

MINUTES

The January 04, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.
Absent: None

Visitors: Bob Normoyl, Trustee on the Hamlin Township Board was invited in by Dean Archer to discuss the Lincoln Road Project, Jebavy & Angling Road and the MCRC Road Policy.

Eng/Mgr Dittmer read the minutes of the December 21, 2001 meeting:

Motion by Thurow, seconded by Matiash to approve the minutes as corrected.
Ayes all. Motion carried.

The board took the following action after reviewing the payroll.

Motion by Archer, seconded by Matiash to approve payroll #01 for \$64,154.66.
Ayes all. Motion carried.

At 9:22 am the board looked over the contingent liability and revenue sheet.

At 9:35 am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
Snow & Ice Control
Removal of trees and brush at various locations
 2. **State Trunkline**
Snow & Ice Control
 - B. **Heavy Maintenance**
 1. **Primary System**
Jebavy Dr.-Hamlin Twp.-Court Hearing date set for January 22nd regarding the Shinsky property.
Jagger Road plan preparation-In progress
 2. **Local System**
Township Responses for 2002
Local Road Policy for 2002-Will discuss at the next meeting and suggest any changes necessary.

3. MDOT
No activity

- 2. Equipment Status during this period:**
Repair update-Keeping up with repairs despite being one mechanic short. Have adjusted the night mechanics schedule. Will continue to monitor this situation.
- 3. Permit Activity during this period:**
No activity
- 4. Abandonment update:**
None at this time

Under unfinished business the following was discussed

C&C -Have received quantities used for seal coating roads for the 2001 season. Are waiting to hear from Chris Ruhl regarding his request for additional money over the contract amount.

Under new business the following was discussed:

1. Personnel Actions-
 - a. Union negotiation-Contract changes have been presented. The next meeting is scheduled for Monday, January 7, 2002 at 5:00 pm to include Ron Duggan and Jerry Boon as part of the committee.

Commissioners Report

Member Matiash

1. Commented that he and Gary looked at Lake Michigan Drive and noted that West of Quarterline Road was in bad shape. Nick estimated about \$600,000 for about 5 miles to get the road in good enough shape for the Road Commission to take over.

Vice Chairman Thurow

1. Was called about a tree hanging over the road on West Chauvez.
- 2.. Noticed there was a service truck on the railroad in Custer working and the lights did not come on to warn motorists. Gary will call George Etchison to check on the working condition of the lights at that crossing.
3. Wondered about the condition of Meisenheimer Road.
4. Bill Simons, local resident stopped in to talk about Lincoln Road.

Chairman Archer

1. Inquired about using a better quality mail box for replacements and possibly discuss a new policy for replacing damaged mail boxes due to snow plowing.

Correspondence

1. CRAM News Letter

Items Needing Board Action**Establish Board Meeting Dates**

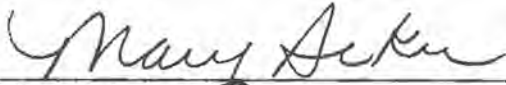
A motion was made by Thurow, seconded by Archer to set the Board meeting dates for the first and third Fridays each month excluding the first meeting in April which is scheduled for the 1st Thursday night at 7:00 pm. Ayes all. Motion carried.

Establish Board Positions

Motion by Thurow, seconded by Matiash to have the Board positions remain the same for the 2002 Fiscal Year:

Chairman Dean Archer, Vice-Chairman Robert Thurow and Member Nick Matiash. Ayes all. Motion carried.

There being no further business a motion was made by Archer, seconded by Thurow to adjourn at 12:35 pm.



Mary Acker Secretary

**MINUTES
SPECIAL MEETING
01-10-02**

A special meeting of the Mason County Road Commission Board of Commissioners was called to order at 10:00 am by Chairman Archer in their office at 510 E State Street, Scottville, MI 49454.

Present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

No Visitors

Purpose of this meeting was to discuss a counter offer in regard to the Shinsky condemnation suit and to talk about union negotiations.

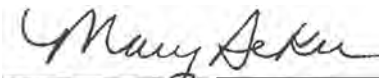
A motion was made by Matiash, seconded by Thurow to accept the counter offer of Shinskys to include \$4,500.00 in cash, 15-20 cedar trees to be planted, and to pave the driveway with the area measurement defined and parameters to be determined. This motion also includes a berm to be built in the clear vision area to allow for drainage.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

The Board along with Eng/Mgr G. Dittmer went into executive session to discuss the Union Contract Proposal dated January 07, 2002. The Board reconvened at 12:40 p.m. to open session.

In open session no action was taken.

There being no further business the meeting was adjourned at 12:45pm.



Mary Acker Secretary

A Special Meeting held on January 12, 2001 of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 10:00 am by Chairman Dean Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None.

Visitors: Amy Wicklund owner of Hamlin Grocery Store and Kevin Braciszeski of the Ludington Daily News.

The purpose of this meeting was to discuss the proposed Jebavy Drive Project and to hear the concerns of the public.

There was discussion on how the changes would affect the parking at the Hamlin Grocery Store and various other areas of concern.

It was decided to work on other concepts for the curbs and gutters and to get input from other sources.

Eng/Mgr Dittmer said it would take about one month to acquire additional information and at that time would schedule a public hearing to present the new information.

At 11:30 the board went in to executive session to discuss employee evaluations.

Reconvened at 12:25pm.

No action was taken.

Motion by Matiash, supported by Archer to adjourn at 12:30 pm.



Mary Acker Secretary

MINUTES

The January 18, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

Eng/Mgr Dittmer read the minutes of the January 4, 2002:

Motion by Thurow, seconded by Matiash to approve the minutes as corrected.
Ayes all. Motion carried.

Eng/Mgr Dittmer read the minutes of the Special Meeting of January 10, 2002.

Motion by Archer, seconded by Thurow to approve the minutes as corrected.
Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Archer, seconded by Matiash to approve payroll #02 for \$59,589.82, Accounts Payable Vouchers #52894 through Voucher #52978 for \$ 111,121.60.
Ayes all. Motion carried.

At 9:25am the board looked over the contingent liability and revenue sheet.

At 9:30am G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Snow & Ice Control

Removal of trees and brush at various locations

2. State Trunkline

Snow & Ice Control

B. Heavy Maintenance

1. Primary System

Jebavy Dr.-Hamlin Twp.-Have settled with the Shinsky's. Roger Anderson is preparing the final documents. Bid opening for this project will be February 1, 2002.

Jagger Road plan preparation-Preliminary plans are ready. Have done soil borings finding unsuitable soils. Information has been forwarded to Ron Krause (MDOT) for a grade inspection.

Kinney/Walhalla Intersection-Have completed three traffic counts and will send a request into the State for safety funds to rebuild the intersection.

2. Local System

Township Responses for 2002-Met with Custer Township Supervisor to discuss projects.

Local Road Policy for 2002-Will discuss recommendation from staff at the next meeting.

3. MDOT

No activity

2. Equipment Status during this period:

Repair update

Winter repairs as needed

Contractor Equipment Bidding-Requests for equipment rental rates have been advertised and are due on February 13th. Bids approved at the February 15th meeting.

3. Permit Activity during this period:

1. Truck Permits-Jeff Conklin was in to discuss a proposed State wide permit program with more specific guidelines with an increase in fees. A public hearing is being scheduled for February 15th to discuss the increase in fees.
2. Haul Route Permit-Working on a new haul route policy with a bonding schedule for large volume loads and review and update all fee schedules.

4. Abandonment update:

None at this time

Under unfinished business the following was discussed

1. C&C Service Billing-See motion under Board action items.

Under new business the following was discussed:

1. Personnel Actions-
 - a. Union negotiation discussion-Meeting on January 17, 2002
 - b. Larry Coolman Retirement notice effective February 1, 2002. See motion under Board Action Items. Chris Sobaski will take over his position as Sign Technician.
2. Liquid Dust-Received a letter stating they would like to renew the calcium chloride contract with the same prices as 2001. Board decided to wait for the seasonal bidding of this product.
3. Paul Bunyan Meeting is scheduled for February 11th.

