

## MINUTES

Secretary Acker called the January 4, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody  
Absent: None.

The first order of business was re-organization of the board . See Motion.

Visitors: None

The minutes of the December 21, 2010 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #67224

thru #67265 in the amount of \$87,898.17 and approve payroll #01 for January 6, 2011 for \$58,167.18.

Ayes all. Motion carried.

At 10:16 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Winter maintenance, brush cutting and two tree crews out. Hauling Ice Control sand into the yard. Pit clean up and prepare to burn some brush at various locations. Loader has been out doing some sand removal mostly on M-116 and at Buttersville. Extra help in the shop and washing trucks.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items
    2. **State Trunkline-MDOT**
      - a. Winter Maintenance
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Task Force Meetings to begin soon.
    2. **Local System**
      1. Will be meeting with Supervisors on January 19, 2011 to discuss Local Road Policy.
    3. **Equipment Status during this period**
      1. Repairs as needed.
    4. **Permits**
      1. Nothing new at this time
    5. **Personal Items**
      1. Employee Status-T Woirol back to work.
      2. Tentative trial date set for March regarding discrimination law suit.

**Under unfinished business the following was discussed**

1. Proposed MCRC Policy's-Will discuss in detail at the January 27th meeting at 1:00 pm.
2. PM Twp-G Dittmer prepared a letter addressing their request for funds-See Motion.

**Under new business the following was discussed**

1. Local Road Policy-G Dittmer will present a Draft Copy of the proposed policy for 2011 at the next meeting.
2. Discussed arrangements for the Annual Meeting scheduled for March 8,9 and 10th.

**Correspondence**

1. Thank you letter from retiring commissioner Bob Thurow

**Items Requiring Board Action****Establish Board Meeting Dates**

A motion was made by Schwass, seconded by Robidoux to set the Board Meeting dates for the second and fourth Thursdays each month at 10:00 am with the exception of the January 13, 2011 meeting time to be set for 9:00 am. Ayes all. Motion carried.

**Establish Board Positions**

Motion by Robidoux, seconded by Schwass to appoint Nick Matiash as the Chairman of the MCRC Board of Commissioners, and motion by Matiash, seconded by Schwass to appoint Doug Robidoux as the Vice-Chairman. Ayes all. Motions carried.

**Payment to Pere Marquette Twp for First Street Reconstruction and Commerce Drive Construction**

Motion by Robidoux, seconded by Matiash to approve a payment of \$9,100.00 to Pere Marquette Township for the reconstruction of First Street and Commerce Drive Construction to be reviewed and acted upon yearly. Total amount due is \$136,000 which can be amortized to the year 2025 or 15 years at \$9,100.00 per year. The MCRC cannot commit to this contribution amount each year due to the economic times but will endeavor to make yearly payments as funds allow. This payment will be reviewed and acted upon annually. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:41 am.

  
 Mary Acker Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the January 13, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 9:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None.

Visitors: Mike Shoup, Branch Township Supervisor with questions about cost sharing on township road projects and costs for road repairs due to the windmill project. He also stated concerns about a dip in the road on Campbell road by the culvert. Dennis McKee of Consumers Energy with an update on their Special Use Permit. They are in the final stages of submitting the permit and will be able to start working on the road use agreement after the permit has been submitted.

The minutes of the January 4, 2011 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #67266 thru #67305 in the amount of \$78,226.44 and pre-approve payroll #02 for January 20, 2011

Ayes all. Motion carried.

At 9:11 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Winter maintenance, pit cleanup, hauling scrap and burning brush piles. The tree crews have been out cutting limbs. Help in the shop and washing trucks.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items
    2. **State Trunkline-MDOT**
      - a. Received Back up salt.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Preliminary plans are ready for Stiles and Sugar Grove Road repairs. Will also have plans ready by mid February for seal coating and work on Lakeshore Drive.
      2. The Hawley Road Bridge Project was turned down due to the cost. G Dittmer to send a letter to the Forest Service asking if they would be interested in participating in the project. If not, the project will be dropped.
      3. Custer Road Bridge is in need of some improvements. Weight Limits will be posted.
    2. **Local System**
      1. Will be meeting with Supervisors on January 19, 2011 to discuss Local Road Policy.

### 3. Equipment Status during this period

1. Repairs as needed.
2. T Woirol was in to discuss the Komatsu and Cat Graders Leases that are due to expire this year. See Motion. Also the 2000 grader is in need of an oil pan gasket replacement. A quote was given for a complete overhaul of \$18,000.00. It was decided to just fix the oil pan gasket due to the time of year and the need for the grader to be available for snow plowing.
3. Bids for the pickups are due on January 17, 2011.
4. The new Tandem truck was scheduled to be built starting on January 4, 2011.

### 4. Permits

1. Nothing new at this time

### 5. Personal Items

1. Employee Status-No changes

### Under unfinished business the following was discussed

1. Proposed MCRC Policy's-Will discuss in detail at the January 27th meeting at 1:00 pm.
2. PM Township Letter-Supervisor Eugene Jorissen has agreed to the MCRC 's proposal regarding First Street. A check will be issued by the MCRC on January 27th for the first payment.

### Under new business the following was discussed

1. Local Road Policy-G Dittmer presented a Draft Copy of the proposed policy for 2011. Will discuss changes after the audit has been completed by Tom Zick in February.
2. Supervisor's Mtg January 19, 7:00 pm at the MCRC to discuss the Local Road Policy and to receive input from the townships.
3. Twp Officer's Mtg-January 20, 2011, 7:30 pm at the Mason County Eastern School all-purpose room.
4. Received a letter from MCRC SIP showing an increase in property values of \$45,900.00.
5. G Dittmer attended the Logan Township Board Meeting regarding ORV's. Nothing was decided.
6. G Dittmer also attended the Public Forum to discuss the gas tax.

### Correspondence

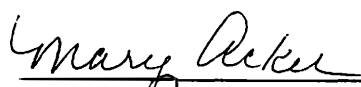
1. DNP (next door to the road commission) has combined with another company.
2. The County Board Chairperson has been appointed. G Dittmer has invited several of the County Board Members to attend the MCRC Board Meetings.

### Items Requiring Board Action

#### Request Bids on Two Graders

Motion by Robidoux, seconded by Schwass to request bids for two graders. Bids will be due by February 9, 2011. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:39 am.

  
 Mary Acker Secretary

  
 Nick Matias Chairman

## MINUTES

Chairman Matiash called the January 27, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None.

Visitors: Jim Gallie from Amber Township. Wondering about the Local Road Policy and stating that they will be working on a five year plan for their township. Suzanne Townsend of Maple Road said the Neighborhood Watch signs they ordered are on their way to the Mason County Sheriffs Department within the next three weeks. A list will be given to the MCRC showing where the signs will need to be placed this spring.

The minutes of the January 13, 2011 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #67306 thru #67351 in the amount of \$119,492.36 and pre-approve payroll #03 for February 3, 2011

Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Snow removal, pit cleanup, hauling scrap and burning brush piles. The tree crews have been out cutting leaning limbs and broken branches. Help in the shop and routine maintenance on the trucks.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items
      - b. Seasonal backup salt is being delivered now.
    2. **State Trunkline-MDOT**
      - a. Nothing new to report
  2. **B. Heavy Maintenance**
    1. **Primary System**
      1. Nothing new to report
    2. **Local System**
      1. Local Road Policy discussion.
3. **Equipment Status during this period**
  1. Repairs as needed.

2. Truck Bid Discussion-See Motion
3. Grader Discussion-Dick Doyle from AIS has offered to extend the lease on the Komatsu Grader. Gary and Terry will put together a list of the credits due and the maintenance work that has been done that will need to come off the cost of the lease. A decision to extend the lease will be determined at a later date.
4. Grader bids are due by February 8, 2011.
4. **Permits**
  1. Nothing new at this time
5. **Personal Items**
  1. Employee Status-No changes
  2. Collins Lawsuit Discussion-Depositions are scheduled on February 9, 2011 at the MCRC. Mike Klucks office is handling this case.

**Under unfinished business the following was discussed**

1. Supervisor's Mtg Re-cap-Evaluation forms for the MCRC were handed out to the Supervisors. Discussion on the Local Road Policy. No decisions were made. Good meeting.
2. Twp Officer's Meeting Re-Cap-Some discussion on Seasonal Road Maintenance.
3. Local Road Policy Discussion-Will discuss at the next meeting after the Auditor Tom Zick has answered some questions regarding the township cost share fund.
4. D Robidoux presented on behalf of the Planning Commission proposed language for roads to be inserted with wind turbine language to be part of the application to read as follows: The improvement of the roads and their repair to accommodate the construction of a wind energy system must be the financial responsibility of the applicant and must meet the requirements set forth by the MCRC. For the purposes of coordinating with other utilities, road users, and for public safety, the Planning Commission will require that routes for delivery of turbine components, and other construction apparatus be presented as part of the special Land Use Application. The agreement with the road commission will be part of this application.

**Under new business the following was discussed**

1. MCRC Policy's Discussion-See Motion
2. Rural Task force Meeting will be scheduled for sometime next week. This includes Mason, Lake and Osceola Counties.
3. Paul Bunyan Meeting is scheduled for February 17, 2011 at the Traverse City Eagles.
4. G Dittmer, T Woirol and L Remick are meeting with Central Dispatch on February 1, 2011 to discuss changing the MCRC radios from broadband to narrowband channels. The deadline to change is January 1, 2013. More discussion to follow.

**Correspondence**

1. CRAM Newsletter-Legislation proposed to require state employees to pay 20% of their health care coverage and discussion to eliminate MIOSHA.
2. Received a refund from CRASIF of \$8,011.98 for Work Comp Insurance.

**Items Requiring Board Action**

**Purchase Pickup Trucks**

Motion by Schwass, seconded by Robidoux to award the bid for 2-3/4 ton pickups (\$21,548.00 each) and one 1/2 ton pickup (\$15,792.00 )to Signature Ford of Owosso (State Net Dealer) for a total delivered cost of \$58,888.00. Ayes all. Motion carried.

**MCRC Policy's**

Motion by Robidoux, seconded by Matiash to postpone discussion on MCRC Policy's until a later date. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:22 pm.

  
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Mary Acker Secretary  
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Nick Matiash Chairman

## MINUTES

Chairman Matiash called the February 10, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None.

Visitors: County Commissioner Jeff Barnett to observe. Dick Alway and Jim Gallie of Amber Township to discuss road projects and request estimates. Also a discussion on the traffic study for Chilburg Road. They will invite a State Police person to one of their meetings to discuss speed limits. Will not request any changes unless necessary.

The minutes of the January 27, 2011 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #67352 thru #67409 in the amount of \$184,757.52 and pre-approve payroll #04 for February 17, 2011

Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Snow removal, winter maintenance almost everyday. Have been pushing back the banks and cleaning up overpasses. Extra help in the shop. The tree crew was out for one day and there was pit clean up for one day.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items
      - b. Winter back up salt has been delivered.
    2. **State Trunkline-MDOT**
      - a. Nothing new to report
  2. **B. Heavy Maintenance**
    1. **Primary System**
      1. Preliminary Plans for Stiles & Sugar Grove Road are ready. Have received permit from the DNR. The estimate is under \$100,00.00 This will be a Force Account project that will be done by the MCRC.
    2. **Local System**
      1. Local Road Policy discussion-See Motion

**3. Equipment Status during this period**

1. Repairs as needed.
2. Grader Bids-See Motion
3. The new truck will be arriving the first of next week. The board was in favor of purchasing a 9' wing from Truck & Trailer Specialties for \$6,500.00 to mount on the new truck. This would be used primarily on the State Trunkline. A mechanic will be sent to learn how to mount the wing.

**4. Permits**

1. Blarney Castle Permit Request-See Motion

**5. Personal Items**

1. Employee Status-No changes
2. Collins Lawsuit Discussion-G Dittmer attended the deposition for G Collins on February 9, 2011 at Mike Klucks office in Lansing. Our attorneys and T Kent from CRASIF, Mr Collins and attorney and a court recorder were present. Mr Collins was deposed by our attorney. The deposition went well. More discussion will follow.

**Under unfinished business the following was discussed**

1. Local Rural Task Force Meeting was held last week. G Dittmer has requested funds for the Stiles/Sugar Grove Rd project, 18 miles of seal coating, Custer Road culvert and Lakeshore Dr project. The Regional Task Force Meeting is scheduled for February 22, 2011 in Baldwin.
2. Local Road Policy Discussion-See Motion.
3. MCRC Radios-The MCRC radios will be changing from broadband to narrowband channels by no later than January 1, 2013. There are 52 radios of which 23 are able to be reprogrammed except for adding the GPS system. Funds may be available through Homeland Security. More discussion to follow as information becomes available.
4. Reid Road-Seasonal Rd-Plowing Discussion-Reid Road is not a seasonal road and is plowed as necessary.
5. D Robidoux has been appointed to the CRASIF Board.

**Under new business the following was discussed**

1. MCRC Policy's Discussion-Will look at Policy's on February 24, 2011 at 1:00 pm.
2. Auditor Comments-Recommended continuing with the \$200,000.00 cost share with the townships. The audit went well and is nearly completed.
3. Consumers Power Road Contract-Received a draft copy of the Road Contract today. Will discuss at a later date.
4. Benson Rd-Meade Twp-This road was decertified in 1993 but never abandoned. A resident is asking for access. G Dittmer will send a letter to Supervisor Lois Krepps with the information he has found to take to their board.
5. County Board Report-N Matiash will give an annual report of the MCRC to the County Board on May 10th, 2011.
6. Little River Indian Road Inventory-The Little River Band of Ottawa Indians is interested in expanding their road inventory into Mason County. This will require a memorandum of understanding (MOU) acknowledgement of public authority responsibility (APAR) signed between the tribe, the MCRC and the Bureau of Indian Affairs. This request requires more research. Will discuss when more information is available.

7. Northern/Southern Association Alliance-The Southern Association has discussed combining with the Northern Association. Managers have discussed this and are not in favor of the change. Will discuss at the Paul Bunyan Meeting next Thursday.

**Correspondence**

1. CRAM Ballot

**Items Requiring Board Action**

**Local Road Policy**

Motion by Matiash, seconded by Robidoux to commit \$200,000.00 to the Local Road Program for 2011. The cost share amounts with the townships will be changed to 60/40 on everything except for the brine and the carry over of funds will be reduced to three years. Funds currently in the program will stay locked in for five years as initially agreed upon. Ayes all. Motion carried.

**Lease Cat 14M Grader**

Motion by Robidoux, seconded by Schwass to agree with staff recommendation for a five (5) year lease with Michigan Cat for a Cat 14M Grader. Purchase price of \$375,000.00, buyback of \$210,000.00 with a monthly payment of \$2,182.71. Ayes all. Motion carried.

**Resolution in Honor of Representative Pete Hoekstra**

**WHEREAS Representative Pete Hoekstra has represented Western Michigan and in particular Mason County as part of the Michigan 2<sup>nd</sup> District of the United States Congress AND:**

**WHEREAS Representative Hoekstra has represented his district with honor and dedication to the people he serves AND:**

**WHEREAS the Mason County Road Commission and in particular the residents of Mason County suffered hardships as a result of the "Storm of 2008" AND:**

**WHEREAS Representative Hoekstra and his staff were instrumental in assisting the Road Commission to obtain vital funding and approvals to rebuild the roads necessary to allow the movement of the residents of Mason County.**

**THEREFORE BE IT RESOLVED THAT the Mason County Road Commission and the residents of Mason County wish to express their gratitude to the work and service that Representative Hoekstra has provided, AND**

**BE IT FURTHER RESOLVED THAT the Mason County Road Commission wishes Representative Hoekstra all the best in the future.**

**MOTION BY: Douglas Robidoux**

**SECOND BY: William Schwass**

**AYES ALL. MOTION CARRIED.**

**Blarney Castle /Restrictive Covenant**

Motion by Matiash, seconded by Schwass that on behalf of the board, Gary Dittmer is authorized to sign the Restrictive Covenant, for Blarney Castle at the Scottville EZ Mart Site, bringing the Blarney Castle site into compliance with the current MDEQ regulations regarding Leaking Underground Storage Tank sites (LUST sites). The Restrictive Covenant will be recorded with the Mason County Register of Deeds and will restrict groundwater use on this property to environmental monitoring only. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:30 pm.

  
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Mary Acker Secretary

  
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Nick Matiash Chairman

## MINUTES

Chairman Matiash called the February 24, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None.

Visitors: County Commissioner Jeff Barnett to observe. Jim Gallie, Amber Township to let us know that the Township will have approximately \$95,000.00 to put towards road repairs this year. Suzanne Townsend and Margaret Palma of Maple Road to thank the MCRC for taking good care of Maple Road this winter but to let us know that there is still water pooling in the road. They will continue to contact MDOT to fix the road so that the water will run off properly. Mentioned that Campbell Road Culvert needs to be repaired. Bruce Burke Logan Township Supervisor presented their final copy of their ORV agreement.

The minutes of the February 10, 2011 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Matiash to approve accounts payable Vouchers #67410 thru #67457 in the amount of \$97,078.30 and pre-approve payroll #05 for March 3, 2011

Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Winter maintenance and cold patching. Weight restrictions went into effect on Friday February 16, 2011 at 7:00 am. The tree crews have been out and pit cleanup has been completed. Have been washing the trucks to remove the salt buildup. The Cat Excavator was out a couple of times working on drainage. Will not be back out until weight restrictions have been lifted. Some help in the shop and a safety meeting was held to discuss items for the upcoming construction season.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items
    2. **State Trunkline-MDOT**
      - a. Anticipate a smaller Budget.
      - b. A six mile section of the US-31 Freeway is up for bid with a March Letting for one side only.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Stiles/Sugar Grove Project-A grade inspection has been scheduled for the week of March 15, 2011. Force Account Project.

2. **Local System**
  1. Local Roads-Townships have been sending in project lists and evaluations.
3. **Equipment Status during this period**
  1. Repairs as needed.
  2. The new truck was delivered on Feb. 16, 2011.
4. **Permits**
  1. Nothing New
5. **Personal Items**
  1. Employee Status-No changes
  2. Collins Lawsuit Discussion-Another deposition is scheduled for 3/11/2011.

**Under unfinished business the following was discussed**

1. Regional Task Force Meeting-Projects have been approved. Will do 18 to 20 miles of seal coat this year. Also have STP Monies available.
2. Paul Bunyan Meeting-Reminded everyone to contact their legislator for dinner at the CRAM Mtg. Also discussed weight restrictions and CRAM Survey.
3. MCRC Radios-The MCRC radios will be changing from broadband to narrowband channels by no later than January 1, 2013. There are 52 radios of which 23 are able to be reprogrammed except for adding the GPS system. Funds may be available through Homeland Security. May partner with Oceana and Lake Counties.
4. Consumers Energy Road Agreement-Dennis McKee of Consumers was present to discuss the Road Agreement between Consumers and the MCRC. Rather than addressing the original agreement, Consumers re-wrote the whole document. The MCRC prefers that they use the original contract and n comments and suggestions regarding the original document and send back to the MCRC. Mr. McKee will take this information back and they will address the original road agreement.

