

MINUTES

Chairman Robidoux called the January 3, 2008-work session between the Mason County Road Commission and representatives of various Townships held at their office at 510 East Main Street, Scottville, MI. to order at 10:00 am.

Those present were:

Road Commission
D. Robidoux
R. Thurow
G. Dittmer

Township Supervisors:

L. Crawford - Custer
F. Morse - Branch
J. Jensen - Sherman
E. Iteen - Summit

PURPOSE:

To discuss and come to some form of consensus to move forward on the 2008 LOCAL ROAD POLICY to be used by the MCRC in cooperation with the Townships. To inform the Townships on the financial condition of the MCRC and on what steps are necessary to allow MCRC to continue with the LOCAL ROAD PROGRAM. To solicit input from a representative group of townships to help set the POLICY FOR 2008, prior to presenting the DRAFT POLICY to the entire group of townships.


After much discussion it was proposed to submit as a proposal to the entire group of supervisors for their understanding the following:

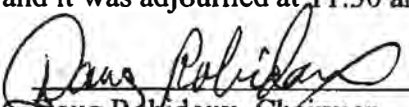
MCRC will take \$200,000 and divide it equitably between each township as per the attached spreadsheet. Each township may use these monies as the MCRC match funds for local road projects.

Also presented is a draft LOCAL ROAD POLICY for 2008 similar to 2007 except for changes in the percentages of participation by the MCRC.

It was agreed to set up a meeting between the Board of Road Commissioners and all township supervisors prior to the Township Officers meeting on January 17, 2008.

No decisions were reached at this meeting and it was adjourned at 11:30 am


Gary L. Dittmer, Manager/Director


Doug Robidoux, Chairman

MINUTES

Chairman Robidoux called the January 24, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, , Thurow, Matiash (came in late), Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: Lakewood Construction to discuss the MCRC building project and Amy Hansen, City of Scottville for input on the Scottville Road Bridge Project. Ron & Lois Krepps regarding the Seasonal Road Policy.

The minutes of the January 3, 2008 workshop were discussed:

Motion by Thurow, seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The minutes of the January 10, 2008 regular meeting were discussed:

Motion by Thurow, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Robidoux to approve accounts payable Vouchers #63000 thru #63058 in the amount of \$110,966.16, and payroll #2 for January 24, 2008 in the amount of \$61,569.05. Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Two cold patching crews have been out as weather permitted. Tree crews were out cleaning up from the heavy snow and wind storm damage. Extra men working in shop and doing winter maintenance. Have had two temporary employees in the past two weeks helping with snow removal.

At 10:12 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

a. Discussion

2. State Trunkline-MDOT

a. Potholes on the five lane are getting worse. MDOT plans to make repairs when weather permits.

B. Heavy Maintenance

1. Primary System

1. Scottville Bridge Design Discussion-Scott Engineering sent three options for the bridge construction. After much discussion it was unanimously decided to go with a Full Closure Construction with an estimate of \$812,862.00 for Construction estimate, \$711,912.00 for User Cost Estimate for a total combined

cost of \$1,524,804.00. Amy Hansen, City of Scottville agreed this would be the best way and will report to her board of the decision.

2. Had a review of the Jagger Road Project. No discrepancies were reported.

2. Local System

1. Nothing new at this time.

3. Equipment Status during this period

1. Repairs as needed.

4. Permits

1. Permit issued for the new Shelby Bank being constructed at Meyers Road and US-10.

5. Personal Items

1. An employee will be having knee repair in the next two weeks.

2. Temporary Employees-Have been training Charlie Craig and have had Doc McCumber in to help plow.

Under unfinished business the following was discussed

1. 2008 Local Road Policy. See Motion

2. Twp Officers Meeting-D Robidoux presented a cost comparison for the year 2000 as compared to 2007. There were dramatic increases in cost but not in revenues. Linda Herremans reported on the hazardous waste program and also Ray Franz and Mike McManus running for State Representative were present.

3. G Dittmer evaluation-re-scheduled for next meeting

Under new business the following was discussed

1. MCRC Building Project Update-Discussion was held with Lakewood Construction Representatives to get an idea of what was needed to get started with some preliminary plans. They will send a Letter of Intent for the MCRC to sign so that they may start putting together some designs and costs. Their Corporate Office is located in Holland.

2. CRAM Policy recommendations have been sent out for review and comment before final approval by the General Policy Committee.

3. George Karl will be at the next meeting to give a presentation on a new Blue Cross/Blue Shield PPO Plan 14/0%.

4. Will review the 5 year plan at the next meeting.

5. G. Dittmer to put a proposal together for access across the P.M. River at Stiles Road.

Correspondence

1. None

Items Requiring Board Action

Approve Local Road Policy for 2008

Motion by Matias, seconded by Thurow to adopt the 2008 Local Road Policy as discussed as long as funds are available. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 1:09 pm.


Mary Acker Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the February 14, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: George Karl Lenz Insurance to discuss a new BC/BS Policy.

The minutes of the January 24, 2008 regular meeting were discussed:

Motion by Thurow, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #63059 thru #63150 in the amount of \$170,023.56, and payroll #3 for February 7, 2008 in the amount of \$70,401.54 and pre-approve payroll #4 for February 21, 2008 . Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Snow plowing every day. Some cold patching as weather allowed and truck repairs in the shop.

At 10:06 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Winter Budget-G Dittmer presented a comparison of Local and Primary Maintenance completed to date.
 2. **State Trunkline-MDOT**
 - a. Snow-plowing
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Scottville Bridge Design-Discussion on responses received regarding full closure construction of the bridge.
 2. **Local System**
 1. Meeting with Townships to discuss the local road program changes and how it will effect their plans for road repairs.
 2. Discussed Eden and Amber Twps projects from 2007-See Motion.
3. **Equipment Status during this period**
 1. Repairs as needed.
4. **Permits**
 1. G Dittmer has responded to the permit request made by the Shelby State Bank.

5. Personal Items

1. One mechanic is off for knee surgery for six to eight weeks.
2. Two employees are still off due to neck surgery.
- 3.. Three grievances have been filed.

Under unfinished business the following was discussed

1. G Dittmer evaluation-See Motion

Under new business the following was discussed

1. Blue Cross/Blue Shied PPO Plan 14/0%-George Karl-See Motion.
2. A Draft Copy of the proposed 5 year plan was presented. Will discuss at the next meeting.
3. The next Paul Bunyan Meeting is scheduled for February 21, 2008 hosted by Kalkaska County.

Correspondence

1. Mason County Administrator Fabian Knizacky asked to put the MCRC on the Agenda for the March 11, 2008 meeting of the County Board to give the annual report. D Robidoux and G Dittmer to attend.

Items Requiring Board Action

CRAM Ballot

Motion by Thurow, seconded by Robidoux to cast a vote for nomination for the Board of Directors for the Northern Association for Nick Matiash and vote for John Hunt for the Southern Association nomination. Ayes: Robidoux and Thurow. Abstain: Matiash. Motion carried.

BC/BS Policy Change

Motion by Matiash, seconded by Thurow to move forward with a policy change to a Community Blue PPO-Plan 14/0% Effective April 20, 2008. Ayes all. Motion carried.

G Dittmer Salary Increase


At the 2007 staff evaluation it was discussed that G Dittmer should receive an increase in salary effective January 1, 2008 if the vacant Engineer's position is not filled. Discussion was changed to the February 28th meeting. A motion by Matiash, seconded by Thurow to increase G Dittmer's salary by 1% (\$612.00) effective January 1, 2008 because the Engineer's position was not filled and to make up for the increase in responsibilities to the Manager/Director position. Ayes all. Motion carried.

2007 Township Projects

Motion by Thurow, seconded by Matiash to honor our commitment with Eden and Amber Townships for their 2007 contracts according to the 2007 Local Road Policy that were not completed. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:20 pm with a motion by Matiash.


 Mary Acker Secretary


 Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the February 28, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: Dick Doyle, AIS Equipment.

The minutes of the February 14, 2008 regular meeting were discussed:

Motion by Matiash, seconded by Thurow to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #63151 thru #63196 in the amount of \$148,034.85, and pre-approve payroll #5 for March 06, 2008.

Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Snow removal, cold patching both County and State. Tree trimming, extra help in shop for truck repairs. Clean up yard and shop.

At 10:06 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

a. Weight restrictions will take effect on March 10, 2008.

b. Continue to receive sand from Beckman Brothers.

2. State Trunkline-MDOT

a. Ordered 200 more ton of salt.

B. Heavy Maintenance

1. Primary System

1. Scottville Bridge Design-Received TS & L Plans. Bridge approach estimated cost \$244,441.00, Bridge Deck estimated cost \$778,557.00. Total estimated cost of \$1,023,498.00.

2. Masten Road-Submitted plans to MDOT. Force account job 80/20.

2. Local System

1. Twps working on budgets and asking for proposals for road projects.

3. Equipment Status during this period

1. Clutch repairs on trucks.

2. New Freightliners-See Motion

3. Will advertise for bids to replace the Badger and also for a staff vehicle and truck (cab & chase only).

4. Permits

1. Shelby Bank permit was approved.

5. Personal Items

1. One mechanic is still off for knee surgery.
2. One employee is still off due to neck surgery.

Under unfinished business the following was discussed

1. Paul Bunyan Meeting discussion.
2. Preliminary 5 Year Plan-Discussion on changes that need to be made. Will present revised Draft at the next meeting.

Under new business the following was discussed

1. CRAM Meeting-March 4,5,&6. Everyone to attend.
2. Discussion on road funding not looking favorable for small rural counties.
3. Discussed gravel bids-See motion.
4. Abandonment Request received for a paper road in Hamlin Twp. Hamlin Twp Board has no opinion either way. Approval will be subject to no adverse comments from the public after the request has been advertised.
5. Thurow suggested that G Dittmer check into leasing MCRC property on US-31 North of Scottville.

Correspondence

1. Letter from CRAM selecting Nick Matiash to receive a Merit Award. The presentation of this award will be made at the Awards Breakfast at the CRAM Meeting on Thursday March 6, 2008.
2. Invitation to attend the Mason-Lake Conservation District's 66th Annual Meeting on March 1st at the Fin & Feather Clubhouse.

Items Requiring Board Action

2008 Freightliner Proposal

Motion by Thurow, seconded by Matiash to accept a proposal from Freightliner of Grand Rapids that reads as follows: The unit would be set up with 1 yearly payment financing in arrears. Freightliner of Grand Rapids would commit to repurchase of the unit at the end of the 1 year period for the original purchase of \$168,252.00. They would limit the mileage to 30,000 for the 1 year time frame for this offer. They would pay the repurchase amount to the County and the County would have to pay off the unit to Daimler Chrysler Services for \$177,337.61. The cost to the county would be the interest charge of \$9,085.61. Pricing: 2-2008 Freightliner Columbia CL120 \$168,252.00. Ayes all. Motion carried.

Gravel Bids

Motion by Matiash, seconded by Thurow to award the gravel bid to Alexander Sand & Gravel.

Motion by Matiash, seconded by Thurow to rescind the motion awarding the gravel to Alexander Sand & Gravel and postpone awarding gravel bid until the April 10th meeting. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:53 am with a motion by Thurow and seconded by Matiash. Ayes all. Motion carried.


Mary Aker Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the March 13, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: Bruce Burke, Logan Twp. Mentioned a few projects they would like to do this summer.

The minutes of the February 28, 2008 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #63197 thru #63257 in the amount of \$183,202.23, and pre-approve payroll #6 for March 20, 2008.

Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Some snow removal, cold patching, opening ditches to help with drainage issues, graders out scraping ice and tree crew out brush cutting. Extra help in the shop, yard and shop cleanup and steam cleaning trucks. Blading gravel roads and burning stumps in the pits.

At 10:11 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Spring Weight restrictions took effect on March 10, 2008.
 - b. Contacted Sheriff to ask if anyone would be interested in working as a weigh master for the county.
 2. **State Trunkline-MDOT**
 - a. Nothing new.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Masten Road-Submitted preliminary plans to MDOT for review and comment.
 2. **Local System**
 1. Meeting with Consumers Energy, Amber Township and MCRC to discuss funding for Access Road on March 17, 2008.
3. **Equipment Status during this period**
 1. Repairs as needed.
 2. Dispose of #61-See motion.

3. Need to update garage door openers to meet code requirements. The cost will be approximately \$1,000.00 per door. T Woirol has one update ordered. Will see how it works before ordering more.

4. Permits

1. Nothing new at this time.

5. Personal Items

1. One employee is scheduled for surgery.
2. Discussion with employees on BC/BS policy changes to take effect on April 20, 2008.
3. Upcoming grievance hearing scheduled for Monday March 17 regarding an overtime issue and an assignment issue.
4. Will schedule a safety meeting and employee appreciation meeting sometime in April.

Under unfinished business the following was discussed

1. CRAM Mtg discussion.
2. Preliminary 5 Year Plan-See Motion
3. Bass Lake Boat Launch Hearing-G Dittmer and M Acker attended. Should receive determination in a few weeks.

Under new business the following was discussed

1. Rural Task Force Meeting-G Dittmer attended Mtg on March 12. Discussion on STP, State and Federal D Funds. Looking at using STP Funds to match D funds. The buy out program is no longer available.
2. Seasonal Bids-Due on March 27, 2008.
3. Excavator Bids Due by April 10, 2008.
4. Building Plans-Received a tentative layout. Lakewood has requested a Letter of Intent and \$5,000.00 to proceed with preliminary plans. G Dittmer to get legal opinion before proceeding.
5. Discussion on use of pickups by Superintendent and Foremen. Will adopt a policy stating specific allowable uses.
6. Matiash suggested that seal coating be put out for bids in April.

Correspondence

1. Nothing new.

Items Requiring Board Action

Award Blade Bids

Motion by Thurow, seconded by Matiash to award the blade bid to Michigan Cat for \$18,161 per load for a total of two loads. Ayes all. Motion carried.

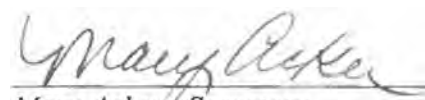
Sell 1996 Ford Tractor

Motion by Matiash, seconded by Thurow to dispose of surplus equipment #61. T Woirol will contact Miedemas auction. Ayes all. Motion carried.

Approve 5 Year Plan

Motion by Matiash, seconded by Thurow to approve the Statement of Mission and Goals and the 5 Year Plan and Future Goals as was revised. (Attached) Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:04 pm.


Mary Acker Secretary


Doug Robidoux Chairman

MASON COUNTY ROAD COMMISSION

Statement of Mission and Goals

Adopted on MARCH 13, 2008

It is the Mission of the Mason County Road Commission to construct, manage, and maintain the publicly held roadways in the safest and best condition possible. To provide this service in the most cost effective manner possible.

In conjunction with the above the **FIVE YEAR PLAN AND FUTURE GOALS** have been established to accomplish the Mission Statement.