Commissioners Report

Member Matiash

1. Attended the Custer Township Meeting and discussed Hansen Road. Their next two meetings are scheduled for 9:00 am.
2. Suggested that the MCRC plow trucks be out plowing by 5:00am to have the Primary Roads cleaned off earlier. He felt this was a safety issue.

Vice Chairman Thurow

1. Discussed the Bare Road Policy in specific areas.

Chairman Archer

No Report

Correspondence

1. CRAM News Letter
2. MDOT MTF-Annual Report was received showing funds received for year ending September 30, 2001 as MTF,\$3,162,641.13, Snow Removal Funds \$109,894.51, and Local Program Fund for \$117,036.76 for a total of \$3,389,572.40.

Items Needing Board Action**Jebavy Drive Contract**

Motion by Matiash, seconded by Archer to authorize the Chairman and Vice Chairman to sign the agreement with the Michigan Department of Transportation for Project Number STP 0153 (003), Job Number 55106, Control Section EDDF 53555, Federal Item Number EE0117, Contract Number 01-5297. Jebavy Drive.

Ayes all. Motion carried.

C&C Services Billing

Motion by Archer, seconded by Matiash to have G Dittmer send a letter stating that the Mason County Road Commission will pay for the .4 overage on the seal coating material and interest charges incurred for a total amount of \$583.30.

Ayes all. Motion carried.

Larry Coolman Retirement

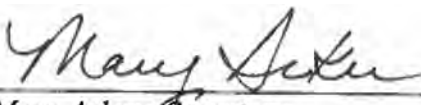
Motion by Thurow, seconded by Archer to accept retirement notice from Larry Coolman effective February 1, 2002 with thanks for his 35 years of service. Ayes all. Motion carried.

Meeting adjourned for lunch at 12:15 p.m.

Reconvened at 1:35 p.m.

There was discussion on Union Negotiations. No action was taken.

There being no further business the meeting adjourned at 2:45 p.m.



Mary Acker Secretary

MINUTES
SPECIAL MEETING
01-30-02

A Special Meeting of the Mason County Road Commission Board of Commissioners was called to order at 1:00 pm by Chairman Dean Archer at their offices located at 510 E State Street, Scottville, Michigan.


Present: Archer, Thurow, Matiash, Eng/Mgr Dittmer.

Absent: None.

The purpose of this meeting was to discuss Union Negotiations.

No action was taken.

Meeting adjourned at 2:24 p.m.



Gary Dittmer, Engineer/Manager

MINUTES

The February 01, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Jim Riffle Custer Twp Supervisor, to observe meeting.

Eng/Mgr Dittmer read the minutes of the January 18, 2002 meeting:

Motion by Archer, seconded by Thurow to approve the minutes as corrected.

Ayes all. Motion carried.

Eng/Mgr Dittmer read the minutes of the January 25, 2002 Special Meeting. .

Motion by Archer, seconded by Thurow to approve the minutes as read.

Ayes all. Motion carried.

Eng/Mgr Dittmer read the minutes of the January 30, 2002 Special Meeting.

Motion by Thurow, seconded by Archer to approve the minutes as read.

Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Archer, seconded by Matiash to approve payroll #03 for \$59,800.61,

Accounts Payable Vouchers #52979 through Voucher #53045 for \$ 88,387.68.

Ayes all. Motion carried.

At 9:25 am the board looked over the contingent liability and revenue sheet.

At 9:45 am G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Snow & Ice Control

Removal of trees and brush at various locations

2. State Trunkline

Ordered salt backup

Snow and Ice control

B. Heavy Maintenance

1. Primary System

Jebavy Dr.-Hamlin Twp.-Bid opening today, were notified that Rieth Riley Construction was read low bidder.

Jagger Road plan preparation-GI scheduled for March 6th, are working on special provisions.

Kinney/Walhalla Intersection-working on a preliminary report, will need additional traffic counts.

2. Local System

Local Road Policy for 2002-Staff report-See motion under Board actions.

3. MDOT

Culvert repairs on US-31 Freeway-There are 11 culverts that cross the freeway in the swamp areas. MDOT wants to place liners in various locations to block the leakage at a cost of about \$90,000.00. MDOT wants us to advertise the bids and do the work under the maintenance program. They will oversee the job.

2. Equipment Status during this period:

Minor repairs needed

Sale of Motor Grader-Jim Bricker of Michigan Cat has approached us with interest in buying the motor grader. He will get back to us with some prices. Contractor Equipment Bidding-Bids will be opened on the 13th of February with approval on the 15th of February.

3. Permit Activity during this period:

Truck Permits-Public hearing is scheduled for February 15th at 1:00 pm. Haul route permit update-in progress

4. Abandonment update:

None at this time

Under unfinished business the following was discussed

1. Darr Road-Villadsen-Have received another Freedom Of Information Request regarding Darr Road, are working on request.

Under new business the following was discussed:

1. Personnel Actions-
 - a. Union negotiation discussion-Meeting on Jan 31st.
 - b. L. Coolman retirement coffee & cake Jan 31, @2:30 p.m.
2. Paul Bunyan Meeting scheduled for February 11th at Missaukee County.
3. Discussion on setting aside monies for a building fund.

Commissioners Report**Member Matiash**

1. Attended Amber Township meeting on Monday. Positive responses from the Board regarding the road commission. Have asked Nick to help with future projects. Also discussed the zoning variance for the incoming Applebee's Restaurant.

Vice Chairman Thurow

No Report

Chairman Archer

1. Mentioned the Dow/Martin Marietta Pipeline was put on hold.

2. Talked with County Commissioners, Judge Cooper, Sheriff Stewart and Steve Begnoche of the Ludington Daily News about the actions of our Board. They were all comfortable with the way our board is handling things.

Correspondence

1. CRAM News Letter
2. Audit report from MDOT-Costs have been restored to the road commission in the amounts of \$20,826.00 and \$24,777.00 for the Jebavy Bridge and Stiles & Fountain Road projects from 1987 and 1991.

Items Needing Board Action

Stop Sign-Striker @ Kinney

Motion by Archer, seconded by Matiash to place a stop sign on the corner of Striker and Kinney with Striker being the primary stop. Township is in agreement with this change. Ayes all. Motion carried.

Stop Sign-Stephens @ Hawley

Motion by Thurow, seconded by Archer to place a stop sign on the corner of Stephens and Hawley with Stephens being the primary stop. Township is in agreement with this change. Ayes all. Motion carried.

2002 Local Road Policy

Motion by Matiash, seconded by Archer to approve the Policy for the 2002 Local Road Improvement Program as amended. Ayes all. Motion carried.

At 11:15 the regular meeting was adjourned to go into executive session to discuss union negotiations.

Reconvened regular meeting at 12:00pm.

No action was taken.

There being no further business the meeting adjourned at 12:05 p.m.


 Mary Acker / Secretary

MINUTES
SPECIAL MEETING
02-04-02

A Special Meeting of the Mason County Road Commission Board of Commissioners was called to order at 4:00 pm by Vice-Chairman Robert Thurow at their offices located at 510 E State Street, Scottville, Michigan.

Present: Thurow, Matiash, Eng/Mgr Dittmer.


Absent: Archer

Visitors: Joe Fiers, Duane McCumber, Ron Duggan and Jerry Boon all members of the negotiating committee.

The purpose of this meeting was to meet with the appointed Union committee to discuss contract negotiations.

Motion by Thurow, seconded by Matiash to support negotiated proposal as attached. Ayes all. Motion carried.

Meeting adjourned at 6:30 p.m.



Gary I. Dittmer, Engineer/Manager

PROPOSED SETTLEMENT

TO: TEAMSTERS LOCAL 214 MEMBERSHIP

FROM: MANAGEMENT AND TEAMSTER NEGOTIATION COMMITTEE

DATE: FEBRUARY 05, 2002

SUBJECT: CONTRACT PROPOSAL

The Board of Road Commissioners met in special session on FEBRUARY 04, 2002 to negotiate with TEAMSTER Negotiating Committee to establish a new bargaining agreement.

