

## MINUTES

Manager/Director Dittmer called the January 11, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux, Thurow, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

The first order of business was re-organization of the board . See Motion.

Visitors: Larry Powers of Walhalla to observe the meeting and thank the board for the good job the driver is doing on his road.

The minutes of the December 28, 2006 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as corrected. Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #61427 thru #61470 for \$62,097.12 and to approve payroll #1 for January 11, 2007 in the amount of \$61,540.30 Ayes all. Motion carried.

At 10:10 am the board looked over the contingent liability and revenue sheet.

E Moody reported for the past two weeks: Blading and patching gravel roads, filling edge ruts on some of the pavements. Brush cutters have been out as well as two tree crews cutting dead trees, clearing on Walhalla/Kinney Road and working on overgrown two tracks. The Drott is out working on drainage projects and culverts. Cold patching and general winter maintenance. Working on cleaning up the pits piling stumps and spoils also continue some yard cleanup. Have had extra help in the shop.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Winter Maintenance Items

- a. Working on grade project in Eden Township.
- b. Drainage issue on Reek Road from US-10 North 1/2 mile, also underground gas line issues. More work needed to be done.

**2. State Trunkline-MDOT**

- a. Maintenance work.

**B. Heavy Maintenance**

**1. Primary System**

- 1. Jagger Road Project-Plans have been sent out. Will bid in April.
- 2. Will be setting up small urban F fund meeting and a rural task force meeting.
- 3. 5 year plan discussion and review of projects. Will set priorities next meeting.
- 4. Reviewed Scottville Bridge Project dates.



**2. Local System**

1. Township Projects-Nick attended the Custer Twp meeting and Gary attended the Victory Township Board meeting. Discussed priorities on projects and the need to have information as soon as possible.
2. Local Road Policy for 2007-Township Supervisors will review at their meeting to be held on January 16, 2007 at Amber Town hall.
3. Access Road-Dow to provide easement document. Working with Lowes. They would like a stop light at either of their driveways. MDOT is looking into this.

**3. Equipment Status during this period**

1. Repairs as needed. Welding on one of the sanders.
2. Komatsu Grader-Still in Grand Rapids.
3. Discussed broom built by the MCRC. Will check out after the meeting.

**4. Permit**

1. Nothing new at this time.

**5. Personal Items**

1. R Bowman is still off. He has stated he hopes to be back in March. MCRC will require 2nd opinion before he can return to work.

**Under unfinished business the following was discussed**

1. Liability Fund-See motion.

**Under new business the following was discussed**

1. Thurow-Wondered if the MCRC should look at seal coating primary roads. Discussed cost of equipment and materials and possibility of working with other counties. Appears to be too expensive to do in house.
2. John White has approached us about bidding brine for 2007. He has asked if it could be bid earlier as he is wanting to expand his business and will need to borrow money. We could bid brine rental equipment and gravel next month. More discussion to follow.
3. The quarterly Township Officers meeting is scheduled for January 18, 2007, 7:30 pm hosted by Branch Township.

**Correspondence**

1. CRAM Newsletter
2. R&B Mackey Letter-Townline Road in need of repair. Will check if Primary Road or not.
3. Family Ties and Traditions-Hose broke on truck and spilled about 25 gallons of fuel on the corner of Free Soil Road and US-31. The spill was cleaned up but they want us to continue to monitor.
4. Discussed road commission legislation giving counties the choice to expand from 3 to 5 commissioners.

**Items Needing Board Action**

**Establish Board Meeting Dates**

A motion was made by Thurow, seconded by Robidoux to set the Board Meeting dates for the second and fourth Thursdays each month at 10:00 am. Ayes all. Motion carried.



**Establish Board Positions**

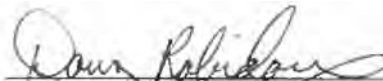
Motion by Matiash, seconded by Thurow to appoint Doug Robidoux as the Chairman of the MCRC Board of Commissioners, appoint Robert Thurow as the Vice-Chairman and Nick Matiash as member. Ayes all. Motion carried.

**Liability Fund**

Motion by Matiash, seconded by Thurow to establish a liability fund and contribute \$36,000.00 annually as per the 2007 Budget, subject to annual budgeting changes. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:10 pm.

  
Mary Ackel Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the January 25, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Foreman Duggan.  
Absent: Superintendent Moody.

Visitors: Bruce Burke, Logan Twp Supervisor to observe and discuss shoulder maintenance.

The minutes of the January 11, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Thurow to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #61471 thru #61529 for \$118,914.06 and to approve payroll #2 for January 25, 2007 in the amount of \$64,269.97 Ayes all. Motion carried.

At 10:16 am the board looked over the contingent liability and revenue sheet.

R Duggan reported for the past two weeks: Pit cleanup continues at Johnson & Amber pits. Tubbs pit stump pile is done, more general clean up is needed. Prisoners cutting and piling brush in Walhalla Shores, going well. Tree work on Walhalla & Kinney is complete, stumps need to be hauled. 50 feet of 36 inch culvert installed on the corner of Reek & Fisher is completed. 30 feet of 12 inch culvert was installed on the corner of Manales & Landon. Water problem is gone and job is completed. Ditch work on 1/2 mile of Townline West of Custer started, to continue when weather changes. General winter maintenance.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Winter Maintenance Items

a. Reported by R Duggan

**2. State Trunkline-MDOT**

a. Because costs are down on maintenance there is extra money to do some tree trimming along the highways.

**B. Heavy Maintenance**

**1. Primary System**

1. Jagger Road Project-Bid opening in April. The Urban Task Force meeting was held and the next mile has been approved for funding. Now this will be sent to MDOT for review and approval.
2. Scottville Bridge Project-Have sent out requests for quotes on design.
3. Masten Rd Bridge over Tributary to Carr Creek-Ella is working on design an most cost effective way to proceed. May cost share with Logan Township.



**2. Local System**

1. Township Local projects update-Priority lists have been coming in from the townships.
2. Access Road Project-No response from Lowes. Received a letter from Jim Harlan stating he would like the road relocated and will contact Jabrocki about an easement. Received copy of an easement from Dow.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Komatsu Grader-Was returned on Monday and is out of service again with a blown hose. Mechanics were instructed to wait until a representative from AIS could come here and access the situation. On February 13, 2007 there will be a special meeting scheduled that day. The time will be set at the next regular meeting to discuss with Komatsu representatives the issues on Dittmer's letter of 12/19/06.
3. Truck Discussion-T Woirol was not available today so will discuss at the next meeting along with the bids for pick ups.

**4. Permit**

1. Receiving annual permits.

**5. Personal Items**

1. Received letter from R Bowman's doctor stating that his injuries are not work related and that he would be incapacitated until at least May 30, 2007.

**Under unfinished business the following was discussed**

1. 2007 Primary Road 5 year plan-The Rural Task Force will be meeting soon so will need a decision on what primary road projects will be done this year. G Dittmer will put the plans together.

**Under new business the following was discussed**

1. Township concerns regarding grading-Discussed improving grading procedures and pulling shoulders. County wide.
2. CRAM Board of Directors Issues-Voted in a revised Urban Road factor from a 2% increase to 0.33% increase per 1 cent of gas tax increase up to 9 cents. G Dittmer to send a letter signed by the MCRC Board of Commissioners opposing this action and ask that the Board rescind that action and schedule discussion of this issue at the annual meeting.
3. Material Bids-Bids will be opened on February 7, 2007 for Equipment rental, Brine and gravel and will be discussed at the February 8, 2007 meeting.
4. MCC Fuel Supply-G Dittmer sent a letter to MCC requesting they pay their fuel bill in a more timely manner or we will no longer supply fuel to them.
5. Paul Bunyan Meeting will be hosted by Osceola County on February 15 at the Boy Scout facilities downtown in Reed City.
6. Brunson Road Property-G Dittmer has requested bids from several realtors to handle the sale of this 4 acre parcel.



## **Correspondence**

### **1. CRAM Newsletter**

## **Items Needing Board Action**

### **Local Road Policy For 2007**

Motion by Matiash, seconded by Thurow to approve the 2007 Local Road Policy with the same cost share percentages as last year not to exceed \$400,000.00 and change the due date for the projects to be submitted from March 8 to March 20 due to the settlement dates for the townships and change the notice to Supervisors if overages are over 15 percent Ayes all. Motion carried.

### **CRAM Board of Directors Nominees**

Motion by Thurow, seconded by Robidoux to endorse N Matiash to the Board of Directors of CRAM. Ayes: Robidoux and Thurow. Nays: None Abstain: Matiash Motion carried.

There being no further business the meeting was adjourned at 12:33 pm.

  
Mary Acke Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the February 8, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody

Absent:

Visitors: Larry Powers, Branch Township and Bruce Burke, Logan Township to observe.  
 Dick Alway and Walt Carrier of Amber Township to present their road projects for approval.  
 G. Dittmer will let them know by March 19. Also status of the access road.  
 Joe Smalley came in later to discuss gravel bids.

The minutes of the January 25, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Thurow to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #61530 thru #61571 for \$89,520.37 and to approve payroll #3 for February 8, 2007 in the amount of \$68,388.09. Ayes all. Motion carried.

At 10:03 am the board looked over the contingent liability and revenue sheet.

E Moody reported for the past two weeks: Snowplowing-starting at 6:00 am. Extra help in the shop and the inmates have been in to do some cleaning.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**  
 Winter Maintenance Items
      - a. Reported by E Moody
    2. **State Trunkline-MDOT**
      - a. Snow removal
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Jagger Road Project-Bid opening on April 4, 2007.
      2. Scottville Bridge Project-Requested quotes from various engineering firms.
      3. Masten Rd Bridge over Tributary to Carr Creek-Ongoing
      4. Free Soil Road Project-On the 5 year plan. Upon approval of the plan will seek funding.
    2. **Local System**
      1. Township Local projects update-Priority lists have been coming in from the townships.
      2. Access Road Project-Received a call from Lowes stating that they will not finance the whole project but will donate \$50,000.00. G Dittmer to contact Tractor Supply and ask for funds from them.



**3. Equipment Status during this period**

1. Repairs as needed. Sanders in for repairs.
2. Komatsu Grader-In Grand Rapids again for transmission repair. Will be rescheduling the meeting with the representative for February 16.
3. Truck Discussion-Will hold off on ordering the truck for now.

**4. Permit**

1. Receiving annual permits.

**5. Personal Items**

1. None at this time

**Under unfinished business the following was discussed**

1. Material bids were discussed for Gravel and Brine.-See Motion
2. Paul Bunyan Meeting will be hosted by Osceola County on February 15 at the Boy Scout facilities downtown in Reed City.

**Under new business the following was discussed**

1. None at this time.

**Correspondence**

1. CRAM Newsletter
2. CRASIF Workshop
3. Villadsen has applied to the Supreme Court for reconsideration of Darr Road.

**Items Needing Board Action**

**Approve purchase of Pickups**

Motion by Matiash, seconded by Thurow to approve the purchase of two new pickups from Great Lakes Ford in the amount of \$20,020.00 each. Total \$40,040.00. Ayes all. Motion carried.

**Purchase Blades**

Motion by Matiash, seconded by Thurow to purchase blades from low bidder Michigan Cat. Ayes all Motion carried.

**Award Gravel Bid**

Motion by Matiash, seconded by Thurow to award the gravel bid as recommended by G Dittmer to Alexander Sand & Gravel and Smalley Construction at the following costs:

<b>Alexander Sand &amp; Gravel</b>	<b>Processed Gravel</b>	
	<b>FOB Scottville</b>	<b>No Bid</b>
	<b>Suppliers Yard</b>	<b>\$5.25 cyd</b>
<b>Smalley Construction</b>	<b>Processed Gravel</b>	
	<b>FOB Scottville</b>	<b>\$7.12 per ton</b>
	<b>Suppliers Yard</b>	<b>No Bid</b>
	<b>Amber Twp 22A Concrete</b>	<b>\$8.85 cyd</b>
	<b>Round Lake pit</b>	<b>\$7.12 cyd</b>

Ayes all. Motion carried.



**Award Brine Contract**

Motion by Matiash, seconded by Thurow to award the brine contract as recommended by G Dittmer to White Truck Line and Beckman Production at the following costs:

		26%
<b>White Truck Line</b>	<b>Furnished and loaded in County Vehicles</b>	<b>.095</b>
	<b>Furnished &amp; applied continuously</b>	<b>.115</b>
	<b>Furnished &amp; applied intermittently</b>	<b>.119</b>
	<b>Furnished &amp; loaded in County storage</b>	<b>.105</b>
	<b>Will furnish at no cost a 20,000 gal upright fiberglass tank one 15,000 gal steel dike tank and one 15,000 gal horizontal steel tank-no dike.</b>	
		26%
<b>Beckman Production</b>	<b>Furnished and loaded in County Vehicles</b>	<b>.079</b>
	<b>Furnished &amp; applied continuously</b>	<b>.129</b>
	<b>Furnished &amp; applied intermittently</b>	<b>.149</b>
	<b>Furnished &amp; loaded in County storage</b>	<b>.119</b>
	<b>Furnish storage facilities at no charge</b>	

Ayes all. Motion carried.

**Approve 2007 Primary Road 5 Year Plan**

Motion by Thurow, seconded by Matiash to approve the 5 year Primary Road Plan as amended. Ayes All. Motion carried.

**Ballot to Amend Section 4, Article V For the CRAM Nominating Committee**

Motion by Thurow, seconded by Robidoux to vote No on this amendment. Ayes all. Motion carried.

**Ballot to Vote for Members to be on the CRAM Board**

Motion by Thurow, seconded by Robidoux to vote for one from each section: Upper-Charles Erickson, Northern-Nick Matiash, Southern-Bruce Culver and no vote for the Urban section. Ayes: Robidoux and Thurow. Nays: None. Abstain: Matiash. Motion carried.

There being no further business the meeting was adjourned at 12:44 pm.

  
Mary Acker Secretary

  
Doug Robidoux Chairman



February 15, 2007 Begin at 10:45 a.m.

In Attendance: Dick Doyle – AIS  
 Jenkins Davis – Komatsu  
 Terry Woirol – MCRC  
 Nick Matiash – MCRC  
 Bob Thurow – MCRC  
 Doug Robidoux – MCRC  
 Gary Dittmer MCRC

Jenkins Davis began by explaining role and program of Komatsu equipment to work with MCRC.

Dick Doyle explained background of problems relating to December 19, 2006 letter from Gary Dittmer.

Discussion by all parties on deliverance of machine and supplier. Assurances were provided that items would be repaired and service improved.

It was agreed to wait and meet again on April 12, 2007 at 1:00 p.m. to update progress.  
 G. Dittmer to prepare letter of agreed to items to Dick Doyle with copy to Jenkins Davis.

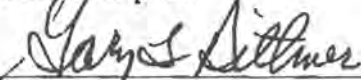
AIS agrees to:

1. Leave loaner grader at MCRC at no charge until April 12, 2007
2. Replace leased grader if MCRC unsatisfied
3. Make up for lost time on lease

MCRC agrees to:

1. Monitor Grader performance
2. Meet with AIS to discuss service deficiencies
3. Hold off decision to replace grader until April 12, 2007

Meeting ended at 12:45 p.m.

Submitted:   
 Gary Dittmer

Approved: March 09, 2007



## MINUTES

Chairman Robidoux called the February 22, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow (arrived at 10:40), Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody

Absent: None

Visitors: Auditor Tom Zick, Bruce Burke Logan Township.

The minutes of the February 8, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Robidoux to approve accounts payable Vouchers #61573 thru #61634 for \$127,979.19 and to approve payroll #4 for February 22, 2007 in the amount of \$67,331.38. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Tom Zick presented the audit report for year ending 12-31-2006.

Superintendent Moody reported for the past two weeks: snow removal and ice control, brining, scraping and winging back banks. Cold patch crew has been out as well as the tree crew cutting limbs and trees. Equipment repairs being made and some driveway permit activity. Checking out roads for summer work for Townships and routine maintenance. Also looking at drainage projects.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Winter Maintenance Items

a. Reported by E Moody

**2. State Trunkline-MDOT**

a. Backup salt ordered.

