

## MINUTES

Manager Director Dittmer called the January 12, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 9:30 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

The first order of business was to establish Board Positions and Board Meeting Dates. See Motion.

Visitors: Jim Gallie and Dick Alway from Amber township to discuss 2012 projects. Dennis McKee of Consumers Energy to observe and answer questions. Brian Mulherin from the Ludington Daily News to observe.

The minutes of the December 22, 2011 regular meeting was discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #68588 thru #68643 in the amount of \$150,490.47 and pre-approve Payroll #2 for January 19, 2012.

Ayes all. Motion carried.

At 10:08 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Blading roads as conditions allow. Continue to cold patch and also patching gravel roads. Brush cutting by hand on two tracks and also using the tractor. Working on the Tallman Lake Project in Sheridan Township cutting trees and also cutting trees on some primary roads. Bit edging along pavement edges with lime stone and gravel. Pit cleanup and extra help in the shop. The new truck has been out for a couple of weeks now with good reports. Some guardrail repair was needed due to an auto accident. Cat Excavator working on drainage projects and some activity on the roads concerning the wind mill traffic.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

a. Fall/Winter Items-Continue blading and patching as conditions permit.

**2. State Trunkline-MDOT**

a. Normal operating costs are down due to the lack of snow.

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Projects-Discussed the proposed projects.

**2. Local System**

1. Local Roads- Continue to work on Tallman Lake Road.

2. Will try to meet with the Supervisors regarding 2012 projects prior to the Township Officers Meeting on January 19.
3. **Equipment Status during this period**
  1. Repairs as needed.
  2. V-Bottom-Delivered on January 9, 2012 for \$30,000.00. The second trailer will be invoiced in April.
  3. Sign Truck Update-Through Mi-Deal an F-550 up to 19,000 GPW Cab and Chassis 4-wheel drive is approximately \$40,000.00 and is available within 60 to 90 days. Will request quotes from the local dealers.
  4. Will be requesting bids for a new grader.
  5. Bids have been requested for radios and are due by February 7, 2012.
4. **Permits**
  1. Wind Farm Permits-Have issued about 40 permits. Continue to meet every Wednesday. Are still pouring bases and will continue as weather permits.
5. **Personal Items**
  1. Employee Update-Employee off from injuries of July 28 due to a truck roll over accident will be off for a few more weeks.
  2. Employee (night mechanic) returned to work on January 3, 2012.
  3. Fringe Benefit Update-2012 rate is 93.59

**Under unfinished business the following was discussed**

1. Consumers Energy- It has been determined that Lakeshore Drive is not in very good condition to accommodate the extra traffic during weight restrictions while deliveries are being made to the Ludington Pumped Storage facility for the replacement of the turbine generators. G Dittmer and Consumers Energy are working on an agreement to allow for the extra traffic during weight restrictions. Lakeshore Drive will need reconstruction and is eligible for Federal Aid.
2. Plummer Lawsuit- Getting closer to a resolution. Plans to possibly meet at the site to discuss.
3. Randy Williams Complaint- The rumble strips were removed last week.

**Under new business the following was discussed**

1. Goals & Objectives of the MCRC Staff-Discussion was held with some suggested changes to the preliminary document. G Dittmer will update and present an updated copy.
2. Paul Bunyan Meeting scheduled for Friday, February 17 @ 9:30 am at McGuire's Resort in Cadillac.
3. Township Officers Meeting will be held at Hamlin Townhall on January 19 @ 7:30 pm.

**Correspondence**

1. Engineering Committee Reports regarding a request as to whether or not there is a need for a CRAM Staff Engineer.

**Items Requiring Board Action**

**Establish Board Meeting Dates**

A motion was made by Schwass seconded by Robidoux to set the Board Meeting dates for the second and fourth Thursdays each month at 10:00 am. Ayes all. Motion carried.

**Establish Board Positions**

Motion by Robidoux, seconded by Schwass to appoint Nick Matiash as the Chairman of the MCRC Board of Commissioners, and motion by Schwass, seconded by Matiash to appoint Doug Robidoux as the Vice-Chairman. Ayes all. Motions carried.

**Approve Annual Payment to PM Township**

Motion by Schwass seconded by Robidoux to approve the annual payment (#2) to Pere Marquette Township in the amount of \$9,100.00 for the MCRC's share for the construction of First Street and Commerce Drive. Ayes all. Motion carried.

**MCRCSIP Board of Directors**

Motion by Robidoux and seconded by Schwass to adopt a resolution that the MCRC Board of Commissioners encourages N Matiash to submit his name to be considered for the Board of Directors of MCRCSIP.


Ayes: Robidoux and Schwass. Abstain: Matiash Nays: None Motion approved.

**Cooperative Forest Road Agreement between the MCRC the USDA Forest Service**

Motion by Schwass and seconded by Robidoux to authorize Manager Director Dittmer to sign an agreement between the MCRC and the USDA Forest Service for cooperative planning, survey, design, construction, reconstruction, improvement, and maintenance of certain Forest Roads in Mason County.

Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:18 pm.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the January 26, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie from Amber township to discuss 2012 projects. Would like a project request list. Dennis McKee of Consumers Energy to observe and answer questions. Brian Mulherin from the Ludington Daily News to observe and thank the MCRC for letting him do a ride around for a story. Bruce Burke of Logan Township asking if the road commission would consider doing half of a double brine for them. Also stated they are very happy with the snowplowing they have received but asked that the trucks slow down a little. Mike Kruer of Victory Township asking what the structure of the road commission is and asked why sand is not being used on the secondary roads. Dewey and Amber Roads were icy after the last rain and he was questioning the safety of the roads and intersections.

The minutes of the January 12, 2011 regular meeting was discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #68644 thru #68691 in the amount of \$73,095.10 and pre-approve Payroll #3 for February 2, 2012.

Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Winter Maintenance. Some shoulder work, patching gravels and cold patching. Some drainage work on ice dams, tree and brush work. Some help in the shop when available.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items-Continue blading and patching as conditions permit.
    2. **State Trunkline-MDOT**
      - a. G Dittmer attended a safety meeting at the Sheriff Dept. Discussed the Schoenherr Road Project. Looking for other funding. May not be able to do until 2016.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. 2012 Projects-The Rural Task force meeting was held and the 2012 projects were approved. The Regional Task force meeting will be held on February 7, 2012 in Muskegon. Will get project information together as soon as possible.

**2. Local System**

1. Local Roads- Continue to work on Tallman Lake Road.
2. Met with the Supervisors regarding 2012 projects. Branch Township has a larger population and wondered if their allocation would be more. Will determine allocation of matching funds as the Local Road Policy for 2012 is prepared.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Sign Truck Update-Will have tabulation of bids at the next meeting.
3. Will be requesting bids for a new grader.
4. Bids have been requested for radios and are due by February 7, 2012. Will have tabulation of bids at the next meeting.

**4. Permits**

1. Wind Farm Permits-Have finished issuing driveway and road boring permits. Will suspend work on the wind farm construction by the end of next week and start up again after weight restrictions have been lifted.

**5. Personal Items**

1. Employee Update-All employees are back to work.

**Under unfinished business the following was discussed**

1. Consumers Energy- The road agreement for work that is to be done at the Ludington Pumped Storage has been placed on hold. They are going to try to avoid use of the roads during weight restrictions.
2. Plummer Lawsuit- Getting closer to a resolution. Plans to possibly meet at the site to discuss.
3. Ridgeview Court-Status-There needs to be a presentation and acceptance in order for the county to take this road into the county road system. The road has been built to standards but are awaiting the presentation as this is a site condo with splits. Ongoing.
4. Township Officers Mtg Re-cap-N Matiash and B Schwass attended. N Matiash mentioned the seal coat issue from 2011.

**Under new business the following was discussed**

1. Paul Bunyan Meeting scheduled for Friday, February 17 @ 9:30 am at McGuire's Resort in Cadillac.
2. Change next meeting date to Tuesday February 14 @ 10:00 am.

**Correspondence**

1. Received a thank you from the Municipal Junk Authority of Mason county for hosting the Tire Recycle Day at the road commission building on September 24, 2011. 900 tires were collected.
2. Megan Payment of the Michigan Ice Open and Chamber of Commerce has requested road closure signs, cones and Type 11 Barrels to place during the Michigan Ice Open Tournament to be held on Saturday February 4th from 6am until 4 pm. This is an annual event and the MCRC will Ok their request.

**Items Requiring Board Action**

None

There being no further business the meeting was adjourned at 11:40 pm.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the February 14, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Dick Alway and Jim Galley of Amber Township requesting the MCRC to grind down the rumble strips on Johnson Road because of the excessive vibration and noise. Will take a look at the situation when the weather warms up. Dennis McKee of Consumers Energy wondering about weight restrictions and to give an update on the Pumped Storage Project in that they have a start up date to haul concrete on February 25. There was also discussion of the Road Use Agreement and he also requested a cap be given on their liability.

The minutes of the January 26, 2011 regular meeting was discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #68692 thru #68750 in the amount of \$220,423.42 and approve Payroll #4 for February 16, 2012 in the amount of \$62,579.21 Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Continue with winter maintenance. The tree crew has been out working on Tallman Lake Road job. Have approximately 60% to 70% of the trees down. The tractor with brush cutter has been working in Sheridan and Free Soil Townships. Blading gravel roads as weather permits. Extra help in the shop and washing trucks. The Cat Excavator is out working on a project in Sherman Township. Two cold patching crews out working on the State and County Systems.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

a. Winter Items-Continue blading and patching as conditions permit.

**2. State Trunkline-MDOT**

a. Met with Lyn Zuiderveen of MDOT to discuss repairs that need to be made on the turn lane by the Fairgrounds.

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Projects-The 2012 projects were approved. Preliminary plans are due by February 24, 2012.

**2. Local System**

1. Local Roads- Continue to work on Tallman Lake Road.
2. Are receiving requests from the townships for their 2012 projects.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Second V-Bottom is here and will be invoiced in April.
3. Will be requesting bids for a new grader to be opened on February 21, 2012.
4. Both Freightliners are ready to be returned. The two new ones will be available in March or April.
5. A new Spalding Brand oil jacketed cold patch trailer has been ordered. Cost is \$13,250.00 and delivery is expected in 60 days.
6. Freightliner Tandem Truck #046 driven by G Landis hit a tree. There were no injuries to the driver. Damages to the truck are estimated at \$28,000 to \$30,000. Has been reported to the insurance company and are waiting notification to start making repairs.

**4. Permits**

1. Consumers-Lake winds-Will start Wednesday meetings again on February 15. Nothing new to report.

**5. Personal Items**

1. Employee Update-All employees are back to work.
2. Discussion held for a grievance regarding clarification of the contract.
3. Contract Negotiations-G Dittmer will contact Attorney Lang to discuss contract negotiations and request a proposal from him for his services.

**Under unfinished business the following was discussed**

1. Consumers Energy- See Dennis McKee under Visitors above.
2. Plummer Lawsuit- A letter has been sent to Tracy Thompson. Are waiting for a reply.
3. Ridgeview Court-Status-See Motion

**Under new business the following was discussed**

1. Paul Bunyan Meeting scheduled for Friday, February 17 @ 9:30 am at McGuire's Resort in Cadillac.
2. CRASIF Refund/Picture-Jim DeSpelder from CRASIF will be presenting a Workers Comp refund check to the MCRC in the amount of \$9,175.00 to be used for safety purposes. G Dittmer to coordinate a time for this to take place.
3. T Zick was in to do the annual audit. The audit went well. Nothing out of the ordinary. He will be back to present the audit report in April.
4. The Regional Task Force meeting was held on February 7, 2012. J Conklin attended.
5. N Matiash will meet with Commissioner Lou Squires and ask him to attend our next board meeting.

**Correspondence**

1. Meeting with Senator Hansen at the CRAM Annual Meeting on March 7, 2012.

**Items Requiring Board Action****Approve Purchase of Sign Truck**

Motion by Robidoux seconded by Schwass to award the bid for the Sign Truck Cab/Chassis to Manistee Ford in the amount of \$39,641.32, to be available in 16 weeks. Ayes all. Motion carried.

**Approve Purchase of Radios**

Motion by Schwass seconded by Robidoux to award the bid to purchase radios to low bidder T & W Electronics of Grand Rapids in the amount of \$39,924.95 less the amount of funds available from Homeland Security. (Yet to be determined). These are Motorola Radios and will be pre-programmed.

Ayes all. Motion carried.

**Accept Ridgeview Court Into the Local Road System**

Motion by Matiash seconded by Schwass to accept Ridgeview Court as identified in the Warranty Deed of Lincolnwood's Development, LLC by Benjamin F Korendyke, Its Manager, into the Local Road System of the Mason County Road Commission. Ayes all. Motion carried.

**CRAM Board Vote**

Motion by Matiash seconded by Schwass to vote for Doug Robidoux for a seat on the CRAM Board of Directors. Ayes: Matiash and Schwass. Abstain: Robidoux. Motion carried.

**Weigh Master**

Motion by Robidoux seconded by Schwass to authorize Jerry Peterson from Manistee County to act as Weigh Master for Mason County. Ayes all. Motion carried.


**Local Road Policy**

Motion by Robidoux, seconded by Schwass to commit \$200,000.00 to the Local Road Program for 2012 and an additional \$50,000.00 be placed in reserve. The cost share amounts with the townships will be as specified in the policy. All unused funds per the policy will be placed in the reserve account.

Ayes all. Motion carried.

More discussion will follow regarding a cost share for brining.

There being no further business the meeting was adjourned at 12:57 pm.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman



## MINUTES

Chairman Matiash called the February 23, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Lew Squires and Jeff Barnett County Commissioners to observe. Tom Colwell of Alta Equipment and Dan Novar of AIS regarding the bids to purchase a new motor grader. Larry Powers asking questions regarding seal coating and Dick Alway and Jim Gallie of Amber Township to say they are still working on a project list and to thank the MCRC for their quick response regarding a couple of issues they had.

The minutes of the February 14, 2012 regular meeting was discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #68751

thru #68795 in the amount of \$76,963.94 and pre-approve Payroll #5 for March 1, 2012 Ayes all.

Motion carried.

At 10:08 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Limited amount of winter maintenance. The tree crew has been out along with a couple of men to do some limbing. The tractor with brush cutter has been out everyday. Blading some gravel roads as conditions allow. The Cat Excavator has been out doing some ditching in the southern Riverton area. Two cold patch crews out, one on the north end and one south. Have been washing equipment and have had extra help in the shop re-doing some dump boxes.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items-Continue blading and patching as conditions permit.
    2. **State Trunkline-MDOT**
      - a. Will be ordering backup salt. G Dittmer talked to Rick Lipneck and he asked if we could take a little more due to the excess salt stockpiled.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. 2012 Projects-The 2012 projects were approved. Preliminary plans are due by February 24, 2012.