FIVE YEAR PLAN

YEAR 2008

- | | |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$400,000 | 1. Reconstruct Lakeshore Drive in Hamlin Township for 1.7 mile from M-116 to Robert Street to All-Season Secondary commercial Route in Hamlin Twp. |
| \$470,000 | 2. Reconstruct Jagger Road in Hamlin Township for one mile, from Lincoln Road to Jebavy Drive to All-Season Secondary Commercial Route in Hamlin Township |
| \$100,000 | 4. Remove and Replace the Masten Road crossing the tributary to Carr Creek in Logan Township |
| \$120,000 | 5. Seal Coat Surface approximately ten (10) miles of primary roads. |
| \$10,000 | 7. Begin design and permits on the reconstruction of the Scottville Road crossing the Pere Marquette River in Riverton and Custer Townships. |
| \$450,000 | 8. Various locations the reconstruction of bridge Railing |
| \$43,500 | 9. Replace signage on various primary road rail crossings |
| \$60,000 | 10. Resurface existing Nelson Road from Ludington Ave. to Johnson Road to All- Season Secondary Comm. Route |

YEAR 2009

- | | |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$250,000 | 1. Remove and replace the Benson Road crossing over the Weldon Creek in Branch Township. |
| \$500,000 | 2. Complete Free Soil Road from FreeSoil Village Limits west for 0.5 mile to an All-Season Secondary Commercial Route in Meade and FreeSoil Township |
| \$150,000 | 3. Reconstruct Masten Road from Hawley Road North to Kinney Road in Logan Township |
| \$130,000 | 4. Seal Coat Surface approximately ten (10) miles of primary roads |
| \$250,000 | 5. Reconstruct Stiles Road from US-10/31 south to Conrad Road to an All-Season Secondary Commercial Route in Amber Township |
| \$15,000 | 6. Begin preliminary design on Stiles Road north of Fountain Road to reconstruct to All Season Secondary Commercial Road in Victory Twp. |

YEAR 2010

- | | |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$1,340,000 | 1. Reconstruct Hansen Road/Rasmussen Road from Jebavy Drive to Stiles Road to an All Season Secondary Commercial Road in Amber and Pere Marquette Townships |
| \$500,000 | 2. Overlay with bituminous asphalt and Complete Free Soil Road from the Village of FreeSoil to the Mason/Lake Countyline to an All-Season Secondary Commercial Route in Meade and Free Soil Townships. |
| \$470,000 | 3. Bridge Replacement on Darr Road over the Big Sauble River in FreeSoil Twp. |
| \$470,000 | 4. Bridge Replacement on Hawley Road over the South Branch of the Pere Marquette River in Logan Twp. |
| \$140,000 | 5. Seal Coat Surface approximately ten(10) miles of primary road |

YEAR 2011

- | | |
|-------------|----------------------------------------------------------------------------------------------------------------------------|
| \$1,000,000 | 1. Reconstruct Hansen Road from Stiles Road to US-31 to an All-Season Secondary Commercial Road in Amber Township |
| \$200,000 | 2. Replace the Stearns Road crossing the South Bayou of Hamlin Lake in Hamlin Township |
| \$150,000 | 3. Seal Coat Surface approximately ten (10) miles of primary roads. |
| \$300,000 | 5 Reconstruct Lake Michigan Drive from US- 31 to Quarterline Road to an All-Season Secondary Commercial Route in Grant Twp |

YEAR 2012

- | | |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| \$1,565,000 | 1. Reconstruct Custer Road from US-10 to Sugar Grove Road to an All-Season Secondary Commercial Route in Custer |
| \$150,000 | 2. Seal Coat Surface approximately ten (10) miles of primary roads. |
| \$400,000 | 3. Complete Hoague and Darr Road to an All-Season Secondary Commercial route In Free Soil Township |
| \$300,000 | 4. Reconstruct Lake Michigan Drive from Quarterline Road to Forest Trail Road To an All-Season Secondary Commercial Route in Grant Township |

FUTURE GOALS

THE FOLLOWING ARE GOALS SET FOR BEYOND FIVE YEARS

\$40,000	Complete the Nelson Road All-Season Secondary Commercial Route in P.M. Twp
\$900,000	Reconstruct Stiles Road from Chauvez Road South to the Mason/Oceana line in Riverton Township
\$800,000	Reconstruct Campbell Road to hard surface from Free Soil Road to the Mason/Manistee county line in Meade Township
\$614,000	Reconstruct Millerton Road to hard surface from Campbell Road to the Mason/Lake county line in Sheridan Township
\$810,000	Reconstruct Countyline Road to hard surface from Rybicki Road to Campbell Road in Meade Township
\$1,565,000	Reconstruct Custer Road to an All-Season Secondary Commercial Route from Fountain Road to Sugar Grove Road in Sherman and Custer Township
\$546,000	Reconstruct Riverside Drive to hard surface from Campbell Road to the Mason/Lake county line in Meade Township
\$802,000	Reconstruct Sugar Grove - Taylor-Decker Roads to hard surface from Campbell Road to the Mason/Lake county line in Sheridan and Branch Township
\$139,500	Resurface Hawley Road from Scottville Road to Custer Road in Riverton and Summit Township
\$225,900	Resurface Stiles Road from Hansen Road to N.B. Lincoln River in Victory Township
\$460,000	Reconstruct Anthony Road to hard surface from Stiles Road to P.M. Highway in Riverton and Summit Townships

ACCOMPLISHMENTS

Accomplishments of work on the primary road system for the reporting year 2007

- | | |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$350,000 | 1. Complete Free Soil Road from US-31 to 0.5 mile west of the FreeSoil Village Limits to an All-Season Secondary Commercial Route in Free Soil Township |
| \$470,000 | 2. Reconstruct Jagger Road in Hamlin Township for one mile, from M-116 to Lincoln Road to All-Season Secondary Commercial Route in Hamlin Township |
| \$160,000 | 3. Seal Coat Surface approximately twelve (12) miles of primary roads. |
| \$25,000 | 4. Complete the reconstruction of the intersection of Kinney Road and Walhalla Road in Logan Township. |
| \$10,000 | 5. Begin design and permits on the reconstruction of the Scottville Road crossing the Pere Marquette River in Riverton and Custer Townships. |

MINUTES

Chairman Robidoux called the March 27, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: Bidders

The minutes of the March 13, 2008 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #63258 thru #63308 in the amount of \$99,739.42, and pre-approve payroll #7 for April 3, 2008.

Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Some snow removal, cold patching, wash out repairs and blading as weather permits. Tree crew is out and trucks are hauling crushed asphalt from Rieth Riley. The Drott has been out working on drainage issues. Extra help in the shop and cleaning up trucks and sanders from winter. Burning stumps at the pit as weather permits.

At 10:05 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Spring Weight restrictions took effect on March 10, 2008.
 - b. Costs for winter maintenance is up from last year.
 2. **State Trunkline-MDOT**
 - a. General Maintenance
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Masten Road-Submitted plans to MDOT. They require the estimate to be under \$100,000.00 in order for the MCRC to do the project. Other wise it will have to be put out for bids.
 2. Jagger Road-Have a different person working on the funding that will be available October 1, 2008. Still plan to start project this year.
 3. Lakeshore Drive project to begin in about two weeks.
 2. **Local System**
 1. Access Road-May be relocating the road to eliminate the need to move the power poles due to the cost.
 2. Local Program-Getting some project requests in from the townships.
3. **Equipment Status during this period**
 1. Repairs as needed.

2. Hot Asphalt Patcher-Working well
3. Will be looking at the State Program to purchase a shop vehicle and staff vehicle.
4. **Permits**
 1. Nothing new at this time.

5. Personal Items

1. Employee Update-One Mechanic and operator are still off from surgery.
2. Grievance update -Met with BA regarding two grievances filed. One for assignment issues that was dropped and the other one the grievant walked out because he wouldn't discuss the issue with the union steward present. On going.

Under unfinished business the following was discussed

1. Commissioners wages and benefits information was presented. No changes since 2001.
2. Building Plans-See Motion
3. Meeting with George Carl from Lenz Insurance today with the union group to discuss changes in the BC/BS Policy to take effect on April 20, 2008.

Under new business the following was discussed

1. A preliminary report for the County Board was presented for review. Some changes will be made and submitted to the board prior to their next meeting on April 8. G Dittmer and D Robidoux to attend.
2. Seasonal Bids-See tabulation below.
3. Approve Certification Maps-Postponed until next meeting
4. The next regular meeting will be changed from April 10 to Wednesday April 9, 2007.

Correspondence

1. MCRC SIP request for Director Candidates. D Robidoux to apply contingent on costs to the road commission. G Dittmer will research and report back.
2. A FOIA request was received from Local 214 for non union wages and enhancements received for the past five years.

Material Bids for 2008

The following bidders were preset: Randy Orr-Jensen Bridge and Mike Wodoniak-Blarney Castle Oil Co., Phil Keilman Liquid Dustlayer, John White White Truck Line, Ron Brower Beckman Production Services and Andy Good, St Regis Pipe.

MOTOR OIL AND HYDRAULIC OIL

Vesco Oil	Engine Oil	\$7.09 gal.
30 days	Hydraulic Oil	3.96 gal.
Lyden Oil	Engine Oil	\$5.20 gal.
60 days	Hydraulic Oil	3.99 gal.
Merle Boes	Engine Oil	\$5.22 gal.
90 days	Hydraulic Oil	3.72 gal.
Blarney Castle	Engine Oil	\$6.59 gal.
Subject to change	Hydraulic Oil	5.89 gal.
Rowleys	Engine Oil	\$5.56 gal.
(Late)	Hydraulic Oil	4.05 gal.

GASOLINE AND DIESEL FUEL**All Bids are at cost over rack price.**

Blarney Castle	Unleaded Gasoline	Marathon	0.05095
	Amoco Premier Diesel	BP	0.05595

Lemmen Oil	Unleaded Gasoline	Shell	0.0295
	#2 Ultra Low Sulfur with additive		0.0295
	#2 Ultra Low Diesel	Shell	0.0295
	ULS #2 Diesel Fuel	Premium	0.0595

Brenner Oil	Unleaded Gasoline		0.0295
	B10 Bio Diesel	Flint Hills	0.0295

Merle Boes	Unleaded Gasoline		0.025
(Late)	B10 Bio Diesel	Flint Hills	0.025

CORRUGATED METAL CULVERTS

Jensen Bridge & Supply	16 Gauge	12"	\$5.63
Prices firm for 90 days Beginning May 1, 2008		15"	7.34
		18"	8.65
		24"	11.28

St Regis Pipe	16 Gauge	12"	\$5.34
Prices firm for 90 days Beginning May 1, 2008		15"	6.36
		18"	7.95
		24"	11.00

Premarc	16 Gauge	12"	\$5.22
Prices firm for 90 days beginning May 1, 2008		15"	6.35
		18"	7.88
		24"	10.79

Contech	16 Gauge	12"	\$5.35
Prices firm for 90 days beginning May 1, 2008		15"	6.60
		18"	8.35
		24"	11.10

Contech	Plastic	12"	\$4.10
Prices firm for 90 days beginning May 1, 2008		15"	5.75
		18"	8.35
		24"	12.65

LT Elsey & Sons	Plastic	12"	\$3.73
Prices firm for 1 year beginning May 1, 2008		15"	5.30
		18"	7.82

		24"	12.20
Baughman Tile Co	Plastic	12"	\$3.75
Prices firm for 1 year beginning May 1, 2008		15"	5.31
		18"	7.90
		24"	12.60

BRIDGE MATERIALS

Krenn Bridge Companies Inc	Treated Deck Plank	3200 /MBM
Prices firm for 1 year	Timber Box Culvert	3795 /MBM

GUARD RAIL & POSTS

Highway Improvement Co	Straight Rail	\$ 6.60 per ft.
Prices firm for 270 days beginning April 1, 2008	Wood Post	34.90 per ft.
	Steel Post	43.50 per ft.
	Buffered End	102.25 each
Jensen Bridge	Straight Rail	\$ 6.15 per lineal ft.
Prices firm for 120 days beginning April 1, 2008	Wood Post	49.11 per ft.
	Steel Post	43.13 per ft.
	Buffered End Assembly	122.65 each

COLD PATCH MATERIAL

Rieth Riley	CP-6 Bidders Yard	No Bid
	CP-6 MCRC Yard	No Bid
	CP-7 Bidders Yard	\$82.00 per ton
	CP-7MCRC Yard	\$84.75 per ton
Saginaw Asphalt	CP-6 Bidders Yard	\$60.00 per ton
	CP-6 MCRC Yard	\$72.17
	CP-7 Bidders Yard	\$66.00
	CP-7 MCRC Yard	\$82.70
Unique Paving Materials	CP-6 Bidders Yard	No Bid
	CP-6 MCRC Yard	No Bid
	CP-7 Bidders Yard	No Bid
	CP-7 MCRC Yard	No Bid

BRINE CALCIUM CHLORIDE

Liquid Dustlayer	Bidders Yard	Brine	26%	0.075 plus \$75.00 load fee
		CaCl	32%	0.32
		CaCl	38%	0.34
		CaCl	23%	0.18

	CaCl	26%	0.23
	Furnished and applied continuously		
	Brine	26%	0.11
	CaCl	32%	0.35
	CaCl	38%	0.37
	CaCl	23%	0.21
	CaCl	26%	0.26
	Furnished and applied intermittently		
	Brine	26%	0.11
	CaCl	32%	0.37
	CaCl	38%	0.39
	CaCl	23%	0.23
	CaCl	26%	0.28
	Furnished and loaded in storage facility		
	Brine	26%	0.08
	CaCl	32%	0.33
	CaCl	38%	0.35
	CaCl	23%	0.19
	CaCl	26%	0.24
	Furnish Storage Facility at No Charge if awarded Bid		
Team Services	Furnished and loaded in county storage facility		
	Brine	26%	0.06
	Furnish Storage Facilities	No Charge	
Beckman Production Services	Bidders Yard	Brine 26%	.079
	Furnished & Applied Continuously		
		26%	.129
	Furnished & Applied Intermittently		
		26%	.149
	Furnished & loaded in storage facility		
		26%	.119
	Furnish Storage Facilities	No Charge	
White Truck Line LLC	Bidders Yard	Brine 26%	.11
	Furnished & Applied Continuously		
		26%	.149
	Furnished & Applied Intermittently		
		26%	.155
	Furnished & loaded in storage facility		
		26%	.13
	Furnish Storage Facility	No Charge (1) 13,000 gal tank	
Michigan Chloride Sales	Bidders Yard	Brine 26%	.07
	Furnished & Applied Continuously		
		26%	.165
	Furnished & Applied Intermittently		
		26%	.195

Furnished & loaded in storage facility

26% .155

Furnish Storage Facility \$1,050 per month 3 hours free unloading. Additional time at \$75.00 per hour. 20,000 gal tank.

Motion by Matiash, seconded by Thurow to close all bids and place on file for tabulation and award at the next regular meeting. Ayes all. Motion carried.

Items Requiring Board Action

Bluff Avenue Road Abandonment

Motion by Matiash, seconded by Thurow to approve the abandonment of Bluff Avenue, a paper street in Hamlin Township. Ayes all. Motion carried.

Building Plans

Motion by Matiash, seconded by Thurow to post pone any further discussion on building plans for the MCRC until January of 2009. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:56 am.


Mary Acker Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the April 9, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, , Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.
Absent: Thurow

Visitors: Tina Rademaker and Ricky Tomaszewski of Liquid Dustlayer.

The minutes of the March 27, 2008 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Robidoux to approve accounts payable Vouchers #63309 thru #63357 in the amount of \$213,098.84, and pre-approve payroll #8 for April 17, 2008.

Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: No winter maintenance. Blading and patching on gravel roads, Ditching, brush cutters are out and the tree crew. Cold patching, sweeping intersections cleaning up winter sand. Completed a clear visions project on Maple Road and US-10. Cleaning spillways and graders are repairing damages from the snow plows. Some pit clean up and help in the shop.


At 10:05 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Spring Weight restrictions will be removed next week.
 2. **State Trunkline-MDOT**
 - a. Rest Area is scheduled to be opened on April 14, 2008 and will be staffed by MCRC employees.
 - b. Maple Road clear vision project will be paid by MDOT.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Masten Road-MCRC is approved for funding and will be doing the work. MDOT will proceed with final agreement.
 2. Jagger Road-Moving forward and picking up survey information.
 3. Lakeshore Drive-Have started taking out trees.
 2. **Local System**
 1. Access Road-Plan to start up again next week.
 2. Local Program-Getting some contracts out to the townships.
3. **Equipment Status during this period**
 1. Repairs as needed.
 2. Met with Komatsu Reps to discuss status of grader. Has been working with no problems.