**B. Heavy Maintenance**

**1. Primary System**

1. Jagger Road Project-Bid opening on April 4, 2007. Start project by May 4.

2. Scottville Bridge Project-Meeting with designer from Scott Engineering on Friday February 23.

3. Masten Rd Bridge over Tributary to Carr Creek-Looking at an aluminized box culvert that the MCRC would be able to install. Estimated cost is \$100,000 to \$150,000. There is a Rural Task Force Meeting scheduled for next Thursday. Will try for STP Funding. This would be an 80/20 split.

4. Free Soil Road Project-On the 5 year plan. Upon approval of the plan will seek funding through the Local Task Force.



**2. Local System**

1. Township Local projects update-Provided estimates to Amber Township and met with Sherman Township to discuss Brine and Townline Road.
2. Access Road Project-Still looking for funding in addition to Lowes and Amber Township.

**3. Equipment Status during this period**

1. Repairs as needed. Sanders in for repairs.
2. Komatsu Grader-Will meet again with AIS and Komatsu representative on April 12, 2007.
3. Truck Discussion-Two Ford pickups have been ordered.

**4. Permit**

1. Receiving annual permits and have some requests for driveway permits.
2. Weight restrictions will be put in place sometime the first of March.

**5. Personal Items**

1. The probation period for Robert Lee and Steve Van Tatenhove is about up. They will both be retained as permanent employees.

**Under unfinished business the following was discussed**

1. None at this time.

**Under new business the following was discussed**

1. Planning Committee met on Tuesday and approved site plans for Star Bucks across from Lowes.
2. Received a letter from Jim Bogus of Dow with the agreement for the easement of the access road.
3. The next regular meeting will be changed from March 8 to March 9 at 1:00 pm due to a conflict with the annual CRAM Meeting.

**Correspondence**

1. CRAM Newsletter

**Items Needing Board Action**

**Funding From the Federal Local Safety Program**

Motion by Matiash, seconded by Thurow to support the following resolution: To pursue funding from the Federal Local Safety Program for fiscal year 2008 for two projects. The first project is to upgrade railroad signage to current standards for approximately \$42,500.00. The second project is to upgrade bridge rail to current standards for approximately \$160,000.00. If awarded project construction costs would be federally funded at 80 percent, with a 20 percent local match. Ayes all. Motion carried.

**Designated voter for CRAM Policies**

Motion by Matiash, seconded by Thurow to appoint Doug Robidoux to represent Mason County Road Commission as the designated voter for the CRAM Policies at the Annual Meeting. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:55 pm.

  
Mary Acker Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the March 9, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody

Absent: None

Visitors: Walt Carrier of Amber Township wanting to finalize Township Projects. G Dittmer will have the information by the middle of next week. Bruce Burke, Logan Township Supervisor asking for an estimate for the Tyndall Road Project.

The minutes of the February 22, 2007 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The minutes of the Special Meeting of February 15, 2007 were discussed:

Motion by Matiash, seconded by Thurow to approve the minutes as presented. Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #61635 thru #61694 for \$107,766.75 and to approve payroll #5 for March 8, 2007 in the amount of \$68,005.15. Ayes all. Motion carried.

At 1:10 pm the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Weight restrictions took effect Monday March 5, 2007. Continue with winter maintenance, plowing, sanding and scraping up remaining buildup. Drainage work. Tree and brush cutting. Chipper has been out, cutting hanging branches and the cold patch crew has been out. Extra help in the shop, cleaning up trucks, getting ready for spring work.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**

Winter Maintenance Items

      - a. Reported by E Moody
    2. **State Trunkline-MDOT**
      - a. Snow removal
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Jagger Road Project-Bid opening on April 4, 2007. See Motion
      2. Scottville Bridge Project-Bids were received. Will accept Nordlund & Associates, Scott Civil Engineering and Wilcox for interviews.
      3. Masten Rd Bridge over Tributary to Carr Creek-Ongoing
      4. Free Soil Road Project-On the 5 year plan. Upon approval of the plan will seek funding from the Regional Task Force.



**2. Local System**

1. Township Local projects update-Are receiving signed contracts.
2. Access Road Project-Owners of the Ludington Plaza Stores have denied the request for funds to help build the access road. They have questions as to snow plowing and maintenance work on their parking lot. G Dittmer has set up a meeting date with Mr. Harlan to negotiate details on his participation.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Komatsu Grader-Will be going to Grand Rapids on Monday for a transmission modification and crack repair that is developing in the circle.
3. Truck Discussion-See Motion

**4. Permit**

1. Utility Company Seasonal Permit-Will be issuing permits for emergency's only with no fee for this year.

**5. Personal Items**

1. A telephone hearing is scheduled for G Collins on March 27, 2007 regarding an unemployment claim made by him.

**Under unfinished business the following was discussed**

1. Discussion on the possibility of taking bids for parts. Will ask other counties for sample bid forms.
2. Senator VanWoerkom inquired on the progress of the S Bayou Bridge.

**Under new business the following was discussed**

1. Reviewed bids for Real Estate Services to sell Brunson Road Property-The bid from Green Ridge Realty estimated the value of the 4.75 acres to be \$30,000.00 with a cost to us of \$3,000.00. Carriage House estimated the value at \$18,000 with a not to exceed cost to us of \$1,600. After much discussion it was decided that we will put a for sale sign on the property and advertise for bids. G Dittmer will contact the persons interested in this parcel and ask if they would split the difference in the valuation with us.
2. Regional Task Force Meeting is scheduled for March 22, 2007.
3. Received a letter from the Osceola County Road Commission proposing to the MCRC the exchange of OCRC State-D funds for MCRC Fed-D funds. The OCRC has \$98,554 in State D Funds allocated for the 2007 year. OCRC would trade these \$98,554 State-D Funds for the \$98,554 MCRC Fed- D Funds. G Dittmer to pursue this request.
4. The next regular meeting scheduled for March 22, 2007 will be changed to Friday March 23, 2007 at 10:30 am due to a conflict with the Regional Task Force Meeting.

**Correspondence**

1. CRAM Newsletter
2. Copy of the Brief regarding Villadsen vs. MCRC has been sent to CRAM.
3. Lengthy discussion with Legislators at the Annual CRAM Meeting regarding the gasoline tax.

**Items Needing Board Action**

**Transfer Funds from Primary to Local**

Motion by Thurow, seconded by Matiash to authorize a transfer of \$658,616.00 from the Primary Road Fund to the Local Road Fund.

Ayes: Robidoux, Thurow and Matiash. Nays: None Motion carried.



**Act 50 & 51 Report**

Motion by Thurow, seconded by Matiash that the Board approve the Act 51 & Act 50 Financial data for the 2006 fiscal year, and further that Chairman Robidoux be authorized to sign the various documents. Ayes: Robidoux, Thurow and Matiash. Nays: None Motion carried.

**Act 51 Mileage Certification Maps**

Motion by Thurow, seconded by Matiash to approve submitting of the Act 51 Mileage Certification Maps and authorize Chairman Robidoux to sign. Ayes all. Motion carried.

**Jagger Road Contract**

Motion by Thurow, seconded by Matiash to enter into a contract between the Michigan Department of Transportation and Board of County Road Commissioners of the County of Mason, Michigan for reconstruction work along Jagger Road from Highway M-116 (Lakeshore Drive) easterly to Lincoln Road; including coldmilling, machine grading, aggregate base, hot mix asphalt paving, and pavement marking work; and all together with necessary related work. Also to authorize Chairman Robidoux and Vice Chairman Thurow to sign.

Ayes: Robidoux, Thurow and Matiash. Motion carried.

**2007 Freightliner Proposal**

Motion by Matiash, seconded by Thurow to accept a proposal from Freightliner of Grand Rapids that reads as follows: The unit would be set up with 1 yearly payment financing in arrears. Freightliner of Grand Rapids would commit to repurchase of the unit at the end of the 1 year period for the original purchase of \$91,015.00. They would limit the mileage to 30,000 for the 1 year time frame for this offer. They would pay the repurchase amount to the County and the County would have to pay off the unit to Daimler Chrysler Services for \$96,184.65. The cost to the county would be the interest charge of \$5,169.65. Pricing: 2007 Freightliner CL120 Stk #9062158 \$91,015.00. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 3:30 pm.

  
 Mary Ackley Secretary

  
 Donna Robidoux Chairman



## MINUTES

Chairman Robidoux called the March 23, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:30 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody

Absent: None

Visitors: Bruce Burke-Logan Township to observe. Jerry Pierson, Logan Township regarding Tyndall Road North of Kinney. Road is in need of repair and ditching. B Burke will contact neighbor to get an OK to do the ditching on some of his property. This will be a Township project.

The minutes of the March 9, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Robidoux to approve accounts payable Vouchers #61695 thru #61758 for \$124,215.65, approve payroll #6 for March 22, 2007 in the amount of \$63,678.78, and pre-approve payroll #7 for April 5, 2007. Ayes all. Motion carried.

At 10:40 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Weight restrictions took effect Monday March 5, 2007 and remain. Some winter maintenance, catching up on cold patching, tree cutting and limbing also the brush cutter has been out. Blading and patching, stumping and working on storm washouts. Extra men in the shop and washing and cleaning trucks. Six to eight roads were closed due to the storm but most have been reopened. There is still some frost in the ground.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Winter Maintenance Items

a. Reported by E Moody

**2. State Trunkline-MDOT**

a. Repairs and some tree cutting.

**B. Heavy Maintenance**

**1. Primary System**

1. Jagger Road Project-Bid opening on April 6, 2007.

2. Scottville Bridge Project-Will interview the following engineering firms on May 10, 2007: Nordlund & Associates, Scott Civil Engineering and Wilcox.

3. Masten Rd Bridge over Tributary to Carr Creek-Ella will be meeting on the site with St Regis regarding a Box Culvert on March 28. Rural Task Force has approved funding with a 90/10 cost share.

4. Free Soil Road Project-Rural Task Force has approved funding for 2007.

5. High Risk Rural Roads-Lakeshore Drive approved for 2008-2009.



6. State Category D Funds will be cut in half by 2008. Masten & Kinney Roads ,ll season route is eligible for Category D Funding.
7. May be no federal funds available by 2009.

**2. Local System**

1. Township Local projects update-Presented a preliminary report.
2. Access Road Project-G Dittmer has met with Mr. Harlan to negotiate details on his participations. He is agreeable so far.

**3. Equipment Status during this period**

1. Repairs as needed. Received contract today for the Freightliner. Dittmer to request a letter form Freightliner stating they will pay for the truck at the end of the contract less the interest charges..
2. Komatsu Grader-Nothing new to report

**4. Permit**

1. Driveway permits being issued.

**5. Personal Items**

1. A telephone hearing is scheduled for G Collins on March 27, 2007 regarding an unemployment claim made by him. Will have our attorney present for the call.
2. Joe Fiers is on leave for a non work related injury.

**Under unfinished business the following was discussed**

1. None

**Under new business the following was discussed**

1. Tallman Lake Senior Center Request-They would like to adopt a road for cleanup. Request was for either Marshall Road or Benson Road. G Dittmer will get back to the board with this.
2. Security Camera -Parts Room-A security camera was installed in the parts room due to the loss of inventory. Employees were notified first that this would be installed.
3. Opened bids for materials-See Motion.

**Correspondence**

1. CRAM Newsletter
2. MCE School-Letter-Appreciation for the good service they have received from the MCRC.
3. Marjorie Peterson-Appreciation for the work done on Pere Marquette Hwy.

**Items Needing Board Action**

**No Name Road Abandonment Free Soil Township**

Motion by Matiash, seconded by Thurow to correct a road abandonment dated October 2, 2006 for Poplar Road in Free Soil Township. The road name was stated incorrectly and should have been approved as No Name Road Section 25 & 36. Ayes all. Motion carried.



**Approve Material Bids**

Bids for materials were opened on March 22, 2007.

The following bidders were preset: Don Aldrich-Premarc, Randy Orr-Jensen Bridge and Mike Wodoniak-Blarney Castle Oil Co.

**MOTOR OIL AND HYDRAULIC OIL**

<b>Vesco Oil</b> 180 days	Engine Oil	\$6.49 gal.
	Hydraulic Oil	3.99 gal.
<b>Kamp Oil</b> 90 days	Engine Oil	\$6.30 gal.
	Hydraulic Oil	4.15 gal.
<b>Merle Boes</b> 90 days	Engine Oil	\$5.49 gal.
	Hydraulic Oil	3.69 gal.
<b>Blarney Castle</b> Subject to change	Engine Oil	\$6.00 gal.
	Hydraulic Oil	4.40 gal.
<b>Rowleys Wholesale</b> 365 days	Engine Oil	\$5.23 gal.
	Hydraulic Oil	4.59 gal.

Motion by Thurow, seconded by Matiash to award the bid for Motor Oil and Hydraulic Oil to all bidders. Ayes all. Motion carried.

**GASOLINE AND DIESEL FUEL**

**All Bids are at cost over rack price.**

<b>Blarney Castle</b>	Unleaded Gasoline	Marathon	0.04375
	#2 Ultra Low Sulfur with additive		0.06375
	Amoco Premier Diesel BP		0.04375
	B10 Bio Diesel		0.05375
	ULS #2 Diesel Fuel		0.04375
<b>Lemmen Oil</b>	Unleaded Gasoline	Shell	0.025
	#2 Ultra Low Sulfur with additive		0.055
	#2 Ultra Low Diesel Shell		0.025
	B10 Bio Diesel	Shell	0.025
	ULS #2 Diesel Fuel		0.025
<b>Brenner Oil</b>	Unleaded Gasoline		0.0295
	B10 Bio Diesel	Flint Hills	0.0295



<b>Merle Boes</b>	Unleaded Gasoline	.025
	Premier Diesel	.025

<b>Wesco</b>	#2 Diesel Marathon	.04153
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<b>Crystal Flash</b>	Unleaded Gasoline	0.07885
	#2 B-10 Diesel Fuel	0.07885
	#2 Premium ULSD	0.11330

Motion by Matiash, seconded by Thurow to award gasoline and diesel fuel to all bidders and allow staff to purchase at best price. Ayes all. Motion carried.

### **CORRUGATED METAL CULVERTS**

Jensen Bridge & Supply	16 Gauge	12"	\$4.95
Prices firm for 90 days Beginning May 1, 2007		15"	5.96
		18"	7.35
		24"	10.13

St Regis Pipe	16 Gauge	12"	\$5.00
Prices firm for 120 days Beginning May 1, 2007		15"	6.00
		18"	7.39
		24"	9.98

Premarc	16 Gauge	12"	\$4.95
Prices firm for 60 days beginning May 1, 2007		15"	5.96
		18'	7.35
		24"	9.65

LT Elsey & Sons	Plastic	12"	\$3.38
Prices firm for 90 days beginning May 1, 2006		15"	4.69
		18"	3.80
		24"	10.90

Nation Wide Fence Supplies Co	No Bid
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Motion by Matiash seconded by Thurow to award the bid for corrugated metal culverts to Jensen Bridge and Premarc. Ayes all. Motion carried.

### **BRIDGE MATERIALS**

Krenn Bridge Companies Inc	Treated Deck Plank	3200 /MBM
Prices firm for 1 year	Timber Box Culvert	3795 /MBM



**GUARD RAIL & POSTS**

Highway Improvement Co

Prices firm for 60 days beginning May 1, 2007

Straight Rail	\$ 6.00 per ft.
Wood Post	31.50 per ft.
Steel Post	38.50 per ft.
Buffered End	96.50 each

Jensen Bridge

Prices firm for 120 days beginning April 2, 2007

Straight Rail	\$ 5.84 per lineal ft.
Wood Post	42.70 per ft.
Steel Post	37.50 per ft.
Buffered End Assembly	106.65 each

Midwestern Wholesalers Inc

Prices firm for 120 days beginning April 2, 2007

Straight Rail	\$ 7.85 per lineal ft.
Wood Post	34.50 per ft.
Steel Post	55.10 per ft.
Buffered End Assembly	30.00 each

Motion by Matiash, seconded by Thurow to award guard rail and posts to Highway Improvement Company and Jensen Bridge. Ayes all. Motion carried.