**Under new business the following was discussed**

1. MCRC Policy's Discussion-Afternoon Session-See Below.
2. Benson Road-Meade Twp-This road was decertified in 1993 by Manager Alan Nicholson but never abandoned. It appears that there was an agreement made between Manager Nicholson and W Hasenbank regarding this road. G Dittmer suggested to Mr Hasenbank that he contact an attorney.
3. Frost Laws-Jerry Peterson of Manistee CRC and Jay Syrewicze of Lake CRC have offered to contract with the MCRC for weight law enforcement for the North and East sides of the county. No charge has been established. G Dittmer will put together a proposal.
4. The next regularly scheduled meeting will be changed from March 10, 2011 to March 14, 2011 at 1:00 pm due to a conflict with the CRAM Meeting.

**Correspondence**

1. Letter from MDOT North Region Engineer thanking the MCRC for their contributions to managing the State Trunkline System during the last big snow storm.

**Items Requiring Board Action**

None

Meeting was recessed at 11:46 am.

Reconvened at 1:20 pm.

**MCRC Policy's**

The first section of policies presented for discussion were for Administration. They were gone over in detail along with the policies that are currently in place at the MCRC. The board will review the suggested new policies and will continue discussion on March 14, 2011. The next set of policies to look over will be handed out at that time.

There being no further business the meeting was adjourned at 3:25 pm.

  
\_\_\_\_\_  
Mary Acker Secretary

  
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Nick Matiash Chairman

## MINUTES

Chairman Matiash called the March 14, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Foreman R Duggan. Absent: Superintendent Moody.

Visitors: Margaret Palma and Suzanne Townsend to drop off the Neighborhood Watch Signs to be placed by the MCRC. Also received an e-mail from Rick Lipteck of MDOT regarding the dip in Maple Road. He stated that they will be prioritizing projects that need to be done based on available funds. Jim Gallie and Dick Alway of Amber Township to report a couple of potholes, some repair work is needed on First Street and wondered about combining paving projects to get a better price. Denis McKee of Consumers Energy was present to observe the meeting. Brian Mulherin of the Ludington Daily News wondered when the MCRC would be getting started on the Darr Road Bridge Project. Signs were to begin being placed today.

The minutes of the February 24, 2011 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #67458 thru #67514 in the amount of \$414,388.04 and pre-approve payroll #06 for March 17, 2011

Ayes all. Motion carried.

At 1:06 pm the board looked over the contingent liability and revenue sheet.

Superintendents Report given by R Duggan: Two tree crews have been out. Cold patching on US-10 and the US 31 Freeway. Cleaning up the trucks and extra help in the shop. Working on the new Tandem truck and are keeping track of the loggers due to weight restrictions.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items
    2. **State Trunkline-MDOT**
      - a. May be receiving more salt
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Stiles/Sugar Grove Project-A grade inspection has been scheduled for March 15, 2011. Force Account Project.
    2. **Local System**
      1. Local Roads-Townships have been sending in project lists and evaluations.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Working on new truck.
3. The Cat Grader has been ordered with a complete warranty for five years. Working on a lease program for a smaller grader to replace the Komatsu that is nearing the end of the lease.

**4. Permits**

1. Nothing New

**5. Personal Items**

1. Employee Status-No changes
2. Collins Lawsuit Discussion-G Dittmer attended a deposition of Mrs. Collins on Friday, March 11, 2011. On going.

**Under unfinished business the following was discussed**

1. MCRC Policy's-Another packet of proposed policy's was handed out. Will discuss again at the next meeting.
2. MCRC Radios-Still putting ideas together. Will try to put package together with other counties.
3. Consumers Energy Road Agreement-Consumers is still working on the agreement.
4. CRAM Annual Meeting-Met with Governor Snyder. The transportation budget should be alright but no gas tax increase is expected. Discussion on the use of medical marijuana. There is zero tolerance for a person required to have a CDL.

**Under new business the following was discussed**

1. Township funds will be transferred next month..
2. Benson Road-Meade Twp-Nothing new to report.
3. Frost Laws-Still in effect. Are receiving assistance from Manistee County. No tickets have been written but there have been warnings. Jerry Peterson from Manistee CRC will be taking Jeff or Steve out for training. May consider doing our own enforcement next year.
4. Material bids will be opened on March 24, 2011.
5. N Matiash requested and received support from the Board to apply for a seat on the MCRC SIP Board.
6. The Paul Bunyan meeting will be hosted by the MCRC on May 19, 2011 at Emerson Lake.

**Correspondence**

1. Newspaper article stating the Oceana CRC to consider contracting out their snowplowing.

**Items Requiring Board Action**

**Approve ACT 51 Maps**

Motion by Robidoux, seconded by Schwass to approve the 2011 ACT 51 Maps and authorize the Chairman to sign. Ayes all. Motion carried.

**The regular meeting was recessed at 2:00 pm to go into closed session to discuss with legal council status of ongoing litigation.**

**Reconvene regular session at 2:25 pm.**

There being no further business the meeting was adjourned at 3:15 pm.

  
 Mary Ackler Secretary

  
 Nick Matiash Chairman

**MINUTES**

Chairman Matiash called the March 24, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Dennis McKee of Consumers Energy to observe.

The minutes of the March 14, 2011 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #67515 thru #67552 in the amount of \$80,551.50 and pre-approve payroll #07 for March 31, 2011.

Ayes all. Motion carried.

**Material Bids for 2011**

The following bidders were present: Randy Orr-Jensen Bridge, John White- White Truck Line, Marv & Butch Dew of D&B Brine.

**MOTOR OIL AND HYDRAULIC OIL**

<b>Lyden Oil</b> 60 days	Engine Oil	\$6.79 gal.
	Hydraulic Oil	5.21 gal.
<b>Merle Boes</b> 30 days	Engine Oil	\$6.78 gal
	Hydraulic Oil	5.32 gal.
<b>Vesco Oil</b> 30 Days	Engine Oil	\$7.49 gal.
	Hydraulic Oil	5.09 gal.

**GASOLINE AND DIESEL FUEL****All Bids are at cost over rack price.**

<b>Blarney Castle</b>	Unleaded Gasoline	Marathon	0.04575
	#2 Ultra Low Sulfur		0.05165
<b>Lemmen Oil</b>	Unleaded Gasoline	Shell	0.025
	#2 Ultra Low Sulfur with additive		0.025
<b>Brenner Oil</b>	Unleaded Gasoline	Valero	0.0295
	Ultra Low Sulfur Diesel	Valero	0.0295

<b>Merle Boes</b>	Unleaded Gasoline	No Bid
	#2 Ultra Low Sulfur Diesel BP	0.03

### **CORRUGATED METAL CULVERTS**

Jensen Bridge & Supply	16 Gauge	12"	\$5.48
Prices firm for 15 days Beginning May 1, 2011		15"	6.62
		18"	8.53
		24"	11.02

Contech	16 Gauge	12"	\$5.80
Prices firm for 120 days beginning May 1, 2011		15"	6.96
		18"	8.70
		24"	13.92

Advanced Drainage Systems (ADS)	Plastic	12"	\$5.06
Prices firm for 1 year beginning May 1, 2011		15"	6.84
		18"	10.01
		24"	16.01

### **GUARD RAIL & POSTS**

Jensen Bridge	Straight Rail	\$ 7.18 per lineal ft.
Prices firm for 45 days beginning April 01, 2011	Wood Post	52.18 each
	Steel Post	50.32 each
	Buffered End Assembly	127.91 each
	Curved	13.52 per lineal ft

### **COLD PATCH MATERIAL**

Rieth Riley	CP-6 Bidders Yard	No Bid
	CP-6 MCRC Yard	No Bid
	CP-7 Bidders Yard	\$84.00 per ton
	CP-7 MCRC Yard	\$88.00 per ton
Unique Paving	CP-6 Bidders Yard	No Bid per ton
	CP-6 MCRC Yard	No Bid per ton
	CP-7 Bidders Yard	\$81.00 per ton
	CP-7 MCRC Yard	\$90.35 per ton

### **BRINE CALCIUM CHLORIDE**

<b>Team Services</b>	Bidders Yard Brine 25%	.09	Riverton	\$9,360.00
Oil Well Brine	Furnished & Applied Continuously		Eden	8,010.00
	25%	.09	Custer	6,030.00
	Furnished & Applied Intermittently		Victory	9,360.00

	25%	.095	Sherman	7,380.00
Furnished & loaded in storage facility			Sheridan	6,030.00
	25%	.09	Grant	5,760.00

<b>Beckman Production Services</b>	Bidders Yard Brine	25%	.079	Riverton	\$13,416.00
	Furnished & Applied Continuously			Eden	11,481.00
		25%	.129	Custer	8,643.00
	Furnished & Applied Intermittently			Victory	13,416.00
		25%	.149	Sherman	10,578.00
				Sheridan	8,643.00
			Grant	8,256.00	
	Furnished & loaded in storage facility				
		25%	.125		

**Zoscsak**

No Bid

<b>White Truck Line LLC</b>	Bidders Yard Brine	25%	.01	Riverton	\$13,312.00
	Furnished & Applied Continuously			Eden	11,392.00
		25%	.128	Custer	8,576.00
	Furnished & Applied Intermittently			Victory	13,312.00
		25%	.128	Sherman	10,496.00
	Furnished & loaded in storage facility			Sheridan	8,576.00
			Grant	8,192.00	
	Furnished & loaded in storage facility				
		25%	.095		

**D & B Brine**

Riverton	.16
Eden	.16
Custer	.16

Motion by Robidoux, seconded by Matiash to accept the bids for materials for 2011, tabulate and approve at the next meeting. Ayes all. Motion carried.

2011 Equipment Rental Rates will be placed on file. Bidders included:  
 CIS Snow Plowing and Excavating Inc  
 Smalley Construction Inc  
 Ken Adams Excavating  
 Hallack Contracting

At 10:38 am the board looked over the contingent liability and revenue sheet.

Superintendents Report :Blading roads, two crews out trimming trees. Cold patching, winter maintenance, shop help and washing trucks. Cat excavator out doing some ditching and temporary patching on Hansen Road. Setting up township and primary road projects. The frost is coming out of the ground. Have rented a cold patch trailer for about one month.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Spring Items.
      - b. Weight restrictions are still in effect.
    2. **State Trunkline-MDOT**
      - a. Preparing to open the rest area the first of April.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Stiles/Sugar Grove Project-The GI was held. Will start around Memorial Day.
      2. Fountain Rd Project-Getting survey data together. Need to apply for a permit. This is the last of the storm damage projects.
      3. Custer Rd Project at Sugar Grove-Replace Culvert, force account project.
    2. **Local System**
      1. Local Roads-Receiving requests for quotes.
      2. Will discuss seal coat projects at the next meeting.
  3. **Equipment Status during this period**
    1. Repairs as needed. Have retired truck #048 and are parting it out.
    2. Freightliner Rental Units have been received.
    3. The Komatsu Lease is ending soon. AIS will extend the lease up to two years. G Dittmer will discuss with Dick Doyle and report back to the board the grader options.
    4. Caterpillar has offered a new grader for lease at about the same cost of the five year old Komatsu. Ongoing discussion.
  4. **Permits**
    1. MDEQ Permit for Fountain Road
  5. **Personal Items**
    1. Employee Status-No changes
    2. Collins Lawsuit Discussion-A settlement has been accepted by Mr Collins through workers compensation with a complete withdrawal. His employment with the MCRC will be terminated.

**Under unfinished business the following was discussed**

1. MCRC Policy's-Ongoing.
2. Consumers Energy Road Agreement-Consumers Energy Attorneys are still reviewing the agreement.

**Under new business the following was discussed**

1. Open Material Bids
2. The Paul Bunyan Meeting will be held at Emerson Lake Inn on May 19, 2011. A buffet dinner is planned at a \$16.00 cost per person. G Dittmer to ask a representative of Consumers Energy to give a presentation on the up coming pumped storage expansion project
3. Received a proposed rate increase from Blue Cross of 15 to 19%.

**Correspondence**

1. Need to send out reminders to the townships to complete the performance evaluation for the MCRC.

**Items Requiring Board Action****Conservation Resource Alliance**

Motion by Matiash, seconded by Schwass to authorize G Dittmer to sign the Cooperative Agreement for the LaSalle Road/Big Sable River Road Crossing Project for \$50,000.00 with the Conservation Resource Alliance through the US Fish and Wildlife Service Grant. Construction is to completed before September 30, 2011. Ayes all. Motion carried.

**Pre-Approve Accounts Payable for April 7, 2011**

Motion by Robidoux, seconded by Matiash to pre-approve accounts payable for April 7, 2011 not to exceed \$50,000.00. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:20 pm.

  
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 Mary Acker Secretary

  
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 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the April 14, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.  
Absent: Robidoux

Visitors: Suzanne Townsend and Margaret Palma to discuss the Neighborhood Watch Signs that are being placed and asked if MDOT had any plans yet to fix Maple Road. MDOT is planning a drive around at which time they will consider this work. Jim Gallie of Amber Twp was present to observe and take back any information to the township that would be of interest. G Dittmer will have their contracts prepared before their upcoming meeting on Monday. Dennis McKee of Consumers Energy to discuss the progress on the Road Use Agreement. He stated it should be available by the end of next week.

The minutes of the March 24, 2011 regular meeting were discussed:

Motion by Schwass seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Matiash seconded by Schwass to approve accounts payable Vouchers #67607

thru #67658 in the amount of \$347,021.97 and approve payroll #08 for April 14, 2011 for \$56,969.33.

Ayes all. Motion carried.

At 10:07 am the board looked over the contingent liability and revenue sheet.

Superintendents Report :Blading and patching gravel roads, two crews out trimming trees. Cold patching, pulling shoulders, extra help in the shop working on trucks and sanders and washing trucks. Cat excavator working on drainage projects. Starting to sweep the roads from winter sand. The rest area has been opened and weight restrictions have been lifted. Working on the rail road crossing sign upgrade for the City of Scottville.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Spring Items.
      - b. Finished with the cold patch trailer.
    2. **State Trunkline-MDOT**
      - a. Rest Area is now open.

**2. B. Heavy Maintenance**

**1. Primary System**

1. Stiles/Sugar Grove Project-Waiting to be awarded the project.
2. Fountain Rd Project-Getting survey data together. Need to apply for a permit. This is the last of the storm damage projects.
3. Custer Rd Project at Sugar Grove-Replace Culvert, force account project.

**2. Local System**

1. Local Roads-Have completed about 2/3 of the requested township project contracts.
2. Putting together a list of paving projects to bid. No date has been set.

**3. Equipment Status during this period**

1. Repairs as needed. Continue work on new truck.
2. Freightliner Rental Units have been received and are working on getting them ready to use.

**4. Permits**

1. MDEQ Permit for Fountain Road has been applied for.

**5. Personal Items**

1. Employee Status-No changes
2. Collins Lawsuit Discussion-A settlement has been accepted by Mr Collins through workers compensation with a complete withdrawal. His employment with the MCRC will be terminated once the judge has signed the papers.
3. An employee safety meeting is scheduled for April 26, 2011.
4. The night crew has ended. Will begin the 4-10 hour days the first part of May.

**Under unfinished business the following was discussed**

1. MCRC Policy's-Ongoing.
2. Consumers Energy Road Agreement-Consumers Energy Attorneys are still reviewing the agreement. Anticipate it will be ready by the end of next week.

**Under new business the following was discussed**

1. Act 51 Audit Report-Will discuss at the next meeting and if satisfactory will approve.
2. The Paul Bunyan Meeting will be held at Emerson Lake Inn on May 19, 2011. A buffet dinner is planned at a \$16.00 cost per person. G Dittmer to ask a representative of Consumers Energy to give a presentation on the up coming pumped storage expansion project
3. Received a rate increase form Blue Cross of 15% and a 90% increase for the RX card. Jack Schmitz of Burnham and Flower will be attending the next board meeting to discuss a different plan.
4. The Township Officers Meeting is scheduled for April 21, 2011 at 7:30 pm and hosted by Eden Township.
5. G Dittmer to attend the Branch Twp Board Meeting this evening.
6. G Dittmer and N Matias to attend the County Board Meeting scheduled for May 10th at 9:00 am to discuss the accomplishments of the road commission from the past year. This is an annual meeting.

**Correspondence**

1. None.

**Items Requiring Board Action****Award Material Bids**

**Motion by Matiash and seconded by Schwass to award material bids as recommended by the staff to the following vendors:**

**Motor Oil and Hydraulic Oil** to all bidders, Lyden Oil, Merle Boes, and Vesco Oil.

**Gasoline and Diesel** to all bidders, Blarney Castle, Lemmen Oil, Brenner Oil and Merle Boes.

**Corrugated Metal Culverts** to Jensen Bridge & Supply.

**Guard Rail & Posts** to Jensen Bridge.

**Cold Patch Material** to Rieth Riley and Unique Paving.

**Brine Calcium Chloride** to Beckman Production Services and White Truck LLC with the specified township bids going to White Truck LLC.

Ayes all. Motion carried to award the bids for materials.

There being no further business the meeting was adjourned at 11:30 am.

  
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Mary Acker Secretary

  
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Nick Matiash Chairman

## MINUTES

Chairman Matiash called the April 28, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None.

Visitors: Jim Gallie and Dick Alway of Amber Township to discuss road projects and get a copy of the 2011 Local Road Policy. Jim and Frieda Henry and Josh Henry to inquire about moving their driveway down further from the guardrail at the Scottville Road Bridge. They were instructed to find out why they were never issued a permit from the DEQ. More discussion will follow. Dennis McKee of Consumers Energy. They will be available to discuss the road contract after May 9, 2011 due to their schedule.

The minutes of the April 14, 2011 regular meeting were discussed:

Motion by Schwass seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #67659 thru #67688 in the amount of \$195,985.34 and approve payroll #09 for April 28, 2011 for \$55,852.

Ayes all. Motion carried.

At 10:06 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Blading and aggregate patching. Cleaning out ditches and culverts with the Cat Excavator. Cold patching, tree cutting and the tractor with the brush cutter has been out. Continue to sweep intersections. Help in the shop removing sanders and getting the trucks ready for summer. Working on the new truck. Cleanup in the truck barn. Hauled the rest of the 2ns sand from Fisher pit to the yard and have been hauling gravel to the yard.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Spring Items.
    2. **State Trunkline-MDOT**
      - a. Spring drive around with MDOT is scheduled for next week.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Stiles/Sugar Grove Project-Waiting for obligation authority
      2. Fountain Rd Project-DEQ permit is in process.
      3. Custer Rd Project at Sugar Grove-Have not applied for permit yet.