3. T Woirel is working on getting quotes for a shop truck.

4. Permits

1. Met with Fish and Wildlife Service to discuss enhancing some wetlands. More discussion later. 


5. Personal Items

1. Employee Update-An employee has possibly lost his license. Will be contacting the Court for a final decision.
2. Grievance update -Scheduled again for April 10, 2008.
3. Hearing with the Michigan Unemployment Security Commission is scheduled on April 25, 2008 regarding a particular employee.
4. The 4-10 hour workday schedule will start on Monday April 21, 2008

Under unfinished business the following was discussed

1. Bass Lake Blvd Law Suite Discussion-The appeals court upheld the Mason County Courts decision. The Dry Hydrant will have to be removed as well as some of the asphalt. On Going.
2. Letter to Treasury regarding Local Road Fund Deficit-G Dittmer has prepared a Deficit Elimination plan letter to Treasury per their request. The letter will be carbon copied to Tom Zick, D Palsrock, G Van Woerkom and J Niemela.
3. Plans for building updates have been put on hold.
4. The County Board of Commissioners meeting was changed to April 15 instead of April 8.

Under new business the following was discussed

1. Open Bids on Wheeled Loader on April 10
2. Pavement Marking Bid Discussion-P&K Contracting has offered to extend our contract for pavement markings. G Dittmer recommended that we not do that. Bids for pavement markings will be bid out. 
3. Re-cap of Commissioners Seminar-It was a very good seminar and received lots of good information.
4. D Robidoux suggested there to be a quarterly safety report given.

Correspondence

None

Items Requiring Board Action

Approve Certification Maps

Act 51 Mileage Certification Maps

Motion by Matiash, seconded by Robidoux to approve submitting of the Act 51 Mileage Certification Maps and authorize Chairman Robidoux to sign. Ayes all. Motion carried.

Award Material Bids


Motor Oil and Hydraulic Oil

Motion by Matiash, seconded by Robidoux to award the bid for Motor Oil and Hydraulic Oil to Merle Boes for 90 days. Ayes all. Motion carried.

Gasoline and Diesel

Motion by Robidoux, seconded by Matiash to reject all bids for gasoline and diesel and re-bid for next meeting. Ayes all. Motion carried.

Corrugated Metal Culverts

Motion by Matiash seconded by Robidoux to award the bid for Corrugated Metal Culverts 16 gauge to Premarc for 90 days and seek new prices after that. Ayes all. Motion carried. 

Plastic Pipe

Motion by Matiash, seconded by Robidoux to award the bid for plastic pipe to LT Elsey & Sons. Ayes all. Motion carried.

Bridge Materials

Motion by Robidoux, seconded by Matiash to award Bridge Materials to Krenn Bridge Companies Inc. and place on record. Ayes all. Motion carried.

Guard Rail & Posts

Motion by Matiash, seconded by Robidoux to award the bid for Guard Rails and Posts to Highway Improvement Company for 270 days. Ayes all. Motion carried.

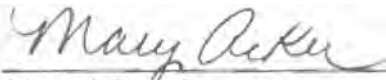
Cold Patch Material

Motion by Matiash, seconded by Robidoux to award the bid for Cold Patch Material to Rieth Riley and Saginaw Asphalt. Ayes all. Motion carried.

Brine Calcium Chloride

Motion by Matiash, seconded by Robidoux to award the bid for Brine to Liquid Dustlayer and Beckman Production Services based on their bids. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:18 pm.


Mary Acker Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the April 24, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.
Absent: Thurow

Visitors: Tom Zick, Nancy Vandervest Hamlin Twp Supervisor with inquiries on road estimates and additional work in conjunction with the Lakeshore Drive Project to the South Bayou. Also requested to have the reflectors replaced on the guardrail at the Jebavy Drive Bridge. Discussed the possibility of loaning the MCRC monies in order to get started on Jagger Road and pay them back when the funds are made available. G Dittmer to put information together and get back with Nancy. Cal Ward Logan Twp Trustee to express his concerns on how long it took to have Woods Trail plowed last winter and the flooding issues this spring. Looking for ways to improve the road.

The minutes of the April 9, 2008 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Robidoux to approve accounts payable Vouchers #63358 thru #63399 in the amount of \$95,279.38, and pre-approve payroll #9 for May 1, 2008.

Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Blading and patching on local roads. Have started brining medicals. Drott out ditching and drainage culvert projects. Pulling shoulders on gravel roads and some primary. Cold patch crew and tree crew are out along with the brush cutter. Some sweeping and pit clean up hauling scrap to salvage yard. Washout repair on Chauvez and Hansen Roads from last heavy rain. Additional clearing on the Access Road and the Rest area is now open.

At 10:04 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

a. Reported by Superintendent Moody.

2. State Trunkline-MDOT

a. Meeting with Dave Widrig soon for the spring drive around and to discuss the spring budget.

B. Heavy Maintenance

1. Primary System

1. Masten Road-Should have agreement soon. The pipe has been ordered.

2. Jagger Road-T Weinert putting plans together.

3. Lakeshore Drive-In progress, will do trenching and widening next week and then paving and guardrail as weather permits.

2. Local System

1. Access Road-Waiting on Consumers to move power line by building. Still will

- need to move one or two poles. Plan to be completed by Memorial Day.
- 2. Local Program-Getting some contracts back from the townships.
- 3. Open bids for seal coat on May 8, 2008.
- 3. **Equipment Status during this period**
 - 1. Repairs as needed-One Freightliner needs some repair work.
 - 2. Rubber Tire Backhoe Bid-See Motion
- 4. **Permits**
 - 1. Scottville Bridge Designers have started contacting various entities to start the permit process.
- 5. **Personal Items**
 - 1. Employee Update-One mechanic returned to work on Monday, another employee will be back next Monday and one is still off from neck surgery.
 - 2. Hearing with the Michigan Unemployment Security Commission is scheduled on April 25, 2008 regarding a particular employee. G Dittmer & R Duggan to attend.

Under unfinished business the following was discussed

- 1. Audit Report-Presented by Tom Zick-No problems were reported.
- 2. Act 51 Report-See Motion
- 3. Re-cap County Commission Mtg-Dittmer and Matiash attended, were very well received.
- 4. Re-cap Twp Officers Mtg.-Poorly attended.
- 5. Deficit Reduction Letter-Discussion-T Zick will send a spread sheet showing a reduction in maintenance for the local road fund over the next 5 years. Will attach to G Dittmer's letter to Gene Arlt.
- 6. B Thurow attended Eden and Riverton Twp meetings last week.

Under new business the following was discussed

- 1. Fountain Road Abandonment-Discussion-Received a petition, will act on this fall sometime.
- 2. UP Road Builders Mtg-N Matiash to attend June 17, 18, and 19.
- 3. The Paul Bunyan meeting is scheduled for May 15th at Missaukee County.

Correspondence

Letter from Hal and Donna Holm with compliments on the work that was completed last fall on Fisher Road from Petersen to Victory Corners. Also wondered about switching the Stop sign around at the corner of Fisher and Victory Corners Road making the gravel portion of the road where the Stop sign would be.

Items Requiring Board Action

Transfer Funds from Primary to Local

Motion by Matiash, seconded by Robidoux to authorize a transfer of \$651,474.00 (30%) from the Primary Road Fund to the Local Road Fund.

Ayes: Robidoux and Matiash. Nays: None Motion carried.

Motion by Matiash seconded by Robidoux to authorize a transfer from the County Road Fund to the Local Road Fund in the amount of \$55,000.00.

Ayes: Robidoux and Matiash. Nays: None. Motion carried,

Act 50 & 51 Report

Motion by Matiash, seconded by Robidoux that the Board approve the Act 51 & Act 50 Financial data for the 2007 fiscal year, and further that Chairman Robidoux be authorized to sign the various documents.

Ayes: Robidoux and Matiash. Nays: None Motion carried.

Award Bid for Rubber Tire Backhoe

Motion by Matiash, seconded by Robidoux to award the bid to purchase a rubber tire backhoe to Michiga CAT for a Cat M318D with a 5 year lease at \$1,618.22 per month. Ayes all. Motion carried.

Award Gravel

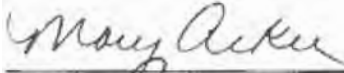
Motion by Matiash, seconded by Robidoux to award the bid for Processed Aggregate Material to Alexander Sand & Gravel in Suppliers yard for \$5.00 per cyd. Ayes all. Motion carried.

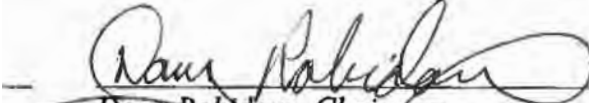
GASOLINE AND DIESEL FUEL**All Bids are at cost over rack price.**

Blarney Castle	Unleaded Gasoline	Marathon	0.05095
	Amoco Premier Diesel BP		0.05595
	#2 Ultra Low Sulfur		0.05595
Lemmen Oil	Unleaded Gasoline	Shell	0.0275
	#2 Ultra Low Sulfur with additive		0.0275
	#2 Ultra Low Diesel Shell		0.0275
	ULS #2 Diesel Fuel	Premium	0.0275
Brenner Oil	Unleaded Gasoline		0.0295
	B10 Bio Diesel	Flint Hills	0.0295
Merle Boes	Unleaded Gasoline		0.025
	B10 Bio Diesel	Flint Hills	0.025

Motion by Matiash, seconded by Robidoux to award gasoline and diesel fuel bid to all bidders. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:11 pm.


Mary Acker Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the May 8, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: Jim Boggs Fahrmer Asphalt and David Taylor of Michigan Pavement Solutions LLC.

The minutes of the April 24, 2008 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #63400 thru #63459 in the amount of \$163,834.50, and pre-approve payroll #10 for May 15, 2008.

Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Graders out pulling shoulders on black tops and gravels. Blading, some brine and patching on gravel roads. Tree crew out and the Badger out working on drainage projects. Some drainage work completed on the Access Road cleaning out ditches. Cold patch crew has been out and have been making some guardrail repairs. The sweeper has been out everyday and have also been cleaning up areas damaged from snowplowing. Washout repairs on Hansen and Hawley Roads and extra help in the shop.

At 10:07 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Reported by Superintendent Moody.
 2. **State Trunkline-MDOT**
 - a. Have not received a summer budget yet. Probably wont be doing any State projects this summer due to lack of funds.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Masten Road-The pipe has been ordered. MDOT has requested obligation of funds for \$93,396.05 on April 28. Will be sending a cost sharing agreement document to be signed. When document has been fully executed by MDOT they will issue a work authorization to proceed with construction.
 2. Jagger Road-T Weinert putting plans together. Will submit this week.
 3. Lakeshore Drive-In progress, widening course today, top course next week. Expect to be finished in two weeks.

2. Local System

1. Access Road-Waiting on Consumers to move power line by building. Have not completed their engineering on the poles. Plan to have this done by the end of the month. Estimated cost to move the poles is \$10,000.00.
2. Local Program-Getting some contracts back from the townships. Not much activity yet.

3. Equipment Status during this period

1. Repairs as needed
2. 2008 Cab & Chassis-See Motion

4. Permits

1. Duke Domke retired April 29. Holly Vicker to take his place.

5. Personal Items

1. Employee Update-One employee on suspension for 90 days for lack of a drivers license.
2. Hearing with the Michigan Unemployment Security Commission was scheduled on April 25, 2008 regarding a particular employee. G Dittmer attended. No results yet.
3. Posting for other positions will be taken down today. Was posted on May 1. The grader position was not posted.

Under unfinished business the following was discussed

1. Deficit Reduction Letter-Sent last week with a five year plan enclosed to reduce the deficit in the Local Road fund.

Under new business the following was discussed

1. Custer Twp request for Hansen Road to be changed from a Local Road to a Primary Road. Postponed until the next meeting so G Dittmer will have time to contact MDOT.
2. UP Road Builders Mtg-N Matiash to attend June 17, 18, and 19.
3. The Paul Bunyan meeting is scheduled for May 15th at Reemus Tavern. All members to attend. G Dittmer to put a draft together regarding proposed amendments to the CRAM Constitution and By Laws for discussion at the meeting.
4. Open seal coat bids-See Motion
5. Pavement marking request for bids. Will open at the May 22 Meeting.
6. D Robidoux suggested a List of Jobs be compiled for the State, Primary and Local Roads to use as a reference tool.
7. G Dittmer suggested a general information document be mailed to county residents explaining to them where their tax dollars are being spent and what the duties of the road commission are. More discussion to follow.

Correspondence

None

Items Requiring Board Action**Approve Bid for Shop Truck**



Motion by Matiash, seconded by Thurow to award the bid for the 2008 Cab/Chassis Truck to Watson's Dodge at a cost of \$20,800 if they can supply this vehicle with a 4 to 6 week delivery. If they are unable to get this vehicle we will go through the State Program to purchase a Ford at \$20,891.00. Ayes all. Motion carried.

Seal Coat bids were opened and read as follows at 11:00 am on May 8, 2008:

	Seal Coat	Prime Coat	Total
Michigan Pavement Solutions: Bond Included	0.968 per sq	0.35	\$230,980
Superior Chip Sealing Bond Included	1.0113 per sq	0.24	\$240,055.50
Fahrner Asphalt Sealers Inc Bond Included	1.0232 per sq	0.15	\$241,952

Motion by Thurow, seconded by Matiash to tabulate and award bid at the next meeting. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:52 am.

Mary Acker Secretary Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the May 22, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: Nancy and Brian Vandervest to discuss Township Road projects and to offer \$20,000.00 to continue the Lakeshore Drive Project to the South Bayou Bridge. (See motion)

The minutes of the May 8, 2008 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #63460 thru #63523 in the amount of \$83,642.67, and pre-approve payroll #11 for May 29, 2008.

Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Blading and patching, brush cutter and tree crew out working. Cold patching and pulling shoulders on local and primary roads. Drott out working on drainage projects and continue with county sweeping. Brining townships and medicals. Working on edges and plow damaged areas. Extra help in the shop.

At 10:08 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Reported by Superintendent Moody.
 2. **State Trunkline-MDOT**
 - a. Received the summer budget.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Jagger Road-Funding will not be available until spring of 2009.
 2. Lakeshore Drive-In progress, lines were painted on Wednesday, some clean up to do and expect to be completed with project on Saturday May 24.
 2. **Local System**
 1. Access Road-Consumers will start moving the poles next week at a cost of \$20,630.00. More trees to come down and grading.
 2. Local Program-Many contracts coming in. Lots of seal coat work and gravel projects.
3. **Equipment Status during this period**
 1. Repairs as needed

4. Permits

1. Nothing at this time.

5. Personal Items

1. Employee Update-One employee on suspension for 90 days for lack of a drivers license has filed a grievance.

Under unfinished business the following was discussed

1. Paul Bunyan Re-Cap-Council approved change that was presented regarding the By Laws allowing that each section be allowed to vote for their own representatives and the policy change to increase the transfer of funds from Primary to Local Fund from 30% to 50%. Well attended.
2. Pavement Marking Bids-See Motion

Under new business the following was discussed

1. Travel Policy-G Dittmer suggested that anyone traveling to meetings take the County Van to help with expenses for mileage.
2. MCRCSIP Annual Meeting will be held at the Soaring Eagle in mid July.
3. Discussion on issue on Ordway Road off Fountain regarding use of right of way. G Dittmer to research and establish where the right of way is and possibly de-certify this road-way but keep the easement. More discussion to follow.