**COLD PATCH MATERIAL**

Rieth Riley

CP-6 Bidders Yard	No Bid
CP-6 MCRC Yard	No Bid
CP-7 Bidders Yard	\$82.00 per ton
CP-7 MCRC Yard	\$85.00 per ton

Saginaw Asphalt

CP-6 Bidders Yard	\$57.50 per ton
CP-6 MCRC Yard	\$66.89
CP-7 Bidders Yard	\$62.50
CP-7 MCRC Yard	\$71.70

Unique Paving Materials

CP-6 Bidders Yard	No Bid
CP-6 MCRC Yard	No Bid
CP-7 Bidders Yard	No Bid
CP-7 MCRC Yard	No Bid

Motion by Thurow, seconded by Matiash to award the cold patch material bid to Rieth Riley and Saginaw Asphalt. Ayes all Motion carried.

There being no further business the meeting was adjourned at 12:30 pm.

  
 Mary Ackley Secretary

  
 Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the April 12, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody

Absent: None

Visitors: Larry Powers with concerns regarding the snowplowing on US-10 east. He felt that the MCRC did not maintain this area as well as the west end. Will look into this issue. Bruce Burke-Logan Twp Supervisor to discuss problem area on Tyndall Road and to state that the board had approved a seal coat project.

The minutes of the March 23, 2007 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #61758 thru #61824 for \$298,020.50, and pre-approve payroll #8 for April 19, 2007. Ayes all. Motion carried.

At 10:06 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Working on repairing the rest of the washouts caused by the rain storm. Several culvert replacements. Ditching with the Drott. Gravel patching and blading in areas that are not too wet. Brush cutting by hand and with the tractor mower on the north end of county. Cold patching and have done some sweeping on the state intersections as weather permits. Pit cleanup. Stumping on Barothy Road and Walhalla Road at Kinney Road. Moving sand on M-116 after the wind storm and general winter maintenance activities.

Shop Supervisor Terry Woirol reported on the Komatsu Loader and Freightliner. The Komatsu Grader is still in for a complete transmission modification and preventative maintenance repairs. The machine has been put back together but they are not satisfied with the outcome. Dick Doyle had reported to Terry that they are experiencing similar problems with their other graders that are placed nation wide. He instructed Terry to continue using the loaner machine. The follow up meeting between Komatsu and the MCRC was cancelled due to the fact that we have not had use of the machine since the last meeting. The Freightliner was put into service on April 11, 2007. Working very well.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**

Winter Maintenance Items

      - a. Reported by E Moody
      - b. Weight Restrictions lifted on April 4, 2007



**2. State Trunkline-MDOT**

- a. Spring Drive Around-Scheduled for April 24 with Dave Widrig, G Dittmer and E Moody. Will look over the Budget, work on M116 and two seal coat projects.
- b. Rest Area-Will open on April 16, 2007. Dick and Jan Abbey will start cleaning on the 14th.

**B. Heavy Maintenance**

**1. Primary System**

- 1. Jagger Road Project-Bids were opened on April 6, 2007. Hallack Contracting was read low with a bid price of \$489,230.00. This was 17% under estimated cost.
- 2. Scottville Bridge Project-Will interview the following engineering firms on Engineering May 10, 2007: Nordlund & Associates, Scott Civil Engineering and Wilcox. G. Dittmer also asked a representative from the City of Scottville to attend.
- 3. Masten Rd Bridge over Tributary to Carr Creek-Moving ahead, doing programming and permit is in progress.
- 4. Free Soil Road Project-Programming data is in.
- 5. Critical Bridge Application-Request for funding by June 1. See motion for bridges.

**2. Local System**

- 1. Township Local projects update-Meeting with Hamlin Township tonight. Contracts are out to be signed. Should have 80% back by the next meeting.
- 2. Access Road Project-G Dittmer has met with Mr. Harlan. Mr. Harlan has spoken with Mrs. Jabrocki and she is adamant about not wanting anything to do with the access road. Are meeting with Wal-Mart next week to seek possible funding. Have contacted the State for safety funding. Should have answer by July.
- 3. Buck Creek-Barothy Road-Have met with the Forest Service and DEQ. Forest Service to have about \$25,000.00 for project.

**3. Equipment Status during this period**

- 1. Repairs as needed.
- 2. Komatsu Grader-See T Woirol report
- 3. Freightliner has been delivered.

**4. Permit**

- 1. Driveway permits being issued.
- 2. Request from Nordlunds for Sub-Division on Jebavy Drive.
- 3. Methodist Church on Bryant Road-site plan for driveway.
- 4. Staples Store being built in front of the Home Depot.
- 5. MDOT building a car pool facility across from Meijers.
- 6. Letter from Waste Reduction Systems requesting a letter from MCRC stating that they have made a good faith effort to protect our roads by having the road bonded and following all conditions set forth by the MCRC in order to proceed to upgrading their transfer station to a type A facility. Mason County Solid Waste Program requires that they be on a Class A Road.



**5. Personal Items**

1. Union Employee Hearing regarding unemployment situation. MCRC did not prevail but plans to appeal within 30 days.
2. E Ely separation-Ella will be leaving on April 27, 2007. G Dittmer will advertise to fill her position.
3. Union Employee Health Update-Effective June 1, 2007 the B/C B/S rate will increase by 15%.

**Under unfinished business the following was discussed**

1. County Board Meeting-G Dittmer & D Robidoux presented the annual report to the County Commissioners.
2. Asset Management Meeting Scheduled for April 11, 2007-G Dittmer was not able to attend.
3. Villadsen Issue-Darr Road-The Federal Supreme Court will not hear this issue putting an end to this case.
4. Spoke with contractor regarding issues with last years seal coat program. There was a problem with the oil that was used so the seal coats did not hold up. G Dittmer has asked that they make repairs.

**Under new business the following was discussed**

1. Will be taking bids for Seal Coat for the 2007 season for 11 Primary miles & Township projects. Bid opening 4/26/07.
2. Will be taking bids for Bituminous for the 2007 season-Bid opening 4/26/07
3. CRASIF Safety Meeting-April 18, 2007-Doug, Eric, Terry and Steve to attend.
4. Drug Training for Supervisors is scheduled for April 17 in Lake County-Ron, Terry and Steve to attend.
5. Employer Appreciation/Safety Meeting is scheduled for April 24, 2007.
6. Township Officers Meeting is scheduled for April 19 at 7:30 pm and hosted by Custer Township.

**Correspondence**

1. None

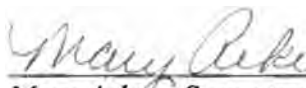
**Items Needing Board Action**

**Funding From the Local Bridge Program 2010 FY**

Motion by Matiash, seconded by Thurow to support the following resolution: To pursue funding from the Local Bridge Program for fiscal year 2010 for three bridge replacement projects. The following is a prioritized list of the applications. 1. Replacement of Custer Road Bridge over the Pere Marquette River for approximately \$1,448,900. 2. Replacement of Hawley Road Bridge over the Pere Marquette River for approximately \$391,100. 3. Replacement of Darr Road Bridge over the Big Sable River for approximately \$488,300.

If awarded project construction costs may be eligible for a maximum of 95 percent participation from federal and/or state funds. The right of way, design engineering, and construction engineering costs are not eligible for Local Bridge Program Funds. Matiash suggested that we also look at options for repairs only. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:30 pm.

  
Mary Acker Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the April 26, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker

Absent: Superintendent Moody

Visitors: Dick Alway to discuss the access road and Bruce Burke Logan Twp Supervisor to discuss Tyndall Road drainage problem. Calvin Ward was present to observe.

The minutes of the April 12, 2007 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #61825 thru #61890 for \$114,260.60, and pre-approve payroll #9 for May 3, 2007. Ayes all. Motion carried.

At 10:06 am the board looked over the contingent liability and revenue sheet.

G Dittmer reported for Eric Moody for the past two weeks: Hired CIS to do excavating on Dennis Road, replacing culvert. Also working on a culvert on 6th street. Blading and patching gravel roads and finishing up repairs from the rain storms.

Bids for Seal Coat, Pavement Marking and Bituminous paving were opened at 11:00 am. Bidders present were Randy Misener from Rieth Riley and David Taylor from Michigan Pavement Solutions.

**Seal Coat bids were opened and read as follows:**

	<b>Seal Coat</b>	<b>Prime Coat</b>	<b>Total</b>
Michigan Pavement Solutions:	1.03 per sq	0.395	\$400,810
Bond Included			
C&C Contracting	1.08 per sq.	0.40	\$420,040
Bond Included			
Hwy Maint. & Construction	1.005 per sq	0.375	\$390,915
Bond Included			
Fahrner Asphalt Sealers Inc	.999 per sq	0.48	\$389,337
No Bond			

**The following bids were submitted for pavement markings:**

**P&K Contracting**

(Clark Highway Services Inc)	Centerline yellow	.045 per lf	
	Edgeline, White	.041 per lf	
		<b>Plastic</b>	<b>Paint</b>
	Stop Bar	7.00 per lf	6.60 per lf
	Rumble Strips	4.50 per lf	
	Railroad symb	300.00 ea	210.00 ea

**Michigan Pavement Markings LLC**

Centerline yellow	.049 per lf
Edgeline, White	.048 per lf



		<b>Plastic</b>	<b>Paint</b>
	Stop Bar	No Bid	No Bid
	Rumble Strips	No Bid	
	Railroad symb	No Bid	No Bid
<b>M &amp; M Pavement Marking Inc</b>			
	Centerline yellow	.0452 per lf	
	Edgeline, White	.0433 per lf	
		<b>Plastic</b>	<b>Paint</b>
	Stop Bar	No Bid	No Bid
	Rumble Strips	No Bid	
	Railroad symb	No Bid	No Bid

### 2007 Bituminous Aggregate Paving

	<u>Quantity</u>	<u>Elmers</u>	<u>Rieth Riley</u>
1. Fisher Rd-Victory Twp	1300 Ton	\$ 45.00 Ton	\$ 49.19 Ton
2. Townline Rd/Sherman/Free Soil	400 Ton	48.00 Ton	56.82 Ton

### Miscellaneous

Various	Bit Mix-13A 50-250 Ton	\$ 55.00	\$ 68.29
Various	Bit Mix-13A 0-50 Ton	65.00	115.00
Various	Temp. Pavement Marking Lft	5.00	.75
Various	Removing Bit Surface Syd	18.00	20.00

Motion by Thurow, seconded by Matiash to accept bids, tabulate, place on file and award at the next meeting. Ayes all. Motion carried.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**

Spring Maintenance Items

      - a. Reported by G Dittmer
    2. **State Trunkline-MDOT**
      - a. Spring Drive Around-Lots of projects planned. Seal coating and ultra thin asphalt from the County Line North to Chauvez Road on the Freeway. Micro on US-10 from Custer to Walhalla.
      - b. Rest Area-The position for rest area attendant was bid internally with no interest shown. Jan Abbey will be working again this season.



**B. Heavy Maintenance****1. Primary System**

1. Jagger Road Project-Notified by MDOT to set up a Pre-con meeting.
2. Scottville Bridge Project-Will interview the following engineering firms on May 10, 2007: Nordlund & Associates, Scott Civil Engineering and Wilcox. G Dittmer also asked a representative from the City of Scottville to attend.
3. Masten Rd Bridge over Tributary to Carr Creek-Moving ahead, doing programming and permit is in progress.
4. Free Soil Road Project-Programming data is in. Late summer early fall project.
5. Critical Bridge Application-Applications have been submitted.
6. HRRR-Safety Project from M-116 to Tamarac-Lakeshore Drive has to be programmed by this summer to do next spring.
7. Requested contribution to help with the cost of First Street from PM Township.

**2. Local System**

1. Township Local projects update: Most of the contracts should be in by the next meeting.
2. Access Road Project-Discussed with Dick Alway. (Above)
3. Buck Creek-On going

**3. Equipment Status during this period**

1. Repairs as needed but are limiting costs.
2. Komatsu Grader-Still being repaired. G Dittmer sent a letter to Dick Doyle but has not received a reply. Will need to set up another meeting.

**4. Permit**

1. Driveway permits being issued.

**5. Personal Items**

1. 4-10 hour day schedule-See Motion
2. Temporary help for the shop-Have contracted with Man Power to have Bucky Raspotnik work during the afternoon shift with the mechanic.
3. Youth Crew-See Motion

**Under unfinished business the following was discussed**

1. CRASIF Safety Meeting-April 18, 2007-Doug, Eric, Terry and Steve attended.
2. Drug Training for Supervisors was attended by Gary, Ron, Terry and Steve on April 17 in Lake County.
3. Employer Appreciation/Safety Meeting was held on April 24, 2007. Representatives from CRASIF, Work Comp, BC/BS Insurance, Aflac, Deferred Comp and Sheriff Department.
4. CRASIF Meeting-Attended by Commissioners.

**Under new business the following was discussed**

1. Paul Bunyan Meeting will be held on May 17, 2007 in Maple City.



**Correspondence**

1. CRAM Letter RE: Policy-Received packet from Oakland County suggesting that the CRAM Board be allowed to make policy changes without bringing changes to the membership first. G Dittmer to attend meeting to discuss this on April 30, 2007.


**Items Needing Board Action****4-10 Hour Day Schedule**

Motion by Matiash, seconded by Thurow to approve the 4-10 hour day schedule beginning on May 7 and ending on August 27, 2007. Ayes all. Motion carried.

**Youth Crew**

Motion by Matiash, seconded by Thurow to hire a youth crew consisting of three people to work from June through August, 40 hours per week at \$7.00 per hour. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:30 pm.

  
 Mary Achter Secretary

  
 Doug Adoux Chairman



## MINUTES

Chairman Robidoux called the May 10, 2007 meeting of the Mason County Road Commission held in their office at 510 E. State Street, Scottville, MI. to order at 10:00am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Superintendent Moody  
Absent: Secretary/Clerk Acker

Visitors: Dick Alway – Amber Twp. Trustee - to discuss progress on Access Road;  
Bruce Burke Logan Twp Supervisor – to discuss Tyndall Road.  
David Taylor – Michigan Pavement Solutions to discuss Bituminous Seal Coat Bids  
Dick Doyle – AIS Salesman – to discuss motor grader problems.

The minutes of the April 26, 2007 regular meeting were discussed  
Motion by Thurow, seconded by Matiash to approve the minutes as presented.  
Ayes all – Motion carried

The board took the following action after reviewing the accounts payable and payroll:  
Motion by Matiash, second by Thurow to approve accounts payable Vouchers #61891 thru #61953 for \$148,639.59 and pre-approve payroll #10 for May 17, 2007  
Ayes all – Motion carried

At 10:05 am the board looked over the contingent liability and revenue sheet

At 10:06 the meeting was opened to the public.

D. Always requested status of the progress on the Access Road, G Dittmer reported that the easement from Dow Chemical was in hand and that a meeting was scheduled with the other property owner for next week to finalize that right-of-way. Plans were 90% completed, G Dittmer to contact Wal-Mart to seek additional funding for construction. G. Dittmer restated that the project was a high priority with the Road Commission and would be done with MCRC forces this summer.

B. Burke discussed the need for ditching work on Tyndall Road.

D. Taylor discussed the 2006 Seal Coat work and the problems with regards to the loss of stone on various roads. Taylor and G. Dittmer had investigated Amber, Cedar Lane, Chilberg, Gordon, Conrad, Sugar Grove and Custer Roads to determine damage on a previous date. N. Matiash also added Bryant road to the problem areas. D. Taylor provided a letter stating that if he were awarded the 2007 Bituminous Seal Coat bid he would make repairs to Cedar Lane and Conrad Road. After a lengthy discussion it was determined that the repairs were a separate issue from the award of the 2007 bituminous seal coat bid. See Motion later.