4. Seal Coat Project-Preliminary plans have been put together. Had to eliminate some of the roads to keep the cost around \$400,000.00. These are STP Funds.
5. Finishing plans for Lakeshore Drive.
2. **Local System**
  1. Local Roads-Presented a tentative list of local road projects. Townships are very active this year.
3. **Equipment Status during this period**
  1. Repairs as needed. Continue work on new truck.
  2. Three new pickups are in.
4. **Permits**
  1. MDEQ Permit for Fountain Road has been applied for-Moving along.
5. **Personal Items**
  1. Employee Update-Safety meeting was held on April 26 with ASU. Under Sheriff Trennor was present as well. Good meeting. Lunch was served.
  2. Collins Lawsuit Discussion-The settlement has been signed by the judge.
  3. 4-10 hour days will begin May 2, 2011. All days of the week will be covered.

**Under unfinished business the following was discussed**

1. MCRC Policy's-Ongoing.
2. Consumers Energy Road Agreement-A draft copy was received. G Dittmer will meet Tuesday May 3 with our attorney to discuss. Will try to be prepared to discuss at the next regular meeting.
3. Radios-G Dittmer and T Woirol attended a meeting with Motorola to discuss purchasing new radios as required. Recommendations will be coming next month.. Will try to partner with Lake County.

**Under new business the following was discussed**

1. Health Care Discussion-Jack Schmidt was present to discuss a different Health Care Plan. He discussed the difference between the PPO Plans and the HMO plans. He will research the best possible plan for the MCRC based on the information he received and get back with G Dittmer in a couple of days.
2. The Paul Bunyan Meeting will be held at Emerson Lake Inn on May 19, 2011. A buffet dinner is planned at a \$16.00 cost per person. A representative of Consumers Energy will give a presentation on the up coming pumped storage expansion project
3. Eden Township will be adopting the ORV ordinance. G Dittmer to attend the next meeting.
4. The Township Officers Meeting was held on April 21, 2011 at 7:30 pm and hosted by Eden Township.
5. It was suggested that training be made available for the grader operators. G Dittmer will pursue.
6. Will proceed with changing 95 lighting fixtures throughout the MCRC buildings at a cost of approximately \$11,744.00. Johnson Electric will be the contractor.

**Correspondence**

1. None.

**Items Requiring Board Action**

**Transfer Funds from Primary to Local**

Motion by Matiash seconded by Schwass to authorize a transfer of \$1,032,902.00 (50%) from the Primary Road Fund to the Local Road Fund.

Ayes: Matiash, Robidoux and Schwass. Nays: None Motion carried.

**Act 50 & 51 Report**

Motion by Schwass seconded by Robidoux that the Board approve the Act 51 & Act 50 Financial data for the 2010 fiscal year, and further that Chairman Matiash be authorized to sign the various documents.

Ayes: Matiash, Robidoux and Schwass. Nays: None Motion carried.

**2-2011 Freightliner Proposal**

Motion by Robidoux, seconded by Matiash to accept a proposal from Freightliner of Grand Rapids that reads as follows: The unit would be set up with 1 yearly payment financing in arrears. Freightliner of Grand Rapids would commit to repurchase of both units at the end of the 1-year period for the original purchase less \$6,000.00, which is \$\$223,457.00. They would limit the mileage to 30,000 for the 1-year time frame for this offer. They would pay the repurchase amount and interest to Mercedes-Benz Financial Services USA LLC (\$236,684.00) and the County will pay the interest amount to Freightliner. The cost to the county would be the interest charge of \$3,685.00 plus \$3,000.00 fee for #617 and \$3,542.00 plus \$3,000.00 fee for #618 for a total of \$13,227.00 Pricing: 2011 Freightliner Columbia CL120 Serial No. 1FUJGNDR4BDAX3854 for \$116,992.00 and 2011 Freightliner Columbia CL120 Serial No. 1FUJGNDROBDAY9341 for \$112,465.00. Total \$229,457.00 and also authorize G Dittmer to sign the contract.

Ayes: Matiash, Robidoux and Schwass

Nays: None Motion carried

There being no further business the meeting was adjourned at 12:25 pm.

  
 Mary Acker Secretary

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 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the May 12, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None.

Visitors: Suzanne Townsend to thank the road commission for placing the Neighborhood Watch signs and to invite the board to attend a Neighborhood Watch Picnic on June 11 @ 6:30 pm. Also asked that one of the signs be moved to Filburn Road for better visibility. G Dittmer commented that MDOT will be repairing the dip in Maple Road this summer. Larry Crawford of Custer Township, Ken Ockert of R Clark Associates and Dan Shepard of the Little River Band of Ottawa Indians to discuss an Acknowledgement of Public Authority Responsibility (APAR). See motion. Bob Thurow and Tim Hansen County Treasurer to observe. Tom Zick to present the Financial Report of the MCRC.

The minutes of the April 28, 2011 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #67689 thru #67756 in the amount of \$210,183.99 and approve payroll #10 for May 12, 2011 for \$53,133.51. Also approve payment of the Blue Cross Blue Shield Bills for May 19, 2011.

Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Blading and aggregate patching. Cleaning out ditches and culverts with the Cat Excavator. Cold patching and the tractor with the brush cutter has been out. Sweeping the State Trunkline this week. Have been doing a lot of Medical brining and will start township brining next week. Pulling some shoulders and the tree crew has been out cleaning up dead trees. One to two men in the shop.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

a. Spring Items.

**2. State Trunkline-MDOT**

a. Spring drive around with MDOT was done last week. There were some funds left over that will be distributed among the counties for small projects.

## 2. B. Heavy Maintenance

### 1. Primary System

1. Stiles/Sugar Grove Project-Expect approval by the first of next month.
2. Fountain Rd Project-DEQ permit is in process. Will submit to MDOT when permit is received.
3. Custer Rd Project at Sugar Grove-Have not applied for permit yet.
4. Seal Coat Project-Preliminary plans have been put together and were submitted May 11, 2011.
5. Finishing plans for Lakeshore Drive to the South Bayou.

### 2. Local System

1. Local Roads-Presented a list of local road projects.

### 3. Equipment Status during this period

1. Repairs as needed. Continue work on new truck.

### 4. Permits

1. MDEQ Permit for Fountain Road has been applied for-In progress.

### 5. Personal Items

1. Employee Update-One employee off for surgery, will be back next week.
2. One employee will be off June 1, 2011 for a hip replacement.

### Under unfinished business the following was discussed

1. MCRC Policy's-Ongoing.
2. Consumers Energy Road Agreement-Still reviewing the changes. Attorney Thompson did not see any problems with the wording of the agreement. Will continue to review.
3. Lighting Update-Johnson Electric has ordered the new lights and Consumers has approved their participation amount.

### Under new business the following was discussed

1. Health Care Discussion-Will renew the current plan.
2. The Paul Bunyan Meeting will be held at Emerson Lake Inn on May 19, 2011. A buffet dinner is planned at a \$16.00 cost per person. A representative of Consumers Energy will give a presentation on the up coming pumped storage expansion project
3. MCRC SIP Annual Mtg-Scheduled for July 20 & 21 in Mt Pleasant.
4. A NIMS Safety Seminar was held on June 10th with Liz Remick.
5. G Dittmer meeting with Hamlin Township tonight regarding a Special Assessment Road.

### Correspondence

1. MCRC SIP Newsletter

### Appointments

Tom Zick CPA presented the Basic Financial Statements of the Mason County Road Commission year ended December 31, 2010. The Assets and Liabilities were gone over in great detail. There was discussion on the Primary and Local Road Funds. He suggested that we contact him next fall to discuss the budget and what amendments need to be made before year end. The MCRC received a good report.

**Items Requiring Board Action****Extend Seal Coat Contract**

Motion by Robidoux, seconded by Matiash to extent last years seal coat contract for one more year as was agreed upon in the contract for the local road system. Ayes all. Motion carried.

**MCRCSIP Annual Meeting Voter Authorization**

Motion by Robidoux, seconded by Schwass to name Nick Matiash as voting delegate to the MCRCSIP's Annual Business meeting to be held on July 21, 2011 and name Doug Robidoux as the alternate voting delegate. Ayes all. Motion carried.

**Acknowledgement of Public Authority Responsibility (APAR)**

Motion by Robidoux, seconded Schwass to authorize Manager/Director Dittmer to sign the Acknowledgement of Public Authority Responsibility (APAR) between the Little River Band of Ottawa Indians (Tribe), Mason County Road Commission (MCRC) and the Bureau of Indian Affairs (BIA) to agree that when and if adequate funding for improvements to the listed routes becomes available, and any of the MCRC listed roadways become an approved project for the TRIBE, The TRIBE will enter a subsequent APAR with MCRC to jointly determine the type, scope, and limits of improvements that could be implemented on any of the listed routes. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:47 pm.

  
 Mary Acker Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the May 26, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None.

Visitors: Jim Gallie from Amber Township asked about the bump on US-10 by Elmers wondering who is responsible to fix it and commented on a good job of brining. Dick Doyle from AIS Equipment to discuss Komatsu loader lease. Dennis McKee of Consumers Energy wanting to set a date in June to discuss the road agreement.

The minutes of the May 12, 2011 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Robidoux to approve accounts payable Vouchers #67761 thru #67812 in the amount of \$46,189.12 and approve payroll #11 for May 26, 2011 for \$52,552.33.

Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Blading in preparation for township contracted brining. One more township left to complete. Aggregate and cold patching some due to the logging and farming activity creating blow holes. Cat Excavator out. Tractor with brush cutter has been out. Will start mowing pavements soon. Contracted sweeping has been completed. Have been working on bit edging and fill due to the rain. Crack seal machine has been delivered and plan to start crack sealing roads next week. One extra person in the shop.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Spring Items.
    2. **State Trunkline-MDOT**
      - a. Nothing new to report.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Stiles/Sugar Grove Project-Expect approval by the first of next month.
      2. Fountain Rd Project-. Will submit to MDOT when permit is received.
      3. Custer Rd Project at Sugar Grove-On hold.
      4. Seal Coat Project-Preliminary plans were submitted May 11, 2011. Will set a bid date when projects have been approved.

**2. Local System**

1. Local Roads-Presented a list of local road projects. See motion.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Crack seal machine has been delivered. Will keep for two weeks.
3. Dick Doyle was in to discuss the current lease on the Komatsu grader. There have been lots of issues with this grader. AIS has not followed the agreed upon contract details. Doyle has offered to extend the lease for two more years at the same interest rate and payment amount. At that time the buy back amount would be \$87,500.00. G Dittmer and D Doyle will work on resolving all the issues with the grader prior to the end of the lease. T Woirol presented a list of all the problems with the grader and with the service from AIS Equipment. It was suggested that the MCRC meet directly with a representative from Komatsu. This grader contract will be up in August of this year.

**4. Permits**

1. None at this time.

**5. Personal Items**

1. Employee Update-One employee off for surgery, will be back next week.
2. One employee will be off June 1, 2011 for a hip replacement.
3. One employee off on STL for broken foot.
4. One employee off until October due to Workers Comp injury to his arm.

**Under unfinished business the following was discussed**

1. MCRC Policy's-Working on revisions
2. Consumers Energy Road Agreement-Still reviewing the changes. A draft copy was presented to the board. After board approval and approval by our attorney, the agreement will be sent to Consumers Energy for review.
3. The Paul Bunyan Meeting was held at Emerson Lake Inn on May 19, 2011. A buffet dinner was served. A representative of Consumers Energy gave a presentation on the upcoming \$800,000,000.00 renovation of the turbines at the Ludington Pumped Storage Plant. Very positive comments on the presentation. It was a good meeting overall.

**Under new business the following was discussed**

1. The MCRC will seek bids to paint the building.
2. Will be making improvements to the intersection of Chauvez and Scottville Roads by adding an additional STOP Sign on the west and east bound Chauvez Road, also look at potential addition of rumble strips on Chauvez Road.
3. Inspections have been made on three railroad crossings. Will be getting some traffic counts.
4. Radios-Are currently testing out digital radios. Will work with Emergency Management to locate funds for the new radios.
5. Bass Lake encroachment-Have sent information to the attorney to proceed with suite.
6. Grader Operator Training-A list serve has been sent out requesting any interest in having a group training from other counties. Are working with LTAP to set up some dates.

**Correspondence**

1. Retirement party for Eugene Jorissen to be held on Sunday June 12 at Suttons Landing.

**Items Requiring Board Action****Approve Township Projects**

**Motion by Robidoux, seconded by Schwass to enter into the following contracts with the various Townships from the list dated 2011 and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.**

**Branch Township 2011**

**Barothy Road** from west of Buck Creek to Walhalla Road. Place a seal coat for .20 miles. Total cost \$32,000.00

**Wever Road** from US-10 to Jackpine. Place a single seal coat surface for .9 miles. Total cost \$14,500.00.

**Jack Pine Road** from Wever Road to end of pavement.. Place a single seal coat surface for .7 miles. Total cost \$12,000.00.

**Maple Road** from US-10 to end. Place HMA patch at cul-de-sac and a seal coat surface for .62 miles. Total cost \$12,000.00.

**Emerson Lake Drive** from US-10 to end. Place HMA patch at cul-de-sac and a seal coat surface for .25 miles. Total cost \$5,400.00.

**Johnson Road** from Campbell Road to Jackpine Road. Place HMA patch as needed and place a seal coat surface for .25 miles. Total cost \$7,500.00.

**Alpine Road, Donna Street and Mike Street** from Campbell Road to Jackpine Road. Place HMA patch as needed and place a seal coat surface for .55 miles. Total cost \$10,500.00

**Campbell Road** crossing Weldon Creek between Hansen and Johnson Road. Remove existing culvert and replace. Restore roadway and slope and place guardrail on both sides. Total cost \$13,450.00.

**Gibson Road** from US-10 to First Street for .76 miles. Crack seal and seal coat surface. Total cost \$12,000.00.

**Riverton Township 2011**

**Township Wide Dust Control** for 47 miles. Total cost of \$13,500.00 per application.

**Kistler Road** from Stiles Road to Morton Road for 1.0 miles. Grading, tree removal and aggregate material. Total cost \$20,000.00.

**Marrison Road** from Morton Road to Brye Road plus section east of Morton Rd for 1.1 miles.. Grading and placement of aggregate material. Total cost \$20,000.00.

**Meisenheimer Road** from Scottville Rd to West 0.5 miles. Grading and placement of aggregate material. Total Cost \$8,000.00.

**Amber Township 2011**

**Township Wide Dust Control** for 17 miles. Total cost \$4,800.00.00 per application.

*ma* **Brye Road** from Johnson Road to end of existing bituminous surface for .25 miles. Final shaping and placement of <sup>HMA</sup>agg material. Total cost \$26,000.00

**Johnson Road** from Dennis Road to Brye Road for 0.50 miles. final shaping and placement of agg mate and HMA surface. Total cost \$51,000.00.

**Dennis Road** from Hansen Road to US-10/31 for 1.50 miles. Crack seal and placement of seal coat material. Total cost \$24,000.00.

### **Sherman Township 2011**

**Township Wide Dust Control** for 39 miles. Total cost \$11,726.00 per application.

### **Custer Township 2011**

**Township wide Spot Dust Control** for 36 miles. A single spot brine of 25% of a solid application of mineral brine. Total cost \$4,500.00 per application.

**Hansen Road** from Stephens Road to Reek Road for 1.0 miles. Place a single seal coat surface. Total Cost \$16,000.00.

**Hansen Road** from Reek Road to Schoenherr for 1.0miles. Place a single seal coat surface. Total cost \$16,000.00.

**Darr Road** from First Street to US-10 for .5 miles. Minor grading and placement of culverts and slag gravel. Total Cost \$12,000.00.

**First Street** from Tuttle to Darr for 1.01 miles. Minor grading and placement of culverts and slag gravel. Total Cost \$24,000.00.

### **Hamlin Township 2011**

**Township Wide Dust Control** for 16 miles. Total cost \$4,600.00 per application.

**Sherman Road** from Dewey Road North to Cul-de-sac for .30 miles. Minor grading and placement of slag aggregate 3 inches deep. Total cost \$9,000.00

**Sugar Grove Road** from Lakeshore Drive to Lincoln Road for .90 miles. Minor grading and placement of slag aggregate 3 inches deep. Total cost \$27,000.00

**Sherman Road** from Fountain Road South for 1.0 miles.

Minor grading and placement of slag aggregate 3 inches deep. Total cost \$30,000.00

**Hermitage, Sassafras, Cherry, Tamarac and Victory Drive** all in Hamlin Lake Estates for 2.1miles.

Minor grading and placement of slag aggregate 3 inches deep. Total cost 63,000.00.

**Fisher Road** from Jebavy Drive to Twp line for 1.0 miles. Minor grading and placement of slag aggregate 3 inches deep. Total cost 30,000.00.

**Decker Road** from Jebavy Drive to Lake Shore Drive for 2.02 miles. Crack Seal prior to placement of seal coat surface. Total cost \$32,000.00.

**Piney Ridge Road** from M-116 to end for 2.09 miles. Crack Seal prior to placement of seal coat surface. Total cost \$33,000.00.

**Ehler Road** from Lincoln Road to Beaune Road for 1.0 miles. Crack Seal prior to placement of seal coat surface. Total cost \$16,000.00.

**Golf wood Drive** from M-116 to M-116 for .56 miles. Crack Seal prior to placement of seal coat surface. Total cost \$9,000.00.

**Grove Drive** from Maple St to Hermitage for .3 miles. Placement of slag aggregate. Total cost \$8,100.00.

**Maple, Beech and Linden** from Lincoln to Grove for .70 miles. Placement of slag aggregate. Total cost \$57,000.00.

**Eden Township 2011**

**Township Wide Dust Control** for 40 miles. Apply mineral brine as directed by township. Cost per application \$11,500.00.

**Darr Road** from Chauvez Rd to Kinney Road for 1.0 miles. Grading and placement of aggregate material. Total Cost \$18,000.00.

**Logan Township 2011**

**Township Wide Dust Control** for 15 miles. Apply mineral brine as directed by the township. Cost per application \$4,300.00.

**Taylor Road Section 2** from between the existing HMA surfaces, and from the second curve to Taylor Hill. Minor grading, aggregate material and then HMA surface. Total cost \$86,000.00.

**Summit Township 2011**

**Township Wide Dust Control** for 4 miles. Apply mineral brine as directed by the township. Cost per application \$1,200.00.

**Brunson Road** from Deren Road south to end for .25 miles. Construct Cul-de-sac, grading and agg material. Total Cost \$5,000.00.

**Benedict Road** from Hawley Road South to end. Construct Cul-de-sac, grading and agg material. Total Cost \$10,000.00.

**Deren Road** from PM Hwy to Meisenheimer Road for 1.06 miles. Crack seal and seal coat surface. Total cost \$17,000.00.