**2. Local System**

1. Local Roads- Continue to work on Tallman Lake Road.
2. Are receiving requests from the townships for their 2012 projects. Do not expect as much activity for 2012.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Working on both V-Bottoms to have ready for spring activity.
3. Motor Grader Bids-Requested that Alta Equipment and AIS bring a grader to the MCRC to demonstrate before a decision is made to purchase.

**4. Permits**

1. Consumers-Lake Winds-White Construction is done until mid March.

**5. Personal Items**

1. Employee Update-Nothing new to report

**Under unfinished business the following was discussed**

1. Consumers Energy- Still waiting on an agreement from Consumers.
2. Plummer Lawsuit- A letter has been sent to Tracy Thompson. Are waiting for a reply.
3. Paul Bunyan Meeting Re-cap-Remarked that the format was better having an earlier meeting time.
4. T Woirol will be meeting with T&W Electronics soon regarding pre-programming of the radios.

**Under new business the following was discussed**

1. Change next meeting date from March 8, 2012 to March 13, 2012 at 10:00 am.
2. Weight Restrictions are tentatively scheduled to be placed the end of next week.

**Correspondence**

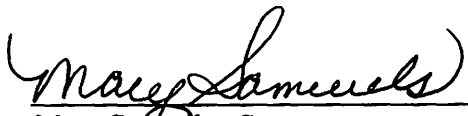
1. None

**Items Requiring Board Action**

**Approve Culvert Replacement Contract with MDOT for Fountain Road**

Motion by Schwass seconded by Robidoux to enter into a contract with the Michigan Department of Transportation for culvert replacement work along Fountain Road between Peterson Road and Dennis Road and to authorize the Chairman and Vice-Chairman to sign the contract. Job Number 105588, Contract #12-5055. Total cost of \$93,895.00. Cost participation: Federal Emergency Relief Funds: \$75,116.00, TED Funds: \$18,779.00, Requesting Party's Share: -0-. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:54 am.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the March 2, 2012 Special Meeting of the Mason County Road Commission held in their office at 510 East State Street, Scottville MI. 49454 to order at 1:00 pm.


Members present: Matiash, Robidoux and Schwass, Mgr/Dir Dittmer.

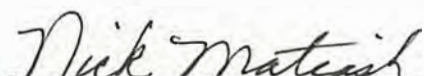
Visitors: Brian J Zatioukal and James Bernier; both of Consumers Energy.

The purpose of the Special Meeting was to review and discuss the Road Use Agreement between the Mason County Road Commission and Consumers Energy Company for use of the following public roads: Pere Marquette Highway, from the end of BR US-31 to Chauvez Road; Chauvez Road from Pere Marquette Highway to Lakeshore Drive; and Lakeshore Drive from Chauvez Road to the entrance to the Consumers/Detroit Edison Pump Storage Project. This agreement was to allow the contractor for Consumers Energy to utilize this route and haul normal legal loads during the spring seasonal weight and speed restrictions season.

After much review and discussion, Chairman Matiash entertained a motion by Robidoux, and seconded by Schwass to enter into and sign an agreement as presented with Consumers Energy. Ayes all. Motion passed.  
A copy of the signed agreement is attached.

This being the only item on the agenda for the Special Meeting, the meeting was adjourned at 1:25 pm.

  
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Gary Dittmer, Mgr/Dir

  
\_\_\_\_\_  
Nick Matiash, Chairman

## MINUTES

Chairman Matiash called the March 14, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, (arrived at 10:45 am) Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Always of Amber Township. They have finished their road tour and will have list of road projects soon. Also thanked the MCRC for a good job snowplowing during the last storm. Gary Piper of Alta Equipment and Josh Buchanan of Michigan Cat.

The minutes of the February 23, 2012 regular meeting and special Meeting of March 3, 2012 were discussed.

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #68796 thru #68843 in the amount of \$422,379.36 and approve Payroll #6 for March 15, 2012 Ayes all.  
Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Winter maintenance, blading and patching as weather permits. Have had four tree crews out cleaning up trees downed by the snow storm. Many had to be removed before the plows could get through. Have had the tractor with brush cutter out working. The Cat Excavator has been out working on drainage projects. One trailer out cold patching. Blading sand off M-116 and extra help in the shop.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

a. Winter Items-Continue blading and patching as conditions permit.

B. Weight Restrictions will be suspended on Friday.

**2. State Trunkline-MDOT**

a. Backup salt was delivered.

B. Have not been notified by the State about Weight Restrictions

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Projects-The 2012 projects were approved. Programming and plans have been submitted. Working on scheduling a GI.

**2. Local System**

1. Local Roads- Continue to work on Tallman Lake Road. Lots of trees to take out.

2. Are receiving requests from the townships for their 2012 projects. Do not expect a much activity for 2012.

**3. Equipment Status during this period**

1. Repairs as needed. Continue to have issues with the new trucks.
2. Motor Grader Bids-S Raspotnik and R Hankins were in to give their opinion on the Volvo and John Deer Graders they both test drove. Neither one was impressed with the Volvo. The grader was not as up to date as it should be. The John Deere was a little better but it was stated that there are some electronic issues.

There was discussion that it may be in the best interest of the MCRC to try a six wheel drive grader and to re look at issuing new specifications to re-bid. Will contact the different dealers to set up demonstrations on each of the graders before issuing new specifications to bid. No action was taken on the previously bid graders.

**4. Permits**

1. Consumers-Lake Winds-White Construction is done until mid March. Met today to discuss their upcoming schedule.

**5. Personal Items**

1. Employee Update-The night crew will be done in about three weeks.

**Under unfinished business the following was discussed**

1. Consumers Energy-Have not received a signed copy of the road agreement that was approved at the Special Meeting on March 2, 2012.
2. Plummer Lawsuit- Nothing new to report.

**Under new business the following was discussed**

1. Material bids will be opened at the next meeting.
2. Requested bids from local contractors for equipment rental.
3. Will be bidding tree removal by contractors.
4. D Robidoux requested a list of the seasonal roads in regard to snowmobile trails.
5. CRAM will be submitting a press release for all CRAM Board Members.
6. B Schwass suggested the MCRC put together a news release quarterly to keep the public informed on the activities at the MCRC.

**Correspondence**

1. None

**Items Requiring Board Action**

None

There being no further business the meeting was adjourned at 11:30 am.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the March 22, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: David Miehke presented correspondence between himself and the USDA regarding road use issues and the use of certain roads for snow-mobile travel. Gary Piper of Alta Equipment asked what the status was on the bid process for purchasing a grader. Ron Lundberg Trustee for Riverton Township discussed some issues with culverts that need to be replaced and wondered when the medical brining was going to start.

The minutes of the March 14, 2012 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Matiash to approve accounts payable Vouchers #68844 thru #68898 in the amount of \$87,272.19 and pre-approve Payroll #7 for March 29, 2012 Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: No winter maintenance needed for the past two weeks. Blading and gravel patching on local roads. Have started pulling shoulders in Sherman, Free Soil, Riverton and Amber Townships. Still cleaning up trees from the last wind storm and the brush cutter has been out several times. Cat Excavator is working on drainage projects and the cold patching crew has been out. Will be sweeping the State Trunkline and then the county system. Removing sand on M-116. Will need the loader out there next week. Working with MDOT on guardrail repair.

### **Material Bids for 2012**

The following bidders were present: Randy Orr-Jensen Bridge and Matt Vrecelli of St. Regis Culvert.

### **MOTOR OIL AND HYDRAULIC OIL**

<b>Lyden Oil</b>	Engine Oil	\$7.74 gal.
60 days	Hydraulic Oil	6.22 gal.
<b>Merle Boes</b>	Engine Oil	\$8.19 gal
30 days	Hydraulic Oil	5.70 gal.
<b>Vesco Oil</b>	Engine Oil	\$8.10 gal.
30 Days	Hydraulic Oil	5.99 gal.
<b>Blarney Castle</b>	Engine Oil	\$7.48 gal.
30 Days	Hydraulic Oil	6.14 gal.

**Major Blend Oil Co**  
30 Days

Engine Oil \$8.36 gal.  
Hydraulic Oil 5.92 gal.

### **GASOLINE AND DIESEL FUEL**

**All Bids are at cost over rack price.**

<b>Crystal Flash</b>	Unleaded Gasoline	Marathon	0.0507
	Diesel	Marathon	0.05525

<b>Lemmen Oil</b>	Unleaded Gasoline	Shell	0.025
	Diesel	Shell	0.025

<b>Brenner Oil</b>	Unleaded Gasoline	Valero	0.0295
	Ultra Low Sulfur Diesel	Valero	0.0295

### **CORRUGATED METAL CULVERTS**

Jensen Bridge & Supply	16 Gauge	12"	\$5.56
Prices firm for 31 days Beginning May 1, 2012		15"	6.87
		18"	8.57
		24"	10.94

Contech	16 Gauge	12"	\$7.80
Prices firm for 365 days beginning May 1, 2012		15"	9.36
		18"	11.70
		24"	18.72

Advanced Drainage Systems (ADS)	Plastic	12"	\$5.85
Prices firm for 300 days beginning May 1, 2012		15"	7.85
		18"	11.50
		24"	18.36

St Regis Culvert	16 Gauge	12"	\$5.75
Prices firm for 90 days beginning May 1, 2012		15"	7.00
		18"	8.75
		24"	11.12

**GUARD RAIL & POSTS**

Jensen Bridge

Prices firm for 45 days beginning April 01, 2012	Straight Rail	\$ 7.84 per lineal ft.
	Wood Post	52.18 each
	Steel Post	50.32 each
	Buffered End Assembly	143.00 each
	Curved	10.24 per lineal ft

**COLD PATCH MATERIAL**

Rieth Riley

CP-6 Bidders Yard	No Bid
CP-6 MCRC Yard	No Bid
CP-7 Bidders Yard	\$84.00 per ton
CP-7MCRC Yard	\$89.00 per ton

Unique Paving

CP-6 Bidders Yard	No Bid per ton
CP-6 MCRC Yard	No Bid per ton
CP-7 Bidders Yard	\$85.50 per ton
CP-7 MCRC Yard	\$100.85 per ton

Motion by Robidoux, seconded by Schwass to accept the bids for materials for 2012, tabulate and approve at the next meeting. Ayes all. Motion carried.

2012 Equipment Rental Rates will be placed on file. Bidders included:

CIS Snow Plowing and Excavating Inc

Ken Adams Excavating

Hallack Contracting

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

- a. Winter/Spring Items-Will start medical brining soon.

**2. State Trunkline-MDOT**

1. Weekend and night patrol will end next week.
2. The annual ride around has not taken place yet but there will be a few small projects to complete. The bump by Elmer's will be fixed and the two cement segments by the fairground need to be worked on.

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Projects-The 2012 projects were approved. Programming and plans have been submitted. Working on scheduling a GI for next week.
2. Working on plans for the Village of Free Soil.



2. **Local System**
  1. Local Roads- Continue to work on Tallman Lake Road.
  2. Sent out the Local Road Policy, request for projects and an evaluation questionnaire to all the Township Supervisors.
3. **Equipment Status during this period**
  1. Repairs as needed.
  2. Cat has six wheel drive units to look at in Grand Rapids and Newaygo and AIS has a unit in Wexford County. A decision to purchase a grader will be made ~~after these~~ machines have been demonstrated.
  3. Have not heard when the radios will be in but would like to schedule them to be installed after the work week changes to 4-10 hour days.
4. **Permits**
  1. Consumers-Lake Winds-Continue to meet on Wednesdays. *Brining will be started* in the construction areas and paid for by White Construction. Will start intersection widening next week. They expect the first turbine to be delivered by mid May.
5. **Personal Items**
  1. Employee Update-Plan to start the 4-10 hour days in mid April.
  2. Union Negotiations-Have contacted Craig Lang to help with discussion on the union contract.
  3. Received renewal rates from BC/BS and Texas Capital Insurance for Prescriptions. There was a 3-4% Increase from BC/BS and about 11% on the prescription coverage.
  4. CRASIF will be here on May 8, 2012 to present a refund check.

**Under unfinished business the following was discussed**

1. Consumers Energy-Have not received a signed copy of the road agreement that was approved at the Special Meeting on March 2, 2012. Not much has happened yet. They are waiting for Hardman Construction to do some auger casting.
2. Plummer Lawsuit- Court date is set for May 15, 2012.
3. Opened material bids and equipment rental rates. See Motion.

**Under new business the following was discussed**

1. ACT 51 Financial report-Presented a copy for review. Will approve at the next meeting.
2. Tom Zick will be here for the May 10<sup>th</sup> meeting to go over the audit report. G Dittmer will invite the commissioners to attend and request RSVP's. Will ask Fabian Knizacky for input.

**Correspondence**

1. Received a copy of a response from MDOT to Mike Kruer regarding winter road maintenance.

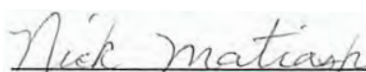
**Items Requiring Board Action**

**Approve ACT 51 Maps**

Motion by Robidoux seconded by Schwass to approve the ACT 51 Maps and authorize the Chairman to sign. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:27 pm.

  
Mary Samuels Secretary

  
Nick Matias Chairman

## MINUTES

Chairman Matiash called the April 12, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Tom Colwell and Gary Piper of ALTA Equipment, Dan Novak of AIS Equipment to discuss the bids for a motor grader. John White of White Trucking and Ron Brower of Beckman Production for the bid opening for brine. Jim Gallie of Amber Township to discuss local road projects.

The minutes of the March 22, 2012 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #68899 thru #68963 in the amount of \$326,712.29 and approve Payroll #8 in the amount of \$56,423.78 for April 12, 2012 Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Have been pulling shoulders on about 50 miles of roadway. Blading, patching and Brine. Cat Excavator out working on drainage projects. Sweeping intersections and cold patching. Tree crew working on the Tallman Lake project. Will have the excavator in soon to remove the stumps. Sand removal with the loader on M-116. Will start Fountain Road Culvert project next week and are placing the detour signs today. 4-10 hour work days will begin on April 16, 2012.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      1. Winter/Spring Items
      2. Blading/Patching
    2. **State Trunkline-MDOT**
      1. Met with MDOT for a drive around. Monies will be available for minor repairs.
      2. Backup salt was ordered for next year. Will not need an early fill.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. 2012 Projects-GI is scheduled for next week.
      2. Lakeshore Drive-Hallack Contracting started this week.
      3. Fountain Road-Plan to start next week. Getting detour set.

