

## MINUTES

Chairman Thurow called the January 14, 2010 meeting of the Mason County Road Commission held in t office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

The first order of business was re-organization of the board . See Motion.

Visitors: Suzanne and Ronald Townsend to thank the board for the attention that was given to Maple Road in Walhalla making it safer for the traveling public. Will continue to bring up the safety issues at this intersection. Jim Gallie, Amber Township was present to observe.

Representative Geoff Hansen attended the meeting. Discussion on the gas tax issue and various other comments regarding the financial condition of road commissions.

The minutes of the December 23, 2009 regular meeting and Public Hearing were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash seconded by Robidoux to approve accounts payable Vouchers #65910 thru #65981 in the amount of \$186,135.34 and approve payroll #1 for January 7, 2010 in the amount of \$70,443.17 and pre-approve payroll #2 for January 21, 2010. Ayes all. Motion carried

Superintendent Moody reported for the past two weeks: Winter maintenance and cleaning off bridges and overpasses. Widening roads. The tree crew has been out and some cold patching this week. Extra men in the shop and are cleaning up the trucks.

At 10:30 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items as reported by Superintendent Moody.
    2. **State Trunkline-MDOT**
      - a. Trunkline Maintenance Contract Study will be discussed at the Paul Bunyan meeting.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Nothing new to report
    2. **Local System**
      1. Local Road Program- G Dittmer will put a draft together for the 2010 Policy.
    3. **Stimulus Moneys**
      1. Extra work-Will bid in February

**4. Equipment Status during this period**

1. Repairs as needed.
2. Equipment needs-See motion.

**5. Permits**

1. LaSalle Road-Will bid in February

**6. Personal Items**

1. Employee Status-One employee will be off for several weeks due to an illness.

**Under unfinished business the following was discussed**

1. Storm Damage - FHWA Projects have been billed for the force account work.
2. Contract Negotiations-On hold.
3. A Gilley-Road Status-On hold.

**Under new business the following was discussed**

1. Recommendations for reimbursing the building fund, Employee Benefit Fund and the Equipment Fund.  
See Motion.
2. Paul Bunyan Meeting is scheduled for February 18, 2010.
3. Township Officers Meeting is scheduled for January 21 at the Best Western in Summit Township.
4. The Chamber of Commerce has requested the closure of Char Nette Lane and Victory Park Road from the intersection of Char Nette Lane and Victory Park Lane to Victory Park for the 2010 NAIFC Ludington Open Qualifier scheduled for January 29-31. They would also like any barrels or saw horses for signage that the road commission can provide for the road closure and designated ATV/Sled riding area. Usage of reflective vests for the parking attendants.

**Correspondence**

1. None

**Items Requiring Board Action****Establish Board Meeting Dates**

A motion was made by Thurow, seconded by Matiash to set the Board Meeting dates for the first and third Tuesdays each month at 10:00 am beginning February 2, 2010. Ayes all. Motion carried.

**Establish Board Positions**

Motion by Matiash, seconded by Robidoux to appoint Bob Thurow as the Chairman of the MCRC Board of Commissioners, and motion by Robidoux, seconded by Thurow to appoint Nick Matiash as the Vice-Chairman. Ayes all. Motions carried.


**Bid Requests for Equipment**

Motion by Thurow, seconded by Robidoux to request bids for a new loader and a staff vehicle. Also see what may be available in used equipment. Ayes all. Motion carried.

**Recommendations for Reimbursing Funds**

Motion by Matiash seconded by Robidoux to make monthly contributions to the Equipment and Building Funds of \$6,000.00 each and \$3,000.00 to the Employee Benefit Fund. Place \$200,000.00 in the Township Contribution Fund and pay \$100,000.00 to the SIB Loan. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 1:05 am.

  
Mary Ackér Secretary

Robert Thurow Chairman

## MINUTES

Vice-Chairman Matiash called the February 2nd, 2010 meeting of the Mason County Road Commission in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.  
Absent: Thurow

Visitors: Clare Reeds from Eden Township to discuss the need for road project estimates so they can budget for the cost. G Dittmer is preparing a letter stating the estimates as requested. Will be sending today or tomorrow. G Dittmer, N Matiash and D Robidoux will attend their next township meeting.

The minutes of the January 14, 2009 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #65982

thru #66032 in the amount of \$371,887.50, authorize payment of bills prior to next meeting and approve payroll #3 for February 4, 2010 in the amount of \$58,257.78. Ayes all. Motion carried.

At 10:08 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Winter maintenance, tree crews out working on Trunkline, limbing and removing downed trees. Cold patching as weather allows, drainage work on spillways and bridges. Extra men in the shop making miscellaneous repairs and washing equipment.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items as reported by Superintendent Moody.
    2. **State Trunkline-MDOT**
      - a. Received a summery of the Cadillac TSC Workshop for 2008-2009 action items.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Will bid out bridge work in June for Critical Bridge.
      2. Discussed putting a paving program together using STP Funds
    2. **Local System**
      1. Local Road Program- G Dittmer will put a draft together for the 2010 Policy.
      2. Sent letter to Township Supervisors regarding cost share monies available for 2010.
    3. **Stimulus Moneys**
      1. Extra work-Will probably not be seeing any extra funds available.
    4. **Equipment Status during this period**
      1. Repairs as needed. The new truck is in service.
      2. Open bids for new loader on February 11, 2010. Will discuss at next meeting along with the staff vehicle.

**5. Permits**

1. LaSalle Road-Bid packs were sent out to Slaughter Construction, Anlon, Milbocker and Hardman Construction. Will open on February 12, 2010 at 10:00 am.

**6. Personal Items**

1. Employee Status-One employee still off for several weeks due to an illness and another off on leave for medical problems.

**Under unfinished business the following was discussed**

1. Storm Damage - Received monies from FHWA for the force account work. Have not received a request to bill the final portion of the FHWA work for the Contractors and Engineering.
2. Contract Negotiations-Scheduled for February 9 @ 9:30 am. Jack Schmidt from Burnham & Flower will be there to present Insurance options.
3. A Gilley-Road Status-Cleaned up a few stumps last week.
4. The Annual Meeting is scheduled for March 9, 10 & 11 in Lansing.

**Under new business the following was discussed**

1. Paul Bunyan Meeting is scheduled for February 18, 2010.
2. G Dittmer and N Matiash met with Representative Dan Scripps to discuss a gas tax increase. Not much support from Representative Scripps.
3. Due to conflicts, the next meeting date will be changed to February 19, 2010 at 9:00 am.
4. Will open material bids on February 19, 2010.

**Correspondence**

1. None

**Items Requiring Board Action**

None

There being no further business the meeting was adjourned at 11:29 am. with a motion by Matiash and seconded by Robidoux. Ayes all. Motion carried.

  
Mary Ackler Secretary

  
Nick Matiash Vice- Chairman

## MINUTES

Vice-Chairman Matiash called the February 19, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 9:00 am.

Members present: Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.  
Absent: Thurow

Visitors: Jim Gallie, Amber Township to let G Dittmer know they received the estimates for 2010 road projects and will be doing their budget in March. Also present were bidders for materials as listed below.

The minutes of the February 2nd, 2009 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #66089

thru #66129 in the amount of \$32,935.34, and approve payroll #4 for February 18, 2010 in the amount of \$55,689.56. Ayes all. Motion carried.

At 9:06 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Winter maintenance as needed. US-10 East project of cutting limbs and dead trees is completed. One crew out cold patching. Drainage work with graders on bridge decks. Three extra men in the shop. The Foreman are out checking roads for summer repair work. Will give a list to G Dittmer when completed.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items as reported by Superintendent Moody.
    2. **State Trunkline-MDOT**
      - a. Discussion of Plante & Moran Bill for State Maintenance Study. See Motion
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. The Rural Task Force will be meeting on March 2nd and the Regional Task Force will be meeting on March 18.
    2. **Local System**
      1. Local Road Program- Sent out requests to townships for road projects.
    3. **Stimulus Moneys**
      1. A March Letting is scheduled.
    4. **Equipment Status during this period**
      1. Repairs as needed.
      2. Loader Bid & staff vehicle-See Motions

## 5. Permits

1. G Dittmer spoke with Mary Riley regarding the Wind Turbines. Consumers is proceeding with taking bids on equipment. Most of the 40-50 wind towers will be placed in Riverton Township with a few in Summit Township.

## 6. Personal Items

1. Employee Status-Nothing new to report.

### Under unfinished business the following was discussed

1. Storm Damage - G Dittmer sent a letter to MDOT regarding extra cost that incurred for the FHWA Projects. Has not received a response yet.
2. Contract Negotiations-Has been scheduled for Monday February 22, 2010 at 10:00 am.
3. A Gilley-Road Status-On hold due to the weather.
4. The Annual Meeting is scheduled for March 9, 10 & 11 in Lansing. Dittmer, Robidoux and Matiash to attend.
5. Paul Bunyan Meeting Re-cap-Good meeting. Only one county was not represented.
6. Eden Township Meeting-G Dittmer, D Robidoux and N Matiash attended.

### Under new business the following was discussed

1. Open material bids for 2010

The following bidders were present: Randy Orr-Jensen Bridge, Don Aldrich-Premarc , John White- White Truck Line, Ron Brower Beckman Production Services, Justin Zoscsak-Zsocsak Chloride and Tom Flanagan-UPM

### **MOTOR OIL AND HYDRAULIC OIL**

<b>Lyden Oil</b>	Engine Oil	\$6.01 gal.
60 days	Hydraulic Oil	4.32 gal.
<b>Merle Boes</b>	Engine Oil	\$6.11 gal
90 days	Hydraulic Oil	3.69 gal.
<b>Blarney Castle</b>	Engine Oil	\$5.97 gal.
30 Days	Hydraulic Oil	5.10 gal.
<b>Vesco Oil</b>	Engine Oil	\$6.51 gal.
30 Days	Hydraulic Oil	3.89 gal.

### **GASOLINE AND DIESEL FUEL**

#### **All Bids are at cost over rack price.**

<b>Blarney Castle</b>	Unleaded Gasoline	Marathon	0.04845
	#2 Ultra Low Sulfur		0.05385
<b>Lemmen Oil</b>	Unleaded Gasoline	Shell	0.025
	#2 Ultra Low Sulfur with additive		0.025
	#2 Hi-Octane Diesel Shell		0.025
	#2 Diesel Fuel Shell		0.025

<b>Brenner Oil</b>	Unleaded Gasoline Valero	0.0295
	Ultra Low Sulfur Diesel Valero	0.0295
<b>Wesco</b>	Unleaded Gasoline	0.045
	#2 Diesel Premium ULSD	0.045
<b>Merle Boes</b>	Unleaded Gasoline	0.025
	#2 Ultra Low Sulfur Diesel BP	0.025

**CORRUGATED METAL CULVERTS**

Jensen Bridge & Supply Prices firm for 90 days Beginning May 1, 2010	16 Gauge	12"	\$5.15
		15"	6.35
		18"	8.09
		24"	10.30
St Regis Pipe Prices firm for 30 days Beginning May 1, 2010	16 Gauge	12"	\$5.34
		15"	6.57
		18"	8.20
		24"	10.60
Premarc Prices firm for 90 days beginning May 1, 2010	16 Gauge	12"	\$4.94
		15"	6.01
		18'	7.80
		24"	10.20
Contech Prices firm for 120 days beginning May 1, 2010	16 Gauge	12"	\$5.80
		15"	6.96
		18"	8.70
		24"	13.92
Advanced Drainage Systems (ADS) Prices firm for 1 year beginning May 1, 2010	Plastic	12"	\$4.84
		15"	6.53
		18"	9.55
		24"	15.28

**GUARD RAIL & POSTS**

Highway Improvement Co Prices firm for 274 days beginning April 1, 2010	Straight Rail	\$ 6.10 per lineal ft.
	Wood Post	35.50 each.
	Steel Post	42.75 each.
	Buffered End	78.50 each
	Curved	7.60 per lineal ft
Jensen Bridge Prices firm for 90 days beginning February 19, 2010	Straight Rail	\$ 5.98 per lineal ft.
	Wood Post	43.48 each

Steel Post	41.93 each
Buffered End Assembly	174.41 each
Curved	11.27 per lineal ft

**COLD PATCH MATERIAL**

Rieth Riley	CP-6 Bidders Yard	No Bid
	CP-6 MCRC Yard	No Bid
	CP-7 Bidders Yard	\$88.00 per ton
	CP-7MCRC Yard	\$92.00 per ton
Saginaw Asphalt	CP-6 Bidders Yard	\$78.50 per ton
	CP-6 MCRC Yard	\$89.99 per ton
	CP-7 Bidders Yard	\$78.50 per ton
	CP-7 MCRC Yard	\$94.59 per ton
Unique Paving	CP-6 Bidders Yard	No Bid per ton
	CP-6 MCRC Yard	No Bid per ton
	CP-7 Bidders Yard	\$76.00 per ton
	CP-7 MCRC Yard	\$88.80 per ton

**BRINE CALCIUM CHLORIDE**

Team Services Oil Well Brine	Bidders Yard Brine	25%	.06
	Furnished & Applied	Continuously	
		25%	.115
	Furnished & Applied	Intermittently	
		25%	.119
Beckman Production Services	Furnished & loaded in storage facility		
		25%	.06
	Bidders Yard Brine	25%	.079
	Furnished & Applied	Continuously	
		25%	.129
White Truck Line LLC	Furnished & Applied	Intermittently	
		25%	.149
	Furnished & loaded in storage facility		
		25%	.125
	Bidders Yard Brine	25%	.11
	Furnished & Applied	Continuously	
		25%	.13
	Furnished & Applied	Intermittently	
		25%	.145
	Furnished & loaded in storage facility		
		25%	.13



Zoscsak Chloride	Bidders Yard Brine 25%	.09
	Furnished & Applied Continuously	
	25%	.139
	Furnished & Applied Intermittently	
	25%	.145
	Furnished & loaded in storage facility	
	25%	.13

D & B Brine                      No Bid but send bid tabulation

<b>Gravel Bids</b>	<b>Delivered to MCRC</b>	<b><u>Suppliers</u> Yard</b>	<b>Irons Pit</b>
Elmers 22,000 Ton	\$9.25 Ton	No Bid	\$3.09 Ton
Alexander Sand & Gravel	No bid	\$5.30 per yard	No Bid
Halliday 15,000 yards	No Bid	\$4.50 per yard	\$2.85 Ton
			\$1.43 Ton Sand
Rieth Riley	\$11.40 Ton	No Bid	No Bid

**2010 Equipment Rental Rates will be placed on file.**

#### **Correspondence**

1. Loss Control Visit of January 13, 2010 from MCRCSIP
2. Will meet with Dan Scripps at the Annual Meeting.

#### **Items Requiring Board Action**

##### **Award LaSalle Bridge Contract**

Motion by Matiash, seconded by Robidoux to award the LaSalle Bridge Contract to low bidder Anlon in the amount of \$377,194.00 Ayes all. Motion carried.

##### **Sign Agreement w/MDOT for ARRA Project**

##### **Approve Single Course Chip Work at the following locations:**

Motion by Matiash, seconded by Robidoux to enter into a contract with the Michigan Department of Transportation for single course chip work on : Quarterline Road from Lake Michigan Drive Northerly to County Line Road, Sugar Grove Road from Stephens Road easterly to Reek Road, Reek Road from Sugar Grove Road northerly to Manales Road, Benson Road from Highway US-10 northerly to Sugar Grove Road and Hawley Road from Darr Road easterly to Walhalla Road and to authorize Vice-Chairman Matiash and Member Robidoux to sign. MDOT Contract No: 10-5032. Job Number 108363, Federal Item No: JJ 3917, Control Section 53105. Ayes: Matiash and Robidoux Absent: Thurow Nays: None Motion carried.