Correspondence

Letter from Pere Marquette Township requesting the road commission to participate in the funding for the First Street Business Park project of 20% or \$198,000.00 of \$990,000 that would have been the road commission share of the project. The Townships bond issue runs through the year 2025. The annual reimbursement requested by the Township would be \$11,000.00. More discussion to follow.

Items Requiring Board Action

Award Bid for Bituminous Seal Coat

Motion by Matiash, seconded by Thurow to award the bid for Seal Coating to Michigan Pavement Solutions at 0.968 per square yard for a total of \$230,980.00. Ayes all. Motion carried.

Masten Bridge Contract.

Motion by Thurow, seconded by Matiash to enter into an agreement with the Michigan Department of Transportation for Culvert replacement work on Masten Road over a unnamed tributary of Carr Creek at Hawley Road; including guardrail and slope restoration work; and all together with necessary related work and to authorize the Chairman and Vice Chairman to sign. Ayes all. Motion carried.

Pavement Marking Bids

Bids were received from M&M Pavement with Centerline Yellow at .0398 Lf and edge line White at .0398. Stop Bars at \$8.00 Lf and RR Symbols at \$400.00 each.

Clark Hwy Centerline Yellow at .0434 Lf and edge line White at .0408. Stop Bars at \$4.10 Lf and RR Symbols at \$255.00 each. Motion by Thurow, seconded by Robidoux to place bids on file and approve at the next regular meeting. Ayes all. Motion carried.

Lakeshore Drive Extension

Hamlin Township has asked that the Lakeshore Drive project be extended to the South Bayou. The estimated cost would be \$80,050.00 of which the township would contribute \$20,000.00. Motion by Matiash, seconded by Thurow to place Lakeshore Drive and Nelson Rd out for bids for a bit overlay and approve at the next regular meeting. Ayes all. Motion carried.

Proposed Amendments to the Constitution and Bylaws of the County Road Association of Michigan
Motion by Thurow, seconded by Matiash to vote Yes on the Public Relations-Education Committee amendment. Ayes all. Motion carried.

Motion by Matiash, seconded by Thurow to vote yes on the Tele Conferencing amendment. Ayes all. Motion carried.

Motion by Thurow, seconded by Matiash to vote No to changing the wording in the By Laws for Payment for Services. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:10 pm.


Mary Acker Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the June 12, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Felicia and Lawrence Wruble, Sue Hoekstra, Richard DeLoof and Chuck Larson to discuss the poor condition of Dennis Road North of Fountain Road. There was lots of discussion. G Dittmer plans to crown the road, improve the spillways and replace and extend the guardrails. They were asking about getting a grant to pay for the improvements. Mr. DeLoof submitted a list of his concerns and asked that they be included as part of the minutes and also requested a copy of the minutes be sent to him. This was approved with a motion by Thurow, seconded by Matiash. Ayes all. Motion carried. A copy of the minutes was also requested by Sue Hoekstra and will be sent.

The minutes of the May 22, 2008 regular meeting were discussed:

Motion by Thurow, seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #63524 thru #63596 in the amount of \$176,452.20, and approve payroll #12 for June 12, 2008 in the amount of \$54,542.58. Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Mowing on local and primary roads, tree crew out doing some maintenance. Drott out working on ditch and culvert projects. Brining, patching and blading as weather permits. Cold patching and working on Access Road. Built footing forms in the shop for Masten Road. Graders out fixing shoulders and cleaning up trees and washouts from last weeks storm. The loader has been out on M-116 pushing back sand and taking care of washouts. Some help in the shop.

At 10:05 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Reported by Superintendent Moody.
 2. **State Trunkline-MDOT**
 - a. The first Access Management Meeting was held. Those attending were MCRC, Sheriff, MDOT, Zoning and Drain Commissioner. Discussion was regarding the Lidke complex that Legends Taxidermy is purchasing. Discussion was to close access point on US-31 from six to two.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Lakeshore Drive-Project has been completed
 2. Masten Road Project will not start until after July 4, 2008.

2. Local System

1. Access Road-Still waiting for Consumers to move the poles. The sub-base construction has been started.
2. Local Program-See Motion

3. Equipment Status during this period

1. Repairs as needed. No major problems

4. Permits

1. WSCC-Fiber Optic-The telecommunication Act will allow private internet access to West Shore Community College. This service is not a part of the MISDIG program. There were two options given in order to get a permit which were 1) To hang the line on Consumers pole or 2) to join the MISDIG program. More discussion to follow.

5. Personal Items

1. Employee Update-One employee on suspension for 90 days for lack of a CDL by court action.
2. An employee has been terminated in accordance with the Bargaining Agreement for being off work for injury not related to employment effective 6/9/2008. A certified letter was sent and received.
3. A mechanic that had bid out of the shop has been returned to that position. No problems have arisen from this action.
4. T Woirol is looking for a safety device for the night mechanic in case of an emergency. It was also suggested to ask the city police to patrol the area occasionally.

Under unfinished business the following was discussed

1. Bass Lake Boulevard-G Dittmer and M Acker met with Wendy Yonkers to discuss the work that has to be completed at the Bass Lake boat launch area by June 30, 2008. There is a dry hydrant that will be removed and some asphalt by court order. Also present was Sheriff Laude Hartrum and Deputy Bob Brown to discuss parking issuers at the sight.
2. The Commissioners and G Dittmer will meet at the Ordway Road property today to discuss right of way issues with the property owners affected.

Under new business the following was discussed

1. Township Meetings-Custer, Victory and Logan-G Dittmer has been attending meetings to discuss road projects.
2. G Dittmer will begin working on evaluations for the Staff.

Correspondence

None at this time

Items Requiring Board Action**Pavement Marking Bids**

Motion by Thurow, seconded by Matiash to award the pavement marking bid to PK Contracting (Clark Highway) for a total cost of \$17,366,68. Centerline Yellow at .0434 Lf and edge line White at .0408. Stop Bars at \$4.10 Lf and RR Symbols at \$255.00 each . Ayes all. Motion carried.

Approve Asphalt Bids

Motion by Thurow, seconded by Matiash to award the bid for Asphalt to Elmers Crane & Dozer for the following prices: Ayes all. Motion carried.

<u>A. BID ITEMS</u>		Elmers Crane & Dozer	Bond Included	Unit	
Map#	Location	Bid Item(s)	Quantity	Price	Amount
LOCAL ROAD SYSTEM					
1.	Lakeshore Dr/Hamlin Twp	Bit Mix 13A	1000 Ton	52.75	52,750
2.	Nelson Rd/PM Twp	Bit Mix 13A	900 Ton	53.95	48,555
3.	AccessRd/Amber Twp	Bit Mix 13A	600 Ton	56.50	33,900
4.	Brye Rd/Riverton-PM Twp	Bit Mix 13A	300 Ton	63.25	18,975
5.	Johnson Rd/PM Twp	Bit Mix 13A	250 Ton	63.25	15,812.50
6.	Sherman Rd/Hamlin Twp	Bit Mix 13A	500 Ton	56.50	28,250
7.	Beaune Rd/Hamlin Twp	Bit Mix 13A	620 Ton	56.50	35,030

***NOTE: As other projects are developed during the year they will be bid separately**

	<u>Miscellaneous</u>	<u>Unit</u>	<u>Price</u>
Various	Bit Mix – 13A 50-250 Ton		<u>75.00</u>
Various	Bit Mix - 13A 0-50 Ton		<u>95.00</u>
Various	Temp. Pavement Marking Lft		<u>2.00</u>
Various	Removing Bit. Surface Syd		<u>20.00</u>

Engineering Reimbursement

Motion by Matiash seconded by Thurow to request a reimbursement of \$10,000.00 for payments made during the period of 07-01-07 through 06-30-08 to retain a licensed professional engineer employed by the MCRC and to authorize the Board to sign. Ayes all. Motion carried.

Approve Bid to Clean Catch Basins

Motion by Matiash, seconded by Robidoux to approve bid to clean out catch basins to Greenscape of Lake, Michigan at a cost of \$32.00 per catch basin. Ayes all. Motion carried.

Approve Township Projects

Motion by Matiash, seconded by Thurow to enter into the following contracts with the various Townships from the list dated 6/12/2008 and to authorize the Manager Director and the Clerk to sign. Ayes all. Motion carried.

Branch Township

Barothy Road from end of existing hard surface to Masten Road: Place aggregate base material prior to the placement of a seal coat surface for .75 miles. Total cost \$12,000.00

Barothy Road from end of existing hard surface to Masten Road: Place a prime and double seal coat hard surface for .75 miles. Total cost \$22,000.00.

Young Road from Tyndall Road to Landon Road for .5 miles. Minor grading and placement of aggregate material for a total cost of \$10,000.00.

Campbell Road from Bockstanz Road to US-10 for 2.5 miles. Place a single seal coat surface for a total cost of \$37,500.00.

Johnson Road from Campbell Road to Jackpine Road for .25 miles. Place a single seal coat surface for a total cost of \$4,000.00.

Ayes all. Motion carried.

Free Soil Township

Township Wide Dust Control for 27 miles. Total cost \$18,000.00.

Ayes all. Motion carried.

Victory Township

Township Wide Dust Control for 47 miles. Apply mineral brine with two applications as directed by the township. Total cost \$23,000.00

Victory Drive from Stiles Road West to the township line for 2.98 miles. Placement of a single seal coat surface. Total cost \$44,000.00

Logan Township

Township Wide Dust Control for 10 miles. Apply mineral brine once. Total cost \$2,500.00.

Hawley Road from bridge at Little Fawn to end of existing bituminous surface for 1.1 miles. Place a single seal coat surface. Total cost \$14,000.00.

Hawley Road from Masten Road West to end of existing pavement for .20 miles. Minor grading and placement of aggregate material. Total cost \$6,000.00

Hawley Road from Masten Road West to end of existing pavement for .20 miles. Place bituminous surface. Total cost of \$18,200.00.

Taylor Road from top of hill at end of existing bituminous to top of next hill for .30 miles. Minor grading and placement of aggregate material. Total cost \$11,500.00.

Taylor Road from top of hill at end of existing bituminous to top of next hill for .30 miles. Place a bituminous surface over prepared surface. Total cost \$31,500.00.

Riverton Township

Township Wide Dust Control for 47 miles. Total cost of \$45,500.00.

Anthony Road from one quarter mile east of Stiles Road to Oxbow Lake. Minor cleanup, grading, drainage and placement of aggregate material for .5 miles. Total cost \$24,000.00.

Beard Road from Scottville Road to Lasalle Road for 1.01 miles. Grading. Drainage Improvements and placement of aggregate material. Total cost \$24,000.00.

Brye Road from Chauvez Road to Kinney Road for .99 miles. Place a seal coat surface. Total cost \$15,000.00. Cost share with Pere Marquette Twp..

Brye Road from Chauvez Road to Kinney Road for .99 miles. Place bituminous asphalt wedges at various locations. Total cost \$18,000.00. Cost share with Pere Marquette Twp.

Amber Township

Township Wide Dust Control for 13 miles. Total cost \$3,250.00.

Brye Road from Johnson Road to Match existing Bituminous surface for .25 miles. Grading, sand lift, drainage improvements and agg material. Total cost \$34,600.00.

Johnson Road from Dennis Road to Brye Road for 1.5 miles. Grading, sand lift, drainage and agg material. Total cost \$69,500.00.

Sherman Township

Township Wide Dust Control for 30 miles. Total cost \$22,000.00

Millerton Road from one quarter mile east of Custer Road east to over the hill for .5 miles. Clearing, grading and agg material. Total cost \$35,000.00.

Pere Marquette Township

Johnson, Hazelwood, King and Oakwood Drives all located within Sunray Subdivision for .62 miles. Place bituminous asphalt wedges. Total cost \$15,000.00.

Johnson, Hazelwood, King and Oakwood Drives all located within Sunray Subdivision for .62 miles. Place a seal coat surface over entire width of roadway. Total cost \$9,500.00.

Meyers Road from PM Hwy to Bradshaw Road for .5 miles. Place a single seal coat surface over entire width of roadway. Total cost \$8,000.00.

Brye Road from Chauvez Road to Kinney Road for .99 miles. Place a seal coat surface. Total cost \$15,000.00. Cost share with Riverton Township.

Brye Road from Chauvez Road to Kinney Road for .99 miles. Place bituminous asphalt wedges at various locations. Total cost \$18,000.00. Cost share with Riverton Twp.

Lenz Road from Hesslund Road to PM Hwy for .5 miles. Place a single seal coat surface over the entire width of the roadway. Total cost \$8,000.00.

Custer Township

Township wide Spot Dust Control for 30 miles. 25% of a solid application of mineral brine. Total cost \$1,800.00.

Reek Road from US-10 South to the Indian Bridge for 1.50 miles. Minor grading and placement of slag gravel. Total Cost \$26,500.00.

Wilson Road from Scottville Road to Darr Road for 1.0 miles. Place a single seal coat surface for a total cost of \$15,000.00.

Darr Road at intersection with Johnson Road. Clean out existing county drain and place a culvert. Total Cost \$12,000.00.

Summit Township

Township Wide Dust Control for 5 miles. Total cost \$2,500.00.

Hamlin Township

Township Wide Dust Control for 23 miles. Total cost \$11,500.00.

Mavis Road from Jebavy Drive to Sherman Road for .5 miles. Place a single seal coat surface over the entire width of existing pavement. Total cost \$8,000.00.00.

Maple Road and Beech Lane from Barnhart Road to Barnhart Road for .26 miles. Place a HMA surface overlay over the entire width of the existing road way. Total cost \$14,000.00.

Sherman Road from top of hill to top of hill at Indian Pete Bayou between Barnhart and Shagway Roads for .3 miles. Minor grading, agg base and replace 15 inch culvert under road. Total cost \$11,000.00.

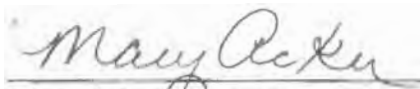
Sherman Road from top of hill to top of hill at Indian Pete Bayou between Barnhart and Shagway roads for .3 miles. Place a HMA surface with integral curb and gutter. Total cost \$30,000.00.

Sherman Road from Fountain Road to Mavis Road for 1.5 miles. Minor grading and placement of 3 inches of aggregate material. Total cost \$22,500.00.

Beaune Road from Angling Road North to First Culvert for .5 miles. Pulverize existing bituminous surface and add aggregate base. Total cost \$24,000.00.

Beaune Road from Angling Road North to First Culvert for .5 miles. Place a HMA surface over a prepared surface. Total cost \$36,000.00.

There being no further business the meeting was adjourned at 12:09 pm.


Mary Acker (Secretary)

Doug Robidoux Chairman

Special Meeting
Minutes

Chairman Robidoux called the June 16, 2008 special meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 11:00 am.

Members present: Robidoux, Thurow, Matiash, Manager Director Dittmer, Secretary Acker and Superintendent Moody. Absent: None.

Visitors: Lt. Mike Hosh the 7th District Emergency Management Coordinator. He is the go between the MCRC and the Governors Office and it is his job to find out what we need from State Resources.

The purpose of the meeting was to discuss the damage that was caused by the storm of June 12, 2008 and what steps need to be taken. The Governor signed a State Declaration on Friday June 13, 2008.

MDOT will be able to supply us with some equipment at no charge. Cost will come out of the Departments Budget.

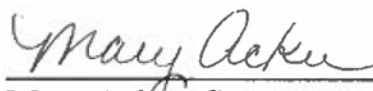
Will discuss putting the township projects on hold at the next regular meeting on June 26 and will contact the township with that decision.

TW Land Surveying has been hired to help access the damages. Permits will have to be applied for with the DEQ to complete some of the repairs.

