

## MINUTES

The January 2, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:30 am by Chairman Thurow.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

The minutes of the December 19, 2003 regular meeting were discussed:

Motion by Thurow, seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable & payroll #01

Motion by Matiash seconded by Thurow to approve accounts payable Vouchers #56546 thru #56546 for \$51,994.01 and payroll #01 for \$61,971.17. Ayes all. Motion carried.

At 9:55 am the board looked over the contingent liability and revenue sheet.

At 10:05 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

- 1. County Wide**  
Snowplowing/Ice Control  
Blading Roads when possible  
Cold Patching
- 2. State Trunkline**  
Snowplowing/Ice Control

**B. Heavy Maintenance**

**1. Primary System**

1. Walhalla, Kinney Road Intersection Improvement-Logan Twp Position-  
Not in favor of the change. Have been looking at traffic patterns and find that a T-intersection would be safer. More discussion will follow.

**2. Local System**

1. Reek Road Bridge Approaches-Custer Twp-Plans have been turned in. Received title sheet to sign. Dittmer will get signed document back to the engineers.

**3. MDOT**

No Activity

**4. Equipment Status during this period**

1. Repairs as needed-Have replaced one transmission.
2. The purchase of new equipment was discussed. G Dittmer was advised to take bids on a loader and chipper.

**5. Permits**

1. Subdivision Specifications-In progress-to be presented in January.

**6. Personal Items**

- Comp Time-See Motion

**Under unfinished business the following was discussed**

No items to discuss

**Under new business the following was discussed**

1. Auction sale Discussion-Was approached by Daryl Dunkel regarding placing any items the MCRC may have for sale in his auction. Will hold off for now.
2. Insurance Coverage-Life & Ad&d & STL-Changing carrier to MERS at a substantial savings. Hope to have in place by February 1, 2004.

**Commissioners Report****Vice-Chairman Matiash**

1. Mentioned CRAM letter that suggested road commissions rescind their agreements regarding the liability Insurance settlements that have been prepared until further investigation has been completed.
2. Requested a total of the wages paid for 2003.
3. Wondered if bids were still good regarding crushing the broken asphalt stockpiled in the yard. Dittmer will check on the costs.

**Chairman Thurow**

1. No Comments

**Robidoux**

1. Custer Road N bound lane has a low area in need of repair.
2. Was contacted by Red Underwood about possible sand for sale.
3. Received comments complementing the new maps but pointed out some discrepancy's.

**Correspondence**

1. CRAM News Letter

**Items Needing Board Action****Establish Board Meeting Dates**

A motion was made by Matiash, seconded by Robidoux to set the Board Meeting dates for the first and third Fridays each month at 9:30 am excluding the second meeting in March which is scheduled for Thursday night March 25, 2004 at 7:00 pm. Ayes all. Motion carried.

**Establish Board Positions**

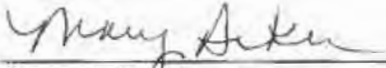
Motion by Matiash, seconded by Robidoux to appoint Robert Thurow as the Chairman of the MCRC Board of Commissioners. Ayes all. Motion carried.

Motion by Robidoux, seconded by Thurow to appoint Nick Matiash as the Vice-Chairman and Doug Robidoux as member to the MCRC Board of Commissioners. Ayes all. Motion carried.

**Comp Time**

Motion by Matiash, seconded by Robidoux to approve a Letter of Understanding between the Mason County Road Commission and Teamsters Local 214 regarding compensatory time beginning January 1, 2004 thru April 1, 2004 as stipulated in the agreement. This agreement is subject to review at the end of 2004 for any possible amendments suggested by either party. Ayes All. Motion carried.

There being no further business the meeting was adjourned at 11:40 am

  
Mary Acker Secretary

## MINUTES

The January 16, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:30 am by Chairman Thurow.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

The minutes of the January 2, 2004 regular meeting were discussed:

Motion by Robidoux, seconded by Thurow to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable & payroll #02

Motion by Matiash seconded by Thurow to approve accounts payable Vouchers #56547 thru #56618 for \$224,392.17 and payroll #02 for \$62,288.35. Ayes all. Motion carried.

At 9:40 am the board looked over the contingent liability and revenue sheet.

At 9:50 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Snowplowing/Ice Control-Ordered backup salt

**2. State Trunkline**

Snowplowing/Ice Control-Ordered backup salt

**B. Heavy Maintenance**

**1. Primary System**

1. Walhalla, Kinney Road Intersection Improvement-G Dittmer to write a letter to MDOT to see if the MCRC could hold off until 2005 with project.

**2. Local System**

1. Reek Road Bridge Approaches-Custer Twp-The Forest Service has requested to have the bridge moved 15' to the south. Request will not hold up letting of project.
2. Local Projected Projects-Have started receiving requests from the Townships.

**3. MDOT**

No Activity

**4. Equipment Status during this period**

1. Repairs as needed
2. Equipment Replacement-Loader and Chipper Bids have been requested. Bid opening is scheduled for February 20th, 2004.

**5. Permits**

1. Ted Weinert presented Draft #1 of the Standards and Specifications for Street and Road Construction for discussion on the proposed changes. More discussion to follow after the Commissioners have had time to review those changes.
2. Jeff Conklin presented information on staff proposed permit fee increases for Board consideration.
3. Jeff Conklin presented information on a motorcycle outing permit request in Logan Twp in April for Board information.

**6. Personal Items**

1. Comp Time Discussion-Some participation-Not all employees will participate. Working well.
2. Ron Duggan-Still off due to surgery.
3. Ed Chase-Will be off for surgery scheduled for January 19, 2004
4. Ted Weinert-Will be off the end of March for surgery.
5. Jeff Conklin-Will be off the 1st part of March for surgery.
6. Fringe Benefit Cost for 2004-86.02 %-Rate is up due to MERS and BC/BS.

**Under unfinished business the following was discussed**

1. Insurance Coverage-Will be switching to MERS for our Life and Accidental Death & Dismemberment and Short Term Leave due to the difference in cost from Hartford to MERS.
2. Dittmer presented Goals and Objectives Expectations and asked that the Board review and bring back any suggestions they may have. Will discuss at the next meeting.

**Under new business the following was discussed**

1. Mason Co Township Officers Meeting was held on Thursday January 15, at the Mason County Court House.
2. Mason County Task Force Meeting January 20, at 10:00 am at the MCRC.
3. Notice of increase in prisoner cost-Rate per day per prisoner has been raised from \$10.00 to \$12.00.
4. Critical Bridge Notice-Scottville-The MCRC has been placed 64th on the list for Critical Bridge for Scottville. Funding has not yet been established for the list.
5. Ludington Matters-Dittmer has been asked to be on the panel scheduled for February 2 at 7:00 pm at the Ramada Inn. This Forum is presented by Channel 9
6. Local Road Policy-Discussion was held with tentative changes to be made. Refer to attached draft policy. Board to meet with Township Supervisors on February 10th to discuss.
7. Permit Fee Revisions-Jeff Conklin presented a revised fee schedule for permits and inspection fees. No action was taken. More discussion to follow.
8. Crushing Concrete Pile-Domres Construction Co has agreed to crush for \$3.60 per ton. Will be setting up in about three weeks.

**Commissioners Report****Vice-Chairman Matiash**

1. No Comments

**Chairman Thurow**

1. Commented on News Letter from the MCRCSIP called the POOL CUE asking if the employees receive any of the information mentioned in the News Letter. Response was yes.
2. Wondered how high the temperature was kept in the truck garage. Expressed that caution be used to guard against fires.
3. County Commissioner Bob Jensen suggested that Thurow and Dittmer attend a County Commissioners Meeting.

**Robidoux**

1. Was told by Tim Hansen that the Chairman was to be on the Parks and Recreation Committee in order for a check to be written for mileage but Clerk Jim Riffle and County Administrator Fabian Knizacky stated that the Chairman can designate whom ever he chooses to be on the board.
2. Wondered when the Goals and Objectives would be presented. (Note: presented).

**Correspondence**

1. CRAM News Letter
2. Letter from Michigan Association of Counties regarding Ron DeCook's move to MDOT

Break for lunch at 12:25 pm.

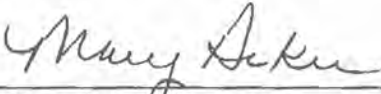
Reconvene at 1:20.

The afternoon portion of the meeting consisted of much discussion of the 2004 Local Road Policy which was adopted in draft form. G Dittmer to send copies to all Townships.

**Items Needing Board Action****Pre-Approve Payroll #3**

Motion by Matiash, seconded by Thurow to pre-approve payroll #3 for January 30, 2004. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 3:30 pm




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Mary Acker Secretary

**POLICY ON LOCAL ROAD SYSTEM PROCEDURES AND  
PARTICIPATION OF COSTS WITH MASON COUNTY TOWNSHIPS**

**APPROVED AT THEIR REGULARLY SCHEDULED MEETING DATED  
JANUARY 16, 2004**

Background - In accordance with ACT 51 of PA 1951 and Previous experience, the MASON COUNTY ROAD COMMISSION hereafter referred to as the Road Commission, wishes to provide a uniform and consistent procedure for improving the local roads in Mason County, and provides a basis for the financial participation for both the Townships and the Road Commission. This policy establishes what work will be completed, who will complete the work and how it is to be financed for each type of project proposed. This policy shall be the basis, and be included by reference, in the "AGREEMENT FOR WORK" document specific for each proposed project and signed by both the Township and the Road Commission.

1. Definition of Costs - Project costs shall include all labor, equipment, materials, fringe benefits and contract work to assure that all project work is done according to plans and specifications. Contract administration, supervision, inspection, right of way acquisition, and preparing engineering plans shall be paid by The Road Commission. All projects are subject to availability of funding.
2. Types of Projects
  - a.) Grading and Drainage Structures (G&DS).

This work shall consist of clearing, grading of earthen grade, placement of sand sub base -- as necessary; installation of drainage culverts, and the restoration of vegetation. A Work Agreement shall not be prepared for a G & DS project without the prior preparation of engineering plans specifications. The Township shall be responsible for SIXTY PERCENT (60%) of the Project Cost. The estimated project cost per mile ranges from \$100,000 to \$150,000, not including the cost of aggregate surfacing.

b.) Aggregate Surfacing:

- 1.) Existing gravel roads not to be hard surfaced. This work shall include the reshaping of the roadway cross-section and placement of 1,000 (approx.) cubic yards of 22a Mod. Aggregate per mile, and the placement of 2,000 - 3,000 gallons of dust palliative per mile. The Township shall be responsible for FIFTY PERCENT (50%) of the project cost. This work is estimated to range in cost from \$12,000 to \$18,000 per mile.

The work of cleaning and tree/brush removal in existing ditches and the removal/replacement of existing culverts smaller than 36 inches in diameter shall be the responsibility of the Road Commission. If no ditches exist, as agreed upon by both the Township and the Road Commission, the cost of constructing ditches, clearing trees/brush and the installation of culverts shall be shared equally by the Township and the Road Commission.

- 2.) New grades designed and constructed for hard surfacing. This work shall include the placement and compaction of 2,400 (approx.) cubic yards of 22a Mod. Aggregate per mile, placement of 2-3,000 gallons of dust palliative per mile. The initial and final shaping of the aggregate base prior to the placement of a hard surface shall be the responsibility of the Road Commission. The Township shall be responsible for SIXTY PERCENT (60%) of the project cost. This work is estimated to range in cost from \$25,000 to \$30,000 per mile.

c.) Seal Coat Projects

- 1.) Single Sealcoat Surface - This work consists of the placing of cover coat materials (chips) and asphalt emulsion over an existing hard surface road. The Township shall be responsible for SIXTY PERCENT (60%) of all costs for this work. The cutoff date for contracts on these projects is March 31st. The estimated project cost per mile is \$8,000



2.) Double Sealcoat Surface - This work consists of placing two(2) courses of cover coat material (chips) and asphalt emulsion over an adequate aggregate base that has been prepared for this type of surface. As part of this work the Township agrees to place additional single seal surface course within three (3) years. The township shall be responsible for SIXTY PERCENT (60%) of all costs for this work. The cutoff date for contracts on these projects is March 31st. The estimated project cost per mile is \$16,000.

3.) Commencing with projects completed in the construction year of 2002, Bituminous Aggregate Paving projects over prepared aggregate shaped grades shall have a Single Seal Coat surface over the entire project sometime within a period of five (5) to seven (7) years following the initial bituminous surfacing. The Township shall be responsible for FIFTY PERCENT (50%) of this cost. Bituminous aggregate Overlays over an existing hard surface is not included in this item.

d.) Bituminous Aggregate Paving: On an existing hard surface roadway that is not severely deformed or deteriorated, a leveling course of bituminous asphalt material may be necessary at an estimated rate of 120 psy, 1½" estimated thickness prior to a placement of the top course of bituminous asphalt material at an estimated rate of 165 psy, 1½" estimated thickness.

On an existing hard surfaced roadway that is severely deformed or deteriorated Bituminous Surface Crushing and Shaping is recommended. Refer to item e. for explanation of work and cost data on this work.

On prepared aggregate shaped grades a single course of bituminous asphalt material shall be placed at a rate of 220 psy, 2" estimated thickness. The cost of preparing the surface for asphalt is not part of this work and shall be paid for by the Road Commission. Included with this work shall be the placement of 22a Mod. Aggregate in driveways, restoration of the earthen shoulder and the restoration of a vegetative cover. The

cutoff date for contracts on these projects is May 15<sup>th</sup>. The Township shall be responsible for EIGHTY FIVE PERCENT (85%) of the project cost. The estimated project cost per mile will range from \$45,000 to \$50,000.

e.) Bituminous Surface Crushing and Shaping This shall consist of the crushing of the existing deteriorated hard surfaced roadway, addition and mixing of 22A aggregate material, shaping and compacting this material to the desired cross-section, culvert replacement and drainage improvements, reconstruction of the shoulder and front slopes and the establishment of a vegetive cover. The Township shall be responsible for SIXTY PERCENT (60%) of all costs for this work. If a bituminous surface is planned for in the same season the cut-off date for this type of project is May 15<sup>th</sup>. The estimated project cost per mile will range from \$28,000 to \$35,000.

f.) Bridge or Culvert Replacements: This work shall include the removal and replacement of culverts larger than thirty-six (36) inches in diameter or small bridges up to a span of 20 feet. The Township shall be responsible for FIFTY PERCENT (50%) of the project cost.

g.) Guard Rail: This work shall include the cost of placement of guardrail at a site where guardrail did not previously exist. The Township shall be responsible for FIFTY PERCENT (50%) of the project cost. If this is the replacement of obsolete or damaged guard rail the Township is responsible for none of the costs.

h.) Road Brining: This work shall consist of the continuous placement of dust reducing material - salt brine - on a gravel road that has been prepared for this treatment. The rate of application shall be 2200 gallons of material per mile placed at approximately 12 feet in width along the center of the roadway. The Township shall be responsible for FIFTY PERCENT (50%) of the cost of materials only for this work per application, the Road Commission shall pay for all preparation costs. The Road Commission agrees to

participate in this work for no more than two(2) applications per season ONLY, any additional applications will be at the Townships expense. Timing of the applications shall be as agreed to by both parties. The estimated cost per mile will range from \$400 to \$450 per application.

The Road Commission shall NO LONGER apply spot brining except as ordered by a medical doctor. The cost of material and preparation for the application of MEDICAL Spot Brining ONLY shall be the responsibility of the Road Commission.

i.) Gravel Road Claying: This work shall consist of the preparation of a gravel road surface and the placement of clay to replenish the "fines" lost due to continued use. The rate of application of clay shall be determined in the field. The Township shall be responsible for none of the costs.

3. Contract Execution - After approval of any agreement by the Township BOARD, said Board shall mail or deliver the agreement to the Road Commission where it will be reviewed and signed by the BOARD of County Road Commissioners.

4. Special Projects - The foregoing provisions shall not apply in the case of projects on local roads involving federal funds. The BOARD shall determine estimated costs for such projects and present them to the Township involved and/or other local agencies for consideration.

5. Unknown Conditions - It is acknowledged and agreed by the Township and the Road Commission that conditions may become apparent during construction of a project that were unknown to each party prior to the start of the project(s). These unexpected conditions may result in an increase or decrease to the estimated project cost. It is the responsibility of the Road Commission to promptly suspend the work and obtain the approval of the Township Supervisor of any changes that will result in cost increases in excess of ten percent (10%).

The parties agree that they will share any approved project cost increases or decreases in accord with the cost sharing terms set forth in this agreement.

6.Project Deposit - The Road Commission shall notify the Township of the anticipated start of the project, so that the Township shall deposit TWENTY - FIVE PERCENT (25%) of their portion of the estimated cost ten days (10) prior to the start of the physical work. If in the event the Road Commission is unable to complete the project in this calendar year, the deposit shall remain on file with the Road Commission.

7.Billing - Upon completion, and mutual satisfaction with the completed work, of the project the Road Commission shall issue a detailed billing of the project cost. The Township agrees to reimburse the Road Commission the balance of the Township Portion of costs for the project within SIXTY DAYS (60) of receipt of said invoice.

## MINUTES

The February 6, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 1:00 pm by Chairman Thurow.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Frank Martincheck to discuss ditching on West Johnson Road on the North side to Black Creek.

The minutes of the January 16, 2004 regular meeting were discussed:

Motion by Robidoux, seconded by Thurow to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable:

Motion by Thurow seconded by Matiash to approve accounts payable Vouchers #56619 thru #56685 for \$119,235.29. Ayes all. Motion carried.

At 1:20 pm the board looked over the contingent liability and revenue sheet.

At 1:25 pm G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Snowplowing/Ice Control

**2. State Trunkline**

Snowplowing/Ice Control

A training day for the new State Maintenance Contract has been scheduled for February 10, 2004 at the Knights of Columbus in Gaylord. Gary, Mary and Eric will attend.

**B. Heavy Maintenance**

**1. Primary System**

1. Walhalla, Kinney Road Intersection Improvement-MDOT agreed to put this project on hold until 2005.

**2. Local System**

1. Reek Road Bridge Approaches-Custer Twp-See Motion  
2. Local Projected Projects-Have started receiving requests from the Townships.

**3. MDOT**

No Activity

**4. Equipment Status during this period**

1. Repairs as needed  
2. Equipment Replacement-Loader and Chipper Bids have been requested. Bid opening is scheduled for February 20th, 2004.  
3. Truck 44 may be sent to Woodland for warranty work.