After long and through discussions both teams agreed upon the following proposal. The following is offered to the Membership in hopes that a settlement can be reached.

This proposal is based on the premise of packaging wage increases and improving/adding of fringe benefits to the existing contract for a total package. It is the Negotiating Committees opinion these amounts shown are fair and equitable. You will note that a fourth year has remained, with the MERS B3 upgrade to happen on December 31, 2004.

YEAR	2002	2003	2004	2005
WAGE INCREASE	\$0.30	\$0.36	\$0.36	\$0.30

The FRINGE INCREASE is based on the following items as previously discussed.

<u>CONTRACT LOCATION</u>	<u>DISCRIPTION</u>
Article XXX – SICK LEAVE	Short Term Leave of seven (7) days along with a wage insurance policy

Article XXX – SICK LEAVE	Employees who have reached Maximum accumulation (656) By December 01, 2002 shall be Paid 100% of accumulation at Time of retirement
Article XXX - SICK LEAVE	Employees who die during the Course of their employment, their Estate is paid 100% of accumulated Sick leave.
Article XXXII – INSURANCE	Retain present BC/BS Option 1 health insurance except change prescription coverage to \$20.00 preferred drug provider with MCRC to pay \$10.00 co-pay
Article XXXII – INSURANCE	Add BC/BS Dental Plan 1
Article XXXII – INSURANCE	Add BC/BS Vision Plan 24
Article XXXII – INSURANCE	Increase Life insurance coverage From \$5,000 to \$10,000
Article XXXII – INSURANCE	\$250/mo for Retiree's BC/BS Insurance from age of 58 to 65
Article XXXI –RETIREMENT	On December 31, 2004 Upgrade MERS to B3 plan

Please review and discuss this proposal, and at your earliest opportunity advise me of the decision. It is in EVERYBODY'S best interest to reach a fair and equitable settlement for both parties as soon as possible.

PUBLIC HEARING
02-15-02

The Public Hearing was called to order at 1:00 pm by Vice Chairman Thurow in the offices of the Mason County Road Commission Board of Commissioners at 510 E State Street, Scottville, MI.

Present: Thurow, Matiash, Eng/Mgr Dittmer, Secretary Acker and Jeffrey Conklin, Permit Agent.

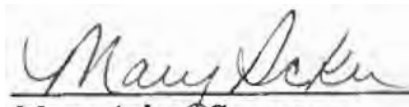
Visitors: Don Kissell Jr., Dan Hallack-Hallack Contracting, Joe Smalley of Smalley Excavating.

The purpose of the public hearing was to present the final version of the single and extended move truck permits along with the rules/guidelines, and to hear public comments. The guidelines and fee schedules would be State wide.

The only change in wording discussed was a change from per power unit to per organization. Everyone was in favor of the permit schedule as presented.

A resolution will be adopted at the next regular meeting to be held on March 1, 2002.

Hearing closed at 1:35 pm.



Mary Acker Secretary

MINUTES

The February 15, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Vice-Chairman Thurow.

Members present: Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: Archer

Visitors: None

Eng/Mgr Dittmer read the minutes of the February 01, 2002 meeting:

Motion by Matiash seconded by Thurow to approve the minutes as read. Ayes all.
Motion carried.

Eng/Mgr Dittmer read the minutes of the Special Meetings for February 04, 2002

Motion by Matiash, seconded by Thurow to approve the minutes as amended to include the negotiating committee. Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Thurow, seconded by Matiash to approve payroll #04 for \$59,524.14, Accounts Payable Vouchers #53046 through Voucher #53091 for \$105,767.25.
Ayes all. Motion carried.

At 9:25 am the board looked over the contingent liability and revenue sheet.

At 9:35 am G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

- 1. County Wide**
Snow & Ice Control
Removal of trees and brush at various locations
Received County backup salt
- 2. State Trunkline**
Sweeping intersections
Patching holes

B. Heavy Maintenance

- 1. Primary System**
Jebavy Dr.-Hamlin Twp.-Pre-Con meeting scheduled for the 21st of February at 8:30 am with Rieth Riley and Hallack Contracting.
Jagger Road plan preparation-In progress-Tentative plans are ready.
Kinney/Walhalla Intersection-Have applied for safety funds
Campbell Road-Obtaining right of ways

2. Local System

Mtg. with Hamlin Twp to discuss Lincoln Road, Jebavy drive and Jagger Road. Requested \$45,000.00 from Hamlin Township to help offset the costs for Jagger Road.

Mtg. with Branch Twp-discussed 2002 road projects.

Reek Rd Bridge over the North Branch of the PM River has been selected for funding under the critical bridge for 2002 & 2003 at an estimated cost of \$800,000.00. MCRC will advertise for an engineer to prepare the necessary plans for this project.

3. MDOT

Culvert repairs on US-31 Freeway-No changes

2. Equipment Status during this period:

Repairs as needed

Sale of Motor Grader-offered a difference of \$48,000 to trade. No Action.

Contractor Equipment Bidding-See motion under Board Action.

3. Permit Activity during this period:

Truck Permits-Public Hearing at 1:00 pm

Haul route permit-Preliminary proposal will be presented at the next meeting.

4. Abandonment update:

None at this time

Under unfinished business the following was discussed

1. Union Negotiations Wrap-up-Union met on 02-06-02 and passed proposed contract with a 16 to 12 vote. The main changes were in the benefit and wage portion of the contract. Preliminary copies were presented with intentions of signing the proposed contract at the next meeting

Under new business the following was discussed:**1. Personnel Actions-**

- a. Letter from G Wright attorney Larry Knopka-Have requested a meeting with the Board to discuss alleged sick pay and wages due Mr. Wright due to the issue of his retirement/quitting.
2. M Brigham-G Dittmer will begin termination procedures on 2-22-02 if Mr. Brigham does not comply with request for doctors recommendations on his condition.
2. CRAM Annual Meeting-Wednesday March 20th, 2002
3. CRAM Ballot-Will vote on Board of Directors at the next meeting.

Commissioners Report**Member Matiash**

1. Attended the Paul Bunyan quarterly meeting on Monday.
2. Attended Hamlin Twp meeting to discuss Lincoln Road, Jebavy Drive project and Jagger Road. Also attended Branch Twp meeting to discuss road contracts for 2002. Attended Eden Twp meeting discussing chip & seal on Ordway Road. They will be contacting G Dittmer to discuss this.

Vice Chairman Thurow

No report

Chairman Archer

Absent

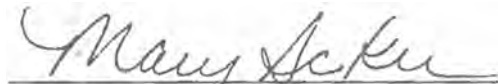
Correspondence

1. CRAM News Letter

Items Needing Board Action**Contractors Equipment Bids**

Motion by Matiash, seconded by Thurow to postpone action on equipment rental rate bids from Northstar Contracting, Hallack Contracting, Dan Peterson & Son, Eichenberg & Son, Tad Larson and Sorenson Excavating until there can be further discussion. Ayes all. Motion carried.

There being no further business a motion was made by Matiash, seconded by Thurow to adjourn at 11:30 am.



 Mary Acker Secretary

MINUTES

The March 01, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Troy Wiltjer, Superintendent for Schultz Excavating, was in to discuss the equipment rental rate bids and explain why their bid was late.

Eng/Mgr Dittmer read the minutes of the February 15, 2002 meeting:

Motion by Matiash, seconded by Archer to approve the minutes as read. Ayes all.
Motion carried.

Eng/Mgr Dittmer read the minutes of the February 15, 2002 Public Hearing.

Motion by Archer, seconded by Thurow to approve the minutes as read.
Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Archer, seconded by Thurow to approve payroll #05 for \$58,141.26,
Accounts Payable Vouchers #53092 through Voucher #53175 for \$79,444.74.
Ayes all. Motion carried.

At 9:25 am the board looked over the contingent liability and revenue sheet.

