler Road, Length 0.5 miles. Minor grading to improve drainage, Placement of 3 inches of Aggregate Surface material and Brine for compaction and dust control. Note this section of roadway will not be ready for a hard surface but remain a gravel roadway. **Est. Cost. \$10,000.00**

Washington Road – from Stiles Road to LaSalle Road, length 2.0 miles. Minor grading to improve drainage, Placement of 3 inches of Aggregate Surface material and Brine for compaction and dust control. *Note this section of roadway will not be ready for a hard surface but remain a gravel roadway.* **Est. Cost. \$36,000.00**

Meisenheimer Road – from Stiles Road to Morton Road, length 1.0 miles. Clearing of various trees and brush, minor grading and culverts to improve drainage, Placement of 3 inches of Aggregate Surface material and Brine to improve compaction and dust control. *Note this section of roadway will not be ready for a hard surface but remain a gravel roadway.*

Est. Cost. \$35,000.00

Marrison Road – from Stiles Road to Morton Road, length 1.0 miles. Minor grading to improve drainage, Placement of 3 inches of Aggregate Surface material and Brine for compaction and dust control. *Note this section of roadway will not be ready for a hard surface but remain a gravel roadway.* **Est. Cost. \$18,000.00**

Hogenson Road – from Marrison Road to Meisenheimer Road, length 2.0 miles. Minor grading to improve drainage, Placement of 3 inches of Aggregate Surface material and Brine for compaction and dust control. *Note this section of roadway will not be ready for a hard surface but remain a gravel roadway.* **Est. Cost. \$40,000.00**

Kistler Road – from Stiles Road to Schwass Road, length 1.0 miles. Minor grading and placement of culverts to improve drainage, Guard Rail upgrades, Placement of 3 inches of Aggregate material along with Brine to improve compaction and dust control. NOTE: condition of major culvert crossings was not investigated at this time, if upon inspection the condition warrants replacement the cost would then be determined. **Est. Cost: \$30,000.00**

Kinney Road – from Stiles Road east to Scottville Road, 3.0 miles minus existing HMA surfaced sections (Dip 1, 2 and 3) – 2.25 miles. Minor grading and the addition of culverts to improve drainage, Placement of 3 inches of Aggregate Surface material and Brine for compaction and dust control. *Note this section of roadway will not be ready for a hard surface but remain a gravel roadway.* **Est. Cost. \$42,000.00**

Kinney Road – from Stiles Road west to crest of dip, length 0.3 miles. Minor grading and the addition of culverts to improve drainage, Placement of 3 inches of Aggregate Surface material and Brine for compaction and dust control. *Note this section of roadway will not be ready for a hard*

surface but remain a gravel roadway. Est. Cost. \$5,500.00

Anthony Road – from Stiles Road to Hogenson Road, length 1.75 miles. Minor grading to improve drainage, Placement of 3 inches of Aggregate Surface material and Brine for compaction and dust control. *Note this section of roadway will not be ready for a hard surface but remain a gravel roadway. Est. Cost. \$40,000.00 Mileage changed from 2.15 to 1.75. Will need to adjust cost.*

Morton Road – from Anthony Road to Meisenheimer Road length 1.0 miles Minor grading to improve drainage, Placement of 3 inches of Aggregate Surface material and Brine for compaction and dust control. *Note this section roadway will not be ready for a hard surface but remain a gravel roadway. Est. Cost. \$18,000.00*

Deren Road – from Morton Road to Brye Road, length 1.0 miles. Minor grading to improve drainage, Placement of 3 inches of Aggregate Surface material and Brine for compaction and dust control. *Note this section of roadway will not be ready for a hard surface but remain a gravel roadway. Est. Cost. \$18,000.00*

Schwass Road – from Meisenheimer Road south to end, length 0.6 miles

Section 1 - for 0.45 miles Minor grading and placement of culverts to improve drainage, Placement of 3 inches of Aggregate Surface material and brine to improve compaction and dust control. **Est. Cost: \$9,000.00**

Section 2 – for 0.1 miles, Additional Aggregate than Placement of HMA surface with Lip gutter down hill. Placement of downspout and replacement of existing cross culvert. **Est. Cost: \$14,500.00**

Section 3- for balance of roadway to end Minor grading abd placement of 3 inches of Aggregate surface material and brine for compaction and dust control. **Est. Cost: \$1,000.00**

Total Est. Cost: \$24,500.00

Kinney Road – from Brye Road to Lister Road, length 0.5 miles. Minor grading and the addition of culverts to improve drainage, Placement of 3 inches of Aggregate Surface material and Brine for compaction and dust control. *Note this section of roadway will not be ready for a hard surface but remain a gravel roadway. Est. Cost. \$10,000.00*

Kistler Road – Scottville Road to Appleton Road, length 0.75 miles. Tree removal at various locations to improve safety, Minor grading and placement of culverts to improve drainage, Guard Rail upgrades, Placement of 3 inches of Aggregate material along with Brine to improve compaction and dust control. NOTE: condition of the major culvert crossing was not investigated at this time, if upon inspection the condition warrants replacement the cost would then be determined. **Est. Cost: \$25,000.00**

Eden Township 2015

Anthony Road from Ordway Road to Eden Lake Road for 0.5 miles. Minor grading, tree removal, culvert replacements and aggregate material. Total Cost \$22,400.00.

Meade Township 2015

Township Wide Brining for 5.6 miles. 1-Piggy Back application. Total Cost \$3,927.00.

Sherman Township 2015

Township Wide Brining for 36.1 miles. Three single applications. Total Cost \$43,300.00

Summit Township 2015

Township wide Dust Control for 3.6 Miles. One single brine. Total cost 1,430.00

Schlick Road – from Pere Marquette Hwy to cul da sac, length 0.4 miles. Additional Aggregate Base as needed, Placement of HMA surface at a rate of 220 psy (2 inches) thick over entire width from PM Hwy to cul da sac. **Est.Cost: \$44,000.00**

Meisenheimer Road – from P M Hwy to Brye Road, length 1.0 mile. MCRC to crack fill and repair pot holes than have placed a Seal Coat surface and subsequent Fog Seal Covering over entire roadway surface. Est. Cost: \$ 25,000.00

Lakeshore Drive – Various locations in Summit Township. Place HMA leveling course at various locations to improve ride and safety. **FINAL COST NOT TO EXCEED \$30,000.00**

Deren Road – from Brye Road to P M Hwy, length 1.0 miles. MCRC to crack fill and repair pot holes than have placed a Seal Coat surface and subsequent Fog Seal Covering over entire roadway surface. Est. Cost: \$ 25,000.00

Brye Road – from Anthony Road South to new HMA Surface placed 2014, length 0.5 miles. MCRC to crack fill and repair pot holes than have placed a Seal Coat surface and subsequent Fog Seal Covering over entire roadway surface. Est. Cost: \$ 12,500.00

Act 50 & 51 Report

Motion by Robidoux seconded by Matiash that the Board approve the Act 51 & Act 50 Financial data for the 2014 fiscal year, and further that Chairman Schwass be authorized to sign the various documents.

Ayes: Robidoux, Schwass and Matiash. Nays: None Motion carried.

Transfer Funds from Primary to Local

Motion by Matiash seconded by Robidoux to authorize a transfer of \$1,108,197.00 (50%) from the Primary Road Fund to the Local Road Fund.

Ayes: Matiash, Robidoux and Schwass. Nays: None Motion carried.

Approve Applying for Local Bridge Program-Custer Road

Motion by Matiash, seconded by Robidoux to approve a resolution as recommended by staff to apply for Local Bridge Funding, on system for Custer Road Crossing Pere Marquette River (STR 6664), Priority Number One.

Ayes all. Motion carried.

Approve Applying for Local Bridge Program-Darr Road

Motion by Matiash seconded by Robidoux to approve a resolution as recommended by staff to apply for Local Bridge Funding, off system for Darr Road Crossing South Branch Lincoln River (STR 6681), Priority Number Two. Ayes all. Motion carried.

Approve Applying for Local Bridge Program-Darr Road

Motion by Schwass seconded by Matiash to approve a resolution as recommended by staff to apply for Local Bridge Funding, off system for Darr Road Crossing North Branch Lincoln River (STR 6682), Priority Number One. Ayes all. Motion carried.

Approve Applying for Local Bridge Program-Fountain Road

Motion by Robidoux seconded by Matiash to approve a resolution as recommended by staff to apply for Local Bridge Funding, on system for Fountain Road Crossing North Branch Lincoln River (STR 13633), Priority Number Two.
Ayes all. Motion carried.

Health Co-Pay Reimbursement Account (Held at West Shore Bank)

Motion by Robidoux seconded by Matiash to transfer \$13,501.00 from the Health Co-Pay Reimbursement Account at WSB to the Employee Benefit Fund (held by the County Treasurer) due to lack of activity in the account. Ayes all. Motion carried.

Approve Bridge Consulting Firm for SN 6680 Decker Road and SN 6669 Stephens Road

The Board reviewed the Manager/Director's compilation of RFP's received for engineering services for SN 6680-Decker Road and SN 6669 Stephens Road over South Branch Lincoln River/Frog Paradise Drain, Free Soil & Custer Townships, along with his recommendation for award. Motion by Commissioner Matiash and seconded by Commissioner Robidoux to award the contract for engineering services to Northwest Design Group for the Decker Road and Stephens Road over Big Sable River Bridges for total fees of \$74,522.00. Motion carried.

Approve Bridge Consulting Firm for SN 6673 Stephens Road

The Board reviewed the Manager/Director's compilation of RFP's received for engineering services for SN 6673-Stephens Road over Big Sable River, Free Soil Township, along with is recommendation for award. Motion by Commissioner Matiash and seconded by Commissioner Robidoux to award the contract for engineering services to Northwest Design Group for the Stephens Road over Big Sable River Bridge for total fees of \$123,338.00. Motion carried.

The next regular meeting is scheduled for May 14, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:45 am.


Mary Samuels Secretary


Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the May 14, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover and Superintendent Moody

Absent: Secretary Samuels.

Visitors: Fred Bates to thank the board for starting the brining program and for pulling shoulders. Things are looking good in the township but noted that there is a dip at the corner of Fountain Road that needs some gravel. Jim Gallie thanked the board for the work done on Conrad Road. Questioned Eric about any salvaged culverts that may be available for a township project. Eric will let him know what's available. Also stated the South Victory Road project from last year has really helped out this spring.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the April 30, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for May 14

2015 for ck #72868 thru ck#72907 in the amount of \$141,461.42 and pre-approve payroll #10 for May 21, 2015.

At 10:15 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Have suspended pulling shoulders getting roads ready for brine. Pulling shoulders on gravel projects in Riverton Township. Will start hauling gravel next week to the Johnson Pit. Michigan Chloride started brining today and the MCRC started on Tuesday. The Cat Excavator was out on two emergency digs this week on Hansen Road and Free Soil Road. The tree crew is working on First Street in Branch Township. Graders are out patching, working shoulders, blading for brine and working on gravel projects. Cold patch crews have been out as well as the brush cutter.

Manager/Director Report

Personnel

- Engineering Technician – 4 Applicants interviewed.
- Termination Grievance: *No change in status*. Fourth Offence progressive disciplinary action – Union has requested a time extension of the time allowed to notify the employer of the Union's intent to arbitrate. Union's next Grievance Panel meets May 18th. Time extension approved. Requested extension is to allow the grievant time to exhaust his rights

in accordance with their Union's internal Grievance Panel's appeal process.