**5. Permits**

1. Ted Weinert presented Draft #1 of the Standards and Specifications for Street and Road Construction for discussion on the proposed changes. There were some questions regarding these preliminary plans. A Public Hearing is scheduled for February 20, 2004 at 1:30 pm for public input.
2. Jeff Conklin presented information on staff proposed permit fee increases for Board consideration. A Public Hearing is planned for February 20, 2004 at 1:30 pm to discuss the proposed fee changes.

**6. Personal Items**

1. Comp Time Discussion-Has worked well.
2. Ron Duggan-Still off due to surgery but would like to start back soon on light duty.
3. Ed Chase-Has been off for surgery since January 19, 2004. Should be back in a couple of weeks.
4. Ted Weinert-Will be off the end of March for surgery.
5. Jeff Conklin-Will be off the 1st part of March for surgery.
6. Les Terryn could be off soon for rotator cup repair.

**Under unfinished business the following was discussed**

1. Insurance Coverage-Will be switching to MERS for our Life and Accidental Death & Dismemberment and Short Term Leave effective March 1, 2004. First premium has been mailed in.

**Under new business the following was discussed**

1. Ludington Matters-Dittmer was asked to be on the panel scheduled for February 2 at 7:00 pm at the Ramada Inn. Well attended. Discussed Ludington/Mason County economic situation.
2. Local Road Policy-Board to meet with Township Supervisors on February 10th to discuss.
3. Crushing Concrete Pile-Northern Concrete Construction Co has agreed to crush for \$3.60 per ton. Will be setting up in about three weeks.
4. Bass Lake Boat Launch: MCRC has been named along with Summit Township as defendants regarding ownership of the property the boat launch is on. Attorney Roger Anderson will be representing both. No charges have been incurred by the MCRC.
5. Material Bids have been requested. Opening will be at 10:00 am on March 5, 2004.
6. Dittmer to send letter regarding National Highway Functional Classification change recommendations to MDOT.
7. Clark Highway Systems has requested an extension of last years agreement for striping. No action was taken.

**Commissioners Report****Vice-Chairman Matiash**

1. Attended Amber Township Meeting. Discussed spot brining.
2. Attended Victory Twp Meeting-Concerns on Meyers Road by Dewey that the loggers are causing the road to be very rutted.
3. Mentioned a dip in the road on Fisher at the bottom of the hill at north branch Lincoln River causing traffic problems.
4. Suggested encouraging safety regarding changing lanes on the 5 lane for our truck drivers.
5. Commented on School Closings.

**Chairman Thurow**

1. Mentioned that Scottville Hill has been taken better care of this winter season by the City of Scottville.
2. Received complaints on the lack of plowing on Pere Marquette Hwy.

**Robidoux**

1. Shared issues regarding health insurance in the Eastern School District.
2. Mentioned the article in the Pool Cue regarding safety policies and suggestions.

**Correspondence**

1. CRAM News Letter
2. Information on Law suit between CRAM and State of Michigan regarding five different issues in appeals.
3. Mason Lake Conservation Meeting scheduled for February 19th. G Dittmer to attend.
4. Settlement Agreement for Liability Insurance with MDOT has been modified from \$56,741 to \$70,980. This amount will be added to the next routine maintenance payment.

**Items Needing Board Action****Pre-Approve Payroll #4**

Motion by Thurow, seconded by Matiash to pre-approve payroll #4 for February 13, 2004. Ayes all. Motion carried.

**Reek Road Bridge Contract**

Motion by Robidoux, seconded by Thurow to authorize the Chairman and Vice Chairman to sign the agreement for the Reek Road Bridge Project. Estimated cost is \$756,100.00. Federal Funds are \$604,900, State Funds are \$113,400 leaving MCRC cost of \$37,800.00 Ayes all. Motion carried.

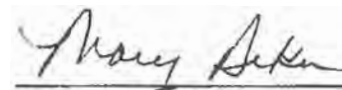
**Paul Bunyan Meeting**

Motion by Matiash, seconded by Robidoux to authorize payment for meals of \$20.00 each for this meeting held on February 19, 2004. Ayes all. Motion carried.

**Board of Directors Ballot for CRAM**

Motion by Robidoux, seconded by Matiash to vote for the incumbents placed on the Board of Directors Ballot for CRAM for the term beginning April 1, 2004. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 3:15 pm

  
 Mary Ackley Secretary

## MINUTES

The February 20, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:30 am by Chairman Thurow.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Bruce Burke Logan Twp. to mention the new 800 mh radios for 911 calls and Walt Carrier Amber Twp. to ask questions regarding the new brining policy.

The minutes of the February 6, 2004 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable:

Motion by Matiash seconded by Robidoux to approve accounts payable Vouchers #56686 thru #56759 for \$160,478.41. Ayes all. Motion carried.

10:am Bidding was closed for Equipment.

Bidders present were: Rob McDonald JDE Equipment, Dick Doyle AIS, Rick Smith Northern Michigan Equipment, Ray Springer Michigan Cat, Steve Bruin Vermeer Of Michigan and Tom Morey Bandit Industries.

Bids were opened for a new Chipper and read as follows:

<b>MorBark Inc</b>	2004 2400XL w/John Deere 200 hp motor	\$39,334.
	2004 2400XL w/Cummins 200 hp motor	\$38,654.
	2004 2400XL w/Caterpillar 188 hp motor	\$36,104.
	All with Trade in allowance of \$8000.	

<b>Vermeer</b>	2004 BC2000XL	\$43,900.
	2004 BC2000	\$42,500.
	Both with trade in allowance of \$9000.	

<b>Heights Machinery</b>	DynoMac MO510 w/John Deere 200 hp motor	\$39,450.
	DynoMac MO550 w/Caterpillar 188 hp motor	\$37,990.
	No Trade in allowance	

<b>Bandit Industries Inc</b>	2004 1890HD w/Cummins 200 hp motor	\$37,149.
	Trade in allowance	\$9000.

Bids were opened for a Wheel Loader and read as follows:

<b>AIS Equipment</b>	Komatsu WA380-1	\$168,200
	Trade in allowance	\$20,000.
	Lease/Purchase	60 payments @ \$1,469.19 w/balloon of \$82,000.



<b>JDE</b>	John Deer 644J	\$164,100.
	Trade in allowance	\$18,000.
	Lease/Purchase option	5 payments of \$28,451 w/balloon of \$57,618
<b>Michigan Cat</b>	950G2	\$166,700.
	Trade in allowance	\$19,000.
	Lease/Purchase option	60 payments of \$1,569.85 w/balloon of \$85,000
<b>Northern Equipment</b>	Case 821C	\$142,142
	Trade in allowance	\$21,000.
	Lease/Purchase option	60 payments of \$1,324.00 w/balloon of \$59,700.00

Bids will be tabulated and awarded at a later date.

At 9:40 pm the board looked over the contingent liability and revenue sheet.

At 9:45 pm G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

- 1. County Wide**  
Snowplowing/Ice Control  
Cleaning Trucks  
Tree Crew out

- 2. State Trunkline**  
Snowplowing/Ice Control

A training day for the new State Maintenance Contract was scheduled for February 10, 2004 at the Knights of Columbus in Gaylord. Gary, Mary and Eric attended. This training session was very well attended with discussions on all the changes in the new contract.

**B. Heavy Maintenance**

- 1. Primary System**
  1. Working on Pere Marquette Hwy plans.
  2. Will be discussing priorities on the Primary System for repairs.

- 2. Local System**
  1. Reek Road Bridge Approaches-Custer Twp-Bid is out.
  2. Local Projected Projects-Have started receiving requests from the Townships.

- 3. MDOT**  
Discussions on construction for downtown Ludington and on Business Route 31 from Hesselund thru the by pass about 1/4 mile.

- 4. Equipment Status during this period**
  1. Repairs as needed
  2. Equipment Replacement-Loader & Chipper bid opening
  3. Truck #008 having mechanical problems.
  4. Pickups-Discussion on purchasing at least one new pickup.
  5. Terry Woirol was in to discuss future equipment purchases and building maintenance. Some suggestions were fire protection in the truck barn, new garage doors, replace pressure washer, updated probes

and computer system for the fuel system.

**5. Permits**

1. Standards and Specifications for Subdivisions-See Motion
2. Permit Fee Changes-See Motion

**6. Personal Items**

1. Rick Bowman is off due to a back injury from shoveling snow.
2. Ron Duggan-Scheduled to be back to work on February 25.
3. Ed Chase-Has been off for surgery since January 19, 2004. Returned to work on February 19.
4. Ted Weinert-Will be off the end of March for surgery.
5. Jeff Conklin-Will be off the 1st part of March for surgery.
6. Les Terryn will not be off for surgery. Plan to try physical therapy.

**Under unfinished business the following was discussed**

1. Paul Bunyan meeting was held on February 19, 2004 at Boon's in Traverse City. G Dittmer and all Commissioners attended.
2. Material Bids-Opening on March 5, 2004
3. Dittmer meeting with Representative Palsrock-Discussion on changes in funding and emergency vehicle classifications. Road Commission vehicles are not considered authorized emergency vehicles and should have the vehicle and driver information recorded in the unit information on UD-10 traffic crash reports when involved.

**Under new business the following was discussed**

1. Rural Task Force Meeting is scheduled for March 22 with Osceola, Lake and MCRC.
3. Crushing concrete pile-Starting next week.

**Commissioners Report**

**Vice-Chairman Matiash**

1. Felt that we over advertised for materials bids and equipment rental rates. Suggested only advertising once in the news paper.
2. Noted the Commissioners Seminar will be held at the Kewadin on April 18th and 19th.

**Chairman Thurow**

1. No Comments.

**Robidoux**

1. Wondered what the lunch hour policy was for the Union Employees as he has received a complaint.
2. Wondered who would be in charge of determining weight restrictions while Gary is away on vacation. Superintendent Eric Moody will be in charge.

**Correspondence**

1. CRAM News Letter

Meeting adjourned at 11:40 am

Reconvened at 1:30 pm for Public Hearing to discuss Subdivision Standards and a new permit fee schedule.

**Items Needing Board Action****Pre-Approve Payroll #5**

Motion by Matiash, seconded by Robidoux to pre-approve payroll #5 for February 27, 2004. Ayes all. Motion carried.

**Local Road Policy**

Motion by Matiash, seconded by Robidoux to approve the Local Road Program for 2004 with an amendment to the brining policy to modify it to allow a 50/50 cost share with the Townships for a spot brining before May 20th. Ayes all. Motion carried.

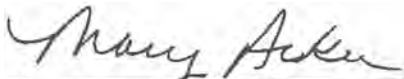
**Standards and Specifications for Street and Road Construction**

Motion by Thurow, seconded by Robidoux to approve the Mason County Road Commission Standards and Specifications For Street and Road Construction as presented. Ayes: Thurow, Robidoux. Nays: Matiash. Motion carried.

**Permit Fee Schedule**

Motion by Matiash, seconded by Robidoux to approve the Mason County Road Commission Fee Schedule for Right of Way Permits, Drives, Road Crossings, and Road Closures as presented. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 2:50 pm

  
\_\_\_\_\_  
Mary Acker Secretary

## MINUTES

The March 5, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:30 am by Chairman Thurow.

Members present: Thurow, Matiash, Robidoux, Superintendent Eric Moody and Secretary Acker.

Absent: Eng/Manager Dittmer

Visitors: Bidders: See below

The minutes of the February 20, 2004 regular meeting were discussed:

Motion by Matiash, seconded by Thurow to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable:

Motion by Matiash seconded by Robidoux to approve accounts payable Vouchers #56760 thru #56816 for \$128,590.12 excluding Northern Crushing. Change payable amount to \$20,000.00. Ayes all. Motion carried.

10:am Bidding was closed for Materials.

Bidders present were: John White of White Truck Lines, Marv Deur of D&B Brine Inc. Ed Giroux of Jensen Bridge & Supply, Dave Garcia of Merle Boes Inc, Don Aldrich of Premarc, Sonya Lupinski of Unique Paving, John Schimke of Great Lakes Chloride, Ron Brower of Beckman Production, and Mike Companion of Blarney Castle.

Bids were read as follows:

### **MOTOR OIL AND HYDRAULIC OIL**

Vesco Oil	Engine Oil	\$3.59 gal.
	Hydraulic Oil	1.98 gal.
Spartan Oil	Engine Oil	\$3.29 gal.
	Hydraulic Oil	2.09 gal.
Blarney Castle	Engine Oil	\$3.57 gal.
	Hydraulic Oil	3.39 gal.
Merle Boes	Engine Oil	\$3.70 gal.
	Hydraulic Oil	2.35 gal.
Rowleys Wholesale	Engine Oil	\$4.78 gal.
	Hydraulic Oil	3.09 gal.

**GASOLINE AND DIESEL FUEL****All Bid at cost over rack price.**

Blarney Castle	Unleaded Gasoline	Marathon	0.04725
	#1 Diesel	BP Amoco	0.04725
Lemmen Oil	#1 Diesel	Flint Hills	.0288
	Unleaded Gasoline	Shell	.0288
	Unleaded Gasoline	Marathon	.0288
Brenner Oil	#1 Diesel	Flint Hills	.0250
Merle Boes	Unleaded Gasoline	BP	.029
	Unleaded Gasoline	Marathon	.029
	#1 Diesel	BP	.029
	#1 Diesel	Flint Hills	.029

**CORRUGATED METAL CULVERTS**

Jensen Bridge & Supply	16 Gauge	12"	\$4.00
		15"	5.10
		18"	6.10
		24"	7.90
St Regis Pipe	16 Gauge	12"	\$5.20
		15"	6.24
		18"	7.80
		24"	9.88
Premarc	16 Gauge	12"	\$3.95
		15"	4.95
		18"	5.95
		24"	7.90
Contech Construction Products Inc	16 Gauge	12"	\$4.11
		15"	5.36
		18"	6.74
		24"	7.78

**CORRUGATED PLASTIC CULVERTS**

Lt. Elsey & Sons Inc	4"	\$ .42
	6"	1.10
	8"	2.00
	10"	2.75

**BRIDGE MATERIALS**

Krenn Bridge Companies Inc	Treated Deck Plank	2000 /MBM
	Timber Box Culvert	3000 /MBM

**GUARD RAIL & POSTS**

Nation Wide Fence &amp; Supply

Straight Rail	\$ 4.25 per ft.
Wood Post	24.65 per ft.
Steel Post	27.34 per ft.
Buffered End	35.00 each

Jensen Bridge

Straight Rail	\$ 4.81 per lineal ft.
Wood Post	41.25 per ft.
Steel Post	30.15 per ft.
Buffered End Assembly	106.00 each

**COLD PATCH MATERIAL**

Rieth Riley

CP-6 Bidders Yard	No Bid
CP-6 MCRC Yard	No Bid
CP-7 Bidders Yard	\$68.00 per ton
CP-7MCRC Yard	\$72.00 per ton

Saginaw Contracting

CP-6 Bidders Yard	\$39.25 per ton
CP-6 MCRC Yard	\$48.52
CP-7 Bidders Yard	No Bid
CP-7 MCRC Yard	No Bid

Unique Paving Materials

No Bid

**BRINE CALCIUM CHLORIDE**

Liquid Dustlayer

Bidders Yard	26%	0.165
	32%	0.25
	38%	0.27
Furnished and applied continuously		
	26%	0.208
	32%	0.31
	38%	0.33
Furnished and applied intermittently		
	26%	0.228
	32%	0.33
	38%	0.35
Furnished and loaded in storage facility		
	26%	0.178
	32%	0.29
	38%	0.31
Applied Only Continuously	CC and mineral well brine	0.13

Great Lakes Chloride	Furnished & Applied Continuously		
	42%	0.39	
Adams Construction	Furnished & Applied Continuously		
	26%	0.11	
	Furnished and applied Intermittently		
	26%	0.12	
	Furnished & Loaded in Storage Facilities		
	26%	0.11	
	Applied Only Continuously		
	26%	.043	
Wilkinson Chemical	No Bid		
Team Services	240 bbls	\$400.00	
	150 bbls	\$350.00	
Beckman Production Services	Bidders Yard	26%	.079
	Furnished & Applied Continuously		
	26%	.129	
	Furnished & Applied Intermittently		
	26%	.149	
	Furnished & loaded in storage facility		
	26%	.119	
	Applied only Continuously		
	26%	.039	
White Truck Line LLC	Bidders Yard	26%	No Bid
	Furnished & Applied Continuously		
	26%	.1395	
	38%	.44	
	Furnished & Applied Intermittently		
	26%	.15	
	38%	.47	
	Furnished & loaded in storage facility		
	26%	.13	
	38%	.43	
	Applied only Continuously		.0495
Oceana Prod. Co. LLC	Bidders Yard	No Bid	
John Randell	Furnished & applied Continuously		
	26% South of US-10	.13	
	North of US-10	.14	
	Furnished & applied intermittently		

26% South of US-10	.14
North of US-10	.15
Furnished & loaded in storage facility	.09
Applied Only Continuously	No Bid

Motion by Matiash, seconded by Robidoux to place bids on file and tabulate to award at the March 25 meeting. Ayes all. Motion carried

At 9:35 am the board looked over the contingent liability and revenue sheet.

At 9:41 am E Moody gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**

Spring Items

      - a. Blading
      - b. Washouts-Using crushed concrete in bad spots
      - c. Closed Forest Trail and Hansen Road between Tuttle and Hansen due to washouts.

Weight Restrictions in effect 2-27-04
    2. **State Trunkline**

Weight Restrictions 03-01-04

Cold Patching
  - B. **Heavy Maintenance**
    1. **Primary System**
      - 1.
    2. **Local System**
      1. Reek Road Bridge Approaches-Custer Twp-Bid opening 03-05-04. Hardman Construction was read low.
      2. Local Projected Projects-Have started receiving requests from the Townships. E Moody will be making some recommendations for priority projects.
    3. **MDOT**
    4. **Equipment Status during this period**
      1. Repairs as needed
      2. Equipment Replacement-Loader & Chipper discussion. See motion
      3. Medina Sale-3/23/04 The following items will be taken to the auction
        - a. Park Truck
        - b. Tractor
        - c. Side Mount Mower
      4. Pickups-2003 Model-\$17,550-Will make decision at next meeting.
    5. **Permits**
      1. Ag Permits issued-Approximately 15 to 20
    6. **Personal Items**
      1. Rick Bowman is off due to a back injury from shoveling snow.
      2. Ron Duggan-Back to work
      3. Ed Chase-Back to work



4. Ted Weinert-Will be off the end of March for surgery.
5. Jeff Conklin-Off due to hip surgery.
6. Les Terryn - Back to work

**Under unfinished business the following was discussed**

1. Northern Crushing has started crushing concrete.

**Under new business the following was discussed**

1. Rural Task Force Meeting is scheduled for March 23 with Osceola, Lake and MCRC @ Yates Dial-a-Ride.
3. CRAM Mtg in Lansing-All to attend

**Commissioners Report**

**Vice-Chairman Matiash**

1. Will be missing the April 2nd meeting.
2. Suggested leaving for the Lansing mtg at 10:00 am on the 16th

**Chairman Thurow**

1. Questioned T Woirol about Trailer Tanks.

**Robidoux**

1. Wondered if there is a speed restriction along with the weight restrictions. (35mph)
2. Inquired as to whom is in charge of street lights. (Consumers Energy)

**Correspondence**

1. CRAM News Letter
2. Letter from MCRCSIP on Consumers Power Tree Service regarding a proposed contract from Consumers Energy to remove trees in the right-of-way.