##### **Award Loader Bid**

Motion by Matiash, seconded by Robidoux to postpone awarding the bid for a new loader until all the members are present. Ayes all. Motion carried.

**Award Staff Vehicle Bid**

Motion by Matiash, seconded by Robidoux to award the bid to purchase a staff vehicle to Manistee Ford for a Red Ford Expedition in the amount of \$26,725.84. Delivery will be in 8 to 12 weeks. Ayes all. Motion carried.

**Billing from Plante & Moran for State Maintenance Study**

Motion by Robidoux, seconded by Matiash to pay our share of the cost for the State Maintenance Contract Study in the amount of \$593.75. Ayes all. Motion carried. G Dittmer to send a letter to John Niemela and Burt Thompson.

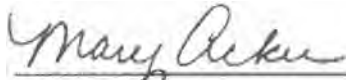
**4-Way Stop Sign Request for the corner of Washington Avenue and Bryant Road**

Motion by Matiash, seconded by Robidoux to postpone action until all board members are present. The city of Ludington, the Township and G Dittmer are in favor of this change. Ayes all. Motion carried.

**Went into closed session at 11:21 am to discuss Union Negotiations.**

**Reconvened regular session at 11:55 am.**

There being no further business the meeting was adjourned at 11:56 am. with a motion by Matiash and seconded by Robidoux. Ayes all. Motion carried.

  
Mary Acker Secretary

  
Nick Matiash Vice- Chairman

## MINUTES

Vice-Chairman Matiash called the March 2, 2010 meeting of the Mason County Road Commission held their office at 510 E State Street, Scottville, MI to order at 9:00 am.

Members present: Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.  
Absent: Thurow

Visitors: Gary Piper and Corey Cecchin of Alta Equipment to discuss their Volvo Loader Bid.

The minutes of the February 19, 2009 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #66130 thru #66161 in the amount of \$78,311.40, and approve payroll #5 for March 4, 2010 in the amount of \$60,259.07. Ayes all. Motion carried.

At 9:04 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Winter maintenance, two crews out cold patching and the tree crew has been out trimming trees. Graders pushing back banks to prepare for a thaw and working drainage. Extra men in the shop and washing trucks. Will be stumping on Pleasant Hill Road today. Placing signs for weight restrictions.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items as reported by Superintendent Moody. Weight restrictions will be placed beginning Wednesday March 3, 2010 at 7:00 am.
    2. **State Trunkline-MDOT**
      - a. The state has extra salt and was looking for a place to store it.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. G Dittmer to propose a list of possible projects to the Rural Task Force today for resurfacing and reconstruction. Our cost share estimated at \$60,000.00.
    2. **Local System**
      1. Local Road Program- The townships are requesting information on projects.
    3. **Stimulus Moneys**
      1. A March Letting is scheduled.
    4. **Equipment Status during this period**
      1. Repairs as needed.
      2. Both new Freightliners have been delivered.

**5. Permits**

1. Windfarm Construction is scheduled in 2012. There was discussion on the need for a Weigh Master during the construction of the wind turbines.

**6. Personal Items**

1. Employee Status-One employee is still off on a non work related medical leave. A trial is scheduled for a later date. G Dittmer, E Moody and R Duggan met with our CRASIF attorney.

**Under unfinished business the following was discussed**

1. Storm Damage - Nothing new at this time.
2. Contract Negotiations-Has been scheduled for Tuesday March 16, 2010 at 10:00 am. Discussions are moving along.
3. A Gilley-Road Status-Started taking out stumps again today.

**Under new business the following was discussed**

1. CRAM Board of Directory Ballot and Voting member request-See Motion.

**Correspondence**

1. None

**Items Requiring Board Action**

**Ballot for Board of Director's Three Year Term**

Motion by Robidoux seconded by Matiash to send in the CRAM Ballot as was discussed. Ayes all. Motion carried.

**Voting Member for Meeting**

Motion by Matiash, seconded by Robidoux to designate D Robidoux as the voting member at the annual meeting on behalf of the Mason County Road Commission. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 10:39 am. with a motion by Matiash and seconded by Robidoux. Ayes all. Motion carried.

  
Mary Ackey Secretary

  
Nick Matiash Vice- Chairman

## MINUTES

Vice-Chairman Matiash called the March 17, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.  
Absent: Thurow

Visitors: None

The minutes of the March 2, 2009 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #66162

thru #66228 in the amount of \$146,220.84, and approve payroll #6 for March 18, 2010 in the amount of \$54,915.00 and pre-approve payroll #7 for April 1, 2010. Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: No winter maintenance. 1 to 2 crews have been out cold patching. Blading and agg patching on emergency places due to weight restrictions. Drainage project. Needed to replace a culvert that failed and have been opening up ice packed ditches. Washing trucks and extra help in the shop,

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items as reported by Superintendent Moody. Weight restrictions were placed beginning Wednesday March 3, 2010 at 7:00 am. Will continue for at least another week.
    2. **State Trunkline-MDOT**
      - a. Receiving 1500 ton of salt.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. A Regional Task Force meeting is scheduled for Thursday, March 18 in Baldwin.
      2. G Dittmer to revisit the 2009 5 year plan and to present a proposed plan for 2010.
    2. **Local System**
      1. Local Road Program- The townships are bringing in requests for projects.
    3. **Stimulus Moneys**
      1. A Pre-Con Mtg is scheduled for April 6, 2010 at 1:00 p.m.

**4. Equipment Status during this period**

1. Repairs as needed.
2. Have made some repairs on the Komatso Grader for approximately \$2,000.00. Are going to ask that AIS pay the bills as they did not keep their end of the contract to replace the grader annually as was written.

**5. Permits**

1. Nothing new

**6. Personal Items**

1. Employee Status-One employee is still off and has filed for unemployment stating lack of work. G Dittmer has responded to unemployment to let them know that he is off on a non work related medical condition. Have also received a letter from his doctor still stating restrictions.

**Under unfinished business the following was discussed**

1. Storm Damage - Will be billing FHWA for that balance of the storm work that was completed.
2. Contract Negotiations-Has been scheduled for Thursday, March 25, 2010 at 10:00 am. At the March 16 meeting, some issues were resolved but could not reach an agreement on everything. Jack Schmitz of Burnham and Flower was present to discuss the changes being made by Blue Cross Blue Shield. He suggested that we may need to look at a different carrier for the dental and prescription part of the current policy.
3. Re-Cap Annual Meeting-Good meeting. Everyone was in agreement that more revenues are needed.
4. Washington/Bryant Road 4-Way Stop-No Action
5. LaSalle Bride-A Pre-Con meeting is scheduled for April 7, 2010 at 10:00 am.

**Under new business the following was discussed**

1. 10-hour work days will begin on April 5, 2010. Hours of operation will be from 6:00 am to 4:30 pm.
2. Commissioners Seminar is scheduled for April 11-13, 2010 at the Holiday Inn West Bay in Traverse City. Robidoux and Matiash to attend.
3. Our Experience Modification Factor with CRASIF is 0.847 which is down 14.4% from last year giving the MCRC a savings of \$11,372.00 on the Work Comp Insurance.

**Correspondence**

1. Jim and Freda Henry Letter-Copies were given to the Board Members. Will discuss at a later time.

**Items Requiring Board Action****2-2010 Freightliner Proposal**

Motion by Matiash, seconded by Robidoux to accept a proposal from Freightliner of Grand Rapids that reads as follows: The unit would be set up with 1 yearly payment financing in arrears. Freightliner of Grand Rapids would commit to repurchase of both units at the end of the 1-year period for the original purchase less \$3,000.00, which is \$93,715.00 each. They would limit the mileage to 30,000 for the 1-year time frame for this offer. They would pay the repurchase amount and interest to DCFS (\$201,341.29) and the County will pay the interest amount to Freightliner. The cost to the county would be the interest charge of \$3,956 plus \$3,000.00 fee for a total of \$6,956.00 each totaling \$13,912.00 Pricing: 2010 Freightliner Columbia CL120 Serial No. 1FUJA6DR0ADAT9898 and 2010 Freightliner Columbia CL120 Serial No. 1FUJA6DR2ADAT9899 \$193,430.00.

Ayes: Matiash and Robidoux. Absent: Thurow

Nays: None Motion carried

**Award Material Bids****Motor Oil and Hydraulic Oil**

Motion by Robidoux, seconded by Matiash to award the bid for Motor Oil and Hydraulic Oil to all bidders, Lyden Oil, Merle Boes, Blarney Castle and Vesco Oil. Ayes all. Motion carried.

**Gasoline and Diesel**

Motion by Matiash, seconded by Robidoux to award the bid for gasoline and diesel to all bidders, Blarney Castle, Lemmen Oil, Brenner Oil, Wesco and Merle Boes. Ayes all. Motion carried.

**Corrugated Metal Culverts**

Motion by Robidoux seconded by Matiash to award the bid for Corrugated Metal Culverts to Premarc. Ayes all. Motion carried.

**Guard Rail & Posts**

Motion by Matiash, seconded by Robidoux to award the bid for Guard Rails and Posts to Highway Improvement Company. Ayes all. Motion carried.

**Cold Patch Material**

Motion by Robidoux, seconded by Matiash to award the bid for Cold Patch Material to Rieth Riley, Saginaw Asphalt and Unique Paving. Ayes all. Motion carried.

**Brine Calcium Chloride**

Motion by Matiash, seconded by Robidoux to award the bid for Brine to Beckman Production Services and White Truck LLC. Ayes all. Motion carried.

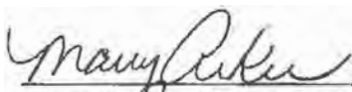
**Gravel Bids**

Motion by Matiash, seconded by Robidoux to award the Gravel Bid to Halliday for 15,000 yards at \$4.50 per yard in the suppliers yard and \$2.85 per ton in the Irons Pit. Ayes all. Motion carried.

**Designate Stiles Road as a Category D Route**

Motion by Matiash, seconded by Robidoux to designate Stiles Road from US-10&31 including Townline Road to Quarterline Road continuously to County Line Road as a Category D Route. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:33 am. with a motion by Matiash and seconded by Robidoux. Ayes all. Motion carried.

  
Mary Agler Secretary

  
Nick Matiash Vice- Chairman

## SPECIAL MEETING MINUTES

A special meeting was advertised and called to discuss union negotiations and a possible Letter of Understanding to extend the existing contract until December 31, 2010.

Chairman Thurow called the special meeting to order at 2:00pm on March 29<sup>th</sup> of the Mason County Road Commission at their offices located at 510 East State Street, Scottville, MI. 49454.

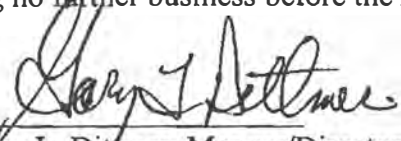
Members present: Thurow, Matiash, Robidoux and Manager/Director Dittmer.  
Absent Secretary Acker

At 2:10 pm the Board went into Closed Session to discuss the union negotiation progress  
At 2:48 pm the Board came out of Closed Session and go back into Open Session on a Motion by Thurow Second by Robidoux, Ayes all.

Motion by Matiash Second by Robidoux to agree with the Letter of Understanding and authorize all members of the Board to sign the document as presented. Ayes all.

There being no further business before the Board the meeting was adjourned at 2:51 pm

Prepared:

  
Gary L. Dittmer, Manager/Director

Approved:

  
Robert Thurow, Chairman



## MINUTES

Chairman Thurow called the April 6, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Clare Reeds of Eden Twp to discuss gravel projects and brining, Jim Gallie of Amber Twp to mention he, Dick Alway and Nick Matiash will be taking a drive around to assess road conditions in Amber Twp. Gary Piper of Alta Equipment and Dick Doyle of AIS Equipment were present for the awarding of the bid for a new loader. Tom Taylor of Ludington regarding the Washington/Bryant 4-Way stop.

The minutes of the March 17, 2009 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The minutes of the Special Meeting of March 29, 2010 were discussed.

Motion by Matiash, seconded by Robidoux to approve the minutes as presented. Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #66229

thru #66291 in the amount of \$252,707.50 and pre-approve payroll #8 for April 15, 2010. Ayes all.

Motion carried.

At 10:06 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Cold patching, brush cutting with the tractors. Sweeping State intersections and Primary Roads. Blading and aggregate patching. Graders out pulling shoulders approximately 30 miles completed. Drott out working on drainage projects. Tree crew was out for a couple of days. Guard rail repair. Working on the Rail Road Crossing Project. Yard cleanup from plow damage.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

a. Spring Items as reported by Superintendent Moody. Weight restrictions have been lifted.

**2. State Trunkline-MDOT**

a. Sweeping Bids-Will start in about one week.

**2. B. Heavy Maintenance**

**1. Primary System**

1. G Dittmer working on a 5 year plan.

**2. Local System**

1. Local Road Program- The townships are bringing in requests for projects.
2. Pre-Con Meeting for the LaSalle Bridge 10:00 am April 7.

**3. Stimulus Moneys**

1. A Pre-Con Mtg is scheduled for April 6, 2010 at 1:00 p.m.

**4. Equipment Status during this period**

1. Repairs as needed.
2. The boom truck is out of service and has been sent to Miedema's Auction to sell.  
A used certified boom truck would cost anywhere from \$22 to \$32 thousand dollars.  
This has been a vital piece of equipment for the road commission.

**5. Permits**

1. Nothing new

**6. Personal Items**

1. Employee Status- 6 employees are attending a safety meeting in Big Rapids today.
2. An employee has filed a claim with the Michigan Department of Civil Rights.

**Under unfinished business the following was discussed**

1. Storm Damage - Billed FHWA for the balance of the storm work that was completed for contracted work and engineering.
2. Contract Negotiations-Next step is mediation.
3. Received a notice from Blue Cross/Blue Shield that the rates will be increasing by 29%.
4. Washington/Bryant Road 4-Way Stop-See Motion.
5. LaSalle Bridge-A Pre-Con meeting is scheduled for April 7, 2010 at 10:00 am.

**Under new business the following was discussed**

1. A Culvert replacement is needed at 3871 North Jebavy Drive to which the MCRC has a Construction Easement and Permit to Maintain a Storm Water Drainage System. The property owner has offered to install the culvert if the MCRC will pay for all the material. It was decided the MCRC will pay for materials and install the culvert and also apply for the MDNRE permit.
2. G Dittmer & B Thurow will meet with the County Board on May 11, 2010 to discuss the status of the MCRC.
3. The next Township Officers Meeting is scheduled for April 15, 2010 hosted by Victory Township.

**Correspondence**

1. None

**Items Requiring Board Action****Approve Certification Maps****Act 51 Mileage Certification Maps**

Motion by Robidoux, seconded by Matiash to approve submitting of the Act 51 Mileage Certification Maps and authorize Chairman Thurow to sign. Ayes all. Motion carried.


**Approve purchase of Cat Loader**

Motion by Robidoux, seconded by Matiash to award the bid for a loader, as recommended by staff person to Michigan Cat. Trade in Price \$27,500.00, Lease monthly payment of \$1,793.43 and guaranteed 5 year purchase price of \$101,333.40. Ayes all. Motion carried.

**Washington/Bryant 4-Way Stop**

Motion by Robidoux, seconded by Thurow to approve a four way stop at the intersection of Washington and Bryant Road. The MCRC will pay for signage on one side and the City of Ludington will pay for the other side. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:26 pm.