Engineering

- Hansen Rd Reconstruction: Item 51 was opened May 1st. Three (3) bids were submitted with Hallack Contracting, Inc, being read low bid at \$312,352.25, 16.16% over. MDOT requires justification for the overage if we wish to proceed ahead. Justification has been submitted and we are awaiting MDOT action. (Estimate: \$268,900. Progress schedule: Project shall be completed on or before August 1, 2015).
- 2015 Pavement Marking: *No change in status*. While we have not yet received the draft proposal for review and approval, we have been informed that it will be in the June 5th Letting. (Estimate: \$45,000. Progress schedule: Project shall be completed on or before October 3, 2015).
- Neil Street Culvert: Public Informational meeting held last Thursday, Hamlin Twp Hall. Positive meeting with approximately 25 participants. A revised DEQ permit has been submitted based upon the comments and concerns received.
- Township Estimates: Being addressed as they arrive.

Meetings Follow-up and Up-Coming

- STIC Meeting, April 30th
- Victory Twp Meeting, May 4th @ 6 pm
- Neil Rd Culvert Public Information Meeting, Hamlin Twp Hall
- RTF Oversight Board Meeting – May 11th
- Paul Bunyan Council, Thursday, 21st

Informational Items

- Shoreline Bicycle Tour 2015, August 2nd - 3rd
- Mercy Ambulatory Facility – Proposed partial development of the NW quadrant of US-10/Jebavy Drive.

Under unfinished business the following was discussed

1. Approve Township Projects-See Motion

Under new business the following was discussed

1. Approve Engineering Reimbursement-See Motion
2. Approve 2015 Pavement Marking Contract-See Motion
3. Paul Bunyan Meeting is scheduled on May 21 at McGuire's.
4. UP Road Builders June 10 & 11-Wayne, Doug and Nick to attend.
5. D Robidoux updated the Board on CRA Items.
5. General discussion on staff and employee levels.

Items Requiring Board Action**Approve Pavement Marking Contract with MDOT**

Motion by Robidoux seconded by Matiash to enter into a contract with MDOT for approximately 101.7 miles of pavement marking work along various federal-aid routes countywide and authorize Chairman Schwass and Vice Chairman Matiash to sign the contract. Control Section STL 53105, Job number 119764A, Project STP 1553(002), Federal Item JJ 5373 and contract number 15-5168. Estimated cost is Federal Funds of \$45,100.00. No cost to Road Commission. Ayes all. Motion carried.

Approve Township Projects

Motion by Matiash, seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Riverton Township

Township Wide Dust Control for 39.4 miles. Two single application and one piggy back at an approximate rate of 2500 gallons per mile. Total cost \$59,100.00

Logan Township 2015

Township wide Dust Control for 22.7 miles. Three (3) applications total: Single, Piggy-Back and two (2) Single. Total Cost \$32,500.00

Branch Township 2015

Jackpine Road – from end of existing pavement to the end of the certification, approx. length 1000 feet. Clearing, ditching, grading and aggregate along with cul-de-sac improvements.

Est.Cost: Not To Exceed \$10,000.00

Free Soil Township 2015

Township wide Dust Control for 34.25 miles. One (1) Single application. Total Cost \$13,300.00

Engineering Reimbursement

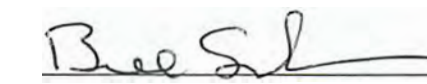
Motion by Matiash seconded by Robidoux to request a reimbursement of \$10,000.00 for payments made during the period of 07-01-14 through 06-30-15 to retain a licensed professional engineer employed by the MCRC and to authorize the Board to sign. Ayes all. Motion carried.

The next regular meeting is scheduled for May 28, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 12:06 p.m.



Wayne Schoonover Manager/Director



Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the May 28, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover and Secretary Samuels.

Absent: Superintendent Moody

Visitors: Jim Gallie and Dick Alway of Amber Township to discuss road projects and notify of a couple of pot holes on Stiles Road South of the RR tracks and SW corner of S Amber Road and US-10. Jesse Petersen of Petersen and Sons LLC to present an invoice for gravel hauling. Ken Talsma from Anderson Tackman & Company to present the 2014 Audit.

Approval of Agenda: Motion by Matiash seconded Robidoux to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the May 14, 2015 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Matiash seconded by Robidoux to approve accounts payable for May 28

2015 for ck #72908 thru ck#72948 in the amount of \$112,048.54 and pre-approve payroll #11 for June 4, 2015.

At 10:08 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report given by T Woirol: Brining has been completed in Riverton, Logan, Sherman and Grant. Free Soil is almost done and will start in Sheridan on Monday June 1. Have been working on Gravel projects completing Washington Road and Hogenson Road. Will be starting on Marrison, Anthony and Meisenheimer. Shoulder pulling and ditching continues. Petersen and Sons LLC have been hauling gravel to the Johnson Pit. Started tree work on Larson Road. Cold patch crews have been out and are starting summer shoulder mowing today.

Shop Foreman Woirol Report : Discussed the need to fill a night mechanics position vacated by Rob Ellis due to bidding out of the shop to a truck driving position. Will advertise within first and if the position is not filled will advertise to the public. The candidate will have to be a multi craft person able to perform electrical repairs as well as mechanical work.

Woirol also discussed the need for additional pickups and a staff vehicle. The board instructed him to look at new and used vehicles and report back.

Michigan Cat has offered to end the lease on the #700 Road Grader 1 year early and replace it with a new machine for the same monthly payment. This will need to be put out for bids.

Manager/Director Report

Personnel

- Engineering Technician – Offers accepted by Josh Bader (start June 1) and Jay Syrewicze (start June 8).
- Termination Grievance: Grievance Panel met on May 18th. Business Representative Bob Donick is out on bereavement leave. His office is attempting to find out the status.
- Engineer Tech Jeff Conklin retirement today.

Engineering

- Hansen Rd Reconstruction: **No change in status.** Item 51 was opened May 1st. Three (3) bids were submitted with Hallack Contracting, Inc, being read low bid at \$312,352.25, 16.16% over. MDOT requires justification for the overage if we wish to proceed ahead. Justification has been submitted and we are awaiting MDOT action. (Estimate: \$268,900. Progress schedule: Project shall be completed on or before August 1, 2015).
- 2015 Pavement Marking: Appearing as Item 100 in the June 5th Letting. (Estimate: \$45,000. Progress schedule: Project shall be completed on or before October 3, 2015).
- Neil Street Culvert: Submitted to MDOT yesterday. This project replaces the existing 27'x9' 3-sided concrete and steel beam structure with a 10'x10' 4-sided concrete box. (Estimate: \$200,974. Progress schedule: Project shall be completed on or before October 2, 2015).
- Branch Twp: Young Rd was paved last week with last year's wedging project today.
- Township Estimates: Being addressed as they arrive.

Meetings Follow-up and Up-Coming

- Paul Bunyan Council Follow-up
- US-10 Access Management, June 2nd: Proposed West Shore Oral at 3603 (former Tabazca residence), Amber Twp across from Dennis Rd; and proposed Ludington Storage just of the proposed West Shore Oral.
- Mercy Health access on Jebavy Drive: June 3rd meeting with Mr. Joe Hooker, Christman Company, PM Twp Hall.
- Michigan Maintenance Rating System (MiMRS): June 4th As MDOT
- RTF Oversight Board Meeting: Monday June 8th (all-day)
- HHW Steering Committee: Tuesday June 9th
- CRA Engineering and Board Meetings: Tuesday June 9th (in conjunction with the UPRBA Summer Meeting)

Informational Items

- MOSS will be in tomorrow to make corrections to the server rack. Computer and phone systems will be down during this time.
- Michigan Maintenance Rating System (MiMRS): As MDOT transitions their maintenance activities to a more performance based process, they have developed this process to allow TSC's and Regions to develop an understanding of the 22 performance elements. CRC Managers and state trunkline foreman attendance at one of two meetings offered will provide background on performance based maintenance initiatives as well as detailed instruction in the use of MiMRS. Meeting dates are June 3rd or 4th.

Under unfinished business the following was discussed

1. Approve Township Projects-See Motion
2. Audit Review given by Anderson Tackman & Company-See Motion
3. Approve FOIA Documents-See Motion.

Under new business the following was discussed

1. Health Insurance Reimbursement for Retired Staff & Jeff Conklin Retirement-See Motion
2. Sign Title Sheet for Neil Road Culvert

Items Requiring Board Action

Approve Township Projects

Motion by Robidoux, seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Branch Township 2015

Young Road from Landon Road East to Tyndall Road for .55 miles. Place HMA overlay over seal coat. Total cost \$45,370.00.

Meade Township 2015

Larson Road from 1 mile S of Free Soil Rd to Meade/Sheridan Twp Line for 1.0 miles. Clearing Trees, grading, cross culverts and placement of aggregate material.
Total Cost \$79,825.00.

Approve FOIA Documents

Motion by Robidoux seconded by Matiash to approve the FOIA Documents as required by law by new legislation as PA 563 of 2014 as revised on 5/28/2015 and place on the MCRC Web page. Ayes all. Motion carried.

Jeff Conklin Retirement

Motion by Matiash seconded by Robidoux to accept the retirement notification from Jeff Conklin effective May 28, 2015 and to approve monthly reimbursements for Health Insurance in the amount of ½ of his monthly expense until age 65. Ayes all. Motion carried.

2014 Audit Review by Anderson Tackman and Company, PLC

Motion by Matiash seconded by Robidoux to accept the 2014 Audit Report from Anderson Tackman and Company, PLC presented by Ken Talsma and to place on file. Ayes all. Motion carried.

The next regular meeting is scheduled for June 16, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 12:20 p.m.


Mary Samuels Secretary


Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the June 16, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody.

Absent: None

Visitors: Jim Gallie of Amber Township to deliver signed road project contracts, request that a study be done on S Gordon Road where the RR track overpass is, also a traffic study done on Conrad Road at 1st Street after school starts this fall. He noted there is a pot hole on the NW corner of 1st street at Amber Road and that he has found a tube for the Kenway Smith issue. Gallie stated that everything is looking good in the Township.

Josh Buchanan from Michigan Cat was present to answer any questions regarding the Lease for a Model 14M Motor Grader to replace the current lease for Unit #700.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the May 28, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for June 4, 2015 for ck #72949 thru ck#72962 in the amount of \$66,925.14, accounts payable for June 18, 2015 Ck #72963 thru Ck #73014 in the amount of \$157,705.42 and approve payroll #12 for June 18, 2015 for \$62,726.84.

At 10:04 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Have completed about 8 of the Riverton Township aggregate projects and have received good comments from the residents. Are cutting trees on Larson Road in Meade Township. The township has asked to extend the project by 1.1 miles. Working on 1st Street in Branch Township cutting trees and removing stumps, doing some drainage work and have placed a couple of culverts. Almost complete. Will be starting the piggy back brining before July 4. State mowing will be completed by July 4 then will be working on the west side of the county. The Cat Excavator is working on maintenance and drainage projects. Cold patching every day, extra help in the shop and some bit edging on the State and Primary Road drop offs.

Manager/Director Report

Personnel

- Termination Grievance: Teamsters Grievance Panel had met last month and the process includes it presenting back its member its review determination with a 10-day review period. The Business Agent is attempting to find out the status.