**Items Needing Board Action**

**Pre-Approve Payroll #6**

Motion by Robidoux, seconded by Matiash to pre-approve payroll #6 for March 12, 2004. Ayes all. Motion carried.

**Chipper Purchase**

Motion by Matiash, seconded by Robidoux to authorize the purchase of a chipper at the recommendation of T Woirol after both machines have been demonstrated. Ayes all. Motion carried.


**CRAM Policy**

Motion by Matiash, seconded by Thurow to authorize D Robidoux to vote on behalf of the Mason County Road Commission on the CRAM Policies. Ayes all. Motion carried.

**First Street in Pere Marquette Township Co-Applicant Request Reaffirm**

Motion by Matiash, seconded by Thurow to re-affirm their support to Pere Marquette Township in its application to EDA for grant monies to develop an Industrial Park along with reconstructing First Street from Meyers Road to Business Route US-31. It is also re-affirmed that the MCRC will sign the necessary documents as a co-applicant and to designate Engineer/Manager Gary Dittmer to sign on the Boards behalf. It is still agreed that all costs relating to this development are the responsibility of the Township and EDA Grant. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:50 am.

  
 Mary Acker Secretary

## MINUTES

The March 25, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 7:00 pm by Chairman Thurow.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Frank Morse Branch Twp., Dick Alway Amber Twp., Joe Oleniczky Grant Twp., Bob Rakowski Grant Twp., Lois and Don Krepps Meade Twp., Dick Doyle AIS Equipment, Ron Sanders Pere Marquette, Chris Ruhl C&C Services, Dick Larson Amber Twp.

The minutes of the March 5, 2004 regular meeting were discussed:

Motion by Robidoux, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and Payroll#7

Motion by Matiash seconded by Thurow to approve accounts payable Vouchers #56817 thru #56889 for \$102,334.65 and Payroll #7 for \$58,843.75 Ayes all. Motion carried.

At 7:10 pm the board looked over the contingent liability and revenue sheet.

At 7:40 pm G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Spring Items

a. Blading

b. Washouts-Using crushed concrete in bad spots

Weight Restrictions still in effect.

**2. State Trunkline**

Weight Restrictions still in effect.

Cold Patching

**B. Heavy Maintenance**

**1. Primary System**

1. 2004 Seal Coating-Advertising for Bids

2. Primary Goals-E Moody will be making some recommendations.

**2. Local System**

1. Reek Road Bridge Approaches-Custer Twp-Pre-Con Mtg. Friday

March 26. Awarded to Hardman Construction with start date of May 3.

2. Local Projected Projects-Requests are coming in from the Townships.

**3. MDOT**

1. Bidding some micro and joint seal on Fountain Road North to County Line and sign replacement on Freeway.

**4. Equipment Status during this period**

1. Repairs as needed
2. Equipment Replacement-Loader-See Motion
3. Medina Sale-3/23/04 The following were taken to the auction
  - a. Park Truck-\$8,000.00
  - b. Tractor-\$15,500.00
  - c. Side Mount Mower-\$250.00
4. Pickups-2004 Model-\$17,550-More discussion to follow.

**5. Permits**

1. Ag Permits-still being issued.

**6. Personal Items**

1. Rick Bowman is off due to a back injury from shoveling snow.
2. Ted Weinert-Scheduled for knee surgery on March 30.
3. Jeff Conklin-Off due to hip surgery

**Under unfinished business the following was discussed**

1. Northern Crushing-Have crushed 18,000 ton to date.
2. Rural Task Force Mtg.-G Dittmer attended on 3/23/04 @ Yates Dial-a-Ride. Will be seeing more directives on the use of the money by MDOT and FHA.
3. CRAM Mtg. in Lansing-All Attended.

**Under new business the following was discussed**

1. Mushroom Plant Discussion-Dittmer met with new owners of the property. Are scheduled to start demolition on Monday March 29 and be completed within 40 days. They will stockpile the broken asphalt and concrete in our yard for crushing, approximately 15,000 ton. We will be keeping whatever crushed material is left after construction of the new building has been completed.
2. Seasonal Road System was discussed explaining what requirements there will be to designate a road seasonal. Following input from Townships present, it was decided to continue process to establish system.
3. Bituminous/Seal Coat-Bids will be taken and opened at the April 16th meeting.

**Commissioners Report****Vice-Chairman Matiash**

1. Suggested seal coating <sup>for roads</sup> Dennis Road from Victory to Stiles.
2. Quarterline thru Grant Twp needs wedging.
3. Wondered about being allowed to attach a sketch to the Residential Driveway Permits.

**Chairman Thurow**

1. No Comments

**Robidoux**

1. Mentioned that Taylor Road is very bad and needs to be graded.

**Correspondence**

1. CRAM News Letter
2. Letter from John Quinn letting the MCRC Board know that they may appoint whom ever they choose to sit on the Parks and Recreation Committee.
3. Letter from Summit Twp. regarding their position on having the Pere Marquette Hwy reconstructed as soon as possible due to the deteriorating condition of the road.
4. Letter from C&C Contractors (Chris Ruhl) Letting the MCRC know that they will provide seal coating at the same rate as last year.

**Items Needing Board Action****Seasonal Bid Awards**

Motion by Matiash, seconded by Robidoux to award the following bids as recommended by Eng/Mgr G Dittmer:

**Motor Oil and Hydraulic Oil**  
**Gasoline and Diesel Fuel**

Awarded to Vesco Oil

Awarded to all bidders to include:

Blarney Castle          Lemmen Oil

Brenner Oil              Merle Boes

Crystal Flash

**Corrugated Metal Culverts**

Award to Premarc

**Corrugated Plastic Culverts**

Award to Lt.Elsey & Sons Inc

**Bridge Materials**

Award to Krenn Bridge Companies Inc

**Guard Rail & Posts**

Award to Nation Wide Fence & Supply

**Cold Patch Material**

Award to both bidders to include

Rieth Riley      Saginaw Contracting

**Brine Calcium Chloride**

Award to Adams Construction

Beckman Production Services (Storage included at no cost)

White Truck Line LLC

Oceana Production Co. LLC

Ayes all. Motion carried.

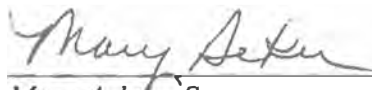
**Sweeping**

Motion by Matiash, seconded by Thurow to award the sweeping bid to Sani-Sweep Inc and submit to MDOT for approval. Ayes all. Motion carried.

**Purchase Loader**

Motion by Matiash, seconded by Robidoux to purchase a Komatsu loader from AIS Equipment at a cost of \$168,200 with a trade in of \$20,000.00 Financing to be decided at a later date. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 8:50 pm.

  
 Mary Acker Secretary

## MINUTES

The April 2, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:30 am by Chairman Thurow.

Members present: Thurow, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: Matiash

Visitors: Gerald Chancellor, Ed Iteen Summit Township, Jerry Jensen Sherman Township, Lois and Ron Krepps Meade Township, Dewayne Leonard Sherman Township, Ken Leonard Sherman Township and Eugene Cowell Sherman Township.

The minutes of the March 25, 2004 regular meeting were discussed:

Motion by Robidoux, seconded by Thurow to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable:

Motion by Thurow seconded by Robidoux to approve accounts payable Vouchers #56890 thru #56921 for \$85,131.32. Ayes all. Motion carried.

The aforementioned visitors were present to discuss problems with "Dorothy's Road" a non certified trail between Sauble and Reid Roads. This road is on private property but has been used as a shorter route or when Reid Road is not passable. Part of the Reid Road problem is with Beaver Dams.

Ed Iteen, Summit Township was present to discuss the start up date of the PM Highway reconstruction. He was advised that the actual work would not begin until sometime in 2005.

At 9:35 am the board looked over the contingent liability and revenue sheet.

At 10:30 am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**  
Spring Items
      - a. Blading
      - b. Washouts-Using crushed concrete in bad spots
      - c. Pulling shoulders
    - Weight Restrictions lifted on 4-2-04
    2. **State Trunkline**  
Weight Restrictions will be lifted on 4-05-04  
Cold Patching
  - B. **Heavy Maintenance**
    1. **Primary System**
      1. 2004 Seal Coating-Advertising for Bids
    2. **Local System**
      1. Local Projected Projects-Meade Twp-Hasenbank Road
    3. **MDOT**
      1. Nothing new to report

4. **Equipment Status during this period**
  1. Repairs as needed-Re placing wiring in some of the trucks.
5. **Permits**

Some driveway permits being issued
6. **Personal Items**
  1. Rick Bowman-Off -Had an independent medical exam and are awaiting the results.
  2. Ted Weinert-Off
  3. Jeff Conklin-Off

**Under unfinished business the following was discussed**

1. Loader Financing Options-Discussion to follow at a later date.
2. Seasonal Road System Discussion regarding the requirements for a road to be posted seasonal. More discussions will follow. Will prepare a proposal to send out to alert the residents on seasonal road issues.
3. Will try to meet with the Townships regarding seasonal weight restrictions and all season roads.

**Under new business the following was discussed**

1. 4-10 hour work week-Tentatively scheduled for May 1, 2004. More discussion to follow.
2. Walt Dessauer Retirement-See motion
3. Gravel Processing Discussion-Northern Crushing has started crushing concrete again.
4. County Survey-Evaluations-Discussed results from survey regarding work performance of the MCRC as requested from the Townships.
5. It was suggested that the meeting start time of the MCRC Board meetings be changed from 9:30 am to 10:00 am. No action taken at this time.
6. Thurow attended the Logan Twp regular meeting last week.

**Correspondence**

1. Invite to Newaygo CRC Golf Outing-Scheduled for August 14, 2004.

**Items Needing Board Action**

**Pre-Approve Payroll**

Motion by Thurow, seconded by Robidoux to pre-approve payroll #8 for 4-09-04.

Ayes all. Motion carried.

**Host Paul Bunyan Meeting on May 20, 2004**

Motion by Robidoux, seconded by Thurow to have the Paul Bunyan Meeting scheduled for May 20th at the Lincoln Hills Golf Club for \$15.00 per person. Ayes all. Motion carried.

**Woodland Hills Plat**


Motion by Robidoux, seconded by Thurow to approve the Preliminary Plat of Woodland Hills.

Ayes all. Motion carried.

**Walt Dessauer Retirement**

Motion by Thurow, seconded by Robidoux to accept Walt Dessauer's retirement notice with regret, and to thank him for all his years of service to the MCRC. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:55 am.

  
 Mary Acker Secretary

## MINUTES

The April 16, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:30 am by Chairman Thurow.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

The minutes of the April 2, 2004 regular meeting were discussed:

Motion by Robidoux, seconded by Thurow to approve the minutes as amended.

Ayes: Thurow, Robidoux. Abstain: Matiash. Motion carried.

The board took the following action after reviewing the accounts payable:

Motion by Matiash seconded by Thurow to approve accounts payable Vouchers #56922 thru #56978 for \$226,445.61. Ayes all. Motion carried.

At 9:50 am the board looked over the contingent liability and revenue sheet.

At 9:55 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Spring Items

- a. Blading
- b. Pulling shoulders
- c. Will start brining medicals next week

**2. State Trunkline**

- a. Cold Patching
- b. Weight Restrictions-Removed
- c. Spring Drive Around-Dave Widrig from MDOT , Dittmer and Moody assessed the repairs needed on the State Trunkline.

**B. Heavy Maintenance**

**1. Primary System**

- 1. 2004 Seal Coating-Bids will be opened on May 5, and awarded at the May 7th meeting.
- 2. Primary Goals-G Dittmer to put together recommendations for seal coating.

**2. Local System**

- 1. Local Projected Projects-Contracts are out for signatures and also have some returned. See Motion.

**3. MDOT**

- 1. Nothing new to report

**4. Equipment Status during this period**

- 1. Repairs as needed-Doing an engine overhaul in house.

**5. Permits**

Driveway permits being issued-Lots of activity.

**6. Personal Items**

1. Rick Bowman-Back to work as of 4-9-04-Limited Duty
2. Ted Weinert-Back to work as of 04-12-04-Limited Duty
3. Jeff Conklin-Off
4. Discussion was held regarding grievances that have been filed. More discussion to follow.

**Under unfinished business the following was discussed**

1. Loader Financing Options-Agreed to finance through AIS at no interest with 4 equal payments of \$34,550.00 to begin after loader has been delivered.
2. Need to lock the gate at the Montrose pit.
3. Discussion for a change in time for the board meetings will take place at a later date.
4. Continuing to work on goals and objectives for the staff.
5. The 4-10 hour days will begin on May 3. Hours will be 6:00 am to 4:30pm.

**Under new business the following was discussed**

1. Twp Officers Meeting-Gary and Nick attended. Meeting was well attended
2. Paul Bunyan Meeting-Will be held at the Lincoln Hills Golf Club.
3. Villadsen Trial-Determination made on the width of Darr Road. Judge agreed to 66 feet except for one location where a fence has stood at 41 feet.
4. Thurow attended the Eden Township regular board meeting.
5. Reek Road Bridge project will start on May 3, 2004.
6. Roger and Marsha Hansen have asked to purchased 1000 ton of our recycled aggregate material for the horse arena at the fair ground. Note: Board, with Robidoux abstaining, agreed to sell material to West Michigan Fair Association. G Dittmer will put together some costs and let them know.

**Correspondence**

1. None to report

**Items Needing Board Action****Pre-Approve Payroll**

Motion by Matiash, seconded by Thurow to pre-approve payroll #9 for 4-23-04.

Ayes all. Motion carried.

**Act 51 Mileage Certification Maps**

Motion by Matiash, seconded by Thurow to approve submitting of the Act 51 Mileage Certification Maps. Ayes all. Motion carried.

**Hawley Road Culvert Replacement**

Motion by Robidoux, seconded by Thurow to approve and agree to sign the plans for culvert replacement on Hawley Road East of Masten. Ayes all. Motion carried.

**Carr Creek Bridge Approaches**

Motion by Matiash, seconded by Robidoux to approve and agree to sign the plans for the Carr Creek Bridge Approaches on Hawley Road in Logan Township. Ayes all. Motion carried.

**Purchase Pickups and Bucket Truck**

Motion by Thurow, seconded by Robidoux to authorize G Dittmer to either purchase two new pickups or one new pickup and a bucket truck. Ayes all. Motion carried.



**Riverton Township**

Motion by Matiash, seconded by Thurow to enter into the following contracts with Riverton Township:

Place two applications of 26% brine Township wide for 42 miles and apply spot brining in late April early May.

Place a seal coat surface on Brye Road from Hawley to Deren for 2.01 miles.

Cost Share Summit Twp.

Place a seal coat surface on Brye Road from Marrison Road to Washington Road for 1.0 miles.

Cost Share Summit Twp.

Place a seal coat surface on Brye Road from Anthony Road to end for 0.5 miles. Cost share Summit Twp.

Ayes all. Motion carried.

**Meade Township**

Motion by Matiash, seconded by Thurow to enter into the following contract with Meade Township.

Grading, drainage and aggregate surface on Hasenbank Road from Schoenherr Road to end.

Ayes all. Motion carried.

**Summit Township**

Motion by Matiash, seconded by Thurow to enter into the following contracts with Summit Township:

Place a seal coat surface on Brye Road from Hawley to Deren for 2.01 miles.

Cost Share Riverton Twp.

Place a seal coat surface on Brye Road from Marrison Road to Washington Road for 1.0 miles.

Cost Share Riverton Twp.

Place a seal coat surface on Brye Road from Anthony Road to end for 0.5 miles. Cost share Riverton Twp.

Ayes all. Motion carried.

**Branch Township**

Motion by Robidoux, seconded by Matiash to enter into the following contracts with Branch Township.

Place prime and double seal on Barothy Road for .75 miles

Place 1000 cyds of aggregate in preparation for seal coat on Barothy Road for .75 miles.

Place seal coat surface on Weaver Road for .90 miles.

Place seal coat surface over existing bit surface on Hansen Road for 2.0 miles.

Clear trees, stumps, grading, drainage, and place 1000cyds of aggregate on Landon Road for .75 miles.

Shape existing roadbed and place 500 cyds of aggregate surface material on Masten Road for .5 miles.

Shape existing roadbed, improve drainage and place 1000 cyds of aggregate in preparation for seal coat on Filburn and Dunbar Roads for .76 miles.

Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:15 pm.

  
Mary Ackey Secretary

## MINUTES

The May 7, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:30 am by Chairman Thurow.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Kevin Akley to discuss roadside vegetation management.

The minutes of the April 16, 2004 regular meeting were discussed:

Motion by Thurow, seconded by Robidoux to approve the minutes as printed.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and Payroll #10

Motion by Robidoux seconded by Matiash to approve accounts payable Vouchers #56979 thru #57043 for \$163,078.28 and payroll for \$57,683.17. Ayes all. Motion carried.

At 10:03 am the board looked over the contingent liability and revenue sheet.

At 10:14am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Spring Items

a. Blading

b. Spot brining program has begun

**2. State Trunkline**

a. PM Hwy US-10 Intersection Reconstruction-MDOT working on bridges, joint repair and re-paving.

**B. Heavy Maintenance**

**1. Primary System**

1. Primary Goals-Yet to be determined pending finances.

**2. Local System**

1. Local Projected Projects-See Motion

**3. MDOT**

1. US-31 North, & BR31 Project-Bids opened on May 7, 2004 for micro seal and seal coat from Scottville North to Fountain Road.