Necessary repairs will be prioritized and a copy will be sent to Fabian to publish to let the public know what's going on.

New damage will be documented as it occurs. Pictures will be taken and depths and culverts will be documented with a copy given to Liz Reimink of the EOC. Phone number 231-845-6937.

Meeting adjourned at 12:20 pm.


Mary Acker Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the June 26, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Dick Alway and Jim Gallie of Amber Township wondering if the MCRC was still going to brine and inquired about the road repairs being made in Amber township from the storm damage.

The minutes of the June 12, 2008 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.
Ayes all. Motion carried.

The minutes of the June 16, 2008 special meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.
Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #63597 thru #63656 in the amount of \$126,682.39, also ck #63657 for \$21,949.62 and approve payroll #13 for June 26, 2008 in the amount of \$84,242.60. Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Wash out repairs from the June 12, 2008 storm. Removing trees that came down during the storm. Some mowing on county roads and have started mowing for the State. Have rented equipment from Adams, CIS and Jabrocki to assist in the storm damage repairs. Have 5 trucks from MDOT assisting. Are brining the detours and haul roads.

At 10:05 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Reported by Superintendent Moody.
 2. **State Trunkline-MDOT**
 - a. Transportation Work Authorization received for storm damage in the amount of \$21,700.00.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Masten Road Project will not start until after July 4, 2008 but is still scheduled to be completed this year.
 2. Storm Damage repairs-See Talking Points
 2. **Local System**
 1. Access Road-Consumers has moved the poles but not the lines yet.
 2. Storm Damage repairs-See Talking Points

3. Equipment Status during this period

1. Repairs as needed. No major problems

4. Permits

1. MDEQ Stream Crossing Permits needed for repairs due to the storm damage. Jeff Conklin is working on the emergency permits needed.
2. DEQ has provided temporary permits for emergency repairs but will have to go back and obtain approved permits.

5. Personal Items

1. Employee Update-No Issues at this time
2. Supervision overtime discussion-G Dittmer will put a recommendation together for compensation and present at the next meeting.

Under unfinished business the following was discussed

1. None

Under new business the following was discussed

1. Met with FEMA on 6/25/08 to discuss road damage. Presented estimated costs for approximately 2.5 Million and general repairs in the amount of \$850,000.00. This estimate does not include any damages in the City of Ludington or the State Trunkline. The roads will be broken into Federal aid eligible and non Federal Aid eligible. FEMA will only handle the non federal aid eligible repairs. After FEMA has reviewed the damage they will send the report on to the Governor at which time she can choose to claim Mason County a Federal Disaster Area. Without that declaration there will be no monies available.
2. Local Road Program suspension-See Motion
3. Seal Coat Program suspension-See Motion
4. Storm Damage Funding-See Talking Points
5. Holiday Schedule-July 4th falls on a Friday so Thursday will be the Holiday.
6. A hearing for the Bass Lake Boat Launch has been scheduled for Wednesday July 9 at 10:00 to request an extension of time to remove the dry hydrant and asphalt because of the additional work caused by the storm damage.

Correspondence

1. Letter from MCRCSIP on Board Positions
2. Thank you letter from Blarney Castle for the efforts of the MCRC employees serving the county after the storm of June 12, 2008.
3. Up Road Builders Report-Matiash reported discussion on summer maintenance cutbacks with MDOT and a resolution not advocating a 5 year contract with MDOT and changing to a 1 year contract.

TALKING POINTS

6-26-08

Present:

1. All residents can access homes
2. Cost to date \$250,000
3. All sites need additional work i.e. cleanup, seeding, riprap, etc.
4. Additional costs – est. \$150,000 for these sites
5. FEMA has reviewed Mason County
6. Sites remaining

Priority	Primary (Federal)	Est. Cost
1	a. Quarterline North of Townline	\$ 64,472.52
2	b. Townline East of Quarterline	82,306.42
	c. Fountain West of Victory Corner	54 105.50
1	d. Stiles North of Sugar Grove	28,860.00
1	e. Jebavy North of Angling	54,245.20
2	f. Quarterline North of Hoague	42,525.00
2	g. Jebavy South of Fountain	83,250.00
2	h. Lake Michigan Drive West of US-31	45,320.00

TOTAL	\$	455,084.64
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Priority	Local (Non-Federal)	Est. Cost
1	a. Old Freesoil	\$ 7,815.44
3	b. Trem1 West of US-31	42 634.70
3	c. LaSalle South of White	350,000.00
3	d. Townline West of Stiles	49,512.16
2	e. Dennis South of Fountain	9 607.72
3	f. Dewey West of Victory Corner	37 870.88
2	g. Peterson South of Dewey	27,735.20
1	h. Peterson North of Fisher	5 270.24
2	i. Victory Corner North of Victory Drive	23,082.60
1	j. Lincoln North of Dewey	150,685.90
2	k. Johnson East of Custer	152,776.20
3	l. Freeman @ LaSalle	24,034.28
1	m. Colburn West of Dennis	97 000.00
3	n. Trem1 West of Custer	24 472.68

TOTAL	\$	1,002,498.00
Grand Total	\$	1,457,582.64

Options

A. No FEMA

1. Borrow Monies – Make repairs to all damage
2. Close/Barricade washouts
3. Suspend Local Road Program for 2008
 - a. Do not put \$200,000 toward Twps.
 - b. Pick and choose projects w/twps. – i.e. gravel, G & D S
4. Seek Township and assistance – i.e. donations
5. Pick and choose sites to be worked on based on need and cost
6. Ask County Board for assistance.

B. FEMA

1. Depending on time table of monies
 - a. Borrow money for work then repay
 - b. Contract out reconstruction of sites

C. Overall

1. Communicate with public, media, twps.
2. Suspend all non-essential spending - i.e. trips, equipment, etc.
3. Suspend Seal Coat program for 2008
4. Suspend Paving Program for 2008 except for patching
5. Reduce gravel order by half
6. Continue with Masten Road Project
7. Transfer \$200,000 from Building Fund to General Fund-Will check with County Treasurer
8. Suspend contributions to the equipment and building funds.
9. Set meeting date with officials to discuss funding on July 1.

Items Requiring Board Action**Suspend Seal Coat Program**

Motion by Matiash, seconded by Thurow to suspend the seal coat program for 2008 because of the storm damage. Ayes all. Motion carried.

Suspend Paving Program for 2008

Motion by Thurow, seconded by Matiash to suspend the paving program for 2008 except for special projects and the access road. Ayes all. Motion carried.

Reduce Order for gravel by Half

Motion by Matiash, seconded by Thurow to reduce the order for gravel to one half or no more than fifteen thousand yards. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:00 pm.


Mary Acker Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the July 10, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: None

The minutes of the June 26, 2008 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #63658 thru #63710 in the amount of \$124,453.19, and approve payroll #14 for July 10, 2008 in the amount of \$56,575.88. Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Blading roads, edge wash repairs, patching with agg material. Brining the detour roads, medicals and Sherman Township. Cold and hot patching. Removing trees down from the storm. Washout repairs continue and Stiles Road has been open to traffic. Mowing on the State Trunkline has been completed. The drott has been out replacing culverts and working on drainage projects. Are still renting an excavator from CIS.

At 10:04 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Reported by Superintendent Moody.
 2. **State Trunkline-MDOT**
 - a. Nothing new to report.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Masten Road Project will not start until after July 4, 2008 but is still scheduled to be completed this year.
 2. **Local System**
 1. Access Road-Plan to complete project this summer.
 2. Have agreed to do a project for Eden Twp on Eden Lake Road. This project was contracted last year with a deposit received of \$2,500.00. See Motion.
3. **Equipment Status during this period**
 1. Repairs as needed. No major problems
4. **Permits**
 1. MDEQ Stream Crossing Permits-On going

5. Personal Items

1. Employee Update-An employee will be off beginning next Monday for knee surgery. This injury is not work related.
2. Supervision overtime and staff evaluations will be presented at the next meeting.

Under unfinished business the following was discussed

1. Bass Lake Boat Launch-Court Hearing was held on July 9, 2008. The road commission was granted and extension to remove the asphalt and dry hydrant until August 15 but was asked to remove 4 of the barrels that day. G Dittmer picked up the barrels that afternoon.
2. Received revised plans for the Scottville Road Bridge that includes new abutments. G Dittmer will contact Scott Engineering and have them continue with the plan changes.
3. G Dittmer met with DEQ Transportation Specialist Holly Vicker to drive around and assess the damaged areas. Reviewed about 30 sites. FEMA requires the proper permits be in place before monies can be released. Ms Vicker suggested that if the monies become available, now would be the time to make improvements on the size of the culverts that need to be replaced. Only reported minor issues with the work that has already been completed. She will get a report back to us sometime next week.
4. G Dittmer and M Acker met with the County Administrator to discuss the possibility of requesting a millage proposal be placed on the ballot or to borrow money from the county. He suggested that if the MCRC were to borrow money that they would need a guarantee that the work would be completed this year. Also discussed borrowing monies from the townships.
5. The MCRC has been approved for funding for Federal Routes. (Primary Roads).

Under new business the following was discussed

1. Township Officers Mtg-July 17, hosted by Logan Township at 7:30 pm.
2. G Dittmer contacted Nordlund and Associates to ask if they would be interested in assisting with the designing of the storm damage repairs needed. Received a letter confirming that they would agree to work for time and materials costs.

Correspondence

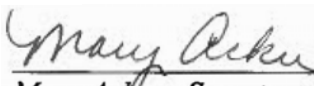
1. CRAM Newsletter
2. Received a letter from Emergency Management thanking the MCRC for their help during the storm.

Items Requiring Board Action

Eden Lake Road Project

Motion by Thurow, seconded by Matiash to proceed with the Eden Lake Road Project and get it done as soon as possible. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:34 pm.


Mary Acker Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the July 28, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: None

The minutes of the July 10, 2008 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #63711 thru #63775 in the amount of \$209,971.35, approve payroll #15 for July 24, 2008 in the amount of \$53,591.78 and also pre-approve payroll #16 for August 7, 2008 Ayes all. Motion carried.

Superintendent Moody reported for the past two weeks: Blading and brining. Most of the Township brine contracts have been completed. Graders and trucks patching gravel roads. Cold patching and some hot patching small holes from storm damage. Minor washout and edge repair. Working on drainage and culvert projects. The new Caterpillar Excavator has been delivered and is in service. Continue working on the Access Road, graveling and placing curb. Will be ready for asphalt this week. Man working with MDOT cleaning catch basins.

At 1:05 pm the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Reported by Superintendent Moody.
 2. **State Trunkline-MDOT**
 - a. Nothing new to report.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Masten Road Project-Will start after Access Road has been completed.
 2. **Local System**
 1. Access Road-On going
3. **Equipment Status during this period**
 1. Repairs as needed. No major problems
4. **Permits**
 1. MDEQ Stream Crossing Permits-On going

5. Personal Items

1. Employee Update-An employee that was suspended for loss of his CDL has been reinstated.
2. Supervision overtime and staff evaluations-G Dittmer presented staff evaluations and salary suggestions. Will discuss at next meeting along with Supervision overtime.

Under unfinished business the following was discussed

1. G Dittmer met with the Federal Hwy Administration to discuss funding for the storm damage repairs that need to be completed . The application for funding has been submitted. They will reimburse up to 80% per project. A complete set of plans is required for each project. G Dittmer will be meeting with them again on Thursday to visit each site on the Primary System so that they can assess the damages. Any of the repairs that were made on an emergency basis will be reimbursed at 100%.

Under new business the following was discussed

1. Will begin to explore different options to borrow money to get started on the damaged areas after they are prioritized and funding has been guaranteed.
2. The Northern Meeting is scheduled for September 3,4,& 5. N Matiash to attend full session and G Dittmer and D Robidoux to go for one day.

Correspondence

1. None

Items Requiring Board Action

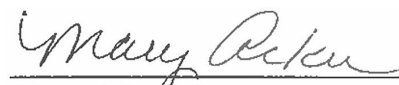
Transfer Building Funds into the General Fund

Motion by Matiash, seconded by Thurow to transfer up to \$200,000.00 from the Building Fund to the General Fund for expenses incurred from the Storm Damage of June 12, 2008. Ayes all. Motion carried

Approve 2007 Deficit Elimination Plan

Motion by Thurow, seconded by Matiash to approve the Deficit Elimination plan for 2007. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 2:00 pm.


 Mary Acker Secretary


 Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the August 14, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Heather Sandburg from Representative Hoekstras Office, Jim Pinkerton County Commissioner and Hamlin Township residents regarding repairs needed on Jebavy Drive and other roads damaged due to the storm of June 12, 2008. G Dittmer explained the progression of the steps required to get started on repairs. He stated there were five critical sites that should be repaired this fall that include, Jagger Road, Jebavy drive, Angling Road, Quarterline and Fountain Roads. MDOT may agree to expedite the process after approval has been given allowing 3 bids to have a competitive bid program and possibly start some of the repairs in September. DEQ permits are in progress. Other roads discussed were Coburn & Arrowhead which have been approved for repairs through FEMA and also discussion on Lincoln Road. Lincoln Road is one of the worst sites and wont be scheduled for repairs until next year. DEQ has requested a bridge be placed at an estimated cost of \$700,000.00. It was requested that G Dittmer contact the paper and give current updates on the progress of the road repairs.

The minutes of the July 28, 2008 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as amended.
Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #63776 thru #63848 in the amount of \$232,685.68, and pre-approve payroll #17 for August 21, 2008 Ayes all.
Motion carried.

Superintendent Moody reported for the past two weeks: The access road is completed and opened. Working on the Masten Road Bridge Project, footings are in. Blading, brining, mowing and sweeping. Excavator is out working on drainage projects and culverts, also finishing up previous jobs. Graders doing some patching and working on washouts. Both the cold patching crew and tree crew have been working. Will be starting a couple of Township gravel projects.

At 10:06 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Reported by Superintendent Moody.
 2. **State Trunkline-MDOT**
 - a. Nothing new to report.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Masten Road Project-In progress
 2. **Local System**
 1. Access Road-Completed-A ribbon cutting is scheduled for 1:30pm today.

3. Equipment Status during this period

1. Repairs as needed. No major problems

4. Permits

1. MDEQ Stream Crossing Permits-On going

5. Personal Items

1. Employee Update- None
2. D. Robidoux term on the road commission board expires on December 31, 2008. He will send a letter to the County Administrator to be considered for reappointment.

Under unfinished business the following was discussed

1. G Dittmer will be meeting with Tom VanBuren of West Shore Bank to discuss a loan to help with costs from the storm damage until the funds start coming in. Estimated need for \$750,000.00.

Under new business the following was discussed

1. Paul Bunyan is scheduled for August 21 at Antrim County.
2. Discussed ORV Laws-The Governor signed PA240 and PA 241, allowing the operation of off-road vehicles on the maintained portion of county roads in eligible counties if an appropriate county or municipal ordinance is passed. If County turns down proposal the Townships will have the authority to pass if they so choose. More information will be provided as issues occur.
3. The next regular board meeting will be changed from August 28, 2008 to August 27, 2008 at 10:00 am.

Correspondence

1. Received a letter from Treasury approving the deficit elimination plan for local roads that was approved in December 2007.
2. Received letter from Al Villadsen regarding a quarter mile section of Ordway Road immediately south of Fountain Road. He is prepared to hire an independent contractor to repair and open the roadway if acceptable by the road commission. On going issue. G Dittmer to respond and also contact other counties regarding this issue.

Items Requiring Board Action

CRASIF Vote Authorization

Motion by Robidoux, seconded by Thurow to authorize Nick Matiash to vote on all matter on behalf of the commission at the annual meeting of the County Road Association Self-Insurance Fund on September 3, 2008 and designate G Dittmer as alternate. Ayes all. Motion carried.