**2. Local System**

1. Local Roads- Continue to work on Tallman Lake Road. Working on contracts for Riverton, Hamlin, Grant and Amber townships

**3. Equipment Status during this period**

1. Repairs as needed.
2. Radios are scheduled to be installed next Thursday and Friday.
3. The broom is in need of repair. Have a rental coming from ALTA Equipment for a fee of \$1,800.00 per month.
4. Sanders have been removed and boxes put back on the trucks.
5. Received the new hot patch trailer #107.
6. Use of cell phones in the trucks was discussed. Will research for clarification on this issue.
7. Will put together new specs to re-bid the motor grader.

**4. Permits**

1. Consumers-Lake Winds-Continue to meet on Wednesdays. Were given preliminary permit requests to look over before issuing the actual permit for intersection widening. Access roads should be completed by next week. Some wind turbine components have been delivered. Contractor is replacing culverts on Stiles and Morton Roads as permitted by the MCRC

**5. Personal Items**

1. Employee Update-Plan to start the 4-10 hour days on April 16, 2012.
2. Union Negotiations-Have contacted Craig Lang to help with discussion on the union contract. Will be here at one of the May meetings to meet the board.
3. One employee is off due to an illness. Do not expect him back until the fall.

**Under unfinished business the following was discussed**

1. Consumers Energy-Consumers deemed it not necessary to sign the road agreement due to the weather. The board felt that it is necessary to have the contract signed and sent back to the MCRC. G Dittmer will check into this. No construction has been started.
2. Plummer Lawsuit- Court date is set for May 15, 2012. The Board directed Manager/Director Dittmer to contact Attorney Wilson to handle this case instead of Tracy Thompson.
3. Approve material bids and equipment rental rates. See Motion.

**Under new business the following was discussed**

1. ACT 51 Financial report-See Motion
2. Health Insurance-Staff met with Jack Schmidt and Ron Reid of Burnham & Flower to discuss Health Insurance options. Schmidt will get back to us with some choices.
3. Southern Conference will be held at the Little River Casino on June 18-20.

**Correspondence**

1. CRAM By-Law Amendments-See Motion

**Items Requiring Board Action****Award Material Bids**

**Motion by Matiash and seconded by Schwass to award material bids as recommended by the staff to the following vendors:**

**Motor Oil and Hydraulic Oil** to all bidders, Lyden Oil, Merle Boes, Vesco Oil, Blarney Castle and Major Blend Oil Co.

**Gasoline and Diesel** to all bidders, Crystal Flash, Lemmen Oil, Brenner Oil.

**Corrugated Metal Culverts** to Jensen Bridge & Supply.

**Guard Rail & Posts** to Jensen Bridge.

**Cold Patch Material** to Rieth Riley and Unique Paving.

Ayes all. Motion carried to award the bids for materials.

**BRINE CALCIUM CHLORIDE**

<b>Beckman Production Services</b>	Bidders Yard Brine 25%	.085	Riverton	\$14,456.00
	Furnished & Applied Continuously		Eden	12,371.00
	25%	.139	Custer	9,313.00
	Furnished & Applied Intermittently		Victory	14,456.00
	25%	.149	Sherman	11,398.00
			Sheridan	9,313.00
			Grant	8,896.00
	Furnished & loaded in co storage facility			
	25%	.135		
<b>White Truck Line LLC</b>	Bidders Yard Brine 25%	.13	Riverton	\$15,275.00
	Furnished & Applied Continuously		Eden	13,000.00
	25%	.13	Custer	9,750.00
	Furnished & Applied Intermittently		Victory	15,275.00
	25%	.13	Sherman	12,025.00
	Furnished & loaded in co storage facility		Sheridan	9,750.00
		.11	Grant	9,425.00
	Furnished & loaded in storage facility			
	25%	.12		

**Motion by Schwass, seconded by Robidoux to award bid for brine to both bidders to be used in the best interest of the MCRC. Ayes all. Motion carried.**

**Award Bid for Tree and Brush Removal**

Motion by Robidoux, seconded by Matiash to accept the bid for tree and brush removal to Sorenson Excavating for a rate of \$165.00 per hour with a minimum call in time of 2 hours and to place the bid on file. Ayes all. Motion carried.

**Transfer Funds from Primary to Local**

Motion by Schwass seconded by Robidoux to authorize a transfer of \$1,046,741.00 (50%) from the Primary Road Fund to the Local Road Fund.

Ayes: Matiash, Robidoux and Schwass. Nays: None Motion carried.

**Act 50 & 51 Report**

Motion by Robidoux seconded by Schwass that the Board approve the Act 51 & Act 50 Financial data for the 2011 fiscal year, and further that Chairman Matiash be authorized to sign the various documents.

Ayes: Matiash, Robidoux and Schwass. Nays: None Motion carried.

**By Law Amendment Changes to CRAM**

Motion by Matiash seconded by Robidoux to vote NO to allowing Kent County to move to the Urban Association of Road Commissions and Urban Council and YES to acknowledge the 37<sup>th</sup> Senatorial District Council's action to approve a name change to the Straits Area Council. Ayes all. Motion carried.

**2-2012 Freightliner Proposal**

Motion by Schwass, seconded by Robidoux to accept a proposal from Freightliner of Grand Rapids that reads as follows: The unit would be set up with 1 yearly payment financing in arrears. Freightliner of Grand Rapids would commit to repurchase of both units at the end of the 1-year period for the original purchase \$6,000.00, which is \$220,396.00. They would limit the mileage to 30,000 for the 1-year time frame for this offer. They would pay the repurchase amount and interest to Mercedes-Benz Financial Services USA LLC (\$226,396.00) and the County will pay the interest amount to Freightliner. The cost to the county would be the interest charge of \$3,558.72 plus \$3,000.00 fee for #619 and \$3,558.71 plus \$3,000.00 fee for #620 for a total of \$13,117.43 Pricing: 2012 Freightliner Coronado SD Serial No. 1FUJGNBGHCDBW8051 for \$113,198.00 and 2012 Freightliner Coronado SD Serial No. 1FUJGNBGICDBW8052 for \$113,198.00. Total \$226,396.00 and also authorize G Dittmer to sign the contract.

Ayes: Matiash, Robidoux and Schwass

Nays: None Motion carried

There being no further business the meeting was adjourned at 12:40 pm.

  
 Mary Samuels Secretary

\_\_\_\_\_  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the April 26, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Nancy Vandervest Hamlin Twp Supervisor with questions regarding road issues in Hamlin Twp. Requested the ditch on Shagway Road at the Indian Pete Bayou Bridge needs to be cleaned out. E Moody stated that they may place a curb instead to take the water away from that ditch. Also wondered when the seal coat from last year would be redone. Tom Colwell of Alta Equipment with questions regarding the re-bidding of a motor grader. T Woirol and G Dittmer have made changes to the bid spec and will send out new bid notice requests. It will be noted that one of the trade-ins has incurred a leak and the bidders will be made aware of this new development. Bids will be opened on May 8, 2012. Michele and Jennifer Parrinello to observe Local Government Meetings, Jim Gallie and Dick Alway of Amber Twp requesting a speed limit sign on First Street. G Dittmer will discuss this with the City as it is in their jurisdiction and also a ditch needs to be cleaned out on N Meyers Road at the airport. Suzanne Townsend and Margaret Palma of Walhalla were also wondering when the seal coating that was placed on Maple Road would be repaired. Jeff Demik of Highway Maintenance was present to discuss the issues with the seal coating that was done last year by his company. He was apologetic for the problems that occurred but is not able to pinpoint the reason for the stone not sticking to the seal that was placed. He noted that several counties had the same issue. He will begin repairs sometime in late May to early June using an emulsion and 31A stone. He suggested that the road commission pay for a fog seal to be placed on these roads. He said that it would really add to the stability of the roads. D Robidoux suggested we use the extra \$50,000.00 set aside in the road fund to pay for this. More discussion will follow. The board asked that a firm price be given for the fog seal and told Mr. Demik that the MCRC will work with him to get the stone cleaned up that failed, and is now in the ditches and residents yards.

The minutes of the April 12, 2012 regular meeting were discussed:

Motion by Schwass seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #68964 thru #69010 in the amount of \$158,389.56 and approve Payroll #9 in the amount of \$54,767.18 for April 26, 2012 Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Have completed another 20 miles of pulling shoulders. Continue blading, gravel patching and cold patching. Have finished tree cutting on the Tallman Lake Road project and will start to remove the stumps. Miscellaneous tree work and are still cleaning up broken trees from the last heavy snow fall. Cat Excavator working on drainage projects. The culvert has been placed on Fountain Road and beginning to backfill. By the end of next week the fill and gravel will be placed. Have completed sweeping

on about ¾ of the primary and local hardtops. Some bit edging and miscellaneous brining for medicals.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

1. Winter/Spring Items
2. Blading/Patching

**2. State Trunkline-MDOT**

1. Met with MDOT for a drive around. Monies will be available for minor repairs. Have submitted estimates for Schoenherr Road. Other projects are the dip in the road by Elmer's and some concrete sections on US-10.
2. Working on edge drop repairs placing aggregate on the freeway. The MCRC will be doing the signing.

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Projects-GI was held for the paving projects. Plans need to be submitted by Friday for the July letting. Approximately 19 miles of roadway to pave.
2. Lakeshore Drive-Hallack Contracting started last week. The trees are out and the widening is completed. Will do paving mid May. Project to be completed by Memorial Day.
3. Fountain Road-Culvert has been placed and backfilling in progress.

**2. Local System**

1. Local Roads- Continue to work on Tallman Lake Road. Trees have all been cut. Will start stumping. Have sent out contracts for various townships.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Radios installation began last Thursday and Friday. The radios are in and can be used. The GPS part will be installed this Friday.

**4. Permits**

1. Consumers-Lake Winds-Continue to meet on Wednesdays. Some permits for intersection widening will be issued by the end of this week.

**5. Personal Items**

**Employee Update:**

1. One employee will be off 3 to 4 weeks for carpal tunnel surgery. Not work related.
2. One employee is off due to an illness. Not work related.
3. A new full time employee will be starting on Monday.
4. Employee training is scheduled for May 8, 2012 from 6:00 am to noon.

**Under unfinished business the following was discussed**

1. Consumers Energy-Hardman Construction has completed their work at the pumped storage project. Not much activity yet. Are still working to get the road agreement signed and returned to the MCRC.
2. Plummer Lawsuit- Court date is set for May 15, 2012. Attorney Wilson will now be handling this case instead of Tracy Thompson.
3. N Matiash attended the Township Officers Meeting held on April 19 at the Logan Townhall. Well attended.
4. N Matiash commented that the Commissioners Seminar was a very good meeting and received lots of positive feedback. D Robidoux agreed.

**Under new business the following was discussed**

1. A Task Force Meeting will be held in Muskegon on May 8, 2012.
2. The next Paul Bunyan Meeting is scheduled for May 17, 2012.
3. Bridge inspections have been completed by Nordlund & Associates. Several bridges are in need of repair that include Stephens Road at the Big Sable River, Darr Road at the North Branch of the Lincoln River, Chavez Road at Swan Creek and Decker Road at the South Branch of the Lincoln River. Will be making applications through the Critical Bridge Program for these repairs.
4. Received a copy of an agreement from the United States Department of Agriculture for Road Project Agreement 11-RO-11090400-010, Seesaw Timber Sale.
5. D Robidoux attended his first CRAM Meeting last Monday as a member of the board.. The next meeting will be held on June 12 at the Kewadin Casino.

**Correspondence**

1. None

**Items Requiring Board Action**

None

There being no further business the meeting was adjourned at 12:40 pm.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman



## MINUTES

Chairman Matiash called the May 10, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Mason County Treasurer Tim Hansen, County Administrator Fabian Knizacky, Commissioner Lew Squires and Commissioner Susan Boes to hear the Audit Report from Tom Zick. Ron Lundberg of Riverton Township to discuss some road issues regarding the Wind Farm Project. Jim Gallie and Dick Always of Amber Township requesting that the Seal Coat contractor be made to pay for the fog seal to help repair the crack seal projects from 2011. Dick Alway praised the MCRC for the good job at pulling shoulders. Several contractors were in to discuss bids for the motor grader to include: Bob Allison and D Noviak of AIS Equipment, Tom Colwell and Gary Piper of Alta Equipment and Josh Buchanan of Cat Equipment Co.

The minutes of the April 26, 2012 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #69011 thru #69068 in the amount of \$150,727.22 and approve Payroll #10 in the amount of \$58,574.16 for May 10, 2012 Ayes all. Motion carried.

At 10:07 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Pulling shoulders is almost completed. Blading and aggregate patching. Brining medicals and primary gravel roads. Township contract brining will start next week. The first round of sweeping has been completed. One to two crews out cold patching every day. Cat Excavator working on drainage projects. Replaced a county drain on Beyer Road. Fountain Road is open. Mulching today and will be paved next week. Some tree and brush cutting. Are taking out stumps on the Tallman Lake project. Bit edges at various locations. Working on some projects on the State Trunkline. Replacing reflectors on the Freeway and BR-31. Will be working on gutters on US-10 and some centerline repair will be done on US-31.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      1. Spring Items
      2. Blading/Patching
    2. **State Trunkline-MDOT**
      1. Will start working on contractual items.

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Primary Projects-Final plans to be submitted. A July 6 letting is scheduled. Approximately 19 miles of roadway to pave. See Motion.
2. Lakeshore Drive-First layer of pavement will be placed next week. Project to be completed by Memorial Day.
3. Fountain Road-Will start paving next week.

**2. Local System**

1. Local Roads- Continue to work on Tallman Lake Road. Trees have all been cut. Stumping will be completed soon.
2. Contracts are coming in. Lots of projects again this year.

**3. Equipment Status during this period**

1. Repairs as needed.
2. The radios and GPS have been installed and are working. There is still a little work to be done.
3. Motor Grader Bids-See Motion.

**4. Permits**

1. Consumers-Lake Winds-Continue to meet on Wednesdays. Have started to work on intersection improvements. There will be 13 intersections to complete. Trenching for transmission cables is almost complete. Some roads are scheduled for an aggregate surface. Continue to pour bases. Components continue to be delivered

**5. Personal Items**

**Employee Update:**

1. One employee will be off 3 to 4 weeks for carpal tunnel surgery. Not work related.
2. One employee is off due to an illness. Not work related.
3. One new employee has been hired.
4. May 8<sup>th</sup> Safety Meeting. Discussion provided by a State Police Representative regarding the use of cell phones. Sheriff Fiers was present. Mike Phillips presented training on harassment and various other topics.