**4. Equipment Status during this period**

1. Repairs as needed

2. Pickup Truck-Ordered an F-250 3/4 ton for \$16,900.00. Delivery expected in September 2004.

3. Bucket Truck-Purchased 1996 International. Good condition.

4. Chipper-Delivered and working well.

**5. Permits**

1. Driveway permits being issued-Lots of activity.
2. Hidden Forest Modular Home Park-Will be submitting plans for the south 20 acres, changing entrance to Brye Road. Plan to build road to all season standard.
3. Valley View Subdivision-New subdivision on Inman Road off Iris.

**6. Personal Items**

1. Jeff Conklin-Limited duty.

**Under unfinished business the following was discussed**

1. Paul Bunyan Meeting is scheduled for May 20, at the Lincoln Hill Golf Club. Featured speaker will be from the Lake Michigan Car Ferry. Staff to invite Chair and Vice-Chair of County Board of Commissioners along with the County Administrator.
2. Will proceed with striping the MCRC parking lot.
3. It was suggested that a sign be placed to show intersection ahead on Fisher and Peterson Roads due to the hill.

**Under new business the following was discussed**

1. Bridge Inspection-Nordlunds have completed the annual bridge inspections resulting in decreases to the load limits on various bridges including the Scottville Bridge and Custer Bridge.
2. Audit Report-Should be ready for next meeting.
3. Act 51 Report-Tom Zick will be in to discuss at May 21st meeting.

**Correspondence**

1. None to report

**Items Needing Board Action****Sheridan Township**

Motion by Thurow, seconded by Robidoux to enter into the following contracts with Sheridan Township:

Place two applications of 26% brine Township wide for 12 miles and apply spot brining once.  
Ayes all. Motion carried.

**Sherman Township**

Motion by Thurow, seconded by Robidoux to enter into the following contracts with Sheridan Township:

Place two applications of 26% brine Township wide for 37 miles and apply spot brining once.  
Place bituminous asphalt wedging on Claeys Street for 0.2 miles from Townline Road to end.  
Shape roadway, improve drainage and place 1000 cyds of surface aggregate on Beyer Road from Custer Road to Reek Road for 2.0 miles.

Ayes all. Motion carried.

**Amber Township**

Motion by Thurow, seconded by Robidoux to enter into the following contracts with Amber Township:

Place 26% dust palliative two times for 13 miles township wide and apply spot brining once.  
Place a seal coat surface on Dennis Road from US 10/31 to Hansen Road.

Ayes All. Motion carried.

**Victory Township**

Motion by Thurow, seconded by Robidoux to enter into the following contracts with Victory Township:

Place 26% dust palliative two times for 47 miles township wide and apply spot brining once.

Shape road bed and place agg surface material on Victory Corners Road for 1.0 miles.

Shape road bed and place agg surface material for 1.4 miles on Dennis Road.

Shape roadway and place agg surface material in preparation for bituminous on Fisher Road for 0.25 miles.

Place a bituminous surface on Fisher Road for 0.25 miles from Lincoln River east to top of hill.

Place a seal coat surface on Victory Drive for 2.01 miles from Stiles Road to Peterson Road.

Shape roadbed and place agg surface material on Victory Corners Road for 1.0 miles from Decker Road North to existing black top.

Ayes all. Motion carried.

**Award Seal Coat Contract**

Motion by Matiash, seconded by Robidoux to award the contract for the 2004 seal coating program to D & D Contracting Inc for the rate of 0.5176 for Bituminous Seal Coating and 0.175 for Prime Coat for a total estimated cost of \$167,990.80

Ayes all. Motion carried.

**Award Bituminous Aggregate Paving**

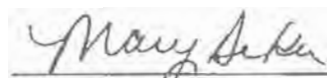
Motion by Robidoux, seconded by Thurow to award the Bituminous Aggregate Paving to Rieth Riley Construction Company. Ayes Robidoux, Thurow. Abstain: Matiash. Motion carried.

**USFS on Reek Road**

Motion by Thurow, seconded by Matiash to approve the agreement with the United States Forest Service for Reek Road Bridge approaches and to authorize Engineer/Manager Dittmer to sign.

Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:27 pm.



Mary Acker Secretary

## MINUTES

The May 21, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:30 am by Chairman Thurow.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Diane Swathwood to observe, and Pat Broderick of Meade Township to discuss the condition of Campbell Road water problems.

The minutes of the May 7, 2004 regular meeting were discussed:

Motion by Robidoux, seconded by Thurow to approve the minutes as printed.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and Payroll #11

Motion by Robidoux seconded by Thurow to approve accounts payable Vouchers #57044 thru #57119 for \$189,625.89 and payroll #11 for \$56,784.73. Ayes all. Motion carried.

At 9:40 am the board looked over the contingent liability and revenue sheet.

At 9:45 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Spring Items

a. Blading

b. Spot brining-Beckman will be doing some of the solid brining

**2. State Trunkline**

a. BR-31 & US-10 Intersection Reconstruction-MDOT has asked the MCRC to mill and repair existing pavement at intersection. Will be getting estimates.

**B. Heavy Maintenance**

**1. Primary System**

1. Primary Goals-Will have projects to present at the next meeting.

2. Paving

a. Quarterline Road-Grant Twp-Due to the weather will try to do next week.

b. Hawley Road-Eden Twp-Waiting to have more work in the general area.

3. Jebavy Drive-Centerline painting-Will be trying a new product from US-10 to the bridge.

**2. Local System**

1. Local Projected Projects-Reek Road Bridge work is on schedule. Bridge has been removed and working on coffer dams. Will start to drive pilings next week.

**3. MDOT**

1. US-31 Freeway-Bridge repair expected to be completed by the 28th..

2. US-10 Sign Work-Resigning all of US-10

4. **Equipment Status during this period**
  1. Repairs as needed
  2. Bucket Truck Training-ASU was in to conduct safety training. 6 participated including the Sign Tech. All will be certified.
5. **Permits**
  1. Driveway permits being issued-Still lots of activity.
  2. New Building Development Update-3 new business on US-10. A Truck Sales business, North Western Savings Bank to be located next to Gibbs Restaurant, and Great Lakes Ford new location next to Mick's Truck Parts.
  3. Valley View Subdivision on Inman Road-Have denied the request for a one lane bridge so they have asked for a one way road instead. This would not meet our standards.
6. **Personal Items**
  1. Joe Fiers was injured on the tree crew on Thursday May 20th. No broken bones but sustained damage to his knee.
  2. Ed Chase will be off again on June 11th for surgery. Expect to be off 4 to 6 weeks.

**Under unfinished business the following was discussed**

1. Paul Bunyan Mtg. discussion-Well attended. Lincoln Hills did an excellent job on the food.
2. Discussion on the USFS funding for projects.
3. Meade Twp-Sauble Road Fence-Will continue to monitor this situation.
4. Creekside Estates-Serenity Drive-See Motion.

**Under new business the following was discussed**

1. Sass vs. MCRC-On January 24, 2004 a snow-mobile ran into a mound of snow allegedly left in the roadway. He is claiming a back injury. Cambridge is handling this claim.
2. Villadsen Vs. MCRC update-Both parties have agreed on the right of way issue and are waiting for the judge to sign.

**Correspondence**

1. The Newaygo County Golf Opening is scheduled for August 14, 2004. All employees of the MCRC are invited to attend.

**Board Meeting Date Change**

The regularly scheduled board meeting for June 18, 2004 will be changed to Tuesday, June 22, 2004 at 9:30 am as the Commissioners will be attending a meeting.

**Items Needing Board Action**

**Riverton Township**

Motion by Thurow, seconded by Robidoux to enter into the following contracts with Riverton Township:

Shape road bed and place agg surface material on Brye Road from Marrison to match existing asphalt for 0.5 miles.

Place Bituminous Asphalt surface course on Brye Road from Marrison Road to existing asphalt surface for 0.5 miles.

Shape road bed and place agg surface material for 1.25 miles on Kinney Road from just west of Schwass Road.

Shape roadway and place agg surface material on Schwass Road from Hawley Road to Meisenheimer Road for .3 miles.

Shape roadbed and place agg surface material on LaSalle Road for .50 miles from Marrison Road to Beard Road. Ayes all. Motion carried.

**Logan Township**

Motion by Matiash, seconded by Thurow to enter into the following contract with Logan Township:

Construct ditches to help drain roadway on Tyndall Road from Kinney Road North for 1 mile.

Ayes all. Motion carried.

**Branch Township**

Motion by Matiash, seconded by Thurow to enter into the following contract with Branch Township:

Place a single seal coat on Decker Road from Benson Road to Tallman Lake Road for 0.3 miles.

Ayes all. Motion carried.

**Eden Township**

Motion by Robidoux, seconded by Thurow to enter into the following contracts with Eden Township:

Place 26% dust palliative for 40 miles township wide.

Shape and place gravel on Darr Road from Anthony Road to Sippy Road for 0.5 miles.

shape and place gravel on Anthony Road from Darr Road to Ordway Road for 0.5 miles.

Ayes all. Motion carried.

**Hamlin Township**

Motion by Matiash, seconded by Robidoux to enter into the following contracts with Hamlin Township:

Apply 26% dust palliative for 23 miles township wide.

Place a double seal on Sherman Road from Dewey south to existing seal coat surface for 1.0 miles.

Shape roadway and place agg base material on Sherman Road from Dewey South to existing seal coat surface for 1.0 miles.

Place a single seal coat surface on Sherman Road from Decker North to end of existing seal coat surface for 1.0 miles.

Place a single seal coat surface on Decker Road from Jebavy Drive to end of existing seal coat surface for 1.0 miles.

Place a seal coat surface on Duneview Road from Lakeshore Drive to Lincoln Road for 1.0 miles.

Ayes all. Motion carried.

**Serenity Drive**

Motion by Matiash, seconded by Robidoux to approve the addition of Serenity Drive of Creekside Estates to our certified county road system, Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:36 am.

  
 Mary Acker Secretary

## MINUTES

Chairman Thurow called the June 4, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 9:30 am.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Dennis Hill, Colleen Plummer and Jim Nordlund representing Valley View Site Condominium on Inman Road. Bruce Burke, Logan Twp Supervisor requesting that G Dittmer and a board member attend their next meeting.

The minutes of the May 21, 2004 regular meeting were discussed:

Motion by Robidoux, seconded by Thurow to approve the minutes as printed.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and Payroll #12

Motion by Matiash, seconded by Thurow to approve accounts payable Vouchers #57120 thru #57164 for \$168,142.22 and payroll #12 for \$67,740.59. Ayes all. Motion carried.

At 10:10 am the board looked over the contingent liability and revenue sheet.

At 10:20 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Spring Items

a. Blading

b. Storm Cleanup-Crew was out Saturday, Sunday and Monday to clean up tree damage. Not much erosion.

**2. State Trunkline**

a. Washout Repairs from storm damage-MDOT will allocate funds to repair two washouts, one downspout washout on the freeway and an erosion area on the Sauble River. Note: A third washout was located on US-10 @ Custer which was included in this repair work.

**B. Heavy Maintenance**

**1. Primary System**

1. Primary Goals-A five year plan was presented. Will discuss at the next meeting.

2. Paving

a. Quarterline Road-Grant Twp-Paving completed. Shoulder work to finish..

b. Hawley Road-Eden Twp-Paving completed. Shoulder work to finish.

3. Jebavy Drive-Centerline painting-Crew should be starting on June 7.

**2. Local System**

1. Local Projected Projects-Seal Coat program started on 6/3/04. Working at getting roads ready for prime and double seals. Are placing pilings at the Reek Road Bridge project.



3. **MDOT**
  1. No report
4. **Equipment Status during this period**
  1. Repairs as needed
  2. Loader discussion-Delivery expected week of June 7.
5. **Permits**
  1. Driveway permits being issued-Still lots of activity.
6. **Personal Items**
  1. Gene Wolfe off with health problems.
  2. Joe Fiers-Waiting for results of MRI.

**Under unfinished business the following was discussed**

1. Hansen Road-Tallman Lake area-A split rail fence was allegedly damaged from snow plowing. The individual is seeking damages. G Dittmer will check where the road right of way ends and proceed accordingly.

**Under new business the following was discussed**

1. Nothing knew to report

**Items Needing Board Action**

**Free Soil Township**

Motion by Thurow, seconded by Matiash to enter into the following contracts with Free Soil Township:

Place 26% Brine Township Wide for 27 miles.

Grading, aggregate base material, bituminous surfacing on Stephens Road from 1/2 mile North of Free Soil Road to Treml Road for 0.51 miles. Partial funding by Great Lakes Basin Program for Soil Erosion and Sedimentation Control. Ayes all. Motion carried.

**Transfer Funds from Primary to Local**

Motion by Robidoux, seconded by Thurow to authorize a transfer of \$604,582.00 from the Primary Road Fund to the Local Road Fund.

Ayes: Thurow, Matiash and Robidoux. Nays: None Motion carried.

**Transfer Funds from County Road Commission Fund to Local**

Motion by Matiash, seconded by Thurow to authorize a transfer of \$156,360.00 from the County Road Commission Fund to the Local Road Fund.

Ayes: Thurow, Matiash and Robidoux. Nays: None Motion carried.

**Act 50 & 51 Report**


Motion by Thurow, seconded by Matiash that the Board approve the Act 51 & Act 50 Financial data for the 2003 fiscal year, and further that Chairman Thurow be authorized to sign the various documents.

Ayes: Thurow, Matiash and Robidoux. Nays: None Motion carried.

**MCRCSIP Annual Meeting**

Motion by Thurow, seconded by Robidoux to authorize Nick Matiash to be the voting member at the MCRCSIP Annual Meeting and Gary Dittmer be authorized as the alternate. Ayes: Thurow and Robidoux. Abstain: Matiash. Motion carried.

There being no further business the meeting was adjourned at 12:00 pm.

  
 Mary Acker Secretary

Special Meeting Minutes  
June 14, 2004

Chairman Thurow called a Special Meeting of the Board of County Road Commissioners to order at 11:00 am at their offices located at 510 E State Street, Scottville, Michigan.

Present: Thurow, Matiash, Robidoux, Engineer/Manager Dittmer, Secretary Acker and Superintendent Eric Moody.

The purpose of this meeting was to discuss the damages caused by a wind and rainstorm on June 9, 2004.

A Local State of Emergency was called for that day only. Most of the damage was in the South West areas of the County including Riverton, Eden and Logan Townships. The damages have been assessed at over \$325,000.00. Two of the worst areas, one on Chauvez Road and one on Hawley Road will be bid out for repairs by outside contractors. Bids will tentatively be scheduled for opening on June 22, 2004.

The Road Commission crew worked all day Friday the 10th and part of the crew on Saturday. Due to the extra workload it was decided that the crew would be working overtime until repairs are completed.

The Sheriff Department is requesting funds to help cover some of the costs incurred by this storm. In the event that no funds are available we will be forced to put some of the contracted projects with the Townships on hold until a later date.

There being no further business the meeting was adjourned at 11:55 am.

  
Mary Acker Secretary

## MINUTES

Chairman Thurow called the June 22, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 9:30 am.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Fred Rathburn and David Lilleberg to discuss the need for a culvert on Bradshaw Road by Saunders Lakes as the water is flowing over the road. Bruce Burke, Logan Twp Supervisor to drop off their brine contract. Tom Zick, CPA.

The minutes of the June 4, 2004 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The minutes of the special meeting of June 14th were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as corrected. Ayes all.

Motion carried.

The board took the following action after reviewing the accounts payable and Payroll #13

Motion by Matiash, seconded by Robidoux to approve accounts payable Vouchers

#57165 thru #57229 for \$162,054.02 and payroll #13 for \$64,983.17. Ayes all. Motion carried.

At 9:42 am the board looked over the contingent liability and revenue sheet.

At 11:35 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Spring Items

a. Blading

b. Storm Cleanup-Continues-Most of the repairs have been made. Bid opening for Chauvez and Hawley road is scheduled for June 30, 2004 at 10:00 am.

**2. State Trunkline**

a. Washout Repairs-See MDOT report

**B. Heavy Maintenance**

**1. Primary System**

1. Primary Goals-A five year plan was presented at the last meeting.

Discussion at a later date.

2. Paving-Completed

3. Jebavy Drive-Centerline painting-Completed.

**2. Local System**

1. Local Projects-A questionnaire was mailed out to the Township Supervisors to prioritize their contracted projects with the MCRC. Due to the cost of the storm damages there is a possibility that some of the scheduled projects with the Townships will be placed on hold until next year. Will be discussing at the next meeting.

3. **MDOT**

1. Transportation Work Authorization to repair washout and downspout on US-31 at Dow Chemical, Clean out ditches and repair spillway on US-31 at Sauble River and washout repairs at Black Creek.
2. US-31 North is being seal coated.

4. **Equipment Status during this period**

1. Repairs as needed
2. Loader discussion-Delivery made 6-17-04.

5. **Permits**

1. Driveway permits being issued-Still lots of activity. Will be sending a letter to Valley View Subdivision representatives giving approval for them to continue with the sub-division project as shown on the proposed layout..

6. **Personal Items**

1. Gene Wolfe-Back to work
2. Joe Fiers-Still off due to knee injury.
3. Ed Chase off for surgery
4. G Collins has filed for arbitration claiming harassment.

**Under unfinished business the following was discussed**

1. Discussion on staff wage increases-See motion.

**Under new business the following was discussed**

1. Report on UP Road Builders-Handouts were given to G Dittmer
2. Audit report with Tom Zick-The audit report was given by Tom Zick in great detail discussing the changes regarding GASB 34. The Fund Balance was up from the previous year with comments being made regarding inventory control. The overall report was very favorable. Tom Zick will continue to prepare the audits for the MCRC.

Break for lunch at 12:25 pm

Reconvene at 1:25 pm.

**Correspondence**

1. A FOIA request was received
2. The Northern Association Meeting is scheduled for September 8,9, and 10 at Shanty Creek. Dittmer, Matiash and Robidoux to attend.

**Items Needing Board Action**

**Custer Township**

Motion by Robidoux, seconded by Matiash to enter into the following contract with Custer Township:

Place a seal coat surface over entire width of roadway on Wilson Road from Kitner Road to Tuttle Road for 0.50 miles. Ayes all. Motion carried.

**Grant Township**

Motion by Matiash seconded by Robidoux to enter into the following contract with Grant Township:

Place 2200 gallons of brine in two applications. The first to be placed prior to July 4. Second application on or about September 6, 2004. Ayes all. Motion carried.

**Logan Township**

Motion by Thurow, seconded by Robidoux to enter into the following contract with Logan Township:

Place 2200 gallons of brine in two applications. The first to be placed prior to July 2. Second application prior to Friday September 3, 2004. Ayes all. Motion carried.