E. Moody reported of the activity for the previous period as follows:

Brush cutting, Tree removal, Repairing edge ruts at various locations Cold patching holes. Sweeping of state Trunkline and intersections, Blading of gravel roads and placing spot brine at medical requests. Patching of various gravel roads due to the rain damage of early spring rains. Completed the last of the major culvert repairs resulting from the spring rains.

Preparing for summer projects such as: Fisher Road Surfacing – Victory Twp.  
Walhalla/Kinney intersection.  
Reconstruction – Logan Twp.

R. Thurow commented: Grading gravel road in the rain, Water pocket on Appleton Road in Riverton Twp. And the good grading work on Schwass Road in Riverton Twp.

N. Matiash commented: Work on Budde Road – Grant Twp.

G. Dittmer gave his report as follows:

**Routine Maintenance** – MDOT – The spring drive around was held and there are various repair items to address, MDOT has not provided a summer budget to date.

**Heavy Maintenance**

**Primary System** – Jagger Road – Pre-construction meeting held, the contractor will not start project until mid-August due to a conflict with MBE Sub-Contractor.

Scottville Bridge – MCRC to interview prospective engineering firms this date to select designer.

See Motion latter

Masten Rd. Bridge – all items have been submitted to MDOT and MDEQ

Free Soil Road – A Grade Inspection is scheduled for next week with MDOT

**Local System** - A copy of the most recent Township Project list was presented to the Board for review and discussion. It was discussed regarding the presented projects and action regarding signing of contracts was postponed, except for brining. See Motion latter.

D. Doyle of AIS and T. Woirol Shop Foreman came into the meeting to discuss the Komatsu Grader and its problems. After much discussion it was agreed to the following items; MCRC will continue to use the Loaner Grader.

AIS will provide a new grader or both parties will revisit the Contract by September 1, 2007.

AIS will replace the tires, moldboard and radio on the Loaner grader by next Friday May 18, 2007 at the MCRC facility.



G Dittmer continued report regarding **Permits** – a meeting was held on May 9, 2007 with local utilities to discuss summer work and interaction with the utilities.

**Personal** – All employees except for the motorcycle accident of 2006 are working.  
The bidding of unassigned equipment is in progress.

**Unfinished Business:**

N Matiash discussed the request from PM Twp regarding participation from MCRC in the construction of First Street.

Dittmer discussed his attendance at the CRAM General Policy meeting held on April 30, 2007 and the outcome of this meeting.

**New Business:**

Dittmer informed the Board of an accident involving the Road Commission and a private individual on Millerton Road.

Thurrow requested information regarding road commission handling of scrap steel and information regarding a new interest in purchasing scrap.

Paul Bunyan Meeting was discussed – three will attend.

UP Road Builders meeting was discussed – two will attend

MCRC SIP meeting was discussed

Meeting was suspended at 12:30 pm for lunch

Meeting reconvened at 1:15 pm

Interviews were taken of the following Engineering firms to do the design of the Scottville Road Bridge over the Pere Marquette River; also in attendance was Amy Hansen for the City of Scottville.

Nordlund and Associates Ludington

Scott Engineering Co. – Grand Rapids

Wilcox and Assoc. – Cadillac

**The Board took the following actions:**

**Approve Brine Contracts**

Motion by Thurrow, second by Matiash to enter into an Agreement with the following Townships for the placement of solid Brine: Summit, Riverton, Eden, Amber Custer, Hamlin, Victory, Sherman, Sheridan, Grant, Free Soil, and Meade.

Ayes all – Motion Carried

**Agreement with USFS For Buck Creek Crossing**

Motion by Matiash second by Thurrow to enter into an agreement with the US Forest Service for the purpose of improving the Buck Creek Crossing of Barothy Road and to authorize the Manager/Director to sign the agreement on behalf of the Mason County Road Commission

Ayes all - Motion carried



**Postpone Award of 2007 Seal Coat Bid**

Motion by Thurow seconded by Matiash to postpone the award of the 2007 Bituminous Seal Coat Bid until the next meeting.

Ayes all – Motion carried

**Woodland Hills Platt**

Motion by Thurow, second by Matiash to approve Woodland Hills Platt located in Pere Marquette Township and authorize the Chairman to sign said plat

Ayes all – Motion Carried

**Award 2007 Pavement Marking Bid**

Motion by Matiash second by Thurow to accept the bid and award the 2007 Pavement Marking Program to P& K Contracting.

Ayes all – Motion Carried

**Award 2007 Bituminous Asphalt Paving Program**

Motion by Thurow second by Matiash to accept and award the bid for the 2007 Bituminous Asphalt paving Program to Team Elmers

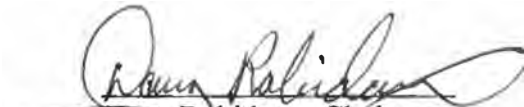
Ayes all – Motion Carried

**Award Engineering Contract for Scottville Road Bridge**

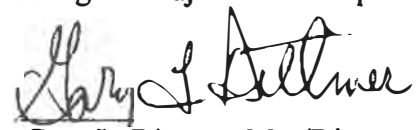
Motion by Thurow, second by Matiash to award the engineering contract for the reconstruction of the Scottville Road Bridge over the Pere Marquette River to Scott Civil Engineering Co.

Ayes all – Motion carried

There being no other items to come before the Board the Meeting was adjured at 4:30 pm



Doug Rebidoux, Chairman



Gary L. Dittmer, Mgr/Dir



## MINUTES

Chairman Robidoux called the May 24, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: Walt Carrier, Amber Township and County Drain Commissioner Dave Hasenbank to discuss the access road.

The minutes of the May 10, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Thurow to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #61954 thru #62017 for \$103,993.35, and pre-approve payroll #11 for May 31, 2007. Ayes all. Motion carried.

At 10:08 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Tractor brush cutters have been out also the cold patch crew. Aggregate patching before brining and sweeping with our broom. The first brining for Township projects will be completed by Friday. The Drott has been out ditching cross culverts. Tree cutting and stumping is being done in preparation for other township projects. Will begin county roadside mowing next week. Working on pit cleanup.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**  
Spring Maintenance Items
      - a. Reported by E Moody
    2. **State Trunkline-MDOT**
      - a. Met with MDOT to discuss the revisions to the winter budget. Our costs are where they should be per lane mile.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Jagger Road Project-Contacted the State about the start up date for this project. Start date is scheduled for August. No changes have been made.
      2. Scottville Bridge Project-Have been in contact with the engineer for this project.
      3. Masten Rd Bridge over Tributary to Carr Creek-Permit should be here within the next two weeks. Working with MDOT.
      4. Free Soil Road Project-GI was held.
      5. Black Creek Crossing on Custer Road-Culvert is failing, will investigate further.



**2. Local System**

1. Township Local projects update: Current project list was presented. See Motion.
2. Access Road Project-G Dittmer is working on funding. Discussed response by Attorney Roger Anderson regarding requests made by Mr. Harlan. G Dittmer was instructed to have R Anderson send the proposed response to Mr. Harlan.
3. Buck Creek-Agreement has been signed and the pipe has been ordered. Moving along well.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Komatsu Grader-Changes have been made to the loaner grader and is working well. AIS has until September 1, 2007 to replace this loaner grader.

**4. Permit**

1. Michigan Consolidated Gas Company will be testing high pressure pipe lines and drilling 5/8 inch holes in the pavement to check the pipes. MCRC has requested a permit from them with a plan on how they propose to fix the holes.

**5. Personal Items**

1. Will contact Labor Attorney Mike Kluck regarding an employee that has been on medical leave for one year as of June 6, 2007.
2. The Union met last week to vote on replacing the alternate Stewart. No changes were made.

**Under unfinished business the following was discussed**

1. N Matiash reported he received a call from Bob Bennett reporting standing water in the field north of the old Foster Grocery Store. The ditches need to be cleaned out. Drainage issue.
2. Seal Coat Bids-See Motion
3. Discussion on seal coat repairs that need to be made from last year on Conrad, Cedar Lane and Gordon Roads. G Dittmer suggested a bond be required for 1% or 2% and a guarantee along with the seal coat bids.

**Under new business the following was discussed**

1. FEMA-Received a letter stating the eligible townships for flood protection High Risk Flood Areas. The townships listed are Logan, Hamlin and Amber.

**Correspondence**

1. CRAM News Letter
2. Michigan Farm News-Meeting to be held at the Kalamazoo CRC regarding Imminent Domain on Preserved Farm Land.

**Items Needing Board Action****Award Bid for Bituminous Seal Coat**

Motion by Matiash, seconded by Thurow to **Reject** the 2007 Bituminous Seal Coat bids and re-bid using specs of 29A/.39 to .42 bit to be available at the next meeting. Ayes all. Motion carried.



**Approve Township Projects**

Motion by Thurow, seconded by Matiash to approve the following Township Projects and to authorize Manager/Director Dittmer and Secretary Acker to sign according to the project list dated May 23, 2007. Ayes all Motion carried.

**Victory Township Road Contracts**

**Dust Control** Township Wide for 47 miles. Total cost \$42,000.00.

**Fisher Road** from Victory Corners Road west to the existing pavement at the bridge for .42 miles. Grading with drainage structures. Placement of aggregate base. Total cost \$23,000.00.

**Fisher Road** from Victory Corners Road west to the existing pavement at the bridge for .42 miles. Placement of a Bituminous Asphalt surface. Total cost \$27,500.00.

**Fisher Road** from Peterson Road east to the existing pavement at the bridge for .63 miles. Clearing and removal of trees, grading with sand sub base and drainage structures. Placement of aggregate base. Total cost \$ \$47,000.00

**Fisher Road** from Peterson Road east to the existing pavement at the bridge for .63 miles. Placement of a bituminous asphalt surface. Total cost \$42,500.00.

**Gordon Road** from Sugar Grove Road North to the Ball Park for .3 miles. Placement of a Prime and Double Seal Coat Surface. Total cost \$6,500.00

**Fisher Road** from Stiles Road to Victory Corners Road for 1.0 miles. Place a Bituminous Surface. Total cost \$63,000.00.

**Custer Township**

**Dust Control** Township wide for 30 miles. Total cost of \$27,000.00

**Conrad Road** from Scottville Road to end of existing bituminous for 2.75 miles. Place a seal coat surface. Total cost \$36,200.00.

**Reek Road** from Johnson Road to Hansen Road for 1.0 miles. Minor grading and placement of aggregate material. Total Cost \$22,000.00

**Riverton Township**

**Dust Control** Township wide for 47 miles. Total cost of \$32,000.00.

**Washington Road** from Stiles Road to LaSalle Road for 2.0 miles. Minor grading and placement of aggregate material for a cost of \$34,000.00.

**Brye Road** from Anthony Road North to Deren Road for .5 miles. Clearing of roadway in preparation for grading. Cost share with Summit Township. Total cost of \$12,000.00.

**Summit Township**

**Dust Control** Township wide for 5.0 miles. Total cost 5,120.00

**Kinney Road** from PM Hwy to Brye Road for 1.0 miles. Placement of single seal coat surface. Cost share with PM Township. Total cost of \$14,400.00.

**Brye Road** from Anthony Road North to Deren Road for .5 miles. Clearing of roadway in preparation for grading. Cost share with Riverton Township. Total cost of \$12,000.00.

**Brye Road** from Anthony Road North to Deren Road for .5 miles. Minor ditching and placement of aggregate material. Total cost of \$9,000.00.

**Bass Lake Boulevard** from Lakeshore Drive to Lattin Road for .5 miles. Placement of a single seal coat surface. Total cost of \$6,000.00



**Branch Township**

**Barothy Road** from Masten Road to West of Porter Road-Balance of the gravel portion of Barothy Road. Clearing of vegetation, grading, culvert replacement at Buck Creek and aggregate base for 1.0 miles. Total cost \$75,000.00.

**Pere Marquette Charter Township**

**Russell Street** from Gary Street to Ellis Street. Machine grading, drainage, aggregate base and restoration for 400 ft. Total cost of \$8,000.00.

**Russell Street** from Gary Street to Ellis Street. Placement of a bituminous surface for 400 ft. Total cost of \$12,000.00.

**Snead Drive and Palmer Blvd.** at Golfview Estates. Placement of a single seal coat surface for .4 miles. Total cost of \$4,800.00.

**Kinney Road** from PM Hwy East to Brye Road. Placement of single seal coat surface for 1 mile. Cost share with Summit Township. Total cost of \$14,400.00.

**Hamlin Township**

**Dust Control** Township wide for 23 miles. total cost of \$13,500.00

**Alliene Road** from Shagway Road to the end for .2 miles. Minor grading, improve drainage and placement of aggregate material. Total Cost of \$6,500.00.

**Amber Township**

**Dust Control** Township wide for 13 miles. Total cost of \$6,000.00.

**Amber Road** from Conrad Road North .5 miles. Bituminous Seal Coat Surface. Total cost of \$6,000.00

**Harold, Esther and West Street** west of Gordon Road in Fairview Subdivision for .5 miles. Bituminous single seal coat surface. Total cost of \$6,000.00.

**Jagger Road** from Stiles Road east to end for .45 miles. Place a single seal coat surface. Total cost of \$5,800.00.

**Johnson Road** from Stiles Road west to Dennis Road for 1.5 miles. Bituminous single Seal Coat surface over entire width of roadway and placement of a double seal coat surface for the east .5 miles. Total cost \$24,000.00.

**First Street** from Gordon Road east to Scottville City Limits for 1.0 miles. Bituminous Asphalt leveling course. Total cost of \$21,000.00.

**First Street** from Gordon Road east to Scottville city Limits. Place a single seal coat surface. Total cost of \$12,000.00.

**Brye and Johnson Roads** from Dennis Road West to Brye Road then South to the existing bituminous pavement. Removal of trees and brush within the right of way for .75 miles. Minor grading Total cost of \$18,000.00.

**LaSalle Road** from Hansen Road North for .1 miles. Minor grading to improve drainage and placement of aggregate material. Total cost of \$1,500.00.

**Gordon Road** from US-10 North to Johnson Road for .5 miles. Bituminous asphalt leveling course. Total cost of \$18,000.00.

**Gordon Road** from US-10 North to Johnson Road for .5 miles. Bituminous single seal coat surface. total cost of \$7,500.00.

**Eden Township**

**Dust Control** Township wide for 40 miles. Total cost of \$14,000.00.

**Washington Road** from Darr Road East to Cabana Road. Minor grading and placement of aggregate material for .75 miles. Total cost of \$12,000.00.



**Sheridan Township**

**Dust Control** Township wide for 30 miles. Total cost of \$33,750.00.

**Larson Road** from the end of the existing seal coat surface to Interlochen Road. Clearing or existing trees, grading and construction of the intersection with Interlochen, placement of aggregate material for .6 miles. Total cost of \$22,000.00.

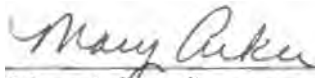
**Larson Road** from Fountain Road to the end of the existing bituminous surface for .8 miles. Total cost of \$6,000.00.

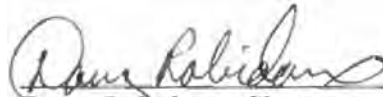
**Fountain Road** from Schoenherr Road to Larson Road for 1.0 miles. Placement of a bituminous leveling course at selected locations to improve the road cross section. Total cost of \$14,000.00.

**Fountain Road** from Schoenherr Road to Larson Road. Placement of a single seal coat surface over the entire width of the existing hard surface for 1.0 miles. Total cost of \$12,000.00.

**Larson Road** for the end of the existing bituminous surface to the intersection with Interlochen Road for .6 miles. Placement of a prime and double seal coat hard surface. Total cost of \$14,400.00.

There being no further business the meeting was adjourned at 12:20 pm.