**Olmstead Road** from PM Hwy west to end for .83 miles. Crack seal and seal coat surface. Total cost \$13,000.00.

**Kistler Road** from PM Hwy west to end for .83 miles. Crack seal and seal coat surface. Total cost \$14,000.00.

**Hawley Road** from PM Hwy west to end for .83 miles. Place HMA wedge leveling course prior to placement of seal coat surface. Total cost \$25,000.00n

**Free Soil Township 2011**

**Township Wide Dust Control** for 33 miles. Place mineral brine as directed by township. Cost per application \$9,500.00.

There being no further business the meeting was adjourned at 12:15 pm.

  
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 Mary Acker Secretary

  
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 Nick Matias Chairman

## MINUTES

Chairman Matiash called the June 9, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None.

Visitors: Dennis McKee of Consumers Energy to discuss the Road Agreement. Suzanne Townsend and Margaret Palma thanking the MCRC for putting up the Neighborhood Watch signs and making adjustments. Also asked for an update on Maple Road. An estimate has been sent to MDOT and are waiting for a reply. They are in the process of prioritizing the work that needs to be done.

The minutes of the May 26, 2011 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #67813 thru #67869 in the amount of \$134,579.83 and approve payroll #12 for June 9, 2011 for \$54,214.89.  
Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Blading and patching due to logging activity. John White has been brining. In the next two weeks brining will begin again for the townships before the holiday. Two mowers are out on the North West and South West parts of the county. Have started township projects. Are hauling slag in Hamlin township, working on agg jobs on Kistler Road west of Stiles and Darr Road south of Chauvez. Working on ditching and drainage projects with the Cat Excavator. Some cold patching and help in the shop.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Summer Items reported by E Moody.
    2. **State Trunkline-MDOT**
      - a. Received the new budget. MDOT is in the process of re-organizing.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Stiles/Sugar Grove Project-Have not heard back from MDOT. They are waiting for obligation from the Feds.
      2. Fountain Rd Project-. Still waiting on the permit.
      3. Custer Rd Project at Sugar Grove-On hold until possibly next spring.
      4. Seal Coat Project-The GI was held on June 7, 2011.

**2. Local System**

1. Local Roads-Presented a list of local road projects. See motion.
2. Darr Road Bridge will be opened for the 4th of July.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Received the new steer motor for the Komatsu Grader. Continue to work on issues.

**4. Permits**

1. None at this time.

**5. Personal Items**

1. Employee Update-.
2. One employee will be off June 1, 2011 for a hip replacement.
3. One employee back to work from broken foot.
4. One employee off until October due to Workers Comp injury to his arm.

**Under unfinished business the following was discussed**

1. MCRC Policy's-Working on revisions.
2. Consumers Energy Road Agreement-A new version dated June 8, 2011 was presented to the board. There will be discussion on the agreement at the Planning Commission Mtg tonight. The goal is to have the contract ready for approval at the June 23, 2011 Board Meeting.
3. Grader Operator Training-Received a training tape from Oakland County. Will have the operators in to review it soon. Are working with LTAP to set up some dates with other counties.
4. Have made improvements to the intersection of Chauvez and Scottville Roads by adding an additional STOP Sign on the west and east bound Chauvez Road and red striping. Will continue to work on improvements for this intersection.
5. Bass Lake encroachment-Have sent information to the attorney to proceed with suite and are waiting for a reply.
6. Radios-Are currently testing out digital radios. Will work with Emergency Management to locate funds for the new radios.

**Under new business the following was discussed**

1. Hot Mix-Will open bids for hot mix at the next meeting.
2. Staff evaluations will be discussed at the next meeting.

**Correspondence**

1. None

**Items Requiring Board Action****Engineering Reimbursement**

Motion by Robidoux seconded by Schwass to request a reimbursement of \$10,000.00 for payments made during the period of 07-01-10 through 06-30-11 to retain a licensed professional engineer employed by the MCRC and to authorize the Board to sign. Ayes all. Motion carried.

**Approve Seal Coat Project**

Motion by Matiash and seconded by Schwass to approve the seal coat project plans for 16.42 miles and authorize the board to sign. Ayes all. Motion carried.

**Approve Township Projects**

**Motion by Schwass, seconded by Robidoux to enter into the following contracts with the various Townships from the list dated 2011 and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.**

**Pere Marquette Township 2011**

**Lawndale Street** from Nelson Road to Sherman Street for .26 miles. Crack seal then place a seal coat surface. Total cost \$7,000.00.

**Barton/Bonnie Streets** from Nelson Road to end of each for .2 miles. Place HMA parches then a seal coat surface. Total cost \$6,000.00.

**Vernetta Dr-Laura St-Oakwood Dr** at reverse curves for .2 miles. HMA Wedge leveling course to widen and repair. Total cost \$8,000.00.

**Ivanhoe Street** from Washington Ave to Lendale Rd for .30 miles. HMA leveling course over entire roadway. Total cost \$18,000.00.

**Ivanhoe Road** from Ivanhoe Street to Curtwood Drive for .3 miles. HMA leveling course over the entire roadway. Total Cost \$15,000.00.

**Cambridge Drive** from Washington Ave to Cul-de-sac for .2 miles. HMA wedge/leveling course. total cost \$5,000.00.

**South Lakeshore Drive** from Rohrmosher Road to Township park entrance for .2 miles. HMA wedge/leveling course. Total cost \$12,000.00.

**Victory Township 2011**

**Township Wide Dust Control** for 48 miles. Apply mineral brine as directed by the township. Total cost \$14,000.00 per application.

**Victory Drive** from Peterson Rd west to twp line for .97 miles. Crack Seal prior to placing a seal coat surface. Total cost \$16,000.00.

**Peterson Road** from Fountain Road North to the end for 1.03 miles. Grading and place aggregate material. Total cost \$18,000.00.

**Anderson Road** from Fountain Road to Victory Drive for 1.0 miles. Grading and place aggregate material. Total cost \$16,000.00.

**Amber Road** from Sugar Grove Road South to Decker Road for 1.0 miles. Grading and place aggregate material. Total cost \$16,000.00.

**Groth Road** from Stiles Road to Victory Corners Road for 1.03 miles. Grading and place aggregate material. Total cost \$16,000.00.

**Meyers Road** from Fountain Road North to end for .77 miles. Grading and place aggregate material. Total cost \$20,000.00.

**Meyers Road** from Angling Road North to Fountain Road for .73 miles. Grading and place aggregate material. Total Cost \$18,000.00.

There being no further business the meeting was adjourned at 11:22 am.

  
Mary Acker Secretary

  
Nick Matias Chairman

## MINUTES

Chairman Matiash called the June 23, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None.

Visitors: Randy Misener of Rieth Riley Construction for HMA bid opening. Dick Alway and Jim Gallie of Amber Township. Will be starting on their projects soon after the 4th of July. Dennis McKee of Consumers Energy to discuss Road Agreement.

The minutes of the June 9, 2011 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #67870 thru #67918 in the amount of \$160,989.22 and approve payroll #13 for June 23, 2011 for \$53,612.74.

Ayes all. Motion carried.

At 10:03 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Township brining has been put on hold until next week due to the rain and washouts. Have been working on aggregate projects. Darr Road has been completed and are working on Groth Road. Some drainage issues there. Kistler Road in Riverton is ready for agg. Slag projects are on hold in Hamlin Township until more material is available. Hamlin Lake Estates is nearly completed. Cold patching and crack sealing in preparation for seal coat. Cat Excavator has been working on township projects. Doing some bit edging and have started mowing on the State Trunkline. Will start back on the locals and primaries when the State is done. Some tree work from rain and wash out repairs. There was about 2 to 3 inches of rainfall. Extra help in the shop.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Summer Items reported by E Moody.
    2. **State Trunkline-MDOT**
      - a. No new activity
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Stiles/Sugar Grove Project-See Motion
      2. Fountain Rd Project-. On hold.
      3. Custer Rd Project at Sugar Grove-On hold.

4. Seal Coat Project-Project is being advertised.
5. Lakeshore Drive Project-Plans have been submitted. Waiting on MDOT to set a date for the GI Meeting.
2. **Local System**
  1. Local Roads-Presented a list of local road projects. See motion.
  2. Darr Road Bridge wont be completed for two more weeks.
3. **Equipment Status during this period**
  1. Repairs as needed.
4. **Permits**
  1. None at this time.
5. **Personal Items**
  1. Employee Update-.
  2. One employee will be off June 1, 2011 for a hip replacement.
  3. One employee back to work from broken foot.
  4. One employee off until October due to Workers Comp injury to his arm.

**Under unfinished business the following was discussed**

1. MCRC Policy's-Working on revisions. The first book has been completed and copies will be sent out next week.
2. Consumers Energy Road Agreement-A meeting was held with road commission personnel and Consumers Engineers to discuss the changes for the Road Agreement Contract. It was a productive meeting. There were a few changes that were made to the contract. The next meeting is scheduled for June 29 @ 10:00 am at the road commission to confirm the changes and discuss a date to present the new contract to the road commission board for approval.

**Under new business the following was discussed**

1. Hot Mix-Bids were received from Rieth Riley Construction and Elmers Crane & Dozer Inc. See Motion.
2. Staff evaluations will be discussed at the next meeting.
3. Culvert Bids for Stiles and Sugar Grove Road Project: See Motion.

<b>Bidder</b>	<b>240' 12 Gauge CSP</b>	<b>57" x 38" Bands (2)</b>	<b>4- Beveled Ends</b>	<b>Total</b>
<b>St Regis Culvert</b>	<b>\$ 9,468.00</b>	<b>\$157.80</b>	<b>Included</b>	<b>\$9,625.80</b>
<b>Jensen Bridge</b>	<b>\$10,840.80</b>	<b>\$180.68</b>	<b>\$240.00</b>	<b>\$11,261.48</b>
<b>PreMarc</b>	<b>\$10,944.00</b>	<b>\$160.00</b>	<b>Included</b>	<b>\$11,104.00</b>

4. Gravel Bids-Will be requesting bids for gravel processing of 20,000.00 yards. Will open bids at the next meeting.
5. The new Cat Grader is in at Michigan Cat. There was an issue with the availability of tires. The grader will have re-caps instead of new and the price will be reduced accordingly.

**Correspondence**

1. None

**Items Requiring Board Action**

**Approve HMA Bids**

Motion by Robidoux seconded by Schwass to award the bid for HMA to low bidder Rieth Riley Construction Company for a total cost of \$339,796.35 for all local and primary road projects. Ayes all. Motion carried.

**Approve Bid for Culvert to be used on North Stiles and Sugar Grove Road Culvert Project**

Motion by Robidoux seconded by Schwass to award the bid for culvert material to low bidder St. Regis Culvert Inc for 240' of 12 gauge spiral galvanized CSP and two bands for a total cost of \$9,625.80. Ayes all. Motion carried.

**Approve Township Projects**

**Motion by Robidoux, seconded by Matiash to enter into the following contracts with the various Townships from the list dated 2011 and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.**

**Sheridan Township 2011**

**Griffin Road** from Fountain Rod to Millerton Road for .5 miles. Crack Seal and then place seal coat surface. Total cost \$8,000.00.

**Larson Road** from Fountain Road to Millerton Road for 1.01 miles. Crack Seal and then place seal coat surface. Total cost \$16,000.00.

**Morse Road** from Decker road to Millerton Road for 2.98 miles. Crack seal then place a seal coat surface. Total cost \$48,000.00.

**Dewey Road** from Campbell road to Morse Road for 1.52 miles. Crack Seal then place a seal coat surface. Total cost \$24,000.00.

**Fountain Road** from Larson Road to Benson Road for 1.42 miles. HMA leveling and wedging course. Total cost \$12,000.00.

**Meade Township 2011**

**Township Wide Dust Control** for 4 miles. Apply mineral brine as directed by the township. Total cost per application \$1,200.00.

**Bennett Road** from Budzinski Road to the hill for .50 miles. Grading and aggregate material. Total cost \$8,000.00.

**Larson Road** from Bennett to the bottom of the hill for .25 miles. Grading and aggregate material. Total cost \$4,000.00.

**Budzynski Road** from Free Soil Road to Bennett Road for .49 miles. Crack seal and place a seal coat surface. Total cost \$8,000.00.

**Approve Culvert Replacement Contract with MDOT for North Stiles Road**

Motion by Matiash seconded by Schwass to enter into a contract with the Michigan Department of Transportation for culvert replacement and debris removal work along North Stiles Road from Sugar Grove Road southerly approximately 0.1 miles and to authorize the Chairman and Vice-Chairman to sign the contract. Job Number 105589, Contract #11-5403. This project has been approved for financing in part with funds appropriated to the Transportation Economic Development Fund referred to as TED Funds. Total project cost \$93,000.00. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:08 pm.

  
 Mary Acker Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the July 14, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None.

Visitors: Suzanne Townsend requesting a bill for the posts used for the neighborhood watch signs. Nothing yet from MDOT to repair the dip in the road on Maple. G Dittmer will contact them. The mower left a wedge in the bank on US-10 off Maple Road. She wondered if that could be fixed. Jim Gallie of Amber Township stated that there are some pot holes forming heading south on US-10 at Gordon Road. Dennis McKee of Consumers Energy checking in. Wondered how the discussions are going with the project Superintendent from White construction. Still working on road use agreement.

The minutes of the June 23, 2011 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #67919 thru #67988 in the amount of \$194,947.81 and approve payroll #14 for July 7, 2011 for \$53,639.08 and pre-approve payroll #15 for July 21, 2011. Ayes all. Motion carried.

At 10:06 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Blading roads in preparation for township contract brining. Have completed the Kistler Road gravel project in Riverton Township and Groth Road in Victory Township. Working on Bennett and Larson Roads in Eden Township. Starting Johnson and Brye Road today and are ready for gravel. Working on Meyer Road in Victory Township with the cat excavator and repairing a box culvert on Morse Road in Sheridan Township. Two to three days left for crack sealing on local roads and will start primaries. Mowing pavements has been completed and will start on the gravel roads. Cold patching. Tree cleanup from the last storm. The new grader was out yesterday. Continue to do pit cleanup.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

- a. Summer Items reported by E Moody.
- b. Crack Seal Progress-A lot of work has been completed this year. Locals are almost done and will start on the Primaries.

**2. State Trunkline-MDOT**

- a. No new activity

**2. B. Heavy Maintenance**

**1. Primary System**

1. Stiles/Sugar Grove Project-Pipe has been ordered. Plan to start in two to three weeks.
2. Seal Coat Project-Bids are out-Open the first part of August.
3. Lakeshore Drive Project-G.I is scheduled for next week.

**2. Local System**

1. Local Roads-Waiting for Grant Township Contracts.

**3. Equipment Status during this period**

1. Repairs as needed.
2. New Cat Grader was delivered on July 7, 2011.

**4. Permits**

1. Campbell Rd Crossing on Weldon Creek-In process.

**5. Personal Items**

1. Employee Update-No changes

**Under unfinished business the following was discussed**

1. MCRC Policy's-Working on revisions. The first book was handed out. Will discuss any necessary changes at the next meeting.
2. Consumers Energy Road Agreement-A meeting will be set to meet with the superintendent from White Construction. Nothing new on the road agreement. W Schwass Board member and Mary Samuels Board Secretary publicly stated in open meeting that each, independent of each other, have leased their individual personal real property to Consumers Energy for the sole purpose of a potential windmill site location on their respective property. Each have received lease money and if a unit is placed on their private property could receive in excess of \$5,000.00 in royalty monies.
3. Annual Meeting with the County Board-Well received and was a good meeting.
4. Staff Evaluations-A packet was handed to each commissioner to review. They will discuss at the next meeting.
5. Painting the MCRC Building-G Dittmer met with Mike Schneider. He will submit estimates in phases for painting and repairs to the building.
6. David & Colleen Plummer Trespassing Issue-A complaint will be filed by the MCRC. A draft copy was presented for review. It will be filed soon.

**Under new business the following was discussed**

1. Township Officer Meeting is scheduled for July 21 and hosted by Free Soil Township at 7:30 pm.
2. G Dittmer met with Branch Township supervisor Mike Shoup to discuss township projects.
3. Riverton Township will send a letter requesting to change two yield signs to Stop Signs located at Kinney and Schwass Roads and Riggle and Bradshaw Roads.
4. Regional Planning Mtg-MDOT-This meeting is scheduled for July 18 at the Muskegon First Office. The purpose of this meeting is to establish better means of communication. G Dittmer to attend.
5. USFS-Lake Michigan Drive-Project between the Forest Service and MDOT. Reconstruction of Lake Michigan Drive. In process within the next 5 years.

**Correspondence**

1. CRASIF-Looking for Board of Trustee Positions. Election will be held at the Northern Meeting On September 7, 2011.
2. Article on Stressing Our Roads.

**Items Requiring Board Action****Approve Chip Seal and Fog Seal Contract**

Motion by Schwass seconded by Matiash to enter into a contract #11-5442 with the Michigan Department of Transportation for a single course chip seal and fog seal on Free Soil Road from Stephens Road to the east Lake County Line, Pere Marquette Highway from Chauvez Road to Highway US-31 Business Route, Angling Road from Jebavy Drive to Fountain Road and Fountain Road from Angling Road to Highway US-31. Total Estimated cost of \$404,900. Less Federal funds of \$323,900. MCRC Share \$81,000. Also, authorize the Chairman and Vice-Chairman to sign. Ayes all. Motion carried.

**Approve Purchase of Underbody Blades**

Motion by Robidoux seconded by Matiash to award the bid for underbody blades to low bidder Michigan Cat in the amount of \$24,909.40 for one semi load. Ayes all. Motion carried,

**Award Bid for Carbide Underbody Blades**

Motion by Schwass seconded by Robidoux to award the bid for Carbide Underbody Blades to low bidder Truck & Trailer Specialties in the amount of \$12,544.38 for 36-4' blades. Ayes all. Motion carried.

**Approve Gravel Bid**

Motion by Robidoux seconded by Matiash to award the bid to make 25,000 yards of gravel to Halliday Construction at a cost of \$5.50 per yard in their pit, located near Irons, MI in Lake County.  
Ayes all. Motion carried.

**Approve Lease Agreement with Cat Financial**

Motion by Schwass seconded by Matiash to approve the lease agreement with Cat Financial for a 2011 Caterpillar Grader for a monthly payment of \$2,091.19 to begin on August 15, 2011 and to authorize the Manager/Director and Clerk to sign. Ayes all. Motion carried.

**Resolution in Support for D Robidoux to Run for Election to the CRASIF Board**

Motion by Matiash, seconded by Schwass to support D Robidoux as a candidate for the CRASIF Board. Ayes all. Motion carried.

**Resolution in Support for D Robidoux to Run for Election to the CRAM Board**

Motion by Matiash, seconded by Schwass to support D Robidoux as a candidate for the CRAM Board. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:37 pm.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the July 28, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None.