**Engineering Reimbursement**

Motion by Robidoux seconded by Thurow to request a reimbursement of \$10,000.00 for payments made during the period of 07-01-03 through 06-30-04 to retain a licensed professional engineer employed by the MCRC. Ayes all. Motion carried.

**CRASIF Board Candidate**

Motion by Matiash, seconded by Thurow to support Doug Robidoux to become a candidate for the CRASIF Board. Ayes all. Motion carried.

G Dittmer requested a closed session to discuss his job performance evaluation at 1:53pm  
A motion was made by Thurow, seconded by Robidoux to go into closed session at 1:53 pm.  
Ayes all. Motion carried.

Regular session reconvened at 4:00 pm.

**Approve Staff Wage Increases**

After much discussion and review of job evaluations of all staff employees a motion was made by Matiash, seconded by Robidoux to approve that staff salaries shall be established for the period of July 1, 2004 thru June 30, 2005 at the following rates:

Gary Dittmer	Eng/Mgr	2.5%	\$55,155.25
Mary Acker	Clerk	5.0%	35,897.40
Ted Weinert	Asst to Eng	2.5%	41,820.00
Jeff Conklin	Inspector	7.0%	33,063.00
Eric Moody	Superintendent	2.5%	44,126.25
Vince VanConis	Foreman	5.0%	35,385.00
Ron Duggan	Foreman	2.8%	37,779.00
Terry Woirol	Foreman	2.5%	40,795.00
Marcia McVicker	Payroll Clerk	7.0%	25,348.30

Ayes all. Motion carried.

There being no further business the meeting was adjourned at 4:03 pm.

  
\_\_\_\_\_  
Mary Acker / Secretary

## MINUTES

Chairman Thurow called the July 2, 2004 meeting of the Mason County Road Commission held in their office at 510 State Street, Scottville, MI to order at 9:30 am.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: R Haupt-Hackert Lake Association asking the Road Commission to support a lake improvement board and to discuss a drainage problem on Chilberg Road. Bruce Burke, Logan Twp Supervisor to request a blowhole be repaired on Anthony Road by the Cemetery and to observe.

The minutes of the June, 22, 2004 regular meeting were discussed:

Motion by Thurow, seconded by Robidoux to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and Payroll #14

Motion by Robidoux, seconded by Thurow to approve accounts payable Vouchers #57230 thru #57292 for \$145,727.72 and payroll #14 for \$57,578.14. Ayes all. Motion carried.

At 9:37 am the board looked over the contingent liability and revenue sheet.

At 9:45 am G Dittmer gave his report as follows:

### **1. Work progress during the past two weeks**

#### **A. Routine Maintenance**

##### **1. County Wide**

Summer Maintenance Items

- a. Blading
- b. Storm Cleanup-Continues-Most of the repairs have been made.
- c. Brining contracts to be started next week.

##### **2. State Trunkline**

- a. Washout Repairs-Black Creek has been completed.

#### **B. Heavy Maintenance**

##### **1. Primary System**

- 1. Primary Goals-A five year plan was presented and discussed. Revisions are being made.

##### **2. Local System**

- 1. Local Projects-A questionnaire was mailed out to the Township Supervisors to prioritize their contracted projects with MCRC. Due to the cost of the storm damages there is a possibility that some of the scheduled projects with the Townships will be placed on hold until next year. Still waiting on some Townships to return questionnaire.
- 2. Seal coating projects have been completed.

##### **4. Equipment Status during this period**

- 1. Repairs as needed-Truck sent to Duthler with injector problems.
- 2. Komatsu loader is now in service and the first payment was made.

**5. Permits**

1. Driveway permits being issued-Still lots of activity. Will be presenting modifications for truck permits at the next meeting.
2. Sent a letter to Sterns Valley Subdivision representatives giving approval for them to continue with the sub-division project as shown on the proposed layout.

**6. Personal Items**

1. Joe Fiers-Still off due to knee injury-will require surgery to repair.
2. Ed Chase off for about 4 more weeks.

**Under unfinished business the following was discussed**

1. Villadsen Vs. MCRC-Atty. Anderson is asking for a bond. On advise of MCRC Council-no bond is needed. Also, on advise from MCRC Council, it was agreed to honor the request from Attorney Anderson that no improvements be made to Darr Road during appeal
2. Award Bids for Chauvez and Hawley Roads-See Motion.

**Under new business the following was discussed**

1. MCRCSIP Mtg.-Gary and Nick to attend July 21 & 22.
2. The Mason County Township Officers meeting will be held at Hamlin Town Hall on July 15, 2004 at 7:30 p.m.

**Correspondence**

1. CRAM Newsletter-Discussed having five road commissioners verses three and to reduce their terms from 6 years to 4. No action has been taken.

**Items Needing Board Action****Sheridan Township**

Discussion between Board and Gary Dittmer to not sign contract with Sheridan Twp on Larson Road due to lateness in season and limitation of matching funds for MCRC. G Dittmer to discuss with the Township.

Motion by Thurow, seconded by Matiash to enter into the following contract with Sheridan Township:

Place a seal coat surface over existing bituminous surface for 0.5 miles on Decker Road from Benson Road to Morse Road. Ayes all. Motion carried.

**Chauvez Road Storm Damage Repairs**

Motion by Robidoux, seconded by Thurow to award the bid for repairs on Chauvez Road caused by a storm to Smalley Construction in the amount of \$38,500.00. If contractor is unable to provide a performance bond the bid would then go to the next lowest bidder.

Ayes all. Motion carried.

**Hawley Road Storm Damage Repairs**

Motion by Robidoux seconded by Thurow to award the bid for repairs on Hawley Road caused by a storm to Smalley Construction in the amount of \$19,500.00. If contractor is unable to provide a performance bond the bid would go the next lowest bidder.

Ayes all. Motion carried.

**Approve Purchase of Pipe**

Motion by Thurow, seconded by Matiash to approve the purchase of culvert pipe to low bidder Contech Construction Products in accordance with bid submitted for the repairs on Hawley and Chauvez Roads. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:20 am.

  
 Mary Ackel Secretary

## MINUTES

Chairman Thurow called the July 16, 2004 meeting of the Mason County Road Commission held in their office at 510 State Street, Scottville, MI to order at 9:30 am.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Bruce Burke, Logan Township Supervisor to observe.

The minutes of the July 2, 2004 regular meeting were discussed:

Motion by Thurow, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and Payroll #15

Motion by Robidoux, seconded by Thurow to approve accounts payable Vouchers #57293 thru #57359 for \$167,108.96 and payroll #15 for \$54,70821. Ayes all. Motion carried.

At 9:37 am the board looked over the contingent liability and revenue sheet.

At 9:40 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Summer Maintenance Items

- a. Blading-ditching
- b. Solid Brining-Started last week

**2. State Trunkline-MDOT**

- a. Washout Repairs-Black Creek has been completed.

**B. Heavy Maintenance**

**1. Primary System**

- 1. Primary Goals-Revisions were made and presented. Will discuss and possibly adopt at the next meeting.

**2. Local System**

- 1. Local Projects-Seal Coating has been completed. The contractor seal coated 1st street in Branch Township instead of Weaver Road. They have agreed to bill at a reduced rate. This was acceptable by the Township to pay and put Weaver Road on the schedule for next year. Stephens Road-Start work next week.  
Reek Road Bridge-North side has been completed and construction has started on the south side. Steel is scheduled for delivery mid August.

**4. Equipment Status during this period**

- 1. Repairs as needed

**5. Permits**

- 1. Driveway permits being issued-Still lots of activity.
- 2. Truck permit modifications-See Motion

**6. Personal Items**

- 1. Joe Fiers-Still off due to knee injury-will be back in four weeks.
- 2. Ed Chase-Off.



**Under unfinished business the following was discussed**

1. Township Officers Meeting-Well attended. Many of the candidates were present that are on the ballot for the August 3rd Primary.
2. Striping needs to be scheduled now that the seal coating and paving have been completed.
3. G Dittmer sent a letter to CRAM stating our position on a proposed change in the amount of board members from three to five as not in favor of the change.

**Under new business the following was discussed**

1. MCRC SIP Mtg.-Gary and Nick to attend July 21 & 22.
2. Holmes Road Abandonment-Waiting on a decision from the DEQ as to whether or not they use as an access. Will advertise potential abandonment after response is received from the DEQ.
3. Culvert on Johnson Road is in need of repair. The bank is eroding. Will need a DNR permit to move forward with this repair.
4. Culvert repair needed on Custer Road just north of Johnson Road at the pond location.
5. Estimated cost to repair Schoenherr Road where Lou Duperron has a flooding problem is \$27,000.00 The Township has been notified. Are waiting for a response from them.
6. Performance bonds were received from Smalley Construction for the culvert replacements on Hawley and Chauvez Roads. He will have twenty days from today to complete Chauvez Road and thirty days for Hawley pending certification of the bonds.

**Correspondence**

1. Letter from Pitsch Companies-Sent a bill to cover cost of gravel they used to make repairs on Kinney Road East of Custer that they did without authorization. The board was not in favor of reimbursing them.
2. CRASIF discussion on Trustees-See motion.

**Items Needing Board Action****Pre-Approve Payroll #16**

Motion by Robidoux, seconded by Thurow to pre-approve payroll #16 for July 29, 2004. Ayes all. Motion carried.

**Approve Contract For Hawley Road Over Carr Creek and Locke Drain**

Motion by Thurow, seconded by Matiash to approve a contract for watershed improvement work to control soil erosion and sedimentation for Site M-9 at Hawley Road over Carr Creek and Site M-11 at Hawley Road over Locke Drain: and all together necessary related work and to authorize the Chairman and Vice Chairman to sign. Job Number 74560. Ayes all. Motion carried.

**Approve Truck Permit Modifications**

Motion by Matiash, seconded by Robidoux to adopt the revised permit for the addition of mobile and modular homes to overweight permits and to establish permit fees in the same manner as our over weight/over width fees. Ayes all. Motion carried.

**CRASIF Meeting**

Motion by Thurow, seconded by Robidoux to authorize Matiash to vote on all matters on behalf of the road commission at the CRASIF annual meeting on September 8, 2004. G Dittmer was authorized as an alternate. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:30 am.

  
 Mary Ackler Secretary

## MINUTES

Chairman Thurow called the August 6, 2004 meeting of the Mason County Road Commission held in their office at 100 E State Street, Scottville, MI to order at 9:30 am.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Joe Stalzer, Jim Turk and Stan Hagemeyer of Sheridan Township to request that Larson Road repairs be made a first priority for next years projects. Greg Surma, Free Soil Twp supervisor was present to discuss the flooding problem on Schoenherr Road at the home of Lou Duperron. The board will take a look at the situation and propose a plan to alleviate this problem. The Township will cost share for the repairs.

The minutes of the July 16, 2004 regular meeting were discussed:

Motion by Robidoux, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable:

Motion by Matiash, seconded by Robidoux to approve accounts payable Vouchers #57361 thru #57420 for \$187,359.63. Ayes all. Motion carried.

At 9:40 am the board looked over the contingent liability and revenue sheet.

At 10:20 am G Dittmer gave his report as follows:

### **Work progress during the past two weeks**

#### **A. Routine Maintenance**

##### **1. County Wide**

Summer Maintenance Items

- a. Blading-ditching
- b. Solid Brining-Completed

##### **2. State Trunkline-MDOT**

- 1. Still some wash out areas to repair.
- 2. Researching the possible need for a left turn signal at the corner of Jebavy and US-10.

#### **B. Heavy Maintenance**

##### **1. Primary System**

- 1. Chauvez Road Culvert repair West of PM Highway has been completed by Smalley Construction. Expect to pave next week and then install guard rail.
- 2. Hawley Road-Repairs to begin on Monday.
- 3. Reek Road Bridge Progress-Sides and deck have been placed. Proceeding on schedule.

##### **2. Local System**

- 1. Local Projects-Seal coat is completed along with most of the gravel jobs.
- 2. Stephens Road-Progressing well.

##### **4. Equipment Status during this period**

- 1. Repairs as needed-Wiring harnesses being replaced.

##### **5. Permits**

- 1. Driveway permits being issued-Still lots of activity.
- 2. Dennis Road Sewer Status-Continuation of the Scottville Sewer Project-Completed.

**6. Personal Items**

1. Joe Fiers-Back in two weeks.
2. Company picnic will be held on August 20, 2004 at the Summit Twp. Park.
3. Will be advertising for two new employees.

**Under unfinished business the following was discussed**

1. Pitsch Companies-RE: Kinney Road-Received another letter requesting payment for gravel they placed on Kinney Road. The response will again be no.
2. Halls Lane-Vacation-See Motion
3. Discussion on the MCRC SIP meeting attended by G Dittmer and N Matiash.
4. Striping is scheduled to start next week.
5. Request was made to have a speed limit sign placed on Bryant Road from the city limits to Jebavy Drive. Will check with the State Police.

**Under new business the following was discussed**

1. Congestion Mitigation and Air quality-New policy to reduce congestion and improve air quality. Projects will now have to be reviewed for congestion and air quality. There may be funds available to help with the costs.
2. CRASIF Mtg./Northern Mtg-Dittmer, Matiash and Robidoux to attend.
3. Overtime Sign Up was posted. Good Response.
4. Gravel Quote was received from Laman's. Will be bidding out more crushing as we are almost out of gravel.
5. The next Paul Bunyan Mtg. will be hosted by Kalkaska County Road Commission and held at the Water Front Inn in Traverse City on August 19, 2004.
6. The September 3rd regular meeting has been rescheduled for September 2nd due to the Holiday.

**Correspondence**

1. Report from Paul Bunyan Council on Twp. participation-Chart put together by Ron Wilford of Wexford County comparing Township participation in road projects.
2. Letter from D Palsrock in response to Dittmers letter expressing our opinion of the possibility of the amount of County Road Commission board members being changed from three members to five. He will continue to monitor this situation.
3. MDOT Annual Report

**Items Needing Board Action****Pre-Approve Payroll #17**

Motion by Matiash, seconded by Robidoux to pre-approve payroll #17 for August 13, 2004. Ayes all. Motion carried.

**Halls Lane Vacation**

Motion by Thurow, seconded by Robidoux to authorize G Dittmer to sign and approve the consent order for the Halls Lane Vacation request. Ayes all. Motion carried.

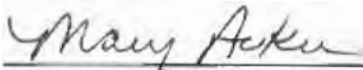
**Summit Township Contract**

Motion by Thurow, supported by Matiash to enter into the following contract with Summit Township:

Place 26% brine on various gravel roads for 6 miles.

Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:50 am.

  
 Mary Ackert Secretary

## MINUTES

Cliffman Thurow called the August 20, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 9:30 am.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Kurt Richards and Chuck Bunting with questions regarding the construction of a site condo on South Lakeshore Drive. They are in the preliminary stages yet and will have to provide more information before any requirements can be given by the MCRC.

The minutes of the August 6, 2004 regular meeting were discussed:

Motion by Thurow, seconded by Matiash to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable:

Motion by Robidoux, seconded by Matiash to approve accounts payable Vouchers #57421 thru #57494 for \$234,299.06. Ayes all. Motion carried.

At 9:37 am the board looked over the contingent liability and revenue sheet.

At 9:55 am G Dittmer gave his report as follows:

### 1 **Work progress during the past two weeks**

#### A. **Routine Maintenance**

##### 1. **County Wide**

Summer Maintenance Items

- a. Blading-ditching
- b. Grass Cutting-Gravel Roads and intersections

##### 2. **State Trunkline-MDOT**

- a. Still have two washout repairs to make and just completed a drainage repair on North US-31 at the Quinlan property. Jabrocki was the contractor on this job.

#### B. **Heavy Maintenance**

##### 1. **Primary System**

- 1. Hawley Road-May be opened for traffic later today.

##### 2. **Local System**

- 1. Local Projects-Most of the gravel jobs have been completed.
- 2. Stephens Road-Progressing well. Will be ready for gravel and then start on the North side.
- 3. Reek Bridge and Reek Road-Will be paving on Saturday.

##### 4. **Equipment Status during this period**

- 1. Repairs as needed

##### 5. **Permits**

- 1. Brye Road Improvement-Hidden Forest Development-Want to place an 8" water and sewer main and then pave all at their expense. Dittmer will review plans. No action was taken.

**6. Personal Items**

1. Joe Fiers-Full release-Back to work
2. Company picnic will be held on August 20, 2004 at the Summit Twp. Park.
3. Two grievances have been filed. G Dittmer to respond.

**Under unfinished business the following was discussed**

1. Gravel Purchase-May have gravel processed in the Crosby pit. Will be getting some estimates.
2. MCRC SIP refund was \$54,433.00
3. Paul Bunyan Meeting-Hosted by Kalkaska County Road Commission at the Water Front Inn in Traverse City on August 19, 2004. Everyone attended but commented that other counties were not very well represented.
4. Bryant Road Speed Limit-Discussion on the speed limit from Sherman to Jebavy on Bryant. This section is not posted so Dittmer stated it would be 55 mph.

**Under new business the following was discussed**

1. Congestion Mitigation and Air quality-New policy to reduce congestion and improve air quality. Projects will now have to be reviewed for congestion and air quality. There may be funds available to help with the costs. A meeting is scheduled in Mt. Pleasant on August 26 to provide more information. G Dittmer and T Weinert to attend.
2. CRASIF Mtg./Northern Mtg.-Dittmer, Matiash and Robidoux to attend.
3. Sheridan Twp Meeting-May put a millage increase on the November ballot for brining. May do some clearing and grubbing on Larson Road yet this fall.
4. Mileage changes in Local/Primary System-The requested reclassification of the following roads were approved by MDOT; Lake Michigan Road, from US-31 to Forest Trail, in Grant Township: First Street, from Meyers Road to Business Route 31, in Pere Marquette Township: Sixth Street, from Meyers Road to Business Route 31, in Pere Marquette Township: Meyers Road, from Sixth Street to US-10 & 31 in Pere Marquette Township: Townline Road from Quarterline Road to US-31, in Victory Township. The reclassifications resulted in a 10.88 mile increase into the county wide primary road system and a 3.26 mile increase into the urban primary road system. The certified mileages as of July 1, 2004 are: County Wide Primary 237.65 miles and Local 715.16 miles. Urban Primary 12.75 miles and urban local 29.85 miles.

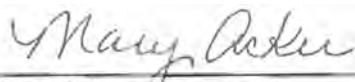
**Items Needing Board Action****Pre-Approve Payroll #18**

Motion by Robidoux, seconded by Matiash to pre-approve payroll #18 for August 27, 2004. Ayes all. Motion carried.