  
*Mary Acker* Secretary  
*Robert Thurow* Chairman

## MINUTES

Chairman Thurow called the April 20, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway of Amber Township to talk about road projects. They will make an appointment with G Dittmer to discuss further.

The minutes of the April 6, 2009 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash seconded by Robidoux to approve accounts payable Vouchers #66292

thru #66337 in the amount of \$104,052.15 and pre-approve payroll #9 for April 29, 2010. Ayes all.

Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: One crew has been out cold patching. One tractor with brush cutter and chipper working in Branch and Sheridan Townships. Sweeping was completed on the State Highways and our sweeper has been out on county roads. Have been blading and agg patching blow holes. Four graders have been out patching and pulling shoulders, ditching and working on cross culverts. Posts are all in for the RR Crossing Project. Repairing a washout in Custer Township on Black Creek. Working on areas damaged from snow plowing. Brining medicals and problem areas. Some bit edging.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Spring Items as reported by Superintendent Moody.
    2. **State Trunkline-MDOT**
      - a. Rest Area is open
      - b. The annual spring drive around was done with MDOT. Our budget was increased due to unused funds so will be doing some extra maintenance work.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Nothing new to report.
    2. **Local System**
      1. Local Road Program- See Motion

**3. Stimulus Moneys**

1. Pre-Con meeting was held with contractors. Will be doing 18 miles of seal coat within a 4 day period. Plan to start mid June.

**4. Equipment Status during this period**

1. Repairs as needed.
2. Will be selling the staff van and other surplus equipment.
3. The new loader is expected the end of July.

**5. Permits**

1. Sherman Township will be making some changes and repairs to their park. G Dittmer was not satisfied with the plans he received. They show the building as being placed in the right of way. Will need to make some changes.

**6. Personal Items**

1. Employee Status- Hearing was postponed until in June for the Work Comp Claim.

**Under unfinished business the following was discussed**

1. Storm Damage - Received monies from FHWA but are waiting for about \$90,000.00 yet. G Dittmer was out with the State Police on Monday April 19 to check out the large Projects funded through FEMA.
2. Contract Negotiations-Next step is mediation scheduled for May 5th at 10:00 am.
3. USDA Storm Damage Update-The USDA will help pay for materials to line a section with rock on the Big Sauble River on Custer Road.
4. Bobs Roofing is currently replacing the roof on the Road Commission Offices.
5. Gravel quote from Harry Bourke-See Motion.
6. Discussed letter from James & Frieda Henry regarding work on South Scottville Road/Bridge at P.M. River. No action taken.
7. Township Officers meeting was held on April 15th. A presentation was given by Omimex Energy Inc
8. Commissioners Seminar Re-Cap-61 counties attended. Was an excellent meeting. Brought back information regarding policies that will be placed on the next agenda.
9. G Dittmer and B Thurow will be meeting with the County Commissioners on May 11 to give a re-cap of past year.

**Under new business the following was discussed**

1. Consumers Power Meeting to discuss county issues. They will be doing some overhauling on the front entrance in the next 6 months. They do their own bridge inspection and pay for any of the maintenance needed. The windmills should begin construction in 2012 although not a lot of information is available yet. Depending on the bids, they are looking at a 100 mega watt farm.
2. Meyers Road-Airport Access-Funds are available for a runway expansion project at the airport. Have suggested using Meyers Road for access for the expansion project. More discussion at a later date.
3. D. Robidoux requested a review of the existing Road Commission Policy Manual with possible updating.

**Correspondence**

1. None

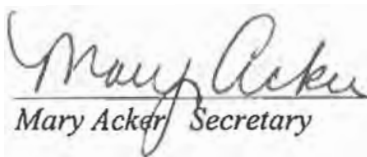
**Items Requiring Board Action****Approve Local Road Policy**

Motion by Matiash, seconded by Thurow to approve the 2010 Local Road Policy as presented. Ayes all.  
Motion carried.

**Approve Gravel Purchase Agreement**

Motion by Robidoux, seconded by Matiash to approve a gravel purchase agreement between Harry Bourke of Harry's Excavating and the Mason County Road Commission for 3,000 to 5,000 cubic yards of gravel located at Whiskey Creek. Purchase price for the gravel is \$8.00 per cubic yard. It is the responsibility of the buyer to load and keep track of gravel hauled. Buyer agrees to weigh one load of gravel at the sellers discretion. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:56 am.

  
Mary Acker Secretary  
Robert Thurow Chairman

## MINUTES

Chairman Thurow called the May 4, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Bruce Burke Logan Twp Supervisor to observe.

The minutes of the April 20, 2010 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux seconded by Thurow to approve accounts payable Vouchers #66338

thru #66380 in the amount of \$72,498.82 and pre-approve payroll #10 for May 13, 2010. Ayes all.

Motion carried.

At 10:08 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Have pulled shoulders on approximately 100 miles of roads. The tractor brush cutter has been out and are still doing some cold patching and working on some edges. The roads are stable now. Blading and brining and some sweeping. Agg patching blow holes. Have had the Cat Excavator out ditching and replacing culverts. Doing some bit edging with topsoil and 22A limestone. The Rail Road Crossing Project is coming along.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

a. Spring Items as reported by Superintendent Moody.

**2. State Trunkline-MDOT**

a. Discussed an editorial on rumble strips in the paper on State Highways.

**2. B. Heavy Maintenance**

**1. Primary System**

1. Discussed accomplishments for 2008-2009.

**2. Local System**

1. Local Road Program- Meeting with Grant Township to discuss road projects on Thursday this week. Some projects still coming in.

**3. Stimulus Moneys**

1. Nothing new to report.

**4. Equipment Status during this period**

1. Repairs as needed.

**5. Permits**

1. Sherman Twp working on Park. Submitted a new site plan relocating everything out of the road right of way. Will still need to go to Zoning.

**6. Personal Items**

1. Employee Status- Discrimination suit was dropped and Work Comp trial is scheduled for July.

**Under unfinished business the following was discussed**

1. Storm Damage -Nothing new.
2. Contract Negotiations-Mediation is scheduled for May 5th at 10:00 am.
3. 5 Year Plan for Primary Roads-G Dittmer presented a proposed 5 year plan. Will discuss at the next meeting.

**Under new business the following was discussed**

1. Change next meeting date-See Motion
2. Sherman Township ORV Ordinance-They have scheduled a Public Hearing on May 25, 2010 at 7:00 PM. G Dittmer to put together recommendations to the township of roads that would not be approved for the use of ORV's. Will report at the next meeting for Board approval before presenting to the township at the public hearing.
3. Tom and Marilyn Zick started the annual audit last week. Will be at the next meeting to present.
4. Sale of surplus equipment-The Van along with 2 sets of axles have been advertised for sale through bidding. Bid forms are available at the road commission.
5. Policies-Discussion on the need to update our Policy Book. G Dittmer has requested a copy of Macomb Counties Policies to use as a reference. Will discuss again at the next meeting.

**Correspondence**

1. None

**Items Requiring Board Action****Meeting Date Change**

Motion by Matiash, seconded by Robidoux to change the next meeting date from May 18, 2010 to May 25, 2010 due to a conflict with the Annual Finance and Human Resources Seminar. Ayes all. Motion carried.

**Pre-Approve Payment of the Bills**

Motion by Matiash, seconded by Robidoux to approve an extra bill pay not to exceed \$60,000.00 as to eliminate any late payments. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:50 am.

  
Mary Acker Secretary

  
Robert Thurow Chairman



## MINUTES

Chairman Thurow called the May 25, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Jim Gallie Amber Township to observe, Chris Ruhl of C&C Contracting and Holly Taylor of Michigan Pavement Solutions for bid openings. Auditor Tom Zick was present to present the annual audit report.

The minutes of the May 4, 2010 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux seconded by Thurow to approve accounts payable Vouchers #66396 thru #66451 in the amount of \$186,576.41, approve payroll #11 for \$50,809.84 and pre-approve payroll #12 for June 10, 2010. Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Tom Zick presented the Annual Audit Report to the Board. He discussed the requirements of the Independent Auditor's Report and explained the statement of revenues, expenditures and changes in the fund balance for 2009. He discussed the OPEB obligations and the deficit in the pension plan which is similar to most governmental units. The deficit in the local road account has been eliminated as well as the deficit in the county road fund. Overall there was an excess in revenues of \$897,470 which was all due to the revenues received due to the 2008 storm damage.

### **Seal Coat & HMA Patching Bids**

Motion by Robidoux, seconded by Matiash to close the bids at 11:00 am for seal coat and HMA patching bids.

The following bidders were present: Chris Ruhl of C&C Contractors and Holly Taylor of Michigan Pavement Solutions.

**Seal Coat bids were opened and read as follows at 11:00 am on May 25, 2010:**

	Unit Price	Amount
Michigan Pavement Solutions:		
Single Seal Coat 29A	1.38 per syd	\$186,300.00
Single Seal 25A	1.24 per syd	\$167,400.00
Bond Included		
Highway Maintenance & Construction		
Single Seal Coat 29A	1.46 per syd	\$197,100.00

Single Seal Coat CM-90/29A	1.33 per syd	\$179,550.00
Single Seal Coat 25 A	No Bid	
Bond Included		

**C&C Contracting**

Single Seal Coat CM-90/25A	1.383 per syd	\$186,705.00
Single Seal Coat 25A	1.3036 per syd	\$175,986.00

Motion by Robidoux and seconded by Matiash to place seal coat bids on file and award at the next meeting. Ayes all. Motion carried.

**HMA Patching bids were opened following the seal coat bids on May 25, 2010.**

One bid was received.

<b>Elmers Crane &amp; Dozer</b>		<b>Unit</b>
<b>Miscellaneous</b>		<b>Price</b>
<b>Various</b>	<b>Bit Mix – 13A 50-250 Ton</b>	<b><u>82.50</u></b>
<b>Various</b>	<b>Bit Mix - 13A 0-50 Ton</b>	<b><u>150.00</u></b>
<b>Various</b>	<b>Temp. Pavement Marking Lft</b>	<b><u>1.00</u></b>
<b>Various</b>	<b>Removing Bit. Surface Syd</b>	<b><u>18.00</u></b>

Motion by Matiash, seconded by Thurow to award the 2010 HMA Bid to Elmers Crane and Dozer. Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Have finished pulling shoulders (approximately 125 miles total) and are grading roads. Have started blading and brining for the Memorial Day weekend. Six townships have been completed and will be working on four more today and Wednesday. The Cat Excavator is out working on drainage projects and beaver dams. Some sweeping, cold patching, tree work and catch basin repairs. Will be putting the mowers on next week. Have finished bit edging on the State Trunkline and are working on the primary roads now. Doing some cleanup in the Amber and Montrose pits.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Spring Items as reported by Superintendent Moody.
    2. **State Trunkline-MDOT**
      - a. Nothing new to report
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Nothing new to report
    2. **Local System**
      1. Local Road Program- Receiving contracts from the townships.
      2. Will need to re-apply for the Hawley Bridge repairs and ask for additional funds because the original estimate was for \$391,000. but the engineers estimate is

- \$957,000.00. If this is approved, the work would not be done until as late as 20
3. **Stimulus Moneys**
    1. Nothing new to report.
  4. **Equipment Status during this period**
    1. Repairs as needed.
    2. T Woirol will be at the next meeting to discuss the need for a bucket truck.
    3. The surplus equipment was sold: \$1,211.00 for the van, \$10.00 for the single axle and \$118.00 for the double axle.
  5. **Permits**
    1. Nothing new
  6. **Personal Items**
    1. Employee Status- Discrimination suit was dropped and Work Comp trial is scheduled for July.

**Under unfinished business the following was discussed**

1. Storm Damage -Discussion on financial status was given by Tom Zick.
2. Contract Negotiations-Mediation is scheduled for June 9th at 10:00 am.
3. 5 Year Plan for Primary Roads-Will discuss at the next meeting.
4. The Sherman Township Board will be meeting tonight for a Public Hearing to discuss their proposed ORV Ordinance. G Dittmer will present a map of all the designated roads approved for use at the public hearing tonight equaling about 30% of the roads in Sherman Township.

**Under new business the following was discussed**

1. Seal Coat Bids-See Motion above.
2. BC/BS Insurance Update-We will be changing to a PPO15 with Fidelity Security as the RX carrier. The only changes will be from a \$30.00 office visit to \$40.00 including Chiropractor Service and from \$50.00 to \$150.00 for Emergency Services. Reimbursements will remain the same.
3. There is an issue on Bass Lake Boulevard with a Right of Way encroachment. G Dittmer has sent the information to our attorney for an opinion.
4. A Pedestrian Crossing has been requested by Reggie Yaples on South Lakeshore Drive on Bass Lake by Sunset Boulevard. More discussion to follow.

**Correspondence**

1. MCRCSIP is looking for candidates to fill a position on the board. D Robidoux has been encouraged to submit an application.

**Items Requiring Board Action**

**Transfer Funds from Primary to Local**

Motion by Robidoux, seconded by Matiash to authorize a transfer of \$616,006.00 (30%) from the Primary Road Fund to the Local Road Fund.

Ayes: Thurow, Robidoux and Matiash. Nays: None Motion carried.

**Act 50 & 51 Report**

Motion by Matiash, seconded by Thurow that the Board approve the Act 51 & Act 50 Financial data for the 2009 fiscal year, and further that Chairman Thurow be authorized to sign the various documents.

Ayes: Thurow, Robidoux and Matiash. Nays: None Motion carried.

There being no further business the meeting was adjourned at 12:30 pm.

  
\_\_\_\_\_  
*Mary Acker Secretary*

  
\_\_\_\_\_  
*Robert Thurow Chairman*

## MINUTES

Chairman Thurow called the June 1, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Jerry Jensen Sherman Township Supervisor regarding the OHV Ordinance. Ronald and Suzanne Townsend to discuss future plans to make repairs to Maple Road and US-10. MDOT will not fund any work until next year but the MCRC will slope the bank down on the west side to improve visibility under maintenance work.

The minutes of the May 25, 2010 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #66452 thru #66498 in the amount of \$41,707.37. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Blading and Township contract brining. Drainage work with the Cat Excavator. Cold patching, brush cutting and the mowers are out today. Will finish stumping and grubbing on Pleasant Hill and will be ready to grade. Aggregate patching and paving some crossings.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Spring Items as reported by Superintendent Moody.
    2. **State Trunkline-MDOT**
      - a. Nothing new to report
  2. **B. Heavy Maintenance**
    1. **Primary System**
      1. Nothing new to report
    2. **Local System**
      1. Local Road Program- Receiving contracts from the townships.
    3. **Stimulus Moneys**
      1. Will be completed in the next few weeks.

**4. Equipment Status during this period**

1. Repairs as needed.
2. May consider taking bids from local contractors for tree trimming and removal instead of purchasing another bucket truck.

**5. Permits**

1. Nothing new

**6. Personal Items**

1. Employee Status- Nothing new to report.

**Under unfinished business the following was discussed**

1. Storm Damage -Nothing new.
2. Contract Negotiations-Mediation is scheduled for June 9th at 10:00 am.
3. 5 Year Plan for Primary Roads-See Motion
4. Sherman Township OHV Ordinance-See Motion.
5. Bass Lake Issue-Still waiting for Attorney opinion on how to proceed.

**Under new business the following was discussed**

1. Policies-G Dittmer will put together and index of possible policies to include.
2. Meeting date change-The next meeting will be changed from June 15th to June 22nd at 1:00 pm due to a conflict with the UP Road Builders Meeting.