Engineering

- Hansen Rd Reconstruction: A Preconstruction meeting has been scheduled for Thursday afternoon with the contractor anticipating to start work next Monday. . (Bid: \$312,352 from Hallack Contracting. Progress schedule: Anticipated completion of July 17th with a required completion on or before August 1, 2015).
- 2015 Pavement Marking: Appearing as Item 100 in the June 5th Letting, it had 3 bidders with the confirmed low bidder of \$39,338.79 by Michigan Pavement Markings, 14.54% below the Engineer Estimate of \$45,056.77. A Pre-Construction Meeting is being setup. (Project Completion date of on or before October 3.)
- Neil Street Culvert: Currently under review by MDOT and it has been submitted for Obligation Authority. DEQ Permit has been received with no restriction dates. This project replaces the existing 27'x9' 3-sided concrete and steel beam structure with a 10'x10' 4-sided concrete box. (Estimate: \$200,974. 80% Federal STP Capped at \$120,000. Progress schedule: Project shall be completed on or before October 2, 2015).
- Compiling HMA project list and preparing HMA Bidding documents.
- Compiling Chipseal project list.

Meetings Follow-up and Up-Coming

- Mercy Health access on Jebavy Drive: June 3rd meeting with Mr. Joe Hooker, Christman Company, PM Twp Hall. Jebavy Drive access will be at the northern end of the property across from an existing strip mall access.
- Michigan Maintenance Rating System (MiMRS): As MDOT transitions their maintenance activities to a more performance based process, they have developed this process to allow TSC's and Regions to develop an understanding of the 22 performance elements.
- RTF Oversight Board Meeting: Monday June 22nd (all-day)
- Chamber of Commerce Business After Hours, Wednesday June 24th @ Red Door Gallery
- Hamlin Twp Zoning Board of Appeals July 1st – Maple Lane, setback variance request

Informational Items

- Joint Insurance Conference and CRASIF & MCRCSIP Annual Meetings: July 22nd – 23rd, Mt. Pleasant.

Under unfinished business the following was discussed

1. Approve Township Projects-See Motion
2. #700 Lease/Bids-See Motion

Under new business the following was discussed

1. 2015 CRASIF Board of Trustees Election-None to vote on for the Northern Region
2. 2015 Board of Directors Election for MCRCSIP-See Motion
3. Ground Water Use Restriction on MCRC property South of BP Station-It was recommended by the board that the Restrictive Covenant on Mason County Road Commission Property be reviewed by Attorney Richard Wilson before any Board action is taken.

Items Requiring Board Action

2015 MCRCSIP Board of Directors Election

Motion by Robidoux seconded by Matiash to vote for Russ Gronevelt and Darrel Spragg for a seat on the MCRCSIP Board of Directors. The person receiving the most votes will serve a three year term and the second most votes will complete the remaining two years of a three year term from

2015 to 2017. Ayes all. Motion carried.

Approve Township Projects

Motion by Matiash, seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Grant Township

Township Wide Dust Control for 32.34 miles. One single application at approximate rate of 2500 gallons per mile. Total cost \$12,950.00.

Morton Road from South end of pavement North to N of Sass Rd for .64 miles. Place HMA wedge at selected locations, crack seal and seal coat with fog seal. Total Cost of \$18,000.00.

LaSalle Road from Hoague Road South 1300 feet. Place HMA wedge at selected locations, crack seal and seal coat with fog seal. Total Cost of \$25,000.00.

Amber Township 2015

Johnson Road from Gordon Road East to US-31 for 1.04 miles. Place aggregate base as needed and place HMA Overlay for a total cost of \$118,500.00.

Johnson Road from Stiles Road to Dennis road for 1.53 miles. MCRC to crack seal and repair pot holes then place a seal coat surface and fog seal over entire roadway. Total cost \$38,000.00.

Victory Corners Road from Conrad Road to past P. Carlson house for .62 miles. Grading and placement of aggregate surface material. Total cost \$11,000.00.

Victory Corner Road from Hansen Road North 1/2 mile for .50 miles. Minor grading and placement of aggregate material. Total Cost \$10,000.00.

Michigan Cat Model 14M Motor Grader

Upon recommendation by the staff a motion was made by Robidoux and seconded by Matiash to enter into a new lease agreement with Michigan Cat replacing Unit #700 for a Motor Grader Model 14M for 60 monthly payments of \$2590.80 with a purchase price after 5 years of \$245,000.00. The warranty will include travel time for repairs for the term of the lease. Ayes all. Motion carried.

The next regular meeting is scheduled for June 25, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:45 a.m.


Mary Samuels Secretary


Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the June 25, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody.

Absent: None

Visitors: Jim Gallie of Amber Township inquiring if Wal-Mart has contacted us regarding cost sharing on Meyers Road. No information has been received so far. Stated all went well with the Mud Bog this year. All is well in the township. Paul Keson Pere Marquette Supervisor dropped off road project contracts and wondered if there would be any primary road work done in the township this summer. Bruce Burke of Logan Township arriving at 11:00 am was in to discuss their displeasure with the timing of the brining for their township. The MCRC will monitor the roads in Logan Township after July 4 in case there are any issues.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the June 16, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for June 25, 2015 for ck #73015 thru ck#73045 in the amount of \$100,567.81 and pre-approve payroll #13 for July 2, 2015.

At 10:05 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Have completed 10 projects in Riverton Township and two partial contracts. Going very well. Will meet the deadline for the July 4, 2015 township brining contracts. Mowing for the Trunkline will be completed tonight and will start back up on the paved roads. Are currently about 60% completed. About one more week of work cutting trees on Larson Road in Meade Township. The youth crew has been out cutting grass around the guardrails. Ongoing blading and aggregate patching along with cold patching. Cat Excavator out working on township drainage projects and also placed a culvert on Scottville Road South of Sippy Road. First Street in Branch Twp is nearly completed. One extra man in the shop and also working on piling gravel in the yard.

Shop Supervisor Woirol: Discussed the status of the Komatsu motor grader purchased in 2011. Due to the impending repairs needed it was decided by the board to advertise for bids to lease a new motor grader to replace the Komatsu. Woirol is currently requesting bids for a staff vehicle and a pickup.

Manager/Director Report

Personnel

- Termination Grievance: Teamsters Grievance Panel had met last month and the process includes it presenting back its member its review determination with a 10-day review period. The Business Agent is attempting to find out the status.
- Permanent 2nd Shift Mechanics Position -
- Field Foreman resignation.

Engineering

- Hansen Rd Reconstruction: Preconstruction meeting was held on the 18th with work beginning on the 22nd. (Bid: \$312,352 by Hallack Contracting. Progress schedule: Completion July 17th).
- 2015 Pavement Marking: Progress Schedule and additional supporting documentation requested to setup Pre-Construction Meeting. (Bid: \$39,338.79 by Michigan. Pavement Markings Project Completion date of on or before October 3.)
- Neil Street Culvert: Obligation Authority has been expended. Advance Construct has been requested. This project replaces the existing 27'x9' 3-sided concrete and steel beam structure with a 10'x10' 4-sided concrete box. (Estimate: \$200,974. 80% Federal STP Capped at \$120,000. Progress schedule: Completed on or before October 2, 2015).
- HMA Surfacing Program – Bid opening scheduled for Tuesday, July 7th.
- Compiling Chipseal project list.
- Rasmussen Rd Design: Preparing GI documents.

Meetings Follow-up and Up-Coming

- Restrictive Covenant – under review by R Wilson
- RTF Oversight Board Update
- Hamlin Twp Zoning Board of Appeals July 1st – Maple Lane, setback variance request

Under unfinished business the following was discussed

1. Approve Township Projects-See Motion
- 2.

Under new business the following was discussed

1. None

Items Requiring Board Action

Approve Township Projects

Motion by Robidoux, seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Free Soil Township 2015

Freeman Road from US-31 to Darr Road for 1.00 miles. MCRC to crack seal and repair pot holes then place a seal coat surface and fog seal over entire roadway. Total cost \$25,000.00.

Stephens Road from Free Soil Road to Trembl Road for 1.0 miles. MCRC to crack seal and repair pot holes then place a seal coat surface and fog seal over entire roadway. Total cost \$25,000.00.

Pere Marquette Township 2015

Ivanhoe Street from Lendale St East to Sherman Road for 808 ft. Place HMA overlay over existing HMA. Total Cost \$10,000.00.

Conrad/Meyers Intersection from Conrad/Meyers Intersection for 750 ft. Place HMA overlay over existing HMA. Total Cost \$9,800.00.

Washington Ave from Cambridge Dr. North to Ivanhoe Street for 594 ft. Place HMA overlay over existing HMA. Total Cost \$7,700.00

Rohrmoser Road from Lakeshore Drive South to end of Certification for 0.12 miles. MCRC to crack seal and repair pot holes then place a seal coat surface and fog seal over entire roadway. Total cost \$1,950.00

Timber Lane from Rath Ave East to Cul-De-Sac for 0.21 miles. MCRC to crack seal and repair pot holes then place a seal coat surface and fog seal over entire roadway. Total cost \$6,200.00.

Sherman Road from Curtwood Road North to Ivanhoe St for 0.31 miles. MCRC to crack seal and repair pot holes then place a seal coat surface and fog seal over entire roadway. Total cost \$6,900.00.

Riverview Drive from Pleasant Ridge Easterly to Jebavy Drive for 0.79 miles. MCRC to crack seal and repair pot holes then place a seal coat surface and fog seal over entire roadway. Total cost \$20,950.00.

The next regular meeting is scheduled for July 9, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:35 a.m.


Mary Samuels Secretary


Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the July 9, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody.

Absent: None

Visitors: Jim Gallie Amber Township Supervisor to thank the board for patching the hard surfaced roads in Amber Township and wondered if there was anything the MCRC board would like him to report to the Amber Township Board. He mentioned the Golf Cart issue, opinions regarding the proposed road funding and wondered if there was any new information from Wal-Mart regarding repairs to Meyers Road. Jim Hissong to discuss the brining issue for Bockstanz Road. He would also like more attention given to Bockstanz Road.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the June 25, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for July 9, 2015 for ck #73046 thru ck#73087 in the amount of \$194,953.21 and pre-approve payroll #14 for July 16, 2015.

At 10:04 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Working on aggregate projects on Kinney, Kistler and Bradshaw Roads in Riverton Township. Will be prepping Johnson Road next week for HMA surfacing. Working on Larson Road in Meade Township clearing and digging stumps. Mowing paved roads is about 80% completed. Youth Crew continues work on the State Highways. Crack sealing in preparation for seal coats in Custer and Amber Townships. Cold patch crews out and the Cat Excavator working on township projects on Stiles and Beyer Roads. Township brining and aggregate patching continues.

Manager/Director Report:

Personnel

- Termination Grievance: Teamsters Grievance Panel reviewed the facts and determined no further action. Due to a Teamsters internal error, the letter of their finding and determination was not sent out to their member stating he has 10-days in which to present any new information until July 2nd.
- Permanent 2nd Shift Mechanics Position – Staff is reviewing the job description to consider modifications including shift period. Union Steward has been briefed on the concept.
- Field Foreman Letter of Resignation.

Engineering

- Hansen Rd Reconstruction: Construction began on the 22nd. Work is progressing on schedule with pavement removal, brushing and tree removals and directional boring complete and grade lifting underway. (Bid: \$312,352 by Hallack Contracting. Progress schedule: Completion July 17th).
- 2015 Pavement Marking: Progress Schedule and additional supporting documentation requested to setup Pre-Construction Meeting received and under review. (Bid: \$39,338.79 by Michigan. Pavement Markings Project Completion date of on or before October 3.)
- Neil Street Culvert: Obligation Authority has been received. Draft proposal has been reviewed and approved and MDOT is processing. The project will appear in the August 5th Letting as either a 4 week or 3 week advertisement. This project replaces the existing 27'x9' 3-sided concrete and steel beam structure with a 10'x10' 4-sided concrete box. (Estimate: \$200,974. 80% Federal STP Capped at \$120,000. Progress schedule: Completed on or before October 2, 2015).
- HMA Surfacing Program – Two bids were received and opened Tuesday. Pending award, paving will commence tomorrow..
- Compiling Chip seal project list.
- Rasmussen Rd Design: *No change in status*. Preparing GI documents.