**Cooperative Agreement with Conservation Reserve Alliance**

Motion by Matiash, seconded by Thurow to approve and authorize Dittmer to sign a cooperative agreement between the MCRC and CRA to coordinate and repair the road/stream crossing sites #M-9, M-11 (Hawley Rd./Carr Creek, Hawley Rd./Carr tributary) in the Pere Marquette River watershed, for the purposes of improved water quality and erosion control. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:25 am.

  
 Mary Acker Secretary

## MINUTES

Chairman Thurow called the September 02, 2004 meeting of the Mason County Road Commission held in their office at 100 E State Street, Scottville, MI to order at 9:30 am.

Members present: Thurow, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: Matiash

Visitors: Walt Carrier and Dick Alway from Amber Township to report a potential hazard at the Johnson Road By-Pass caused by the overgrown brush making it very difficult to see around. They requested it be cut back and also mentioned the possibility of placing a caution light in that intersection. Wondered if the speed survey had been done on Stiles North of Johnson and also mentioned a big hole in the road on Quarterline.

The minutes of the August 20, 2004 regular meeting were discussed:

Motion by Thurow, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable:

Motion by Robidoux, seconded by Thurow to approve accounts payable Vouchers #57495 thru #57567 for \$140,483.04. Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

At 10:10 am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Summer Maintenance Items

- a. Blading-ditching
- b. Grass Cutting-Gravel Roads and intersections
- c. Solid brining for Grant, Sherman, Sheridan and Logan Townships.

**2. State Trunkline-MDOT**

- a. Two drainage projects to complete yet.

**B. Heavy Maintenance**

**1. Primary System**

- 1. Hawley Road-Project completed
- 2. Chauvez Road-Guard rail needs to be placed.
- 3. Guard Rail-Bid Status-See Motion

**2. Local System**

- 1. Local Projects-All priority projects have been completed.
- 2. Stephens Road-Progressing well. May be able to pave end of next week.
- 3. Reek Bridge and Reek Road-Paving was completed. More funding has been allocated for the approaches. Project should be completed next week except for the guardrail.

**4. Equipment Status during this period**

- 1. Shop Supervisor Terry Woirol was in to discuss the status of equipment needs and repairs.
- 2. Engine was rebuilt for Truck #28
- 3. Transmission is being replaced in the sign truck at a cost of \$1,700.00.

**6. Personal Items**

1. Will start reviewing Truck Driver Applications next week.
2. The company picnic held on August 20th was very well attended and good comments were received.

**Under unfinished business the following was discussed**

1. Pitsch Letter-Still requesting reimbursement for gravel they placed on Kinney Road. Based on the cost of the grading that was done by the MCRC, we have met our obligation for cost share on this portion of roadway so Pitsch Company has been informed again that there would be no reimbursement.
2. Snow Plow Rodeo-Annual event put on by DPW Groups. Two of our employees will be attending.
3. A form for seasonal roads was presented for review to the board. Also letters have been sent out to the townships along with maps showing which of their roads may be considered a seasonal road by the MCRC. Public hearings will begin in October for discussion.
4. CRAM sent out a survey regarding a change in the by laws to require an equal amount of Commissioners and Administrative Staff be appointed to serve on the board. All of the MCRC board members are in agreement with this change.

**Under new business the following was discussed**

1. Congestion Mitigation and Air quality-New policy to reduce congestion and improve air quality. Projects will now have to be reviewed for congestion and air quality. Dittmer attended a meeting in Mt. Pleasant on August 26 to acquire more information. There are four rural counties affected by this. Funding available to the MCRC for 2005 is \$126,767.47. These funds can only be used for specific purposes with emphasis on air quality. A meeting has been scheduled for September 21, 2004 for locals and MDOT. A review committee will have to be set up to review projects for 2005.
2. CRASIF Mtg./Northern Mtg.-Dittmer, Matiash and Robidoux to attend.
3. MERS Meeting-Annual Meeting scheduled for September 21-23 at the Amway Grand. Gary and Mary to attend.
4. P.M. Township Property-Discussion on possibly selling a 4 acre parcel owned by the MCRC on Brunson Road South of Chauvez Road. No action was taken. Dittmer to get information on all properties owned by MCRC.
5. Superintendent Semina & Eric Moody to attend on October 6, 7 & 8.
6. Thurow attended the Parks and Recreation meeting last week. He commented on the sincerity of the board members.

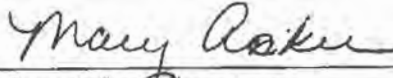
**Items Needing Board Action****Pre-Approve Payroll #19**

Motion by Robidoux, seconded by Thurow to pre-approve payroll #19 for September 09, 2004. Ayes all. Motion carried.

**Award Guard Rail Bid**

Motion by Robidoux, seconded by Thurow to award the bid to furnish and install guardrail at various locations to Slaughter Inc. in the amount of \$35,861.00 (\$9.25 per ft). Other bidders were Right Rail and Dale Dukes & Sons. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:00 pm.

  
 Mary Acker Secretary

## MINUTES

Chairman Matiash called the September 17, 2004 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 9:30 am.

Members present: Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: Thurou

Visitors: Joanne Kelly, PM Twp Clerk to discuss acceptance of EDA grant award and Calvin Ward of Logan Township to discuss brining requirements.

The minutes of the September 02, 2004 regular meeting were discussed:

Motion by Robidoux, seconded by Matiash to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable:

Motion by Robidoux, seconded by Matiash to approve accounts payable Vouchers #57568 thru #57643 for \$177,907.39. Ayes all. Motion carried.

At 9:47 am the board looked over the contingent liability and revenue sheet.

At 10:40 am G Dittmer gave his report as follows:

### **Work progress during the past two weeks**

#### **A. Routine Maintenance**

##### **1. County Wide**

##### **Summer Maintenance Items**

- a. Blading-ditching
- b. Grass Cutting-Gravel Roads on hold
- c. Solid brining-Victory-Riverton -Hamlin

##### **2. State Trunkline-MDOT**

- a. Mowing Shoulders
- b. Washout areas are being repaired. Should be done next week.
- c. Turn lane on First Street will be graded in preparation for paving.
- d. The Roof on the rest area is scheduled to be re-sealed at a cost of \$2,500.00 after October 1, 2004.
- e. Last sweeping is being completed.

#### **B. Heavy Maintenance**

##### **1. Primary System**

- 1. Hawley Road-Contractors part of the project has been completed. Guard rail to be placed next week.
- 2. Chauvez Road-Guard rail needs to be placed.



**2. Local System**

1. Local Projects-All priority projects have been completed. Will be working in Logan Twp next week and still have a few paving projects to complete.
2. Stephens Road-Progressing well. Gravel is in, plan to pave on Tuesday September 21.
3. Reek Bridge and Reek Road-Completion date was September 17. Guardrail is being placed so project will be completed. Will plan a ribbon cutting ceremony in the next couple of weeks.

**3. Equipment Status during this period**

1. Repairs as needed. Starting to prepare for the winter season.

**4. Permits**

1. Brye Road Extension-Ongoing-Dittmer reviewed plans and sent them back for some revisions.

**5. Personal Items**

1. Received about 100 truck driver applications and have narrowed them down to 16. Will begin background checks and then start interviews.

**Under unfinished business the following was discussed**

1. Seasonal Road Status-Letters were sent to Townships requesting their input on roads that were chosen to look at as seasonal roads. Have received favorable input from most Townships. Dittmer to contact Townships that have not replied yet. This project will be a cooperative agreement between the MCRC and the Townships.
2. Road Commission Property-Dittmer presented a map showing the location of all MCRC properties to take into consideration the possibility of selling those parcels that are no longer needed and to apply any revenues to the building fund that has been established.
3. Northern Association Meeting at Shanty Creek-Gary, Nick and Doug attended. Commented that the speakers were excellent as well as the food but was not heavily attended.

**Under new business the following was discussed**

1. MERS Meeting-Annual Meeting scheduled for September 21-23 at the Amway Grand. Gary and Mary to attend.
2. Superintendent Seminar-Eric Moody to attend on October 6, 7 & 8.
3. CMAQ-Rural-Urban Task Force Mtg. September 21, 2004 10:00 am at the MCRC. Attendees will be from Mass Transit, Cities, Twp. Supervisors, MDOT and County Commissioners. An announcement of the meeting will be placed in the paper.
4. USFS -Reek Road-Have approved a payment amount of \$133,700.
5. John Walls of ASU was in for a walk thru inspection on the 16th. Our experience factor is up a little due to the accident with Joe Fiers.
6. Will be putting together a bid package for yearly usage of 22A gravel. Bidders will have until mid October to return bids.
7. The fall drive around has been tentatively scheduled for October 16th. Marsha Sadler will be asked to cater lunch.

**Items Needing Board Action****Pre-Approve Payroll #20**

Motion by Robidoux, seconded by Matias to pre-approve payroll #20 for September 23, 2004. Ayes all. Motion carried.

**Award 2ns Sand**

Motion by Matiash, seconded by Robidoux to award the bid to furnish 2ns sand to the MCRC at a delivered cost of \$ 0 per ton to Towns Brothers Construction for a period of 12 months from this date. Ayes all. Motion carried.

**Adopt Policy #16 Regarding Title VI**

Motion by Robidoux, seconded by Matiash to approve Policy #16 regarding Title VI that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Mason County Road Commission program or activity on the grounds of race, color, national origin, income, sex, age, disability, or limited English proficiency. The Mason County Road Commission assures all its programs and activities will be free from discrimination, whether those programs and activities are federally funded or not and to authorize the Vice-Chairman to sign. Aye all. Motion carried.

**Accept the EDA Grant Award**

Motion by Robidoux, seconded by Matiash that the MCRC Board authorizes the Engineer/Manager to accept and sign the Financial Assistance Award document from the EDA on behalf of the Road Commission Board in the amount of \$2.395 million for the development of the First Street Business/Industrial Park, water tower and municipal wells. This grant was awarded from a joint application between the Charter Township of Pere Marquette and the MCRC. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:46 am.

  
 Mary Acker Secretary

**MINUTES**

Chairman Thurow called the October 01, 2004 meeting of the Mason County Road Commission held in their office 510 E State Street, Scottville, MI to order at 9:30 am.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

The minutes of the September 17, 2004 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable:

Motion by Robidoux, seconded by Thurow to approve accounts payable Vouchers #57644 thru #57713 for \$170,118.49. Ayes all. Motion carried.

At 10:05 am the board looked over the contingent liability and revenue sheet.

At 10:10 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

**Fall Maintenance Items**

- a. Blading-ditching
- b. Grass Cutting-Primary Roads
- c. Solid brining-Sherman Twp
- d. Brush Spraying Program-Completed, good results.
- e. Centerline Painting Program to begin on Tuesday.

**2. State Trunkline-MDOT**

- a. Completion of Budget Year

**B. Heavy Maintenance**

**1. Primary System**

- 1. Hawley Road-Guard rail should be completed today.
- 2. Chauvez Road-Guard rail needs to be placed.

**2. Local System**

- 1. Local Projects-All priority projects have been completed.
- 2. Stephens Road-Completed. Working on bill for Great Lakes Basin
- 3. Reek Bridge and Reek Road-Completion date was September 17. Guardrail is being placed so project will be completed. A ribbon cutting ceremony is being planned for the October 15th meeting at 1:30 pm. Will be inviting various officials.
- 4. Hawley Road Status-Culvert has been installed. Beams are ready to be installed.

**3. Equipment Status during this period**

1. Repairs as needed. Starting to prepare for the winter season.

**4. Permits**

1. Nordlund Subdivision Plan Submission-Plan to extend subdivision off Jebavy Drive and include water and sewer.

**5. Personal Items**

1. Are in the process of doing background checks on 16 applicants and working on questions for the interviews that should begin next week.
2. Steve Stickney was injured on September 29, 2004 when a pickup malfunctioned and backed up over him pinning him under a tire. He will be off on work comp for awhile but will be alright.
3. Night patrol posting is out.
4. A grievance hearing was held regarding an overtime issue.
5. Equalization of overtime has been requested by the Union. This will be done on a trial basis.

**Under unfinished business the following was discussed**

1. Seasonal Road Status-Letters were sent to Townships requesting their input on roads that were chosen to look at as seasonal roads. Have received favorable input from most Townships. Dittmer to contact Townships that have not replied yet. This project will be a cooperative agreement between the MCRC and the Townships. A public hearing will be scheduled for November 5 after the regular meeting. Location of the public hearing will either be at the Amber Township Hall or the Chamber of Commerce in Ludington.
2. Road Commission Property-Dittmer presented a map showing the location of all MCRC properties to take into consideration the possibility of selling those parcels that are no longer needed and to apply any revenues to the building fund that has been established. More discussion to follow.
3. MERS Meeting-Gary and Mary attended. Very informative meeting. Have sent in all the information required for a quote on their new MERS Premier Health Program.

**Under new business the following was discussed**

1. P.M. Hwy Project-Discussed a late February early March letting. More discussion to follow on where to start project.
2. Common Sense Solutions to Intersections-Seminar put on by LTAP on October 20, at McGuire's in Cadillac. Cost is \$10.00 per person. Dittmer, Robidoux, Matiash and Logan Twp Supervisor Bruce Burke to attend.
3. The fall drive around has been scheduled for October 16th. Marsha Sadler has been asked to cater lunch. Will meet at 10:00 and be done by 2:00 pm.
4. MDOT Local Workshop-Scheduled for November 4 @ 1:00 pm at the Pere Marquette Township Hall.
5. Hospitalization Insurance. Met with George Karl of Lenz Insurance. He will be providing a quote on Insurance from both BC/BS and Priority Health tentatively by the first of November.

**Correspondence**

1. US Dept of Commerce-EDA Letter for First Street Project.

**Items Needing Board Action****Pre-Approve Payroll #21**

Motion by Robidoux, seconded by Thurow to pre-approve payroll #21 for October 21, 2004. Ayes all. Motion carried.

**Stop Sign @ Bryant/Washington**

Action was postponed.

There being no further business the meeting was adjourned at 12:10 pm.

  
\_\_\_\_\_  
Mary Acker Secretary

## MINUTES

Chairman Thurow called the October 15, 2004 meeting of the Mason County Road Commission held in their office at E State Street, Scottville, MI to order at 9:30 am.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Eugene Jorissen, PM Twp Supervisor, Don Klemm and Rick Deering of Palmer Blvd.

The minutes of the October 01, 2004 regular meeting were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable:

Motion by Robidoux, seconded by Thurow to approve accounts payable Vouchers #57714 thru #57787 for \$215,218.03. Ayes all. Motion carried.

Eugene Jorissen PM Township Supervisor brought us up to date on the 1st Street Project. They have sent out 6 requests for proposals to engineering firms and have received 6 proposals back. Bonds are scheduled to be sold on October 20th at 2:00 pm. Also stressed the need to keep the lines painted at the US-10 and PM Hwy intersection going West. He was also there with Don Klemm and Rick Deering to discuss the water runoff problem from 'fview Estates Subdivision draining into their basements. Will schedule a meeting with the Drain Commissioner to resolve this problem.

At 9:35 am the board looked over the contingent liability and revenue sheet.

At 10:15 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Fall Maintenance Items

- a. Blading-ditching
- b. Grass Cutting-Primary Roads in progress
- c. Centerline Painting has been completed

**2. State Trunkline-MDOT**

- a. Waiting for new budget amounts.

**B. Heavy Maintenance**

**1. Primary System**

- 1. Guard rail work completed except for some on Chauvez Road.

**2. Local System**

- 1. Local Projects-All priority projects have been completed.
- 2. Stephens Road-Completed. Dedication to be held on November 9th.
- 3. Reek Bridge and Reek Road-Completed. Dedication held on October 15th.
- 4. Hawley Road Status-Culvert has been installed. Beams have been installed. Road not open yet.

**3. Equipment Status during this period**

- 1. Repairs to #93 Loader-Seal was out.

**4. Permits**

1. Nothing at this time.

**5. Personal Items**

1. Have started interviews for the truck drivers positions.
2. S Stickney is scheduled to be back to work on October 18, part-time for 4 hours per day.
3. Night Patrol has been established. Will begin on November 15th, and end on April 15th. Les Terryn will be on the 3-11:00pm shift and Larry Tyndall from 11:00pm to 7:00am.
4. Tom Maue Retirement-See Motion.

**Under unfinished business the following was discussed**

1. Seasonal Road Status-Letters were sent to Townships requesting their input on roads that were chosen to look at as seasonal roads. Have received favorable input from most Townships. This project will be a cooperative agreement between the MCRC and the Townships. A public hearing will be scheduled for November 19th after the regular meeting. Location of the public hearing will be the Amber Township Hall. Property owner will be notified and a notice has been sent to the paper.
2. P.M. Hwy Project-Discussed a late February early March letting. More discussion to follow on where to start project. Are working on the plans.
3. Common Sense Solutions to Intersection-Seminar put on by LTAP on October 20, at McGuire's in Cadillac. Cost is \$10.00 per person. Dittmer, Robidoux, Matiash and Logan Twp Supervisor Bruce Burke to attend.
4. The fall drive around has been scheduled for October 16th. Marsha Sadler has been asked to cater lunch. Will meet at 10:00 and be done by 2:00 pm.
5. MDOT Local Workshop-Scheduled for November 4 @ 1:00 pm at the Pere Marquette Township Hall.

**Under new business the following was discussed**

1. Flu shots will not be available this year.
2. The Southern meeting is scheduled for December 6th thru the 8th. Commissioners to attend.

**Correspondence**

- 1.

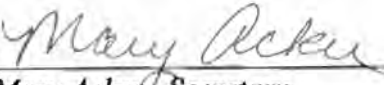
**Items Needing Board Action****Pre-Approve Payroll #22**

Motion by Robidoux, seconded by Thurow to pre-approve payroll #22 for October 21, 2004. Ayes all. Motion carried.

**Thomas Maue Retirement**

Motion by Robidoux, seconded by Thurow to accept Tom Maue's retirement notice effective October 19th, 2004, with regret, and to thank him for his 19 years of service to the Mason County Road Commission. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:30 pm.

  
 Mary Acker Secretary

Special Meeting  
10-25-04

A Special Meeting of the Mason County Board of Road Commissioners held at 510 E State Street Scottville, MI was called to order at 1:00 pm by Chairman Thurow.