Request Funds from the County

Motion by Thurow, seconded by Matiash to request a \$250,000.00 Grant from the County to help fund the road repairs needed due to the June 12, 2008 storm damage. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:53 am. with a motion by Matiash and seconded by Thurow. Ayes all. Motion carried.


Mary Ackert Secretary


Doug Robidoux Chairman

MINUTES

Member Matiash called the August 27, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Matiash, Mgr/Dir. Dittmer and Secretary Acker.

Absent: Thurow and Superintendent Moody

Visitors: Sue Hoekstra inquiring on the status of Coburn Road which will be started in the next couple of weeks and Dennis Road that will be having the guardrail replaced next week and is slated for replacing sometime down the road. Dick Alway and Jim Gallie from Amber Twp to inquire if any of the Township Road projects will be able to get started this year and wondered if a contractor could be hired.

The minutes of the August 14, 2008 regular meeting were discussed:

Motion by Robidoux, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux, seconded by Matiash to approve accounts payable Vouchers #63849 thru #63914 in the amount of \$113,877.46, and pre-approve payroll #18 for September 4, 2008.

Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Mowing and Township Brining.
 2. **State Trunkline-MDOT**
 - a. Received Salt contracts-\$45.00 per ton for early fill and \$57.00 per ton for backup.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Masten Road Project-Going well, will remove the old structure next week.
 2. **Local System**
 - 1.
 3. **Equipment Status during this period**
 1. Repairs as needed. No major problems
 4. **Permits**
 1. MDEQ Stream Crossing Permits-Still applying for permits-Public Hearings have been waved to help expedite the process to get the roads repaired from the June 12 storm.
 5. **Personal Items**
 1. Employee Update-short discussion on wage increases for the staff. May call a special meeting when all board members are available.

Under unfinished business the following was discussed

1. Storm Damage Funding-FEMA has been very responsive and pro-active. Emergency funding has been completed and are awaiting disposition of funds. Several contracts have also been completed and are ready for signatures by the MCRC. Continue to look for monies to cover our cost share in addition to the monies applied for through FEMA and Federal Highways. Still looking at borrowing money from the county or possibly from STP Funds or Category D Funds.

Under new business the following was discussed

1. Contract Negotiation Discussions will begin tentatively the first part of October.
2. Discussed increasing frequency of meetings as needed to discuss storm damage repairs. Have five projects obligated as this time.

Correspondence

1. Annual Road Mileage Certification received as of July 1, 2008. Local Miles 713.47, Primary Miles 237.15, Local Urban Miles 37.73 and Primary Urban Miles 12.25.
2. G Dittmer sent a Letter to the Editor with the history of how the Access Road became to be.

Items Requiring Board Action

None at this time.

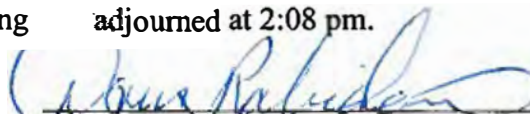
Meeting was recessed at 11:33 am.

Meeting reconvened at 1:30 pm.

Discussion was held with Ordway Road residents (a Seasonal Road) regarding access. Al Villadsen had made an offer to open up 1/4 mile of the 1/2 mile road at his expense. This was not acceptable with the other interested parties. Supervisor Jerry Jensen suggested the road be abandoned. After much discussion the Attorney representing Mr. Villadsen agreed to on behalf of Al to upgrade the entire 1/2 mile of roadway within the 66' right of way making a reasonably passable road at his cost to upgrades including clearing 30 feet wide and placement of aggregate 20 feet wide including cul-de-sac at end.. They will prepare a new letter amending the original offer.

There being no further business the meeting adjourned at 2:08 pm.


 Mary Acker Secretary


 Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the September 11, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: Thurow

Visitors: Larry Powers of Branch Township to observe. Al Villadsen Sherman Twp and Attorney Dave Anderson to discuss Ordway Road. See Motion on Ordway Road.

The minutes of the August 27, 2008 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Robidoux to approve accounts payable Vouchers #63915 thru #63969 in the amount of \$165,164.58, and pre-approve payroll #19 for September 18, 2008.

Ayes all. Motion carried.

Superintendent Report: Blading and brining township and local roads also detours and medicals. Patching with agg materials and cold patching. Masten and Hawley Roads are scheduled for paving next Tuesday. Mowing on pavement has been completed and are working on the gravel roads. Excavator has been out doing some drainage work. Washout repairs have been made on Colburn, Tremel west of Custer, Dennis and also Fountain Roads. Started a project on Beard Road in Riverton Township. The tree crew has been out. Sweeping the Trunkline and primary and local intersections. Rieth Riley has been patching washout areas. Pulling shoulders, seeding and topsoil on the areas that were patched.

At 10:05 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

a. Reported by Superintendent

2. State Trunkline-MDOT

a. D Widrig reported that damages for State Highways repairs from the storm were charged to FEMA and Federal Hwy in the amount of \$350,000.00

B. Heavy Maintenance

1. Primary System

1. Masten Road Project-The old bridge has been removed and a quote for paving has been requested. Elmers estimated \$71.00 per ton and Rieth Riley estimated \$75.00 per ton.
2. GI was held for the Scottville Road Bridge Job. Plan a January 2009 letting, March 2009 start up and a completion date of July 31, 2009. Estimated cost of the bridge is 1.6 million with 95% covered.
3. RR Crossing Signing Project-See Motion

2. Local System

1. Riverton Township-Started a project on Beard Road between Scottville Road and LaSalle.

3. Equipment Status during this period

1. Repairs as needed. Truck #53 may need some major repairs. Still assessing.

4. Permits

1. MDEQ Stream Crossing Permits-All MCRC requests are in. Still working on some permits through Nordlunds.

5. Personal Items

1. Employee Update-No issues at this time.

Under unfinished business the following was discussed

1. Storm Damage Funding-Are eligible for Federal Emergency Funding with a cost share of 80/20. Have been notified that the 20% match can be funded with State D Funds. The City of Scottville and Transit Authority will have to approve using these funds. We have \$470,000.00 available.
2. Will start bidding out storm damage projects next week, open bids on the 25th of September and start work immediately.

Under new business the following was discussed

1. Contract Negotiation Discussions will begin tentatively the first part of October. Have not been notified from the Union with a start date.
2. The Southern Meeting is scheduled for Dec 8,9 and 10 at the Radisson Hotel in Lansing. N Matiash to attend.

Correspondence

None

Items Requiring Board Action

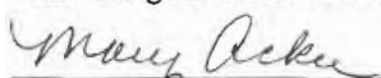
RR Crossing Signing Project

Motion by Matiash, seconded by Robidoux to approve signing the plans for the RR Crossing Project estimated cost of \$48 to 50 thousand dollars. Funds were obligated this year and project will start next year. This will be a force account with the work being done by the MCRC. Ayes all. Motion carried.

Ordway Road

Motion by Matiash, seconded by Robidoux to allow Al Villadsen to make improvements to the 1st 1/4 mile of Ordway Road a Seasonal Road. Removal of trees to within 20' of roadway, gravel and grade as necessary. Keep on centerline as close as possible. Required to contact the road commission when work begins so a road commission employee can be present when improvements take place. Mr. Villadsen will submit a letter proposing what he will be doing. G Dittmer will contact all other property owners and deal with the wood from the trees that need to be removed. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:42 am.


Mary Acker Secretary


Doug Robidoux Chairman

Special Meeting Minutes

Chairman Robidoux called the September 30, 2008 special meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Present: Robidoux, Thurow, Matiash, Manager/Director G Dittmer and Secretary Acker.
Absent: None

The purpose of the meeting was to award the bids for the FHWA projects, discuss staff evaluations and gather information for the upcoming Union Contract Negotiations.

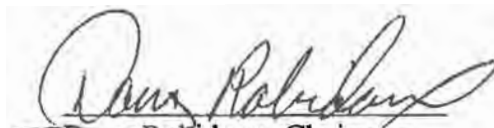
Bid tabulations were presented to all board members from CJ Construction, Hallack Construction, Wadels and DJ McQuestion, all MDOT Certified Contractors. After review of the bids a motion was made by Matiash and seconded by Thurow to award the FHWA projects to low bidder DJ McQuestion. Ayes all. Motion carried. A pre-construction meeting will be scheduled for next Monday or Tuesday.

Due to time restraints the staff evaluations will be postponed until time allows. Discussion was held regarding wage increases. A motion was made by Thurow and seconded by Matiash to increase all staff wages by 1% retroactive to July 1, 2008. Ayes all. Motion carried.

The financial condition of the MCRC was discussed in regard to being able to offer any increases to the existing Union Contract. It was suggested that a one year extension be requested. G Dittmer will research options and present prior to the start of negotiations. Have not been notified by the Union with a start date.

There being no further business the meeting was adjourned at 11:40 am.


Mary Acker Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the September 25, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer and Secretary Acker

Absent: Superintendent Moody.

Visitors: Mary McCarthy Hamlin Twp Treasurer, Chuck and Alice Wallace regarding Jebavy Drive repairs and Cathy Forbes from Oceana County to observe.

The minutes of the September 11, 2008 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as presented.

Ayes: Robidoux and Matiash. Abstain: Thurow Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #63970 thru #64030 in the amount of \$125,984.03, and pre-approve payroll #20 for October 2, 2008.

Ayes all. Motion carried.

Public discussion was held regarding the status of the road repairs needed due to the storm damage of June 12. MDOT met with the MCRC on September 25 for a grade inspection on the projects prior to the bid opening. Heather Sandberg from Senator Hoekstra office was also present. The projects have been approved by the Federal Highway Administration but have not yet been obligated. No changes to the bids specifications were necessary after the inspection. It will be another week to 10 days before the projects are obligated. Bidders had to be MDOT pre-qualified and completion date for the repairs is November 15, 2008. Presently the bids will be opened on Monday September 29, 2008 at 10:00 am and be awarded at a special meeting of the road commission board on Tuesday September 30, 2008 at 10:00 am.

The materials have been ordered and activity will start next week.

Mary McCarthy of Hamlin Twp requested that G Dittmer look at a cold patch repair that was made on Lakeshore Drive. The area in question should have been cut out and re-paved.

Superintendent Report by G Dittmer: Arrowhead and Coburn roads are open and the culverts are in. Will be starting Peterson, Victory Corners and Dennis. Culverts are ordered for all sites. Old Free Soil Road will probably be bid out and Lake Michigan Drive should be completed by winter.

At 10:05 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

a. Reported by G Dittmer.

2. State Trunkline-MDOT

a. Sweeping has been completed

B. Heavy Maintenance

1. Primary System

1. Masten Road Project-Paving has been completed and are waiting on the guardrail to be placed.

2. Scottville Road Bridge-According to the PM River Zoning Board the PM River is a Wild and Scenic River so work cannot be done in the river until June 1, 2008 due to the fish. The Bridge work will start after June 1.
2. **Local System**
 1. Riverton Township-Beard Road grading and gravel job. Not yet completed.
 2. Brining bills have been sent out to Townships.
3. **Equipment Status during this period**
 1. Repairs as needed. Truck #53 has been repaired. No major problems as first suspected.
 2. Cat Excavator-Are trying some different tires to help with mobility.
4. **Permits**
 1. MDEQ Stream Crossing Permits-Have issued conditional permits and will issue final permits when projects are complete.
5. **Personal Items**
 1. Employee Update-An employee has filed an appeal with MERC.
 2. Staff evaluations will be discussed at a Special Meeting scheduled for September 30, 2008.

Under unfinished business the following was discussed

1. Storm Damage Funding-G Dittmer and M Acker met with the County Administrator to discuss loan options with the County. A suggested amount was \$750,000.00 at 3.8% interest. The County Administrator advised that there would be a processing fee up to \$3,500.00 if they proceed due to the need to go through a bond attorney for the loan. See Motion. Another option for a loan is a State Infrastructure Bank Loan with the Department of Transportation. Interest rate of 3% and no closing costs. Should have final approval in less than one month. Discussion on taking both loans if possible.
2. Ordway Road: See Motion

Under new business the following was discussed

1. Contract Negotiation Discussions will begin tentatively the first part of October. Have not been notified from the Union with a start date.

Correspondence

Letter from the USDA Forest Service regarding White Pines Wind Farm Project. A Public Hearing is scheduled for September 30 from 4-7pm at the Ramada.

Items Requiring Board Action

State Trunkline Contract Extension

Motion by Thurow, seconded by Matiash to authorize Chairman Robidoux to sign the one year extension for the State Trunkline Contract Amendment #2003-0401/A1. Ayes all. Motion carried.

Ordway Road

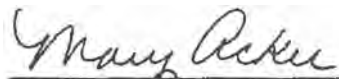
Motion by Thurow, seconded by Matiash to allow Ron Cameron to make improvements to the 2nd 1/4 mile of Ordway Road a Seasonal Road at his expense. Removal of trees to within 20' of roadway, gravel and grade as necessary. Keep on centerline as close as possible. Required to contact the road commission when work begins so a road commission employee can be present when improvements take place. Gary Dittmer will contact all other property owners and deal with the wood from the trees that need to be removed. Ayes all. Motion carried.

Request Loan from the Mason County Board

Motion by Matiash, seconded by Thurow to request consideration from the County Board to loan the MCRC \$750,000.00 for road repairs caused by the June 12, 2008 storm.

It was asked that \$500,000.00 be loaned with an interest rate not to exceed 3.8 % and that \$250,000.00 be given as a grant. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:30 pm.



Mary Acker Secretary



Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the October 09, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Dick Alway and Jim Gallie from Amber Twp asking about the signs on the Access Road and Ron Lundberg and Mary Nichols of Riverton Township to discuss the quality of the brine they received this summer. They felt that the quality was not there and would like us to contract with White Trucking next year. It was discussed that there are several different factors to consider why the brine may not have worked as well as expected. Will discuss again next contract year.

The minutes of the September 25, 2008 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The minutes of the September 30 Special Meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #64031 thru #64092 in the amount of \$181,933.88, and pre-approve payroll #21 for October 16, 2008.

Ayes all. Motion carried.

Superintendent Moody Report: Beard Road in Riverton Township has been completed. Have started ditching on Johnson and Brye. Working on washout repairs and have completed Coburn Road, two areas on Arrowhead, Peterson South of Dewey and Dennis South of Fountain. Have set the culvert on Victory Corners south site and will start the North site on Monday. Will start Lake Michigan Drive next week with some clean up work and preparation for sand haul. The Drott is working on local drainage projects, ditches and culverts. Some blading and patching with the graders. Some tree work getting done, cold patching and mowing on gravel roads and are starting to plan plow routes.