**Correspondence**

1. None

**Items Requiring Board Action**

**Five Year Plan for Primary Roads**

Motion by Robidoux, seconded by Matiash to approve the five year plan as amended. Ayes all. Motion carried.

**Sherman Township OHV Ordinance**

Motion by Matiash, seconded by Robidoux that the Mason County Road Commission work along with the Sherman Township OHV Ordinance and to not restrict use of OHV's on any roads at this time until 12/31/2010 at which time a review will be made prior to the start of the next season. Ayes all. Motion carried.

**Hawley Bridge**

Motion by Matiash, seconded by Robidoux to re-apply for funding of the Hawley Bridge due to the difference in cost from the original estimate to the Engineers estimate. Ayes all. Motion carried.

**Award Seal Coat Program for 2010**

Motion by Thurow, seconded by Robidoux to award the 2010 Seal Coat Program to Highway Maintenance for CM 90/29A at a cost of \$1.33. syd. Ayes all. Motion carried.

The board went into executive session at 11:30 with a motion by Thurow, seconded by Robidoux. Ayes all. Motion carried.

Motion to reconvene regular session at 11:45 am.

**Support Doug Robidoux to run for a position on the MCRCSIP Board**

Motion by Thurow, seconded by Matiash that the board support D Robidoux as a candidate for the MCRCSIP Board. Ayes all. Motion carried.

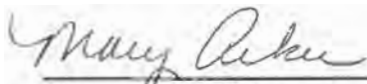
**Approve all expenses for Doug Robidoux to attend MCRCSIP Meeting**

Motion by Thurow, seconded by Matiash that the board approve all expenses required for D. Robidoux to attend the MCRCSIP Meeting on July 20th thru July 22, 2010. Ayes all. Motion carried.

**Pre-Approve Payment of the Bills**

Motion by Robidoux seconded by Matiash to pre-approve payment of the bills due to the meeting date change. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:50 am.

  
Mary Acker Secretary

  
Robert Thurow Chairman

## MINUTES

Chairman Thurow called the June 22, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Ann & Jerry Gilley to discuss an additional 100ft of Pleasant Hill Road that they feel should be widened and also have a telephone pole and box relocated. G Dittmer will ask Hamlin Twp if they will participate in the cost for the additional work and also request to have the pole and box relocated. Will report back at the next meeting. Lou Gross, Stan Hagemeyer and Larry Cutter asked that a storm drain on Thunder Lake be cleaned out. This is already slated to be completed after the 4th of July. Jim Gallie and Dick Alway of Amber Township was wondering when their seal coat projects will get started. Possibly before the 4th.

The minutes of the June 1, 2010 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Matiash seconded by Thurow to approve accounts payable Vouchers #66499 thru #66575 in the amount of \$259,382.37 and approve payroll #13 for \$50,201.99.

Ayes all. Motion carried.

At 1:04 pm the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Clayed about 20 miles of roadway. Starting second round of township brining. Drainage projects, ditching and cross culverts. Have completed mowing on the primary and local roads. Will be starting mowing on the state Trunkline. Have been cold patching roads getting ready for seal coating. Blading, patching and some tree cutting. The rail road project is almost complete and the Sauble River crossing on north Custer Road has been completed.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Summer Items as reported by Superintendent Moody.
    2. **State Trunkline-MDOT**
      - a. Will be adjusting our budget down by 20% next year.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Nothing new to report
    2. **Local System**
      1. Local Road Program- Approve contracts. See motion.
    3. **Stimulus Moneys**
      1. Stockpiling stone in different locations for seal coating



**4. Equipment Status during this period**

1. Repairs as needed.
2. Will discuss bucket truck at next meeting.

**5. Permits**

1. G Dittmer met with the DEQ and looked at various sites
2. A permit is needed for the extension at the airport. They will also need to do some mitigation work.

**6. Personal Items**

1. Employee Status- One employee off due to a work related knee injury. One employee still off for non work related knee replacement. One employee will be off next week for a non work related hernia repair.
2. An employee has requested a copy of his personal file and anything else that relates to him. A Trial is scheduled for mid August.
3. G Dittmer presented staff evaluations to the board for review. Will discuss at next meeting.

**Under unfinished business the following was discussed**

1. Storm Damage -Working on LaSalle Bridge.
2. Contract Negotiations-A proposal was presented to the board to review. See Motion.
3. G Dittmer presented a list of policies to consider for adoption. Will discuss at a later date.
4. Bass Lake Issue-Met with David and Colleen Plummer regarding a deck that is built in the road right of way. Will continue to address this matter.
5. UP Road Builders Meeting-B Thurow and N Matiash attended. The meeting was not well attended. was discussion on The New Health Care and discussion on how to conduct a board meeting as well as other topics.

**Under new business the following was discussed**

1. Hamlin Township Sign request-See Motion
2. A safety luncheon was held at the MCRC on June 16, 2010 with Mike Schultz. It was a good meeting with lots of information given.
3. A meeting will be held with Consumers Energy on July 1, 2010 at 11:00am to discuss usage of the roads during the construction of the wind towers in Riverton and Summit Townships.

**Correspondence**

1. Quote received from Cabela's for monogrammed hats. Will discuss again at a later date.

**Items Requiring Board Action****Engineering Reimbursement**

Motion by Thurow seconded by Robidoux to request a reimbursement of \$10,000.00 for payments made during the period of 07-01-09 through 06-30-10 to retain a licensed professional engineer employed by the MCRC and to authorize the Board to sign. Ayes all. Motion carried.

**Hamlin Township Sign Request**

Motion by Robidoux, seconded by Thurow to congratulate and approve placement of a sign in Hamlin Township to celebrate their Sesquicentennial. The sign will read Hamlin Township, Sesquicentennial Celebration, 1861-2011. It will be placed below the Welcome to Hamlin Township Sign. Ayes all. Motion carried.

### **Approve Township Projects**

**Motion by Matias, seconded by Robidoux to enter into the following contracts with the various Townships from the list dated 2010 and to authorize the Manager Director and the Clerk to sign. Ayes all. Motion carried.**

#### **Branch Township**

**Barothy Road** from Masten Road to past the new culvert, the last section of double seal coat for .75 miles. Total cost \$12,000.00

**First Street** from Walhalla Road to US-10. Place a single seal coat surface for .91 miles. Total cost \$15,000.00.

**Larson Road** from Decker Road to 0.5 miles south for 0.5 miles. Total cost \$8,000.00.

#### **Riverton Township**

**Township Wide Dust Control** for 47 miles. Total cost of \$12,000.00 per application.

**Kinney Road** from a tributary of Swan Creek crossing Kinney Road and Gordon Road. Remove the existing deteriorated culvert and replace with 100 lft culvert. Total cost \$40,000.00.

**Gerber Road** from Morton Road east to the end for 0.5 miles. Minor grading and placement of aggregate material. Total cost \$7,500.00.

#### **Amber Township**

**Township Wide Dust Control** for 13 miles. Total cost \$4,000.00.00.

**Brye Road** from Johnson Road to end of existing bituminous surface for .24 miles. Raise grade and provide additional drainage items including aggregate material. Total cost \$16,350.00

**Johnson Road** from Dennis Road to Brye Road for 0.5 miles. Raise the grade and provide additional drainage items including the placement of agg material. Total cost \$40,050.00.

#### **Sherman Township**

**Township Wide Dust Control** for 37 miles. Total cost \$27,000.00

**Millerton Road** from one quarter mile east of Custer Road East to over the hill. Clearing, grading to improve sight distance and place aggregate material and brine for a total cost of \$35,000.00.

#### **Custer Township**

**Township wide Spot Dust Control** for 30 miles. 25% of a solid application of mineral brine. Total cost \$4,000.00 per application.

**Hansen Road** from Custer Road to Stephens Road for 1.0 miles. Place a single seal coat surface. Total Cost \$16,000.00.

**Darr Road** from First Street to US-10 for 0.5 miles. Minor grading, replacement of driveway culverts and placement of 3 inches of slag gravel. Total cost \$12,000.00.

#### **Hamlin Township**

**Township Wide Dust Control** for 23 miles. Total cost \$5,600.00 per application.

**Larch Ave** from Piney Ridge Eat to end for .2 miles. Minor grading and placement of slag aggregate 3 inches deep. Total cost \$5,500.00

**Dennis Ave** from Larch Ave North to end for .1 miles. Minor grading and placement of slag aggregate 3 inches deep. Total cost \$3,000.00

**Rath Road** from Decker Road to Sugar Grove Road for 1.01miles. Minor grading and placement of slag

aggregate 3 inches deep. Total cost \$27,000.00

**Grove Drive** in Hamlin Lake Estates from Maple Street to Hermitage for 0.3 miles.

Minor grading and placement of slag aggregate 3 inches deep. Total cost \$8,100.00

**Larchwood Drive** from Larch Ave North to end for .1 miles. Minor grading and placement of slag aggregate 3 inches deep. Total cost \$3,000.00

**Maple, Beech and Linden Streets** all in Hamlin Lake Estates from Lincoln Road to Grove Street for .70 miles. Minor grading and placement of slag aggregate 3 inches deep. Total cost 57,000.00. \$19,000.00 each.

**No Name Road** from Lakeshore Drive to Decker Road for .3 miles. Minor grading and placement of slag aggregate 3 inches deep. Total cost 8,100.00. .

### **Victory Township**

**Township Wide Dust Control** for 47 miles. Apply mineral brine with two applications as directed by the township. Total cost \$12,000.00 per application.

At 3:15pm the board went into executive session to discuss the Union Contract proposal and staff evaluations. At 4:08 Robidoux made a motion to go out of executive session and reconvene the regular session, seconded by Matiash. Ayes all. Motion carried.

### **Ratify Proposed Union Agreement**

Motion by Matiash, seconded by Thurow to ratify the proposed agreement for the Union Contract from the mediation of June 9, 2010. Ayes all. Motion carried. The proposed agreement reads as follows:

June 9<sup>th</sup>, Union Negotiations with Mediator 10:00 am

Both sides agreed to take back for approval the following:

2009

- No changes

2010

- Lump sum signing bonus of **\$350.00** to be paid at ratification.  
Not added to base wage
- Wage increase of **2 %** at ratification not retroactive.
- Employee to Contribute **2.5%** of dependent coverage upon ratification  
(\$7.57 each payroll for 2 person coverage and \$10.28 per payroll for family coverage)

1/1/2011

- Employee to Contribute additional **2.5%** for dependent coverage for a total of **5%**. ( \$15.15 each payroll for 2 person coverage and \$20.57 per payroll for family coverage)
- Wage increase of **2%**

1/1/2012

- Open contract to discuss wages and insurance only.

### **OTHER PROVISIONS TO AGREEMENT**

- All other previously Agreed To items to remain except as noted.
- No change in medical coverage to employees.
- New employees will be entitled to same Insurance Benefit and

contribution policy.

- New Employees entitled to same MERS Benefit as existing employees.

#### ITEMS OF DISCUSSION

Insurance rates effective 1/1/2010	Single	\$468.49	(4 ea)
	2 person	\$1,124.97	(19 ea)
	Family	\$1,359.70	(12 ea)

Insurance cost savings  
 2010 \$ 3,471.  
 2011 \$13,902

Wage rates and cost	1/1/2010	Ratification	1/1/2011
Truck Driver (16 ea)	\$ 16.57	\$16.90 (+ \$350.00)	\$17.24
HCO (7 ea)	\$ 16.76	\$ 17.10 (+ \$350.00)	\$17.44
Mechanic (4 ea)	\$ 17.07	\$ 17.41 (+ \$350.00)	\$17.76

Board will meet on June 22<sup>nd</sup>, 2010 to vote.  
 Union will meet on June 29th, 2010 to vote.

There being no further business the meeting was adjourned at 4:13 pm.

  
 Mary Acker Secretary

  
 Robert Thurow Chairman

## MINUTES

Chairman Thurow called the July 06, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: None

The minutes of the June 22, 2010 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #66576 thru #66629 in the amount of \$125,737.97 and approve payroll #14 for \$50,995.64.

Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Finished the second round of township brining b e the 4th of July. Have almost completed mowing on the State Trunkline and will start mowing the shoulders on the gravel roads. Working on drainage projects, one by Blue Lake and a drain cross culvert on Schoenherr Road. Have started drainage project on Johnson and Brye Roads. Cold patching in preparation for seal coating. Some tree cutting. Working on slag gravel projects in Hamlin Township and a culvert and shoulder work on Darr Road North of Mavis. Will continue with more township projects.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

a. Summer Items as reported by Superintendent Moody.

**2. State Trunkline-MDOT**

a. Nothing new to report.

**2. B. Heavy Maintenance**

**1. Primary System**

1. Putting together paving projects. G Dittmer to put a package together for Nelson Road and Walhalla Road.

**2. Local System**

1. Local Road Program- Contracts still coming in

2. LaSalle Bridge Project-Work is progressing. The bridge is out and the coffer d } is going in.

**3. Stimulus Moneys**

1. Stockpiling stone in different locations for seal coating

**4. Equipment Status during this period**

1. Repairs as needed.
2. Bucket Truck-Will get a cost from other vendors to use for emergency call outs where a bucket truck is required until a decision is made to purchase one.

**5. Permits**

1. Nothing new.

**6. Personal Items**

1. Employee Status- One employee off due to a work related knee injury. One employee still off for non work related knee replacement. One employee is still off for a non work related hernia repair.
2. An employee has requested a copy of his personal file and anything else that relates to him. A Trial is scheduled for mid August.

**Under unfinished business the following was discussed**

1. Storm Damage -Working on LaSalle Bridge.
2. Contract Negotiations-The Union approved the contract as presented with a 12 to 8 vote effective July 1, 2010. G Dittmer to update the contract and present to the Union BA.
3. Will discuss policies at the next meeting.
4. Pleasant Hill Update-G Dittmer spoke with the Utility Company and they have agreed to move the telephone pole and box to a different location.
5. Staff Evaluation-See motion.

**Under new business the following was discussed**

1. Bike Route 20 & 35 in Mason County was discussed. Action was tabled until G Dittmer can put the route together.
2. The next meeting scheduled for July 20 will begin at 9:00 am instead of 10:00 am.
3. Township Officers Meeting is scheduled for July 15, 2010 at PM Townhall.

**Correspondence**

1. None

**Items Requiring Board Action**

None

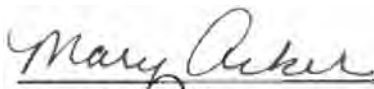
The board went into closed session at 12:10 pm to discuss staff evaluations.  
Regular session was reconvened at 12:30 pm.

Motion by Matiash, seconded by Robidoux to approve the following salary adjustments for the staff.  
Ayes all. Motion carried.

Staff Wages for 7-1-2010 thru 6-30-2011

Mary Acker	Clerk	41,415.00	19.91 Plus 1 extra week of vacation
Marcia Cory	Asst. Clerk	30,556.00	14.69
Jeff Conklin	Asst to Eng	39,292.80	18.89
Eric Moody	Supt	50,970.76	24.50
Ron Duggan	Foreman	44,531.00	21.40
Steve Stickney	Foreman	40,530.40	19.48
Terry Woirol	Shop Foreman	48,161.95	23.15
Gary Dittmer	Manager/Director	64,593.34	31.05

There being no further business the meeting was adjourned at 12:40 pm.

  
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Mary Acker Secretary

  
\_\_\_\_\_  
Robert Thurow Chairman

## MINUTES

Chairman Thurow called the July 20, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 9:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Dick Alway and Jim Gallie to discuss road repairs. Also two residents from Maple Road requesting that the work needed on Maple Road be scheduled soon. The contour of the bank needs to be changed for safety purposes and the grass needs to be mowed. E Moody will schedule this work sometime in August.