  
Mary Acker Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the June 14, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: None

The minutes of the May 24, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Thurow to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #62018 thru #62116 for \$300,370.32 and approve payroll #12 for June 14, 2007 for \$58,477.86. Ayes all.

Motion carried.

At 10:30 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past three weeks: Mowing County and State Trunkline.

First round of contract brining was completed by Memorial Day and will start the second round next week for the 4th of July. Sweeping, spot blading and patching. Drott was out ditching and working on culvert projects. Washington Road will be completed today. Shoulders on Fisher Road in Victory Township are done. Tree cutting and working on storm damage cleanup. Working on crack sealing. Doing pit cleanup with the loader and repaired a washout on Fountain Road by Victory Corners Road. Cold patching where necessary and seed and mulch on Walhalla/Kinney Roads. Placed culvert at Buck Creek on Barothy Road. Preparing Gordon Road in Victory township for a double seal. Working on a ditching and aggregate project in Logan Township.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Summer Maintenance Items

a. Reported by E Moody

**2. State Trunkline-MDOT**

a. Repaired edge drain by P Summerfield and put in 12" culverts. MDOT required 15" culverts so these will have to be replaced.

b. Fahrner's have done a good job on seal coating,

**B. Heavy Maintenance**

**1. Primary System**

1. Jagger Road Project-Nothing new to report. Ready to start.

2. Masten Rd Bridge over Tributary to Carr Creek-Permit should be here within the next two weeks. Material quote was \$60,000.00



3. Free Soil Road Project-Will send final plans next week.
4. Walhalla/Kinney-Will send request for paving bids to Omens. Rieth Riley has already submitted a quote for 500 ton for \$26,000.00.

**2. Local System**

1. Township Local projects update: Second brining for the 4th of July will start next week.
2. Access Road Project-Met with Nick Tykosky for permission to use Tractor supply parking lot as a turn around. They are concerned about snow disposal. They have asked for stop signs to be placed. Saw no problem with this. Approval is pending. Discussion on three lanes versus two. There would be a problem with three lanes as the power poles would need to be relocated. More discussion to follow.
3. Buck Creek-Culvert is in. Working with the Forest Service.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Drott is in for repairs. Expect to be down for at least one week.
3. Both Ford pickups have been delivered.

**4. Permit**

1. Driveway permits
2. Permit requested for geological testing by the pumped storage plant.

**5. Personal Items**

1. A road grader training class put on by LTAP was held at the MCRC on June 12. Attendees were from various road commissions and MCRC employees, Stanley Raspotnik, Phil Gajeski, Rick Hankins and Dick Larson. The instructor will be back to provide individual field training.
2. Staff evaluations are due for July 1. G Dittmer presented a salary structure and will have evaluations completed for the next meeting.
3. S Stickney will be having back surgery on Monday from a work related incident that occurred two years ago. Expect to be off from four to six weeks.
4. Engineer position-Have three candidates to interview. G Dittmer will set up interviews and N Matiash will also attend.

**Under unfinished business the following was discussed**

**1. Seal Coat bids were opened and read as follows:**

	<b>Seal Coat</b>	<b>Prime Coat</b>	<b>Total</b>
Michigan Pavement Solutions:	.996 per sq	0.038	\$387,548
Bond Included			
C&C Contracting	1.11 per sq.	0.40	\$431,530
Bond Included			
Hwy Maint. & Construction	1.032 per sq	0.375	\$401,256
Bond Included			
Fahrner Asphalt Sealers Inc	.99 per sq	0.48	\$386,850
Bond Included			

Motion by Thurow, seconded by Matiash to tabulate and award bid in the best interest of the MCRC.  
Ayes all. Motion carried.



**Under new business the following was discussed**

1. DTN Weather Forecaster-Monthly charge will be \$100.00 with a one time cost of \$200.00 for new equipment.
2. MCRCSIP Annual Meeting-N Matiash will vote on behalf of the MCRC Board.
3. G. Dittmer was instructed to explore options on building improvement.

**Correspondence**

1. Introduction to Asset Management-Looking for input from county road commissions that would be interested in attending meetings to discuss this.

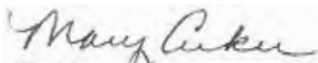
**Items Needing Board Action****Award Bid for Bituminous Seal Coat**

Motion by Matiash, seconded by Thurow to award the 2007 Bituminous Seal Coat bid in the best interest of the MCRC to Michigan Pavement Solutions for a total cost of \$387,548 and that last years repairs be done at their expense. Ayes all. Motion carried.

**Engineering Reimbursement**

Motion by Matiash seconded by Thurow to request a reimbursement of \$10,000.00 for payments made during the period of 07-01-06 through 06-30-07 to retain a licensed professional engineer employed by the MCRC and to authorize the Board to sign. Ayes all. Motion carried.

There being no further business a motion was made by Matiash and seconded by Thurow to adjourn the meeting at 11:57 am. Ayes all. Motion carried.

  
 Mary A'ker Secretary

  
 Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the June 28, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: Dick Alway and Walt Carrier from Amber Township regarding the Access Road progress.

The minutes of the June 14, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Thurow to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #62117 thru #62177 for \$172,721.27 and approve payroll #13 for June 28, 2007 for \$57,949.89. Ayes all.

Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Mowing on the State Trunkline has been completed. Working on the southern half of the County now. Second round of township brining will be completed by tomorrow night. Blading and patching blow holes due to dry conditions. Have been out with the Drott doing some ditching. Crews are out crack sealing, tree cutting from last storm and cold patching. Repairs made to a washout by the college. Paving Walhalla/Kinney roads, placing gravel on Larson Road and preparing Tyndall Road North of Anthony for aggregate surface. Working on small gravel job for LaSalle North of Hanson, five culvert crossings and bit patches. Updates: Repairs have been made on Schoenherr Road North of Hansen removing asphalt and cold patching areas, pot holes repaired on South Jebavy Drive and have investigated drainage issues on Benson & Sugar Grove Roads.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Summer Maintenance Items

a. Reported by E Moody

**2. State Trunkline-MDOT**

a. New light is in at Jebavy Drive & US-10.

b. Winter Operations Meeting to be held in July in Cadillac.

c. Discussion on taking bids to repair the salt shed. State will participate in the cost of the repairs.

**B. Heavy Maintenance**

**1. Primary System**

1. Masten Rd Bridge over Tributary to Carr Creek-Permit has not been received yet.

2. Free Soil Road Project-Final plans have been sent in. See Motion.



3. Walhalla/Kinney-Paving completed on June 27 by Rieth Riley. Bids were received from Elmers at \$53.00 per ton and Rieth at \$52.00 per ton.

**2. Local System**

1. Township Local projects update: Received more contracts. See Motion.
2. Access Road Project-G Dittmer and Attorney R Anderson met with Mr. Harlan on June 26. The ROW issue had not been finalized. Water and sewer will not be installed at this stage. Mr. Harlan would like a three lane road but two lanes would be adequate. G Dittmer will meet with Dennis Healy and Bob Knudson of Consumers Energy on Monday to discuss moving the power poles. The Dow easement has been recorded and there are now no issues with Tractor Supply. Hope to have a commitment from Mr. Harlan within the next two weeks and a tentative start date for construction sometime mid August. Wal-Mart will not be participating in this project.

**3. Equipment Status during this period**

1. Repairs as needed.
2. T Woirol was present to discuss taking bids for a new Tandom truck. Delivery would not be until September or October. See Motion.

**4. Permit**

1. Driveway permits

**5. Personal Items**

1. S Stickney is recovering from back surgery. Doing well. Discussion on returning to work and working on revisions to the safety program until he has recuperated. He will be off from 4 to 6 weeks.
2. R Bedker will be off in August for carpal tunnel surgery.
3. Will be setting up an interview with Matt Sutton for the Engineering position.
4. Evaluations and proposed wage increases for the staff were presented. The board will meet at 1:00 pm on July 12 to discuss evaluations and if acceptable approve wage increases.

**Under unfinished business the following was discussed**

1. UP Road Builders Conference-N Matiash attended. Topics discussed were BC/BS Insurance and changes that can be made due to the increasing costs. Discussion on the fuel tax. Changing the Commissioners conference to follow the CRAM Conference to save on costs. Are developing a new sub-committee to put together work shops for new commissioners.

**Under new business the following was discussed**

1. Ash Street Abandonment-Hamlin Lake Estates. Application fee has been paid and the abandonment request forms completed properly. Will proceed with advertising. It was suggested that in the future abandonment requests be done twice a year to help cut down on the costs. More discussion to follow.
2. Northwest Council on Government-Non-Motorized Traffic-Meeting scheduled for Wednesday July 18 at 7:00 pm for Mason County at the County Courthouse.
3. P.M. Twp discussion-New Access Road-G Dittmer met with PM Zoning to discuss the problem with traffic at the Jebavy-US-10 intersection. Trying to come up with ideas to relieve the traffic issues. A suggestion was to place an access road behind Wesco and KFC. More discussions to follow.



**Correspondence**

1. Various articles about Oakland County Road Commission and North Dakota State fuel tax.

**Items Needing Board Action****Approve Township Projects**

**Motion by Thurow, seconded by Matiash to approve the following contracts and to authorize the Manager/Director and Clerk to sign. Ayes All. Motion carried.**

**Eden Township**

**Washington Road** from Darr Road East to Cabana for .75 miles. Minor grading to improve drainage and placement of aggregate material for a total cost of \$12,000.00.

**Sherman Township**

**Dust Control** Township wide for 30 miles. Total cost of \$20,000.00.

**Townline Road** from Poplar Road west to Claeys Drive. Pulverize existing pavement, grading, cross culvert and aggregate base material for .23 miles. Total cost of \$16,000.00.

**Townline Road** from Poplar Road west to Claeys Drive. Place a bituminous surface for .23 miles. Total cost of \$17,500.00.

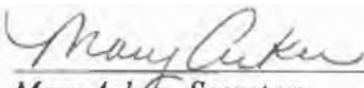
**Title Sheet for Free Soil Road**

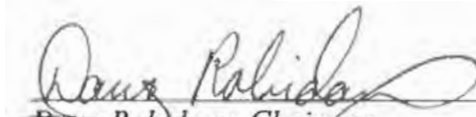
Motion by Matiash seconded by Thurow to approve signing the Title sheet for the Free Soil Road Project. Ayes all. Motion carried.

**Approve Bidding For New Tandom Axle Truck**

Motion by Thurow, seconded by Matiash to approve advertising for bids to purchase a new Tandom Axle Truck for delivery sometime in September or October. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:29 pm.

  
Mary Acker Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the July 12, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: Bruce Burke, Logan Township Supervisor.

The minutes of the June 28, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux, seconded by Matiash to approve accounts payable Vouchers #62178 thru #62241 for \$249,227.52 and approve payroll #14 for July 12, 2007 for \$58,449.63. Ayes all.

Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Mowing gravel roads and intersections. Second round of contract brining has been completed except for Custer Township. Plan to do them next week. Placing gravel on Tyndall Road in Logan Township. Ditching and topsoil on Barothy Road. Will place salvaged gravel the first of next week. Shaped Washington Road in Eden Township and will place gravel next week. Have begun clearing on Fisher Road in Victory Township. County wide crack sealing has been completed. Seal coat program gets started this week. Ditching on Reek Road in Custer Township.

N. Matiash received a letter from Ginny Beadle regarding the need for ditching on S Tyndall Road. This work is currently in progress. N Matiash will contact her to let her know.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Summer Maintenance Items

a. Reported by E Moody

**2. State Trunkline-MDOT**

a. Met with regional Director Brian Ness. Discussed the MDOT Contract. Hope to negotiate another five year contract.

Also discussed ending the annual meeting due to lack of interest.

**B. Heavy Maintenance**

**1. Primary System**

1. Masten Rd Bridge over Tributary to Carr Creek-Permit has not been received yet.

2. Free Soil Road Project-Final plans have been sent in. Waiting to be notified.

3. Walhalla/Kinney-Paving has been completed.



4. Scottville Road Bridge-Met with Tom Coleman and discussed doing half of the bridge at a time.

**2. Local System**

1. Township Local projects update: Reported by E Moody.
2. Access Road Project-Met with Consumers Energy to discuss having the poles moved. They can be done in the next two to four weeks. D Dittmer recommended there be two lanes instead of three. Will have Roger Anderson send a letter to Mr. Harlan with these recommendations.

**3. Equipment Status during this period**

1. Repairs as needed.
2. T Woiron has put specs together to bid a new truck. Will send them out in the next couple of days.

**4. Permits**

1. Solid Waste Planning Commission-Waste Reduction needs to be on a class A road to be approved by the DEQ. They have given a bond in order to use the road as an all season road. This is not an issue at this time

**5. Personal Items**

1. Engineering Position-G Dittmer and N Matiash interviewed Matt Sutton for the Engineer Position. It was decided to hold off on hiring a replacement at this time.

**Under unfinished business the following was discussed**

None at this time.

**Under new business the following was discussed**

1. G. Dittmer and S Stickney met with Mike Shultz from MCRC SIP and John Wall from ASU to discuss implementing a Safety Program. Stickney is still recovering from surgery related to an accident while on the job. He is recovering well and may possibly return to work next week. He has been selected as lead person for this project and will include two union employees. Will start with three or four issues and go from there.

**Correspondence**

1. Received a letter from Attorney Ron Johnson on behalf of Scott MacLean to pursue an abandonment of Lincoln Road between his land in Section 11 and the Partridge Pointe Land in Section 10 of Hamlin Township. They will have to go through the proper procedures to have this request considered. G. Dittmer will send a response.

Meeting was recessed at 11:40 am.

Reconvened at 12:50 pm.



Employee performance appraisals were discussed and accepted.

Salary structure was discussed. It was decided that there would be no larger increases given than 3% due to the decrease in revenues.

**Approve Staff Wage Increases**

Motion by Thurow seconded by Matiash to approve the following salaries for the staff effective July 1, 2007 thru June 30, 2008:

Mary Acker	Clerk	40,015.00	3.0%
Jeff Conklin	Asst to the Eng	37,918.00	2.3%
Eric Moody	Superintendent	49,476.00	2.0%
Ron Duggan	Foreman #1	42,500.00	2.4%
Steve Stickney	Foreman #2	39,140.00	3.0%
Terry Woirol	Shop Foreman	46,695.00	2.0%
Marcia Cory	Payroll Clerk	28,236.00	3.0%
Engineer Position (Vacant)		41,000.00	

Ayes all. Motion carried.

Went into closed session at 1:30 pm at the request of the Manager/Director to discuss his salary as presented to the Board.

Reconvene regular session at 2:29 pm.

Motion by Matiash, seconded by Thurow to increase the Manager/Director's salary by \$1,200.00 (2.0%) for a total salary of \$61,208.00. Ayes all. Motion carried.

There being no further business a motion was made by Matiash and seconded by Thurow to adjourn the meeting at 2:33 pm. Ayes all. Motion carried.

  
Mary Acker Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the July 26, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, and Secretary Acker.

Absent: Superintendent Moody

Visitors: Susan Hoekstra and Benita Walters of Victory Township and Walt Carrier from Amber Township.

The minutes of the July 12, 2007 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #62242 thru #62293 for \$216,476.65 and approve payroll #15 for July 26, 2007 for \$57,737.96. Ayes all.

Motion carried.

At 10:07 am the board looked over the contingent liability and revenue sheet.

Susan Hoekstra and Benita Walters were present to discuss the condition of the roadway over Dennis Creek on Dennis Road. The rain has caused this area to wash out due to the way it comes down the hill. They have applied for funding but have been turned down as no monies are available. The township is interested in fixing this problem such as paving the area but have had other priorities. Will possibly put this on the agenda for next years projects. In the mean time the MCRC will do some maintenance to re-route the water until a more permanent solution can be made.

Walt Carrier requested an update on the progress of the access road. Are waiting for a response from Mr. Harlan regarding the letter Attorney Roger Anderson sent. Also he was concerned about the cost of the paving projects that were done in the Township. G Dittmer assured him that they were within the estimated amounts. He was very pleased with the work that was done.