G Dittmer presented the following revised road closure status and Project Cost for FEMA and FHWA

October 07, 2008

REVISED

ROAD CLOSURE STATUS

OPEN TO TRAFFIC

COLBURN ROAD – WEST OF DENNIS ROAD

ARROWHEAD – 2 LOCATIONS – NORTH OF COLBURN ROAD

PETERSON - SOUTH OF FOUNTAIN ROAD

TREML – WEST OF CUSTER ROAD – temporary crossing

DENNIS ROAD – SOUTH OF FOUNTAIN ROAD

JOHNSON ROAD – EAST OF CUSTER ROAD – temporary crossing

BID AND READY TO START**ESTIMATED COMPLETED
DATE**

QUARTERLINE ROAD – SOUTH OF HOAGUE ROAD	10/17
JEBAVY DRIVE – NORTH OF ANGLING ROAD	10/24
JEBAVY DRIVE – SOUTH OF FOUNTAIN ROAD	10/24
QUARTERLINE ROAD – NORTH OF TOWNLINE ROAD	10/31
TOWNLINE ROAD – EAST OF QUARTERLINE ROAD	11/07
FOUNTAIN ROAD – AT VICTORY CORNERS ROAD	11/15

TO BE COMPLETED BY MCRC

VICTORY CORNERS ROAD – SOUTH OF FOUNTAIN ROAD	10/17
TOWNLINE ROAD – WEST OF STILES ROAD	10/31
TREML ROAD - EAST OF CUSTER ROAD	11/07
FOREST TRAIL ROAD – WEST OF US-31	11/15

TO BE BID OUT TO CONTRACTORS

OLD FREE SOIL ROAD – AT GURNEY CREEK	12/05
DEWEY ROAD – WEST OF VICTORY CORNERS ROAD	06/01/09
FREEMAN ROAD – EAST OF ALEXANDER ROAD	06/01/09
TREML ROAD – WEST OF US-31	06/01/09

TO BE DESIGNED FOR 2009

LASALLE ROAD – CROSSING SABLE RIVER	11/15/09
LINCOLN ROAD – NORTH OF DEWEY ROAD	11/15/09

<u>Project</u>	FEMA	FHWA
Arrowhead-North	68,000	
Arrowhead-south	64,000	
Colburn	95,000	
Dennis	76,000	
Johnson	123,000	
Lake Michigan Drive	200,000	
LaSalle	479,880	
Lincoln	219,419	
Old Free Soil	100,000	
Peterson	69,000	
Treml-West of US-31	122,000	
Treml-East of Custer	72,000	
Treml-West of Custer	72,000	
Victory Corners	77,000	
Dewey	138,625	
Freeman	145,000	
Jebavy Drive-North		105,529
Jebavy Drive-South		87,779
Quarterline-North		45,826
Quarterline-South		216,831
Stiles		111,000
Townline-East		81,000

Townline-West		90,000
Townline-Middle		202,644
Fountain-East		177,000
Fountain-West		129 022
	<hr/>	
	\$2,120,924	\$1,246,631
Emergency Relief	<u>188,000</u>	<u>80,000</u>
Total	\$2,308,924	\$1,326,631

At 10:07 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Reported by E Moody.
 2. **State Trunkline-MDOT**
 - a. Salt will be delivered in the next two weeks.
 - b. New budget should be similar to last years.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Masten Road Project-Guardrail material is in and will finish up next week.
 2. Scottville Road Bridge-Received the permit from the DEQ.
 2. **Local System**
 1. Riverton Township-Beard Road completed
 2. Johnson and Brye-Started Ditching
 3. **Equipment Status during this period**
 1. Repairs as needed.
 4. **Permits**
 1. Nothing new
 5. **Personal Items**
 1. Employee Update-An employee has filed a grievance regarding a reprimand.

Under unfinished business the following was discussed

1. Storm Damage Funding-Can expect emergency relief monies from FEMA within 30 days of submitting bills.
2. Have not received any information regarding the SIB Loan that was applied for.

Under new business the following was discussed

1. Contract Negotiations-Received a letter from the Union BA requesting their desire to continue the existing agreement but also desire to negotiate changes or revision in the agreement in the wages, hours and working conditions.
2. The MDOT Regional Annual Meeting is scheduled for October 24, 2008 at 1:00 pm at the Pere Marquette Town Hall.
3. TF2 Meeting is scheduled for in Roscommon County to discuss the New Transportation Funding. Need input from local counties.
4. Township Officers Meeting is scheduled for October 16, 2008 at 7:30 pm and hosted by Meade Township.

Correspondence

None

Items Requiring Board Action**Approve Funding of Other Post Employment Benefits (OPEB)**

Need to get more information before making a decision.

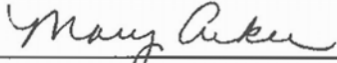
Approve Agreement with USDA

Motion by Matiash, seconded by Thurow to enter into an agreement between the MCRC and the USDA to install emergency watershed protection measures to relieve hazards created by catastrophic storms on June 12th and 13th, 2008 and to authorize Manager/Director Dittmer to sign the contract. Ayes all. Motion carried.

Borrow Funds From the Building Fund

Motion by Thurow, seconded by Matiash to borrow monies from the Building Fund in order to meet our obligations. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:58 am.



Mary Acker Secretary



Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the October 23, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Nancy Vandervest Hamlin Township Supervisor for a discussion on whether or not to limit the truck traffic on Jagger Road. Because Federal Funds were used and will be used to build the road to an all season standard the traffic cannot be restricted or the funds that were used would have to be paid back. G Dittmer will send a letter to the township stating the stipulations on how Federal Funds are handled. Also Dan Scripps running for State Representative was present to tell the board what his goals were if elected and to answer questions. His focus is on jobs, schools and the great outdoors.

The minutes of the October 9, 2008 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #64093 thru #64159 in the amount of \$165,010.35, and pre-approve payroll #22 for October 30, 2008.

Ayes all. Motion carried.

Superintendent Moody Report: Still working on washout repairs. Two washouts have been repaired on Victory Corners and is open to traffic as well as Fountain Road. Treml Road east of Custer and west Forest Trail are both open to traffic. Working on Townline Road west of Stiles and plan to start Treml Road west of Custer next week. There is currently a power cable in the way. Blading and patching roads with cold patch and aggregate material. Graders are out shaping roads and working on crossings. Mowers are out and the Cat Excavator is doing some drainage work. Have been stock piling gravel and will start on ice control sand soon. State salt has been delivered and stockpiled. Crews have been seeding and mulching and have started getting sanders ready for winter.

At 10:11 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

a. Reported by E Moody.

2. State Trunkline-MDOT

a. 3000 tons of salt was delivered. Cost of salt is up about 20% from last year.

b. Received the new budget. About same as last year.

B. Heavy Maintenance

1. Primary System

1. Masten Road Project-Guardrail material is in and are getting a price from J&J Contracting to install.

2. Scottville Road Bridge-June 1 start date.

2. Local System

1. Johnson and Bbye-Started Ditching and need to relocate telephone cable. Will finish up next spring.
2. Open bids for Old Free Soil Road, Dewey Road, Treml Road and Freeman Road. Bidders were Smalley Construction, Hallack Contracting, Peterson & Son, Jabrocki Excavating and DJ McQuestion. Jabrocki Excavating was not considered because he did not include a bid bond. See Motion.

3. Equipment Status during this period

1. Repairs as needed.
2. Getting trucks ready for winter.

4. Permits

1. Nothing new

5. Personal Items

1. Employee Update-Flu shots will be given on Friday October 31. Cost is \$26.00 each and the road commission will pay half for each employee.
2. G Dittmer met with the Union BA and suggested a one year extension on the current contract. He will gather more information and schedule a special meeting soon.
3. An employee received one day off for disciplinary action.

Under unfinished business the following was discussed

1. Storm Damage Funding-See Motion
2. Received approval regarding the SIB Loan that was applied for in the amount of \$500,000.00 with an interest rate of 3% with repayment in five years. The Program Coordinator will be in touch regarding disbursement of the loan funds.

Under new business the following was discussed

1. The MDOT Regional Annual Meeting is scheduled for October 24, 2008 at 1:00 pm at the Pere Marquette Town Hall.
2. Township Officers Meeting was held on October 16, 2008 at 7:30 pm and hosted by Meade Township. All County Road Commissioners attended along with the Manager/Director.

Correspondence

None

Items Requiring Board Action**Award Old Free Soil Road and Dewey Road**

Motion by Matiash, seconded by Thurow to award Old Free Soil Road Project #A489-130 to the low bidder Hallack Contracting in the amount of \$40,200.00. A bid bond was included. Ayes all. Motion carried.

Motion by Thurow, seconded by Matiash to award Dewey Road Project # A489-106 to low bidder Hallack Contracting in the amount of \$38,750.00. A bid bond was included. Ayes all. Motion carried.

Award Treml Road and Freeman Road

Motion by Matiash, seconded by Thurow to award Treml Road Project #A489-135 to low bidder Peterson and Son in the amount of \$22,250.00. A bid bond was included. Ayes all. Motion carried.

Motion by Thurow, seconded by Matiash to award Freeman Road Project #A489-138 to low bidder Peterson and Son in the amount of \$19,575.00. A bid bond was included. Ayes all. Motion carried.

Approve Loan Agreement With County

Motion by Thurow, seconded by Matiash to enter into an agreement with the County Board of Commissioners to borrow \$750,000.00 for the purpose of providing cash flow funds to pay for restoration costs to primary and local roads damaged by the flood of June 12, 2008 and to authorize the Chairman and Clerk to sign. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:30 pm.


 Mary Ackley / Secretary


 Doug Roberts / Chairman

MINUTES

Chairman Robidoux called the November 6, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: None

The minutes of the October 23, 2008 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #64160 thru #64228 in the amount of \$319,742.98, and pre-approve payroll #23 for November 13, 2008. Ayes all. Motion carried.

Superintendent Moody Report: Blading gravel roads, agg patching and cold patching. Paving culvert crossing and installing downspouts. Seeding and mulching. Townline west of Stiles will be completed and opened today. Finishing up Trembl west of Custer, gravel and paving on Victory Corners Road at Dewey. Working on mowing the rest of the gravel roads that were not done and doing more brush cutting. The tree crew was out a couple of times. Excavator working on drainage projects and trucks are hauling 2ns sand to the yard to stockpile. Working on sanders in the shop.

At 10:05 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Reported by E Moody.
 2. **State Trunkline-MDOT**
 - a. May be changes to levels of service for winter maintenance.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Masten Road Project-Completed, guardrails are up. Waiting for final inspection with MDOT.
 2. Scottville Road Bridge-There are concerns with the June 1 start date making the project last too far into the busiest summer months for the Scottville merchants. Discussed using false decking to allow removing the bridge without needing to get into the river which would allow for an earlier start date. Scottville City Manager Amy Hansen will send a letter to the MCRC stating the best and worst time to begin the bridge project. Another concern was the need to place a stop light at the detour of Custer Road and US-10. Will contact MDOT regarding this issue.

2. **Local System**
 1. Maintenance and working on storm damaged areas.
3. **Equipment Status during this period**
 1. Repairs as needed.
4. **Permits**
 1. Fire Side Grocery
5. **Personal Items**
 1. Employee Update-Spoke to Union about starting negotiations. G Dittmer to put a proposal together and present to the board before they begin. Discussed a one year extension of the existing contract.

Under unfinished business the following was discussed

1. Storm Damage -Working on Townline Road the last one for this year on the Primary System.
2. Received approval regarding the SIB Loan-See Motion
3. The MDOT Regional Annual Meeting held on 10-24-2008 was not well attended-MDOT will be limiting the number of projects per each TSC. Announced that they will be able to match Federal funds for 2009 but will not have the funds for future years.

Under new business the following was discussed

1. The Paul Bunyan meeting is scheduled for November 20, 2008, hosted by Benzie County. The meeting will be held at the Grey Stone Mansion in Honor.
2. Ordway Road-Received a FOIA request from Attorney David Anderson requesting copies of any records for payments, improvements or other expenditures upon Ordway Road to the south of the improved section for any time. The purpose is to request the matter to be on the Road Commission agenda so the location of the balance of the road can be addressed.
3. T Woirol was present to discuss contracting diesel fuel based on futures for a selected time period. This will be let out for bids and discussed at the November 26, 2008 regular meeting.

Correspondence

None

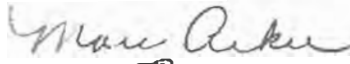
Items Requiring Board Action

Approve Michigan State Infrastructure (SIB) Loan with MDOT

Motion by Thurow, seconded by Matiash to enter into an agreement with the Michigan Department of Transportation for a \$500,000.00 Michigan State Infrastructure Bank (SIB) loan for the 2008 Storm Damage Repairs and authorize Chairman Robidoux to sign the contract. The interest rate will be three percent (3%) with repayment in five (5) years at \$109,177.29 per year.

Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:50 am.


Mary Acker Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the November 26, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Jim Gallie/Amber Township to observe and Dennis McCarthy from Blarney Castle Oil for fuel bids.

The minutes of the November 6, 2008 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Robidoux to approve accounts payable Vouchers #64229 thru #64307 in the amount of \$317,142.87, approve payroll #24 for November 26, 2008 in the amount of \$59,024.62. Ayes all. Motion carried.

Superintendent Moody Report: Hauling 2ns sand to the yard, some blading and patching. Cold patching and brush cutting. Ditching with the Cat Excavator. Hauling some pit run gravel from Kershners pit to the yard for patching. Completed paving on Victory Corners Road at Dewey. Extra men in the shop and have been doing winter maintenance.

At 10:06 am the board looked over the contingent liability and revenue sheet.

Opened bids for Fuel based on a quantity of 50,000 gallons to be purchased over the next five months at 10,000 gallons per month.

Merle Boes \$2.68 per gallon

Brenner Oil \$2.08975

Blarney Castle \$2.248

Motion by Matiash, seconded by Robidoux to tabulate bids and award later today. Ayes all. Motion carried.

G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

a. Reported by E Moody.

2. State Trunkline-MDOT

a. Winter maintenance will be about the same as last year.

b. MDOT's financial condition is progressively getting worse.

The Feds have discussed a \$.40 gas tax increase.

B. Heavy Maintenance**1. Primary System**

1. Masten Road Project-Completed
2. Scottville Road Bridge-Have scheduled a meeting for December 18 with all involved parties regarding a start date for the bridge repair at the Scottville City Hall.

2. Local System

1. Discussed a possible change in the brining program. G Dittmer to put a committee together with supervisors to discuss changes to the program and then meet with all the supervisors in January to discuss. G Dittmer will also call other counties to see how their brining programs work.
2. Sherman Twp-Their brining bill was over 20% higher than what was originally estimated so they have agreed to pay the bid amount plus 10%.

3. Equipment Status during this period

1. Repairs as needed. Working on sanders.

4. Permits

1. Fiber Optic Cable-The college is updating their internet service and have applied for a permit requesting that a fiber optic cable be allowed. Are not going to allow at this time so no permit was issued.

5. Personal Items

1. Employee Update-An employee is scheduled for knee surgery the end of the month. Expect to be off three to four weeks.
2. Have hired one temporary employee on an as needed basis.

Under unfinished business the following was discussed

1. Storm Damage -All primaries have been completed that were bid. Three of the four local projects bid will be completed by December 6.
2. Paul Bunyan Re-cap-Discussion on the needed gas tax increase. No politician seems to be taking charge of this issue

Under new business the following was discussed

1. Contract negotiations Discussion-G Dittmer prepared a letter to the Union BA requesting a one year extension of the existing agreement in its present form. A meeting has been scheduled for December 12 at 9:30 am to discuss.
2. Holiday hams and Christmas Party-Will get prices on hams locally. A pot luck dinner is planned for December 19 at 1:00 pm at the road commission. A representative from MERS will be in to discuss a health care savings plan if available.

Correspondence

Manistee Conservation District Hazardous Waste Re-cap- 38,000 lbs of material was collected. This will be an annual event because of the volume of participation. A check for \$150.00 was received for the use of the road commission building but was returned to them. No payment was necessary.

Items Requiring Board Action**Approve Fuel Bid**

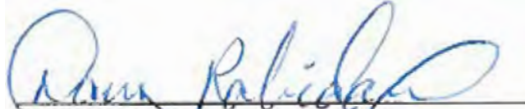
Motion by Thurow, seconded by Matiash to enter into an agreement with low bidder Brenner Oil for 50,000 gallons of diesel fuel at 10,000 gallons per month from December 08 thru April 09 at a cost of \$2.08975 per gallon. G Dittmer will ask if a larger quantity can be locked in at that price. Ayes all. Motion carried.