The minutes of the July 6, 2010 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Thurow seconded by Matiash to approve accounts payable Vouchers #66630 thru #66680 in the amount of \$89,294.84 and approve payroll #15 for \$49,552.22.

Ayes all. Motion carried.

At 9:08 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Blading and some medical brining. Slag gravel projects in Hamlin Township and Eden Township. Mowing gravel roads and cold patching in preparation for seal coating. Drain tile on Johnson and Brye Roads. Drainage projects and claying about 4 miles of roadway.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Summer Items as reported by Superintendent Moody.
    2. **State Trunkline-MDOT**
      - a. Nothing new to report.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Sugar Grove Road Update-GI Plans are ready to submit. This will be a Force Account Job.
    2. **Local System**
      1. Local Road Program- Contracts still coming in
      2. LaSalle Bridge Project-Work is progressing. Pilings are in on the south side.
      3. Seal Coat Program-Work will begin tomorrow July 21, 2010.
    3. **Stimulus Moneys**
      1. Plan to start seal coating tomorrow July 21, 2010 starting on Hawley Road.



4. **Equipment Status during this period**
  1. Repairs as needed.
  2. Bucket Truck-T Woirol will start looking for a truck and get rates for rentals..
  3. T Woirol will request bids for a Tandem Axle Truck and a single axle truck.
5. **Permits**
  1. Nothing new.
6. **Personal Items**
  1. Employee Status- Four employees still off due to work related and non work related injuries.

**Under unfinished business the following was discussed**

1. Township Officers Mtg-Very good speaker, also discussion from Gene Jorissen about the possibility of an access road being built behind Shop N Save Grocery Store in Ludington to Melendy Street. More discussion to follow as information becomes available.
2. Contract Ratification-Copies of the contract have been given to the BA and Union Stewards for review. Are waiting for their approval to finalize.
3. Will discuss policies at the next meeting.
4. Pleasant Hill Update-G Dittmer spoke with the Utility Company and they have agreed to move the pole and box to a different location.
5. Bike Route 20 & 35 in Mason County was discussed. See Motion

**Under new business the following was discussed**

1. Northern Meeting-G Dittmer, D Robidoux and N Matiash to attend.
2. Mark Brigham-MERS-See Motion
3. MERS-Health Care Savings Program-Tom Jordan from MERS will be at the next meeting to explain t HCSP plan.
4. Wind Farm-A meeting was held at the MCRC with Consumers Energy, Mary Reilly Mason County Zoning, G Dittmer, D Robidoux and other interested parties to discuss the haul route for materials needed to build the wind farms. They may start building in 2011 but for sure will be in progress by 2012. More discussion as information becomes available.

**Correspondence**

1. None

**Items Requiring Board Action**

**Waive On-Year Tolling MERS Requirement**

Motion by Matiash, seconded by Robidoux to adopt a resolution regarding Mark Brigham's MERS Disability request waiving the one-year tolling requirement on the condition that any payment of non-duty disability benefits by MERS shall commence the first of the month following MERS' approval of the application. There will be no retroactive payment of benefits under these circumstances and MERS will evaluate Mr. Brigham's disability based on his current physical condition, not his condition at the time of termination. Ayes: Thurow and Matiash. Nays: Robidoux. Motion carried.

**Approve Township Projects**

**Motion by Thurow, seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign. Ayes all. Motion carried.**

**Pere Marquette Township**

**Brye Road** from Chauvez Road South to Kinney Road. Place a single seal coat for 1 mile. Total cost \$16,000.00

**Custer Township**

**Tuttle Road** from US-10 to Hansen Road for 1.50 miles. Place a single seal coat over existing surface for a total cost of \$24,000.00.

**Eden Township**

**Eden Lake Road** from Anthony Road to Sippy Road for .5 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$8,000.00

**Major Road** from Scottville Road east .5 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$6,000.00.

**Major Road** from East of Darr Road to Cabana Road for .75 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$9,000.00.

**Cabana Road** from Major Road to South for .25 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$4,000.00.

**Tuttle Road** from Major Road North for .25 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$4,000.00.

**Ordway Road** from Anthony Road South .5 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$8,000.00.

**Sippy Road** from Custer Road East to Pentwater River for 1.0 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$12,000.00.

**Sippy Road** from Custer Road West to hog barn for .5 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$6,000.00.

**Lone Pine Road** from Eden Lake Road to the end for .5 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$8,000.00.

**Stella Road** from Eden Lake Road to the end for .5 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$8,000.00

**Darr Road** from Hawley Road to Kinney Road for 1.0 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$12,000.00.

**Darr Road** from Hawley Road South to the swamp for .75 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$12,000.00

**Amber Township**

**Amber Road** from US-10/31 North to Hansen Road for 1.50 miles. Place a single seal coat surface over the existing surface for a total cost of \$24,000.00.

**Gordon Road** from Harold Street North to Hansen Road for 1.25 miles. Place a single seal coat surface over the existing surface for a total cost of \$20,000.00.

**Resolution for Bike Route 20 & 35 in Mason County**

Resolved by Robidoux and seconded by Matias:

Whereas, bicycle tourism is a growing industry in North America contributing \$47 billion a year to the economics of communities that provide facilities for such tourists; and

Whereas, the American Association of State Highway and Transportation Officials (AASHTO) has designed a corridor crossing the lower peninsula of Michigan to be developed as United States Bike Route 20 (USBR 20) and BR 35, and

Whereas, the Michigan Trails and Greenways Alliance, with the cooperation of the Michigan Department of Transportation (MDOT) and other stakeholders, have proposed a specific route to be designed as USBR 20, which includes the following roads/route in Mason County: On M-116 to Jagger Road to Jebavy Drive to Angling Road to Fountain Road to Custer Road to Free Soil Road to the Mason/Lake County Line, and BR 35 on Lakeshore commencing at the Mason/Oceana County line to Iris Road through to Pere Marquette Highway to Sixth Street into the City of Ludington. Then along M-116 Lakeshore Drive to Jagger Road to Jebavy Drive to Angling Road to Fountain Road to Stiles Road to Townline Road to Quarterline Road to the Mason/Manistee County line, and

Whereas, the proposed route for USBR20 and BR35 comes through Mason County and can therefore provide a benefit to our residents and businesses, and

Whereas, we have investigated the proposed route and found it to be a suitable route through the community, and desire that the route be designed so that it can be mapped and signed, thereby promoting bicycle tourism in our area,

Therefore be it resolved that the Mason County Road Commission hereby expresses its approval and support for the development of USBR 20, and BR 35 and requests the appropriate officials see to it that the route is Officially designated by AASHTO as soon as this can be achieved, and agrees to allow the posting of signs for the route through the community once the designation has been made.

#### **Underbody Blades**

Motion by Robidoux seconded by Matiash to purchase underbody 6' blades from low bidder Michigan Cat @\$59.43 each. Ayes all. Motion carried.

#### **Underbody Carbide Blades**

Motion by Matiash seconded by Thurow to purchase 18-4' carbide underbody blades from Winter Equip for \$6,885.00 as recommended by Manager/Director Dittmer. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:53 am.

  
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 Mary Acker Secretary

*Robert Thurow Chairman*

## MINUTES

Chairman Thurow called the August 3, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Jim Gallie, Amber Township to observe, Patrick Day, Sheridan Township with questions on fixing his road, Randy Misener Rieth Riley for Bid opening and Mike Overley with MERS.

The minutes of the July 20, 2010 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Thurow to approve accounts payable Vouchers #66681 thru #66720 in the amount of \$157,393.34 and approve payroll #16 for \$52,774.49.

Ayes all. Motion carried.

Motion by Robidoux, seconded by Thurow to approve paying the Blue Cross bills prior to the next meeting. Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Working on Brye and Johnson Roads in Amber Township. Will be ready for gravel tomorrow. Have completed three gravel jobs in Eden Township and will be starting on several more next week. Will finish placing gravel today on Larson Road in Branch Township. Seal coating has been completed. Have had two units out mowing on the local gravel roads. Blading and patching on Blue Lake and Thunder Lake. Medical brining and miscellaneous brining. Cat excavator on drainage projects and working on Johnson Road. Repairs have been made to the guardrail on Jebavy Drive that was hit by a car.

### **HMA Bids**

Motion by Matiash, seconded by Robidoux to accept the bids and close bidding for the HMA material for Walhalla and Nelson Roads. Ayes all. Motion carried.

### **Bids were read as follows:**

Rieth Riley-\$116,226.50	Bond Included	Asphalt price per ton was \$52.44
Elmers-\$120,718.00	Bond Included	Asphalt price per ton was \$55.75
Asphalt Paving Inc- \$169,030.00	Bond Included	Asphalt price per ton was \$72.75

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Summer Items as reported by Superintendent Moody.
    2. **State Trunkline-MDOT**
      - a. Nothing new to report.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Sugar Grove Road Update-Working on plans.
    2. **Local System**
      1. Local Road Program- Working on projects
      2. LaSalle Bridge Project-South abutment has been poured. Projects is on schedule.
      3. Seal Coat Program-Has been completed
    3. **Stimulus Moneys**
      1. Seal Coating program has been completed
    4. **Equipment Status during this period**
      1. Repairs as needed.
    5. **Permits**
      1. Nothing new.
    6. **Personal Items**
      1. Employee Status- Four employees still off due to work related and non work related injuries. The work related knee injury is coming along well.

**Under unfinished business the following was discussed**

1. Windmill -Update-Need to start working on our agreement. Consumers may want to start staking this fall. The MCRC may ask for additional bonding on bridges.
2. Will discuss policies at the next meeting.
3. Pleasant Hill Update-Are waiting for utility companies to move the pole and the telephone box.

**Under new business the following was discussed**

1. Northern Meeting-G Dittmer, D Robidoux and N Matiash to attend.
2. CRASIF-Update See Motion.
3. MERS-Health Care Savings Program-Michael Overley stood in for Tom Jordan from MERS and explained the HCSP plan. See Motion.
4. Paul Bunyan meeting is scheduled for August 19, 2010

**Correspondence**

1. None

**Items Requiring Board Action****Approve HMA Bid for Nelson and Walhalla Roads**

Motion by Robidoux, seconded by Matiash to award the bid for Nelson and Walhalla Roads for HMA to low bidder Rieth Riley Construction in the amount of \$116,226.50 Ayes all. Motion carried.

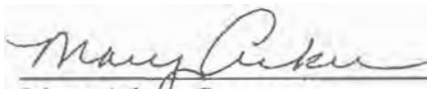
**MERS Health Care Savings Program**

Motion by Robidoux, seconded by Matiash to further explore the MERS Health Care Savings Program and discuss with employees that have the maximum amount of sick leave. Ayes all. Motion carried.

**CRASIF**

Motion by Robidoux, seconded by Thurow to appoint Vice-Chair Matiash as the voting member at the CRASIF meeting in conjunction with the Northern meeting. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:13 pm.

  
Mary Acker Secretary  
Robert Thurow Chairman

## MINUTES

Chairman Thurow called the August 17, 2010 meeting of the Mason County Road Commission held in t office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Stan Hagermeyer and Larry Cutter from Trail Ridge Road in Sheridan Township to discuss the sand traps and drains on Trail Ridge. Some work has been done on the trap but is still full of sand and not working properly. G Dittmer said that the work has not yet been completed as we bid out pumping all the county catch basins that will be done later this summer.

The minutes of the August 3, 2010 regular meeting were discussed:

Motion by Matiash seconded by Thurow to approve the minutes as printed.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #66721 thru #66779 in the amount of \$301,639.49 and approve payroll #17 for \$51,308.05.

Ayes all. Motion carried.

At 10:09 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Brye and Johnson Road projects in Amber Township have been completed. Larson Road Aggregate project in Branch Township has been completed. Five aggregate projects in Eden Township have been completed. Are still mowing local gravel roads, some blading, cold patching and tree cleanup. Have completed a third spot brining in Custer Township and will brine Riverton Township this week. Drainage projects with the cat excavator.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

a. Summer Items as reported by Superintendent Moody.

**2. State Trunkline-MDOT**

a. General maintenance and crack sealing.

**2. B. Heavy Maintenance**

**1. Primary System**

1. Sugar Grove Road Update-Continue working on plans.

**2. Local System**

1. Local Road Program- All seal coat projects have been completed and billed out  
Will start Walhalla Road next week. Are hauling gravel from the Halliday Pit

2. LaSalle Bridge Project-Working on north side pilings. Project is a little behind schedule.

**3. Equipment Status during this period**

1. Repairs as needed.

**4. Permits**

1. Nothing new.

**5. Personal Items**

1. Employee Status- All but one employee has returned back to work.
2. Unemployment made a determination to pay G Collins.

**Under unfinished business the following was discussed**

1. Windmill-G Dittmer has prepared an agreement and sent it to our Attorney for review. Has not received any response back yet. Will need to get the agreement to Consumers soon as they have started the bidding process.
2. Will discuss policies at the next meeting.
3. Pleasant Hill Update-Are waiting for utility companies to move the pole and the telephone box.
4. The Union Agreement Final Draft was presented for signatures.

**Under new business the following was discussed**

1. Northern Meeting-G Dittmer, D Robidoux and N Matiash to attend. All arrangements have been made.
2. Will be sending two employees for Weigh master Training in January at Delta College.
3. Paul Bunyan meeting is scheduled for August 19, 2010 in Osceola County.
4. Household Hazardous Waste Collection Day is scheduled for Saturday August 21, 2010 at the MCRC, sponsored by the Mason-Lake Conservation District. G Dittmer, B Thurow, D Robidoux and N Matiash will be onsite to assist.

**Correspondence**

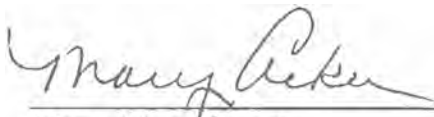
1. None

**Items Requiring Board Action**

**Grant Township**

Motion by Robidoux, seconded by Matiash to enter into a contract with Grant Township for LaSalle Road from South of Free Soil Road to North of White Road, both approaches to bridge at Big Sauble River. Guardrail removal, grading with sand sub base, HMA surface with curb and guardrail for .28 miles. A portion of this work is paid with 2008 storm damage monies and grants. Total cost of project \$91,850.00. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:30 pm.

  
Mary Acker Secretary

  
Robert Thurow Chairman



## MINUTES

Vice-Chairman Matiash called the September 7, 2010 meeting of the Mason County Road Commission in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.  
Absent: Thurow

Visitors: Susanne Townsend and Margaret Palma to discuss Maple Road in Branch Township. G Dittmer said they will get started within the next week. Brenda Burnett of Tallman Lake to thank the MCRC for doing a good job mowing around the Tallman Lake Area. Jim Gallie of Amber Township inquiring about bills for the projects completed in Amber Township.

The minutes of the August 17, 2010 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as printed.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #66780 thru #66842 in the amount of \$282,732.58, approve payroll #18 for \$55,343.89 and pre-approve payroll #19 for September 16, 2010 also approve \$376.78 for G Collins Signing Bonus from August 20, 2010. Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Mowing gravel roads has been completed. Mowing primaries on the south end has also been completed and will start on the north end today doing both primary and local black tops. Some blading and brining for Riverton and Custer Townships. Cold patching and tree clean up. Will be paving Walhalla Road tomorrow and will start Millerton Road in Sherman Township this week. Bit edging US-31 North and drives, also on the south end on Scottville, Chauvez and Stiles Roads. Cat Excavator working on drainage projects. Sippy Road aggregate project in Eden Township has been completed. Three more projects left in Eden to complete. Lots of logging activity requiring graders and patching Will be getting quotes from contractors for cleaning catch basins.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Summer Items as reported by Superintendent Moody.
    2. **State Trunkline-MDOT**
      - a. General maintenance.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Walhalla Road-Update-Will be paving tomorrow.
      2. Stiles Road plans have been submitted.