G Dittmer reported for Superintendent Moody for the past two weeks: Barothy Road is almost completed. A fire hydrant needs to be placed. Seal coating is not complete yet but they will return in two to three weeks. Working on gravel projects. Continue to mow shoulders and have almost completed ditching on Hansen Road off Wilson.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Summer Maintenance Items reported under Superintendents report.

**2. State Trunkline-MDOT**

- a. Winter maintenance meeting was held and attended by E Moody and S Stickney. Working on improving patch work between counties.
- b. Received budget adjustment for some patching on US-10 by Elmers and a wash out east of Custer.



**B. Heavy Maintenance****1. Primary System**

1. Masten Rd Bridge over Tributary to Carr Creek-Have not received permit.
2. Seal coating-In progress.
3. Jagger Road-Start up first of August.
4. Scottville Road Bridge-Designer has said that we can do half of the bridge at a time.

**2. Local System**

1. Township Local projects-Reported above
2. Access Road Project-Waiting for response from Mr. Harlan.
3. Letter from Mason DPW regarding public utilities proposed for the access road. Due to any further delay in the construction of the road the Mason DPW has requested that the installation of utilities be deleted from the plans.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Freightliner has been sent to Grand Rapids for repairs.
3. Discussed borrowing cold patch trailer from Oceana County to try out.

**4. Permits**

1. Driveway permits

**5. Personal Items**

1. R Bowman-Sent a Cobra letter removing him from our BC/BS policy according to the union contract.
2. Met with George Karl to discuss different health insurance options.
3. S Stickney has returned to work on a part time basis for now.

**Under unfinished business the following was discussed**

1. Council of Governments Meeting on Non Motorized Traffic-The purpose of this meeting was to gather information on where the trails would be most desired. When all information has been gathered from the surrounding counties another work session will be held to discuss the project priorities. MDOT recognizes this area as the most active area for project implementation.

**Under new business the following was discussed**

1. Paul Bunyan -Scheduled for August 16 and hosted by the Grand Traverse Road Commission.
2. NMARC Meeting-Will be held from September 5th to the 7th at Boyne Mountain.
3. CRASIF Meeting-G Dittmer to attend. See Motion.
4. MCRCSIP-Refund this year will be approximately \$99,450.00

**Correspondence**

1. Retirement plan name change-Chase Insurance Life and Annuity Company (Chase) has been changed to Common Wealth Annuity. No changes will be made to the contractual rights or contract features and fees currently in place.
2. Access Management Overlay-M Riley has put together and Ordinance to adopt an Access Mgt. Advisory Group consisting of MDOT, MCRC, Mason County Sheriff's Office and the MC Drain Commissioner. She has requested input on the Ordinance document from the listed offices by August 1, 2007.
3. Letter from Antrim County Road Commission requesting nominations for the NMARC and CRAM positions.



**Items Requiring Board Action****County Road Association Self-Insurance Fund Vote Authorization**

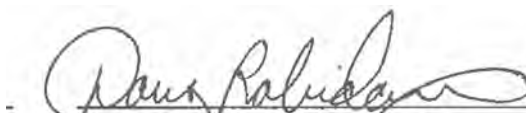
Motion by Matiash, seconded by Thurow to authorize G Dittmer to vote on all matters on behalf of the commission at the CRASIF Annual Meeting on September 5, 2007. Ayes all. Motion carried.

**Northern Michigan Association of Road Commissions Vote Authorization**

Motion by Thurow, seconded by Matiash to authorize D Robidoux to vote on all matters on behalf of the commission at the NMARC Annual Meeting on September 6, 2007. Ayes all. Motion carried.

There being no further business a motion was made by Matiash and seconded by Thurow to adjourn the meeting at 12:10 pm. Ayes all. Motion carried.

  
Mary Adler Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the August 9, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: None

The minutes of the July 26, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Thurow to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #62294 thru #62361 for \$204,277.47 and approve payroll #16 for August 9, 2007 for \$58,729.94. Ayes all.

Motion carried.

At 10:03 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Finishing mowing gravel roads on the north end of the county and mowing some paved roads on the south end. Cold patch crew has been out. Some blading but very dry conditions. Tree trimming on county projects. Youth crew is working on guardrails and cleanup on some projects. The Drott is out on projects doing ditching and culverts. Double seal on Larson and Gordon Roads today. Hauling stumps on Byre and Johnson. Moving dirt and stripping topsoil on Peterson Road. Aggregate surface on Reed, Alliene and Washington Roads. Completed work on Barothy Road. Ready for paving. Ditching complete on Tyndall and Kinney Roads. The seal coating program is about 70% complete.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Summer Maintenance Items reported under Superintendents report.

**2. State Trunkline-MDOT**

a. US-10/31 patch @ Elmers-Monies have been added to the budget to make this repair.

b. Maple Street in Walhalla-Need to move the bank back for clear vision.

**B. Heavy Maintenance**

**1. Primary System**

1. Masten Rd Bridge over Tributary to Carr Creek-Have not received permit.

2. Seal coating-In progress. Primary's are done.

3. Jagger Road-Started project on Monday the 6th. removing trees and brush. Will remove road surface next week.

4. Lakeshore Drive Update-High Risk Rural Roads-Intersection of M-116 to Robert Street. GI is scheduled with MDOT in two weeks. This will be a 2008 project with a 90/10 cost share. Our cost is estimated at \$42,000.00.

5. Sign Project-Will start next year.



2. **Local System**
  1. Township Local projects-Reported above
  2. Access Road Project-A meeting is scheduled for 10:00 am on Friday August 10 with Mr. Harlan, Roger Anderson and G Dittmer.
3. **Equipment Status during this period**
  1. Repairs as needed.
  2. Cold patch equipment-Spoke with Oceana County and said we could borrow the machine any time.
  3. T Woirol presented truck bids from several vendors. He will research and make a recommendation at the next meeting.
4. **Permits**
  1. Driveway permits
5. **Personal Items**
  1. Received Check from R Bowman for Cobra payment.

**Under unfinished business the following was discussed**

1. Paul Bunyan -Scheduled for August 16 and hosted by the Grand Traverse Road Commission.
2. Dennis Road @Dennis Creek-Have completed shaping.

**Under new business the following was discussed**

1. Access Management Ordinance Meeting-Met with Mary Riley and Dave Hasenbank to discuss the proposed ordinance. It will now be sent to the planning commission for review and forwarded to the County Board to approve.
2. Barothy Road Paving-See motion.

**Correspondence**

1. Mason County Emergency Management-In order to remain eligible for preparedness grants, the federal government has established minimum NIMS training requirements that must be completed by September 20, 2007. Every agency that would be involved in a disaster or emergency response capacity must fulfill the training requirements to complete the county's NIMS compliancy standard. If a department or agency does not complete the required training, access to grant funding can be restricted.

**Items Requiring Board Action**

**Barothy Road Paving**

Motion by Thurow, seconded by Matiash to proceed with paving Barothy Road to complete the final phase for 2007. Approved estimate from Elmers at \$50.50 per ton for a total of 450 ton. This is a cost share with Branch Twp, their portion at 85%. Ayes all. Motion carried.

**Salt Shed Roofing Bids**

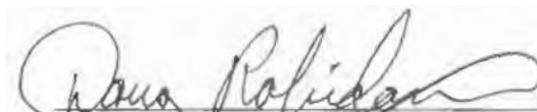
Motion by Matiash, seconded by Thurow to award the roofing bid to Bob's Roofing for \$19,767. Replace the shingles and repair fascia and not replace. This is a cost share with MDOT of 80/20. Ayes all. Motion carried.

**Salt Shed Painting**

Motion by Matiash, seconded by Thurow to award the bid to paint the salt shed to Countryside Painting for \$10,661.00. Cost share with MDOT of 80/20. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:00 pm.

  
Mary Acker Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the August 23, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody. Absent: None

Visitors: None

The minutes of the August 9, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux, seconded by Matiash to approve accounts payable Vouchers #62362 thru #62427 for \$106,222.59 and approve payroll #17 for August 23, 2007 for \$56,975.33. Ayes all.

Motion carried.

At 10:10 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Working on second round of mowing the blacktops. Cold patching, blading and patching gravel roads. Will start third round of township brining next week. Tree trimming and sweeping. The youth crew will be done next week, have been helping with township projects and cleaning catch basins. Drott has been on township projects and have finished the Custer Twp project and Fisher Road culvert project. Have been working on the following township projects: Brye and Johnson need to finish blading, Fisher and Petersen, grading next week, Russell Street in PM Twp finished, Reek Road gravel job completed, Alliene Road completed and Brye Road in Summit Township is completed.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Summer Maintenance Items reported under Superintendents report.

**2. State Trunkline-MDOT**

a. US-10/31 patch @ Elmers-Monies have been added to the budget to make this repair.

b. Guard rail update-US-31 Freeway-MDOT awarded project.

**B. Heavy Maintenance**

**1. Primary System**

1. Masten Rd Bridge over Tributary to Carr Creek-Have not received permit.

2. Seal coating-Completed.

3. Jagger Road-Started project on Monday the 6th. Topsoil has been stripped, trees are down and asphalt has been stockpiled at Lamans to be hauled by MCRC this fall as time allows. Will start undercut today in the swamp area.

4. Lakeshore Drive Update-High Risk Rural Roads-Intersection of M-116 to Robert Street. GI is scheduled with MDOT tomorrow. This will be a 2008 project with a 90/10 cost share. Our cost is estimated at \$42,000.00.



5. Sign project for rail road crossing as been approved with 100% funding.
6. Guard Rail repairs has been approved under High Risk Rural Roads with a 90/10 split for 2008.

**2. Local System**

1. Township Local projects-Reported above
2. Access Road Project-A meeting was held at 10:00 am on Friday August 10 with Mr. Harlan, Roger Anderson and G Dittmer. Mr. Harlan is still wanting a three lane roadway and has offered to donate \$20,000.00. An agreement has been sent to him. G Dittmer to prepare a letter requesting a cost share amount from the township. Planning to start project ASAP.

**3. Equipment Status during this period**

1. Repairs as needed.
2. Truck Bids
- 3 A road grader is being sent from Pennsylvania to replace the Komatsu we currently have.

**4. Permits**

1. Driveway permits

**5. Personal Items**

1. E Moody will be off for a few days for knee surgery.
2. R Bedker is still off for carpal tunnel surgery. Will return next month.

**Under unfinished business the following was discussed**

1. Paul Bunyan -G Dittmer and N Matiash attended. Was an interesting meeting. The next meeting will be hosted by the MCRC on November 8, 2007.
2. Contract for Eden Township was put on hold for now.

**Under new business the following was discussed**

1. Nurenburg Road update-Met with Grant and Victory Township (Hamlin was absent), residents and USFS to discuss what would be acceptable ways to repair the road. There has been no interest given by the State Representatives at this time. Another meeting is scheduled for Wednesday August 29 at 11:00 am. with Grant Township to discuss alternatives.

**Correspondence**

1. D Robidoux has requested that the board help put together a questionnaire for information from other counties regarding a private road ordinance. Upon compiling information, make a recommendation to the Planning commission to incorporate into Zoning specifications.

**Items Requiring Board Action**

**Free Soil Road Project**

Motion by Matiash seconded by Thurow to accept the contract from MDOT and authorize the Chairman and Vice-Chairman to sign for hot mix asphalt resurfacing work along Free Soil road from Highway US-31 easterly to approximately 0.5 mile east of Tuttle Road; including shoulder widening, machine grading, culverts, slope restoration, and pavement marking work; and all together with necessary work. Grand total estimated cost; \$353,600, Less State TED Funds of \$282,900 with balance owed by county of \$70,000. Ayes all. Motion carried.



**Purchase Truck**

Motion by Matiash, seconded by Thurow to purchase a truck from Weiland International with a manual transmission in the amount of \$85,351.96 with a trade in of truck #039 for \$14,000.00 bringing the cost of the truck to \$71,351.96. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:26 pm.

  
\_\_\_\_\_  
Mary Acker Secretary

  
\_\_\_\_\_  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the September 13, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Thurow, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Foreman Duggan. Absent: Superintendent Moody

Visitors: Ken Griffin Sheridan Township, Dick Alway Amber Township, Ed Iteen Summit Township and Bruce Burke Logan Township.

The minutes of the August 23, 2007 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.  
Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #62428 thru #62436 for \$5,064.52 also Ck #62437 thru #62501 for \$244,258.89 and approve payroll #18 for September 6, 2007 for \$56,894.70 and pre-approve payroll #19 for September 20, 2007. Ayes all.  
Motion carried.

At 10:07 am the board looked over the contingent liability and revenue sheet.

Ken Griffin wanted clarification on how Burley Road could be maintained. This is a seasonal road in Sheridan Township off Manales Road. The road was at times impassible and he has had to buy gravel and make repairs on his own. G Dittmer has agreed to have the road graded periodically to help with this situation.

Ed Iteen reported an on going problem at the corner of PM Hwy and Lattin Road. Holes have developed on either side and need to be repaired. The loose stones in the roadway could potentially become a hazard. Iteen was also there in regard to a request to rename Dorothy Lane to Toad Road. This change will be referred to the Township.

Dick Alway reported a safety issue on Dennis Road North of Hanson on the west side going up the hill. There continues to be a washout problem. G Dittmer will check into this problem. There is also a hole and washout on Quarterline Road South of Hanson. The seal coating work was good except for Crystal View & Cedar. Alway suggested that these areas be re-sealed. Asked about the status for the contract on 1st Street between Gordon and Amber. The Board will not approve the contract at this time due to keeping within the MCRC budget. Discussion on Access Road, See Motion.

Bruce Burke Logan Township discussed the Masten Road Bridge. The DEQ will be issuing the permit to replace the structure. Before this project will begin Anthony Road will need to be fixed in order to handle the traffic detour while reconstructing the bridge. It was jointly decided to hold the bridge work until first thing next spring and work on Anthony Road repairs this fall. The plans for the bridge work have not yet been completed.

R Duggan reported for Superintendent Moody for the past two weeks: Gravel will be completed on Fisher and Petersen tomorrow, Barothy Road is complete. Drainage work on Black Creek will be completed by Monday and shoulder work on PM Highway will be done tomorrow. Will put gravel on Brye Road next week and will be working on Townline Road projects. Finishing shoulder work on Larson Road. The Youth crew is done working except for Jesse Tyndall. Regular five day work week from 7:00 am to 3:30 pm. beyond the week of August 27. R Duggan expressed a need for a new



excavator.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Fall Maintenance Items reported under Superintendents report.

**2. State Trunkline-MDOT**

a. US-10/31 patch @ Elmers-Monies have been added to the budget to make this repair.

b. Guard rail update-US-31 Freeway-MDOT awarded project.

c. Maple Street Work-Right of way issues.

**B. Heavy Maintenance**

**1. Primary System**

1. Masten Rd Bridge over Tributary to Carr Creek-Postponed until next spring.

2. Free Soil Road-Bids were opened and Rieth Riley Construction was read low at a cost of \$326,217.

3. Jagger Road-Work progressing and is on budget.

4. Lakeshore Drive Update-Plans have been submitted. Will bid in December.

**2. Local System**

1. Township Local projects-Reported above

2. Access Road Project-See Motion

3. Eden Twp Project-Ordway Road-On hold

4. Branch Twp-Barothy Road project has been completed.

**3. Equipment Status during this period**

1. Repairs as needed.

2. Still waiting for the Komatsu Grader to be delivered.

**4. Permits**

1. Driveway permits

**5. Personal Items**

1. Grievance Report on cross training issue-Dittmer prepared a response denying request as no basis for grievance.

2. Return to work discussion at CRASIF Mtg encouraging employees to get back to work on light duty after injury to cut down on work comp costs.

**Under unfinished business the following was discussed**

1. NMARC-Recap-New delegates were voted on resulting in two delegates from the same county. May need to find another delegate for the State Wide Board of Directors.