CRAM Ballot

Motion by Thurow, seconded by Matiash to vote Yes to amend the constitution to change the by-laws back to the way they were before, to allow votes by the membership at the annual CRAM Meetings. Aye all. Motion carried.

There being no further business the meeting was adjourned at 12:23 pm.



Mary Acker Secretary

Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the December 11, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Larry Powers/Walhalla, to thank us for the good plowing so far this season and Michael Shoup, Branch Twp Supervisor inquiring about repairs needed to the railroad tracks in Walhalla. They have been temporarily repaired and are waiting for better weather. Commented on the good job plowing and wondered about road projects for 2009.

The minutes of the November 26, 2008 regular meeting were discussed:

Motion by Thurow, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux, seconded by Thurow to approve accounts payable Vouchers #64308 thru #64394 in the amount of \$306,385.64, approve payroll #25 for December 11, 2008 in the amount of \$67,760.37 and approve STD Checks for 12-04-2008 in the amount of \$28,390.17. Ayes all. Motion carried.

Superintendent Moody Report: Hauling 2ns sand to the yard. Cold patching and repairing some deep holes with gravel. Extra help in the shop and mainly working on snow removal. There are two temporary employees to help with snow plowing.

At 10:08 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - a. Reported by E Moody.
 2. **State Trunkline-MDOT**
 - a. Nothing new to report
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Nothing new to report
 2. **Local System**
 1. All projects have been completed except for Tremi Road.
3. **Equipment Status during this period**
 1. Repairs as needed.
 2. One truck was sent to Grand Rapids for transmission repairs.
4. **Permits**
 1. May still issue a permit for the fiber optic on Stiles Rd North of US-10

5. Personal Items

1. Employee Update-Now have two temporary employees due to the amount of snow to plow.
2. An employee may not be having knee surgery as planned.
3. A pot luck lunch is scheduled for December 19 at 1:00 pm.

Under unfinished business the following was discussed

1. Storm Damage - The State Police have received the funds from FEMA. It will take them about 30 days to process.
2. Scottville Road Bridge-Have scheduled a meeting at the site for December 18 with all involved parties regarding a start date for the bridge repair. Still looking at a Feb letting and May 1 start date.
3. Re-cap on Southern meeting-Discussion on lifestyle changes to help reduce the cost of health insurance. Matiash also presented a letter he composed for the board to review regarding the need to increase user fees.

Under new business the following was discussed

1. Contract negotiations Discussion-G Dittmer to draft a letter to the Union in response to their offer to extend the contract for two years with a 1% increase each year in wages. G Dittmer will counter with adding a 7% cap on health insurance premium increases for the next two years per closed session discussion.
2. Budget-Will present at the next meeting. Have contacted T Zick for help with the budgets due to the storm damage issues.
3. Met with Mary Riley, Consumers Energy and MDOT to discuss wind generators. They would like to place at least 100 wind generators in Mason County with the majority of them being placed in Riverton Township by 2013. The two prime areas in Michigan are in the thumb area and West Michigan.
4. Task Force Meeting is scheduled for December 17, 2008 at the DPW.
5. A public hearing and special meeting is scheduled for December 29, 2008 at 10:00 am to discuss the budget and then if acceptable, to approve.
6. The next meeting date will be changed to December 24th due to the Holiday.

Correspondence


1. Received a copy of a letter addressed to Hamlin Township Supervisor Nancy Vandervest regarding Proposed Truck Restrictions on Jagger Road. The Township has the right to impose truck restriction on Jagger Road but that could affect the National Functional Classification that would impact the eligibility for federal aid.
2. Received a letter from Kathleen Foster discussing Lincoln Road repairs and general road repairs needed in Hamlin Township. G Dittmer has addressed this issue.

Items Requiring Board Action

None

**The Board went into closed session at 11:32 am to discuss the Union Contract Proposal.
Reconvened regular session at 12:14 pm.**

There being no further business the meeting was adjourned at 12:24 pm.


Mary Acker Secretary


Doug Robidoux Chairman

MINUTES

Chairman Robidoux called the December 24, 2008 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway from Amber Township to compliment the crew on the good job of snowplowing and to discuss the rules on placement of mailboxes.

The minutes of the December 11, 2008 regular meeting were discussed:

Motion by Matiash, seconded by Thurow to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #64395 thru #64460 in the amount of \$556,484.50, approve payroll #26 for December 24, 2008 in the amount of \$83,436.16. Ayes all. Motion carried.

Superintendent Moody Report: Lots of snow removal. Extra help in the shop for truck maintenance. Cat Excavator out working on drainage issues and cold patching as weather allows.

At 10:12 am the board looked over the contingent liability and revenue sheet.

G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

- a. Presented a comparison on winter maintenance from 2006 through 2008.
Costs have steadily increased.

2. State Trunkline-MDOT

- a. Discussion on the need for a gas tax increase and also a letter from the Legislative Alert News encouraging requests for projects.

B. Heavy Maintenance

1. Primary System

- 1. Jagger Road is still on the approval list with the Urban Task Force for a grant of \$375,000.00. Estimated cost of the project is \$450,000. MCRC share would be \$75,000.00

2. Local System

- 1. Nothing new to report

3. Equipment Status during this period

- 1. Repairs as needed.
- 2. General truck maintenance.

4. Permits

- 1. Nothing new at this time

5. Personal Items

1. Employee Update-An employee was sent for a Fit For Duty Exam through ASU due to a back injury. It was determined that he was able to be placed back on full duty.

Under unfinished business the following was discussed

1. Storm Damage - Still waiting to receive funds from the State Police Emergency Management. Should be within the next two weeks.
2. Scottville Road Bridge-A meeting was held at the site on December 18 with all involved parties regarding a start date for the bridge repair. The Scottville merchants are concerned about their businesses during the detour while the bridge is being constructed. MDOT will not allow bidding the project until April. G Dittmer to contact R Liptack from MDOT to see why there was a change in the letting date. More discussion to follow at the Special Meeting to be held on December 29, 2008.
3. Budget-The proposed budget for 2009 was discussed along with budget amendments for 2008. They will be presented at a public hearing to be held on December 29, 2008 at 10:00 am and if acceptable will be approved at that meeting.
4. Contract negotiations Discussion-G Dittmer drafted a letter to the Union in response to their offer to extend the contract for two years with a 1% increase each year in wages. G Dittmer countered with adding a 7% cap on health insurance premium increases for the next two years. The Union rejected this response. Dittmer then countered asking that there be no changes made to the current contract. Has not received a response back yet.
5. Staff Compensation-See Motion

Under new business the following was discussed

1. The next regular meeting date will be changed to January 13, 2009 instead of January 8, 2009.

Correspondence

1. None

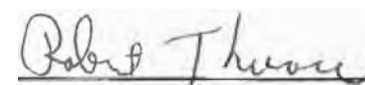
Items Requiring Board Action

Staff Compensation due to extra hours during Storm Damage Emergency

Motion by Thurow, seconded by Matias to compensate staff employees Eric Moody, Ron Duggan, Terry Woirol, Steve Stickney and Jeff Conklin, \$1,000.000 each for the excess overtime hours that were necessary during the June 2008 Storm. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:20 pm.


Mary Ackley Secretary


~~Doug Robidoux~~ Chairman
Robert Thurow

Minutes
Special Meeting and Public Hearing

Chairman Robidoux called the December 29, 2008 special meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Matiash, Thurow, Mgr/Dir. Dittmer, and Secretary Acker.
Absent: None

Visitors: Mike Shoup Branch Twp Supervisor.

The purpose of the special meeting was to discuss and approve the 2009 operating budget and the amendments for the 2008 budget.

Budget-Motion by Thurow, seconded by Matiash to recess the regular meeting at 10:18 am to go into the scheduled public hearing to discuss the proposed 2008 amended budget and the proposed 2009 budget.

Motion by Thurow, seconded by Matiash to reconvene the regular meeting at 11:00 a.m.

Items Requiring Board Action

2008 Amended Budget


Motion by Matiash, seconded by Thurow to approve the 2008 amended budget as presented. (Attached) Ayes all. Motion carried.

2009 Proposed Budget

Motion by Thurow, seconded by Matiash to approve the 2009 Budget as presented. (Attached) Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:37 am.


Mary Acker Secretary


Robert Thurow Chairman

**MASON COUNTY ROAD COMMISSION
BUDGET
01-01-08 TO 12-31-08
REVENUE**

	<u>2007</u>	2008	Amend #1
License & Permits	5,800	6,000	6,000
Federal Sources:			
Funds-Safety Bridge Rail Replacement & Rail Crossing Signs		363,500	-0-
Critical Bridge	-0-	-0-	-0-
Urban Funds-STP Jagger Road Phase I	300,000	5,000	-0-
Urban Funds-STP Jagger Rd Phase II	-0-	300,000	-0-
High Risk Rural Roads Lakeshore Drive	-0-	320,000	360,000
State Sources:			
Engineering	10,000	10,000	10,000
Snow Removal	120,265	120,265	119,106
Urban Road	158,638	150,000	153,513
Allocation	3,306,480	3,135,000	3,247,850
State Critical Bridge	-0-		
"D" Funds Masten Road Culvert	-0-	80,000	80,000
STP-Urban Jagger Rd Phase I	66,923	-0-	-0-
STP-Urban Jagger Rd Phase II	-0-	75,000	-0-
Forest Road (E)	48,298	48,298	48,298
PM Hwy Turn back Funds	10,000	-0-	-0-
Contributions from Others:			
County Loan-Storm Damage			750,000
SIB Loan-Storm Damage			500,000
Township Contributions	659,854	400,000	192,759
Other Lowes & Amber Twp/Access Road	62,000	20,000	34,000
USFS Barothy Rd	25,000	-0-	-0-
Charges for Services:			
Trunkline Maintenance	533,234	500,000	650,000
Salvage Sales	3,267	2,000	6,050
Interest & Rents:			
Interest Earned	15,763	15,000	4,100
Other Revenues:			
Gain/Loss on Equipment Disposal	31,550	15,000	20,000
Total:	5,659,972	5,565,063	6,181,676
Fund Balance	1,506,539	1,506,539	1,449,133
Total	7,166,511	7,071,602	7,630,809

**MASON COUNTY ROAD COMMISSION
BUDGET
01-01-08 TO 12-31-08**

EXPENDITURES

	<u>2007</u>	<u>2008</u>	<u>Amend #1</u>
Heavy Maint-Roads			
Primary	915,144	1,400,000	530,000
(Included-Jagger, Masten, Lakeshore Drive)			
Local	1,073,026	700,000	335,000
Maintenance-Roads			
Primary	781,686	700,000	631,277
Primary Storm			751,290
Local	1,064,397	1,000,000	950,481
Local Storm			888,285
Heavy Maint Structures			
Primary Scottville Rd Bridge Engineering	9,359	23,000	19,500
Local- Hawley Rd Bridge Engineering			
Darr Rd Bridge Engineering	-0-	5,000	-0-
State Trunkline Maint	553,371	600,000	637,900
Equipment Expense-Net	(32,919)	50,000	(236,051)
Admin Expense-Net	120,430	150,000	173,657
Capital Outlay-Net	147,806	220,000	208,565
Depreciation	(297,633)	(250,000)	(355,844)
Debt Service			
Principal Payments	16,000	16,000	19,817
Interest Payments	14,400	14,400	21,019
Employee Benefits Fund	36,000	36,000	18,000
Equipment Fund	150,000	150,000	75,000
Building Fund	36,000	36,000	18,000
Total Expenditures	4,586,667	4,850,400	4,685,896
Fund Balance - Adjusted	2,579,844	2,221,202	2,944,913
Total Budget	7,166,511	7,071,602	7,630,809

CAPITAL OUTLAY EXPENSE
2008 BUDGET
Amended
FIELD

1-10cyd tandems W/dump boxes, Underbody	110,000-No
Rubber Tired Excavator (Lease)	24,000-Yes
Semi Truck/Tractor (Lease)	12,000-Yes
Shop Service Truck	30,000-Yes

Sub Total	\$ 66,000
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YARD

1. Brine Containment System	10,000-No
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Building Up Keep

1. Office/Truck Storage Facility Study	\$10,000-No
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OFFICE

1. Staff Vehicle	\$30,000-No
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TOTAL	\$ 66,000
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**MASON COUNTY ROAD COMMISSION
BUDGET
01-01-09 TO 12-31-09
REVENUE**

	2008	2009
License & Permits	6,000	5,000
Federal Sources:	-0-	
Funds-Safety Sign Upgrade		45,000
Critical Bridge - Scottville Rd Bridge	-0-	1,450,000
Culvert Repairs-FHWA		800,000
Culvert Repairs-FEMA		1,800,000
Urban Funds-STP Jagger Rd Phase II	-0-	375,000
High Risk Rural Roads Lakeshore Drive	360,000	-0-
		Sub-Total 4,470,000
State Sources:		
Engineering	10,000	10,000
Snow Removal	119,106	120,000
Urban Road	153,513	145,000
Allocation	3,247,850	3,085,000
State Critical Bridge-Scottville Rd Bridge		270,000
"D" Funds Masten Road Culvert	80,000	-0-
STP-Urban Jagger Rd Phase II	-0-	-0-
Forest Road (E)	48,298	48,298
Culvert Repairs-FHWA		200,000
Culvert Repairs-FEMA		300,000
		Sub-Total 4,178,298
Contributions from Others:		
County Loan-Storm Damage	750,000	-0-
SIB Loan-Storm Damage	500,000	-0-
Township Contributions	192,759	200,000
Other Lowes & Amber Twp/Access Road	34,000	-0-
Charges for Services:		
Trunkline Maintenance	650,000	650,000
Salvage Sales	6,050	2,000
Interest & Rents:		
Interest Earned	4,100	4,000
Other Revenues:		
Gain/Loss on Equipment Disposal	20,000	-0-
Total:	6,181,676	9,509,298
Fund Balance	1,449,133	1,449,133
Total	7,630,809	10,958,431

**MASON COUNTY ROAD COMMISSION
BUDGET
01-01-09 TO 12-31-09**

EXPENDITURES

	<u>2008</u>	<u>2009</u>
Heavy Maint-Roads		
Primary	530,000	550,000
(Included-Jagger, sign upgrade)		
Local	335,000	300,000
Maintenance-Roads		
Primary	631,277	500,000
Primary Storm	751,290	100,000
Local	950,481	1,000,000
Local Storm	888,285	1,000,000
Heavy Maint Structures		
Primary Scottville Rd Bridge	19,500	1,800,000
Local- Hawley Rd Bridge Engineering		20,000
Darr Rd Bridge Engineering	-0-	20,000
State Trunkline Maint	637,900	600,000
Equipment Expense-Net	(236,051)	50,000
Admin Expense-Net	173,657	160,000
Capital Outlay-Net	208,565	162,000
Depreciation	(355,844)	(350,000)
Debt Service		
Principal Payments	19,817	19,000
Interest Payments	21,019	20,000
Employee Benefits Fund	18,000	18,000
Equipment Fund	75,000	-0-
Building Fund	18,000	-0-
County Loan-Storm Damage		750,000
SIB Loan		500,000
Total Expenditures	4,685,896	7,219,000
Fund Balance-Adjusted	2,944,913	3,739,431
Total Budget	7,630,809	10,958,431

**CAPITAL OUTLAY EXPENSE
2009 BUDGET**

FIELD

1-10cyd tandems W/dump boxes, Underbody	110,000
Semi Truck/Tractor (Lease)	12,000

Sub Total	\$122,000
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YARD

Building Up Keep

1. Overhead Door Upgrades	\$10,000
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OFFICE

1. Staff Vehicle	\$30,000
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TOTAL	\$ 162,000
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