**2. Local System**

1. Local Road Program- Continue working on township projects.
2. LaSalle Bridge Project-Project is behind schedule due to a problem with shipping the correct pads and instillation. Will be setting trusses today. Bridge should be open to traffic in about two weeks.

**3. Equipment Status during this period**

1. Repairs as needed.

**4. Permits**

1. Working on permits for Kinney Road and Chuck Lang property.

**5. Personal Items**

1. Employee Status- All but one employee has returned back to work.

**Under unfinished business the following was discussed**

1. Windmill-Waiting on Steve Schneider of Consumers energy to submit comments regarding the road agreement contract.
2. Plummer Encroachment update-G Dittmer sent a letter to Mrs Plummer stating that the deck they placed in the right of way can remain but the railings will need to be removed within the next thirty days. If at any time the deck is completely removed, it may not be replaced.
3. Paul Bunyan-Discussed Changes to the by-laws.

**Under new business the following was discussed**

1. Northern Meeting-G Dittmer, D Robidoux and N Matiash to attend. G Dittmer will be presenting an amendment to the By laws regarding electing directors by council association. He will be sending a copy of the amendment to all counties and councils for review.
2. D Robidoux has mailed out post cards asking for support for the Trustee position on the CRASIF Board.

**Correspondence**

1. Scout Troop 1144 would like to adopt 2 miles of highway for a bi-annual service project. There are no highways available at this time but G Dittmer will set up a local road program for them.

**Items Requiring Board Action****Award Bid for a 2011 Tandem Axle Cab/Chassis Truck**

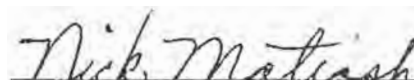
Motion by Robidoux, seconded by Matiash to award the bid for a new 2011 Tandem Axle Truck to West Michigan International in the amount of \$98,044.15. There will be no trade in. Ayes all. Motion carried.

**Award bid for Dump Box and Lift Subframe**

Motion by Matiash, seconded by Robidoux to award the bid for a dump box and lift subframe to Shults Equipment for \$8,593.00. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:43 pm.

  
Mary Acker Secretary

  
Nick Matiash Vice- Chairman

## MINUTES

Chairman Thurow called the September 21, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Foreman Duggan. Absent: Superintendent Moody.

Visitors: Eugene Jorissen Supervisor for Pere Marquette Charter Township. He requested that a guardrail be placed at the end of Bonnie Road, (a dead end road in Pere Marquette Township) to indicate where the road ends. Also discussed the improvements the township made to First Street in 2008 between PM Highway and Meyers Road. He referred to a letter that was sent to the road commission in May of 2008 requesting that the road commission participate in the cost of the road repairs. He has asked that the road commission contribute \$11,000.00 per year from now until 2025 at which time their bond for the road work will be paid. G Dittmer will check out the costs for the project and the board will discuss again at a later date.

The minutes of the September 7, 2010 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #66846 thru #66888 in the amount of \$125,731.15, and pre-approve payroll #20 for September 30, 2010.

Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Foreman Duggan reported for Superintendent Moody for the past two weeks: The second pass of primary mowing will be completed in 2 or 3 more days. Clearing and grubbing completed on Millerton East of Custer. Grades shot and centered, will start dirt work soon. Tube replaced after failure on Mavis at Custer. The 18" culvert was replaced with a 24" to improve flow in area. More ditching to east to follow. Stephens Road south of Free soil tube failure, changed and ditching to Free Soil Road. Ditching on Hansen west of Custer to continue. Tube failure on Custer south of Free Soil to be done on Thursday. Beavers blocking creek on Larson N of Millerton and also Millerton. Removed several times and will continue. Clay has been added to several areas: Peterson S of Dewey, Decker East of Myers, Sugar Grove between Lincoln and Lakeshore. Roads after rain where sloppy but have been reworked and packed in. This has worked well. Would like to do more as weather permits on White, Freeman, LaSalle and Townline on west end. Edging on North 31, top soil & gravel to be completed today. Eden gravel projects are almost completed.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

a. Fall Items as reported by Foreman Duggan.

**2. State Trunkline-MDOT**

- a. Cost of Back up salt is over \$60.00 per ton, a 10% increase.
- b. There will be a reduction in the budget for 2010-2011

**2. B. Heavy Maintenance**

**1. Primary System**

- 1. Stiles-Sugar Grove-Not completed yet. Will be a spring project.

**2. Local System**

- 1. Local Road Program- Continue working on township projects.
- 2. LaSalle Bridge Project-Will finish up this week.

**3. Equipment Status during this period**

- 1. Repairs as needed.
- 2. Discussed the need for new pickups and mowers.

**4. Permits**

- 1. Nothing new to report

**5. Personal Items**

- 1. Employee Status- Les Terryn passed away unexpectedly at his home on September 12, 2010.
- 2. One employee is still off on a work related injury.

**Under unfinished business the following was discussed**

- 1. Windmill-G Dittmer, Mgr/Dir. and R Thurow, Board Chairman publicly stated in open meeting that each, independent of each other, have leased their individual personal real property to Consumers Energy for the sole purpose of a potential windmill site location on their respective property. Each have received lease money and if a unit is placed on their private property could receive in excess of \$5,000.00 in royalty monies.

A proposed road use agreement has been drafted by G. Dittmer, reviewed and discussed by Board Members and legal council, and presented for review to Consumers Energy. To date, Consumers Energy has not responded with any comments. The Board directed G. Dittmer to contact legal counsel for advice regarding potential conflict of interest issues.

- 2. Pleasant Hill Update-Verizon has moved their box . Still waiting for Great lakes Energy to move the pole so the project can be completed.
- 3. Northern Meeting Re-Cap-Well attended. G Dittmer discussed changing the by laws regarding sectional area voting. He has prepared a draft copy that is ready to be mailed to all counties for feedback. If favorable, will take to the board before next March for approval. D Robidoux was not elected to the CRASIF Board. Mack Rayburn is retiring

**Under new business the following was discussed**

- 1. Discussed the MERS Health Cares Savings Program. Will have more discussion before approving a resolution to join.

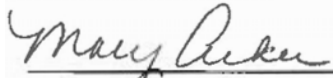
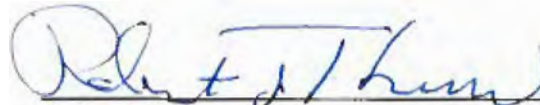
**Correspondence**

- 1. None

**Items Requiring Board Action****Sign Title Sheet for Darr Road Bridge Project**

Motion by Matiash, seconded by Robidoux to allow the board members to sign the Title Sheet for the Darr Road Bridge Plans that will be bid this fall. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:00 pm.

  
Mary Acker Secretary  
Robert Thurow Chairman

## MINUTES

Chairman Thurow called the October 5, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer and Secretary Acker.

Absent: Superintendent Moody.

Visitors: Jim Gallie and Dick Alway from Amber Township. Wondered about the speed study that is being done on Fairview, Cedar Lane, Amber and Chilburg Roads. It has not been completed yet. Will contact the State Police and Amber Twp to review the results upon completion. Margaret Palma and Suzanne Townsend checking on the progress of the Maple Road project. Working on getting easement from property owner.

John White of White Trucking was in to discuss our brining needs. He will be placing a new distribution center on US-31 North and will have four big trucks available and 2 smaller ones to haul brine for the road commission at the same price as this year or less. Stated that Mason County will be his priority.

The minutes of the September 21, 2010 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Matiash seconded by Thurow to approve accounts payable Vouchers #66889 thru #66936 in the amount of \$334,173.37, pre-approve accounts payable of no more than \$40,000.00 for October 14, 2010 (BC/BS & Misc) and pre-approve payroll #21 for October 14, 2010.

Ayes all. Motion carried.

At 10:08 am the board looked over the contingent liability and revenue sheet.

Superintendent Report: None

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Fall Items-Working on turnarounds, Tree crews out trimming, bit edging and cold patching.
    2. **State Trunkline-MDOT**
      - a. Nothing new to report
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Nothing new to report.

**2. Local System**

1. Local Road Program- Millerton Road in Sherman Township is ready for grading finishing up on Darr Road in Eden Township. A couple of gravel jobs in Hamlin will not be completed this year because the supplier ran out of slag. Dittmer advised Township projects may have to be postponed until 2011.
2. LaSalle Bridge Project-The bridge work is done but have 200' of guardrail to put up on either side of the bridge. Will finish the rest next spring. The bridge will not be opened until the guardrail is up.

**3. Equipment Status during this period**

1. Repairs as needed. and rebuilding mowers

**4. Permits**

1. MCRC Fee Schedule Revision-J Conklin has sent out requests to other road commissions for a copy of their fee schedules. Will put together a list to present to the board with any changes that are needed for the MCRC. Action will need to be taken by January 1, 2011 and a public hearing will be scheduled.

**5. Personal Items**

1. Employee Status- An employee is off with a detached bicep. Work related. Will be off a minimum of 3 to 6 months.
2. New Employee-See motion.
3. Temporary Employees-An advertisement has been placed for temporary truck drivers for the winter months. G Dittmer will have recommendations at the next meeting.

**Under unfinished business the following was discussed**

1. Windmill-Consumers Energy will start to put their site plan together in December.
2. Pleasant Hill Update-Gravel is ready to haul as soon as the pole has been moved.
3. PM Twp request for consideration of funds-G Dittmer and N Matias will be getting together to discuss the costs presented by PM Twp for the First Street Project before a decision will be made on a dollar amount to be paid to the township for a cost share of this project.

**Under new business the following was discussed**

1. Lawsuit-Collins-The Mason County Road Commission and G Dittmer (as an individual) have been named in a lawsuit filed at the Mason County Circuit Court on Charges of Discrimination of Gregory Collins. As stated in a letter from Specialty Claims Service Inc., it appears that this lawsuit was filed by Mr. Collins in response to the dismissal of his most recent Charges of Discrimination that were dismissed by the U.S. Equal Employment Opportunity Commission and the Michigan Department of Civil Rights. MCRC SIP will be providing coverage and defense to the MCRC and G Dittmer.
2. Plummer Encroachment-G Dittmer has sent a follow-up letter advising Mr and Mrs Plummer that they now have 30 days to respond or legal action will be taken.
3. Sheridan Township ORV Ordinance-A public hearing has been scheduled on October 26, 2010 at 8:00 p.m.

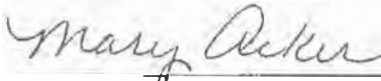
**Correspondence**

1. Lake County will be holding a meeting at the Lake County Court House on October 22, 2010 at 1:00 pm to discuss the renewal of the Lake County ORV Ordinance. G. Dittmer and D Robidoux to attend.

**Items Requiring Board Action****Hire New Employee**

Motion by Robidoux, seconded by Matiash to hire Charlie Craig as a permanent full time employee subject to his fulfilling necessary requirements. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:52 am.

  
Mary Acker Secretary  
Robert Thurow Chairman



## MINUTES

Chairman Thurow called the October 19, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway of Amber Township requesting that the speed limit on First Street be lowered. G Dittmer advised them to have the township send a letter requesting the change and the road commission will have a traffic count done and proceed from there. Also reminded about the cattails on Johnson Road that need to be cut back. Nancy Vandervest Hamlin Township Supervisor had several requests. Discussed the need to finish Pleasant Hill. G Dittmer stated it would be done by the end of October. The hold up was waiting for the pole to be moved. She stated that Hamlin Township will be submitting \$25,000.00 toward the costs of the Jagger Road Project. Discussed the parking issue on Robert Street By Tamarac. The residents have stated that they will be parking on the other side of the road next summer so look for this to be an issue. Dewey Road off Jebavy to the west is in need of repairs. Margaret Palma and Suzanne Townsend from Maple Road were in to discuss the progress of the Maple Road project. Have not received any response from the property owner regarding the right of way request needed to finish the job. They also have ordered Neighborhood Watch signs that the MCRC will help to place.

The minutes of the October 5, 2010 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.  
Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #66947 thru #66998 in the amount of \$267,863.61 and pre-approve payroll #22 for October 28, 2010.  
Ayes all. Motion carried.

At 10:06 am the board looked over the contingent liability and revenue sheet.

Superintendent Report: Mowing gravel road shoulders and brush cutting. Lots of Autumn Olive bushes. Millerton Road project has been completed in Sherman Township. Will mulch tomorrow. Have started the culvert job in Riverton Township on Kinney Road. Almost ready to set the culverts. The agg projects in Eden Township have been completed. Working on some gravel patching. County wide bit edging using limestone. Continue to cold patch and tree cutting. Blading and patching. Will start hauling 2ns sand to the yard. Cat Excavator working on drainage projects. LaSalle Road Bridge complete. Cleaning out catch basins and extra help in the shop.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Fall Items-Working on Cul-de-sacs

2. **State Trunkline-MDOT**
  - a. Tentative budget was received.
2. **B. Heavy Maintenance**
  1. **Primary System**
    1. Nothing new to report
  2. **Local System**
    1. Local Road Program-Superintendent Moody Report
    2. LaSalle Bridge Project-Bridge is ready to open.
    3. Millerton Project-Completed
  3. **Equipment Status during this period**
    1. Repairs as needed.
    2. New truck has been ordered.
  4. **Permits**
    1. MCRC Fee Schedule Revision-J Conklin has sent out requests to other road commissions for a copy of their fee schedules. Will put together a list to present to the board with any changes that are needed for the MCRC. Action will need to be taken by January 1, 2011 and a public hearing will be scheduled.
  5. **Personal Items**
    1. Employee Status- An employee is off with a detached bicep. Work related. Will be off a minimum of 3 to 6 months.
    2. Temporary Employees-An advertisement was placed for temporary truck drivers for the winter months. Will need to hire 3 or 4 employees.

**Under unfinished business the following was discussed**

1. Windmill-Nothing new to report
2. Pleasant Hill Update-Will complete by the end of October.
3. PM Twp request for consideration of funds-G Dittmer will prepare a letter in response to PM Townships request for funds. Any consideration of funds will be on a year to year basis.
4. B Thurow attended the Parks & Recreation meeting.
5. Lawsuit-Collins-Attorney Mike Kluck has been notified. No trial date has been set.

**Under new business the following was discussed**

1. Victory Township has requested a 4-Way Stop at North Victory Corner Road and Fisher-See Motion.
2. Sheridan Township will be discussing their ORV Ordinance on October 26, 2010 at 8:00 pm
3. Township Officers Meeting is October 21, 2010 at 7:30 pm hosted by Branch Township.

**Correspondence**

1. Discussion on a proposed by-law change requested by G Dittmer and the responses received in support of or against from other counties.

**Items Requiring Board Action****Darr Road Bridge Contract**

Motion by Robidoux, seconded by Matiash to enter into a contract between the Michigan Department of Transportation and Board of County Road Commissioners of the County of Mason, Michigan for the removal and replacement of the structure B01 of 53-05-21 (#1138), which carries Darr Road over the Big Sauble River, Sections 19 and 20, T20N, R16W, Free soil Township, Mason County, Michigan: the reconstruction of the approaches to the structure for approximately 468 feet southerly and 276 feet northerly of the structure; and all together with necessary related work and to authorize Chairman Thurow and Vice Chairman Matiash to sign. Ayes all. Motion carried.