2. CRASIF Refund-Will issue a check for \$20,331.60. The MCRC received an award at the Northern Meeting for No Loss Work Days.

**Under new business the following was discussed**

1. The next Paul Bunyan Meeting will be hosted by the MCRC on November 8, 2007. A tentative program will be from the State Police regarding setting speed limits.

2. Harvest Festival Parade-Will not be participating.

3. Fall Drive Around-Decided to wait until next year.

4. The Southern Meeting is scheduled for December 3,4 and 5 at the Bavarian Inn in Frankenmuth.



### **Correspondence**

1. Toad Road-Summit Township-Request to change Dorothy Lane to Toad Road. Township Issue.
2. Montcalm County Road Commission will shut down for two weeks excluding the office due to money issues.
3. PM Twp has requested MDOT to allow for a left turn on PM Hwy at First Street going south for the efficiency it would afford their new Business Park on First Street and that people turn left there anyway.
4. G Dittmer and M Acker to attend a CRAM Public Relations Workshop at the Roscommon County Road Commission on September 14, 2007.

### **Items Requiring Board Action**

#### **Access Road**

Motion by Thurow, seconded by Matiash to send a letter to Mr. Harlan and persons involved and set a cut off date for agreements to be made by September 21, 2007. A response and agreement will need to be received at this office by then or the offer to build the road will be removed. Ayes all. Motion carried.

#### **Approve Lakeshore Drive Plans**

Motion by Matiash, seconded by Thurow to approve the plans for the Lakeshore Drive project and to authorize the Board to sign. Ayes all. Motion carried.

Recess Meeting at 12:15 pm.

Reconvene at 1:00 pm.

Public Hearing called to order at 1:01 pm.

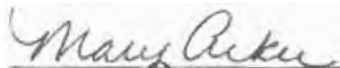
The purpose of the Public Hearing was to discuss a road abandonment request from Mr. Caras for Ash Street in Hamlin Township. It was determined that this is a paper street and that all the required steps had been taken by Mr. Caras and the \$200.00 fee had been paid. The paper road is located between Block 28 and 29 of Hamlin Lake Estates. The Township was contacted and they took no position. Abandonment request was advertised properly.


Motion by Matiash, seconded by Thurow to end the Public Hearing and reconvene the regular meeting at 1:10 pm. Ayes all. Motion carried.

#### **Approve Abandonment of Ash Street in Hamlin Township.**

Motion by Thurow, seconded by Matiash to approve the abandonment request for Ash Street between Beech and Maple Streets as described on the petition. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 1:12 pm with a motion by Matiash, seconded by Thurow. Ayes all. Motion carried.

  
Mary Acker Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the September 27, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody  
Absent: Thurow

Visitors: None

The minutes of the September 13, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Robidoux to approve accounts payable Vouchers #62502 thru #62563 in the amount of \$165,037.09 and pre-approve payroll #20 for October 4, 2007. Ayes all.  
Motion carried.

At 10:10 am the board looked over the contingent liability and revenue sheet.

Discussed a partial State shut down on Monday October 1, 2007 due to budget issues. In the event this takes place the rest area will be closed and there will be no state maintenance done except for emergencies until the budget issue is resolved.

Superintendent Moody reported for the past two weeks: Fisher Road grading has been completed, Fisher Job #1 is paved and need to seed and mulch. Larson Road is completed as well as Black Creek. Brye Road is done all but the seed & mulch. Anthony Road is in progress. Started Townline Road this week and will be ready for paving by Monday night. Have been sweeping and some blading. Mowing on the Trunkline has been completed. Tree crew has been out working on primary and local roads also have started cutting trees on Tremel Road. The Drott has been out on Townline Road and some local ditching. Have been cold patching edges and potholes. Doing some yard and pit cleanup.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**  
Fall Maintenance Items reported under Superintendents report.
    2. **State Trunkline-MDOT**
      - a. US-10/31 patch @ Elmers-Completed on 09/24/07
      - b. Maple Street Work-Not started yet but have acquired the necessary easement to proceed. This will be done on MDOT's 2007-2008 Budget.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Masten Rd Bridge over Tributary to Carr Creek-G Dittmer spoke with Duke Domke. The permit has been signed and is in the mail. Will do next spring.
      2. Free Soil Road-Pre-con meeting was held on September 26, 2007. Project will begin on October 9. Rieth Riley is the prime contractor and Hallack Contracting is the sub-contractor. Will take about two weeks to complete.



3. Jagger Road-Work progressing. Gravel and grading is almost complete. Will be ready for paving by next week. Job is going well.
4. Urban Task Force Meeting-Scheduled for October 10 at 10:00 at the DPW. Need to take a look at the bylaws.
2. **Local System**
  1. Township Local projects-Reported above
  2. Access Road Project-J Harlan has given a verbal agreement to sign the contract. Amber Township has also given a verbal agreement to pay their share of the project. Waiting on Tractor Supply representatives.
3. **Equipment Status during this period**
  1. Repairs as needed.
  2. The new Komatso Grader is in Grand Rapids-Will be making the exchange next Wednesday.
  3. Auction Update-Medema Auction will be handling the auction. Will be an online auction with six of the surrounding counties participating. See Motion.
  4. Loaner truck update and 2-2008 Freightliners-A verbal commitment was given to accept the two new Freightliners sometime in January 2008.
4. **Permits**
  1. Trembl Road-Grant Township-Just need a permit from the County Drain Commissioner to extend the culvert.
5. **Personal Items**
  1. None

**Under unfinished business the following was discussed**

1. Nuremburg Road-Meeting was held on Wednesday the 26 at the airport. G Dittmer attended along with Grant, Hamlin and Victory Townships. Also the Forest Service and various residents of Nuremburg Road. Need to put a plan together before other meetings are held. Forest Highway Funds would be available but are fifteen years out.
2. Southern Meeting-G Dittmer, D Robidoux and N Matiash to attend. Meeting will be held in Frankenmuth from December 3rd to the 5th.

**Under new business the following was discussed**

1. Paul Bunyan Meeting November 8, 2007 will be held at the PM Steamers Restaurant in Ludington.
2. 2007 CRAM Public Relations Workshop is being held at the Roscommon County Road Commission in Prudenville Friday, September 28 at 9:30 am. G Dittmer and M Acker to attend.

**Correspondence**

1. DEQ Inspection letter-Doing a good job. Suggested the need for another person within the road commission to be certified for Soil Erosion.
2. Four to attend the 12 Danger Zones for Supervisors on November 20, 2007.

**Items Requiring Board Action**

**Approve listing items for Auction**

Motion by Matiash, seconded by Robidoux to approve auctioning the surplus equipment. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:55 am

  
Mary Acker Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the October 11, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Matiash, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody  
Absent: Thurow

Visitors: Ken Griffin and Dale Holmes regarding Burley Road maintenance. Follow up from last meeting. Are still requesting to have Burley Road graded twice yearly.

The minutes of the September 27, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as presented.  
Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Robidoux to approve accounts payable Vouchers #62564 thru #62634 in the amount of \$213,221.26 and pre-approve payroll #21 for October 18, 2007. Ayes all. Motion carried.

At 10:04 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Townline Road project and Fisher Road project have both been completed. Preparing Trembl Road for culvert extension. Patch on Townline Road east of Quarterline. Need to put up guardrail. Anthony Road has been completed. The crew has been out blading, sweeping and cold patching. Have been cutting brush and the tree crew has been out. Have had some help in the shop getting the sanders ready for winter. Drott has been out on local and primary road ditching.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

- a. Fall Maintenance Items reported under Superintendents report.
- b. Seasonal Road Maintenance-Will start documenting when work has been done on Seasonal Roads.

**2. State Trunkline-MDOT**

- a. Guard Rail Project on US-31 update-Nashville Construction is currently working on the upgrades.
- b. Maple Street Work-Not started yet but have acquired the necessary easement to proceed. Will start sometime this fall.
- c. A Regional meeting will be scheduled sometime in November.

**B. Heavy Maintenance**

**1. Primary System**

- 1. Masten Rd Bridge over Tributary to Carr Creek-Received permit. Will do next spring.
- 2. Free Soil Road-All paper work has been completed. No award yet due to administrative problems.



3. Jagger Road-Leveling course is done and topsoil is completed. Will do driveway and approaches first of the week.
4. Urban Task Force Meeting-Held on October 10 at 10:00 at the DPW. Will fund the last one mile of Jagger Road in 2008 for \$375,000.00 at a 80% cost share.

## **2. Local System**

1. Township Local projects-Presented an actual cost share report of projects completed.
2. Access Road Project-J Harlan has signed the agreement and Lowes has been contacted regarding the \$50,000.00 they agreed to spend. Waiting on the 12 participants to sign agreement from Paddock development. G Dittmer will contact the Township next week regarding their share of the cost.
3. Barothy Road paving has been completed.

## **3. Equipment Status during this period**

1. Repairs as needed. Getting ready for winter.
2. The new Komatso Grader has been returned and set up as agreed.
3. Auction Update-Medema Auction will be handling the auction. Will be an online auction with six of the surrounding counties participating.
4. Sander Update-Will be placed in the new truck. Working on revisions.

## **4. Permits**

1. Westshore College-Redoing all the driveways.
2. MDEQ Permit for MCRC Fuel Tank-Changed systems. No failing tests so far and are current.

## **5. Personal Items**

1. G Collins-Was sent home for one day and was written up for behavior causing a safety issue.
2. R Duggan-Health issues.

### **Under unfinished business the following was discussed**

1. None

### **Under new business the following was discussed**

1. Paul Bunyan Meeting will be held on November 8, 2007 at P.M. Steamers. \$16.00 per person. Will contact the chamber regarding a program.
2. Ordway Road-Sherman Twp-Unimproved right of way. Will get together with all parties involved to decide how to proceed. May need to open a portion of the road or possibly abandon.
3. Manistee CRC Shutdown-Laid off employees for one week to save money.
4. MCRC Building-Suggested getting an estimate on remodeling the building.

### **Correspondence**

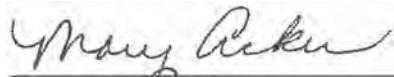
1. Letter from MDOT to Pere Marquette Township regarding left turn restriction for south bound US-31BR at First Street.
2. Correspondence from the Department of Transportation regarding North Lakeshore Drive from M-116 north to Robert Street.



**Items Requiring Board Action****Resolution to pursue parking on Business US-31 at the Twin Bridges**

Motion by Robidoux, seconded by Matiash to adopt a resolution to support a request made by the Charter Township of Pere Marquette to formally request of the State of Michigan Department of Environmental Quality that it permit the construction of a suitable parking area on the west side of Pere Marquette Highway and off the U.S. highway right-of-way to provide adequate parking for sport fisherman. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:45 am

  
\_\_\_\_\_  
Mary Acker Secretary

  
\_\_\_\_\_  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the October 25, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Matiash, Thurow, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody

Absent: None.

Visitors: Ray Franz running for State Representative & Jennifer Smeltzer his campaign manager. Discussion on his goals if he were elected.

The minutes of the October 11, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #62635 thru #62690 in the amount of \$158,189.18 and pre-approve payroll #22 for November 1, 2007. Ayes all. Motion carried.

At 10:08 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Township projects are at a close. Finishing up next week on Treml Road in Grant Township. Townline Road project has been completed. Crew is out blading and patching also tree and brush cutting. Gravel shoulder patching US-10 east. Local ditching and took out three beaver dams. Working in the shop getting the sanders ready for winter.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Fall Maintenance Items reported under Superintendents report.
    2. **State Trunkline-MDOT**
      - a. New Budget-About the same as the last one.
      - b. Annual North Region workshop will be held on Friday November 9, at 1:00 pm at the Pere Marquette Township Hall.
      - c. State Salt has been delivered.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Free Soil Road-Culverts are in. Next phase is widening. Milling will start on Friday and Saturday. Wedge and pave next week. Project is on schedule.
      3. Jagger Road-Paving and approaches are done. Working on restoration. Center line painting will be done next week. May open road by the end of next week.
    2. **Local System**
      1. Township Local projects-Presented updated actual cost share report of projects completed.
      2. Access Road Project-Met with Amber Township and finalized deal. See Motion



**3. Equipment Status during this period**

1. Repairs as needed. Getting ready for winter.
2. Auction Update-Medema Auction will be handling the auction. Will take place next week.

**4. Permits**

1. Nothing at this time

**5. Personal Items**

1. G Collins-Met with Attorney Tom Dederian on Wednesday. Interviewed several employees. Will be formulating a training plan and will also be taking disciplinary action against Mr. Collins.

**Under unfinished business the following was discussed**

1. D Robidoux reported they are re-doing the Parks and Recreation plan and suggested looking for Grant monies through the program to make repairs to Nurenborg Road. Will bring information in for G Dittmer to review.

**Under new business the following was discussed**

1. Paul Bunyan Meeting will be held on November 8, 2007 at P.M. Steamers. \$16.00 per person.
2. Mandatory Crew Meeting scheduled for November 9, 2007 at 9:00 am for Homeland Security.
3. The next regular meeting will be re-scheduled to November 7, 2007 due to the conflict with the Paul Bunyan Meeting.
4. G Dittmer and D Robidoux attended the Township Officers Meeting. Good attendance.
5. Ordway Road-Al Villadsen has contacted G Dittmer several times with concerns about keeping Ordway Road open. This is a seasonal road. At this point all parties involved have not been able to get together to discuss this. G Dittmer will meet with them for discussion when all parties involved are available.
6. Flu shots are available today for a cost share of \$12.50 each. Total cost per shot is \$25.00.

**Correspondence**

1. Letter and petition regarding Walhalla Road and Kinney Road curve. More discussion to follow.

**Items Requiring Board Action**

**CRAM State Board Position**

Motion by Thurow, seconded by Robidoux to support Nick Matiash running for a position on the CRAM State Board and to seek support from the Paul Bunyan Council. Ayes: Robidoux and Thurow. Nays: None. Abstain: Matiash. Motion carried.

Meeting recessed at 12:14 pm.

Reconvened at 1:30 pm.

Amber Township Board members Larry Donovan, Dick Alway and Walt Carrier were present to discuss the Access Road. After much discussion the township agreed to the contract presented to them by G Dittmer of the cost breakdown to proceed with building the access road. The total cost of the project is estimated at \$152,275.00. Lowes portion: \$50,000.00 (Check is on the way) MCRC portion \$56,035.00 and Township participation of \$46,240.00 to be billed as follows: \$12,000.00 now. \$17,000.00 to be billed in April 2008 and the balance of \$17,000.00 in July 2008.

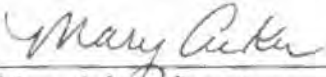
G Dittmer to alert the Ludington Daily News that we will be proceeding with the Access Road project as soon as possible.

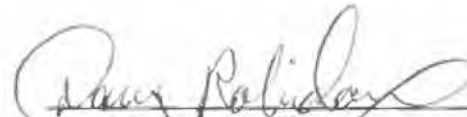


**Proceed with Access Road**

Motion by Matiash, seconded by Thurow to proceed with the construction of the access road to be named John Harland Drive upon receipt of monies from Lowes. The Township will pay \$12,000.00 now and be billed in April and July of 2008 for their share of the cost. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 2:14 pm with a motion by Thurow and seconded by Matiash. Ayes all. Motion carried.

  
Mary Acker Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the November 7, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Matiash, Thurow, Mgr/Dir. Dittmer, Secretary Acker and Foreman Duggan.

Absent: Superintendent Moody.

Visitors: Dick Doyle from AIS Equipment for discussion on the Komatsu Grader issues and results.

The minutes of the October 25, 2007 regular meeting were discussed:

Motion by Matiash, seconded by Thurow to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #62691 thru #62751 in the amount of \$197,927.02 and pre-approve payroll #23 for November 15, 2007. Ayes all. Motion carried.

At 10:10 am the board looked over the contingent liability and revenue sheet.