**Under unfinished business the following was discussed**

1. Consumers Energy-A bridge inspection has been completed at the Ludington Pumped Storage Project. Consumers Energy will be paying for the repairs needed. Will contact Hardman Construction.
2. Plummer Lawsuit- Court date has been changed from May 15, 2012 to Thursday July 5, 2012. Attorney Wilson is handling this case.

**Under new business the following was discussed**

1. A Task Force Meeting was held in Muskegon on May 8, 2012. G Dittmer Attended.
2. The next Paul Bunyan Meeting is scheduled for May 17, 2012 at McGuire's in Cadillac.
3. The West Michigan Shoreline Regional Development Commission is now administering the Rural Transportation Task Force Program. They will be hosting a Rural Transportation Forum on June 5, 2012 from 10:00 am to 12:00 pm at the Double JJ Restaurant in Rothbury.
4. James DeSpeldor of CRASIF presented a Workers Comp refund check to the MCRC in the amount of \$16,819.64. Monies to be used to promote a program to promote safety incentives for the employees.

### **Correspondence**

1. MCRC SIP Annual Meeting will be held on July 18 & 19 at the Soaring Eagle Casino & Convention Center.

### **Appointments**

**Tom Zick** CPA presented the Basic Financial Statements of the Mason County Road Commission year ended December 31, 2011. The Assets and Liabilities were gone over in great detail. There was discussion on the Primary and Local Road Funds. He suggested that we contact him next fall to discuss the budget and what amendments need to be made before year end. The MCRC received a good report.

### **Items Requiring Board Action**

#### **Award Motor Grader Bid (Postponed)**

Motion by Robidoux seconded by Schwass to postpone awarding the bid for a motor grader until the next regular meeting. Ayes all. Motion carried.

#### **Engineering Reimbursement**

Motion by Schwass seconded by Robidoux to request a reimbursement of \$10,000.00 for payments made during the period of 07-01-11 through 06-30-12 to retain a licensed professional engineer employed by the MCRC and to authorize the Board to sign. Ayes all. Motion carried.

#### **Approve Signing Paving Project Title Sheet**

Motion by Matiash, seconded by Robidoux to authorize the Board to sign the Paving Project Title Sheet a to approve the paving project of approximately 19 miles of paving. Ayes all. Motion carried.

#### **Approve Rental /Leasing Policy**

Motion by Robidoux, seconded by Matiash to approve a Rental/Leasing Agreement Policy as amended and presented by Manager/Director G. Dittmer. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 1:24 pm.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the May 24, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway of Amber Township to ask questions about ORV usage on the roads and to thank the MCRC for brining. Also reported there were no issues arising from the mud run held the previous weekend. Several contractors were in to discuss bids for the motor grader to include: D Noviak of AIS Equipment, Tom Colwell of Alta Equipment and Josh Buchanan of Cat Equipment Co.. Jim Hissona of Branch Township wondering how many feet of road is brined in front of his house for a medical. Is not satisfied with what is being done.

The minutes of the May 10, 2012 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #69069 thru #69123 in the amount of \$190,145.45 and approve Payroll #11 in the amount of \$54,718.67 for May 24, 2012 Ayes all. Motion carried.

At 10:06 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Aggregate patching soft spots and blow holes. Blading and brining townships according to contracts and also continue medical brines. Two crews out cold patching when available. Working on drainage projects. Working in Riverton township cold patching and aggregate surface projects in wind farm areas. Some tree work from last weeks wind storm. The brush cutting is done and will start mowing next week. Will start grading on the Tallman Lake Road project. Fountain Road will be paved today.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

1. Spring /Summer Items
2. Blading/Patching

**2. State Trunkline-MDOT**

1. Will start working on contractual items. Working on center joint on US-31 North filling cracks with tar and stone. Will be back later to fix larger holes.

## **B. Heavy Maintenance**

### **1. Primary System**

1. 2012 Paving Project-Final plans have been submitted. A July 6 letting is scheduled. Approximately 19 miles of roadway to pave.
2. North Lakeshore Drive-Paving has been completed. Are working on approaches.
3. Fountain Road-Will be paved today.
4. South Lakeshore Dr Bridge-Repairs will be made in cooperation with Consumers energy. Will contact Millbocker's Construction for an estimate

### **2. Local System**

1. Local Roads- Will continue to work on Tallman Lake Road with the grading part of the contract. There is an issue with a property owners well being in the right of way. They have hired an attorney. G Dittmer will look into this matter.
2. Contracts are coming in. Lots of projects again this year.

### **3. Equipment Status during this period**

1. Repairs as needed.
2. The radios and GPS have been installed and are working. There is still a little work to be done.
3. Motor Grader Bids-See Motion.
4. The new Sign Truck has been delivered.

### **4. Permits**

1. Consumers-Lake Winds-Continue to meet on Wednesdays. Components will start moving to sites on May 29, 2012.

### **5. Personal Items**

#### **Employee Update:**

1. One employee will be off 3 to 4 weeks for carpal tunnel surgery. Not work related.
2. One employee is off due to an illness. Not work related.

### **Under unfinished business the following was discussed**

1. Consumers Energy-A bridge inspection has been completed at the Ludington Pumped Storage Project. Consumers Energy will be paying for the repairs needed. Will contact Hardman Construction & Millbocker's Construction for an estimate for repairs.
2. Plummer Lawsuit- Court date is set for Thursday July 5, 2012. Attorney Wilson is handling this case. G Dittmer was deposed by Plummer's Attorney.

### **Under new business the following was discussed**

1. The West Michigan Shoreline Regional Development Commission is now administering the Rural Transportation Task Force Program. They will be hosting a Rural Transportation Forum on June 5, 2012 from 10:00 am to 12:00 pm at the Double JJ Restaurant in Rothbury.

### **Correspondence**

1. New Union representative were voted in at the MCRC. The new steward will be Gerry Boon and Alternate is Robert Lee.

**Appointments**

Craig Lange-Mr. Lange will be helping with Union Negotiations starting in September. Brief discussion was held regarding information he needed to put a plan together. Will be meeting again at a later date.

**Items Requiring Board Action****Award Motor Grader Bid**

Motion by Matiash seconded by Robidoux to award the bid for a motor grader to AIS Equipment.

Ayes: Matiash. Nays: Robidoux and Schwass. Motion defeated.

Motion by Schwass seconded by Robidoux in the best interest of the MCRC to accept the bid from Michigan Caterpillar for a Cat 140M2 AWD. Ayes: Robidoux and Schwass. Nays: Matiash. Motion carried.

There being no further business the meeting was adjourned at 12:15 pm.

  
\_\_\_\_\_  
Mary Samuels Secretary

  
\_\_\_\_\_  
Nick Matiash Chairman



## MINUTES

Chairman Matiash called the June 14, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie Amber Township Supervisor said the double brining worked well in Amber Township and stated they will be addressing the ORV issue at their next meeting. Jim also asked if the rumble strips on Johnson Road could be ground down a little because of the noise. Kathy Anderson Supervisor and Ron Lundberg Trustee of Riverton Township and Nancy Estola Supervisor of Summit Township were in to discuss road projects that could be done upon completion of the Wind Farm Project. White Construction will be placing 6 to 8 inches of natural gravel on about 17 miles of roads in Riverton and Summit Townships. Will be a good opportunity to get some seal coating done on these roads. More discussion will follow. R Lundberg also stated that more brining is needed on the project area and also wondered if the tube on Morton Road was going to be fixed. There is also loose gravel on Anthony Road and it was suggested that a sign be placed stating such and a reduced speed of 35 mph.

Representatives from Consumers Energy Darren Owen, Dennis Marvin, Matt Hanson and Rex Roberts of White Construction were present to answer questions regarding the graveling of these roads. The cost of the graveling will be submitted to the MCRC by June 29. Tours will be given for the Wind Farm Project by Consumers Energy beginning next Thursday at the Chamber of Commerce in Ludington.

The minutes of the May 24, 2012 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #69124 thru #69188 in the amount of \$209,084.81, approve Payroll #12 for June 7, 2012 in the amount of \$56,372.38 and pre-approve payroll #13 for June 21, 2012. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Summit Township Aggregate projects have been completed on Brunson, Benedict and Runyan Roads. A gravel project and ditching on Colburn Road in Sherman Township has been started. Will start First Street in Amber Township next week cutting trees and placing a sand lift. Blading and brining medicals. The first round of township contract brining has been completed and will start the second round next week. The local and primary roads west of US-31 have been mowed. Will start the State Trunkline next week. Doing some tree work on the local and primary system on Gordon and Ehler Roads. Some gravel patching and cold patching for seal coats coming up. The Cat Excavator is on drainage projects for the Townships.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

1. Summer Items
2. Blading/Patching

**2. State Trunkline-MDOT**

1. Will start working on contractual items. A safety project at Schoenherr Road constructing a passing flare and a right turn lane according to MDOT specs. County to provide traffic Control. Advertise for bids to repair the dip in the road on US-10. MCRC to oversee the project.

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Paving Project-Contract has been received. A July 6 letting is scheduled. Approximately 19 miles of roadway to pave. See Motion.
2. North Lakeshore Drive-Almost completed. Came in under budget.
3. Fountain Road-Guardrail is up and project is completed.
4. South Lakeshore Dr Bridge-Consumers will be doing some joint repair on the bridge at a cost of about \$300,000.00. Will put together a proposal. Consumers will be paying for the repairs.
5. Will start crack sealing primaries on Monday in preparation for seal coating.

**2. Local System**

1. Local Roads- Approve contracts-See Motion.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Crack Seal Kettle was delivered on June 13, 2012.

**4. Permits**

1. Consumers-Lake Winds-Continue to meet on Wednesdays. All permits are current.

**5. Personal Items**

**Employee Update:**

1. One employee off for carpal tunnel surgery will return on June 18, 2012.
2. One employee is off due to an illness. Not work related.

**Under unfinished business the following was discussed**

1. Consumers Energy-A bridge inspection has been completed at the Ludington Pumped Storage Project. Consumers Energy will be paying for the repairs needed. Work is being done on the pilings.
2. Plummer Lawsuit- Court date is set for Thursday June 19, 2012. Attorney Wilson is handling this case. Received a FOIA request regarding any discussions on this matter by the MCRC.

**Under new business the following was discussed**

1. House Bills 5301, 5302, 5313 (H-4)-these bills are in regard to employee benefits best practices as related to Revenue Sharing. Not sure they include road commissions.
2. D Robidoux attended the CRAM Meeting and discussed Local Road Funding. He provided a letter from Houghton CRC that would like to see CRAM be more pro active regarding funding.



### **Correspondence**

1. Received a letter from MCRC SIP regarding the Annual Meeting.

### **Appointments**

1. Riverton and Summit Township Supervisors to discuss hard surfacing gravel roads as a cost share after the wind turbines have been completed along with other roads in Riverton Township. White Construction and Consumers Energy representative were present to answer any questions regarding the road work to be completed.

### **Items Requiring Board Action**

#### **Approve Hot Mix Asphalt Resurfacing Contract with MDOT**

Motion by Schwass seconded by Robidoux to enter into an agreement with the Michigan Department of Transportation, Contract #12-5282, Control Section: STL 53105, EDDF 53555 and STL 53068. Job #'s 110371, 116046, 116047, 116048 and 116049 for hot mix asphalt resurfacing and to authorize Chairman Matiash and Vice Chairman Robidoux to sign. Total estimated cost of \$1,877,600.00. MCRC share \$245,500.00. Ayes all. Motion carried.

#### **Approve Local Road Projects for 2012**

Motion by Matiash seconded by Robidoux to enter into the following contracts with the various Townships from the list dated 2012 and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

#### **Branch Township 2012**

**First Street** from Walhalla Road to R/R Tracks for .3 miles. Clearing and aggregate with restoration. Total cost \$18,500.00.

**Young Road** from Landon Road to Tyndall Road. Clearing and aggregate with restoration. Total cost \$28,000.00.

#### **Riverton Township 2012**

**Township Wide Dust Control** for 10 miles. Total cost of \$3,500.00 per application.

**Kinney Road** from dip west of Scottville Road for .25 miles. Tree and stump removal reconstruct guardrail, gravel base and HMA surface. Total cost \$84,400.00.

**Kinney Road** from third dip west of Scottville Road. Tree and stump removal reconstruct guardrail, gravel base and HMA surface. Total cost \$63,500.00.

#### **Amber Township 2012**

**Township Wide Dust Control** for 13 miles. Total cost \$4,550.00.00 per application.

**First Street** from Gordon Road to Amber Road for .50 miles. Clearing, aggregate base and HMA surface. Total cost \$57,560.00.

**Brye Road** from US-10/31 to north of Meijer's north entrance drive for .3 miles. Crack seal and seal coat surface. Total cost \$5500.00.

**Victory Corners Road** from Hansen Road to Decker Road for .99 miles. Grading and aggregate material. Total cost \$16,000.00.

**Gordon Road** from Hansen Road to Osborn Road then south to and include Crystal View for 1.50 miles. Crack seal and seal coat surface. Total cost \$27,000.00.

**Sherman Township 2012**

**Township Wide Dust Control** for 41 miles. Total cost \$14,350.00 per application.

**Tuttle Road** from Sugar Grove Road to Decker Road for 1.0 miles. Minor grading, reshape roadway and place 3 inches of aggregate material. Total cost \$16,000.00.

**Townline Road** from Clays Street to MDNR Park entrance for .20 miles. Clearing and removal of various trees. Pulverize pavement, place gravel and new bituminous surface. Total cost \$33,100.00

**Colburn Road** from US-31 east to Darr Road for 1.0 miles. Minor grading with ditching and culvert replacement. Place aggregate material. Total cost \$22,000.00.

**Custer Township 2012**

**Township wide Spot Dust Control** for 36 miles. A single spot brine of. Billing to be by the gallon applied. Total cost \$8,000.00 per application.

**Johnson Road** from Stephens Road to Reek Road for 1.0 miles. Grading, replace culvert and place 22A slag gravel. Total Cost \$26,000.00.

**Wilson Road** from Scottville Road to Darr for 1.0 miles. Crack seal and place a single seal coat surface. Total cost \$18,000.00.

**Hamlin Township 2012**

**Township Wide Dust Control** for 16 miles. Total cost \$5,600.00 per application.

**Lincoln Road** from Dewey Road to Decker Road for 2.01 miles. Place a leveling course of HMA material then place a HMA top course. Total cost of \$150,000.00.