**Victory Township 4-Way Stop**

Motion by Matiash, seconded by Robidoux to establish a 4-Way stop as recommended by G Dittmer at the corner of N Victory Corners Road and Fisher Road in Victory Township. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:09 pm.

  
Mary Acker Secretary

  
Robert Thurow Chairman

## MINUTES

Chairman Thurow called the November 2, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Foreman Duggan.  
Absent: Superintendent Moody.

Visitors: Suzanne Townsend looking for an update on Maple Road. J Conklin has spoken with the property owner involved and said that he would like to meet at the site to see what changes are being proposed. J Conklin will call him again to set a meeting time. Also talked about placing signs for a neighborhood watch. The road commission will be placing the posts. Dave Miehke was in to discuss several gates and posts have been placed on various roads without permission. Road Commission personal will remove any that should not be there. Harold Morris and Jeff Cormany of Sheridan Township were in to discuss what roads may be closed to ORV's in the township. See Motion.

The minutes of the October 19, 2010 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Matiash seconded by Thurow to approve accounts payable Vouchers #66999

thru #67044 in the amount of \$182,485.31 and pre-approve payroll #23 for November 11, 2010.

Ayes all. Motion carried.

At 10:07 am the board looked over the contingent liability and revenue sheet.

Superintendent Report given by Foreman Duggan: The additional work on Pleasant Hill has been completed. Kinney Road tube project has been completed. Continue bit edging in several locations. Hauling 2ns sand for ice control into the yard from Fisher Pit. Removing sand on M-116 after wind storm. LaSalle Bridge guardrail is completed. Drott has been out working on a spillway on Iris Road and placed a tube on Washington Road. Ditching on Hawley and Scottville Roads and a tube on Appleton North of Hawley. Catch basin cleanout is almost complete. Still cleaning up last of damage from the wind storm. Approximately 80 different areas. There was a long list of trees that came down.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Fall Items-Working on Cul-de-sacs
      - b. Brush cutting.
    2. **State Trunkline-MDOT**
      - a. Started 2010-2011 Budget Year

2. **B. Heavy Maintenance**

1. **Primary System**

1. Received \$25,000.00 from Hamlin Township for Jagger Road improvement from Lincoln Road to Jebavy Drive.
2. Putting information together for next years projects.

2. **Local System**

1. Local Road Program-Working on Township projects
2. LaSalle Bridge Project-Guardrails have been placed and bridge is open.
3. Millerton Project-Completed

3. **Equipment Status during this period**

1. Repairs as needed.
2. T Woirol was in to discuss the need for three new pickups. Two for the foreman and one for the State Trunkline. See Motion. Also suggested replacing the sign truck next year.
3. Discussion on the leases for two graders that will expire in July and August of 2011. Will need to start the process to lease two new graders as there is a lead time of about seven months.

4. **Permits**

1. MCRC Fee Schedule Revision-J Conklin was present to discuss Transport Perm Fee Changes. He presented a list to the board with changes that are needed for the MCRC. Action will need to be taken by January 1, 2011. A public hearing will be scheduled for December 8, 2010.

5. **Personal Items**

1. Employee Status- An employee is off with a detached bicep. Work related. Will be off a minimum of 3 to 6 months. One employee has returned back to work from a knee injury. One employee is off for surgery, non work related.
2. Temporary Employees-An advertisement was placed for temporary truck drivers for the winter months. Will need to hire 3 or 4 employees. One mechanic and 3 truck drivers. Will need to advertise for a mechanic. Interviews to begin soon.
3. C Craig started work on November 1, 2010.

**Under unfinished business the following was discussed**

1. Windmill-Have not received agreement yet.
2. Pleasant Hill Update-Completed.
3. PM Twp request for consideration of funds-G Dittmer will prepare a letter in response to PM Townships request for funds. Any consideration of funds will be on a year to year basis.
4. Sheridan Township ORV Ordinance-See Motion.

**Under new business the following was discussed**

1. Paul Bunyan Meeting Scheduled for November 18th in LeeLanau County. G Dittmer & N Matiash to attend.
2. CRAM By/Laws Amendment-To date have received 28 positive responses and two negative.
3. The next regular meeting date of November 16th will be changed to the 23rd due to a conflict.
4. The first meeting in December will be changed from the 7th to the 8th due to the Southern Association of Road Commissioners Meeting in Mt. Pleasant..

**Correspondence**

1. Thank you letters from the Manistee Conservation District Hazardous Waste for helping with Hazardous Waste collection and also from the Municipal Junk Authority for help with the October 2nd tire collection day.

**Items Requiring Board Action****MERS-Health Savings Account Plan Authorization**

Motion by Robidoux, seconded by Matiash to approve the Health Care Savings Uniform Resolution with MERS. Ayes all. Motion carried.

**Approve Roads in Sheridan Township for ORV Use**

Motion by Robidoux, seconded by Matiash to open all roads in Sheridan Township for ORV use pending a trial period of one year for review. Ayes all. Motion carried.

**Bid Request for Pickups**

Motion by Matiash, seconded by Thurow to proceed with procurement of bids for three pickups. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:19 pm.

  
 Mary Acker Secretary

  
 Robert Thurow Chairman

## MINUTES

Chairman Thurow called the November 23, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody  
Absent: None.

Visitors: Dan & Joan Ferzlaff, Thomas Heidt, Jim McCrie, George Buley, Ann Gilley, Robert & Bonnie Otis all from Hamlin Township regarding Pleasant Hill Road improvements. Dave Miehke from Ludington showing a map of the USFS Management Plan and suggested the MCRC request a copy of the map from the Cadillac Office to have on hand. Suzanne Townsend and Margaret Palma from Branch Township to thank the MCRC for making the repairs to Maple Road and discuss the letter they received from MDOT regarding the repairs to the dip in the road that causes an ice build up. G Dittmer advised them to stay in touch with MDOT and discuss the improvements with their township board. Also discussed were the Neighborhood Watch Signs they will need to have placed when they receive them. Also present was Jim Bernier and Dennis McKee of Consumers energy with an update on the Wind Energy Project. They have hired Vestes Corporation in Colorado to be in charge of getting all the turbine components to the sites and the EPC will be White Construction of Indiana responsible for building the sites and setting the turbines. Consumers Energy hopes to file the Special Use Permit by the end of this year and that they plan to have their version of the road agreement by the first of the year. Mr. McKee stated that some of the roads will need to be improved before they get started. The turbines should begin to arrive late May 2012 and be in production by year end 2012. They will continue to keep the MCRC updated as they progress.

The minutes of the November 02, 2010 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #67045 thru #67062 in the amount of \$37,710.46 for 11-11-2010, vouchers for 11-23-2010 #67063 thru #67112 for \$198,448.17 and approve payroll #24 for November 24, 2010 for \$53,553.66. Pre-Approve STL payment for 12-02-2010. Approximate amount of \$31,504.68.

Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

**Pleasant Hill Road Discussion:** Ann Gilley presented a bill to the Board in the amount of \$2,574.00 stating that this is the compensation for the 1/10 of a mile she is owed because she says the MCRC did not complete the improvements to Pleasant Hill Road as agreed. G Dittmer did not agree with her and stated that the improvements were made as agreed upon. Mrs. Gilley stated she didn't care anymore if the MCRC wanted to leave it an unsafe roadway and to just compensate her for the amount requested. George Buley (Pleasant Hill Road resident) read a letter he drafted stating that he has never found the road to be unsafe and did not agree that any improvements needed to be made. Ms. Gilley stated she had a prior engagement and left the meeting at approximately 11:05 am. All other residents present agreed with Mr. Buley. G Dittmer to send a letter to Mrs. Gilley with the boards decision. See motion for decision.

Superintendents Report : Blading, patching and cold patching. Brush cutting with tractor and tree trimming by the tree crew. Filling in edge drops. Hauling 2ns sand to the yard and doing some yard cleanup. Help in the shop getting plows and sanders ready for snow. Cat Excavator working on drainage project and removing beaver dams. Maple Road project has been completed. Completed some shoulder work on BR-31.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Fall Items
      - b. Brush cutting.
    2. **State Trunkline-MDOT**
      - a. Somewhat in disarray due to budget restraints.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Highway Maintenance & Construction-Fogseal MDOT Project #108363A-MDOT will not approve payment for the 18 miles of Fogseal that was placed. G Dittmer will continue to work on this issue.
    2. **Local System**
      1. Local Road Program-Most of the projects have been completed. Some of the townships have mentioned they would like to see changes in the allocations including allowing them to use it for the placement of brine. Will discuss at a later date.
    3. **Equipment Status during this period**
      1. Repairs as needed.
      2. Bucket Truck-Have leased a 1998 bucket truck for one month for \$1,000.00. The asking price is \$31,000.00 and the lease amount would come off the cost if purchased. See Motion.
    4. **Permits**
      1. MCRC Fee Schedule Revision-. A public hearing is scheduled for December 8, 2010.
      2. Discussed adding a Notice to loggers in the revised fee schedule that they have to notify the MCRC when they will be working with no fee attached. If they do not notify the MCRC there could be a fine issued. Will discuss again at a later date.
    5. **Personal Items**
      1. Employee Status- Another employee is off for surgery, non work related.
      2. Temporary Employees-Have narrowed the applicants down to four. Will start interviews. Also have an applicant for temporary shop help.
      3. Lawsuit is progressing



**Under unfinished business the following was discussed**

1. Windmill- Stated above.
2. Commissioner Compensation- The information the Ludington Daily News printed regarding compensation that the road commissioners receive did not come from the MCRC.
3. PM Twp request for consideration of funds- G Dittmer prepared a letter in response to PM Townships request for funds. Are waiting for a response from Eugene Jorissen, PM Township Supervisor.
4. Paul Bunyan Meeting Re-Cap- Somewhat well attended. Discussed CRAM By-Law change.
5. G Dittmer has sent a letter to John Niemela, Jim Hunt and the council requesting the CRAM By/Law Amendment be placed on the ballot.

**Under new business the following was discussed**

1. Seasonal Road Upgrade Request- A request has been made by Ken Adams Excavating to improve at his cost, Groth Road a seasonal road off Dewey Road in Sheridan Township. The board will take this under advisement and consider at a later date.
2. Engineering Services- Free Soil Village- See Motion.
3. Wetland Mitigation- The County Airport will be required to mitigate a total of one acre of wetland of scrub/shrub and emergent wetland as part of the taxiway addition project. The MCRC may be able to construct a mitigation wetland on the MCRC property located north of Hansen Road and west of U.S.-31 on road commission property to meet their requirement at a total cost not yet determined. No agreement has been reached at this time.

**Correspondence**

1. None

**Items Requiring Board Action****Compensation Request of Ann Gilley Regarding Pleasant Hill Road.**

Motion by Robidoux, seconded by Thurow to deny Ann Gilley's request for compensation in the amount of \$2,574.00. The Board feels they have met their obligation with the improvements of Pleasant Hill Road and directed Mgr/Director Dittmer to send a letter so stating their decision. Ayes all. Motion carried.

**Purchase Bucket Truck**

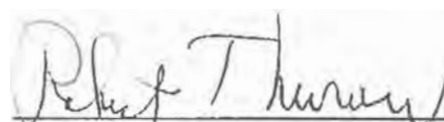
Motion by Thurow seconded by Matiash to make an offer on the 1998 International Bucket Truck not to exceed \$28,000.00. Ayes all. Motion carried.

**Engineering Services for the Village of Free Soil**

Motion by Matiash, seconded by Robidoux to provide engineering services to the Village of Free Soil based on time and material for the North Custer Road Project beginning at Free Soil Road about one half mile north to the village limits. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:40 pm.

  
 Mary Ackley Secretary

  
 Robert Thurow Chairman

## MINUTES

Chairman Thurow called the December 08, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody Absent: None.

Visitors: County Commissioners Chuck Lange and Michael Schneider, to observe. Jim Gallie from Amber Township wanting to make sure they have paid all their bills. Michael Shoup from Branch Township also making sure they have paid all their bills and to thank the road commission for the good job that was done on their projects and snow plowing. Mike said that they still want to work on the culvert on Campbell Road and that the railroad tracks are still in need of repair.

The minutes of the November 23, 2010 regular meeting were discussed:

Motion by Matiash seconded by Thurow to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Thurow seconded by Robidoux to approve accounts payable Vouchers #67113 thru #67174 in the amount of \$168,256.20 approve STL Check for R Duggan in the amount of \$1,474.38, pre-approve old sick time pay out approximately \$70,515.85 and approve payroll #25 for December 9, 2010 for \$55,623.01. Ayes all. Motion carried.

At 10:09 am the board looked over the contingent liability and revenue sheet.

The Public Hearing for the proposed Transportation Permit Fee Increase was called to order at 11:15 am. Discussion was held to increase the Mason County Road Commission Extended Transportation Permit and Mobile Home Extended Transportation Permit ( Annual Permits) from a charge of \$100 per company to a charge of \$100 per power unit (truck).

Reconvened regular meeting at 11:30 am.

Superintendents Report : Winter maintenance, Cat Excavator working on ditching and fixing some spillways. Hauling 2ns sand into the yard. Tractors out with brush cutters working on road sides in Hamlin and Victory area. The tree crew has been out with the newly purchased bucket truck. Seems to be working out very well. Continue to cold patch, some yard clean-up and extra help in the shop working on the plow trucks and sanders.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items

2. **State Trunkline-MDOT**
  - a. Rest Area has been closed.

2. **B. Heavy Maintenance**

1. **Primary System**
  1. Highway Maintenance and Construction would like to extend their contract for next year for seal coating. No action was taken. Will discuss at a later date.
2. **Local System**
  1. Local Road Program-Will plan a meeting late January to discuss the Local Road Policy with the Supervisors.
3. **Equipment Status during this period**
  1. Repairs as needed.
  2. Bucket Truck has been purchased and is in service.
4. **Permits**
  1. MCRC Fee Schedule Revision-See Motion
5. **Personal Items**
  1. Employee Status- Two employees are still off due to surgery, non work related and one employee still off on a work related injury.
  2. Temporary Employees-A temporary employee for the shop will start next week. Doc McCumber will be back again this year for snow plowing and G Dittmer is interviewing other temporary truck drivers.

**Under unfinished business the following was discussed**

1. Windmill-Consumers Energy Representatives met with Riverton Township and gave an update similar to the one given at the MCRC's last meeting. Mary Riley also discussed some of the zoning issues that need to be addressed. The meeting went very well.
2. Wetland Mitigation-County Airport-Will continue to pursue.
3. PM Twp request for consideration of funds-G Dittmer prepared a letter in response to PM Townships request for funds. Are waiting for a response from Eugene Jorissen, PM Township Supervisor.
4. Re-Cap CRAM Board meeting-The CRAM By-Law change request presented by Mgr/Dir Dittmer passed and will be placed on the CRAM Ballot in March.

**Under new business the following was discussed**

1. 2011 Budget and Amendments-Presented for review and will discuss at the next meeting
2. The time for the December 21st meeting will be changed to start at 9:00 am
3. A public hearing for the proposed budget is scheduled for December 21, 2010 at 9:00 am.
4. A Holiday pot luck is scheduled for December 21, 2010 after the Commission Meeting.

**Correspondence**

1. None

**Items Requiring Board Action**

**MCRC Transportation Permit Fee Increase**

Motion by Matiash, seconded by Robidoux that per the Mgr/Dir recommendation, the Mason County R Commission increase the Extended Transportation Permits and Mobile Home Extended Transportation Permit (Annual Permits) from a charge of \$100 per company to a charge of \$100.00 per power unit (truck). Ayes all. Motion carried.