Meetings Follow-up and Up-Coming

- Restrictive Covenant – Update.
- Hamlin Twp Zoning Board of Appeals Canceled – Maple Lane, setback variance request
- MDOT Regional Prosperity Initiative –Grand Region Engineer hosted an informational meeting with CRC Managers and MDOT personnel and gave an update on the process.
- Annual Report to County Board rescheduled for August 11th at 7 pm.

Informational Items

- MiMRS (Michigan Maintenance Rating System) – On Wednesday, Eric reviewed a dozen ½ mile long sections of MDOT's system and pass/fail rated on the 22 measurement elements.
- MDOT Adopt-A-Highway – Second cleanup is July 11-19.
- MCRCSIP Loss Control Visit – June 18th Report has been reviewed and items being addressed. Safety Committee will be reviewing at their next meeting.

Under unfinished business the following was discussed

1. Approve Township Projects-See Motion

Under new business the following was discussed

1. HMA Bids were opened on July 7, 2015 at 10:00 am. Randy Misener from Rieth Riley was present. Bids were received from Rieth Riley Construction Company Inc. and Elmer's Crane and Dozer Inc. See Motion.
2. An Organizational Work Session has been scheduled for Tuesday July 14, 2015 at 7:00 p.m. in the board room at the MCRC.

Items Requiring Board Action

Approve Township Projects

Motion by Matiash, seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Sheridan Township

Township Wide Dust Control for 32.3 miles. Two single applications and one piggy back application at approximate rate of 2500 gallons per mile. Total cost \$48,400.00.

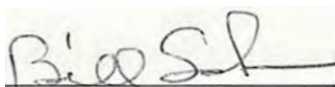
Award HMA Bids

Motion by Robidoux seconded by Matiash to award the bid as directed by Manager/Director Schoonover to Rieth Riley Construction Company Inc. for \$498,684.94, the lowest responsive bidder and in the best interest of the Mason County Road Commission. Ayes all. Motion carried.

The next regular meeting is scheduled for July 30, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 12:12 p.m.


Mary Samuels Secretary


Bill Schwass Chairman

Organizational Work Session
July 14, 2015

Chairman Bill Schwass called the July 14, 2015 Organizational Work Session meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 7:00 pm.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, and Secretary Samuels.
Absent: None

The purpose of the meeting was to review the Lew Bender Summary, discuss staff, crew, and county feedback. Talk about staffing changes, opportunities and the Labor Agreement.

There was much time spent on job descriptions and what the engineer Techs have been working on and future education they will be receiving. The night mechanic position job description will be updated to reflect new hours and an ad will be placed to hire someone to fill the vacancy as well as the open position for a field foreman.

The board discussed the need to keep the townships apprised of the amount of work the road commission does to prepare for projects and the costs that are involved over and above the cost to the townships for local road projects. They will be working on setting up a list of costs incurred by the MCRC for general maintenance as well.

The GPS system needs some updating. Will check into the cost to update the software and possibly relocate the system to allow for better access for the staff and for monitoring purposes.

The Labor agreement will expire on December 31, 2015 so there was discussion about hiring Attorney Craig Lang to assist with negotiations.

Chairman Schwass stated that he has received several complaints that the Manager/Director has not been available in the office to answer questions by persons stopping in to talk to him. This has happened on more than one occasion, due to his meeting schedule. Schwass suggested that he try to limit some of the meetings that take him away from the office enabling him to be more available. Manager/Director Schoonover asked for specifics as his schedule often has him out of the office meeting with the public or reviewing projects and on-site investigations of complaints. Without specifics it is undeterminable if it is meetings that has him away from the office. Schoonover will avail to be more available.

There was no action taken at this meeting.

There being no further business the work session adjourned at 9:17 pm.



Mary Samuels Clerk

MINUTES

Chairman Bill Schwass called the July 30, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Josh Buchanan from Michigan Cat for the Grader Bids. Daniel Novak from AIS for the Grader Bids. Roger Nash Supervisor for Eden Township to question the brining invoices they received from Michigan Chloride. He said they were not aware they would be directly billed from the supplier and also stated they were over the estimated cost by more than 15%. Inquired about the cost to maintain one mile of roadway and stated that he thinks the road commission prices are too high. Jerry Jensen Supervisor for Sherman Township also had questions regarding the direct billing from Michigan Chloride for brine and that they had been brined on one of the days after a large rainfall. This issue will need to be resolved but he stated they would send a check for the rest of the balance owed. Jim Gallie and Dick Alway from Amber Township to talk about the damage being done to Gordon and Amber Roads by the contractor doing the Hansen Road Project. The MCRC will make necessary repairs for the damage that has occurred. They noted some pot holes and asphalt chipping on the corner of First Street and Amber Road. No word from Wal-Mart yet to help with Meyers Road Reconstruction.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as modified. Ayes all. Motion carried.

Conflicts: Nick Matiash will abstain from discussion and voting on the pickup bids.

The minutes of the July 9, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Matiash seconded by Robidoux to approve accounts payable for July 30, 2015 for ck #73088 thru ck#73145 in the amount of \$236,711.86 and approve payroll #15 for July 30, 2015 for \$59,030.52.

At 10:07 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Bradshaw Road in Riverton Township is in progress. Kistler Road is done except for the placement of guardrail. Deren and Morton Roads were started this week and Petersen's will be hauling the gravel. Have placed the gravel on Victory Corners Road in Amber Township and will do Victory Corners Road North of Hansen next week. Have completed crack sealing for local road projects and are mowing the gravel roads. The tree crew was out a couple of times along with the cold patch crew as well. The Cat Excavator still working on drainage projects and doing some blading, gravel patching and bit edging.

MINUTES

Chairman Bill Schwass called the August 12, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: None

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented Ayes all. Motion carried.

Conflicts: None

The minutes of the July 30, 2015 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.
Ayes all. Motion carried.

The minutes of the July 14 Organizational Work Session were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for August 13, 2015 for ck #73146 thru ck#73190 in the amount of \$167,596.41 and approve payroll #16 for August 13, 2015 for \$59,718.81.

At 10:10 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Have completed Kistler Road West of Scottville Road. Morton Road North of Anthony was completed last week. Deren West of Morton will be completed by Thursday this week. Schwass Road South of Meisenheimer Road will be ready to pave by end of this week and Decker Road in Hamlin Township will be ready for paving by the first of next week. Crack sealing for township projects has been completed and will work on some primaries as time allows. Mowing gravels to the south has been completed and will start second round of paved roads. Mowing on gravel roads is 80% complete North of US-10. Have also been working on some cold patching, blading and aggregate patching. The Cat Excavator is working on drainage projects and township work.

Shop Supervisor Report: None

Manager/Director Report:

Personnel

- Termination Grievance: *No change in status.*
- Foreman and 2nd Shift Mechanics Positions – Applications have been received (Forman -8,

Mechanic – 5) are being reviewed and ranked for setting up interviews.

Engineering

- Hansen Rd Reconstruction: Work is progressing HMA top course being completed Monday, mulch blankets and guardrail on Tuesday. Cross sectioning of the finished grade began Tuesday. (Bid: \$312,352 by Hallack Contracting. Revised Progress Schedule: Completion August 14th.)
- 2015 Pavement Marking: Pavement marking of the Federal-aid system and local roads began on Tuesday and was substantially complete by Thursday. Railroad symbols remain along with uncompleted projects they are finished. (Bid: \$39,338.79 by Michigan. Pavement Markings Project Completion date of on or before October 3.)
- Neil Street Culvert: Item 28 in the August 7th Letting, with only two (2) bidders and the Low-Read Bidder, DJ McQuestion, at 98.5% (403,212.20) over the estimate and the second bidder, Milbocker and Sons, at 184.2% over. Prices were generally across the board high in the Letting and in reviewing the Bid Tabs specifically, higher on many of the items by both bidders, although not consistently. We will be recommending all bids to be rejected, reviewing the project to address reducing cost and rebidding in a winter Letting. This project replaces the existing 27'x9' 3-sided concrete and steel beam structure with a 10'x10' 4-sided concrete box. (Estimate: \$200,974. 80% Federal STP Capped at \$120,000. Progress schedule: Completed on or before October 2, 2015).
- HMA Surfacing Program – Projects progressing with twelve (12) of the fifteen (15) completed and Schwass Rd planned for later this week.. Remaining are Kinney Rd and Decker Rd.
- Chip seal: Maintenance Systems, LLC (formerly C & C) has reached out to us regarding scheduling.
- Rasmussen Rd Design: *No change in status.* Preparing GI documents.

Meetings Follow-up and Up-Coming

- Annual Report presented to the County Board last night.
- Restrictive Covenant – DEQ suggests they would accept a smaller footprint for the new restrictive covenants, and will discharge the current covenants upon recording of new ones. Looking into Blarney Castle contacting the Health Department to develop a new description for the area to be encumbered by the restrictive covenants that encompasses just the plume and a reasonable setback as recommended by the Health Department. Assuming this leaves sufficient area to drill a well in the future, if one is needed, a franchise between the city and township would not be necessary.
- Legislative Transportation Issues Meeting – tomorrow at Grand Traverse CRC, 9 am
- RTF Oversight Board – Next meeting on August 25th, 1 pm. in Lansing.

Informational Items

- Annual Road Mileage Certification has been processed by the MDOT.

County-Wide: Primary	237.15 Miles	Urban	13.41 Miles
Local	714.27 Miles		30.05

Under unfinished business the following was discussed

1. Paul Bunyan Council Meeting Scheduled for August 20-Wayne, Bill, Doug and Nick to attend.

Under new business the following was discussed

1. NMARC Voting Delegates-See Motion
2. Title VI Plan and Policy-See Motion
3. MERS 457 Plan Document-See Motion

Items Requiring Board Action

NMARC Annual Meeting Voter Authorization

Motion by Robidoux seconded by Schwass to name Nick Matiash as Voting Delegate and name Manager/Director Schoonover as Alternate Voting Delegate, authorized to vote on all matters on behalf of the commission at the NMARC Annual Meeting on Thursday, September 17th, 2015. Ayes all. Motion carried.

Approve Update for the Title VI Plan and Policy

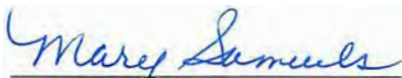
Motion by Matiash seconded by Robidoux to approve updating the Title VI Plan and Policy and to post on the MCRC web site. Ayes all. Motion carried.

Approve MERS 457 Plan Documents

Motion by Robidoux seconded by Matiash to authorize the completion of the following documents to adopt the MERS 457 Plan: The Uniform Resolution Document, The Participation Agreement, The Employer Contribution Addendum and the Checklist for Adoption Form and to authorize the Manager/Director and Clerk to sign documents as required. Ayes all. Motion carried.

The next regular meeting is scheduled for August 27, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:46 a.m.


Mary Samuels Secretary


Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the August 27, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: None

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented Ayes all. Motion carried.

Conflicts: None

The minutes of the August 12, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for August 27, 2015 for ck #73191 thru ck#73237 in the amount of \$561,668.10 and approve payroll #17 for August 27, 2015 for \$58,742.44.