Visitors: Dick Alway and Jim Gallie of Amber Township asking when the paving and seal coating was going to start and if the weeds growing on the RR tracks would be sprayed. Fran Sinnott a representative of CARRE read a letter from Attorney K Ferguson regarding a notice of appeal of special land use decision in favor of Consumers Energy and stay of proceedings. Jeanne Parson of Anthony Road wondering if the MCRC was going to be cutting down trees by her property and informed the board that she wants to be notified in advance if there would be any tree cutting. There is nothing planned so far. William Parsons wondered when Brye Road would be paved. Representative Ray Franz was present and gave an update on wetlands permits, Transportation Funds and the gas tax issue. Also discussed the Health Care bill that is on the Governors desk waiting to be signed regarding a 20% participation required by all government employees for their health care premiums.

The minutes of the July 14, 2011 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #67989 thru #68035 in the amount of \$153,218.91 and pre-approve payroll #16 for August 4, 2011.

Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Completed brining in Riverton, Sherman and Grant Townships. Finished agg job on Johnson and Brye and is ready for paving. The agg job on Amber Road in Victory Twp has been completed and have Meyers Road ready for gravel. Working on Taylor Road in Logan Twp placing agg. Will be done on Monday. Will start slag projects in Hamlin and Custer Townships next week. Crack sealing on local roads has been completed and have started primaries. Some cold patching and the Cat Excavator is working on drainage projects and township job preparations. Mowing on gravel roads is 50% to 60% complete. Some blading and tree cleanup. Have started the Stiles and Sugar Grove culvert project. Will set the first pipe today.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

a. Summer Items reported by E Moody.

b. Crack Seal Progress-Working on Primaries

2. **State Trunkline-MDOT**
  - a. L Zuiderveen stopped by to discuss Maple Road Will need to discuss this project again with MDOT.
  - b. There has been some discussion only about reorganizing MDOT.
2. **B. Heavy Maintenance**
  1. **Primary System**
    1. Stiles/Sugar Grove Project-Started Project on July 26, 2011.
    2. Lakeshore Drive Project-G.I was held. May not be completed this year but may be let sometime in October.
  2. **Local System**
    1. Local Roads-Received last of the township contracts.
    2. Seal Coat Project-Stone will be in this week.
    3. Darr Road Bridge is expected to be completed on July 29, 2011.
  3. **Equipment Status during this period**
    1. Repairs as needed.
    2. Grader Training Class is scheduled for August 23, 2011.
    3. One of our trucks (#68) with a trailer attached tipped over today. The driver was OK but banged up a little. He was taken to the hospital to be checked over and then went home for the rest of the day.
  4. **Permits**
    1. Campbell Rd Crossing on Weldon Creek-In process of being issued.
  5. **Personal Items**
    1. Employee Update-No changes

**Under unfinished business the following was discussed**

1. MCRC Policy's-Will discuss at the next meeting.
2. Consumers Energy Road Agreement-Met on the 21st with Consumers representatives. The changes discussed were highlighted in blue and handed out to the commissioners. Will continue to review.
3. Regional Planning Mtg-MDOT-Recap-The meeting was held in Muskegon with personal from Economic Development and other road commissions. Discussion on tying work regionally and how entities could work together.
4. Staff Evaluations- Will discuss at the next meeting.
5. C Plummer's Encroachment Issue-Papers were served on July 20, 2011. No response yet.
6. USFS-Lake Michigan Drive-In the process of being approved as a Forest Route. Will be in the next Forest Service 5-year plan.

**Under new business the following was discussed**

1. Gravel for Taylor Road-Purchased gravel from Bayle Trucking in Newaygo County. Will pave this year.
2. Health Care Information-Received some information from Burnham & Flower. Will set a meeting with Jack Schmitz to discuss possible changes to our plan. D Dittmer presented costs from other road commissions to the board.
3. Meade Twp Projects-G Dittmer will be meeting with Supervisor L Krepps to discuss the length of the road for a couple of projects.

**Correspondence**

1. Letter from Union to Local-Requesting information on wages and benefits for non union staff.
2. Letter from K Ferguson regarding Wind Turbine Litigation-Received two letters. One dated July 22, 2011 regarding an implication that a public servant is not allowed to participate in decisions regarding the wind farms if they have property leased and the other a stay of agreement dated July 28, 2011.  
These letters have been forwarded to MCRC SIP, Attorney T Thompson, Mary Riley from Zoning and County Administrator F Knizacky.

**Items Requiring Board Action**

**Motion by Robidoux, seconded by Matiash to enter into the following contracts with Grant Township and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.**

**Grant Township 2011**

**Township wide Dust Control** for 32 miles. Apply mineral brine as directed by the township. Total cost \$9,200.00 per application.

**Free Soil Road** from east of LaSalle Road over hill to LaSalle Road for .11 miles. Grading, aggregate base and HMA surface with curb. Total cost \$34,325.00.

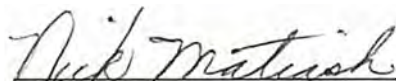
**Authorize Voting Delegate for the Northern Meeting**

Motion by Robidoux, seconded by Schwass to name Nick Matiash as Voting Delegate and Gary Dittmer as alternate Voting Delegate on all matter on behalf of the MCRC at the NMARC Annual Meeting on September 8, 2011. Ayes all. Motion carried.

The regular meeting scheduled for September 8 will be changed to September 13, 2011.

There being no further business the meeting was adjourned at 12:05 pm.

  
\_\_\_\_\_  
Mary Samuels Secretary

  
\_\_\_\_\_  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the August 16, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody.  
Absent: Schwass.

Visitors: Mike Shoup Branch Township inquiring about the Campbell Road culvert project. The culvert has been ordered and will be placed as soon as it arrives. Also mentioned there are some potholes on Taylor Road in need of repair.

The minutes of the July 28, 2011 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #68036 thru #68093 in the amount of \$177,071.95, approve payroll #17 for August 18, 2011 for \$51,304.86 and pre-approve payroll #18 for September 1, 2011.

Ayes all. Motion carried.

At 10:08 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Spot blading and patching. Working on Slag aggregate projects in Custer and will be back in Hamlin next week. Taylor Road has been paved and are working on shoulders. Should finish today. The Johnson and Brye project has been completed. The Stiles and Sugar Grove culvert placement project is almost completed. Hope to have road open today or tomorrow. Rieth Riley will be in to pave as soon as their schedule allows. Still mowing gravel roads. The Cat Excavator is out working on drainage projects. Will start preparing gravel roads for brine prior to the Labor Day holiday. Some tree work and cleanup from storms. Doing crack sealing and cold patching in preparation for seal coating next week. Will start LaSalle and Free soil Road projects in Grant Township next week.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

- a. Summer Items reported by E Moody.
- b. Crack Seal Progress-Almost completed. Have inquired about purchasing the crack seal machine.
- c. Will be stockpiling about 3000 ton of slag in the yard for next years projects.

**2. State Trunkline-MDOT**

- a. Maple road Project has been approved by MDOT. Will be completed soon.
- b. MDOT has approved \$15,000.00 more dollars to our budget to gravel shoulders and work on safety issues on the State Trunkline.
- c. MDOT has placed Schoenherr Road in their budget for next year. Approximate cost is \$35,000.00.

**2. B. Heavy Maintenance**

**1. Primary System**

- 1. Stiles/Sugar Grove Project-Almost completed. Plan to have road open today or tomorrow.
- 2. Seal Coat Project-Bids have been let but not yet awarded.
- 3. Lakeshore Drive Project-Will not be completed this year but will be let sometime in October. Completion date is July 1, 2012.

**2. Local System**

- 1. Local Roads-Expect to start seal coat projects next week.

**3. Equipment Status during this period**

- 1. Repairs as needed.
- 2. Grader Training Class is scheduled for August 23, 2011.
- 3. Getting estimates on damage from the truck/trailer rollover. The truck will be totaled.

**4. Permits**

- 1. Campbell Rd Crossing on Weldon Creek-Received permit. Will need a crane excavator to set the 50' of pipe.

**5. Personal Items**

- 1. Employee Update-Employee off from injuries of July 28 due to a truck roll over accident.

**Under unfinished business the following was discussed**

- 1. MCRC Policy's-Will discuss at the next meeting.
- 2. Consumers Energy Road Agreement-G Dittmer has spoken with Steve Schneider from Consumers Energy. Mr. Schneider says their legal department does not agree with the current proposed road use agreement and are suggesting going back to the original agreement they presented. Mr Schneider called D Robidoux at home to discuss the agreement. D Robidoux instructed Mr. Schneider to contact G Dittmer regarding the agreement. Consumers has offered to make funds available for legal advise. The board agreed that Consumers should work with our agreement . It will be sent to our attorney again for review and G Dittmer will find out what the specific issues are with Consumers Energy at this point.
- 3. Staff Evaluations- Will discuss at the next meeting.
- 4. Plummer Lawsuit-They have hired an attorney and requested a two week extension. Should hear something by the next meeting.

**Under new business the following was discussed**

1. Health Care Information-Have set a meeting with Jack Schmitz on August 23 to discuss possible changes to our Health Care plan.
2. Hazardous Waste Day is scheduled for August 20, 2011 at the MCRC. G Dittmer and the Commissioners will be present to assist.
3. The Paul Bunyan meeting is scheduled for August 18, 2011 at the Kalkaska Grand View Golf Club.
4. G Dittmer will meet with Mark Craft, Engineer/Manager from Gratiot County to discuss their involvement with their counties wind farm project.
5. Will go back to 5-8 hour days on September 5, 2011.

**Correspondence**

1. None

**Items Requiring Board Action****Change Yield Sign to Stop Sign on Schwass Road.**

Motion by Robidoux, seconded by Matiash to approve changing the Yield sign to a Stop sign on Schwass Road at the intersection with Kinney Road located in Riverton Township. Ayes all. Motion carried.

**Change Yield Sign to Stop Sign on Riggle Road.**

Motion by Matiash, seconded by Robidoux to approve changing the Yield sign to a Stop sign on Riggle Road at the intersection with Bradshaw Road located in Riverton Township. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:38 am. with a motion by Matiash and seconded by Robidoux. Ayes all. Motion carried.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the August 25, 2011 meeting of the Mason County Road Commission held in the office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None.

Visitors: Fran Sinnott, Jeanne and William Parsons representing CARRE. Requested that a public hearing be held at the township level to share with public, the road agreement between the MCRC and Consumers Energy before it is signed. Mike Shoup, Branch Township Supervisor wondering when the seal coat would begin and also when the culvert for Campbell Road would be placed. Mentioned potholes on US-10 between Meijer and Fair ground that need to be monitored. Also noted that the corner of US-10 and Campbell Road needs to be mowed. Jim Gallie and Dick Alway from Amber Township requesting that a ribbon cutting be planned for Johnson and Dennis Roads. G Dittmer will make the arrangements.

Dick Doyle from AIS was present to discuss the Komatsu Grader Lease agreement that is due. Because of the 91 days of down time experienced by the MCRC and the out of pocket expenses for repairs, the MCRC Board requested that AIS/Komatsu take \$10,000.00 off the payoff cost of the grader or extend the lease at no charge for six months. D Doyle will take this request back to Komatsu for an answer and report back.

The minutes of the August 16, 2011 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #68094 thru #68130 in the amount of \$192,482.33. Payroll #18 was pre-approve for September 1, 2011 at the last meeting. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Blading and brining townships. Sherman Road, Sugar Grove Road and Sherman Road south of Fountain in Hamlin Township aggregate projects have been completed. Preparing Marrison Road in Riverton Township for Aggregate. Working on LaSalle and Free Soil Roads in Grant Township undercutting and placing drain tile. Will be ready for sub base next week. Mowing gravels on south end of county has been completed and the north end is 80 to 90% completed. Will start working on primaries again. Cat Excavator working on drainage projects and are doing some cold patching. Grader operator training was held on Tuesday. There were four participants. Positive comments were received. Crack sealing is almost done. Are caught up on bit edges for paving. Stiles & Sugar Grove Road Project is ready to be paved and is open to traffic.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

- a. Summer Items reported by E Moody are on schedule.
- b. Crack Seal Progress-Almost completed. Will do a cost comparison between contracting out and doing in-house.

**2. State Trunkline-MDOT**

- a. Maple road Project Completed.
- b. MDOT has approved \$15,000.00 more dollars to our budget to gravel shoulders and work on safety issues on the State Trunkline to be used by October 1, 2011.
- c. MDOT has placed Schoenherr Road in their budget for next year. Approximate cost is \$35,000.00.
- d. Will be doing some paint striping this fall.

**2. B. Heavy Maintenance**

**1. Primary System**

- 1. Stiles/Sugar Grove Project-Ready to pave.
- 2. Seal Coat Project-Sent letter to MDOT. Cost was over by 10%. No reply yet.
- 3. Lakeshore Drive Project-Will not be completed this year but will be let sometime in October. Completion date is July 1, 2012. See Motion.

**2. Local System**

- 1. Local Roads-Expect to start seal coat projects next week.

**3. Equipment Status during this period**

- 1. Repairs as needed.
- 2. Grader Training Class was held on August 23, 2011. There were 4 participants. Went well. Next training will be a video on trucks provided by Oakland County.
- 3. Truck-Trailer Roll Over- The truck was totaled by the insurance company. They will be sending a check in the amount of \$80,859.00 less the deductible amount. The MCRC will not be buying back the salvage. The cost to repair the trailer is \$3,051.30. Repairs will be finished soon by Hudsonville Trailer

**4. Permits**

- 1. Holly Vickers from the MDEQ may be in to inspect the storm repair projects.

**5. Personal Items**

- 1. Employee Update-Employee off from injuries of July 28 due to a truck roll over accident. Will be scheduled for surgery to repair a muscle tear. Expect to be off six to eight weeks.
- 2. Employee off from a hip replacement is expected back to work sometime after September 7, 2011.

**Under unfinished business the following was discussed**

1. MCRC Policy's-On hold.
2. Consumers Energy Road Agreement-. D Robidoux stated that this will be a County Road Agreement and will be made in the best interest of the County. There was no new information to discuss.
3. Staff Evaluations- On hold.
4. Plummer Lawsuit-Have not received any response yet.
5. Paul Bunyan Meeting Recap-Discussion on Handling Employees.
6. Hazardous Waste Day Recap-It appears the number of participants was down and there were no issues.

**Under new business the following was discussed**

1. Health Care Information-Met with Jack Schmitz on August 23 to discuss possible changes to our Health Care plan. The Legislation has approved a cap on employer participation. Jack will be back again to discuss options at the September 13 meeting.

**Correspondence**

1. None

**Items Requiring Board Action****Sign Title Page for Lakeshore Drive Project**

Motion by Robidoux, seconded by Schwass to Authorize the Board and Manager/Director to approve and sign the Title Sheet for the Lakeshore Drive Project from George Street to S Branch Bayou. Ayes all. Motion carried.

**Purchase a Slip In Monroe Salt Spreader**

Motion by Robidoux seconded by Schwass to purchase a 9 1/2 cyd capacity slip in Monroe salt spreader as recommended by shop foreman T Woirol from Truck & Trailer of Boyne Falls in the amount of \$8,905.00. Unit will be available in 60 days. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:37 am. with a motion by Matiash and seconded by Robidoux. Ayes all. Motion carried.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the September 13, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None.

Visitors: Annie L Hooghart from Manistee Co Road Commission to observe. Jeanne Parsons and Susan Kaiser Mason County Tax Payers to observe. Dennis Marvin of Consumers Energy. Mike Shoup Branch Twp Supervisor wondered when they will start receiving bills for their projects and questioned when the pot holes would be repaired on US-10 between Meijers and Wal-Mart. Jim Gallie from Amber Township suggesting that a speed advisory be place on First Street West Bound to the landfill. G Dittmer will contact Amy Williams from the City of Scottville to address this request. Fran Sinnott of CARRE asking about the progress of the proposed road agreement between the MCRC and Consumers Energy.

The minutes of the August 25, 2011 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Schwass seconded by Matiash to approve accounts payable Vouchers #68131 thru #68195 in the amount of \$238,639.13 and-approve payroll #19 for September 15, 2011 in the amount of \$52,564.81. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Stiles at Sugar Grove has been paved with a little restoration yet to be completed. The Campbell Road Culvert has been installed and is ready for paving. All of the slag projects will be completed this week. Continue mowing on the primary and local roads. LaSalle and Free Soil Road projects in Grant Township are in progress. Working on an aggregate project on Marrison Road in Riverton Township. Have started shoulder work on the state highway. Will be spot brining in Custer Township. That should be the last township brine for this season. All seal coating projects are in progress now. May finish up this week. The Cat Excavator is out doing some local ditching and township projects. Some aggregate and cold patching.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Summer Items -Will begin transition into fall.
      - b. Crack Seal Progress- Completed. The machine has been returned.

2. **State Trunkline-MDOT**
  - a. Maple Road @ US-10 has been completed.
  - b. Working on road edges and safety items.
2. **B. Heavy Maintenance**
  1. **Primary System**
    1. Stiles/Sugar Grove Project-Paving complete. Some restoration work to do.
    2. Seal Coat Project-Sent letter to MDOT. Cost was over by 10%. Pre-con meeting scheduled for tomorrow. Will do next spring.
    3. Lakeshore Drive Project-Will not be completed this year but will be let sometime in October. Completion date is July 1, 2012.
    4. Plans have been submitted to MDOT for the Fountain Road Culvert Project. Completion date is July of 2012. This project is 100% funded and is the last of the storm damage repairs.
  2. **Local System**
    1. Local Roads-five gravel projects left to complete.
  3. **Equipment Status during this period**
    1. Repairs as needed.
    2. Komatsu Grader update-Still working on a settlement. Two months lease free was agreed upon. Are waiting to see if AIS will be paying off Wells Fargo and then billing us at a reduced rate of \$77,000.00 to purchase the grader.
    3. Truck-Trailer Roll Over-The MCRC received a check from the Insurance Company for truck #68. The trailer has been repaired and returned to us at a cost of \$3,051.30.
    4. Will be sending 1 set of v-bottom trailers and two pickups to the Medema Auction sometime in October.
    5. Continue to look for funding to replace the radios and repeater. Will put a bid package together the first of the year. Still plan to partner with other counties
  4. **Permits**
    1. Conservation Resource Alliance is looking for projects along P.M. River watershed.
  5. **Personal Items**
    1. Employee Update-Employee off from injuries of July 28 due to a truck roll over accident had surgery to repair a muscle tear. Expect to be off six to eight weeks.
    2. Employee off from a hip replacement returned to work on September 12, 2011.

**Under unfinished business the following was discussed**

1. MCRC Policy's-Will discuss at the September 22nd meeting.
2. Consumers Energy Road Agreement-A draft was prepared, sent to our attorney for review and then sent to Consumers Energy. There has been no response at this time.
3. Staff Evaluations- Will discuss at the September 22nd meeting.
4. Plummer Lawsuit-Have not received any response yet.
5. Met with Victory Township. They have passed their ORV Ordinance.
6. Riverton Township will be having a Public Hearing on September 26th regarding an ORV Ordinance
7. Free Soil Township will be having a Public Hearing on September 26th regarding an ORV Ordinance.