At 9:45 am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
Snow & Ice Control
Removal of trees and brush at various locations
Ditching various locations
County wide weight restrictions went into effect on February 25, 2002 at 7:00 am
 2. **State Trunkline**
Sweeping intersections
Patching holes
 - B. **Heavy Maintenance**
 1. **Primary System**
Jebavy Dr.-Hamlin Twp.-Pre con meeting held last week. Start up will be March 11 with completion date of July 1, 2002.
Jagger Road plan preparation-Grade Inspection scheduled for March 6, 2002. July letting with an October completion date.

Kinney/Walhalla Intersection-Have submitted application for safety funds.

Campbell Road-Met with Forest Service. Funding is scheduled to be available in 2010.

Lake Michigan Drive-Have received a letter of interest from the Forest Service to trade roads. No action at this time.

2. Local System

Hamlin Twp - Still waiting on decision from Township Board regarding assistance with Jagger Road repairs.

Reek Road Bridge-Engineering Bids have been mailed. Nordlunds have completed bridge inspections.

3. MDOT

Culvert repairs on US-31 Freeway-Have not started yet.

2. Equipment Status during this period:

Repairs as needed.

Sale of Motor Grader-No reply

Contractor Equipment Bidding-Bid Discussion- See motion.

3. Permit Activity during this period:

Truck Permits-See motion

Haul route permit update-In progress

4. Abandonment update:

None at this time

Under unfinished business the following was discussed

Union Negotiation wrap-up-Joe Fiers and Duane McCumber attended the meeting, they are waiting to sign the contract until they can meet with the BA to discuss wording in the contract. They did request that the retro pay be given in a separate check from the regular payroll.

Under new business the following was discussed:

1. Personnel Actions-

- a. Mark Brigham-Received a letter from the Secretary of State suspending his CDL for 6 months. He has been placed on 90 day unpaid leave, if at that time he does not have a CDL his employment will be terminated.
- b. R Rolston has returned to light duty work
- c. Letter from G Wright-Have sent a letter to his attorney-No response at this time.
- d. Diane Swathwood presented a letter of retirement effective May 17th. It will be formerly discussed at the next meeting. Her position will be advertised immediately.

2. CRAM Annual Meeting is scheduled for March 19 through the 21st.

3. CRAM Ballot-See Motion
4. MERS Status-Meeting scheduled for March 6, 2002 with MERS representatives at Mike Klucks office at 10:00 am. to discuss all requirements of the program.
5. Will be advertising for permanent bargaining unit help to start in April 2002.

Commissioners Report

Member Matiash

No Report

Vice Chairman Thurow

1. Noticed the sign on Fountain and Custer was placed incorrectly.
2. Culvert on N US-31 by Lidke's is in need of repair.
3. Suggested bridges in need of repairs be placed on the Critical Bridge list for funding as soon as possible.
4. Met with the new Commissioner for Manistee County.

Chairman Archer

1. Shared his experiences while on vacation noting all of the Mason County Residents vacationing in Florida.
2. Up to speed on the CRAM and MDOT Newsletters.

Correspondence

1. CRAM News Letter
2. Muskegon County Road Commission report-Informational brochure.
3. Bill Green Death Notice-Past Manistee County Road Commissioner.

Items Needing Board Action

Truck Permit Resolution

Motion by Archer, seconded by Matiash to adopt the County Road Commission Extended transportation Permit and Single Move Permit, corresponding permit fees and Guidelines for the movement of oversize or overweight vehicles and loads under the jurisdiction of the Mason County Road Commission. See attached resolution. Ayes all. Motion carried.

Authorize To Sign MERS Membership Agreement

Motion by Matiash, seconded by Archer to authorize the Chairman to sign the Membership Agreement with the Municipal Employees Retirement System. Ayes all. Motion carried.

Authorize to Sign Documents for MERS

Motion by Matiash, seconded by Archer to authorize Mary Acker to act as main administrator to sign documents for the Municipal Employees Retirement System of Michigan and to authorize G Dittmer as alternate administrator to sign. Ayes all. Motion carried.

Authorize Check for CRAM Highway Conference

Motion by Thurow, seconded by Matiash to authorize a check for \$400.00 to be sent to the County Road Association for G Dittmer, D Archer, R Thurow and N Matiash to attend the Highway Conference on March 19th through the 21st. Ayes all. Motion carried.

CRAM Ballot

Motion by Archer, seconded by Matiash to vote for all incumbents on the CRAM Ballot. Ayes all. Motion carried.

CRAM Policies.

Motion by Archer, seconded by Thurow to designate member Nick Matiash to vote on CRAM Policies. Ayes all. Motion carried.

Contractor Equipment Bidding

Motion by Archer, seconded by Thurow to accept all bids for equipment rental rates and to place them on file. Ayes: Archer, Thurow. Nays: Matiash. Motion carried.

Authorize To Sign Certification Maps

Motion by Thurow, seconded by Matiash to authorize the Chairman to sign the Mason County Urban and Rural 2001 Certification Maps. Ayes all. Motion carried.

There being no further business a motion was made by Thurow, seconded by Archer to adjourn at 12:40 p.m.



Mary Acker/Secretary

TRUCK PERMIT RESOLUTION

WHEREAS, the County Road Association of Michigan Truck Permit Subcommittee was formed in 1998 as a subcommittee of the CRAM Engineering Committee to review trucking related issues on the county road system; and

WHEREAS, the subcommittee has met with representatives of the Michigan Trucking Association, Michigan Farm Bureau, Michigan Aggregates Association, Michigan Association of Timbermen and Michigan Concrete Association to gather their input on transportation issues; and

WHEREAS, the County Road Association of Michigan Truck Permit Subcommittee has worked to develop the "County Road Commission Extended Transportation Permit and Single Move Permit" and the corresponding Guidelines for the Movement of Oversize or Overweight Vehicles and Loads on the county road system; and

WHEREAS, this Board is authorized by Section 725 of the Michigan Vehicle Code (compiled at MCL 257.725, MSA 9.2425) to issue special permits regarding roads under the jurisdiction of the Board for the operation of vehicles of a size and weight exceeding the maximum specified for said roads; and

WHEREAS, this Board is of the opinion that adoption of these permits and guidelines are in the best interest of the public;

NOW, THEREFORE, BE IT RESOLVED that Pursuant to Section 717(7) of 1949 PA 300 as amended and in accordance with said statutory provisions, this Board adopts the "County Road Commission Extended Transportation Permit and Single Move Permit", corresponding permit fees and Guidelines for the Movement of Oversize or Overweight Vehicles and Loads under the Jurisdiction of the Mason County Road Commission by resolution on March 01, 2002, ~~XXXX~~ and ~~XXXX~~

BE IT FURTHER RESOLVED that the "County Road Commission Extended Transportation Permit and Single Move Permit" forms will supersede all other previous forms adopted by this Board.

SPECIAL MEETING
PROPOSED MINUTES
03-12-02

The March 12, 2002 closed session, special meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 10:00am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.
Absent: None

Visitors: Lynda Pitman, Lead Marketing Representative of Municipal Employees Retirement System of Michigan (MERS) and Attorney Mike Kluck. Members of the Bargaining unit: Joe Fiers, Duane McCumber, Ron Duggan and Gerald Boon.

The purpose of this closed session was to discuss a policy change made by MERS and the ramifications of this in regard to the tentative agreement with the Bargaining Unit.

In 1998 when the initial actuaries were done and it was agreed to put in place a new retirement program with the Municipal Retirement System of Michigan (MERS) they did not have a minimum asset requirement. In January 2000 a 50% minimum asset requirement was put into place. The road commission was unaware of this change.

MERS has offered to make an exception to this rule and allow the MCRC to come into this program with the assets to roll & bring all prior service credit. The remainder of the accrued service liability is to be paid over a 4-year period interest free, with no improved benefit program changes for four (4) years.

The Bargaining unit members stated they understand the change MERS had made in their minimum asset requirement and agreed there could be no changes in the retirement program until the 50% minimum asset requirement was met by the MCRC.

Because of the change the road commission requested the contract negotiations be re-opened.

A meeting was set up with Lynda Pitman and the union employees for March 14th, 2002 at 1:00 pm to discuss this change.

There was no action taken at this meeting.