At 10:05 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Finished removing stumps on Kistler and Kinney Roads and are waiting on guardrail to be placed on Kinney to be completed. Bradshaw Road is ready for gravel. Paving has been completed on Decker and will finish today with seed and mulch. Moving dirt on Larson Road and expect to be working on this project for about a month. Brine contracts to be completed for the Labor Day Holiday will be for Sheridan, Sherman, Victory and Riverton. Working on bit edging and wedging for the paving projects. Some cold patching. Are on second round of mowing pavements. The tree crew has been out for several days and the Cat Excavator is working on maintenance drainage projects.

Shop Supervisor Report: T Woirol expressed a need to order a wing for the John Deer Grader in the amount of \$18,500.00 and a taller front plow for \$7,000.00. He also mentioned to the board that it is time to order the V-plow for the F-450 in the amount of \$5,500.00 . See Motion for purchase. There was discussion on the need to order a tandem and single axle truck for next year as soon as possible if the Board so chooses, because of the length of time it will take to receive them and the add on equipment required to complete the trucks. He discussed the need to update the mowing equipment as well. Woirol will report back to the board at the next meeting with some pricing for the trucks and availability, mowing equipment and blades.

Manager/Director Report:**Personnel**

- Termination Grievance: Completed with Union closing its file.
- Foreman and 2nd Shift Mechanics Positions – Interviews have been completed (Foreman -4, Mechanic – 2) and are being evaluated.
- Resume 5-8 Work schedule to Monday, September 21st.

Engineering

- Hansen Rd Reconstruction: The project was opened on the 14th. Punch list items are to be addressed and final cross-sectioning completed and is being evaluated (Bid: \$312,352 by Hallack Contracting. Revised Progress Schedule: Completion August 14th.)
- 2015 Pavement Marking: Railroad symbols have been completed and previous Federal-Aid eligible routes previously skipped are to be addressed soon along with local roads. (Bid: \$39,338.79 by Michigan. Pavement Markings Project Completion date of on or before October 3.)
- Neil Street Culvert: The bids have been formally rejected and several alternatives are being considered to reduce the costs including lengthening the construction time period and re-bidding it in the December or January Letting when more Contractors are available. (Estimate: \$200,974. 80% Federal STP Capped at \$120,000. Progress schedule: Completed on or before TBD).
- HMA Surfacing Program – Projects progressing with the Kinney Rd project and a converted chip seal to HMA project for PM Twp remaining.
- Chip seal: Maintenance Systems, LLC (formerly C & C) is preparing a formal letter to delay our 2015 Chip Seal program to 2016.
- Rasmussen Rd Design: Preparing GI documents.
- US-10/US-31 Concrete Lane Repairs: This TWA project is being scheduled for Sept 14th – 18th with Elmer's as the prime contractor and Bella Concrete as the sub.

Meetings Follow-up and Up-Coming

- Restrictive Covenant – Compliance, Inc., the environmental firm for Blarney Castle, will prepare a new survey map of the portion of property that would be restricted with regards to water wells and submit for approvals. If all is successful with reduced restrictive area, we would only be requesting monetary compensation for the legal fees incurred during this process.
- Legislative Transportation Issues Meeting – Attended by the Chairman.

Informational Items

- National Functional Classification Post 2010 Census Statewide Review – recommend and submitting for three (3) changes of Local Roads to Rural Minor Collector (1) and Urban Minor Collector (2). These do not change the Act 51 Classification of Local Roads. The Emphasis Area 2 Map has also been reviewed and noted routes reviewed for surface data, AADT and continuity with neighboring counties, if appropriate. It has been noted that the AADT listed is suspect and that no changes are recommended at this time.

- Scottville Harvest Parade, Sept. 19 – Stan Raspotnik has volunteered to drive a motor grader (new Cat if it arrives) and Gary VanderWall will drive a new tandem.
- Michigan Statewide Transit Study – Regional Workshop, Sept 16th in Muskegon

Under unfinished business the following was discussed

1. Mechanics Interviews discussed in Manager/Directors report
2. Field Foreman Interviews discussed in Manager/Directors report.
3. Approve Township Projects-See Motion

Under new business the following was discussed

1. A request has been received from Local 214 to begin Contract Negotiations. Manager/Director Schoonover has contacted Mr. Craig Lange to ask him to sit in on the negotiations. He will be asked to meet with the Board at the next regular meeting.
2. Resolution for National Functional Classification Update and Revision-See Motion.

Items Requiring Board Action

Approve Township Projects

Motion by Matiash, seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board.
Ayes all. Motion carried.

Pere Marquette Township 2015

Sherman Road from Curtwood Road North to Ivanhoe St for 0.31 miles. Place a HMA Overlay over existing HMA surface instead of seal coat surface. Total cost \$21,300.00.

Sheridan Township 2015

Larson Road from Sheridan/Meade Township Line Southerly to Townline Road for .12 miles. Clear trees, Grading and placement of Aggregate material. Total cost \$10,000.00.

Statement of Agreement for National Functional Classification Update and Revision

Motion by Robidoux seconded by Matiash to approve the following resolution:

MICHIGAN DEPARTMENT OF TRANSPORTATION

**STATEMENT OF
AGREEMENT FOR
NATIONAL FUNCTIONAL
CLASSIFICATION UPDATE AND
REVISION**

Section 470.105(b) (1) of Title 23 - Code of Federal Regulations state that “the State transportation agency [Michigan Department of Transportation] shall have the primary responsibility for developing and updating a statewide highway functional classification in rural and urban areas to determine functional usage of the existing roads and streets...The state shall cooperate with responsible local officials...in developing and updating the functional classification.”

The undersigned hereby certify that these provisions have been complied with in developing and updating the highway functional classification for Anthony Road, Meyers Road, and Brye Road:

Proposed NFC revisions have been requested.

Ayes: Schwass, Matiash and Robidoux. Nays: None. Motion carried.


Approve Purchase of Snow Wing, Front Plow and V-Plow

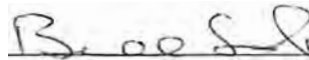
Motion by Matiash seconded by Robidoux to approve the purchase of a wing and front plow for the new John Deere Grader in the amount of \$18,500.00 for the wing and \$7,000.00 for the plow. Also approve purchase of a Boss V-Plow for the F450 in the amount of \$5,500.00. Costs not to exceed \$32,000.00.

Ayes all. Motion carried.

The next regular meeting has been changed from September 10, 2015 at 10:00 am. To September 9, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 12:23 p.m.


Mary Samuels Secretary


Bill Schwass Chairman

MINUTES

Chairman Bill Schwass called the September 09, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Amber Township Supervisor Jim Gallie to discuss additional projects they would like completed this year.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as corrected. Ayes all. Motion carried.

Conflicts: None

The minutes of the August 27, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for September 10, 2015 for ck #73238 thru ck#73284 in the amount of \$217,320.22 and approve payroll #18 for September 10, 2015 for \$58,640.74.

At 10:07 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Brining contracts have been completed for 2015 with the exception of possibly Logan Township. The first section of Bradshaw Road in Riverton Township is almost completed. Will seed and mulch tomorrow. Larson Road in Mead Township is in progress. Will be ordering pipe to complete two drainage projects in Hamlin Township. Have started working on Jackpine Road in Branch Township. Blading and patching on gravel roads and fixing washouts on the East side of the county from several storms. The Cat Excavator is working on maintenance ditching and placing a culvert on Bradshaw Road. The tree crew has been out taking care of trees down from the storms. The cold patch crew has been out and are also doing some bit edging. Extra help in the shop as time allows.

Shop Supervisor Report: None

Manager/Director Report:

Personnel

- 2nd Shift Mechanics Position – Position has been extended and accepted with a starting date of Monday, September 21st. Through the probationary time period the work schedule will be 12:30 pm – 8:30 pm.
- Foreman Positions – Interviews have been completed and are being evaluated.

- Resume 5-8 Work schedule to Monday, September 21st.

Engineering

- Hansen Rd Reconstruction: *No change in status*. The project was opened on the 14th. Punch list items are to be addressed and final cross-sectioning completed and is being evaluated (Bid: \$312,352 by Hallack Contracting. Revised Progress Schedule: Completion August 14th.)
- 2015 Pavement Marking: Substantially complete with a few local roads remaining. (Bid: \$39,338.79 by Michigan. Pavement Markings Project Completion date of on or before October 3.)
- Neil Street Culvert: DEQ Permit is being reviewed for revision to alter the method of damming the water for culvert construction in the dry and to reduce the amount of sheet pile. A December Letting in being planned for. (Estimate: \$200,974. 80% Federal STP Capped at \$120,000. Progress schedule: Completed on or before TBD).
- HMA Surfacing Program – Projects completed with the Kinney Rd project being pushed to 2016, a converted chip seal to HMA project (Sherman Rd) for PM Twp, and culvert patches remaining.
- Chip seal: We have received correspondence from Maintenance Systems, LLC (formerly C & C) regarding the delay of our 2015 Chip Seal program to 2016 with the extension of 2015 prices into 2016 and based upon miles of work, an additional amount of work based upon miles of contractual work.
- Rasmussen Rd Design: *No change in status*. Preparing GI documents.
- US-10/US-31 Concrete Lane Repairs: This TWA project is scheduled for Sept 14th – 18th with Elmer's as the prime contractor and Bella Concrete as the sub.

Informational Items

- Restrictive Covenant – Compliance, Inc., has prepared a new survey map of the portion of property with areas acceptable for water wells. With the reduced restrictive area, we would request reimbursement for the legal fees incurred during this process.
- National Functional Classification Post 2010 Census Statewide Review – Recommendations have been received by the state and are under review. Initially their only recommended change is to extend the proposed classification change of Brye Rd northerly to Johnson Rd.
- Counsel's response to claims submitted for 11-3-2014 Matsen Road incident.
- National Bridge Inspection Program Site Visit - FHWA and MDOT will be performing a bridge file and site review of SN 6680 Decker Road over S Br of the Lincoln River.

Under unfinished business the following was discussed

1. Mechanics Position has been awarded to Stanley (Bucky) Raspotnik IV. He will begin on September 21, 2015.
2. Field Foreman Position will be awarded to Joe Fiers.
3. Attorney Craig Lang will meet with the Board in closed session at 1:00 pm to discuss Union Negotiations. See Special Meeting Minutes below following regular meeting minutes..

Under new business the following was discussed

1. MCRCSIP Refund in the amount of \$84,855.00 will be transferred into the Equipment Fund.

Items Requiring Board Action

None

The next regular meeting is scheduled for September 29, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:07 a.m.


 Mary Samuels Secretary


 Bill Schwass Chairman

Special Meeting
 September 9, 2015

Chairman Bill Schwass called the September 09, 2015 Special Meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover and Secretary Samuels. Absent: None

Visitor: Attorney Craig Lange.

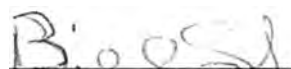
The purpose of the meeting was to discuss Contract Negotiations.

Motion by Robidoux seconded by Matiash to go into closed session at 1:01 pm to discuss contract negotiations. Ayes: Schwass, Matiash and Robidoux. Nays: None. Motion carried.

Motion by Robidoux seconded by Matiash to reconvene regular meeting at 2:05 pm. Ayes all. Motion carried.

There being no further business to discuss the Special Meeting adjourned at 2:06 pm.


 Mary Samuels Secretary


 Bill Schwass Chairman

MINUTES

Vice-Chairman Nick Matiash called the September 29, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: Schwass

Visitors: Jim Gallie Amber Township Supervisor to report no change with funding from Wal-Mart for Meyers' Road and to discuss potential road projects for 2016.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the September 9, 2015 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.
Ayes all. Motion carried.