8. The ceiling has been replaced in the 2nd floor offices to the east of the building. Will continue and complete the hallway, bathroom and meeting room.

**Under new business the following was discussed**

1. Health Care Information-Met with Jack Schmitz on September 13 at a special meeting to discuss possible changes to our Health Care plan and the Legislation's approval of a cap on employer participation. Will be scheduling another meeting as information becomes available.
2. Received an accommodation from the CRASIF Board regarding our Mod. Factor that is below One.
3. A Fall Ride around was suggested. G Dittmer to contact the Supervisors Chair Greg Surma to set a date.

**Correspondence**

1. Letter from Teamsters Union requesting to begin negotiations.
2. Oakland County report of the 2011 Strategic Planning Process.
3. Received a Petition from residents on George and Robert Street in Hamlin Twp regarding parking on the side of the road.

The regular meeting was recessed at 11:40 am.

The regular meeting reconvened at 1:05 pm.

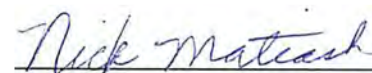
**Items Requiring Board Action**

**Approve Employment Agreements with Non-Union Employees**

Motion by Robidoux, seconded by Schwass to approve the employment agreements as drafted with all non-union staff members of the MCRC and to authorize Chairman Matiash to sign. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 2:35 pm. with a motion by Schwass and seconded by Robidoux. Ayes all. Motion carried.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the September 22, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None.

Visitors: Fran Sinnott and Susan Kaiser representing CARRE asking about an update on the road use agreement between the MCRC and Consumers Energy. There was nothing new to present. Dennis McKee of Consumers Energy to observe.

The minutes of the September 13, 2011 regular meeting was discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The minutes of the September 13, 2011 Special Meeting was discussed

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #68196 thru #68241 in the amount of \$291,721.48 and pre-approve payroll #20 for September 29, 2011

Ayes all. Motion carried.

At 10:06 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : The final brining for township contracts has been completed. Continue to blade and patch gravel roads. Working on LaSalle and Free Soil Roads in Grant Township. LaSalle is ready for gravel. Doing shoulder work on the State Trunkline and placing some limestone and gravel. Will be finishing up the aggregate project on Marrison Road today. There are 3 gravel projects left to do in Victory Township and one more in Riverton. The seal coating projects have been completed. Mowing of gravel roads is done and are on the 2nd round on the pavements and are widening out the intersections. The Cat Excavator is working on drainage projects. Have been sweeping intersections on the State Trunkline and are doing some cold patching in the county as needed.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Transition into fall- preparations for winter.

**2. State Trunkline-MDOT**

- a. Working on safety issues and shoulder work. Preparing for winter.
- b. Did some preventative maintenance on US-31 Freeway between Meisenheimer and Chauvez Roads.

**2. B. Heavy Maintenance**

**1. Primary System**

- 1. Stiles/Sugar Grove Project-Completed. Waiting for paving invoice.
- 2. Seal Coat Project-Received Contract. Will do next spring. Completion in June 2012.
- 3. Lakeshore Drive Project-Waiting to be bid by MDOT.  
Completion date is July 1, 2012.
- 4. Plans have been submitted to MDOT for the Fountain Road Culvert Project.  
Completion date is July of 2012. This project is 100% funded and is the last of the storm damage repairs.

**2. Local System**

- 1. Local Roads-Four gravel projects left to complete.
- 2. Will start hauling in ice control sand when projects have been completed.
- 3. Seal coat projects are all completed. Waiting for an invoice to bill townships.  
No issues were reported.

**3. Equipment Status during this period**

- 1. Repairs as needed.
- 2. Komatsu Grader update-Two months free lease was agreed upon. AIS will be paying off Wells Fargo Bank and then billing us at a reduced rate of \$77,000.00 to purchase the grader on November 15, 2011.
- 3. Will discuss trading in the oldest grader with 15,000 hours next year.

**4. Permits**

- 1. Nothing new.

**5. Personal Items**

- 1. Employee Update-Employee off from injuries of July 28 due to a truck roll over accident had surgery to repair a muscle tear. Expect to be off six to eight week
- 2. Employee off from a muscle tear in 2010 will be back to work in October.
- 3. Will advertise soon for temporary winter help.

**Under unfinished business the following was discussed**

- 1. MCRC Policy's-Will discuss at a Special Meeting on September 28 at 7:00 pm.
- 2. Consumers Energy Road Agreement-Met with Consumers energy representatives to discuss issues. No consensus at this time. There were attorneys present from both sides. The contract has been turned over to both attorneys for review.
- 3. Staff Evaluations- Will discuss at a Special Meeting on September 28 at 7:00 pm.
- 4. Plummer Lawsuit-Have not received any response yet.
- 5. Radios-Plan to meet with Lake County next week to discuss.
- 6. County Wide drive around with the township supervisors has been scheduled for October 22, 2011.
- 7. Senate Bill #7-G Dittmer has contacted Attorney Mike Klucks office for an opinion.

8. Union Contract Negotiations-A meeting will be set when an opinion is received from Attorney Mike Klucks office regarding Senate Bill #7.

9. Free Soil Twp ORV-Free Soil Township approved the ORV Ordinance on September 20, 2011.

**Under new business the following was discussed**

1. P.M. Township Planning Commission-Discussed a frontage road to be built from PM Highway to Jebavy Drive. They will send a letter requesting discussion. This would be a locally funded program.

2. A date needs to be set for Flu shots.

3. The next regular meeting will be changed from October 13, 2011 to October 6, 2011 at 10:00 am.

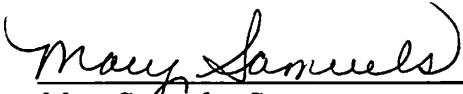
**Correspondence**

1. Note from Supervisor Mike Shoup thanking the MCRC for good service.

**Items Requiring Board Action**

None

There being no further business the meeting was adjourned at 11:09 am. with a motion by Robidoux and seconded by Schwass. Ayes all. Motion carried.

  
 Mary Samuels Secretary

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the September 28, 2011 Special Meeting of the Mason County Road Commission held at 510 east State Street, Scottville, MI. to order at 07:00pm.

Present were: Matiash, Robidoux and Schwass, Mgr/Dir Dittmer. Absent Secretary Samuels and Superintendent Moody.

No visitors were present.

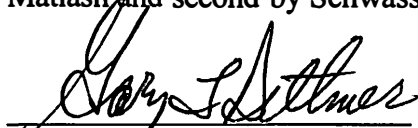
The purpose of the Special Meeting was to discuss ongoing proposed MCRC policies and to review and discuss staff evaluations. Both items were advertised in the special meeting announcement posted earlier.

Meeting was called to order at 07:00 pm by chairman Matiash; proposed policies relating to purchasing and personal were reviewed and discussed. Notes were taken and proposed revisions noted. Dittmer to make revisions and resubmit to Board for consideration.

At 08:00pm discussion began on staff evaluations, with Dittmer submitting copies of all staff evaluations performed by the Manager/Director, no action was taken. The Board then discussed Manager/Director Dittmer's evaluation with each Board Member providing input. Following discussion the evaluations were placed in Dittmer's Personal File.

Goals and Objectives for the Staff, including the Manager/Director for the upcoming year and beyond were discussed to be finalized at a later date.

There being no further business the meeting was adjourned at 08:47 pm with a motion by Matiash and second by Schwass. Ayes all, Motion carried.

  
 Gary L. Dittmer Mgr/Dir

  
 Nick Matiash Chairman

## MINUTES

Chairman Matiash called the October 6, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer and Secretary Samuels.

Absent: Superintendent Moody.

Visitors: Fran Sinnott and Susan Kaiser representing CARRE asking about an update on the road use agreement between the MCRC and Consumers Energy. There was nothing new to present. Dennis Marvin of Consumers Energy to observe. George Sadler of Ludington to observe and also Jeanne Parsons. Dick Alway and Jim Gallie of Amber Township to discuss the seal coat issue on Dennis Road. There was a problem with the seal coat that the contractor will be in next spring to repair. Amber township will hold back the payment until the road is fixed. Asked about the dedication of Johnson Road. That will be done during the drive around scheduled for October 22, 2011. Mike Shoup of Branch Twp requesting the shoulder be repaired by the Branch Grocery store. Asked about the culvert on Campbell Road. Are waiting for Rieth Riley to finish then the guardrail will be placed. Mentioned that Barothy Road seal coat could use a little repair work too in the spring.

The minutes of the September 22, 2011 regular meeting was discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The minutes of the September 28, 2011 special meeting was discussed.

Motion by Schwass, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #68242 thru #68288 in the amount of \$297,707.04 and pre-approve payroll #21 for October 13, 2011

Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendents Report given by G Dittmer: On the Free Soil and LaSalle project the shoulder work is in progress, spreading top soil, gravel is done, shaping and compacting, brine when done and ready for paving the first of next week. Kinney Road by Appleton Road is in progress. Some tree cleanup from last Thursdays storm. There were 27 trees reported plus many other small limbs and branches. The entire county is getting bladed after the week of rain. Shoulder pulling and shaping on East US-10. Anderson Road between Victory Drive and Fountain Road gravel project has been started. Mowing on primaries is 3/4 complete. The south end is all done.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Fall Items-Working on some cul-de-sacs and culverts.
2. **State Trunkline-MDOT**
  - a. MDOT continues working on reorganization-Are shifting the Local Agency Program to Real Estate. G Dittmer contacted Ed Noyola to discuss.
- B. **Heavy Maintenance**
  1. **Primary System**
    1. 2012 Projects-G Dittmer to prepare some suggestions.
    2. Lakeshore Drive Project-Bids are out. November letting. Completion date is July 1, 2012.
    3. Fountain Road Culvert Project.-Held GI with MDOT this week. Only minor changes to make. Completion date is July of 2012. This project is 100% funded and is the last of the storm damage repairs.
  2. **Local System**
    1. Local Roads- Gravel projects left to complete.
    2. Seal coat projects are all completed and have been billed out. There were several areas of concern. The main one in Amber Township. The contractor will be back in next spring to make repairs. Amber Township will be holding back payment until repairs are made and the MCRC will hold back 50%.
  3. **Equipment Status during this period**
    1. Repairs as needed. Getting trucks ready for winter.
    2. Gravel Trailer-Rented a 5 axle trailer to haul material. Cost of \$950.00 per month.
    3. Auction Sale-Items have been listed at Miedema's Auction for October 18, 2011.
    4. Radios-Met with Lake County. They already have most of their equipment so will not likely be joining the MCRC to purchase radios. There may be funding available through Homeland Security. Will bid out after the first of the year. Estimated cost is \$35,000.00.
  4. **Permits**
    1. Nothing new.
  5. **Personal Items**
    1. Employee Update-Employee off from injuries of July 28 due to a truck roll over accident has had surgery to repair a muscle tear. Expect to be off six to eight week
    2. Employee off from a muscle tear in 2010 was back to work today.

**Under unfinished business the following was discussed**

1. MCRC Policy's-G Dittmer is working on the changes made at the Special Meeting of September 28. Will submit at a later date.
2. Consumers Energy Road Agreement-No changes to report. Waiting on attorney's.

3. Collective Bargaining Agreement-The Union has sent a letter requesting that the contract not be opened this time due to the signing of Senate Bill 7. The board will discuss at a later date.
4. Plummer Lawsuit-A pre-trial is scheduled on October 11, 2011 at the Mason County Court House.
5. Flu Shots-Will schedule as soon as possible.

**Under new business the following was discussed**

1. Goals & Objectives of the MCRC-Will start working on safety issues. Discussed having joint safety meetings with neighboring Road Commissions.
2. Drive Around-Scheduled for October 22, 2011. Will send out letters to the Townships.
3. Township Officer's Meeting-Grant Townhall On October 20 @ 7:30 pm.
4. Meeting date change-The next meeting scheduled for October 27 will be changed to October 28, 2011 at 10:00 am.


**Correspondence**

1. None

**Items Requiring Board Action**

None

There being no further business the meeting was adjourned at 11:00 am. with a motion by Matiash and seconded by Schwass. Ayes all. Motion carried.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the October 28, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Randy Williams about the rumble strips in front of his house he claims is damaging his basement walls due to the vibration. G Dittmer to contact our insurance company to discuss damage. Ed and Sheryl Baker to observe. Dick Alway and Jim Gallie of Amber Township thanking the road commission for the drive around held on Saturday. Suzanne Townsend and Margaret Palma to observe. Dennis Marvin of Consumers Energy to answer questions. He stated several times that public safety is their first priority. Encouraged everyone to go to [lakewindsenergypark.com](http://lakewindsenergypark.com) for updates on their progress. Fran Sinnott, Evelyn Bergaila, Carl Anton, Wendy Morong and Jean Parsons to ask questions regarding the road agreement between the MCRC and Consumers Energy. They requested that the road agreement be made available to them to review before it is signed.

The minutes of the October 6, 2011 regular meeting was discussed:

Motion by Schwass seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #68289 thru #68369 in the amount of \$687,805.01 and approve payroll #22 for October 27, 2011 in the amount of \$56,115.93. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendents Report :All of the Aggregate projects have been completed. Have been using some pit run gravel to patch areas on some of the two tracks also doing some aggregate patching. Brush cutting and tree trimming. Blading, doing some edge fills and using the grader with the retriever to pull the soil back onto the roadway. Hauling 2ns sand into the yard and the state salt has been delivered. Have started prepping sanders and plow trucks for the winter season. The cat excavator working on drainage projects. All paving projects have been completed. Will start working on Tallman Lake Road in Sheridan Township.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Fall Items-Working on a turn around in Grant township
2. **State Trunkline-MDOT**
  - a. State salt has been received.

**B. Heavy Maintenance****1. Primary System**

1. 2012 Projects-G Dittmer to prepare some suggestions. Planning to have the Local and Urban Task Force meetings earlier in the year. The Local Task Force Meeting will be held in November.
2. Lakeshore Drive Project-Bids are out. November letting. Completion date is July 1, 2012. See Motion.
3. Fountain Road Culvert Project.-Sign Title Sheet-See Motion.

**2. Local System**

1. Local Roads- All gravel projects have been completed.

**3. Equipment Status during this period**

1. Repairs as needed. Getting trucks ready for winter.
2. Auction Sale-Received a check for \$8,086.27
3. Radios-\$20,000.00 is available through Homeland Security to help offset the cost of new radios. Lake County will not be partnering with us to purchase radios but will contact Mecosta County to see if they are interested. Estimated cost of the radios is \$30 to \$35,000.00. Will bid the first of the year.

**4. Permits**

1. Nothing new.

**5. Personal Items**

1. Employee Update-Employee off from injuries of July 28 due to a truck roll over accident will be off for a few more weeks.

**Under unfinished business the following was discussed**

1. MCRC Policy's-G Dittmer is working on the changes made at the Special Meeting of September 28. Will submit at a later date.
2. Consumers Energy Road Agreement-Still in negotiations. The attorneys have come to a tentative agreement but not given to the MCRC yet. Hope to have the agreement early next week and will schedule a special meeting for November 3, 2011 at 10:00 am to discuss. The interested public will be able to view the agreement in person at the road commission as soon as it becomes available. G Dittmer to contact them.
3. Collective Bargaining Agreement-G Dittmer handed information regarding PA152 for review. Will discuss at the next regular meeting.
4. Plummer Lawsuit- A January trial date has been set.
5. Drive around of October 22, 2011 went well and there was positive feedback from the participants. Twenty people were in attendance.
6. An ad was placed for temporary snow plow drivers.
7. The township officers meeting was held on October 20th at Grant Township Hall. One of the discussions was regarding signs posted by gangs. Well attended.

**Under new business the following was discussed**

1. Goals & Objectives of the MCRC-Looking for input from the board. Will discuss at the next regular meeting.

**Correspondence**

1. None

**Items Requiring Board Action****Approve MDOT Contract for Lakeshore Drive**

Motion by Robidoux seconded by Schwass to approve a contract with MDOT for hot mix asphalt resurfacing work along Lakeshore Drive from Robert Street northerly to Neil Road; including crushing and shaping, trenching, tree removal, and slope restoration work; and all together with necessary related work and to authorize the Chairman and Vice-Chairman to sign. Ayes all. Motion carried.

**Authorize Signing of Title Sheet for Fountain Road Culvert Project**

Motion by Schwass seconded by Matiash to authorize the Board and Manager /Director Dittmer to sign the Title Sheet for the Fountain Road Culvert Project. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:35 am.



Mary Samuels Secretary



Nick Matiash Chairman

## SPECIAL MEETING

Chairman Matiash called a special meeting on November 3, 2011 of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00am.

Members present: Matiash, Robidoux, Mgr/Dir. Dittmer and Secretary Samuels. Absent: Schwass.

The purpose of the meeting was to approve or disapprove a resolution to approve agreement with Consumers Energy Company for extraordinary use of county roads for construction vehicle traffic and related purposes.  
(Lake Winds Energy Park)

Public comment was received from Evelyn Bergaila as she read a list of concerns and recommendations complied by herself and Carl Anton (not present). Also a letter was read and written by Frances Sinnott asking the road commissioners to consider opinions and recommendations by the public prior to signing the contract.

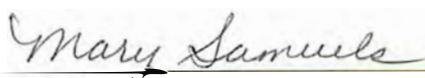
Susan Kiser expressed concerns about road closures. Curt Jenkins commented about adequate liability insurance. Sheryl Baker thanked the road commission for clarifying issues with presenting the contracts to the public. Ed Baker suggested that everyone work together. Mike Shoup Branch Township Supervisor asked how much the bonding was for and how long after the completion of the project it will be in place.

The resolution was read aloud by Secretary Samuels. Upon completion of the reading Chairman Matiash asked for a motion to approve the resolution as it was presented:

A motion was made by Robidoux and seconded by Matiash to approve the resolution as presented.

Ayes: Matiash and Robidoux. Nays: None Absent: Schwass  
Resolution Declared Adopted. (See Attached)

The special meeting was adjourned at 10:25 am.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

**BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF MASON  
STATE OF MICHIGAN**

At a special meeting of the Board of County Road Commissioners of the County of Mason, Michigan, held at 510 E. State Street, Scottville, Michigan, on the 3rd day of November, 2011, at 10:00 a.m.

**PRESENT:** Matias, Robidoux

**ABSENT:** Schwass

The following preamble and resolution were offered by Robidoux and supported by Matias.