**Lakeshore Drive** from Middle Bayou to End for .93 miles. Place HMA surface course. Total cost \$51,000.00

**Rath Road** from Jagger Road to Decker Road for .54 miles. Minor grading and placement of slag aggregate 3 inches deep. Total cost 16,200.00.

**Barnhart Road** from Shagway Road to end for 1.19 miles. Place HMA surface course. Total cost 66,000.00.

**Meyers Road** from Angling Road North to Fountain Road for .73 miles. Minor grading to reshape and place pit run gravel. Total cost \$22,000.00. Cost share with Victory @ 50%.

**Decker Road** from the end of the existing hard surface to the township line for .25 miles. Minor grading and placement of slag gravel. Total cost \$12,000.00.

**George Lane and Robert Street** from Lakeshore Drive to end for .14 miles. Crack seal and then place a seal coat surface. Total cost \$3,000.00.

**Victory Township 2012**

**Township Wide Dust Control** for 48 miles. Apply mineral brine as directed by the township. Total cost \$18,800.00 per application.

**Meyers Road** from Angling Road North to Fountain Road for .73 miles. Minor grading to reshape and place pit run gravel. Total cost \$22,000.00. Cost share with Hamlin Twp @ 50%.

**Eden Township 2012**

**Township Wide Dust Control** for 40 miles. Apply mineral brine as directed by township. Cost per application \$14,000.00.

**Tuttle Road** from Chauvez Rd to Kinney Road for 1.0 miles. Grading and placement of aggregate material. Total Cost \$18,000.00.

**Summit Township 2012**

**Township Wide Dust Control** for 4 miles. Apply mineral brine as directed by the township. Cost per application \$1,200.00.

**Brunson Road** from Deren Road south to end for .25 miles. Construct Cul-de-sac, grading and aggregate material. Total Cost \$5,000.00.

**Benedict Road** from Hawley Road South to end. Construct Cul-de-sac, grading and aggregate material. Total Cost \$10,000.00.

**Runyan Road** from Deren Road to South to end for .40 miles. Construct a Cul-da-sac at end and placement of 3 inches of gravel. Total Cost \$10,000.00.

**Meade Township 2012**

**Township Wide Dust Control** for 4 miles. Apply mineral brine as directed by the township. Total cost per application \$1,400.00.

**Bennett Road** from Bennett Road for .50 miles. Grading and aggregate material. Total cost \$8,000.00.

**Sheridan Township 2012**

**Township Wide Dust Control** for 37 miles. Place mineral brine as directed by Township. cost per application \$13,000.00.

**Tallman Lake Road** from Stolberg Road to Decker Road for .85 miles. Placement of aggregate material as second phase of a three phase project. Total cost \$71,000.00.

**Stolberg Road** from Benson Road to Campbell Road for 1.00 miles. Crack Seal and then place seal coat surface. Total cost \$18,000.00.

**Fountain Road** from Larson Road to Benson Road for .42 miles. HMA leveling course and place a sea coat surface. Total cost \$36,000.00.

**Budzynski Road** from Fountain Road to Cul Da Sac Road for 1.00 miles. Grading and place aggregate material. Total cost \$16,000.00.

**Free Soil Township 2012**

**Township Wide Dust Control** for 33 miles. Place mineral brine as directed by township. Cost per application \$11,500.00.

**Reek & Poplar Roads** from Free Soil Road to the township line for 2.78 miles. Crack seal and seal coat surface. Total cost \$45,000.00.

**Grant Township 2012**

**Township wide Dust Control** for 32 miles. Apply mineral brine as directed by the township. Total cost \$11,200.00 per application.

**Countyline Road** from Quarterline Road to just past Red Apple Road for 1.75 miles. Crack Seal, HMA wedging then place a seal coat surface. Total cost \$35,800.00.

**LaSalle Road** from US-31 South for 200 feet and 2., from Hoague Road South to end of pavement for .6 miles. Crack seal and place a seal coat surface. Total cost \$11,000.00.

**MCRCSIP Board Nomination**

Motion by Robidoux seconded by Schwass to support N Matiash as a candidate for the MCRCSIP Board to be nominated from the floor at the annual meeting. Ayes all. Motion carried.

**Appoint Voting Member for MCRC SIP Annual Meeting**

Motion by Matiash seconded by Schwass to authorize Doug Robidoux to be the voting member at the annual MCRC SIP Meeting and N Matiash as the alternate. Ayes all. Motion carried.

**Finance plan for Cat Grader**

Motion by Schwass seconded by Robidoux to approve payment for the 2012 Cat Grader at \$500.23 per month for 59 months and receive a check from Michigan Cat in the amount of \$66,150.00 for the trade ins. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:33 pm.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the June 28, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie from Amber Township discussed a ride around he and G Dittmer took to look at a drainage issue on Stiles Road. Jim stated that their projects are coming along nicely. Jim Hissong of Bockstanz Road questioned the length of road that is brined for medicals. He felt that the 50 feet between homes should be brined as well. G Dittmer will meet him at his property to review.

The minutes of the June 14, 2012 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Matiash to approve accounts payable Vouchers #69189 thru #69243 in the amount of \$127,536.37 and pre-approve payroll #14 for July 5, 2012. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Have been brining for the 4<sup>th</sup> of July. Close to being completed. Will do some gravel primaries. State & Local mowing will be completed today. Will get back on County Roads. Colburn Road in Sherman Township is ready for gravel. Grading has been completed on First Street in Amber Township and are placing gravel. Have been doing some gravel patching and are cold patching and crack sealing in preparation for seal coat projects. Cat Excavator is working on drainage projects and have been doing some tree work. Patching and blading in the wind farm area in preparation for another brining.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

1. Summer Items
2. Blading/Patching

**2. State Trunkline-MDOT**

1. Putting the bid together to repair the bump in the road on US-10 by Elmer's. Will go to the state for review tomorrow. Plan to open bids prior to next board meeting. Bids have to be pre-qualified by MDOT.
2. The MCRC will be doing the work on Schoenherr Road.

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Paving Project- Bid opening has been changed to July 11, 2012.



2. North Lakeshore Drive-Almost completed. Minor cleanup left to complete.
3. Fountain Road-Waiting on invoice for guardrail to bill project.
4. South Lakeshore Dr Bridge-Consumers will be doing some joint repair on the bridge at a cost of about \$300,000.00. Bids will be opened on July 11, 2012.
5. Tallman Lake Road Project-A satellite dish is in the road right of way and not a well as originally had been reported. The dish will have to be moved at the owners expense before continuing on with the project.
6. Seal coat projects-The repairs are being made on the seal coat projects from last year and the 2012 projects are being done as well.
7. Fog seal last years seal coat projects-See Motion.

**2. Local System**

1. Logan & Amber Township Brining-Requested that the MCRC pay completely for one part of the double brining they received. This was done on a trial basis so the MCRC will pay for one half of the second part of the double brine for Logan and Amber Townships.

**3. Equipment Status during this period**

1. Repairs as needed. Michigan Cat is repairing the 14H grader at no cost to the MCRC and will return to us to use until the new grader is received.
2. Radio Interference-Our radios are transmitting on the same frequency as Antrim CRC. Our radios have been turned down to prevent further interference until a solution can be reached.

**4. Permits**

1. Consumers-Lake Winds-Continue to meet on Wednesdays. All permits are current to move the components. Half of the components have been delivered to the sites and the crane pads have been completed.

**5. Personal Items**

**Employee Update:**

1. One employee is off due to an illness. Not work related.

**Under unfinished business the following was discussed**

1. Plummer Lawsuit- Court was held on Thursday June 19, 2012. A decision was made by Judge Cooper that the Plummer's would have to remove all of their decks by the water due to safety issues and were given thirty days to have it completed. They will have 21 days to repeal the judges decision.

**Under new business the following was discussed**

1. MCRC SIP Meeting-Scheduled for July 18<sup>th</sup> & 19<sup>th</sup>.

**Correspondence**

1. None

**Items Requiring Board Action**

**Award Seal Coat Bid**

A motion was made by Schwass and seconded by Robidoux to award the bid for seal coating to low bidder C & C Construction in the amount of \$274,120.51 contingent upon notifying the townships for approval. Will contact all the townships involved by the next meeting. Ayes all. Motion carried.

**Award HMA Bid**

A motion was made by Robidoux and seconded by Schwass to award the bid for the HMA paving program to low bidder Rieth Riley Construction Company in the amount of \$335,465.60. G Dittmer to contact the townships with any changes in their contracts. Ayes all. Motion carried.

**Fog Seal 2011 Seal Coat Projects**

Motion by Robidoux seconded by Matiash to approve fog sealing the 2011 re-do seal coat projects of approximately 15 miles and pay for it with the \$50,000.00 extra that was set aside in the Local Road Program. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:53 am.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the July 12, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Nicholas Krieger candidate for Probate Judge was in to introduce himself. Jim Gallie of Amber Township wondered when the rest of Dennis Road would be seal coated because it was only half completed. There were traffic issues so they were asked to come back later. Plan to be back to finish this week. Mr Gallie also questioned why the cost for seal coating was higher than what was estimated on the Township Contracts. The cost of oil and aggregate had gone up and was not figured in the original estimate. Jim Hissong of E Bockstanz Road in Branch Township was in again to discuss the medical brining being done on his road and why the road commission would not do the whole road. G Dittmer was not able to meet with him after the last meeting but will make plans to meet with Mr. Hissong next week to clarify this issue. Mr. Hissong also requested that agendas be made available to the public at the regular board meetings. Larry Powers of Walhalla wondered when Jackpine Road would be re-sealed.

Bruce Burke Supervisor of Logan Township was in to discuss the double brine done in Logan Township and ask the MCRC to pay for all of the second brining. The board approved paying for one half of the second double brine for both Logan and Amber Townships. This is being done on a trial basis. Mr. Burke is very happy with the results in Logan Township and said the roads are in better shape then they have ever been. Mr. Burke also stated that there are low tree branches that need to be taken down on Taylor Road.

The minutes of the June 28, 2012 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #69244 thru #69290 in the amount of \$163,725.94 and pre-approve payroll #15 for July 19, 2012. Ayes all. Motion carried.

At 10:03 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Completing an aggregate surface job in Sherman Township on Tuttle Road today. Completed the First Street project and are mulching. Blading and brining mostly medicals. Victory Corners Road in Victory Township has been prepped for gravel. Colburn Road in Sherman Township is ready for gravel. Working on shoulders on Lincoln Road. Mowing on Local and Primaries is 99% completed. Will start on gravels. Cat Excavator on drainage projects. Are crack sealing in preparation for seal coating. Some tree cutting and clean up from the storm around the 4<sup>th</sup> of July. Maintaining the roads in the wind farm area and also have been doing some cold patching.



G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

1. Summer Items
2. Blading/Patching/Brining

**2. State Trunkline-MDOT**

1. Still working on the bid to repair the bump in the road on US-10 by Elmer's.

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Paving Project- Bids were opened on July 11, 2012. Rieth Riley was read low at \$1,775,504.40. This was 10% under the engineers estimate.
2. North Lakeshore Drive-Completed. The shoulders have been paved. The township is very happy with the job.
3. Fountain Road-Project has been billed and approved for payment by MDOT.
4. South Lakeshore Dr Bridge-Bids were opened on July 11, 2012. See Motion.
5. Tallman Lake Road Project-A satellite dish is in the road right of way and not a well as originally had been reported. The dish will have to be moved at the owners expense before continuing on with the project. Will be starting the grading part of this project soon.

**2. Local System**

1. Seal coat projects-The repairs are being made on the seal coat projects from last year and the 2012 projects are being done as well. Expect to have the re-do's completed this week.

**3. Equipment Status during this period**

1. Repairs as needed.
2. The grader has been repaired by Michigan Cat and returned to the MCRC to use until the new grader becomes available at no cost to the MCRC.

**4. Permits**

1. Consumers-Lake Winds-Continue to meet on Wednesdays. All permits are current to move the components. The project is moving along well. Brining is the biggest issue at this time and the MCRC has agreed to brine whenever it is necessary. Will start removing some of the radiuses soon and will place the material on the roads.

**5. Personal Items**

**Employee Update:**

1. One employee is off due to an illness. Not work related.
2. New employee working out well.

**Under unfinished business the following was discussed**

1. MCRC SIP Meeting is scheduled for July 18 & 19.
2. Plummer Case-The judgment was signed on July 11, 2012 and the Plummer's will have 30 days from that date to remove their deck which will be August 9, 2012.

**Under new business the following was discussed**

1. Seal Coat Bid Response- The townships have received notification of the increase in cost for the seal coat projects for this year. Custer Township has decided the cost was not in their budget so has pulled their contract. Amber will let us know after their next meeting.
2. Township Officers Meeting will be held at Meade Township on July 19, 2012 at 7:30 pm.
3. G Dittmer attended the ORV Meeting in Grant Township. The Township Board has approved usage of ORV's in the township but will re-evaluate this winter.
4. G Dittmer to submit employee evaluations at the next board meeting.

**Correspondence**


1. MCRCSIP By-Law Revision Proposal

**Items Requiring Board Action**

**Award Lakeshore Drive Bridge Repair Contract**

Motion by Matiash seconded by Schwass to award the contract for repairs to the bridge on Lakeshore Drive at the Ludington Pumped Storage Facility to Anlon Corporation in the amount of \$327,725.00 contingent upon approval from Consumers Energy. Ayes. All. Motion carried.

There being no further business the meeting was adjourned at 10:59 am.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the July 26, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: None

The minutes of the July 12, 2012 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.  
Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #69291 thru #69331 in the amount of \$194,880.61 and pre-approve payroll #16 for August 2, 2012.  
Ayes all. Motion carried.

At 10:03 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Finished an aggregate project in Sherman Township on Colburn Road. Worked on Victory Corners Road in Amber Township and Budzynski Road in Sheridan Township. Crack sealing and cold patching in preparation for seal coating. Mowers are working on the gravel roads from east to the west. Completed the 4<sup>th</sup> brining in Logan Township and the 2<sup>nd</sup> brine (spot brine only) in Eden Township. Continue to brine roads in the wind farm areas. The Cat Excavator is working on township drainage projects and county drainage issues. Paving on Lakeshore Drive in Hamlin Township. Tree work is being done on township projects as well as routine tree cutting. Have clayed about 5 miles of roads in Grant and Victory Townships because of the dry weather. Blading has been kept to a minimum because its too dry and dusty. Some drainage work on Shagway Road and paving on Indian Pete Bayou Bridge. Paving spillways and clean out drainage course.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

1. Summer Items
2. Blading/Patching/Brining

**2. State Trunkline-MDOT**

1. Plan to repair the bump on US-10 by Elmer's after Labor Day because of traffic.  
The bid will be advertised prior to that date.