The minutes of the September 9, 2015 Special Meeting minutes were discussed

Motion by Matiash seconded by Robidoux to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for September 24, 2015 for ck #73285 thru ck#73329 in the amount of \$309,628.60 and approve payroll #19 for September 24, 2015 for \$59,425.33.

At 10:03 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Starting the placement of gravel on Larson Road and then seed and mulch. Will start Jackpine Road in Branch Township and some drainage projects in Hamlin Township next week. Mowing and brush cutting removing some autumn olive bushes. Cat Excavator working on drainage projects and have done some cold patching as needed. The tree crew has been out and have been working on blading roads and some aggregate patching. Have started working on getting equipment ready for snow plowing.

Shop Supervisor Report: None

Manager/Director Report:

Engineering

- Hansen Rd Reconstruction: Punch list items are being addressed and final cross-sectioning are completed and being reviewed. (Bid: \$312,352 by Hallack Contracting. Opened to

Traffic August 14th.)

- 2015 Pavement Marking: Contractor has completed additional roadways as requested. Any additional local roadways missed will be listed and provided to the contractor to be either addressed this fall if they return to the area, or included in the list of roadways for next year. (Bid: \$39,338.79 by Michigan. Pavement Markings Project Completion date of on or before October 3.)
- Neil Street Culvert: DEQ Permit revision has been approved and revised Final Plans submitted to MDOT for a December Letting. (Estimate: \$229,134.50. 80% Federal STP Capped at \$120,000. Progress schedule: Start work no earlier than April 18, 2016, with a completion date of May 20, 2016).
- Chip seal: **No change in status.** We have received correspondence from Maintenance Systems, LLC (formerly C & C) regarding the delay of our 2015 Chip Seal program to 2016 with the extension of 2015 prices into 2016 and based upon miles of work, an additional amount of work based upon miles of contractual work.
- Rasmussen Rd Design: Preparing GI documents. Plans are completed and Special Provisions, Estimate, Program Application and SHPO request are on-going.
- US-10/US-31 Concrete Lane Repairs: Completed.

Informational Items

- Restrictive Covenant – Counsel has contacted Compliance Inc. stating our agreement to sign the new restrictive covenants that you have previously sent us on the condition that (1) the restricted area be reduced to conform to the revised map sent to us on September 3, 2015, (2) MDEQ release the existing covenants of record, once the new covenants are recorded (as MDEQ has agreed to do) and (3) Blarney Castle reimburse us for the attorney's fees in this matter.
- National Bridge Inspection Program Site Visit - FHWA and MDOT performed a bridge file and site review of SN 6680 Decker Road over S Br of the Lincoln River. Essential information was present. They do have some recommendations for our file layouts that we will begin to work on.
- NIMS Training: The National Incident Management System requires personnel to be trained and certified in order for the County to be compliant and eligible for resources and Federal Grants. We currently have 15 employees needing certification in IS-700, National Incident Management System (NIIMS) an Introduction. Eleven require ICS-100, Incident Command (ICS) 100 Training. ICS-200 – ICS for Single Resource and Initial Action Incidents course is required by First Line, Middle and Command level management. Additional Command level Management classes are also required.
- WMSRDC is tentatively scheduling a Rural Task Force 14 meeting for October 15th.
- Super Haul of ten (10) transformers to Consumers Energy Water Storage Pump facility.
- Gateway to Success Academy – Redevelopment of the old grocery store includes connecting to the City of Scottville's water system.

Under unfinished business the following was discussed

1. Approve Township Projects-See Motion

Under new business the following was discussed

1. Resolution to convert CRASIF from Self Insured to a Mutual Insurance Company-See Motion.
2. D Larson and R Hankins will be going to Indiana on October 2, 2015 for the day for grader training sponsored by AIS.

Items Requiring Board Action

Approve Township Projects

Motion by Robidoux, seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Amber Township 2015

Quarterline Road from Hansen Road South to end for 0.5 miles. Clear right of way, grading. Place cross culverts and placement of slag material. Total cost \$25,500.00.

Filburn Road from LaSalle Road East 1,000 ft. Grading and placement of Aggregate material. Total cost \$4,000.00.

Free Soil Township 2015

Darr Road from Townline Road to Freeman Road for 1.0 miles. Grading with ditching and aggregate material. Total cost \$18,000.00.

Darr Road from Freeman Road to Free Soil Road for 1.0 miles. Grading with ditching and aggregate material. Total cost \$18,000.00.

Hamlin Township

Travis Drive from East of Weimer Street for 200 ft. Place a HMA lip gutter. Total cost of \$4,032.00.

Barnhart Road from East and West of Sherman Road for 500 ft. Place a HMA lip gutter. Total cost of \$5,448.00.

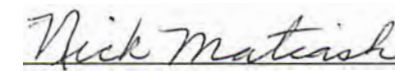
Approve Resolution of the Members of County Road Association Self-Insurance Fund

Be it resolved that the Mason County Road Commission, with a motion by Matiash and seconded by Robidoux supports the efforts of the Board of Trustees of CRASIF to change to a mutual insurance company program structure, and currently intends to vote in favor of the Conversion when proposed to CRASIF's members for final approval and, if the Conversion is completed, to apply for a worker's compensation insurance policy written by CRASIF that would become effective July 1, 2016. Ayes: Matiash and Robidoux. Nays: None Absent: Schwass
Motion carried.

The next regular meeting is scheduled for October 8, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:47 a.m.


Mary Samuels Secretary


Nick Matiash Vice-Chairman

MINUTES

Chairman Schwass called the October 8, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway of Amber Township. They have spoken with Lowes about a cost share for improvements to Meyers Road. They also requested the MCRC put in writing the agreement for seal coating that it will be at the same cost as was estimated for 2015. There was discussion on several roads that need improvements. J Gallie stated that they will ask the townships at the next Supervisor's meeting to submit road project requests by the end of November 2015 if possible.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the September 29, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Matiash seconded by Robidoux to approve accounts payable for October 8, 2015 for ck #73330 thru ck#73380 in the amount of \$103,776.50 and approve payroll #20 for October 8, 2015 for \$60,994.43.

At 10:07 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Continue to work on Township Projects. Larson Road has been completed. Working on leaching basin in Hamlin Township that will be completed today. Will also be working on Travis and Barnhart Roads and completing Filburn Road in Amber Township. Starting tree work on Jackpine Road. Working on ditching on Darr Road in Free Soil Township. Almost finished up mowing and working on brush cutting. The Cat Excavator is working on township projects and some maintenance ditching. Continue to cold patch and some bit edging around the county. The tree crew has been out. Some blading and aggregate patching. Hauling ice control sand to yard. Extra help in the shop preparing for snow removal. Terry, Eric and Jay attended the Superintendents Conference. It was a good conference and well attended. D Larson and R Hankins attended grader training sponsored by AIS Construction. They both commented that it was a good experience for them.

Manager/Director Report:

Engineering

- Hansen Rd Reconstruction: Punch list items are being addressed. Contractor claim is being addressed and a response offer submitted. (Bid: \$312,352 by Hallack Contracting. Opened to Traffic August 14th.)
- Neil Street Culvert: ***No change in status.*** DEQ Permit revision has been approved and revised Final Plans submitted to MDOT for a December Letting. (Estimate: \$229,134.50. 80% Federal STP Capped at \$120,000. Progress schedule: Start work no earlier than April 18, 2016, with a completion date of May 20, 2016).
- Chip seal: ***No change in status.*** We have received correspondence from Maintenance Systems, LLC (formerly C & C) regarding the delay of our 2015 Chip Seal program to 2016 with the extension of 2015 prices into 2016 and based upon miles of work, an additional amount of work based upon miles of contractual work.
- Rasmussen Rd Design: ***No change in status.*** Preparing GI documents. Plans are completed. Special Provisions, Estimate, Program Application and SHPO request are on-going.

Informational Items

- Restrictive Covenant – ***No change in status.*** Counsel has contacted Compliance Inc. stating our agreement to sign the new restrictive covenants that you have previously sent us on the condition that (1) the restricted area be reduced to conform to the revised map sent to us on September 3, 2015, (2) MDEQ release the existing covenants of record, once the new covenants are recorded (as MDEQ has agreed to do) and (3) Blarney Castle reimburse the us for the attorney's fees in this matter.
- Mackinaw Administrator's (CRASIF) will be in on the 13th for a safety walk through and discussion.
- WMSRDC has scheduled a Rural Task Force 14 meeting for October 15th at 10 am.
- We will have the Health Department in for Flu shots on Monday, Oct 19th at 2:45 pm.
- NIMS Training: 15 employees will be taking IS-700, National Incident Management System (NIMS) an Introduction on Wednesday October 21st and 11 taking ICS-100, Incident Command (ICS) 100 training on Friday, October 23rd. Additionally, Friday the 23rd, we'll be receiving some additional radio training on the 800 MHz radio. We've started a conversation with our EM Manager regarding emergency coordination with our sister agencies and it will be the topic at the next Local Planning Team meeting, Oct 20th.
- RTF Oversight Board: We have worked together and on behalf of CRA, submitted to MDOT a draft Framework Regarding the Use of "Carryover" Funds & Rural Task Force (RTF) Guidelines. This will be added to any other Frameworks presented to MDOT and sent out to the Board for review prior to the next meeting on the 26th.
- Contract Negotiations: November 23rd has been the only date agreed upon thus far.

Under unfinished business the following was discussed

1. There was a discussion on chip seal projects for 2016.

Under new business the following was discussed

1. Paul Bunyan meeting is scheduled for November 19 at McGuire's. Wayne and Nick to attend.
2. Township Officers Meeting is scheduled for October 15 @ hosted by Hamlin township at 7:30 pm.

Items Requiring Board Action

None

The next regular meeting is scheduled for October 22, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:37 a.m.



Mary Samuels Secretary



Bill Schwass Chairman

MINUTES

Chairman Schwass called the October 22, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway of Amber Township. They are planning a drive around today to look at potential road projects for next year. J Gallie received a call from Wal-Mart regarding Meyer Road repairs and he stated that they sound interested in participating in the cost. They are going to explore the possibility of getting Meyer Road paved yet this fall.

Approval of Agenda: Motion by Matiash seconded Robidoux to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the October 8, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as amended.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for October 22, 2015 for ck #73381 thru ck#73438 in the amount of \$157,143.39, approve payroll #21 for October 22, 2015 for \$57,391.27 and pre-approve payroll #22 for November 5, 2015.

At 10:05 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Continue to finish up township projects. Removing trees and stumps on Jackpine Road in Branch Township. Will be ready to grade next week. Ditching on Darr Road in Free Soil Township. Both tractors with brush cutters are out, one north and one south. Have received good comments so far on the brush cutting. The Tree crew has been out taking care of trees blown down by the wind. Cat Excavator working on drainage projects and also on Darr Road in Free Soil Township. Bit edging almost every day, cold patching, blading and aggregate patching. Have had some issues with the loggers. Hauling ice control sand into the yard. Have started receiving State Salt. Extra help in the shop working on snow plowing equipment. Part of the crew is receiving NIMS Training (National Incident Management System) on Wednesday and Friday.

Shop Foreman Woirol Reported that the new Cat Motor Grader has been delivered and are expecting the John Deere Motor Grader today. Has ordered carbide blades for this season and is still doing some testing with other brands of blades from different companies. Woirol presented a list of surplus equipment to be auctioned off. The shop personal are working on some of the older sanders.