**RESOLUTION TO APPROVE AGREEMENT WITH CONSUMERS ENERGY COMPANY FOR  
EXTRAORDINARY USE OF COUNTY ROADS FOR CONSTRUCTION VEHICLE TRAFFIC AND  
RELATED PURPOSES (LAKE WINDS ENERGY PARK)**

WHEREAS, Consumers Energy Company ("Consumers") proposes to develop, construct and operate a utility grid wind energy system consisting of 56 wind turbine generators, and including an electrical substation, access drives, construction equipment sites, meteorological towers, electric lines and other components, at various locations within the County (the "Project");

WHEREAS, the County of Mason, by its Planning Commission, has granted zoning approval for the development, construction and use of the Project, and the County Zoning Board of Appeals has affirmed such approval;

WHEREAS, one of the requirements of the special land use is that Consumers enter into an agreement with the Road Commission covering the use of County roads for the Project;

WHEREAS, in connection with the Project, Consumers has requested that the Road Commission approve its proposed use, modification, improvement, alteration and maintenance of certain County roads, to the extent necessary for the development and construction of the Project;

WHEREAS, the Road Commission is authorized by law to approve extraordinary use of County roads for particular purposes, including the proposed travel of overweight and oversized loads, upon such terms, conditions and limitations imposed by the Road Commission in its reasonable discretion;

WHEREAS, the Road Commission and Consumers have prepared a proposed Agreement whereby Consumers may use, modify, repair, improve, alter and maintain certain County roads solely for the purpose of the Project and subject to specified terms, conditions and limitations, including obligations to restore and/or reconstruct the affected County roads and road-related structures to their previous conditions, upon completion of the Project; and

**WHEREAS, the Road Commission desires to approve the proposed Agreement and to authorize all appropriate actions for the implementation thereof.**

**IT IS, THEREFORE, RESOLVED AS FOLLOWS:**

- 1. The Road Commission hereby APPROVES the Lake Winds Energy Park Road Use Agreement (the "Agreement") in the form and with the content submitted at this meeting**
- 2. The chair and vice-chair of the Road Commission are authorized and directed to sign the Agreement on behalf of the Road Commission.**
- 3. The staff of the Road Commission are authorized and directed to undertake all appropriate actions for the implementing of the Agreement, consistent with the terms thereof.**

**AYES: Robidoux, Matiash.**

**NAYS: None.**

**ABSENT: One.**

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Secretary

## MINUTES

Chairman Matiash called the November 10, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway from Amber Township asking when the Johnson Road dedication information would be sent to the paper for publication. Dennis McKee of Consumers Energy to thank the MCRC for all the work that was done on the road agreement and to announce that he has been appointed the area manager for governmental affairs for this area.

The minutes of the October 28, 2011 regular meeting was discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The minutes of the November 3, 2011 special meeting was discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #68370 thru #68430 in the amount of \$142,019.48 and approve payroll #23 for November 10, 2011 in the amount of \$55,099.86. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Blading and cold patching as weather permits also aggregate and pit run gravel patching. The tree crew has been out and also the brush cutters. Doing some edge work on Stiles, Scottville and Chauvez Roads. Almost have completed hauling 2ns sand to yard. Cat Excavator out on drainage projects. Extra men in the shop working on snow removal equipment. Sweeping as time allows. Working on cul de sacs on the local roads.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Fall/Winter Items-Working on some of the roads in the woods.
  2. **State Trunkline-MDOT**
    - a. Still waiting for new budget.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. 2012 Projects-G Dittmer to prepare some suggestions. Need to work on extending Primary Roads. Some funding may be available. Will start to discuss a five-year plan.

2. Lakeshore Drive Project-Hallack Contracting was awarded the bid for \$215,013. Completion date is July 1, 2012.

3. Fountain Road Culvert Project.-Force Account

**2. Local System**

1. Local Roads- Continue to work on Tallman Lake Road. Notices will be sent to the property owners.

**3. Equipment Status during this period**

1. Repairs as needed. Getting trucks ready for winter.

2. Radios-Bid specifications are being put together.

**4. Permits**

1. Nothing new.

**5. Personal Items**

1. Employee Update-Employee off from injuries of July 28 due to a truck roll over accident expect to be back in a couple of weeks.

2. Employee (night mechanic) scheduled for surgery. (Not work related) Expect to be off for 3 months. Will need to bid his position internally as a temporary assignment.

3. Potential Retirement-Received notice of retirement in one year if allowed to purchase years of service from MERS. Ongoing.

4. Compensation for staff-G Dittmer was asked to present recommendations at the next meeting.

**Under unfinished business the following was discussed**

1. MCRC Policy's-Plan to have the first set done prior to year end. Presented a Policy for GASB 54. Will discuss at the next meeting.

2. Consumers Energy Road Agreement-Completed. The first organizational meeting was held at the MCRC with Consumers and White Construction. The media was also present. These meetings will be held every Wednesday at 9:30 am until the project has been completed.

3. Collective Bargaining Agreement-G Dittmer and M Samuels will meet with the union reps to discuss contract negotiations.

4. Plummer Lawsuit- A January trial date has been set. A settlement has been requested. No other information available at this time.

5. A complaint was received from Randy Williams regarding possible damage to his home caused by rumble strips placed in the roadway in front of his house on Chauvez Road east of PM Highway. Have contacted MCRC SIP to review any damage if any and will ask Specialty Claims Service to re-visit this case. It was suggested that the rumble strips be ground down and then moved to a different location in the spring.

6. Stripping-There have been complaints that certain areas did not get stripping and will be done in the spring.

**Under new business the following was discussed**

1. Goals & Objectives of the MCRC Staff-Looking for input from the board. D Robidoux suggested developing our own safety program and a public relations program and W Schwass would like there to be more accountability. Need to be more pro active with the public.

2. The next Paul Bunyan Meeting is scheduled for November 17 and hosted by Mecosta County Road Commission.

3. P.M. Township Request-The Pere Marquette Charter Township has passed a resolution in support for the MCRC to research the feasibility of an access route between South Pere Marquette Highway and South Jebavy Drive. It is requested that cost estimates for engineering and construction be prepared by the MCRC and submitted to the PM Charter Township Board for consideration and approval before proceeding further. Will start to put some ideas together.
4. CRAM Engineer Information-Received a survey related to the addition of an Engineer to CRAM Staff. G Dittmer to fill out survey and submit. The MCRC Board is not in favor of this addition.
5. CRASIF By Laws will be discussed at the Southern Meeting.
6. Addition to MCRC Office-There was discussion on the need to add a conference room to the road commission building. More discussion will follow.
7. Meeting date change-The next regular meeting will be changed from November 24th to the 23rd due to the holiday.

#### **Correspondence**

1. None

#### **Items Requiring Board Action**

##### **GASB Administrative Services Agreement for OPEB. (Other Post Employment Benefits)**

Motion by Robidoux seconded by Matiash to enter into an Administrative Service Agreement, made and executed on the 10th day of November 2011 by and between the Mason County Road Commission referred to as Plan Sponsor and Burnham & Flower Group, Inc referred to as the Contract Administrator to perform a Calculation of the Annual Contribution by use of the Alternate Method as prescribed under GASB 45, and in accordance with the Plan provisions provided by the Plan Sponsor. The Plan Sponsor further acknowledges that the calculation of the Annual Required Contribution by the Contract Administrator is performed at no charge.

Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:25 pm. with a motion by Schwass and seconded by Matiash. Ayes all. Motion carried.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the November 23, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Foreman Duggan. Absent: Superintendent Moody.

Visitors: Randall Wolfe from Hamlin Township to discuss a water pooling issue on North Jebavy Drive. This issue occurred after a HMA wedge was placed to repair the shoulder of the road. An overlay surface or seal coat surface will be placed next year 2012..

The minutes of the November 10, 2011 regular meeting was discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Matiash seconded by Robidoux to approve accounts payable Vouchers #68431 thru #68466 in the amount of \$122,046.77 and approve payroll #24 for November 23, 2011 in the amount of \$57,585.79. Ayes all. Motion carried.

At 10:08 am the board looked over the contingent liability and revenue sheet.

Foreman Duggan reported for Superintendent Moody: 2ns sand haul continues. Grader work daily in Riverton/Summit maintaining roads in windmill park, being billed to consumers energy. Ditching in Victory Twp on Fisher, Gordon and Pratt Roads in progress. Brush cutting in Meade and Free Soil Township. Cold patching county wide daily. Sand removal on M-116 from Friday & Saturday wind storm. Numerous tree clean up from same wind storm. Blade work county wide. Pit run gravel patching on Benson Road S. of county line for Forest Service. Drainage work on Woods Trail in 2 places and pit run gravel from Dan Hoe (80) yards to patch. Guard Rail repair on Chauvez Road. Some drainage work on the State Highway and working on a turn around on Bradshaw Road off Campbell.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Fall/Winter Items-Roads are in good shape to enter into winter.
2. **State Trunkline-MDOT**
  - a. Budget was received. Will meet with MDOT next week to discuss.
- B. **Heavy Maintenance**
  1. **Primary System**
    1. 2012 Projects-G Dittmer to prepare some suggestions.
    2. Lakeshore Drive Project-Hallack Contracting was awarded the bid for \$215,015  
Completion date is July 1, 2012. A pre-con meeting is scheduled for next week.

3. Fountain Road Culvert Project.-Waiting on the State to do a State Historical Project review.

**2. Local System**

1. Local Roads- Continue to work on Tallman Lake Road. Notices have been sent to the property owners.

**3. Equipment Status during this period**

1. Repairs as needed. 80% of the trucks are ready for winter. Still placing sanders.  
2. Radios-Bid specifications are being put together. Will bid out the first of the year. Homeland Security will have approximately \$17,147.40 available funding.

**4. Permits**

1. Nothing new.

**5. Personal Items**

1. Employee Update-Employee off from injuries of July 28 due to a truck roll over accident expect to be back in about four more weeks.  
2. Employee (night mechanic) scheduled for surgery. (Not work related) Expect to be off for 3 months. Have bid his position internally as a temporary assignment. B Lindeman will be the temporary night mechanic. Will also be advertising for an assistant night mechanic.  
3. Contract Negotiations-G Dittmer and M Samuels met with the Union. A No Change status proposal was accepted. G Dittmer to prepare a letter. Also a letter was drafted by Attorney Mike Kluck to correct the date on the current contract. See Motion.  
4. Compensation for staff-G Dittmer presented recommendations for staff wages. See Motion.  
5. Received about 5 applications for temporary truck drivers.

**Under unfinished business the following was discussed**

1. MCRC Policy's- Presented a Policy for GASB 54. It was suggested that Tom Zick be asked to review before any action is taken.
2. Consumers Energy- A list will be prepared showing where they expect to be working each day and daily inspection reports will be completed. G Dittmer met with D McKee of Consumers Energy to discuss road use in regard to the Ludington Pumped Storage Plant Upgrade Project. They will need to use the roads during weight restrictions with some restraints. Repairs will be made by Consumers Energy. Lakeshore and Chauvez Roads will need to be built to all season roads. There may be Federal monies available to help with the cost. Nordlunds will do some soil borings. An agreement needs to be in place by mid January.
3. Paul Bunyan Mtg Re-cap-Very interesting meeting. Talked about the elimination of Road Commissioners and House Bill 5125. CRAM does not agree with the Governors Plan.
4. Plummer Lawsuit- A January trial date has been set. Working with Mary Reilly on a settlement.
5. A complaint was received from Randy Williams regarding possible damage to his home caused by rumble strips placed in the roadway in front of his house on Chauvez Road east of PM Highway. Have contacted MCRC SIP to review any damage if any and will ask Specialty Claims Service to re-visit this case and make a review after the holidays. The rumble strips will be ground down and then moved to a different location in the spring.

**Under new business the following was discussed**

- 1. Goals & Objectives of the MCRC Staff-Looking for input from the board. D Robidoux suggested developing our own safety program and a public relations program. Need to be more pro active with the public. G Dittmer is still working on a plan.
- 2. Holiday Gift Certificates in the amount of \$20.00 each will be given to all employees.
- 3. Will be sending a bill to the USFWS and NRCS for \$50,000.00 to help cover the costs for the bridge and approaches on the LaSalle Road Bridge.

**Correspondence**

- 1. Legislative Meeting on November 29, 2011. G Dittmer to attend.
- 2. Received a letter from Hamlin Township regarding private roads.

**Items Requiring Board Action**

**Approve Letter of Understanding with Union To Change a Date**

Motion by Robidoux seconded by Matiash to enter into a Letter of Understanding with Teamsters Local 214 and the MCRC authorizing the board to sign, that the expiration date of the current contract is December 31, 2012 and that the existing Collective Bargaining Agreement should remain in effect in its present state with no changes in the wages or health care benefits. Ayes all. Motion carried.

**Approve Staff Compensation**

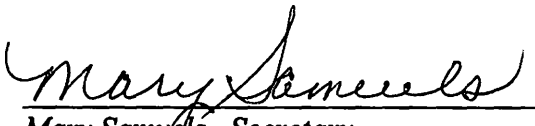
Motion by Robidoux seconded by Matiash to approve the following salaries for the staff:

Gary Dittmer	\$66,000.00
Jeff Conklin	41,200.00
Steve Stickney	41,400.00
Mary Samuels	44,000.00
Marcia Cory	32,000.00

A check will be written and included in the STL Checks for Ron Duggan and Terry Woirol in the amount of \$600.00 each and a check to Eric Moody in the amount of \$650.00.

Ayes all. Motion carried.

There being no further business the meeting was adjourned at 1:05 pm. with a motion by Matiash and seconded by Schwass. Ayes all. Motion carried.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the December 8, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Dick Alway and Jim Gallie to discuss projects for 2012.

The minutes of the November 23, 2011 regular meeting was discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable Vouchers #68467 thru #68527 in the amount of \$129,386.71 and approve payroll #25 for December 8, 2011 in the amount of \$58,302.05 and approve payment for STL checks for \$39,644.41.

Ayes all. Motion carried.

At 10:08 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Blading as conditions permit. Pit run and processed gravel patching. Patching roads as needed during wind farm activity. Brush cutting and cold patching. Started clearing on Tallman Lake Road in Sheridan Twp. Have completed hauling winter sand. Continue to work on drainage projects. Finishing getting sanders ready for plowing and have mounted the wing attachments on the graders. Pit clean up in the Johnson and Tubbs pits.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

- a. Fall/Winter Items-Roads are in good shape to enter into winter. Continue blading and patching as conditions permit.

**2. State Trunkline-MDOT**

- a. Five Year Plan Received. No activity scheduled for Mason County. Does not include preventative maintenance.

**B. Heavy Maintenance**

**1. Primary System**

- 1. 2012 Projects-G Dittmer presented a draft to the board for projects and future goals. The proposed projects for 2012 equal about \$879,000.00
- 2. Lakeshore Drive Project-Hallack Contracting was awarded the bid for \$215,015.53. Completion date is July 1, 2012. A pre-con meeting was held this week.
- 3. Fountain Road Culvert Project.-Waiting on the State to do a State Historical Project review. Have not received it yet.

**2. Local System**

1. Local Roads- Continue to work on Tallman Lake Road. Notices have been sent to the property owners.

**3. Equipment Status during this period**

1. Repairs as needed. 80% of the trucks are ready for winter. Still placing sanders.
2. Radios-G Dittmer met with Tel-Rad. Will bid out the first of the year. Homeland Security will have approximately \$17,147.40 available funding.
3. Purchased a sand/salt spreader from the on line auction for \$1,775.00. Will pick up on Friday December 9, 2011.
4. Komatsu Loader-The seals and radiator are leaking. AIS has been in to do a review and will send an estimate to make repairs.

**4. Permits**

1. Wind Farm Permits.

**5. Personal Items**

1. Employee Update-Employee off from injuries of July 28 due to a truck roll over accident expect to be back in a few more weeks.
2. Employee (night mechanic) scheduled for surgery. (Not work related) Was originally expected to be off for 3 months but will be back sooner. Because of this change the temporary night assigned mechanic will stay on for the rest of the winter.
3. Contract Negotiations-G Dittmer and M Samuels met with the Union. A No Change status proposal was accepted. G Dittmer prepared a letter. Are waiting for the Union to sign the letter and return. Expect to have by the next board meeting.

**Under unfinished business the following was discussed**

1. MCRC Policy's- Presented a Policy for GASB 54. Tom Zick reviewed the Policy and approved it with only minor changes. See Motion.
2. HB-5125-26 regarding the elimination of road commissioners came out of the House with one change that in order for the County Board to approve the change eliminating road commissioners, the County board would have to change the County Road Commissioners to an elected board and not appointed.
3. Consumers Energy- Continue to meet every Wednesday. Expect to have 12 bases poured by December 23, 2011.
4. Randy Wolfe-Jebavy Drive-Repairs are scheduled in the 2012 project list.
5. Plummer Lawsuit- A January trial date has been set. Working with Mary Reilly on a settlement. Nothing new.
6. A complaint was received from Randy Williams regarding possible damage to his home caused by rumble strips placed in the roadway in front of his house on Chauvez Road east of PM Highway. Have contacted MCRC SIP to review any damage if any and have asked Specialty Claims Service to re-visit this case and make a review after the holidays. The rumble strips will be ground down as soon as possible and then moved to a different location in the spring.

**Under new business the following was discussed**

1. Goals & Objectives of the MCRC Staff-G Dittmer will present a draft at the next meeting.
2. Twp Match for 2012-Will continue with the \$200,000.00 match with a \$50,000.00 contingency fund as well. Will address this in the 2012 Local Road Program.
3. 2012 Budget-Draft copy was presented. Will discuss at the next meeting. A Budget Hearing is scheduled for December 22, 2011 at 9:30 am.
4. 2011 Budget Amendments-A Draft copy was presented. Will discuss at next meeting.
5. Committee Appointments-CRAM-N Matiash will continue on the Commissioners Committee, G Dittmer will request to be on either the Public Relations Committee or the General Policy Committee. M Samuels will request to be on the Finance and Human Resources Committee.
6. MCRC-Mural-F Cooper has offered to paint a mural of the road commission past to present to be placed on the inside of the building for \$1,000.00.
7. Billing for maintenance on Wind Farm area roads-The first billing to Consumers Energy for road maintenance was sent out on 12/5/2011. This bill did not include any legal fees. G Dittmer will send a letter via Al Dearing to Consumers Energy requesting compensation for the legal fees incurred during the road contract negotiations.
8. Consumers Energy Proposal for haul road in PM Twp. G Dittmer met with D McKee of Consumers Energy to discuss road use in regard to the Ludington Pumped Storage Plant Upgrade Project. They will need to use the roads during weight restrictions with some restraints. Repairs will be made by Consumers Energy. Lakeshore and Chauvez Roads will need to be built to all season roads. There may be Federal monies available to help with the cost. Nordlunds will do some soil borings. An agreement needs to be in place by mid January.  
Consumers Energy has also requested the MCRC to consider modifying the current process for snow removal and surface treatment on the roads leading to the Ludington Pumped Storage Plant to accommodate the increased traffic the site will experience this winter. The site will support the MCRC acquisition of additional material for more frequent treatment of the road surfaces and a donation could be made to the MCRC in support of meeting the enhanced need. More discussion to follow.
9. New Snowmobile Trails to Whiskey Creek-Paul Jernberg of the Trailriders Snowmobile Club has requested to extend their snowmobile trail system west into Mason and Oceana Counties. This new trail would bring new business to the Ruby Creek, Whiskey Creek, Crystal Valley, Hart, Pentwater and Baldwin communities. G Dittmer will write a letter in support of this concept.