Present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

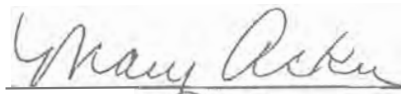
Absent: None

Purpose of the meeting was to discuss a request for additional paving to be done on the Hawley Road Bridge project crossing Carr Creek. G Dittmer will put together some costs and present them at a special meeting on October 26, 2004 at 1:00 pm. A decision will be made at that time.

Other topics of discussion included drainage problems that G Dittmer will be addressing.

Interviews for the position of truck driver have been completed and narrowed down to three applicants, Josh Peters, Robin Reese and Vince Williams. Recommendations will be made at the end of this week for the final two.

There being no further business the Special Meeting was adjourned at 1:50 pm.

  
Mary Acker Clerk



Special Meeting  
10-26-04

A Special Meeting of the Mason County Board of Road Commissioners held at 510 E State Street, Scottville, MI was called to order at 1:00 pm by Chairman Thurow.

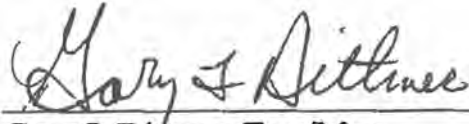
Present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer.  
Absent: Secretary Acker

Visitors: Bruce Burke, Logan Township Supervisor.

Discussion around extending the work on Hawley Road at Carr Creek to include 1500 feet west of project limits AND 700 feet east of project limits. Work to include grading, aggregate base, bituminous surface and restoration. Estimated cost of \$37,000.00. Logan Township portion \$28,000.00. MCRC portion \$9,000.00, work to begin immediately as all were in agreement to proceed.

Discussion also included work agreed to be completed yet this season.

There being no further business the Special Meeting was adjourned at 1:40 p.m.

A handwritten signature in dark ink, appearing to read "Gary L. Dittmer", is written over a horizontal line.

Gary L. Dittmer Eng/Mgr

## MINUTES

Chairman Thurow called the November 5, 2004 meeting of the Mason County Road Commission held in their office at 10 E State Street, Scottville, MI to order at 9:30 am.

Members present: Thurow, Robidoux, Eng/Mgr Dittmer and Secretary Acker.

Absent: Matiash

Visitors: Bruce Burke, Logan Twp Supervisor

The minutes of the October 15, 2004 regular meeting and the Special Meetings of October 25th and 26th were discussed:

Motion by Robidoux, seconded by Thurow to approve the minutes of October 15th as presented.

Ayes all. Motion carried.

Motion by Thurow, seconded by Robidoux to approve the minutes of October 25th as presented.

Ayes all. Motion carried.

Motion by Thurow, seconded by Robidoux to approve the minutes of October 26th as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux, seconded by Thurow to approve accounts payable Vouchers #57789 thru #57873 for \$223,038.57 and payroll #23 for \$61,049.20. Ayes all. Motion carried.

At 9:55 am the board looked over the contingent liability and revenue sheet.

At 10:00 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Fall Maintenance Items

a. Blading-ditching

b. Preparing for winter

**2. State Trunkline-MDOT**

a. 2005 Budget was received.

**B. Heavy Maintenance**

**1. Primary System**

1. Guard rail work completed.

**2. Local System**

1. Local Projects-All priority projects have been completed. Finishing Victory Corners Road today and are moving S Taylor Road last 15 to 20 feet away from the edge of the riverbank.

2. Stephens Road-Completed. Dedication to be held on November 9th at 10:00 am.

3. Reek Bridge and Reek Road-Completed. Dedication held on October 15th.

4. Hawley Road Status-Finishing up seeding and mulch, paving and guardrail completed.

**3. Equipment Status during this period**

1. Repairs to #93 Loader have been completed.

**4. Permits**

1. Nothing at this time.

**5. Personal Items**

1. Truck Driver Applications. Committee Recommendations. See Motion.
2. Grievance Status-Warning was given for cutting a telephone line. Will proceed to step 2 grievance procedure.
3. Injury Status-D Larson off one day for injury received from chainsaw and S Stickney back to work for up to six hours per day at this time.

**Under unfinished business the following was discussed**

1. Seasonal Road Status-. A public hearing is scheduled for November 19th after the regular meeting. Location of the public hearing will be the Amber Township Hall. Property owners have been notified and a notice was sent to the paper.
2. P.M. Hwy Project-Discussed a late February early March letting. More discussion to follow on where to start project Are working on the plans.
3. MDOT Local Workshop-Scheduled for November 4 @ 1:00 pm at the Pere Marquette Township Hall. Not as well attended as last year. Left turn signal will be placed on US-10 at Jebavy Drive and a power pole will be moved to increase the turn radius.
4. Mason County Safety Coordinating Council Mtg.-November 4th. Attendees were from the Sheriff Dept., City and County Police, PM Township, MCRC and Holly Alway coordinator of AAA. Discussed safety issues county wide.

**Under new business the following was discussed**

1. The Southern meeting is scheduled for December 6th thru the 8th. Commissioners to attend.
2. Paul Bunyan Meeting is scheduled for November 18th hosted by Mecosta County. The Meeting will be held at The Bungalow on Northland Drive in Paris, Michigan. Gary and Nick to attend.
3. Darr Road Trial-Status discussed.
4. The Stephens Road Ribbon Cutting ceremony will be held on November 9th, 2004.

**Correspondence**

1. Nothing to report

**Items Needing Board Action****Hire Two new employees**

Motion by Robidoux, seconded by Thurow to recommend hiring Robin Reese and Josh Peters (in that order) upon results pending from the Secretary of States Office and to authorize Dittmer to make the final decision. Ayes all.  
Motion carried.

There being no further business the meeting was adjourned at 11:35 pm.

  
Mary Acker Secretary

## MINUTES

Chairman Thurow called the November 19, 2004 meeting of the Mason County Road Commission held in their office at 100 E State Street, Scottville, MI to order at 9:30 am.

Members present: Thurow, Matiash, Robidoux Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

The minutes of the November 5, 2004 regular meeting was discussed:

Motion by Robidoux, seconded by Thurow to approve the minutes of November 5th as presented.

Ayes: Thurow, Robidoux. Abstain: Matiash. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Thurow, seconded by Matiash to approve accounts payable Vouchers #57874 thru #57937 for \$93,123.59 and payroll #24 for \$53,615.75. Ayes all. Motion carried.

At 9:50 am the board looked over the contingent liability and revenue sheet.

At 10:00 am G Dittmer gave his report as follows:

### 1. **Work progress during the past two weeks**

#### A. **Routine Maintenance**

##### 1. **County Wide**

Fall/Winter Maintenance Items

- a. Blading-ditching
- b. Preparing for winter/Putting sanders on trucks
- c. Gunn Lake Drainage-Repairs have been made, rebuilt catch basin.
- d. Johnson Road Erosion-Repairs made by Sorenson Excavating some cosmetic work to be completed.
- e. Hamlin Lake Drainage-Installed pipe.
- f. River Road/S Taylor Road Erosion-Cleared, grubbed, moved road over 10 to 15 ft. Completed.

##### 2. **State Trunkline-MDOT**

- a. Have begun night patrol-Shifts are from 3-11 and 11 to 7 am.

#### B. **Heavy Maintenance**

##### 1. **Primary System**

- 1. 2005 Project Discussion-Kinney/Walhalla, Safety Project, Hoague/Darr Roads designated a D Route, resurface, wedging and paving.  
Access Road off Meyers-Lowes Lumber would pay the cost to construct as part of their construction costs.  
Will continue to discuss repairs to Jagger, Hansen and Rasmussen Roads.  
Working on plans for PM Hwy.

##### 2. **Local System**

- 1. Local Projects-Grading to be finished on Hasenbank Road, also clearing is completed on Dunbar/Taylor Roads.
- 2. 2005 Call for Projects-Requests have been sent to all Townships.
- 3. Hawley Road Status-Waiting on guardrail.

**3. Equipment Status during this period**

1. Total cost for loader repair was \$11,000.00.

Warranty work completed on grader and replaced the radiator.

**4. Permits**

1. Nothing at this time.

**5. Personal Items**

1. Christmas Party-December 10 at the VFW.
2. Grievance Status-Met with Union representative. Disciplinary action was rescinded. No outstanding grievances at this time.
3. Ted Weinert Proposed Retirement 2/15/2005. See Motion

**Under unfinished business the following was discussed**

1. Seasonal Road Status-. A public hearing today at 1:30pm.
2. Rebuttal from K Elsenhimer to Attorney Anderson with request to Court of Appeals regarding Villadsen Suite-Letter was sent to the Appellate Court.
3. Discussion on the placement of Stop signs at RR Crossings in Custer Twp. G Dittmer to check with MCRCSIP before any decisions are made.

**Under new business the following was discussed**

1. The Southern meeting is scheduled for December 6th thru the 8th. Commissioners to attend.
2. Paul Bunyan Meeting was held on November 18th hosted by Mecosta County. Very well attended. Discussions on new legislation.
3. Begin Proposed 2005 Budget Review-A proposed amended budget for 2004 was presented along with a proposed budget for 2005. Discussion to be held at the next meeting.

**Correspondence**

1. Nothing to report

**Items Needing Board Action****Authorize Personal to Discuss Workers Compensation Issues**

Motion by Thurow, seconded by Matiash to authorize Gary L Dittmer to discuss private/personal workers compensation issues including settlement with the CRASIF Administrator or Treasurer, and in his absence to authorize Mary Acker to discuss the same. Ayes all. Motion carried.

**Ted Weinert Retirement**

Motion by Thurow, seconded by Robidoux to accept with regret the retirement notice from Ted Weinert for February 15, 2005 and wish him the best in his future endeavors. Allow for his request to have one half of his BC/BS paid by the MCRC and to not withhold any Federal or State taxes from his vacation and sick pay as allowable. Ayes all. Motion carried.

**NACE (National Association of County Engineers)**

Motion by Matiash, seconded by Robidoux to join the National Association of County Engineers with an annual dues amount of \$120.00. Ayes all. Motion carried.

**Authorize Purchase of Hams**

Motion by Thurow, seconded by Matiash to purchase 40 honey glazed hams (8Lbs. Average) at a cost of \$2.49 per pound to be handed out at the Christmas Party. Ayes all. Motion carried.

Meeting recessed at 12:00 pm.

November 19, 2004

### Public Hearing for Seasonal Road Closings

The Public Hearing was called to order at 1:30 pm at the Amber Township Hall.  
All Board members were present as well as 35 attendees from various Townships.

The purpose of this Public Hearing was to collect public comment on the proposed seasonal road structure. Mason County is following suit with other counties that have a seasonal road structure in place. No decisions were made at this time but will be discussed at the next regular MCRC Board Meeting to be held on December 3rd, 2004. It was stressed that only roads that have not been plowed in the past are on the seasonal road list. These roads will still remain under the jurisdiction of the MCRC but will now be posted as a seasonal road. Having a road posted as seasonal would require any future land owner on that road to share in the cost with the Township and MCRC to bring the road up to standards if they want it to be plowed by the MCRC. A policy for cost share will be set by the MCRC.

Public Comment was received from:

Lois Krepps, Supervisor of Mead Township stated they would like their roads to remain as they are until a cooperative cost share has been decided by the MCRC.

Chris Lloyd, 2nd Street dead end crossing Sherman. Designated seasonal road area is between 2nd and 3rd, a dedicated right of way that will not affect him.

Jim Hardenburg, Free Soil Township, Stephens Road to end of Ballards. One half way to his cabin has been plowed. Will address this area with Supervisor Greg Surma.

Joanne Duquette, W Victory Drive East of Amber will continue to be plowed.

Tim Stevens, Indiana off Lakeshore Drive will continue to be plowed, Shanks Road is proposed to be seasonal.

R. Hoover, Stevens and Hawley, Continue to be plowed.

John Doorman, North Benson Road will continue to be plowed.

Dick Morphy, Willow Road in Summit Township will continue to be plowed as well as 3rd Ave.

Steve Lipps, Stiles and Townline. Road has not been plowed but he has requested the seasonal road sign be placed after the first quarter mile as he plans to build a home there in the near future. Will be discussed at the meeting scheduled for December 3rd.

Walt Carrier wanted to know what portion of upgrading costs will be shared. Policy will be set by the MCRC.

Vic Baker, South end of Stephens Road next to Meisenheimer will continue to be plowed.

Brian Dancz of Amber Township, requested an extension of Quarterline Road, wants to extend another quarter mile and have the seasonal road sign be placed there. Also would like a No Outlet sign by Hansen Road.

Roger Bruchan, Cooper Creek, has concerns about being able to get to the power pole on Monroe Road if an emergency arises.

Jerry Davis, Decker between Reek and Schoner. Has been plowed for propane fills only and requested this to continue. Also would like a No Outlet Sign placed.

Phil Wolf, Mavis Road between Jebavy and Lincoln. It was suggested that Mavis Road be relocated.

Johnnie Bedker, Hogenson Road, requested this not be posted as a seasonal road as they will be building a new home there next year.

Jerry Jensen requested a copy of the minutes be sent to all Townships and participants at this Public Hearing.

The Board of County Road Commissioners will discuss these concerns at their regular meeting scheduled for December 3rd, beginning at 9:30 am. If all information is available a decision will be made on the posting of the proposed seasonal road list along with a policy providing the terms of a cost share program for bringing the roads up to date.

There being no further business the regular meeting and public hearing was adjourned at 2:25 pm.

  
Mary Acker Secretary

## MINUTES

Chairman Thurow called the December 3rd, 2004 meeting of the Mason County Road Commission held in their ofi at 510 E State Street, Scottville, MI to order at 9:30 am.

Members present: Thurow, Matiash, Robidoux Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Brant Dancz, Jack Gerbers, Jerry Jensen.

The minutes of the November 19, 2004 regular meeting and Public Hearing were discussed:

Motion by Matiash, seconded by Robidoux to approve the minutes of November 19th as amended.

Ayes: Thurow, Robidoux. Abstain: Matiash. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux, seconded by Matiash to approve accounts payable Vouchers #57938 thru #58000 for \$210,017.39 and payroll #25 for \$57,042.05 also Short Term Leave Payments of \$21,680.65 Ayes all.

Motion carried.

At 9:45 am the board looked over the contingent liability and revenue sheet.

At 9:55 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Fall/Winter Maintenance Items

a. Blading-ditching

b. Preparing for

**2. State Trunkline-MDOT**

a. Preparing for winter. MDOT has asked that we cut back on sand usage due to clean up and expense.

b. Rest Area was closed on December 1, 2004.

**B. Heavy Maintenance**

**1. Primary System**

1. 2005 project discussion. Will continue to discuss.

2. Walhalla-Kinney Safety Project-Will be a 2005 project, Federally funded at 80/20. Will have to be under construction by July 1, 2005.

3. Working on plans for PM Hwy. Approximately 3 miles to be completed in first phase from the county line to Meisenheimer Road.

**2. Local System**

1. Local Projects-Three carry over projects from 2004. Dittmer met with new Hamlin Twp Supervisor to discuss road projects.

2. 2005 Call for Projects-Requests have been sent to all Townships.

3. Hawley Road Status-Completed and open.

**3. Equipment Status during this period**

1. Loader is back in service.

2. Motor grader has not been returned yet with repairs.

**4. Permits**

1. Brye Road-Amber Township-Sewer in road right of way to new development.

## 5. Personal Items

1. Christmas Party-December 10 at the VFW.
2. New Hires-Robin Reese started on November 29th and Josh Peters will start on December 6, 2005.

### Under unfinished business the following was discussed

1. Seasonal Road Status-See Motion
2. Budget Amendments and Proposed 2005 Budget. Discussion was held and changes were made to the proposed budget. See Motion.

### Under new business the following was discussed

1. The Southern meeting is scheduled for December 6th thru the 8th. Commissioners to attend.
2. Mason County Traffic Safety Meeting-Sheriff Dept, Gene Jorissen, L Donovan, D Widrig MDOT, Dan Lund, and G. Dittmer attended to discuss seven problem intersections. Discussion on Mart Road (access road between Wal-Mart and old K-Mart property), have contacted Safety Fund program to see if there would be funding available for this access road. Also would be eligible for CMAQ funding. Another meeting is scheduled for January, 2005.

### **Correspondence**

1. Received a letter for the Historical Society thanking the MCRC for the donation of wood chips to use on the walkway at the White Pine Village.

### Items Needing Board Action

#### **Seasonal Roads Resolution**

WHERE AS the Mason county Road Commission desires to establish a Seasonal Road System as part of the Local Road System of Mason county AND:

WHERE AS the Townships of Mason County have been involved with the selection of the designated roads, AND:

WHERE AS the Mason County Road Commission has provided the proper notice to the public, AND;

WHERE AS the Mason County Road Commission has received the required public input, AND;

WHERE AS all of the above has been completed in accordance with ACT 267 of the Public Acts of 1976 as amended.

THEREFORE BE IT RESOLVED that the Mason County Road Commission shall adopt and establish a Seasonal Road system, as part of the Local Road System, for Mason County, AND;

BE IT FURTHER RESOLVED that the roads listed in Appendix A be designated as the Seasonal Roads of Mason County, AND;

BE IT FURTHER RESOLVED that a \*policy be established by the Board of Road Commissioners for the County of Mason to address the addition and deletion of roadways to the established Seasonal Road System, AND;

BE IT FURTHER RESOLVED that the Mason County Road Commission provide a true and accurate copy of this resolution to each Township Clerk, the Mason county Clerk and the Michigan Department of Transportation.

THIS MOTION PRESENTED BY: Matias

MOTION SECONDED BY: Thurow

ROLL CALL VOTE:

YES: THUROW, MATIASH AND ROBIDOUX  
 YES: NONE  
 MOTION CARRIED

\* Dittmer to submit a copy of the proposed policy to the Townships for input. Final decision to be made at a later date.