There being no further discussion a motion was made by Matiash, seconded by Archer to adjourn at 2:15 pm.



Mary Acker Secretary

MINUTES

The March 15, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Attorney Larry Konopka, and former employee Gayle Wright to discuss request for retro pay for 1998 and 1999. Custer Twp Supervisor Jim Riffle to discuss road projects.

Eng/Mgr Dittmer read the minutes of the March 01, 2002 meeting:

Motion by Matiash, seconded by Thurow to approve the minutes as corrected.

Ayes all. Motion carried.

Eng/Mgr Dittmer read the minutes of the March 12, 2002 Special Meeting.

Acceptance of the minutes will be postponed until the next meeting.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Archer, seconded by Thurow to approve payroll #06 for \$71,171.84,

Accounts Payable Vouchers #53177 through Voucher #53264 for \$90,558.63.

Ayes all. Motion carried.

At 9:35 am the board looked over the contingent liability and revenue sheet.

Attorney Larry Konopka presented information available to him regarding Gayle Wrights request for retro pay for 1998 thru 1999. He left employment from the MCRC before the Bargaining unit had reached an agreement. Upon reaching an agreement there was an increase in wages given for both 1998 and 1999. Mr. Wright has requested that increased amount be paid to him. No action was taken at this time but his request will be considered and decided on at a later date.

At 10:00 am G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Snow & Ice Control

Removal of trees and brush at various locations

Ditching various locations

Ground blading-gravel roads

Pot hole repair-two crews have been out

2. State Trunkline

Spring Drive around scheduled for March 27th-Meeting with Dave Widrig to discuss needed repairs.

Patching holes

State Weight restriction went on at 7:00am March 15, 2002 from US-10 North to Mackinaw.

B. Heavy Maintenance

1. Primary System

Jebavy Dr.-Hamlin Twp.-Contractor to begin on March 25, 2002 Jagger Road-Funds could not be transferred so Jagger is off the list for repair at this time. Will still apply for permits.

Meyers Rd-GI is not scheduled yet, will bid by October 1 with a start up of next year. Will be checking on possible cost share with the County.

Lake Michigan Drive-Forest Service wants to have a Public Hearing at the MCRC sometime in May.

2. Local System

Hamlin Twp-Have requested a project list.

3. MDOT

Nothing new to report.

2. Equipment Status during this period:

Repair update-Dodge Truck used for the rest area is having transmission problems again.

Oil pans need replacing on various tandem trucks due to salt corrosion..

3. Permit Activity during this period:

Weight Restrictions Permits are being issued if weather permits.

4. Abandonment update:

None at this time

Under unfinished business the following was discussed

Union Negotiation-A meeting is scheduled for Monday, March 18 at 4:00 pm to re-open negotiations.

Under new business the following was discussed:

1. Personnel Actions-

a. Mark Brigham-On 90 day suspension.

b. R Rolston-Still on light duty.

c. R Bedker off for two months with broken arm from a skiing accident.

2. CRAM Annual Meeting, March 19, 20, 21.

3. Position Advertisements were in the paper on March 14, 2002.

4. Annual Material Bids-Will open on April 19th.

5. April Meeting Scheduled for April 4, 2002 at 7:00 pm.

6. Engineering Bids will be received on the 5th and discussed at the April 19th meeting.

Commissioners Report

Member Matiash

1. Cold patch is needed on Gordon Road and also from Amber Road North of Johnson to Hansen (edges are bad).

2. Cedar Lane has flooding just before the cul-de-sac, he suggested a bigger catch basin and that it be kept cleaned out.
3. Wondered when the Tea-21 meetings will be held.
4. Concerned about when the seal coat bids will be taken. The suppliers want to know how much product to order.

Vice Chairman Thurow

1. Wondered when the pot holes would be getting fixed.

Chairman Archer

1. Received a complaint about pot holes, branches and that there is not a person available all the time to answer the phone at the Road Commission.
2. Had a complaint from a citizen that he did not like the curb and gutter by his home and prefers a tube for his driveway.
3. Wondered about the issue of replacing mail boxes. The policy is to issue a standard mail box unless its a bigger one and then we replace that. No plastic boxes are replaced with the same.
4. Commented that the Eng/Mgr is diligent in getting reports to the newspaper.

Correspondence

1. CRAM News Letter-Article on how County Road Commissioners are selected.
CRAM is of the opinion to leave the current system in place.

Items Needing Board Action

Quick Claim Deed for Progress Drive

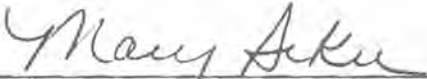
Motion by Archer, seconded by Thurow to accept a Quit-Claim Deed and Release of Right-of-Way from the Charter Township of Pere Marquette for the sole and only purpose of locating, establishing, constructing, improving, operating and maintaining over and across said lands and extension of a public road known as Progress Drive. Said Progress Drive is locate in the North one-half (N1/2) of the Southeast one-quarter (SE1/4) of Section 24, Towns 18 North, Range 18 West, of Pere Marquette Township, Mason County, Michigan, and is a newly constructed extension of a public right-of-way dedicated to the Mason County Road Commission and to authorize Eng/Mgr Dittmer to sign. Ayes all. Motion carried.

Diane Swathwood Retirement

Motion by Matiash, seconded by Thurow to accept a retirement request from Diane Swathwood effective May 17th. Based on prior practices by the MCRC, it was agreed to pay one half of her BC/BS until age 65 and one half of her sick leave bank to May 24th, 2002.

Ayes: Matiash, Thurow. Nays: Archer Motion carried.

There being no further business a motion was made by Archer, seconded by Matiash to adjourn at 12:08 pm.



Mary Acker Secretary

MINUTES
SPECIAL MEETING
MARCH 22, 2002

Chairman Archer called the March 22, 2002 special meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 3:00 pm.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent none.

Visitors: Fred Bennett, Union BA, Bargaining Unit members: Joe Fiers, Ron Duggan, Jerry Boon, and Duane McCumber.

The purpose of the meeting was to discuss an agreement for compliance with the MERS prior service funding requirements and to re-negotiate the Union contract.

Fred Bennett, Union BA agreed to the withdrawal of the Tentative Agreement dated February 5, 2002 and continue negotiations.. He will present the agreement for compliance with MERS Prior Service Funding Requirements to their attorneys and will contact G. Dittmer Monday morning with their decision.

As part of the agreement to withdraw the B-3 proposal, Mr. Bennett also agreed that the pending grievance filed by Walt Dessauer regarding the present MERS B-2 would be dismissed.

After much discussion between the Union members and the Board of Commissioners a proposal was made to the bargaining committee. A three-year contract was offered with monetary increases of .45 for the first year, .45 for the second year and .45 for the third year, and to offer 200 hours of vacation leave after twenty (20) years of service. All other items were to remain as before.

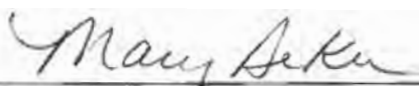
Mr. Bennett will put this information together and present it to the bargaining unit during the first week of April to be voted on.

As a later consideration, the board authorized G Dittmer to call Mr. Bennett on Monday morning to offer a fourth year to the contract with monetary consideration of .50.

Items Needing Board Action

A motion was made by Thurow, seconded by Matiash to authorize the Chairman to sign the agreement for compliance with the Municipal Employees Retirement System of Michigan Prior Service Funding Requirements. Ayes all. Motion carried.

There being no further business a motion was made by Matiash, seconded by Archer to adjourn at 5:05 pm. Ayes all. Motion carried.


Mary Acker Secretary

MINUTES

The April 04, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 7:00 pm by Vice-Chairman Thurow.

Members present: Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.
Tardy: Archer

Visitors: Norman Floyd, Patrick Broderick, Joe Oleniczak Zoning for Grant Twp., Bob Rakowski Grant Twp. Supervisor, Joe & Susan Johnson, Stanley Sava Sherman Twp Supervisor, Frank Morse Branch Twp Supervisor, Russell Anderson Victory Twp Supervisor, Gregg Surma Free Soil Twp Supervisor, Jim Riffle Custer Twp Supervisor, Larry Donovan Amber Twp Supervisor, Bruce Burke Logan Twp Supervisor, RJ Wheaton WKLA News Editor, Ken McClellan, County Workers: Thomas Maue, Dick Larson, Joe Fiers and Jerry Boon.