**Correspondence**

1. None

**Items Requiring Board Action**

**Approve GASB 54 Policy**

Motion by Schwass seconded by Robidoux to approve the GASB 54 Policy as presented. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:26 pm.

  
Mary Samuels Secretary

  
Nick Matiash Chairman

## MINUTES

Chairman Matiash called the December 22, 2011 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 9:30 am.

Members present: Matiash, Robidoux and Schwass, Mgr/Dir. Dittmer, Secretary Samuels and Superintendent Moody. Absent: None

The Public Hearing was called to order at 9:31 am.

The purpose of the Public Hearing was to discuss the 2012 operating budget and the amendments for the 2011 budget. Both the proposed 2011 amendments and the proposed 2012 budgets were extensively explained and discussed.

The Public Hearing closed at 10:08 am.

The regular meeting was called to order.

Visitors: Suzanne Townsend and Margaret Palma to thank the MCRC for the work that was done this past year and mention a problem with the seal coating that was done. Repairs will be made in the spring by the contractor.

The minutes of the December 8, 2011 regular meeting was discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #68528 thru #68577 in the amount of \$63,860.52 and approve payroll #26 for December 22, 2011 in the amount of \$58,307.73. Also pre-approve final accounts payable for December 29, 2011 and pre-approve Payroll #1 for January 5, 2012. Ayes all. Motion carried.

At 10:08 am the board looked over the contingent liability and revenue sheet.

Superintendent's Report: Blading roads as weather permits. Using some pit run gravel for patching on clay roads and also aggregate patching. Brush cutting and cold patching. Continue work on Tallman Lake Road in Sheridan Twp. taking out trees. Patching roads in Riverton and Summit Townships due to the wind farm project per the road agreement. Cat Excavator working on drainage projects. Extra help in the shop. Some winter maintenance.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Fall/Winter Items-Continue blading and patching as conditions permit.
    2. **State Trunkline-MDOT**
      - a. Need a change in Funding by 2013 or will not be able to match Federal Funding.

**B. Heavy Maintenance****1. Primary System**

1. 2012 Projects-See Motion
2. Will bundle all paving projects as one to bid.
3. Fountain Road Culvert Project.-The State has finished the State Historical Project review.
4. Seal Coat-The contractor will be back in the spring to make repairs. Will do a road audit before snow plowing of the roads that need repairs.

**2. Local System**

1. Local Roads- Continue to work on Tallman Lake Road.

**3. Equipment Status during this period**

1. Repairs as needed. The new truck is in service.

**4. Permits**

1. Wind Farm Permits-Jeff and Eric working with White Construction to stay on top of any permits that are needed. Continue to meet every Wednesday. Discussion was held regarding the need for proper signage.

**5. Personal Items**

1. Employee Update-Employee off from injuries of July 28 due to a truck roll over accident will be off for another month.
2. Employee (night mechanic) will be back to work on January 3, 2012.
3. Contract Negotiations-Letter of Understanding-See Motion.
4. Meeting with MERS and Deferred Comp agents this afternoon.

**Under unfinished business the following was discussed**

1. Consumers Energy- Nordlunds completed soil borings on Chauvez and Lakeshore Drive in regard to the Ludington Pumped Storage Project. Some reconstruction will be needed. G Dittmer to prepare a Letter of Understanding to Consumers Energy.
2. Randy Wolfe-Jebavy Drive-Repairs are scheduled in the 2012 project list.
3. Plummer Lawsuit- A January trial date has been set. They are not interested in any type of settlement.
4. Randy Williams Complaint- The rumble strips will be ground down next week and then moved to a different location in the spring. MCRC SIP will review possible damages to his home.

**Under new business the following was discussed**

1. Goals & Objectives of the MCRC Staff-G Dittmer presented a draft. Will discuss at the next meeting.
2. Five Year Plan-G Dittmer presented changes to the plan. Will review and discuss at the next meeting.
3. 2012 Budget and 2011 Budget Amendments-See Motion.
4. Task Force-Met yesterday with the Local Task Force and met Tuesday with the Regional Task Force.

**Correspondence**

1. Received a letter from Susan Hoekstra requesting that Dennis Road be paved. This is a local road in Victory Township that would require township participation. No Action Taken
2. CRAM Update

**Items Requiring Board Action****2011 Amended Budget**

Motion by Matiash, seconded by Schwass to approve the 2011 amended budget subject to the final year end audit. (Attached) Ayes all. Motion carried.

**2012 Proposed Budget**

Motion by Robidoux, seconded by Schwass to approve the 2012 Budget as amended. (Attached) Ayes all. Motion carried.

**Approve Primary Road Projects for 2012**

Motion by Robidoux seconded by Schwass to approve the following list of Primary Road Projects for 2012. Ayes all. Motion carried.

Custer, Lakeshore Dr, Stiles Road, Jebavy Drive, Various Line Painting, Kinney Road, Walhalla Road, Scottville Road, Seal Coat and Fountain Road.


**Approve Purchase of Additional Credited Service**

Motion by Schwass, seconded by Robidoux to approve the Application for nine (9) month of Additional Credited Service to James Durfee with the Municipal Employees Retirement System. Ayes all. Motion carried.

**Letter of Understanding With Local 214**

Motion by Schwass, seconded by Robidoux to approve and authorize the Board to sign a Letter of Understanding between the Mason County Road Commission and Teamsters State, County and Municipal Workers Local 214 regarding Contract Negotiations. See Attached. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:37 am.

  
 \_\_\_\_\_  
 Mary Samuels Secretary

  
 \_\_\_\_\_  
 Nick Matiash Chairman

**MASON COUNTY ROAD COMMISSION  
BUDGET  
1/1/2011 TO 12/31/2011**

**REVENUES**

	2010	2011	Amended
License & Permits	\$5,212.00	\$5,000.00	\$8,365.00
<b>Federal Sources</b>			
Funds-Safety Sign Upgrade	\$42,673.00	\$0.00	
Critical Bridge-Hawley & Darr 80%	\$0.00	\$500,000.00	\$488,000.00
Culvert Repairs-FHWA (Stiles Rd)	\$0.00	\$100,000.00	\$90,441.00
Culvert Repairs-FEMA	\$603,306.00	\$200,000.00	\$321,958.00
Rural Funds-STP (Lakeshore Dr)	\$0.00	\$100,000.00	\$0.00
NRCS/Emergency Projects	\$7,573.00	\$0.00	
ARRA Stimulus Project	\$336,427.00	\$20,000.00	\$0.00
Fish/Wildlife Fund (LaSalle Rd Approaches)		\$50,000.00	\$50,000.00
<b>Sub-total</b>	<b>\$995,191.00</b>	<b>\$975,000.00</b>	<b>\$958,764.00</b>
 <b>STATE SOURCES</b>			
Engineering	\$10,000.00	\$10,000.00	\$10,000.00
Snow Removal (13 Year Average)	\$111,547.00	\$110,000.00	\$111,929.00
Urban Road	\$139,382.00	\$117,000.00	\$150,135.00
Allocation	\$3,021,505.00	\$2,900,000.00	\$3,276,220.00
State Critical Bridge-Hawley & Darr 15%	\$136,635.00	\$110,000.00	\$92,000.00
STP Rural (Lakeshore Drive)	\$0.00	\$150,000.00	\$0.00
Forest Road (E)	\$48,301.00	\$48,298.00	\$48,298.00
Culvert Repairs-FEMA	\$237,301.00	\$53,000.00	\$48,656.00
Category D Funds (Lakeshore Drive)		\$200,000.00	\$0.00
<b>Sub total</b>	<b>\$3,704,671.00</b>	<b>\$3,698,298.00</b>	<b>\$3,737,238.00</b>
 <b>CONTRIBUTIONS FROM OTHERS</b>			
Township Contributions	\$593,109.00	\$400,000.00	\$1,042,351.00
Other			
 <b>CHARGES FOR SERVICES</b>			
Trunkline Maintenance	\$546,875.00	\$600,000.00	\$552,435.00
Salvage Sales	\$2,929.00	\$2,000.00	\$18,560.00
 <b>INTEREST &amp; RENTS</b>			
Interest Earned	\$4,567.00	\$5,000.00	\$3,577.00
 <b>OTHER REVENUES</b>			
Gain/Loss on Equipment Disposal	\$3,540.00	\$10,000.00	\$88,445.00
 <b>Total</b>	<b>\$5,850,882.00</b>	<b>\$5,690,298.00</b>	<b>\$5,821,370.00</b>
<b>Fund Balance</b>	<b>\$2,602,945.00</b>	<b>\$2,602,945.00</b>	<b>\$2,401,115.00</b>
<b>Total</b>	<b>\$8,453,827.00</b>	<b>\$8,293,243.00</b>	<b>\$8,222,485.00</b>

**MASON COUNTY ROAD COMMISSION  
BUDGET  
1/1/2011 TO 12/31/2011**

**EXPENDITURES**

	2010	2011	Amended
<b>Heavy Maint-Roads</b>			
Primary (Lakeshore Dr, Seal Coat)	\$588,535.00	\$800,000.00	\$142,757.00
Local	\$691,103.00	\$750,000.00	\$1,391,809.00
<b>Maintenance-Roads</b>			
Primary	\$502,168.00	\$500,000.00	\$547,929.00
Primary Storm (Stiles Road)	\$104,358.00	\$100,000.00	\$91,140.00
Local	\$899,357.00	\$900,000.00	\$896,843.00
Loical Storm	\$472,291.00	\$0.00	
<b>Heavy-Maint Structures</b>			
Primary	\$0.00	\$0.00	
Local (Darr Bridge)	\$23,500.00	\$600,000.00	\$683,280.00
<b>State Trunkline Maint</b>	\$546,875.00	\$550,000.00	\$556,551.00
<b>Equipment Expense-Net</b>	\$6,768.00	\$50,000.00	-\$99,637.00
<b>Admin Expense-Net</b>	\$162,963.00	\$165,000.00	\$193,755.00
<b>Capital Outlay-Net</b>	\$264,678.00	\$350,000.00	\$231,262.00
Depreciation	-\$344,453.00	-\$340,000.00	-\$311,472.00
<b>Debt Service</b>			
Principal Payments	\$35,993.00	\$36,000.00	\$136,232.00
Interest Payments	\$32,274.00	\$42,000.00	\$21,340.00
Employee Benefit Fund	\$33,000.00	\$36,000.00	\$36,000.00
Equipment Fund	\$63,000.00	\$72,000.00	\$72,000.00
Building Fund	\$63,000.00	\$72,000.00	\$36,000.00
SIB Loan	\$199,042.00	\$200,000.00	\$208,054.00
<b>Total Expenditures</b>	<b>\$4,344,452.00</b>	<b>\$4,883,000.00</b>	<b>\$4,833,843.00</b>
<b>Fund Balance Adjusted</b>	<b>\$4,109,375.00</b>	<b>\$3,410,243.00</b>	<b>\$3,388,642.00</b>
<b>Total Budget</b>	<b>\$8,453,827.00</b>	<b>\$8,293,243.00</b>	<b>\$8,222,485.00</b>

**MASON COUNTY ROAD COMMISSION  
BUDGET  
1/1/2012 TO 12/31/2012**

**REVENUES**

	2011	2012
License & Permits	\$8,365.00	\$15,000.00
<b>Federal Sources</b>		
Critical Bridge- Darr	\$488,000.00	\$30,000.00
Culvert Repairs-FHWA	\$90,441.00	\$0.00
Culvert Repairs-FEMA	\$321,958.00	\$0.00
Rural Funds-Attached	\$0.00	\$2,027,000.00
Fish/Wildlife Fund (LaSalle Rd Approaches)	\$50,000.00	\$0.00
<b>Sub-total</b>	<b>\$958,764.00</b>	<b>\$2,072,000.00</b>
 <b>STATE SOURCES</b>		
Engineering	\$10,000.00	\$10,000.00
Snow Removal (13 Year Average)	\$111,929.00	\$110,000.00
Urban Road Allocation	\$150,135.00	\$117,000.00
Local Allocation	\$3,276,220.00	\$3,110,000.00
State Critical Bridge- Darr	\$92,000.00	\$6,000.00
Rural Funds-Attached	\$0.00	\$143,000.00
Forest Road (E)	\$48,298.00	\$48,298.00
Culvert Repairs-FEMA	\$48,656.00	\$0.00
<b>Sub total</b>	<b>\$3,737,238.00</b>	<b>\$3,544,298.00</b>
<b>CONTRIBUTIONS FROM OTHERS</b>		
Township Contributions	\$1,042,351.00	\$600,000.00
Other		
<b>CHARGES FOR SERVICES</b>		
Trunkline Maintenance	\$552,435.00	\$600,000.00
Salvage Sales	\$18,560.00	\$2,000.00
<b>INTEREST &amp; RENTS</b>		
Interest Earned	\$3,577.00	\$5,000.00
<b>OTHER REVENUES</b>		
Gain/Loss on Equipment Disposal	\$88,445.00	\$10,000.00
 <b>Total</b>	<b>\$5,821,370.00</b>	<b>\$6,833,298.00</b>
<b>Fund Balance</b>	<b>\$2,401,115.00</b>	<b>\$2,401,115.00</b>
<b>Total</b>	<b>\$8,222,485.00</b>	<b>\$9,234,413.00</b>

MASON COUNTY ROAD COMMISSION  
BUDGET  
1/1/2012 TO 12/31/2012

EXPENDITURES		
	2011	2012
Heavy Maint-Roads		
Primary (Lakeshore Dr, Seal Coat)	\$142,757.00	\$2,530,000.00
Jebavy, Custer Road, Pavement Marking		
Local	\$1,391,809.00	\$1,100,000.00
Maintenance-Roads		
Primary (Pumped Storage Project)	\$547,929.00	\$750,000.00
Primary Storm	\$91,140.00	\$0.00
Primary Wind Farm		\$10,000.00
Local	\$896,843.00	\$900,000.00
Local wind Farm		\$10,000.00
Heavy-Maint Structures		
Primary		\$0.00
Local (Darr Bridge)	\$683,280.00	\$35,000.00
State Trunkline Maint	\$556,551.00	\$550,000.00
Equipment Expense-Net	-\$99,637.00	\$50,000.00
Admin Expense-Net	\$193,755.00	\$165,000.00
Capital Outlay-Net	\$231,262.00	\$350,000.00
Depreciation	-\$311,472.00	-\$340,000.00
Debt Service		
Principal Payments	\$136,232.00	\$36,000.00
Interest Payments	\$21,340.00	\$42,000.00
Employee Benefit Fund	\$36,000.00	\$36,000.00
Equipment Fund	\$72,000.00	\$72,000.00
Building Fund	\$36,000.00	\$72,000.00
SIB Loan	\$208,054.00	\$0.00
Total Expenditures	\$4,833,843.00	\$6,368,000.00
Fund Balance Adjusted	\$3,388,642.00	\$2,866,413.00
Total Budget	\$8,222,485.00	\$9,234,413.00

**2012 Primary Rural Funds**

<b>ROAD NAME</b>	<b>COST</b>	<b>STATE RURAL</b>	<b>FEDERAL RURAL</b>
<b>CUSTER</b>	<b>\$96,000.00</b>		<b>\$80,000.00</b>
<b>LAKESHORE DR</b>	<b>\$225,000.00</b>		<b>\$180,000.00</b>
<b>STILES ROAD</b>	<b>\$570,000.00</b>	<b>\$120,000.00</b>	<b>\$450,000.00</b>
<b>JEBAVY DRIVE</b>	<b>\$215,000.00</b>		<b>\$172,000.00</b>
<b>VARIOUS LINE PAINTING</b>	<b>\$45,000.00</b>		<b>\$45,000.00</b>
<b>KINNEY ROAD</b>	<b>\$331,000.00</b>		<b>\$265,000.00</b>
<b>WALHALLA ROAD</b>	<b>\$350,000.00</b>		<b>\$280,000.00</b>
<b>SCOTTVILLE ROAD</b>	<b>\$243,000.00</b>		<b>\$195,000.00</b>
<b>SEAL COAT</b>	<b>\$362,000.00</b>		<b>\$290,000.00</b>
<b>FOUNTAIN ROAD</b>	<b>\$93,000.00</b>	<b>\$23,000.00</b>	<b>\$70,000.00</b>
	<b>\$2,530,000.00</b>	<b>\$143,000.00</b>	<b>\$2,027,000.00</b>

**CAPITAL OUTLAY EXPENSE  
2012 BUDGET**

**FIELD**

1.	1 each 10cyd Tandem W/Dump Box, Underbody	\$140,000.00
2.	2 each Semi Truck/Tractor (Lease)	\$14,000.00
3.	1 each Motor Grader (Lease)	\$18,000.00
4.	Sign Truck	\$60,000.00
5.	2 each V- Bottom Lead Trailer	\$66,000.00
6.	2 each Dump Boxes	\$20,000.00
7.	1 each Cold Patch Trailer	\$12,000.00
8.	52 Radios	\$40,000.00

**BUILDING UPKEEP**

1.	Paint Building	\$10,000.00
2.	Window Replacement	\$10,000.00

**OFFICE**

1.	2 Computers	1 Server	\$1,059.00
		1 Payroll	\$749.00

**TOTAL**      **\$391,808.00**

# LETTER OF UNDERSTANDING

## BETWEEN

MASON COUNTY ROAD  
COMMISSION

&

TEAMSTERS STATE, COUNTY  
AND MUNICIPAL  
WORKERS LOCAL 214

## RE: CONTRACT NEGOTIATIONS

WHEREAS, the parties have entered into a Collective Bargaining Agreement (CBA), which became effective January 1, 2009; and

WHEREAS, the parties reached an agreement at the time of ratification as to the date of expiration of the agreement to be December 31, 2012 with an opener clause for review of wages and health care benefits at January 1, 2012; and

WHEREAS, the parties do not desire to reopen the agreement at this time:

IT IS THEREFORE AGREED that the parties shall not exercise the opener clause for the review of wages and health care benefits as defined in the CBA;

IT IS FUTHER AGREED that the existing CBA should remain in effect in its present state with no changes in the present wages or health care benefits;

IT IS FUTHER AGEED that this Letter of Understanding shall only modify those terms and conditions of the CBA noted above, all other terms to remain as originally agreed to.

MASON COUNTY ROAD  
COMMISSION

TEAMSTERS LOCAL 214

Nick Matlock

Joe Ferra

Danny Robinson

Steve Pyle

Boo S.

DATED: 12-22-11

DATED: 12-20-11