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Paving Project- A pre-con meeting will be scheduled soon. Plan to start job by the second week in August.

2. South Lakeshore Dr Bridge-Met with Consumers and Anlon yesterday. There was discussion on traffic control. There will be a total road closure during this project for approximately 4 weeks beginning August 6, 2012. Consumers will reimburse the MCRC for any charges that may occur during the course of this project.

**2. Local System**

1. Seal coat projects-The re-do's have been completed with the exception of a couple of roads. The contractor ran out of time and material. They will return soon.
2. 2012 Seal Coating Program-The contractor was ready to start but the MCRC is still waiting to hear back from the townships regarding the difference in the estimated cost.

**3. Equipment Status during this period**

1. Repairs as needed.

**4. Permits**

1. Consumers-Lake Winds-Continue to meet on Wednesdays. All permits are current to move the components. The project is moving along well. Brining is the biggest issue at this time and the MCRC has agreed to brine whenever it is necessary. Will start removing some of the radiuses soon and will place the material on the roads. Discussed road repairs that will be needed after project has been completed.

**5. Personal Items**

1. One employee is off due to an illness. Not work related.
2. G Dittmer is working on staff evaluations
3. Received a request for a list of the Commissioners Compensation.

**Under unfinished business the following was discussed**

1. MCRC SIP Meeting was held on July 18 & 19. A total of 5 million dollars will be refunded to members this year. Amendments A & B were voted down.
2. Township Officer's Meeting of July 19-Re-Cap-Candidates running for the Office of County Commissioner were given an opportunity to speak.
3. Plummer Case-No activity yet on removal of their decks.

**Under new business the following was discussed**

1. MCE School has requested to fuel 9 busses at the MCRC starting in August of 2012. The Board agreed to allow them to fuel per their request. G Dittmer will send a letter stating all the stipulations.
2. Northern Meeting Reservations have been made.
3. The next Paul Bunyan meeting is scheduled for August 16<sup>th</sup> at 9:00 am in Cadillac.

**Correspondence**

1. Branch Township will hold an informational meeting on Wednesday August 22, 2012 at 7:00 pm to seek input from township residents about off road vehicle use.

**Items Requiring Board Action**

None

There being no further business the meeting was adjourned at 11:47 am.

  
Mary Samuels Secretary

  
Nick Matias Chairman

## MINUTES

Chairman Matiash called the August 10, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer and Secretary Samuels.  
Superintendent Moody was absent.

Visitors: Harold and Bonnie Price with Joann Sholtey to discuss the needed repair on South Lakeshore Drive for approximately two miles between Olmstead and Chauvez Roads. The MCRC has a road agreement with Consumers Energy to help fix South Lakeshore Drive when they have completed the renovations at the Ludington Pumped Storage Plant. David Miehlke to present a new policy on land use at Wayland Lake by the Forest Service. He urged the MCRC not to give away any county road jurisdiction. Jim Hissong was present again to discuss brining of his road. No new developments. Bruce Burke, Logan Township Supervisor commented on the good results from double brining the roads in Logan Township and asked again that the MCRC pay for all of the second brining. Stated it was money well spent.

The minutes of the July 26, 2012 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #69332 thru #69385 in the amount of \$226,970.25 and pre-approve payroll #17 for August 16, 2012.

Ayes all. Motion carried.

At 10:03 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report given by G Dittmer: The Aggregate surface project on Tuttle Road in Eden Township is almost completed. Working on cutting trees on the First Street project in Branch Township. Crack sealing in preparation for seal coating. The Budzynski Road project in Sheridan Township has been completed. Continue to blade and brine in the windmill area and for medicals. Have been doing some edge filling along pavements. Mowing gravel roads is about 60% completed. Continue to cold patch at various locations and the Excavator is working on drainage projects in the Victory Township area.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      1. Summer Items
      2. Blading/Patching/Brining
    2. **State Trunkline-MDOT**
      1. Plan to repair the bump on US-10 by Elmer's after Labor Day because of traffic. The bid will be advertised prior to that date.

2. Will start on the Schoenherr Road Project next week. Will take approximately two weeks to complete.
3. MDOT asked if the MCRC would like to bid out the rest area maintenance.

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Paving Project- A pre-con meeting was held. Rieth Riley plans to start paving by the first week in September.
2. South Lakeshore Dr Bridge-Anlaan is currently working on the bridge. The decking was in excellent condition and the steel is in good shape at the joints. The project is moving along well.

**2. Local System**

1. Custer and Hamlin Township slag projects are on hold waiting for the slag to be delivered to Rieth Riley's dock.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Are taking bids on blade inserts. Bids will be opened on August 16, 2012.

**4. Permits**

1. Consumers-Lake Winds-At least half of the wind towers have the propellers on and expect the last of the transports to arrive next week. Circuit #2 is scheduled to start on August 13, 2012. There will be discussion on what will happen next in regard to driveways and cleanup. The access roads will be returned to normal size.

**5. Personal Items**

1. One employee is off due to an illness. Not work related.
2. Staff evaluations were presented by G Dittmer. Will discuss at the next meeting.

**Under unfinished business the following was discussed**

1. Plummer Case-No activity yet on removal of their decks.
2. Received a FOIA request from the union regarding payments made to employees that was their money invested in the 401K prior to going with the MERS Plan.
3. A list of the compensation received by the County Road Commissioners was sent to the County Administrator for review.

**Under new business the following was discussed**

1. The next Paul Bunyan meeting is scheduled for August 16<sup>th</sup> at 9:00 am in Cadillac.
2. D Robidoux will look into grants through CRASIF that may be available to help stop injuries in the work place. The MCRC is currently on the higher end of the mod factor with MCRCSIP.
3. Information has been requested for Adopt a Highway for Meisenheimer Road between Scottville and Stiles Road. G Dittmer will check into this.

**Correspondence**

1. Received a card from Mary Herman of the Marquette CRC asking for a vote on the upcoming election for Trustee on the CRSAIF Board.
2. Received a letter from Bill Anderson of Cambridge Drive in Ludington thanking the MCRC and Pere Marquette Township for resurfacing Cambridge Drive. He stated it was smooth and beautiful and much appreciated.



**Items Requiring Board Action****Purchase Motor Grader Wing**

Motion by Robidoux, seconded by Matiash to award the bid for a motor grader wing blade to low bidder AIS Construction in the amount of \$13,992.00. Delivery to be in 60 days. Ayes all. Motion carried.

**Voter Authorization for the CRASIF Meeting on September 5, 2012**

Motion by Schwass and seconded by Robidoux to authorize G Dittmer to vote on all matters on behalf of the commission at the annual meeting of the County Road Association Self-Insurance Fund on September 5, 2012 and to designate N Matiash as an alternate. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:27 pm.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the August 23, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody Absent: None

Visitors: Dick Alway, Amber Township Trustee to discuss several different intersections with clear vision problems due to the bushes and trees being in the way. Mr. Alway also wondered when the seal coat projects would get started. Material is not yet available to start the seal coating so it may get put on hold until next year. He also noted that part of the street sign for Johnson and Amber Roads is missing.

The minutes of the August 10, 2012 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #69386 thru #69438 in the amount of \$391,827.41, pre-approve accounts payable for September 6, 2012 not to exceed \$50,000.00 and pre-approve payroll #18 for August 30, 2012. Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: The First Street project in Branch Township has been completed except for some mulch. The grading and aggregate projects for Bennett Road in Meade Township and the Tuttle Road project in Eden Township have both been completed. Crushing and shaping on Primary Roads in preparation for paving are almost done. Started the Kinney Road Project in Riverton Township this week. Are working on slopes. The passing flare and turn lane project on US-10 at Schoenherr Road was started yesterday. Replaced a culvert on North Stiles Road last week. The culvert for Young Road in Branch Township was delivered today so will get started soon. Gravel road mowing is almost done. Cat Excavator is working on drainage projects in Victory Township. Have about one more mile of crack sealing to do in preparation for seal coating. Started brining local roads in preparation for the Labor Day Holiday. Glenn Lane in Sheridan Township has been completed with gravel and shaping.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      1. Summer Items
      2. Blading/Patching/Brining
    2. **State Trunkline-MDOT**
      1. US-10/31 Bump Repair-See Motion.
      2. Schoenherr Road Project was started yesterday.



**B. Heavy Maintenance****1. Primary System**

1. 2012 Paving Project- A pre-production meeting is scheduled for today with MDOT. Anticipate starting on Monday.
2. South Lakeshore Dr Bridge-Anlaan should be completed with the bridge project and open to traffic next week.

**2. Local System**

1. Custer and Hamlin Township slag projects are on hold waiting for the slag to be delivered to Rieth Riley's dock. Other local projects are progressing well.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Blade insert bids will be awarded at the next meeting.
3. Discussion on purchasing glider kits for trucks instead of purchasing complete new trucks. More discussion will follow.

**4. Permits**

1. Consumers-Lake Winds-The last of the units have been delivered. Will begin pulling out driveways and extended radius.

**5. Personal Items**

1. One employee is off due to an illness. Not work related.
2. Will be giving copies of the Union Contract to the Board Members to review.

**Under unfinished business the following was discussed**

1. Plummer Case-A contempt of court has been filed against Plummer's on behalf of the MCRC because per the courts order, the docks have not yet been removed. There is still time for them to file an appeal. A Hearing date is set for September 4, 2012.
2. Paul Bunyan Meeting Re-cap-Not much new information was presented.

**Under new business the following was discussed**

1. Staff Evaluations and general policies will be discussed at the next regular meeting in the afternoon.
2. Adopt a Highway for Meisenheimer Road between Scottville and Stiles Road-In progress.

**Correspondence**

1. None to report

**Items Requiring Board Action****Award Bid for US-10/31 Pavement Sub Grade Repairs**

Motion by Robidoux, seconded by Matiash to award the bid for pavement and sub grade repairs on US-10/31 to low bidder Hallack Construction in the amount of \$72,748.00 subject to approval by MDOT. The project will begin after Labor Day and be completed by October 1, 2012. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:46 am.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the September 13, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody Absent: None

Visitors: Jim Gallie and Dick Alway of Amber Twp. Wondered when the line painting would be done on Dennis Road. They also received a letter from a resident requesting that some work be done on the shoulder of Meyer Road South of US-10. Bruce Burke of Logan Township asking when the tubes will be placed on Lucik Road. Ron Lundberg from Riverton Twp had some questions regarding the work being done on Kinney Road.

The minutes of the August 23, 2012 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #69452 thru #69501 in the amount of \$57,572.25, and approve payroll #19 for September 13, 2012 in the amount of \$57,572.25. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: First Street and Young Road projects in Branch Township have been completed. Working on Meyers Road in Victory and Hamlin Township between Fountain and Angling Roads. A culvert was just delivered today for Kinney Road in Riverton Township. US-10 and Schoenherr Road MDOT project has been completed. The Black Creek washout at US-10 has been completed. Mowing blacktops has been completed. Will start brush cutting. Blading and brining primary medicals. Continue crack sealing and cold patching. Some tree work in Sherman Township at Gun Lake. Cat Excavator has been working on a drainage project on Kinney Road. Have started resetting stop signs at intersections from the wind farm work. Gravel patching due to loggers.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

1. Summer Items
2. Blading/Patching/Brining

**2. State Trunkline-MDOT**

1. US-10/31 Bump Repair-Expect to be completed tonight.
2. Schoenherr Road Project is done except for line painting.
3. Maintenance Contract Status-Will not be signing the contract until all the issues have been resolved. Work will continue as usual.

**B. Heavy Maintenance****1. Primary System**

1. 2012 Paving Project- Jebavy Drive has been done. Working on Kinney and Walhalla Roads. Still need some gravel for the shoulders. Will be starting on Scottville Road next.
2. South Lakeshore Dr Bridge-Project has been completed and the road is open.

**2. Local System**

1. Most of the local projects have been completed. The seal coat projects will be put on hold until next year due to product availability.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Have purchased a Do-All Spreader box for \$1,600.00.
3. Discussed a broom unit to use on a tractor.

**4. Permits**

1. Consumers-Lake Winds-There is only one crane remaining. Plan to be done with all erections by Sunday. Thirty five sites have been cleaned up.

**5. Personal Items**

1. One employee is off due to an illness. Not work related.
2. Union Negotiations will begin September 28, 2012. Bob Donick has been notified that our attorney Craig Lange will be present at the meeting.

**Under unfinished business the following was discussed**

1. Plummer Case-They have asked the court for reconsideration but were denied and have filed an appeal. The attempt of court charge is still in effect.
2. Northern Mtg. Re-cap-Good Meeting. A discussion on the CRAM Board to appoint a new member to fill a vacancy. There was also a discussion on terms of office.
3. Policies-Will discuss at the next meeting.
4. Consumers Memo of Understanding-Sent a letter to Dan Heyse/Riverton and Summit Townships with a sample copy of a memo of understanding regarding improvements of 16 miles of gravel roads in Summit and Riverton Townships due to the wind farm activity. It is suggested to reduce everything down to money and place in an escrow account to do the work at a later time. There will also be verification that the monies will be used for the 16 miles of road specified.

**Under new business the following was discussed**

1. Meeting Date Change-The next regular meeting scheduled for September 27, 2012 has been changed to October 2, 2012 at 10:00 am.

**Correspondence**

1. None

**Items Requiring Board Action****Township Cost Share Fund**

Motion by Robidoux seconded by Schwass to extend Free Soil Township's cost share allowance for one more year due to the delay in the 2012 seal coat program. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:55 am.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the October 2, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Ron Lundberg Trustee from Riverton Township requested that when sending bills for brine that the number of gallons spread be provided. Mentioned a spillway on Hawley and Morton Roads that needs to be cleaned out and commented on the progress of Kinney Road. Dick Alway and Jim Gallie, Trustees for Amber Township discussed how good the double brining worked and noted that there is a patch on Amber Road that needs a little repair.