March 12, 2002 Special Meeting

Motion by Thurow, seconded by Matiash to approve the minutes of the March 12, 2002 special meeting as presented. Ayes all. Motion carried.

March 15, 2002 Regular Meeting

Motion by Matiash, seconded by Thurow to approve the minutes of the March 15, 2002 regular meeting as presented. Ayes all. Motion carried.

March 22, 2002 Special Meeting

Motion by Thurow, seconded by Matiash to approve the minutes of the March 22, 2002 special meeting as presented. Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Matiash, seconded by Thurow to approve payroll #07 for \$53,788.25, Accounts Payable Vouchers #53265 through Voucher #53347 for \$66,288.16.
Ayes all. Motion carried.

At 7:15 pm the board looked over the contingent liability and revenue sheet.

Dean Archer arrived at 7:25 p.m.

At 7:30 pm G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Snow & Ice Control

Removal of trees and brush at various locations

Ditching various locations

Blading Roads

Pot hole repairs

2. State Trunkline

The spring drive around is being rescheduled

Patching holes

Fixing shoulders on PM Hwy

Will start crushing gravel in yard next week

B. Heavy Maintenance

1. Primary System

1. Jebavy Dr.-Hamlin Twp.-Sub contractor Hallack
Contracting started stumping, ditching and drainage work this week.
2. County Sewer Project-Plan a bid letting for entire project next year. 85,000 feet of sewer pipe to be installed. Project estimated between \$10 to \$14 million, of which Meyers Road is a part of entire project.
3. Lake Michigan Drive-MCRC will advertise a Public Hearing early in May at Grant Twp with the Forest Service to review public comments.
4. ISTEА-Contacted city & villages under 5,000, then county wide. Need to plan a meeting for the Urban Area ISTEА Program.

2. Local System

1. Reek Road Bridge-Engineering Bids will be opened on April 5, 2002. Recommendations for Engineering Firm will be made at the next regular meeting.
2. G Dittmer to prepare listing of Local Projects for review by board by the next meeting.

3. MDOT

US-10-Starting on April 5, 2002

P.M. Hwy-Meeting scheduled next week to discuss turn back from Hesslund Road to the Oceana County Line.

2. Equipment Status during this period:

Repairs as needed.

3. Permit Activity during this period:

Weight restrictions were lifted April 1, 2002.

4. Abandonment update:

None at this time

Public Comment

Pat Broderick of Meade Twp. brought up the status of Campbell Road. Wondered about the five year plan and asked when it would be brought up to comparable other primary road condition.

Joe Fiers Union Steward commented to the board that the Union employees feel that Chairman Archer has been threatening and harassing them. A special meeting between the Commissioners and Union employees will be set up at the discretion of Joe Fiers, Union Steward as soon as possible to discuss this situation.

There was discussion from the Township Supervisors regarding upcoming road projects. They would like to see a cut off date for graveling projects as they feel some are done too late in the year which does not allow enough set up time before bad weather. Also suggested alternatives for brining. Would like to be notified as soon as possible if contracted projects will not be finished in that year. So far there are 68 proposed projects.

There were questions from Joe & Susan Johnson regarding work on Johnson Road between Dennis & Stiles in Amber Twp. Surveying has been started.

Vic Baker commented on MCRC contracting out equipment repairs instead of doing work in house.

Under unfinished business the following was discussed

1. Union Negotiation-Received proposal from BA Fred Bennett. Changes are needed. Will be getting together with the bargaining unit soon.
2. G Wright-Have prepared a letter offering \$1,278.98 in retro pay for 1998 and 1999. A check will be issued if Mr. Wright agrees to this amount.

Under new business the following was discussed:

1. Personnel Actions-
 - a. Mark Brigham-On suspension
 - b. Position Advertisements-Applicants for the Assistant Clerk/Receptionist and truck driver positions will be reviewed after April 6, 2002.
 - c. Annual material bids will be opened on the 19th of April.
 - d. Mason County Township Officers meeting will be held on April 18, 2002 at 8:00 pm at the New Airport Terminal.

Commissioners Report**Member Matiash**

- 1). Noticed bad spots in Amber Road. Suggested we need more cold patching crews out this time of the year.

Vice Chairman Thurow

- 1). Mentioned there were some bad shoulders in need of repair.

Chairman Archer

- 1). Noted that on his trip home that cold patching is needed in all parts of the country. Usually in the spring time of the year.
- 2). Commented on Vic Bakers remark that the repair work on trucks should be done in house instead of out side contractors. Dean commented that most of the repairs are made in house.

Correspondence

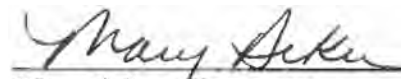
1. CRAM News Letter

Items Needing Board Action**Pre-Approve Payroll #8**

Motion by Matiash, seconded by Thurow to pre-approve payroll #8 for April 12, 2002.

Ayes all. Motion carried.

There being no further business a motion was made by Thurow, seconded by Matiash to adjourn at 9:00 pm.


Mary Acker Secretary

MINUTES

The April 19 , 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Superintendent Eric Moody to discuss maintenance work being done, Jim Nordlund of Nordlund & Associates, and Bob Scott and Jennifer Daugherty of Scott Civil Engineering to discuss the Reek Road Bridge Reconstruction.

Gene Jorissen, PM Township supervisor to request a traffic light be placed at the corner of Johnson Road and Jebavy Drive.

Eng/Mgr Dittmer read the minutes of the April 4, 2002 meeting:

Motion by Matiash, seconded by Thurow to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing bills payable accounts:

Motion by Thurow, seconded by Matiash to approve Accounts Payable Vouchers #53348 through Voucher #53428 for \$227,569.92. Ayes all. Motion carried.

At 9:30 am the board looked over the contingent liability and revenue sheet.

Bid opening for seasonal materials began at 10:00am. Bidders present were: Terry Laman of Rieth Riley, Ed Giroux of Jensen Bridge, Bob Burns of Premarc, David Taylor & Roger Davis of D&D Contracting Inc, John Schimke of Liquid Dustlayer Inc and Chris Ruhl of C&C Service.

MOTOR OIL AND HYDRAULIC OIL

Vesco Oil	Engine Oil	\$3.39 gal.
	Hydraulic Oil	1.78 gal.
Spartan Oil	Engine Oil	\$2.39 gal.
	Hydraulic Oil	1.79 gal.
Blarney Castle	Engine Oil	\$3.24 gal.
	Hydraulic Oil	2.19 gal.
Merle Boes Received 4-19-02	Engine Oil	\$3.26 gal.
	Hydraulic Oil	2.32 gal.