**Holiday Gift Certificates for Employees**

Motion by Matiash, seconded by Thurow to purchase \$15.00 Gift Certificates from Meijers for all employees in lieu of hams. Ayes all. Motion carried.

**Pay off SIB Loan**

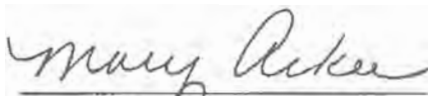
Motion by Matiash, seconded by Thurow to pay off the SIB loan by 12/31 2010.

Ayes: Matiash. Nays: Thurow and Robidoux. Motion denied.

**Postpone Discussion of SIB Loan Payoff**

Motion by Matiash, seconded by Robidoux to post pone discussion on paying off the SIB loan until the next meeting. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:10 pm.

  
Mary Acker Secretary

 - Vice chair  
Robert Thurow Chairman

## MINUTES

Chairman Thurow called the December 21, 2010 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 9:00 am.

Members present: Thurow, Matiash and Robidoux, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody Absent: None.

The Public Hearing was called to order at 9:01 am.

The purpose of the Public Hearing was to discuss the 2011 operating budget and the amendments for the 2010 budget. Both the proposed 2010 amendments and the proposed 2011 budgets were extensively explained and discussed. See budget motions.

The Public Hearing closed at 10:15 am.

The regular meeting was called to order.

Visitors: Bill Schwass, newly appointed Commissioner, Jim Gallie and Dick Alway of Amber Township to thank the MCRC for the good service they have received in the past year. Suzanne Townsend and Margaret Palma of Branch Township regarding Maple Road to request the help of the MCRC when they approach MDOT for help on repairing the dip in the road on Maple Road. They also thanked the MCRC for keeping Maple Road sanded so well. Mike Shoup, Branch Township Supervisor wondering if any grant monies would be available for work on Campbell Road. G Dittmer will check into this. Also inquired about the plow driver in Branch Township.

The minutes of the December 08, 2010 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable.

Motion by Matiash seconded by Thurow to approve accounts payable Vouchers #67175 thru #67223 in the amount of \$199,495.42 and approve payroll #26 for December 23, 2010 for \$68,562.20. Ayes all. Motion carried.

At 10:25 am the board looked over the contingent liability and revenue sheet.

Superintendents Report : Mainly doing winter maintenance. Clearing off the ice pack on the roads with brine. The temporary truck drivers have been trained and have started to plow roads. The tree crew has been out cleaning up downed trees from the heavy snow. Extra help in the shop and will start to haul 2ns sand to the yard as weather permits.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Items

**2. State Trunkline-MDOT**

- a. Dave Widrig has been promoted to a different position and his replacement is Lyndon Zuiderveen.

**2. B. Heavy Maintenance**

**1. Primary System**

1. Nothing new at this time.

**2. Local System**

1. Local Road Program-A meeting has been scheduled for January 19, 2011 at 7:00 pm at the MCRC to discuss the Local Road Policy with the Supervisors.

**3. Equipment Status during this period**

1. Repairs as needed.

**4. Permits**

1. Nothing new at this time

**5. Personal Items**

1. Employee Status-One employee still off on a work related injury.  
2. Temporary Help-One mechanic has been hired to work in the shop for 90 days and have hired 4 part time truck drivers to plow snow.

**Under unfinished business the following was discussed**

1. Windmill-Have not received anything yet on the road agreement. Zoning will be meeting tonight to hear amendment requests.
2. Wetland Mitigation-County Airport-Discussion continues.
3. PM Twp request for consideration of funds-G Dittmer will be meeting with Eugene Jorissen, PM Township Supervisor next week to discuss.
4. Proposed MCRC Policy's-Will set a Special Meeting date in the new year to discuss.

**Under new business the following was discussed**

1. 2011 Budget and 2010 Budget Amendments-See Motions
2. New Commissioner Appointment-Bill Schwass of Riverton Township has been appointed to replace Robert Thurow on the MCRC Board of Commissioners.
3. CRAM By-Law Ballot Issue-See Motion.
4. Board Reimbursement Policy Discussion-Will submit the new policy at the next meeting for discussion.

**Correspondence**

1. Logan Township will be meeting in January to approve the ORV Ordinance for their township.

**Items Requiring Board Action**

**2010 Amended Budget**

Motion by Matiash, seconded by Robidoux to approve the 2010 amended budget as presented. (Attached) Ayes all. Motion carried.

**2011 Proposed Budget**

Motion by Robidoux, seconded by Matiash to approve the 2011 Budget as amended changing the payment on the SIB loan to \$200,000.00 and reducing the estimated amount of interest earned from \$15,000.00 to \$5,000.00. (Attached) Ayes all. Motion carried.

**Pay off SIB Loan**

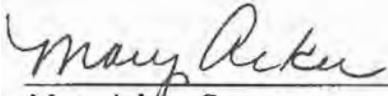
Motion by Matiash, seconded by Robidoux to pay off the SIB Loan by March 31, 2011. Motion is subject to review prior to making the payment. Ayes all. Motion carried.

**CRAM By- Law Ballot**

Motion by Robidoux, seconded by Matiash to approve the by-law change and to vote Yes for the by-law change. Ayes all. Motion carried.

A holiday luncheon was held immediately after the meeting in honor of Bob Thurow. The board thanked Bob for his 18 years of dedicated service to the Mason County Road Commission and the residents of Mason County.

There being no further business the meeting was adjourned at 11:40 am.

  
Mary Acker Secretary

  
Nick Matiash Chairman

## MASON COUNTY ROAD COMMISSION

## BUDGET

01-01-2010 TO 12-31-2010

## REVENUE

	<u>2009</u>	<u>2010</u>	Amend #1
License & Permits	5,495	5,000	5,212
<b>Federal Sources:</b>			
Funds-Safety Sign Upgrade		45,000	42,673
Critical Bridge - Hawley & Darr Roads	-0-	500,000	-0-
Culvert Repairs-FHWA	95,159	800,000	-0-
Culvert Repairs-FEMA	895,936	1,000,000	603,306
Rural Funds-STP Lakeshore Drive	343,000	200,000	-0-
NRCS/Emergency Stimulus Project	107,288	100,000	7,573
ARRA Stimulus Project	-0-	355,584	336,427
Sub-Total	1,446,878	3,005,584	995,191.00
<b>State Sources:</b>			
Engineering	10,000	10,000	10,000
Snow Removal	116,033	104,000	111,547
Urban Road	130,200	117,000	139,382
Allocation	3,240,627	2,920,000	3,021,505
State Critical Bridge-Scottville Rd Bridge	1,572,196	110,000	136,635
Hawley & Darr			
STP-Rural-Lakeshore Drive		15,000	-0-
Forest Road (E)	48,301	48,298	48,301
Culvert Repairs-FHWA		-0-	
Culvert Repairs-FEMA	54,439	200,000	237,301
Sub-Total	5,171,796	3,524,298	3,704,671
<b>Contributions from Others:</b>			
County Loan-Storm Damage	-0-	-0-	
SIB Loan-Storm Damage	-0-	-0-	
Township Contributions	872,383	400,000	593,109
Other	-0-	-0-	
<b>Charges for Services:</b>			
Trunkline Maintenance	607,940	600,000	546,875
Salvage Sales	2,095	2,000	2,929
<b>Interest &amp; Rents:</b>			
Interest Earned	17,893	15,000	4,567
<b>Other Revenues:</b>			
Gain/Loss on Equipment Disposal	14,981	10,000	3,540
<b>Total:</b>	8,133,966	7,556,882	5,850,882
<b>Fund Balance</b>	1,705,475	1,705,475	2,602,945
<b>Total</b>	9,839,441	9,262,357	8,453,827



01-01-2010 TO 12-31-2010

## EXPENDITURES

	<u>2009</u>	<u>2010</u>	Amend #1
<b>Heavy Maint-Roads</b>			
<b>Primary</b>	<b>430,082</b>	<b>800,000</b>	<b>588,535</b>
(Included-Walhatta Rd, Nelson Rd Seal Coat & RR sign upgrade)			
<b>Local</b>	<b>948,170</b>	<b>750,000</b>	<b>691,103</b>
<b>Maintenance-Roads</b>			
<b>Primary</b>	<b>544,019</b>	<b>500,000</b>	<b>502,168</b>
<b>Primary Storm</b>	<b>97,205</b>	<b>100,000</b>	<b>104,358</b>
<b>Local</b>	<b>939,692</b>	<b>1,000,000</b>	<b>899,357</b>
<b>Local Storm (LaSalle Bridge)</b>	<b>288,575</b>	<b>600,000</b>	<b>472,291</b>
<b>Heavy Maint Structures</b>			
<b>Primary</b> Scottville Rd Bridge	<b>1,706,423</b>	<b>10,000</b>	<b>-0-</b>
<b>Local-</b> Hawley Rd Bridge Darr Rd Bridge	<b>12,790</b>	<b>600,000</b>	<b>23,500</b>
<b>State Trunkline Maint</b>	<b>520,520</b>	<b>500,000</b>	<b>546,875</b>
<b>Equipment Expense-Net</b>	<b>5,398</b>	<b>50,000</b>	<b>6,768</b>
<b>Admin Expense-Net</b>	<b>159,435</b>	<b>160,000</b>	<b>162,963</b>
<b>Capital Outlay-Net</b>	<b>315,462</b>	<b>350,000</b>	<b>264,678</b>
<b>Depreciation</b>	<b>(370,299)</b>	<b>(350,000)</b>	<b>(344,453)</b>
<b>Debt Service</b>			
<b>Principal Payments</b>	<b>31,083</b>	<b>35,000</b>	<b>35,993</b>
<b>Interest Payments</b>	<b>41,848</b>	<b>42,000</b>	<b>32,274</b>
<b>Employee Benefits Fund</b>	<b>-0-</b>	<b>18,000</b>	<b>33,000</b>
<b>Equipment Fund</b>	<b>-0-</b>	<b>150,000</b>	<b>63,000</b>
<b>Building Fund</b>	<b>-0-</b>	<b>60,000</b>	<b>63,000</b>
<b>County Loan-Storm Damage</b>	<b>661,000</b>		
<b>SIB Loan</b>	<b>94,177</b>	<b>100,000</b>	<b>199,042</b>
<b>Total Expenditures</b>	<b>6,425,580</b>	<b>5,475,000</b>	<b>4,344,452</b>
<b>Fund Balance-Adjusted</b>	<b>3,413,861</b>	<b>3,787,357</b>	<b>4,109,375</b>
<b>Total Budget</b>	<b>9,839,441</b>	<b>9,262,357</b>	<b>8,453,827</b>

**MASON COUNTY ROAD COMMISSION  
BUDGET  
1/1/2011 TO 12/31/2011**

**REVENUES**

	2010	2011
License & Permits	\$5,212.00	\$5,000.00
<b>Federal Sources</b>		
Funds-Safety Sign Upgrade	\$42,673.00	\$0.00
Critical Bridge-Hawley & Darr	\$0.00	\$500,000.00
Culvert Repairs-FHWA (Stiles Rd)	\$0.00	\$100,000.00
Culvert Repairs-FEMA	\$603,306.00	\$200,000.00
Rural Funds-STP (Lakeshore Dr)	\$0.00	\$100,000.00
NRCS/Emergency Projects	\$7,573.00	\$0.00
ARRA Stimulus Project	\$336,427.00	\$20,000.00
Fish/Wildlife Fund (LaSalle Rd Approaches)		\$50,000.00
<b>Sub-total</b>	<b>\$995,191.00</b>	<b>\$975,000.00</b>
 <b>STATE SOURCES</b>		
Engineering	\$10,000.00	\$10,000.00
Snow Removal (13 Year Average)	\$111,547.00	\$110,000.00
Urban Road	\$139,382.00	\$117,000.00
Allocation	\$3,021,505.00	\$2,900,000.00
State Critical Bridge-Hawley & Darr	\$136,635.00	\$110,000.00
STP Rural (Lakeshore Drive)	\$0.00	\$150,000.00
Forest Road (E)	\$48,301.00	\$48,298.00
Culvert Repairs-FEMA	\$237,301.00	\$53,000.00
Category D Funds (Lakeshore Drive)		\$200,000.00
<b>Sub total</b>	<b>\$3,704,671.00</b>	<b>\$3,698,298.00</b>
<b>CONTRIBUTIONS FROM OTHERS</b>		
Township Contributions	\$593,109.00	\$400,000.00
Other		
<b>CHARGES FOR SERVICES</b>		
Trunkline Maintenance	\$546,875.00	\$600,000.00
Salvage Sales	\$2,929.00	\$2,000.00
<b>INTEREST &amp; RENTS</b>		
Interest Earned	\$4,567.00	\$5,000.00
<b>OTHER REVENUES</b>		
Gain/Loss on Equipment Disposal	\$3,540.00	\$10,000.00
 <b>Total</b>	 <b>\$5,850,882.00</b>	 <b>\$5,690,298.00</b>
<b>Fund Balance</b>	<b>\$2,602,945.00</b>	<b>\$2,602,945.00</b>
<b>Total</b>	<b>\$8,453,827.00</b>	<b>\$8,293,243.00</b>

**MASON COUNTY ROAD COMMISSION  
BUDGET  
1/1/2011 TO 12/31/2011**

**EXPENDITURES**

	2010	2011
<b>Heavy Maint-Roads</b>		
Primary (Lakeshore Dr, Seal Coat)	\$588,535.00	\$800,000.00
(HMA, Custer Road)		
Local	\$691,103.00	\$750,000.00
<b>Maintenance-Roads</b>		
Primary	\$502,168.00	\$500,000.00
Primary Storm (Stiles Road)	\$104,358.00	\$100,000.00
Local	\$899,357.00	\$900,000.00
Local Storm	\$472,291.00	\$0.00
<b>Heavy-Maint Structures</b>		
Primary	\$0.00	\$0.00
Local (Darr Bridge)	\$23,500.00	\$600,000.00
<b>State Trunkline Maint</b>	\$546,875.00	\$550,000.00
<b>Equipment Expense-Net</b>	\$6,768.00	\$50,000.00
<b>Admin Expense-Net</b>	\$162,963.00	\$165,000.00
<b>Capital Outlay-Net</b>	\$264,678.00	\$350,000.00
Depreciation	-\$344,453.00	-\$340,000.00
<b>Debt Service</b>		
Principal Payments	\$35,993.00	\$36,000.00
Interest Payments	\$32,274.00	\$42,000.00
Employee Benefit Fund	\$33,000.00	\$36,000.00
Equipment Fund	\$63,000.00	\$72,000.00
Building Fund	\$63,000.00	\$72,000.00
SIB Loan	\$199,042.00	\$200,000.00
<b>Total Expenditures</b>	<b>\$4,344,452.00</b>	<b>\$4,883,000.00</b>
<b>Fund Balance Adjusted</b>	<b>\$4,109,375.00</b>	<b>\$3,410,243.00</b>
<b>Total Budget</b>	<b>\$8,453,827.00</b>	<b>\$8,293,243.00</b>

**CAPITAL OUTLAY EXPENSE  
2011 BUDGET**

**FIELD**

	18,000	
1. 1 each 10cyd tandem W/dump box, Underbody		110,000
2. 2 each Semi Truck/Tractor (Lease)		10,000
3. 1 each Motor Grader (Lease)		18,000

Sub Total	\$138,000
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**BUILDING UP KEEP**

1. Paint Building	\$10,000
2. Window Replacement	10,000

**OFFICE**

1. None

<b>TOTAL</b>	<b>\$ 158,000</b>
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