The minutes of the September 13, 2012 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #69502 thru #69565 in the amount of \$233,363.97, and approve payroll #20 for September 27, 2012 in the amount of \$56,259.52. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Continue work on Kinney Road. Will be ready for paving later today. Working on Townline Road in Sherman Township, stumping, ditching and gravel. Will start Tallman Lake project this week. Meyers Road Project cost shared between Hamlin and Victory Townships has been completed. Continue blading, cold patching and crack sealing. The Cat Excavator is working on drainage projects and township projects. Mowing has been completed and the brush cutters are out. Doing some tree trimming and cleaning out spillways. Repairing shoulders on US-10 East and doing some medical brining.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      1. Fall Items
      2. Blading/Patching/Brining
    2. **State Trunkline-MDOT**
      1. US-10/31 Bump Repair-Completed and billed
      2. Schoenherr Road Project-Completed and billed.
      3. Maintenance Contract Status-See Motion

**B. Heavy Maintenance****1. Primary System**

1. 2012 Paving Project- Project should be completed by the end of the week. An incident has occurred and brought to our attention by MDOT that an inspector was not on sight at all times while the contractor was working. They have recommended that the Federal Funding be withheld in the amount of \$143,000.00. G Dittmer met with MDOT representatives regarding this issue and stated that there had been an inspector on the job but not all of the time. The issue has been turned over to the Regional Office. G Dittmer has written a letter to Scott Thayer, Regional Engineer asking that the MCRC be put on probation for three years rather than pull the funding. Expect a reply within the next two weeks.

**2. Local System**

1. Most of the local projects have been completed.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Bucket Truck-During an inspection it was discovered that the upper boom cylinder was bad and would need to be replaced. The cost to replace was estimated at \$18,500.00. It was unanimously decided that the truck was not worth fixing and would find some other use for it.

**4. Permits**

1. Consumers-Lake Winds-Continue to work on site cleanup.

**5. Personal Items**

1. One employee is off due to an illness. Not work related.
2. Union Negotiations have been rescheduled for October 15, 2012.
3. One employee is off due to legal issues. Will not be returning to work.
4. Staff evaluations will be discussed at a special meeting on October 4 at 7:30 pm.

**Under unfinished business the following was discussed**

1. Plummer Case-Nothing new to report
2. Union Contract-A special meeting will be held on Thursday October 4, 2012 at 7:30 pm to look over the current Union Contract
3. Policies-Will discuss at a later date.
4. Consumers Memo of Understanding-A meeting was held with Dan Hice/Consumers Energy, Al Deering, Nick Matiash and Gary Dittmer to discuss improvements of 16 miles of gravel roads in Summit and Riverton Townships due to the wind farm activity. The initial improvements were proposed by White Construction. The estimated cost for the improvements is around \$900,000.00 and Consumers is saying about \$200,000.00 They did agree to pay \$150,000.00 towards the reconstruction of Anthony Road. G Dittmer will contact Attorney Brown for some guidance on this matter. Mary Riley from Zoning will be included in this issue.

**Under new business the following was discussed**

1. Mason County Township Officers Meeting is scheduled for October 18, 2012 at 7:30 pm at Pere Marquette Township Hall.

Correspondence

1. None

Items Requiring Board Action**Award Bid for Blades**

Motion by Schwass seconded by Robidoux to award the bids for scraper blades to St.Regis Culvert for carbon steel blades in the amount of \$25,200.00 and award the bid for carbide blades to Shultz Equipment for \$19,521.00. Ayes all. Motion carried.

**Roof Repair**

Motion by Robidoux seconded by Matiash to award the bid for roof repair over the back offices and lunch room to low bidder Bob's Roofing in the amount of \$18,726.00. To be completed yet this fall. Ayes all. Motion carried.

**State Maintenance Contract**

Motion by Robidoux seconded by Schwass to enter into the State Trunkline Maintenance Contract presented by MDOT but only in the form that incorporated the changes as recommended by CRAM's Negotiating Committee. The Chairman and Vice Chairman are authorized and instructed to sign the State Trunkline Maintenance Contract incorporating the changes as indicated in this resolution on behalf of the Mason County Road Commission, only when a revised, corrected, contract document has been presented to the Mason County Road Commission. Roll call vote: Matiash: Aye, Robidoux: Aye, Schwass: Aye. Motion carried.

There being no further business the meeting was adjourned at 12:50 pm.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman



## MINUTES

Chairman Matiash called the October 11, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Nick Krieger, Candidate for Probate Judge to observe.

The minutes of the October 02, 2012 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as corrected.

Ayes all. Motion carried.

The minutes of the October 04, 2012 special meeting were discussed:

Motion by Schwass seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #69567 thru #69625 in the amount of \$526,879.69, and approve payroll #21 for October 11, 2012 in the amount of \$57,604.83. Ayes all. Motion carried.

At 10:07 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Paving has been completed on the Kinney Road Project. Some cleanup, topsoil, seed and mulching still needs to be done. Will finish up the Tallman Lake Project next week and doing some ditching and tree work on Townline Road then will be ready for paving. Grading primary road, graveled Millerton Road and are working on Decker Road. Working on the paved shoulders on primary roads adding topsoil. Blading and patching local roads and are out cold patching and crack sealing every day as weather permits. Cat Excavator out on township projects and working on culverts. Brush cutters are out and doing some tree work from the last storm. Getting ready for winter working on sanders, plow areas and the different shifts. Night shift patrol will begin on November 12, 2012. E Moody attended the Superintendents Meeting.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

1. Fall Items

2. Blading/Patching/Brining

**2. State Trunkline-MDOT**

1. Maintenance Contract Status-Lyn Zuiderveen from MDOT picked up the contracts to add the correct pages to them and will return for signatures.



**B. Heavy Maintenance****1. Primary System**

1. 2012 Paving Project- Still waiting for a determination from MDOT regarding inspection for the paving projects. Also waiting on Rieth Riley for recommendations on how to repair Stiles Road that was out of spec after they placed the HMA surface.

**2. Local System**

1. Most of the local projects have been completed.

**3. Equipment Status during this period**

1. Repairs as needed.

**4. Permits**

1. Nothing new to report.

**5. Personal Items**

1. One employee is off due to an illness. Not work related.
2. Working on winter operations and hiring temporary employees for the winter season.
3. One employee is off due to legal issues.
4. Are currently advertising for three temporary truck drivers for snowplowing.
5. Discussed Union Negotiations with Attorney Craig Lange. Will be contacting Jack Schmidt to discuss Health Insurance options.

**Under unfinished business the following was discussed**

1. Plummer Case-Nothing new to report
2. Montgomery Blvd Issue-Landowner placed a fence not allowing the neighbor to use their driveway the same as they have been. G Dittmer has sent a letter requesting the fence be removed.
3. Policies-Completed through Purchasing. Ongoing.
4. Consumers Memo of Understanding-A meeting was held with Dan Hice/Consumers Energy, Rex Roberts of White Construction, N Matiash and Gary Dittmer to discuss improvements of 16 miles of gravel roads in Summit and Riverton Townships due to the wind farm activity. Mr. Hice still agrees to pay \$150,000.00 towards the reconstruction of Anthony Road and pay for legal fees. Dittmer will be putting together a bid item sheet for the 16 miles of gravel road and ask Nordlunds to survey the pile of gravel in the Johnson pit.
5. The CRAM Board is working on filling vacancies on the board.

**Under new business the following was discussed**

1. Mason County Township Officers Meeting is scheduled for October 18, 2012 at 7:30 pm at Pere Marquette Township Hall.
2. Union Negotiations have been rescheduled to begin on October 15, 2012.

**Correspondence**

1. Farewell Reception for Mary Gillis of Grand Traverse Road Commission scheduled for today.

**Items Requiring Board Action**

**Approve Contract with Branch Township**

Motion by Robidoux seconded by Matiash to enter into a contract with Branch Township for First Street from Walhalla Road to the R/R Tracks for .18 miles. Place an HMA surface over the entire roadway.

Total Cost \$15,600.00. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:42 am.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the October 25, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Nancy Vandervest, Hamlin Township Supervisor to submit their road project list for 2013 and to remind us to grade Middleton Road. The Hamlin Township Board approved an ORV Ordinance. Will send a copy when it becomes available. G Dittmer, E Moody and N Vandervest will get together to discuss restricting roads in Hamlin Township for use by ORV's. Vandervest also requested a road speed study be done on sugar Grove Road between Lincoln Road and Lakeshore Dr. Jim Gallie and Dick Alway of Amber Township were in to discuss projects they would like done in 2013. Will put a list together and submit to G Dittmer for estimates.

The minutes of the October 11, 2012 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.  
Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #69626 thru #69677 in the amount of \$212,546.85, and approve payroll #22 for October 25, 2012 in the amount of \$56,144.66. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Will be ready to pave Townline Road and are almost done with Tallman Lake Road. Have graveled Millerton and Decker Roads east of Round Lake. Blading and aggregate patching as weather allows. Continue cold patching and will be finishing up with the crack seal machine next week. Have been working on ditching in Riverton and Victory Townships with the Cat Excavator. Have spent a couple of days brush cutting. Preparing trucks for winter. Bit edging drop offs on primary roads. Cleaning spill ways and have spent a couple of days on M-116 with the loader moving sand off the road.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      1. Fall Items
      2. Blading/Patching/Brining
    2. **State Trunkline-MDOT**
      1. Maintenance Contract Status-Still waiting for a corrected contract from MDOT.

## MINUTES

Chairman Matiash called the October 25, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Nancy Vandervest, Hamlin Township Supervisor to submit their road project list for 2013 and to remind us to grade Middleton Road. The Hamlin Township Board approved an ORV Ordinance. Will send a copy when it becomes available. G Dittmer, E Moody and N Vandervest will get together to discuss restricting roads in Hamlin Township for use by ORV's. Vandervest also requested a road speed study be done on sugar Grove Road between Lincoln Road and Lakeshore Dr. Jim Gallie and Dick Alway of Amber Township were in to discuss projects they would like done in 2013. Will put a list together and submit to G Dittmer for estimates.

The minutes of the October 11, 2012 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.  
Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #69626 thru #69677 in the amount of \$212,546.85, and approve payroll #22 for October 25, 2012 in the amount of \$56,144.66. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Will be ready to pave Townline Road and are almost done with Tallman Lake Road. Have graveled Millerton and Decker Roads east of Round Lake. Blading and aggregate patching as weather allows. Continue cold patching and will be finishing up with the crack seal machine next week. Have been working on ditching in Riverton and Victory Townships with the Cat Excavator. Have spent a couple of days brush cutting. Preparing trucks for winter. Bit edging drop offs on primary roads. Cleaning spill ways and have spent a couple of days on M-116 with the loader moving sand off the road.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      1. Fall Items
      2. Blading/Patching/Brining
    2. **State Trunkline-MDOT**
      1. Maintenance Contract Status-Still waiting for a corrected contract from MDOT.

**B. Heavy Maintenance****1. Primary System**

1. 2012 Paving Project- Rieth Riley will be milling off the areas on Stiles Road that were out of spec and make repairs tomorrow. Will keep track of how much material is taken off.

**2. Local System**

1. Finishing up on several of the Local Projects.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Preparing trucks to plow snow.
3. The new motor grader is expected in soon.

**4. Permits**

1. Nothing new to report.

**5. Personal Items**

1. One employee is off due to an illness. Not work related.
2. One employee is off due to legal issues.
3. Still taking applications for 4 temporary positions.
4. E Moody has prepared the schedules for plow areas.

**Under unfinished business the following was discussed**

1. Plummer Case-They did not file an appeal and have not removed their deck as was ordered by the judge. Will proceed with contempt of court and request reimbursement for attorney fees and costs.
2. Montgomery Blvd Issue-Landowner placed a fence not allowing the neighbor to use their driveway the same as they have been. G Dittmer has sent a letter requesting the fence be removed. On Going.
3. Policies-Completed through Personnel. Ongoing.
4. Consumers Memo of Understanding-Dittmer prepared a bid item sheet for the 16 miles of gravel roads including a survey from Nordlund for the pile of gravel in the Johnson pit along with backup of material estimates provided by Rieth Riley. The board requested Dittmer to get a quote from Rieth Riley for 50,000 ton of natural gravel (22A) and 40,000 ton of limestone for 2013 and also a quote from Fischer's for 50,000 ton of natural gravel (22A) for 2013. Per Attorney Jim Brown, Consumers Energy is responsible for the repairs agreed to for the 16 miles of roads in Riverton and Summit Townships, according to the Road Use Agreement.
5. The CRAM Board vacancies have been filled. Dittmer and Robidoux attended a CRAM Policy review session last Friday at the CRAM Office.

**Under new business the following was discussed**

1. Union Negotiations is scheduled for November 2, 2012 at 9:00 a.m.
2. The next Paul Bunyan meeting is scheduled for November 8, 2012 in Cadillac and hosted by Missaukee County Road Commission.
3. The November 8, 2012 regular meeting has been changed to November 7, 2012 at 10:00 due to a meeting conflict.
4. The November 22, 2012 regular meeting has been changed to November 21, 2012 at 10:00 due to the Holiday.

**Correspondence**

1. None

**Items Requiring Board Action**

None

**Appointments**

Jack Schmitz of Burnham and Flower was present to discuss a comparison between the Teamsters Insurance Policy presented by the Union and the plan prepared by Burnham & Flower.

G Dittmer asked that Mr. Schmitz be present at the next Union negotiations meeting to discuss the differences in the two plans.

There being no further business the meeting was adjourned at 12:44 pm.

  
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Mary Samuels Secretary

  
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Nick Matiash Chairman

## MINUTES

Chairman Matiash called the November 07, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway of Amber Township with a list of their proposed road projects for 2013. G Dittmer will prepare estimates.

The minutes of the October 25, 2012 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.  
Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #69678 thru #69730 in the amount of \$171,907.46, and approve payroll #23 for November 8, 2012 in the amount of \$57,069.24. Ayes all. Motion carried.

At 10:03 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Townline Road is read for paving out by Gunn Lake. Tallman Lake Road project is completed including seed and mulch. Blading and patching gravel roads and have one to two crews out cold patching. The tractors with brush cutters are out. The Cat Excavator is working on drainage projects ditching local roads. Preparing for winter. Working in plow areas placing marker posts. Some extra help in the shop and doing some yard and pit cleanup.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      1. Fall Items
      2. Blading/Patching/Brining
    2. **State Trunkline-MDOT**
      1. Maintenance Contract Status-Contracts were signed and returned.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. 2012 Paving Project- Done just short of the final completion date. A preliminary review has been held. Received a memo from Scott Thayer stating a final determination has not been made regarding on site inspection.
    2. **Local System**
      1. Finishing up on several of the Local Projects. Hamlin Township still want to p Barnhart Road yet this year. G Dittmer will meet with them next week to discu



**3. Equipment Status during this period**

1. Repairs as needed. Getting sanders ready for winter.
2. The tractor and brush cutters are developing issues and will soon need to be replaced.
3. The new motor grader was delivered on Monday November 5, 2012. Are working on getting the mounting brackets on for the snow wing.