GASOLINE AND DIESEL FUEL

Blarney Castle	Unleaded Gasoline	Rack	0.76
		Markup	0.03
		Delivery	<u>0.029</u>
		Total	0.819
	#1 Diesel	Rack	0.786
		Markup	0.01
		Delivery	<u>.029</u>
		Total	0.825
	#2 Diesel	Rack	0.66
		Markup	0.01
		Additive	0.01
		Delivery	<u>0.029</u>
		Total	0.709
Crystal Flash	Unleaded Gasoline	Rack	0.7435
		Markup	0.0225
		Delivery	<u>0.02</u>
		Total	0.7860
	#1 Diesel	No Bid	
	#2 Diesel	Rack	0.6585
		Markup	0.0225
		Additive	0.01
		Delivery	0.0325
		Total	0.7235
Lemmen Oil	Unleaded Gasoline	Rack	0.76
		Markup	0.005
		Delivery	<u>0.02</u>
		Total	0.785
	#1 Diesel	Rack	0.7895
		Markup	0.005
		Delivery	<u>0.02</u>
		Total	0.8145
	#2 Diesel	Rack	0.6740
		Markup	0.005
		Additive	0.005
		Delivery	<u>0.02</u>

Total 0.704

Brenner Oil	Unleaded Gasoline	Rack	0.7450
		Delivery	<u>0.16</u>
		Total	0.9050
	#1 Diesel	Rack	0.802
		Delivery	<u>0.0305</u>
		Total	0.8325
	#2 Diesel	Rack	0.66
		Additive	0.01
		Delivery	<u>0.0305</u>
		Total	0.7005

Merle Boes Received 4-19-02 1:30 pm

Unleaded Gasoline	Rack	.7435
	Markup	.01
	Delivery	<u>.01</u>
	Total	.7635
#1 Diesel	Rack	.6985
	Markup	.01
	Delivery	<u>.01</u>
	Total	.7185
#2 Diesel	Rack	.7260
	Markup	.01
	Additive	.02
	Delivery	<u>.01</u>
	Total	.7660

CORRUGATED METAL CULVERTS

Jensen Bridge & Supply	16 Gauge	12"	\$3.20
		15"	4.20
		18"	5.20
		24"	7.20

St Regis Pipe	16 Gauge	12"	\$3.19
		15"	4.20
		18"	5.18
		24"	7.16

Contech Mason, MI	16 Gauge	12"	\$3.47
		15"	4.37
		18"	5.30
		24"	7.13

Premarc	16 Gauge	12"	\$3.19
		15"	4.19
		18"	5.19
		24"	6.90

CORRUGATED PLASTIC CULVERTS

Lt. Elsey & Sons Inc	4"	\$.50
	6"	1.10
	8"	1.84
	10"	2.50

BRIDGE MATERIALS

Krenn Bridge Companies Inc

Treated Deck Plank 2000 /MBM
Timber Box Culvert 3000 /MBM

GUARD RAIL & POSTS

Hwy Improvement Company

Straight Rail \$ 3.50 per ft.
Wood Post 24.75 per ft.
Steel Post 18.00 per ft.
Buffered End 52.00 each

Jensen Bridge

Straight Rail \$ 3.24 per ft.
Wood Post 28.56 per ft.
Steel Post 22.67 per ft.
Alternate to Buffered End 51.96 each

COLD PATCH MATERIAL

Rieth Riley

CP-6 Bidders Yard No Bid
CP-6 MCRC Yard No Bid
CP-7 Bidders Yard \$68.00 per ton
CP-7 MCRC Yard \$70.55 per ton

Midland Contracting

CP-6 Bidders Yard \$35.12 per ton
CP-6 MCRC Yard \$41.57 per ton
CP-7 Bidders Yard \$55.00 per ton
CP-7 MCRC Yard \$57.56 per ton

QPR

CP-6	Bidders Yard	No Bid
CP-6	MCRC Yard	No Bid
CP-7	Bidders Yard	\$45.50 per ton
CP-7	MCRC Yard	\$53.50 per ton

Barrett Paving Material
Received Bid Late

CP-6	Bidders Yard	\$40.00
CP-6	MCRC Yard	\$50.71
CP-7	Bidders Yard	\$65.00
CP-7	MCRC Yard	\$63.20

CENTER LINE PAINTING

Michigan Pavement Markings
Grandville

Center Line 4" Yellow	.35 per lineal ft.
Edge Line White	.35 per lineal ft.

M&M Pavement Marking
Burton, MI

Center line 4" Yellow	.032 per lineal ft.
Edge line White	.030 per lineal ft.

Clark Hwy Systems

Center line 4" Yellow	.034 per lineal ft.
Edge line White	.034 per lineal ft.

BRINE CALCIUM CHLORIDE

Liquid Dustlayer

Bidders Yard	26%	0.20
	32%	0.25
	38%	0.27

Furnished and applied continuously

26%	0.28
32%	0.32
38%	0.34

Furnished and applied intermittently

26%	0.30
32%	0.34
38%	0.36

Furnished and loaded in storage facility

26%	0.25
32%	0.30
38%	0.32

SEAL COAT FURNISHED & INSTALLED

C&C Service Slag or Trap

Bid Bond Attached Estimated

Description	Quantity	Unit Price	Total
Bit Seal Coating	180,000	.511	\$91,980.
Prime Coat	12,000	0.2	2,400.

D & D Contracting Trap

Bid Bond Attached

Bit Seal Coating	180,000	.511	\$91,980
Prime Coat	12,000	0.2	2,400.

Slag	180,000	.513	\$92,340.
	12,000	0.20	2,400.

Fahrner Asphalt Sealers Inc

Bid Bond Attached Slag & Trap

Bit Seal Coating	180,000	0.77	\$138,600.
Prime Coat	12,000	0.52	6,240.

Highway Maintenance

Bid Bond Attached Slag & Trap

Bit Seal Coating	180,000	0.58	\$104,405.
Prime Coat	12,000	0.30	3,600.

Motion by Thurow, seconded by Archer to tabulate bids and award at a later date. Ayes all. Motion carried.

Break for lunch at 12:00 p.m.

Reconvene at 1:00 p.m.

At 1:00 pm G Dittmer gave his report as follows:

1. Work progress during the past two weeks**A. Routine Maintenance****1. County Wide**

Pulling shoulders and gravel patching
Removal of trees and brush at various locations
Ditching various locations
Pot hole repairs

2. State Trunkline

Spring drive around-Looked at various problem areas, the 5 lane will be getting micro sealed and M-116 needs crack seal.
Patching holes
Fixing shoulders

Gravel crushing in yard

B. Heavy Maintenance

1. Primary System

Jebavy Dr.-Hamlin Twp.-Work in progress, putting in storm sewer. Meyers Road-Scheduling GI early this summer, will bid later in the year.

Urban areas meeting will be held next week.

2. Local System

Proposed Twp work discussion

Reek Road Bridge-Engineering Bids-Nordlund & Associates was read low at \$15,700.00 with Scott Civil Engineering read at \$20,500.00.

3. MDOT

US-10-Work is in progress

PM Hwy meeting recap-Met with Bob Sweeney and Gary Cartenen of MDOT to discuss turn back.

2. Equipment Status during this period:

Repairs as needed.

3. Permit Activity during this period:

Various driveway permits being issued.

4. Abandonment update:

Ash Road-Motion by Thurow, seconded by Matiash to proceed with advertising for abandonment. Ayes all. Motion carried.

Under unfinished business the following was discussed

1. Union Negotiation-the voting meeting scheduled for April 17th was cancelled by the BA due to illness.
2. Victory Corners Rights-Property was deeded to the Township in the 1800's to construct the road, but due to the McNitt Act, jurisdiction was turned over to the road commission. There is an issue on the ownership of the Oil and Gas rights. Attorney Ron JOHNSON is working on this.
3. Position advertisements-Will begin interviews for the truck driving position. Marcia McVicker will be offered the position of Assistant/Clerk at a rate of pay starting at \$10.50 per hour with consideration for a wage increase in July along with the rest of the staff. It was suggested that lunch hours be staggered to allow for all day phone coverage.

Under new business the following was discussed:

1. Personnel Actions-
 - a. Mark Brigham-On suspension
 - b. R Bedker-Back to work on light duty
2. Paul Bunyan Meeting on May 13th at the Cadillac Grill

3. Twp Officers Meeting held on April 18 at the Airport Terminal
4. Roller Rental Agreement-Dan Peterson has offered to rent a Cat 433 roller at a cost of \$5,500 due June 1, 2002 and \$5,500 due July 1, 2002. MCRC will be asking for a daily and weekly rate. No decision at this time.

Commissioners Report

Member Matiash

1. Frustrated that Township Road contracts are not all in and that some have not been given to the Townships yet.

Vice Chairman Thurow

No report

Chairman Archer

1. Reported on the meeting held at Boyne Highlands. The conference was average attended, good discussions, overview given on ACT 51, breakdown of funding, and where monies go. Discussion on diesel tax increase.
2. Checked out the MCRC pits on the way home.
2. Noticed the 1/2 mile section of E Free Soil Road needs work.