## APPENDIX A

### SEASONAL ROADS IN MASON COUNTY

#### SUMMIT TOWNSHIP

HAWLEY ROAD	located in Section 11/14	0.06
MARRISON ROAD	located in Section 30/31	0.27
SECOND AVE.	located in Section 26	0.05
		0.38 miles

#### RIVERTON TOWNSHIP

GERBER ROAD	located in Section 2	0.50
KISTLER ROAD	located in Section 12	0.25
HOGENSON ROAD	located in Section 35	0.07
BACKWICK ROAD	located in Section 25	0.30
		1.12 miles

#### EDEN TOWNSHIP

ORDWAY ROAD	located in Section 5	0.37
STEPHENS ROAD	located in Section 14/15	0.75
MARRISON ROAD	located in Section 27/34	1.55
		2.67 miles

#### LOGAN TOWNSHIP

GERBER ROAD	located in Sections 4,5, &6	1.70
BENTY ROAD	located in Section 1	1.10
KINNEY ROAD	located in Sections 7,8, &9	1.94
LUCEK ROAD	located in Section 15/22	0.60
LUCEK ROAD	located in Section 13/24	0.54
DERREN ROAD	located in Section 22	0.50
DERREN ROAD	located in Section 24	0.25
SIPPY ROAD	located in Sections 28,29 &30	1.81
SIPPY ROAD	located in Section 25	0.26
LARSON ROAD	located in Section 6	0.50
MORSE ROAD	located in Sections 29 &30	1.0 & 0.25
MORSE ROAD	located in Section 5	0.50
TYNDALL ROAD	located in Sections 25 &36	1.56
		12.51 miles

#### PERE MARQUETTE TOWNSHIP

GERBER ROAD	located in Section 2	0.12
ALLEY	located in Section 23	0.06
		0.18 miles

#### AMBER TOWNSHIP

QUARTERLINE ROAD	located in Section 10	0.12
		0.12 miles

#### CUSTER TOWNSHIP

TUTTLE ROAD	located in Section 16/17	0.50
STEPHENS ROAD	located in Section 34/35	0.25
REEK ROAD	located in Section 1 & 2	1.00
REEK ROAD	located in Section 25	0.80
POPLAR ROAD	located in Section 36	0.80
		3.35 miles

**BRANCH TOWNSHIP**

FRONT STREET	located in Section 19 &20	1.03
ALLEN ROAD	located in Sections 31, 32 &33	2.40
ALLEN ROAD	located in Section 35	0.50
CHAUVEZ ROAD	located in Sections 33, 34 &35	2.79
BAROTHY ROAD	located in Section 25	0.63
SAUNDERS ROAD	located in Sections 19, 20 &21	2.0
LARSON ROAD	located in Section 32	.95
BENSON ROAD	located in Sections 29 &30	1.08
CAMPBELL ROAD	located in Section 33/34	0.76
SINEDAR ROAD	located in Section 3	0.25
TAYLOR ROAD	located in Section 26 &34/35	2.01
TYNDALL ROAD	located in Section 36	0.98
		<u>15.38 miles</u>

**HAMLIN TOWNSHIP**

VICTORY DRIVE	located in Section 14	0.62
MEYERS ROAD	located in Section 24/25	.98
SHANKS ROAD	located in Section 27	0.07
WIEMER ROAD	located in Section 27	0.03
LAKE STREET	located in Section 27	0.03
BIRCH STREET	located in Section 15	0.10
BEECH STREET	located in Section 15	0.12
PINE STREET	located in Section 15	0.10
FRONT STREET	located in Section 22	0.10
		<u>2.15 miles</u>

**VICTORY TOWNSHIP**

VICTORY CORNERS ROAD	located in Section 4 & 5	0.50
ALLEN ROAD	located in Section 3 & 2	0.50
GORDON ROAD	located in Section 26	0.57
COLBURN ROAD	located in Section 26	1.52
		<u>3.09 miles</u>

**SHERMAN TOWNSHIP**

BEAN ROAD	located in Section 30	0.25
DARR ROAD	located in Section 5/6	0.50
DARR ROAD	located in Sections 17/18 &19/20	1.00
ORDWAY ROAD	located in Section 17	0.55
TUTTLE ROAD	located in Section 20/21	0.25
REEK ROAD	located in Section 1 & 2	0.20
BEYER ROAD	located in Sections 5/8 &4/9	1.52
MILLERTON ROAD	located in Section 16/21	0.25
TUTTLE ROAD	located in Section 8/9	0.25
		<u>4.77 miles</u>

**SHERIDAN TOWNSHIP**

MAVIS ROAD	located in Section 19	0.26
BURLEY ROAD	located in Sections 10,11 &14	1.65
GROTH ROAD	located in Sections 26 & 25	2.24
BUDZINSKI ROAD	located in Section 6	1.06
BENSON ROAD	located in Section 20/21	0.42
LANGER ROAD	located in Sections 24&25	1.20
		<u>6.83 miles</u>

**GRANT TOWNSHIP**

MODJESKI ROAD	located in Sections 7 & 8	2.02
JEPSON ROAD	located in Sections 7 & 18	1.65
STILES ROAD	located in Section 4	0.33
STILES ROAD	located in Section 33	0.85
FREEMAN ROAD	located in Sections 33 & 27/34	1.10
MUNRO ROAD	located in Section 13	0.25
		<u>6.20 miles</u>

**FREE SOIL TOWNSHIP**

NONAME ROAD	located in Sections 1 & 2	1.79
HOAGUE ROAD	located in Sections 2/11 & 1/12E	1.32
KOENIG ROAD	located in Sections 11 & 12	1.59
TREML ROAD	located in Section 16/21	0.40
FREEMAN ROAD	located in Sections 35 & 26	1.70
REEK ROAD	located in Sections 25 & 36	1.00
BUDDE ROAD	located in Section 6	0.70
TUTTLE ROAD	located in Section 17/16	0.40
TRUFANT ROAD	located in Sections 1, 2, 11, & 14	3.01
SCHOENHERR ROAD	located in Section 36	0.53
Tuttle Road	located in Section 4 & 5	1.80
Stephens Road	located in Section 3	0.65
		<u>14.89 mile</u>

**MEADE TOWNSHIP**

POMERY SPRINGS ROAD	located in Sections 1, 2 & 3	1.34
HOAGUE ROAD	located in Section 3/10	1.02
KOENIG ROAD	located in Sections 8/17, 9/16, 10/15, 11/14 & 12	5.32
TREML ROAD	located in Section 14/23	1.01
PINE ROAD	located in Section 13	1.32
BENNETT ROAD	located in Section 21	0.71
TOWNLINE ROAD	located in Section 31	0.50
SCHOENHERR ROAD	located in Sections 6, 7 & 18	2.00
SCHOENHERR ROAD	located in Sections 30 & 31	1.20
LARSON ROAD	located in Section 18/17	0.97
BENSON ROAD	located in Section 17	0.90
BENSON ROAD	located in Section 8 & 9	1.07
CAMBELL ROAD	located in Section 33/34	0.72
TAYLOR ROAD	located in Sections 10/11 & 2/3	2.01
TAYLOR ROAD	located in Sections 26/27 & 34/35	2.22
MASTIN ROAD	located in Sections 25, 26 & 36	1.61
TYNDALL ROAD	located in Sections 12, 13 & 24	2.39
		<u>26.31 miles</u>

**TOTAL MILES 99.95****Public Hearing for Budget Amendments and 2005 Proposed Budget**

Motion by Thurow, seconded by Matias to have the Public Hearing to discuss the 2004 budget amendments and the proposed 2005 budget on December 29th at 11:00 am. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:05 pm.

  
 Mary Acker Secretary

## MINUTES

V -Chairman Matiash called the December 17th, 2004 meeting of the Mason County Road Commission held in  
th office at 510 E State Street, Scottville, MI to order at 9:30 am.

Members present: Matiash, Robidoux Eng/Mgr Dittmer and Secretary Acker.

Absent: Thurow

Visitors: Ada Werer, Bill Seng and Russ Anderson of Victory Township, asking what the procedure would be make Forest Lane off Millerton Road a county road for approximately 2 miles. They will seek a special assessment with instruction from an attorney and get back with the MCRC.

The minutes of the December 3, 2004 regular meeting were discussed:

Motion by Robidoux, seconded by Matiash to approve the minutes of December 3rd as presented.

Ayes all. Motion carried.

The board took the following action after reviewing the accounts payable and payroll:

Motion by Robidoux, seconded by Matiash to approve accounts payable Vouchers #58001 thru #58073or \$145,632.01 and payroll #26 for \$58,551.01. Ayes all. Motion carried.

At 9:45 am the board looked over the contingent liability and revenue sheet.

At 10:25 am G Dittmer gave his report as follows:

**1 Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Fall/Winter Maintenance Items

a. Winter ice/snow removal

**2. State Trunkline-MDOT**

a. Winter ice/snow removal

**B. Heavy Maintenance**

**1. Primary System**

1. Plan preparations for PM Hwy. Ted working on plans.

**2. Local System**

1. Local Projects-Completed for now.

2. 2005 Call for Projects-Requests have been sent to all Townships. Have received some responses back.

**3. Equipment Status during this period**

1. Repairs as needed. Some electrical problems in the trucks.

**4. Permits**

1. None at this time

**5. Personal Items**

1. G Collins-Has filed a complaint with the Michigan Department of Civil Rights against the MCRC. A response has been sent and our labor attorney Mike Kluck has been contacted. Also have discussed with Mark Jahnke of Cambridge.

2. B Thurow has been reappointed to the Mason County Board of Road Commissioners for another term.

**Under unfinished business the following was discussed**

1. Seasonal Road Status-Notice has been sent to Townships. The resolution has been enacted, signs are being placed. No problems reported so far.
2. Budget Amendments and Proposed 2005 Budget. Will be approved at a public hearing scheduled for December 29, 2004 at 11:00 am.

**Under new business the following was discussed**

1. 2005 equipment condition-Will be presenting at the next meeting the condition of our fleet. Discussion to follow.
2. Woodland Hills-See Motion.

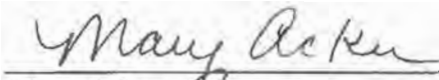
**Correspondence**

1. None

**Items Needing Board Action****Woodland Hills Plans**

Motion by Robidoux, seconded by Matiash to approve the preliminary plat for Woodland Hills in the Nordlund Subdivision on Jebavy Drive. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:35 pm.

  
\_\_\_\_\_  
Mary Acker Secretary

## MINUTES

Chairman Thurow called the December 30, 2004 special meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

Members present: Thurow, Matiash, Robidoux, Eng/Mgr Dittmer and Secretary Acker.  
Absent: None

The board took the following action after reviewing the accounts payable & payroll #27  
Motion by Thurow seconded by Robidoux to approve accounts payable Vouchers #58075 thru #58144 for \$90,710.93 and payroll #27 for \$76,097.16. Ayes all.  
Motion carried.

The purpose of the meeting was to discuss the Amended 2004 Budget and the Proposed 2005 Budgets. The budgets were discussed in detail. See Motion

### Items Needing Board Action

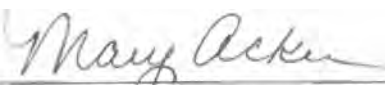
#### **2004 Amended Budget**

Motion by Matiash, seconded by Thurow to approve the 2004 amended budget as presented. (Attached) Ayes all. Motion carried.

#### **2005 Proposed Budget**

Motion by Matiash, seconded by Robidoux to approve the 2005 Budget as presented. (Attached) Ayes all. Motion carried.

There being no further business the meeting was adjourned at 2:30pm.

  
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Mary Acker Secretary

**MASON COUNTY ROAD COMMISSION  
BUDGET  
01-01-04 TO 12-31-04  
REVENUE**

	<b>2003</b>		<b>2004</b>	<b>Amend #1</b>
<b>License &amp; Permits</b>	<b>5,655</b>		<b>3,500</b>	<b>5,755.00</b>
<b>Federal Sources:</b>				
“F” Funds-Safety	-0-		200,000	1,160
Critical Bridge	-0-		640,000	536,000
“D” Funds	-0-		-0-	
Urban Funds-Meyers Road	360,000		-0-	
<b>State Sources:</b>				
Engineering	10,000		10,000	10,000
Snow Removal	115,767		100,000	115,000
Urban Road	89,127		90,000	134,449
Allocation	2,817,431		3,000,000	3,500,305
State Critical Bridge	-0-		120,000	100,500
“D” Funds	95,390		-0-	
Enhancement Grant-Culvert Replace	11,853	Hawley Rd	38,000	78,404
Forest Road (E)	48,300		48,300	48,300
<b>Contributions from Others:</b>				
Township Contributions	490,000		300,000	341,153
Other-Great Lakes Commission	-0-	Stephens Road	75,000	74,000
USFS	-0-	Reek Road	135,000	127,132
<b>Charges for Services:</b>				
Trunkline Maintenance	625,000		500,000	446,373
Salvage Sales	2,864		2,000	380
<b>Interest &amp; Rents:</b>				
Interest Earned	2,700		3,000	16,774
<b>Other Revenues:</b>				
Gain/Loss on Equipment Disposal	11,000		50,000	49,599
Other-Installment Purchase	-0-		-0-	
<b>Total:</b>	<b>4,685,087</b>		<b>5,314,800</b>	<b>5,585,284</b>
<b>Fund Balance</b>	<b>609,445</b>		<b>609,445</b>	<b>933,848</b>
<b>Total</b>	<b>5,294,532</b>		<b>5,924,245</b>	<b>6,519,132</b>

**MASON COUNTY ROAD COMMISSION  
BUDGET  
01-01-04 TO 12-31-04**

**EXPENDITURES**

	<u>2003</u>	<u>2004</u>	A mend #1
<b>Heavy Maint-Roads</b>			
<b>Primary</b>	49,717	250,000	1 51,609
<b>Local</b>	883,240	700,000	1,546,065
<b>Maintenance-Roads</b>			
<b>Primary</b>	642,278	700,000	9 39,673
<b>Local</b>	1,614,049	1,500,000	1,108,708
<b>Heavy Maint Structures</b>			
<b>Primary</b>	-0-	-0-	
<b>Local-Reek Bridge</b>	5,557	800,000	6 70,000
<b>State Trunkline Maint</b>	759,039	600,000	5 60,673
<b>Equipment Expense-Net</b>	( 83,062)	50,000	(131,583)
<b>Admin Expense-Net</b>	217,836	200,000	1 73,287
<b>Capital Outlay-Net</b>	(193,000)	200,000	2 14,558
<b>Depreciation</b>		(360,000)	(360,000)
<b>Debt Service</b>			
<b>Principal Payments</b>	38,250	70,000	39,432
<b>Interest Payments</b>	11,500	25,000	9,014
<b>MERS Payments</b>	160,000	160,000	1 60,000
<b>Total Expenditures</b>	4,105,404	4,895,000	5,081,436
<b>Fund Balance</b>	1,189,128	1,029,245	1,437,696
<b>Total Budget</b>	5,294,532	5,924,245	6,519,132



**MASON COUNTY ROAD COMMISSION  
BUDGET  
01-01-05 TO 12-31-05  
REVENUE**

	<b>2004</b>	<b>2005</b>
<b>License &amp; Permits</b>	<b>5,755</b>	<b>5,000</b>
<b><u>Federal Sources:</u></b>		
<b>Funds-Safety</b>	<b>1,160</b>	<b>100,000</b>
<b>Critical Bridge</b>	<b>536,000</b>	<b>8,000</b>
<b>"D" Funds</b>	<b>-0-</b>	<b>Darr/Hoague Roads 100,000</b>
<b>Urban Funds-Meyers Road</b>	<b>-0-</b>	<b>-0-</b>
<b><u>State Sources:</u></b>		
<b>Engineering</b>	<b>10,000</b>	<b>10,000</b>
<b>Snow Removal</b>	<b>115,000</b>	<b>100,000</b>
<b>Urban Road</b>	<b>134,449</b>	<b>100,000</b>
<b>Allocation</b>	<b>3,500,305</b>	<b>2,800,000</b>
<b>State Critical Bridge</b>	<b>100,500</b>	<b>1,500</b>
<b>"D" Funds</b>	<b>-0-</b>	<b>-0-</b>
<b>Enhancement Grant-Culvert Replace Hawley</b>	<b>78,404</b>	<b>-0-</b>
<b>Forest Road (E)</b>	<b>48,300</b>	<b>48,300</b>
<b>PM Hwy Turn back Funds</b>		<b>600,000</b>
<b><u>Contributions from Others:</u></b>		
<b>Township Contributions</b>	<b>341,153</b>	<b>400,000</b>
<b>Other-Great Lakes Commission Stephens</b>	<b>74,000</b>	<b>-0-</b>
<b>USFS Reek Rd</b>	<b>127,132</b>	<b>50,000</b>
<b><u>Charges for Services:</u></b>		
<b>Trunkline Maintenance</b>	<b>446,373</b>	<b>500,000</b>
<b>Salvage Sales</b>	<b>380</b>	<b>2,000</b>
<b><u>Interest &amp; Rents:</u></b>		
<b>Interest Earned</b>	<b>16,774</b>	<b>10,000</b>
<b><u>Other Revenues:</u></b>		
<b>Gain/Loss on Equipment Disposal</b>	<b>49,599</b>	<b>32,400</b>
<b>Total:</b>	<b>5,585,284</b>	<b>4,867,200</b>
<b>Fund Balance</b>	<b>933,848</b>	<b>933,848</b>
<b>Total</b>	<b>6,519,132</b>	<b>5,801,048</b>

**MASON COUNTY ROAD COMMISSION  
BUDGET  
01-01-05 TO 12-31-05**

**EXPENDITURES**

**2004**

**2005**

**Heavy Maint-Roads**

**Primary**

**151,609**

**800,000**

PM Hwy 600,000 Darr /Hoague 100,000 Safety 100,000

**Local**

**1,546,065**

**500,000**

**Maintenance-Roads**

**Primary**

**939,673**

**700,000**

**Local**

**1,108,708**

**1,300,000**

**Heavy Maint Structures**

**Primary**

**-0-**

**-0-**

**Local-Reek Bridge**

**670,000**

**Reek Road**

**10,000**

**State Trunkline Maint**

**560,673**

**600,000**

**Equipment Expense-Net**

**(131,583)**

**50,000**

**Admin Expense-Net**

**173,287**

**200,000**

**Capital Outlay-Net**

**214,558**

**340,000**

**Depreciation**

**(360,000)**

**(360,000)**

**Debt Service**

**Principal Payments**

**39,432**

**70,000**

**Interest Payments**

**9,014**

**20,000**

**MERS Payments**

**160,000**

**160,000**

**Total Expenditures**

**5,081,436**

**4,390,000**

**Fund Balance**

**1,437,696**

**1,411,048**

**Total Budget**

**6,519,132**

**5,801,048**

**PROPOSED CAPITAL OUTLAY EXPENSE  
2005 BUDGET**

**FIELD**

2-5 cyd trucks W/Do-all Boxes, Underbody	210,000
1-Hydro Plow	6,000
1-2004 Motor Grader	25,000
Two Pickups	40,000
Lazer Level	1,400
Sub Total	\$282,400

**YARD**

1. Brine Containment System	40,000
2. Wash Rack-Building	50,000
Sub Total	\$90,000

**OFFICE**

1.

<b>TOTAL</b>	<b>\$ 372,400.00</b>
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