Manager/Director Report:

Personnel

- Contract Negotiations: *No change in status.* November 23rd has been the only date agreed upon thus far. Attorney has reached out to the Business Agent seeking additional dates.
- Temporary Snow Plow Drivers: Applications (7) have been received and reviewed. Of those that have not previously worked here (5), interviews were held for those seeking temporary positions (4). Three (3) Temporary and two (2) On-Call drivers are being sought with applicants being contacted and offers made.

Engineering

- Hansen Rd Reconstruction: *No change in status.* Punch list items are being addressed. Contractor claim is being addressed and a response offer submitted. (Bid: \$312,352 by Hallack Contracting. Opened to Traffic August 14th.)
- Neil Street Culvert: The draft proposal has been received, reviewed and approved for MDOT to proceed to advertising for a December Letting. (Estimate: \$229,134.50. 80% Federal STP Capped at \$120,000. Progress schedule: Start work no earlier than April 18, 2016, with a completion date of May 20, 2016).
- Chip seal: *No change in status.* We have received correspondence from Maintenance Systems, LLC (formerly C & C) regarding the delay of our 2015 Chip Seal program to 2016 with the extension of 2015 prices into 2016 and based upon miles of work, an additional amount of work based upon miles of contractual work.
- Rasmussen Rd Design: Preparing GI documents and anticipate submission in the next day or two.
- RTF #14 met last week to review and discuss FY 2015 and address minor adjustments. A December/January meeting is to be set to identify 2017-2020 STIP projects.

Informational Items

- Restrictive Covenant –Additional information has been received regarding restrictions and well drilling safeguard precautions to avoid contamination from the existing shallow aquifer to the deeper and safe aquifer. It still appears that the approved on-site well areas can meet the DEQ and Health Department District 10 well requirements. Our counsel is reviewing the additional language while Blarney Castle's environmental consultant is out of town for a couple of weeks.
- Mackinaw Administrator's (CRASIF) conducted a safety walk-through last week. Afterwards, history was shared on our MOD Factor (2013 – 1.035, 2014 – 1.182, 2015 – 0.800) with accolades shared on our improvement and dedication to employee safety. Claims History was also shared of our Top 5 categories: Sprains – 49; Strains – 36; Contusions – 30; Foreign Body – 20; and Fractures – 3. Recent high pressure injection injury in a neighboring county was also discussed and further information to be coming.
- Flu Clinic was held Monday.
- NIMS Training: 15 employees took IS-700, National Incident Management System (NIMS) an Introduction yesterday and 11 will be taking ICS-100, Incident Command (ICS) 100 training tomorrow. Additionally, Friday we'll be receiving some additional radio training on the 800 MHz radio.
- RTF Oversight Board: Awaiting unfiltered Frameworks proposals to be reviewed next Monday.
- Lake Michigan Drive Application unsuccessful - MAP21 Federal Lands Access Program

Under unfinished business the following was discussed

1. None

Under new business the following was discussed


1. A Public Relations Workshop is scheduled for November 6. W Schoonover, M Samuels, T Woirol and J Bader to attend.
2. A Road Funding 101 workshop is scheduled for December 8. W Schoonover, J Syrewicze and D Robidoux to attend.

Items Requiring Board Action

None

The next regular meeting is scheduled for November 12, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:42 a.m.



Mary Samuels Secretary



Bill Schwass Chairman

MINUTES

Vice-Chairman Matiash called the November 12, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: Schwass

Visitors: Fred Bates from Victory Township reported that the area on Dewey Road that was repaired looked very good and discussed other gravel roads that could use some maintenance. Jim Gallie and Dick Alway of Amber Township stated they have been working on a list of road projects for 2016 and requested that the road commission give them a list with suggestions of roads the road commission would like to see improved. Mentioned a couple of pot holes needing repair and would like to see a guardrail placed on portions of Conrad Road. They also had questions regarding the amount of trees that were removed on South Quarterline Road.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the October 22, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for November 5, 2015 for ck #73439 thru ck#73451 in the amount of \$16,409.60, accounts payable for November 12, 2015 for Ck#73452 thru ck#73504 for \$188,066.43, and pre-approve payroll #23 for November 19, 2015.

At 10:04 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Jackpine Road in Branch Township has been completed. Ditching on Darr Road in Free Soil Township and some tree work on Quarterline Road in Amber Township. The tree crew has been out and also the tractors with the brush cutters working on autumn olives. Have been working on bit edging, aggregate patching and the cold patch crew has been out. Some extra help in the shop. The new John Deere Grader is on the road and working well. Hauling ice control sand into the yard and have started some fall pit clean up. There are three temporary snowplow drivers on line and two on call.

Manager/Director Report:

Personnel

- Contract Negotiations: *No change in status.* November 23rd has been the only date agreed upon thus far. Attorney has reached out to the Business Agent seeking additional dates.
- Temporary Snow Plow Drivers: Three (3) Temporary and two (2) On-Call drivers are to be utilized.

Engineering

- Hansen Rd Reconstruction: A Contract Mod. Has been generated for guardrail endings adjustments. Contractor claim is continuing to be addressed. (Bid: \$312,352 by Hallack Contracting. Opened to Traffic August 14th.)
- Pavement Marking: MDOT is in this morning conducting the Field Review.
- Neil Street Culvert: *No change in status.* The draft proposal has been received, reviewed and approved for MDOT to proceed to advertising for a December Letting. (Estimate: \$229,134.50. 80% Federal STP Capped at \$120,000. Progress schedule: Start work no earlier than April 18, 2016, with a completion date of May 20, 2016).
- Chip seal: Correspondence is forthcoming from Maintenance Systems, LLC regarding Completion Dates for the 2015 Roll-Over Program and 2016 Program. Discussions included June 30th and September 2nd respectively, or July 29th for the entire program. Discussion is on-going.
- Rasmussen Rd Design: GI documents held and design and utility comments are being addressed. ROW, grading permits and easements, are beginning to be generated to begin ownership contact. MDOT Muskegon TSC to determine permit methodology for necessary signing.
- MDOT, on behalf of the RTF Oversight Board has issued a Call for Projects for the FY 2017-2020 Local Rural Transportation Program.

Informational Items

- Transportation Funding Bill info
- Restrictive Covenant – *No change in status.* Additional information has been received regarding restrictions and well drilling safeguard precautions to avoid contamination from the existing shallow aquifer to the deeper and safe aquifer. It still appears that the approved on-site well areas can meet the DEQ and Health Department District 10 well requirements. Our counsel is reviewing the additional language while Blarney Castle's environmental consultant is out of town for a couple of weeks.
- OxyChem: John Harlan Drive property – Working with them to establish a low chain-link fence along the road property line and driveway gate.
- Ludington State Park Draft General Management Plan Review open house Thursday, Nov. 12 at 6-8 pm, Ludington Public Library. This is the next step in their planning process following the Stakeholder meeting held in August.
- Paul Bunyan Managers: Topics discussed included next week's Council meeting and the legislative need to amend No-Fault and safety and maintenance issues created by horse-drawn buggies.

Under unfinished business the following was discussed

1. None

Under new business the following was discussed

1. The next Paul Bunyan meeting is scheduled for November 19, 2015. Wayne and Eric to attend.
2. Discussion on Michigan Chloride interested in developing the brine pond for use. They have suggested starting with a three year contract and an increase in product cost of one cent. More discussion will follow as information becomes available.

Items Requiring Board Action

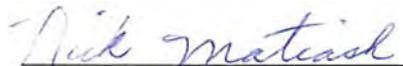
None

The next regular meeting is scheduled for November 24, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:38 a.m.



Mary Samuels Secretary



Nick Matiash Vice-Chairman

MINUTES

Vice-Chairman Matiash called the November 24, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: Schwass

Visitors: Jim Gallie Amber Township Supervisor, still working on getting a commitment from Wal-Mart, Lowes and Tractor Supply to help with improvements to Meyers Road. Thanked the board for the patching work done in Amber Township.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the November 12, 2015 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for _____, November 24, 2015 for Ck#73505 thru ck#73554 for \$79,283.53, approve STL Checks for November 24, 2015 for \$35,915.31 and pre-approve payroll #24 for December 3, 2015.

At 10:03 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Minimal work on township projects over the past two weeks. Some ditching left to do on Darr Road in Free Soil Township. Limited blading and patching due to the weather. Will try again next week. The Cat Excavator working on ditching in Free Soil Township, drainage projects and cross culverts. The tree crew has been out cleaning up trees downed from the wind storms. Cold patch crew has been out and some brush cutting has been completed. Have almost completed hauling 2ns sand into yard. A good share of the crew has been off for deer hinting. Some winter maintenance this past weekend and some extra help in the shop. Have completed a couple of days of training for the temporary employees.

Shop Foreman Report: The surplus equipment sale was successful recovered over \$7,000.00. There has been a re-call on the 2008 Dodge shop truck. The buy back will be fair market value plus 10%, approximately \$13,000.00. Cost to replace the cab and chassis would be twenty five to thirty thousand dollars. Woirol will get some prices from other vendors before a decision is made. The John Deere Tractor Lease will be up in June and a new one will need to be ordered. Bids are currently out to dealers with a due date back of December 8, 2015. Discussion on purchasing a new underbody. See Motion.

Under unfinished business the following was discussed

1. None

Under new business the following was discussed

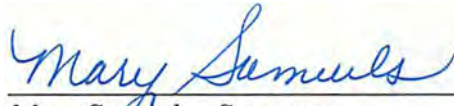
1. The next Paul Bunyan meeting is scheduled for November 19, 2015. Wayne and Eric to attend.
2. Discussion on Michigan Chloride interested in developing the brine pond for use. They have suggested starting with a three year contract and an increase in product cost of one cent. More discussion will follow as information becomes available.

Items Requiring Board Action

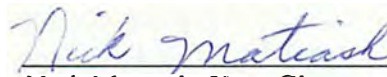
None

The next regular meeting is scheduled for November 24, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 11:38 a.m.



Mary Samuels Secretary



Nick Matiash Vice-Chairman

MINUTES

Chairman Schwass called the December 10, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie Amber Township Supervisor commented on the good road work done by Indian Trail. Still no commitment from Wal-Mart to participate in repairs to Meyers Road. Gallie mentioned he may also approach Shelby State Bank to ask if they would be interested in participating with the cost. Fred Bates to observe and comment that his road is in good shape now and to thank the board for the good work.

Approval of Agenda: Motion by Matiash seconded Robidoux to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the November 24, 2015 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for _____, December 10, 2015 for Ck#73555 thru ck#73598 for \$132,735.87 and pre-approve payroll #25 for December 17, 2015.

At 10:03 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Have been out blading roads for the past week and a half. Most of the trucks have been out along with three graders. Doing some aggregate patching, cold patching and sweeping. The Cat Excavator finished up a culvert project in Eden Township and also working on other drainage projects. The tree crew has been taking down dead trees and limbs and the brush cutter has been working on cutting back the right of ways. The Temporary employees have been out cold patching and grading some roads while becoming familiar with plow areas. Cleaning up the pits piling trees and brush to burn when the snow comes. Some extra help in the shop.

Shop Foreman Report: Bids were opened on December 7, 2015 to replace the John Deere Tractor Lease that will be up in June 2016. See Motion. Will be putting together a bid to lease two semi-tractors. Discussed the re-call for the 2008 shop truck. Dodge has offered to buy back the truck for \$13,200.00 which is fair market value plus 10%. More information to follow.

Manager/Director Report:

Personnel

- Contract Negotiations: December 15th date canceled by the Union Representative. The 16th is still set.