Foreman Duggan reported for the past two weeks: Tremel Road has been completed and the sand lift on Darr Road is in progress. Ditching on Masten Road S of Kinney, First St West of Budzinski and Ehler Road east of Masten. Gravel patching on Burley Road, the brush will be cut before winter. Brush cutting on south Campbell. Ditching on Marrison West of Stiles has been completed. Sand lift and ditching on Conrad West of Custer is completed. Anthony Road East of Masten to Tyndall Road is completed. Four trucks with spinners are ready for winter and are brush cutting in Victory.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Fall Maintenance Items reported under Superintendents report.
    2. **State Trunkline-MDOT**
      - a. Working on guardrail replacement
      - b. Annual North Region workshop will be held on Friday November 9, at 1:00 pm at the Pere Marquette Township Hall.
      - c. Clearing on Maple Street
      - d. Rest Area will be closed on or about December 1, 2007
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Free Soil Road-Expected completion date is November 15. Shoulder work to finish and seed and mulch.
      2. Jagger Road-Project has been completed and the road is open.
      3. Railroad sign replacement 2008 Safety Program has been moved to High Risk Rural Roads. This is a force account. The MCRC will be doing the work.



2. **Local System**
  1. Township Local projects-All projects have been completed.
  2. Access Road Project-Received a check from Lowes for \$50,000.00. In going through the closing program it was discovered that the taxes on the property have not been paid. Construction will be delayed until this is done. G Dittmer along with Larry Donovan of Amber Township will meet with the power companies next week to discuss the cost to move the power poles.
3. **Equipment Status during this period**
  1. Repairs as needed. Getting ready for winter.
  2. Auction Update-Auction went well. Medema will be sending a final accounting.
  3. The New International Truck has been delivered and work has begun to equip it for winter.
  4. Cat Loader had a Cam shaft replaced. Cost was about \$7,000.00
  5. Discussion on the need to replace the Drott in 2008.
4. **Permits**
  1. Nothing at this time
5. **Personal Items**
  1. G Dittmer attended a hearing in Lansing regarding a complaint filed through MESC Office due to a disagreement between an employee and the Union Steward on January 16, 2006. No action was taken.
  2. An employee is off on short term leave due to an injury at home.
  3. An employee received a letter from the doctor stating he will not be evaluated to return to work until February 2008.
  4. An employee has been charged with an OUIL and fleeing and eluding. He has requested to be sent for counseling. Action pending.

**Under unfinished business the following was discussed**

1. Deficit in the Local Road Fund-Will need to submit a plan to reduce the deficit before the end of the year. Will set up a working session with the Supervisors to discuss township participation changes.

**Under new business the following was discussed**

1. Paul Bunyan Meeting will be held on November 8, 2007 at P.M. Steamers. Arrangements have been made.
2. Mandatory Crew Meeting scheduled for November 9, 2007 at 7:30 am for the first of many Homeland Security training sessions. There will be a brief safety meeting held also.
3. A refund check from CRASIF was received for Workers Comp in the amount of \$12,561.00
4. The next meeting date will be changed from Thursday November 22 to Wednesday November 21 due to the Thanksgiving Holiday.

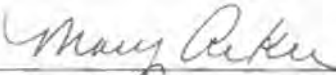
**Correspondence**

1. Information from NACE regarding Federal Funding shortfall and a possible increase in Federal gas tax.

**Items Requiring Board Action**

None

There being no further business the meeting was adjourned at 12:05 pm with a motion by Matiash and seconded by Thurow. Ayes all. Motion carried.

  
Mary Acker Secretary

  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the November 21, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Matiash, Thurow, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: Larry Crawford, Custer Township Supervisor, Frank Morse, Branch Township Supervisor, Jerry Jensen, Sherman Township Supervisor, Walt Carrier and Dick Alway, Trustees from Amber Township.

The minutes of the November 7, 2007 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #62752 thru #62809 in the amount of \$262,836.69 and pre-approve payroll #24 for November 29, 2007. Ayes all. Motion carried.

At 10:10 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Blading, graders are out blading and patching, shoulder work. Drott has been out ditching. Tree crews have been taking down dead trees and fallen trees. Brush cutters are out on both the North and South ends. Bit edging and have been doing sand removal on M-116. Cold patching and pit cleanup. Fill on Darr Road in Sherman Township is complete. Men in the shop preparing sanders for winter.

G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

a. Fall Maintenance Items reported under Superintendents report.

**2. State Trunkline-MDOT**

a. MDOT local/State Workshop Update-G Dittmer and N Matiash attended. Not much work is planned for Mason County in 2008. Some preventative maintenance. The five lane is scheduled for mill and fill in 2009.

**B. Heavy Maintenance**

**1. Primary System**

1. Free Soil Road-Completed.

2. Jagger Road-Completed-Final inspection with MDOT is scheduled for today.

**2. Local System**

1. Township Local projects-All projects have been completed and billed out.

2. Access Road Project-Do not have actual property agreement with Jim Harlan yet but will be meeting with him next Monday or Tuesday to request permission to go on property to get started on the road. Consumers had requested a diagram of the area which they have received before they could give an accurate cost to move the poles. It was stressed to them that this is a safety project.



**3. Equipment Status during this period**

1. Repairs as needed. Getting ready for winter.

**4. Permits**

1. Robidoux reported under new access management there will be a new application that includes input from other agencies.

**5. Personal Items**

1. An employee that is on suspension has filed a grievance and contacted an attorney. Will proceed with the usual process.
2. Employee will be off for several weeks due to surgery. Not work related.
3. Another employee may be off for surgery not work related.
4. Employee taking counseling. Has not been to court yet. Has been taken out of his truck until court decision.
5. Supervisor Training-G Dittmer, E Moody, S Stickney and T Woirol attended. Meeting was held at the Manistee County Road Commission regarding 12 Danger Zones of Supervision. Very good presentation. Other counties attending were Manistee, Benzie, Oceana and Lake.

**Under unfinished business the following was discussed**

1. Homeland Security Training-All employees were required to attend. Received certificates.
2. P.M. Township Parking Lot-Received a letter from Dow Chemical stating they were not in favor of constructing the lot due to safety issues.
3. Ordway Road update-Road has been staked. Recommend abandoning for 1/2 mile. Some property owners would require easements. G Dittmer would prepare the easements if the abandonment took place. There are disagreements with the parties involved. This is a seasonal road. More discussion to follow.

**Under new business the following was discussed**

1. Safety Project-Lakeshore Drive from Sticks Bar to Tamarac is being advertised and will open on December 7, 2007.
2. Bridge Projects-Hawley Road over S Branch Pere Marquette River and Darr Road over Big Sable River have been selected for bridge replacements in 2010 with Federal and State share of 95%.
3. Local Road Policy 2008-Discussion with several Township Supervisors regarding proposed changes to the 2008 Local Road Policy due to the deficit in the local road fund. Are recommending less participation with the townships and adjusting the participation percentages. Will present a preliminary plan at the next Supervisors meeting in January. Anticipate acting on the new policy at the January 24, 2008 board meeting.
4. Building Replacement/Upgrade-Met with Lakewood Construction to look at our facility for office space and warm truck storage. Will put together some ideas and get back to us.
5. STP-Rural/TED Fund Update-Yearly report showing financial obligations in our county, the current year allocations and the future year projections. The STP-Rural shows a slight increase and the TEDF Category D money is decreased.
6. Holiday party pot luck will be held for all employees on December 14, 2007 if the hall is available.

**Correspondence**

1. Grant Township- Received a letter from the board requesting that County Line Road west of Quarterline Road to Cherry Road be considered to be moved into the primary road system.
2. Snow/Salt Report-State Wide comparison snowfall and salt usage for 2006-2007.



**Items Requiring Board Action****Reject Bids on #9 Pickup**

Motion by Thurow, seconded by Matiash to reject all bids submitted for Pickup #9. Ayes all. Motion carried.

**Holiday Gifts**

Motion by Thurow, seconded by Matiash to purchase hams for all employees. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:40 pm. with a motion by Matiash and seconded by Thurow. Ayes all. Motion carried.

  
\_\_\_\_\_  
Mary Acker Secretary

  
\_\_\_\_\_  
Doug Robitoux Chairman



## MINUTES

Chairman Robidoux called the December 13, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Matiash, Thurow, Mgr/Dir. Dittmer, Secretary Acker and Superintendent Moody.

Absent: None

Visitors: None

The minutes of the November 21, 2007 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #62810 thru #62903 in the amount of \$289,977.92, also approve Short Term Leave for December 6, 2007 in the amount of \$25,846.76 and payroll #25 for December 13, 2007 in the amount of 68,071.30.

Ayes all. Motion carried.

At 10:17 am the board looked over the contingent liability and revenue sheet.

Superintendent Moody reported for the past two weeks: Crew has been doing some yard clean up, guard rail repair on Business Route 31 and the Drott has been out ditching on Stiles Road North of Hansen Road. Have been cutting brush and cold patching. Worked one day on the Access Road. Winter maintenance and working in the shop.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Winter Maintenance Items reported under Superintendents report.
    2. **State Trunkline-MDOT**
      - a. Meeting was held by MDOT at the Pere Marquette Town Hall for public input regarding long range plans. MDOT and the Daily News were present.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Lakeshore Drive Project-Bids were opened last week. Rieth Riley was read low at \$400,000. A pre-con meeting is scheduled for next week. Start will be in April or May and expect to be completed by June 16. Would like to continue to the North Branch Bridge.
      2. Scottville Bridge-Received a preliminary plan with a user cost analysis comparing a full road closure construction to part width construction. Estimated cost of \$1,200,000.00.
    2. **Local System**
      1. Access Road Project-Work has begun. Waiting to hear from the power company for a cost to move the poles. The Deed has been received.



**3. Equipment Status during this period**

1. Repairs as needed.
2. Drott Status-Main gear box blew out. Cost to fix is approximately \$3,500.00.
3. Working on new truck.

**4. Permits**

1. No activity.

**5. Personal Items**

1. Two employees still out due to neck problems.
2. C Stewart has resigned. Will be moving to North Carolina.

**Under unfinished business the following was discussed**

1. Building renovation status-Talked to Lakewood Construction. Will put together some ideas.
2. An article was in the paper thanking the residents on Jagger Road for their patience while the road was under construction.

**Under new business the following was discussed**

1. Temporary Employee Discussion-Lots of interest from the public. Will also check with Man Power.
2. Ford Pick up disposal-Was advertised again and received three new bids. See Motion.
3. Local Road Policy for 2008-The updated policy was presented & discussed. Several Township Supervisors will be invited to the next meeting to discuss the changes at 1:00 pm.
4. Budget-The proposed budget for 2008 was discussed along with budget amendments for 2007. They will be presented at a public hearing to be held on December 27, 2007 at 11:00 am and if acceptable will be approved at the regular meeting.
5. Manistee CRC-Retirement party today for Road Commissioner Buck Flarity.
6. West Michigan Public Works Mutual Aid Agreement-See Motion.
7. Matiash suggested for future use having wing plows on tandems and working 4-10 hour days per week beginning the end of April to the end of October to save on fuel use. He also suggested having business cards made for the Commissioners. He will get a draft copy to present to the board.

**Correspondence**

1. None

**Items Requiring Board Action****Approve North Lakeshore Drive Project with MDOT**

Motion by Matiash, seconded by Thurow to approve the contract between the Michigan Department of Transportation and the Board of County Road Commissioners of the Mason County Road Commission for shoulder trenching and widening work along North Lakeshore Drive from Highway M-116 northerly to Robert Street; including hot mix asphalt paving, guardrail upgrading, and tree removal work; and all together necessary work of a grand total estimated cost of \$432,100 Less Federal Funds of \$388,900 with a balance due from MCRC of \$43,200.00 and authorize the Chair and Vice-Chair persons to sign. Ayes all. Motion carried.

**Ford Pick up Disposal**

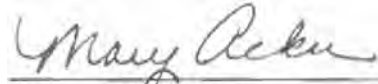

Motion by Thurow, seconded by Matiash to award the Ford Pick up to the highest bidder over \$1,000.00. Ayes all. Motion carried.



**West Michigan Public Works Mutual Aid Agreement**

Motion by Thurow, seconded by Matiash to participate in the Michigan Emergency Public Service system frequency 155.865 in emergency situations on a trial basis until June 1 of 2009. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 1:06 pm. with a motion by Thurow and seconded by Robidoux. Ayes all. Motion carried.

  
\_\_\_\_\_  
Mary Acker Secretary  
\_\_\_\_\_  
Doug Robidoux Chairman



## MINUTES

Chairman Robidoux called the December 27, 2007 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Matiash, Thurow, Mgr/Dir. Dittmer, and Secretary Acker.

Absent: Superintendent Moody.

Visitors: David Taylor of Michigan Pavement Solutions, Larry Powers a County Resident thanking the road commission for doing a good job on US-10 east and Brian Mulherin from the Ludington Daily News to observe the Budget Public Hearing.

The minutes of the December 13, 2007 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #62904 thru #62965 in the amount of \$129,257.03, and payroll #26 for December 27, 2007 in the amount of \$61,242.61. Ayes all. Motion carried.

At 10:08 am the board looked over the contingent liability and revenue sheet.

David Taylor of Michigan Pavement Solutions offered to extend the price for seal coating from 2007 to 2008. The board thanked him for his offer but would still have to bid the seal coating out for the 2008 season. He also acknowledged the problem on Conrad Road and has agreed to fix it in 2008.

G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - a. Presented a comparison of winter maintenance for 2006 and 2007.
    2. **State Trunkline-MDOT**
      - a.
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. Lakeshore Drive Project-Pre-con meeting was held. Start up will be April 1, 2008 weather permitting.
      2. Scottville Bridge-Nothing new to report.
      3. Will prepare paperwork to request proposals on Darr Road Bridge and Hawley Road Bridge approved for construction in 2010.
    2. **Local System**
      1. Access Road Project-Clearing has been completed and will be removing stumps. Have not heard back from Consumers regarding a cost to relocate the poles.
3. **Equipment Status during this period**
  1. Repairs as needed.



**4. Permits**

1. No activity.

**5. Personal Items**

1. Two employees still out due to neck problems.
2. C Stewart has resigned. Will be moving to North Carolina as of 1-5-2008.
3. An employee is scheduled for knee surgery in February.

**Under unfinished business the following was discussed**

1. Temporary Employees-Received 23 applicants. Discussed hiring through Man Power but they do not handle truck drivers or operators due to liability issues. Will put together a pool of about 5 people to be on call in as needed.
2. Business cards for Commissioners-Matiash to order cards. Cost will be \$25.00 per 250 cards.

**Under new business the following was discussed**

1. The January 10th, 2008 meeting will be changed to 9:00 am.
2. Pere Marquette Township Resolution-See Motion.
3. Local Road Policy for 2008-Several Township Supervisors will be invited to a work session on January 3, 2008 at 1:30 pm to discuss the changes.
4. Budget-Motion by Thurow, seconded by Matiash to recess the regular meeting at 11:18 am to go into the scheduled public hearing to discuss the proposed 2007 amended budget and the proposed 2008 budget.

Motion by Thurow, seconded by Matiash to reconvene the regular meeting at 12:00 p.m. See Motion.

**Correspondence**

1. City of Manistee/DOT and LTAP to have an Asset Management workshop on January 10th, 2008 from 6:00 pm to 9:00 pm. G Dittmer to attend.
2. News article regarding Benzie CRC Chairman.

**Items Requiring Board Action****2007 Amended Budget**

Motion by Matiash, seconded by Thurow to approve the 2007 amended budget as presented. (Attached) Ayes all. Motion carried.

**2008 Proposed Budget**


Motion by Thurow, seconded by Matiash to approve the 2008 Budget as presented. (Attached) Ayes all. Motion carried.

**Pere Marquette Township Commerce Drive Resolution**

Motion by Matiash, seconded by Thurow to accept Commerce Drive in Pere Marquette Township into the County Local Road System. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:40 pm. with a motion by Matiash and seconded by Thurow. Ayes all. Motion carried.

  
Mary Ackley Secretary

  
Doug Robidoux Chairman