**4. Permits**

1. Nothing new to report.

**5. Personal Items**

1. One employee is off due to an illness. Not work related.
2. One employee is off due to legal issues.
3. Received 12 applications for the 4 temporary positions. Will be eliminating down to six for consideration. There are two truck driver positions available plus D McCumber will be returning and also the custodian position with other assigned activities will be temporarily assigned.

**Under unfinished business the following was discussed**

1. Plummer Case-Have proceeded with contempt of court charges and are requesting that fines and costs be imposed. The hearing is scheduled for December 4, 2012 at 10:00 am.
2. Dooley Case, Montgomery Blvd.-Landowner placed a fence in the road right of way blocking the neighbors driveway. G Dittmer has forwarded information to our attorney to review and offer an opinion.
3. Consumers Memo of Understanding-G Dittmer prepared a comparison of permanent modification calculations pursuant to the Pre-Construction Inspection Report as defined in the Road Use Agreement to place 8 inches of aggregate on 16.25 miles of roadway in Riverton and Summit Townships. This comparison was made to show the cost of Natural Aggregate which was \$924,848.00 to Limestone Aggregate of \$920,267.00. This issue has not yet been resolved.

**Policies**

1. Completed Engineering Construction and Design Section. Next section to discuss is Maintenance.

**Under new business the following was discussed**

1. Union Negotiations is scheduled for November 9, 2012 at 9:00 a.m.
2. The next Paul Bunyan meeting is scheduled for November 8, 2012 in Cadillac and hosted by Missaukee County Road Commission. G Dittmer and N Matias to attend.
3. Board Appointment-Interviews for the Mason County Road Commission Board member position will begin on November 13, 2012.

**Correspondence**

1. None



**Items Requiring Board Action**

**Approve State Trunkline Contract Agreement**

**This contract was approved on October 2, 2012 as follows:**

Motion by Robidoux, seconded by Matiash to enter into a four (4) year contract with the Michigan Department of Transportation, State Trunkline Contract #2012-0529 for the maintenance of State Trunkline Highways and Bridges within our jurisdiction and to authorize Chairman Matiash and Vice-Chairman Robidoux to sign. Ayes all. Motion carried.

A revised, corrected contract has been received and was signed today.

There being no further business the meeting was adjourned at 11:45 am.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the November 21, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway from Amber Township to have Gordon Road added to their project list for 2013.

The minutes of the November 7, 2012 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #69731 thru #69771 in the amount of \$82,833.23, and approve payroll #24 for November 21, 2012 in the amount of \$57,491.96. Also pre-approve Payroll #24, Short Term Leave Checks for November 29, 2012 and accounts payable for December 6, 2012. Ayes all. Motion carried.

At 10:06 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Townline Road and First Street have been paved and are finishing shoulders and seeding. Should be completed today. Blading and patching using pit run gravel and topping with processed gravel. Only one brush cutter has been out. Cat Excavator working on drainage projects. Yard and pit cleanup in preparation for winter. Working on graveling bit edging drop offs and wedge areas. Some help in the shop. Weekend patrol and second and third Trunkline patrols started last week. The rest area will be closed on December 3, 2012. Working on cleaning out spillways when men are available. Finished cleaning out the culvert on Morton Road and called MISS DIG to mark the corner of Anthony and Brye Roads for some drainage repairs.

### Appointments

Attorney Craig Lange

Motion by Robidoux and seconded by Schwass to adjourn the regular meeting at 10:40 am and go into closed session. Ayes all. Motion carried.

Regular session reconvened at 11:45 am.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      1. Winter Items
      2. Blading/Patching/Brining

2. **State Trunkline-MDOT**
  1. Line painting was completed on Schoenherr Road.
  2. Rest Area will be closing on December 3, 2012.
- B. **Heavy Maintenance**
  1. **Primary System**
    1. 2012 Paving Project-  
Received a letter from Regional Engineer Scott Thayer stating that they would not be participating in the cost to pave Kinney Road because there was not an inspector on site at all times during paving. G Dittmer will also send a letter of rebuttal regarding their decision. The penalty far outweighed the situation.
  2. **Local System**
    1. Finishing up on several of the Local Projects. Will not be able to pave Barnhart Road in Hamlin Township this year. Will try to keep the prices the same for next year for the projects that were not completed in 2012. G Dittmer will get a price and time guarantee in writing from Rieth Riley.
  3. **Equipment Status during this period**
    1. Repairs as needed. Getting sanders ready for winter.
    2. Signed the contract today for the new Cat Grader.
  4. **Permits**
    1. Nothing new to report.
  5. **Personal Items**
    1. One employee is off due to an illness. Not work related.
    2. One employee is off due to legal issues.
    3. Will be interviewing 4 persons for temporary positions. Are looking for one mechanics helper, one custodian and two truck drivers.

**Under unfinished business the following was discussed**

1. Plummer Case-Have proceeded with contempt of court charges and are requesting that fines and costs be imposed. The hearing is scheduled for December 4, 2012 at 10:00 am. No other new information.
2. Dooley Case- Montgomery Blvd.-Landowner placed a fence in what appeared to be the road right of way. It has been determined that Montgomery Blvd is located in the right of way making the placement of the fence OK. The neighbors are still able to use their driveway.
3. Consumers Memo of Understanding-G Dittmer prepared a comparison of permanent modification calculations pursuant to the Pre-Construction Inspection Report as defined in the Road Use Agreement to place 8 inches of aggregate on 16.25 miles of roadway in Riverton and Summit Townships. G Dittmer and N Matias met with Consumers Energy Consultants Jim Bernier and Al Deering to discuss the permanent modification cost comparison. They did not have any issues with the breakdown that was presented but will ask another contractor to check for accuracy. They suggested adding more money to allow them to eliminate the two year warranty that is stated in the road use agreement.

4. Paul Bunyan Meeting-Discussion centered on the concept of a Lobby Fund started by Vacation Land asking that each road commission donate \$1,000.00. The question asked was what will CRAM put in to support the concept.
5. Contract Negotiations-Discussion with Attorney Craig Lange in closed session.

**Policies**

1. Next section to discuss is Maintenance. Postponed until the next meeting.

**Under new business the following was discussed**

1. Task Force Meeting-A Regional meeting was held with Brandon Wilcox of MDOT present. Discussion on the three year program and rolling the Federal Category D Funds in with the STP Funds. No decisions were made.


**Correspondence**

1. None

**Items Requiring Board Action**

Staff Evaluation Postponed until the next meeting.

There being no further business the meeting was adjourned at 12:30 am.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the December 13, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie from Amber Township to observe. Jim Hisson to discuss gravel being thrown off the road into the field by the snow plow. He asked if they could slow down a little.

The minutes of the November 21, 2012 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as amended.  
Ayes all. Motion carried.

The minutes of the December 10, 2012 special meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.  
Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Matiash to pre-approve accounts payable for December 20, 2012 and pre-approve payroll #26 for December 20, 2012. Ayes all. Motion carried.

At 10:06 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Blading and pit run gravel patching. Processed aggregate patching as weather permits. Brush cutters have been out only on occasion. Cold patching as weather allows. Tree cleanup on Free Soil Road where the willow trees are leaning over the road. Cat Excavator on drainage projects in Riverton and Sherman townships. Bit edging on drop offs. Some extra help in the shop. Winter maintenance activities. Have been out a couple of times plowing snow. Have been blading off sand on M-116.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

1. Winter Items
2. Blading/Patching

**2. State Trunkline-MDOT**

1. Discussion with MDOT about the 24-7 coverage on the State Highway. They do not want to pay wages if the weather is good. Only want to pay when the men actually work. Discussion to continue.

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Paving Project-Nothing new from MDOT regarding Kinney Road Paving. Preliminary reviews have been completed on the paving projects.

**2. Local System**

1. The Local projects have been completed for 2012.

**3. Equipment Status during this period**

1. Repairs as needed. Sanders are ready.
2. Preliminary 2013 Budget Items were discussed including a broom, tractor and mower and two tandem trucks. Will put in an offer on a brush cutter of \$15,000.00 to attach to a tractor. A complete list will be included with the budget at the next meeting.

**4. Permits**

1. Nothing new to report.

**5. Personal Items**

1. Pot luck scheduled for December 20, 2012. See Motion.
2. Doc McCumber will be coming back to plow snow and a mechanics assistant has been chosen.

**Under unfinished business the following was discussed**

1. Plummer Case-Went to hearing on December 4, 2012. Plummer's had moved their deck closer to the lake so now zoning will be involved again. MCRC was instructed to have Nordlund complete another survey to see if the deck is able to stay where they moved it. Will be having another hearing as soon as new information is received.
2. Staff Evaluations-Will be discussed at the next meeting.
3. Consumers Memo of Understanding-A tentative agreement has been made between the MCRC and Consumers Energy. Consumers has agreed to pay to the MCRC a lump sum payment of \$980,000.00 to close out the Lake Winds Energy Park Road Use Agreement. These monies are not part of the MTF. Are waiting for the final agreement to be signed. Once signed, an agreement for what work is to be done with Riverton and Summit Townships will be negotiated. See Special Meeting minutes of 12/10/2012.
4. Contract Negotiations-See Motion

**Policies**

1. Next section to discuss is #700 Permit Department.

**Under new business the following was discussed**

1. Preliminary Budget-A public hearing will be scheduled for December 27, 2012 at 9:30 am.

**Correspondence**

1. Article from Oceana Herald regarding Commissioners Compensation

**Items Requiring Board Action**

**Union Contract**

Motion by Robidoux seconded by Schwass to agree to the proposed tentative agreement with the Union pending final draft. Ayes all. Motion carried.

**Approval of Gift Cards for Employees**

Motion by Robidoux seconded by Schwass to provide a \$20.00 gift card to each employee. Ayes all. Motion carried.

**Resolution for Vacation of 12<sup>th</sup> Street and Water Street in Hamlin Lake Resort**

Motion by Schwass, seconded by Robidoux to approve a resolution consenting to the vacation of portions of platted 12<sup>th</sup> Street and Water Street and amendment of the plat of Hamlin Lake Resort, according to the recorded plat thereof, Hamlin Township, Mason County, Michigan. Ayes all. Motion carried.

**Amendment to the Constitution and Bylaws of CRAM**

Motion by Matiash and seconded by Schwass to approve inserting a new subdivision VIII in Article VIII as follows: Section 1, VIII For the Fiscal Year ending March 31, 2013, There shall be a one time Special Assessment of \$1,000.00 to each member to be used by the association to provide necessary advocacy resources to be strategically poised for addressing transportation funding issues in a proactive manner. The amount shall be billed to the membership immediately upon adoption of this amendment. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 1:06 pm.

  
Mary Samuels Secretary

  
Nick Matiash Chairman



## MINUTES

Chairman Matiash called the December 27, 2012 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:07 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

The Public Hearing was called to order at 9:30 am.

The purpose of the Public Hearing was to discuss the 2013 operating budget and the amendments for the 2012 budget. Both the proposed 2012 amendments and the proposed 2013 budgets were extensively explained and discussed.

The Public Hearing closed at 10:07 am.

The regular meeting was called to order.

Visitors: Don Sladick from Pere Marquette Township to discuss a drainage issue on Orchard Avenue. G Dittmer recommended that the whole area be assessed to see where all the issues are and to work with the township in resolving this drainage problem. Jim Gallie of Amber Township to discuss a portion of Hansen Road west of Stiles that needs repair and also Gordon Road South of Hansen needs to be seal coated.

The minutes of the December 13, 2012 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable for December 27, 2012 for check #69871 through check #69909 for \$156,700.76 and pre-approve payroll #1 for January 3, 2013.

Ayes all. Motion carried.

At 10:19 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Have done some ditching with the Cat Excavator but work has now been suspended due to the weather. Winter maintenance activities. Tree clean up from last weeks storm. About twenty to thirty trees were damaged. Cold patching, gravel patching and some bit edging. Yard work, washing trucks and some help in the shop. Are hauling gravel into the yard from the Fisher Pit.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      1. Winter Items
      2. Blading/Patching



**2. State Trunkline-MDOT**

1. Discussion with MDOT about the 24-7 coverage on the State Highway. They do not want to pay wages if the weather is good. Only want to pay when the men actually work. Discussion to continue.

**B. Heavy Maintenance**

**1. Primary System**

1. 2012 Paving Project-Nothing new from MDOT regarding Kinney Road Paving. Preliminary reviews have been completed on the paving projects.
2. Starting to put information together on new projects for 2013.

**2. Local System**

1. Have asked the townships to submit a list of projects for the 2013 season and have set a tentative date of January 16, 2013 to meet with the Supervisors to discuss the road projects.
2. Will look at options to purchase gravel and put a bid plan together.

**3. Equipment Status during this period**

1. Repairs as needed. Sanders are ready.

**4. Permits**

1. Nothing new to report.

**5. Personal Items**

1. Night mechanics helper Rob Ellis will be starting sometime in January.
2. A meeting is scheduled on January 3, 2013 with the new insurance carrier to answer questions and to get everyone signed up.

**Under unfinished business the following was discussed**

1. Plummer Case-Nothing New
2. Staff Evaluations-Went into closed session at 11:40.
3. Consumers Memo of Understanding-A tentative agreement has been made between the MCRC and Consumers Energy. Continue to work on defining some of the language.
4. Contract Negotiations-Waiting for Attorney Lang to send the final copy.

**Policies**

1. Reviewed section #700. Next section to discuss is #900 and #1000.

**Under new business the following was discussed**

1. 2013 Budget and 2012 Budget Amendments-See Motions.
2. The next meeting date will be changed from January 10, 2013 to January 11, 2013 at 10:00 am.

**Correspondence**

1. Legal Firm of Foster & Swift with re-caps of their last year.

**Items Requiring Board Action****2012 Amended Budget**

Motion by Robidoux, seconded by Schwass to approve the 2012 amended budget subject to the final year end audit. (Attached) Ayes all. Motion carried.

**2013 Proposed Budget and Primary Road Projects**


Motion by Schwass, seconded by Robidoux to approve the 2013 Budget as amended (Attached) and approve the following Primary Road Projects for 2013:

S Stiles Road, Custer Road, Hansen Road, Line Painting, HMA Surfacing and seal coating. Total Cost \$1,229,000.00. (Attached). Ayes all. Motion carried.

Went into closed session at 11:40 to discuss Manager Director Dittmer's evaluation.  
Reconvened regular session at 12:45 pm.

There being no further business the meeting was adjourned at 12:45 pm.

  
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Mary Samuels Secretary

  
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~~Mike Motish~~ Chairman