Engineering

- Hansen Rd Reconstruction: The final punch list items of the guardrail endings and residential driveway slope adjustment has been addressed. A draft Contract Mod. has been prepared and is being reviewed by MDOT TSC and Region levels for the additional embankment material required to build the project to plan specifications.
- Neil Street Culvert: Appearing as Item 12 in the December 4th Letting, two (2) bids were submitted with the confirmed Low-Bidder, Elmer's Crane and Dozer, Inc., for \$246,814.76 at 7.72% over the estimate. The Bid Tab has been reviewed and is reasonable. (Estimate: \$229,134.50. 80% Federal STP Capped at \$120,000. Progress schedule: Start work no earlier than April 18, 2016, with a completion date of May 20, 2016).
- Chip seal: *No change in status*. Correspondence is forthcoming from Maintenance Systems, LLC regarding Completion Dates for the 2015 Roll-Over Program and 2016 Program. Discussions included June 30th and September 2nd respectively, or July 29th for the entire program. Discussion is on-going.
- Rasmussen Rd Design: Final Plans are ready for submission along. Approved are the SHPO Clearance and MDOT ROW Permit for detour signing on US-10/US-31. ROW, grading permits and easements are being sought. (Estimate: \$501,000. 81.85% max. Federal STP Capped at \$375K, 18.15% min. Local and above the cap. Estimated at \$126K.)

Informational Items

- Extension of 2015 Brine Contract – Letter to be prepared and submitted to MCS. Brine Pit update...
- Restrictive Covenant – Blarney Castle's environmental consultant has submitted revised documents to MDEQ for review and approval of wording. Once approved our legal counsel will review and advise acceptance.
- OxyChem: John Harlan Drive property –Straight Fence has begun work and have completed the layout and post installation. Remaining work left is the hanging of the chain link fencing and gate installation. \$4,316.50
- Hamlin Woods Subdivision – Preliminary Plat review has been requested for this 15 Lot 13.8-acre subdivision located west off of Lincoln Rd, north of Decker Rd, Section 34, Hamlin Twp. A joint meeting with the Drain Commission, Township, Road Commission and developer has been set for Friday at 9 am, Drain Office.
- Consumers Pump Storage Transformer Superloads – Work continues on the proposed Superload hauls of 10 Mitsubishi Electric Power Products transformers over a 3-year period from the Marquette Railway off First Street to the Pump Storage facility. The 350,000 lb. units would be transported via a specialized trailer (total gross 646,790 lbs.) and push-pull tractor units. Variable routes have been reviewed with the special move company and Pere Marquette Twp. The preferred route includes First Street east to PM Hwy, south to Iris Rd, westerly to Lakeshore Drive, southerly to the site. The Lakeshore Drive bridge over Consumers Energy Penstocks has been completed and found acceptable to acceptable to cross the structure, with additional width dollies, at a walking pace. The overhead pedestrian viewing bridge is under review for temporary removal.
- Custer Rd over Black Creek Crossing – The Mason Lake Conservation District in conjunction with the Conservation Resource Alliance has received a Sustain our Great Lakes (SOGL) Grant that

will include paving of Tyndall Rd from Carr Creek northerly, and Feasibility and Design of the Custer Rd Crossing over Black Creek.

- FY 2018 Local Bridge Program – The LBAB has approved the North Region Bridge Council recommendations which included the 2018 replacements of Darr Rd over NB Lincoln River (\$780,000) and Darr Rd over SB Lincoln River (\$770,000), both in Sherman Twp. Restrictions however do apply and a Twp. meeting is to be set up to address the required upgrade of Darr Rd to a County Local standard and removal of the Seasonal Road designation between Mavis Rd and south of Fountain Rd. Our “Large Bridge” application of Custer Rd over the Pere Marquette River was also selected for rehabilitation (\$1,958,000).
- Mason County Bridge Map – A county-wide Structure (Bridge) Inventory Condition Rating Map has been developed with condition and Load Ratings listed for in-house and public use. It is available in PDF form had has been posted our home webpage.
- Mason County Rural Transportation Task Force – A December 14th, 2 pm meeting at the LMTA has been set and advertised according to Federal regulations for input to the 2017 – 2020 STIP. A January RTF #14 meeting is tentatively planned.

Under unfinished business the following was discussed

1. None

Under new business the following was discussed

1. 2015 Budget Amendments were presented for discussion. Will approve at the next meeting.
2. First Draft of the 2016 Budget was presented. Some changes will be required. It will be presented at a Public Hearing to be held on Tuesday December 22, 2015 at 9:30 am for comment. If the proposed budget is acceptable, it will be approved at the regular meeting to be held immediately after the Public Hearing.
3. 2016 Local Road Policy Draft-It was suggested to raise the Local Road participation from \$200,000.00 to \$250,000.00. More discussion to follow. Will be approved at the next regular meeting.
4. Proposed Letter to Townships for Road Brining was presented. Will discuss at the next meeting.

Items Requiring Board Action

Reject bids for Tractor Lease


Motion by Matiash seconded by Robidoux to reject all bids for leasing a new tractor that were opened on December 7, 2015. Ayes all. Motion carried.

A Public Hearing to present the Proposed 2016 Budget is scheduled for December 22, 2015 at 9:30 am.

The next regular meeting is scheduled for December 22, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 12:15 p.m.


Mary Samuels Secretary


Bill Schwass Chairman

MINUTES

The Public Hearing was called to order at 9:30 am.

The purpose of the Public Hearing was to discuss the 2016 operating budget and the amendments for the 2015 budget. Both the proposed 2015 amendments and the proposed 2016 budgets were extensively explained and discussed.

Motion by Robidoux seconded by Matiash to close the Public Hearing at 9:55 am. Ayes all. Motion carried.

Chairman Schwass called the December 22, 2015 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie Amber Township Supervisor presented a letter from Wal-Mart stating that they will participate in the Meyers Road repairs in the amount not to exceed \$25,000.00. Mr. Gallie will continue to try to discuss with Lowes and will be calling the owner of the shopping center to ask if they would participate in the project as well.

Mr. David Amos from West Michigan Drilling stopped in to introduce himself and to talk about what their company does. They are an Environmental and Geotechnical Drilling and GeoProbe Service often working as sub contractors indirectly with road commissions.

Approval of Agenda: Motion by Matiash seconded Robidoux to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the December 10, 2015 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Matiash seconded by Robidoux to approve accounts payable for December 22, 2015 for Ck#73599 thru ck#73652 for \$209,926.43, pre-approve accounts payable for December 31, 2015 and pre-approve payroll #26 for December 31, 2015.

At 10:07 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Blading roads as weather allows. Some aggregate patching, cold patching and cleaning spillways. The tree crew has been out with the bucket truck removing dead trees and the limb crew has been out taking care of dead limbs. One brush cutter has been out working on cutting back brush. Continue with drainage work and the sweeper has been out most

everyday. Have tried to do some pit cleanup but has been to wet. There has been some extra help in the shop.

Manager/Director Report:

Personnel

- Contract Negotiations: December 16th.

Engineering

- Hansen Rd Reconstruction: Contract Mod. #4 has been approved. Final paperwork is still being sought and final quantities reviewed and approved.
- Neil Street Culvert: Pre-Constriction dates are being sought. (Bid: \$246,814.76 by Elmer's Crane and Dozer, Inc. 80% Federal STP Capped at \$120,000. Progress schedule: Start work no earlier than April 18, 2016, with a completion date of May 20, 2016).
- Chip seal: Completion dates have been agreed to with Pavement Maintenance Systems, LLC. Completion Dates for the 2015 Roll-Over Program – July 29, 2016; and the 2016 Program – September 2, 2016.
- Rasmussen Rd Design: *No change in status*. Final Plans are ready for submission along. Approved are the SHPO Clearance and MDOT ROW Permit for detour signing on US-10/US-31. ROW, grading permits and easements are being sought. (Estimate: \$501,000. 81.85% max. Federal STP Capped at \$375K, 18.15% min. Local and above the cap. Estimated at \$126K.)

Informational Items

- Extension of 2015 Brine Contract – Extension letter submitted to MCS.
- Restrictive Covenant – Phone conference yesterday with Counsel, Blarney Castle's environmental consultant and MDEQ has brought us to a consensus on some language that was in question as well as defining the areas that future well drilling could be acceptable along with depth and clay layer requirements between aquifers. Final documents are in the works to be reviewed by counsel and then brought before the Board.
- Custer Rd over Black Creek Crossing – On-site meeting last Friday with Mason Lake Conservation District Rep., Conservation Resource Alliance, Road Commission and KPM Engineering to review the Sustain our Great Lakes (SOGI) Grant and proposed revision to change the Black Creek crossing at Custer Rd to Feasibility and Design. Additional crossing to the north is being considered to be included. Included in the grant was paving of Tyndall Rd from Carr Creek/Lucek Rd northerly.
- Mason County RTF – Met last Monday for input to the 2017 – 2020 STIP. A couple of projects previously identified for 2017 had to be shifted to out years to remain fiscally constrained and another to adjust the limits of construction. Pavement Marking projects were added to each year as well as two LMTA projects were added to the illustrative list with the understanding that if additional federal transit monies become available from the new Federal Highway Bill, that these projects may be dropped.
- A January 15th RTF #14 meeting is tentatively planned.

Under unfinished business the following was discussed

1. 2015 Budget Amendments-See Motion
2. The 2016 Budget was presented. See Motion
3. 2016 Local Road Policy Draft-It was suggested to raise the Local Road participation from \$200,000.00 to \$250,000.00. See Motion.

Under new business the following was discussed

1. Brine Contract extension for 2016-See Motion

Items Requiring Board Action

2015 Amended Budget

Motion by Robidoux seconded by Matiash to approve the 2015 amended budget subject to the final year end audit. (Attached) Ayes all. Motion carried.

2016 Proposed Budget and Primary Road Projects

Motion by Matiash, seconded by Robidoux to approve the 2016 Budget as presented. (Attached) and approve the following Primary Road Projects for 2016: Hansen Road, Line Painting, Seal Coating, Neil St Culvert and Rasmussen Road. Total Cost \$2,261,000.00. (Attached). Ayes all. Motion carried.

2016 Local Road Policy

Motion by Robidoux seconded by Matiash to approve the Local Road Policy for 2016 and to allocate \$250,000.00 as the cost share for the MCRC. Ayes all. Motion carried.

2016 Brine Contract Extension

Motion by Robidoux seconded by Matiash to approve extending the current 2015 Mineral Brine and Calcium Chloride Contract for the 2016 season at the same prices as last year and to authorize Manager/Director Schoonover to sign the contract. The prices are as follows:

Bidders Yard Brine	25%	\$0.070/gal
Furnished & Applied Continuously	25%	\$0.160/gal
Furnished & Applied Intermittently	25%	\$0.190/gal
Furnished & Loaded in Storage Facility	25%	\$0.150/gal
Furnished Storage Facility		\$900/month
(20,000 gal storage frac tank)		

Ayes all. Motion carried.

Motion by Robidoux seconded by Matiash to go into closed session at 11:30 am to discuss contract negotiations. Ayes all. Motion carried.

The regular session was resumed at 12:12 with a motion by Robidoux and seconded by Matiash. Ayes all. Motion carried.

The next regular meeting is scheduled for January 14, 2016, 2015 at 10:00 am.

There being no further business the meeting was adjourned at 12:13 p.m. with a motion by Robidoux and seconded by Matiash. Ayes all. Motion carried.


 Mary Samuels Secretary


 Bill Schwass Chairman