Correspondence

1. CRAM News Letter

Items Needing Board Action

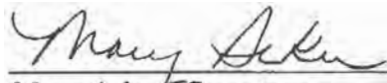
Pre-Approve Payroll #9

Motion by Thurow, seconded by Matiash to pre-approve payroll #9 for April 26, 2002.
Ayes all. Motion carried

Road Abandonment Charges

Motion by Archer, seconded by Matiash to establish a policy to impose handling charges in the amount of \$200.00 for all future road abandonment's. Ayes all. Motion carried.

There being no further business a motion was made by Matiash, seconded by Archer to adjourn at 3:30 p.m.


Mary Ackert Secretary

MINUTES

The April 25, 2002 special meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 4:00 pm by Chairman Archer.

Members present: Archer, Thurow, Matiash Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Bud and Frank Brechting of Brechting Bridge Engineering to discuss the bridge design for the Reek Road Bridge.

Board Action Items

Award Engineering Bid for Reek Road Bridge

Motion by Thurow, seconded by Matiash to accept the Engineer Managers recommendation to award the contract for engineering of the Reek Road Bridge to Brechting Bridge Engineering. Ayes all. Motion carried.

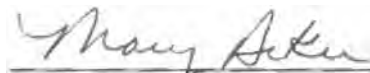
Award Seal Coat Contract

Motion by Matiash, seconded by Archer to accept the Engineer/Managers recommendation to award the seal coating contract for the 2002 season to C&C Services for slag and trap rock. The trap rock will be tried on Hansen road. Ayes all. Motion carried.

There was discussion on proposed Township road projects. It was suggested that our current policy be changed to reflect a 10% deposit and 30% due at the start of the project.

MCRC will be taking bids on paving.

There being no further business the meeting was adjourned at 6:40 p.m.


Mary Acker Secretary

MINUTES

The May 3 , 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Bob Larson to talk about maintenance work being done and James Maioho of Michigan Cat on a courtesy visit.

Eng/Mgr Dittmer read the minutes of the April 19, 2002 meeting:

Motion by Thurow, seconded by Archer to approve the minutes as corrected.

Ayes all. Motion carried.

Eng/Mgr Dittmer read the minutes of the special meeting of April 25, 2002:

Motion by Thurow, seconded by Matiash to approve the minutes as read. Ayes all. Motion carried.

The board took the following action after reviewing bills payable accounts:

Motion by Thurow, seconded by Archer to approve Accounts Payable Vouchers #53429 through Voucher #53504 for \$106,264.08. Ayes all. Motion carried.

At 9:40 am the board looked over the contingent liability and revenue sheet.

At 9:45am G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Pulling shoulders and gravel patching

Removal of trees and brush at various locations

Ditching various locations

Pot hole repairs

Blading Roads

2. State Trunkline

Brye Road Intersection-Met with Dan Lund of MDOT to check out a complaint that the traffic light is not working correctly. Problem is due to cars not tripping the sensor. Lines and stop bars will be painted to take care of this problem.

Patching holes

Fixing shoulders

Gravel crushing in yard-May be completed by end of next week.

B. Heavy Maintenance

1. Primary System

Jebavy Dr.-Hamlin Twp.-Sewer is in up to Dewey, working on the east side. Expect to have sewer and structures completed within the next two weeks.

Meyers Road-Looking for additional funding.

Jebavy Dr @ Johnson-Traffic Control-Dittmer suggested making this area two thru lanes and a center turn lane in lieu of placing a stoplight that would cost about twenty to thirty thousand plus cost of electric at about two or three thousand dollars. He felt this would eliminate some of the problems with this intersection.

2. Local System

Proposed Twp work discussed

Reek Road Bridge-Talked to Bud Brechting. He mentioned the bid he gave did not reflect a steel bridge structure and there could be an increase in the cost. He is sending a letter estimating the costs.

3. MDOT

US-10-May start paving next Thursday.

2. Equipment Status during this period:

Repairs as needed.

3. Permit Activity during this period:

Various driveway permits being issued.

Dr. Behairy will be building a new facility on the North East corner of Beyer Road.

4. Abandonment update:

Nothing this time

Under unfinished business the following was discussed

1. Union Negotiation-Most recent proposal did not pass. Fred Bennett is preparing a response and sending next week sometime.
3. Position advertisements-Have chosen 12 applicants to interview at some time. Will not be hiring until the Union Contract is settled.

Under new business the following was discussed:

1. Personnel Actions-

- a. Marcia McVicker Introduction
- b.. Mark Brigham-On suspension until May 23rd, at that time will be officially terminated from employment at the MCRC.
2. Paul Bunyan Meeting-May 13th
3. Youth Crew-Dick Abbey will be in charge of the Youth Crew again this season
Jan Abbey has offered to take care of the rest area again this season. Rate of pay is \$9.00 per hour with no overtime.
4. Ted Weinert is scheduled for knee surgery on June 10, 2002.

5. Gary Vanderwall is scheduled for hip replacement on June 11, 2002.

Commissioners Report

Member Matiash

1. Wants to talk to the Township about seal coating S Jebavy Drive
2. Wants a map on the proposed paving areas
3. Mentioned a pot hole on Lakeshore Drive by Ferwerdas Bass Lake Resort
4. Had a complaint from a contractor wondering why Meisenheimer Road had not been compacted last year and also wanted to know when the work would start this year.

Vice Chairman Thurow

1. Wondering about brining costs.

Chairman Archer

1. Was enthused about the bridge design he inspected on the White River.

Correspondence

1. CRAM News Letter
2. Letter from Scott Erickson regarding Fisher Road in Victory Twp. Suggested he attend a Township meeting along with Commissioners to discuss some road work.

Items Needing Board Action

Pre-Approve Payroll #10

Motion by Thurow, seconded by Archer to pre-approve payroll #10 for May 10, 2002.
Ayes all. Motion carried

Branch Township Road Contracts

Motion by Archer, seconded by Matiash to enter into the following contracts with Branch Township:

Comanche Pass in Walhalla Shores Subdivision for 0.3 miles. Grade and place 6" of aggregate base material in preparation for a seal coat surface.

Comanche Pass in Walhalla Shores Subdivision for 0.3 miles. Place prime and double seal coat surface.

First Street from Walhalla Road to Campbell Road for 0.91 miles. Place single seal over existing bituminous surface.

Gibson Road from US-10 to First Street for 0.72 miles. Place single seal over existing bituminous surface.

Fair Oaks Ave and Martin Ave from US-10 to Campbell Road for 0.6 miles. Place a single seal over existing bituminous surface.

Decker Road from Benson Road to Tallman Lake for 0.3 miles. Place single seal over existing bituminous surface. This project is cost shared with Sheridan Township.

Apache Circle within Walhalla Shores Subdivision for 0.10 miles. Grade and place 6" of aggregate base material in preparation for a seal coat surface.

Apache Circle, Walhalla Shores Subdivision for 0.10 miles. Place prime and double seal coat surface.

Decker Road from Morse Road to Schoenherr Road for 1.5 miles. Clear, grub, grade, place drainage structures and 3" of aggregate surface material. This project is in cooperation with Sheridan Township.

Larson Road from Hansen to Decker Road for 1.01 miles. Clear, grub, grade, place drainage structures and 3" of aggregate surface material.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

Sheridan Township Road Projects

Motion by Matiash, seconded by Archer to enter into the following contracts with Sheridan Township.

Decker Road from Morse Road to Schoenherr Road for 1.5 miles. Clear, grub, grade, place drainage structures and 3" of aggregate surface material. This project is cost shared with Branch Township.

Decker Road from Benson Road to Tallman Lake for 0.3 miles. Place single seal over existing bituminous surface. This project is cost shared with Branch Township.

Griffin Road from Ford Lake Road to the public access for 0.5 miles. Clear, grub, grade, place drainage structures and 6" of aggregate surface material.

Griffin Road from Ford Lake Road to public access for 0.5 miles. Place a bituminous overlay surface course.

Borowski Road from Benson Road to Eighth Street for 0.42 miles. Place 500 cyds of aggregate surfacing material 3" deep by 20' wide.

Eighth Street from Borowski Road to Decker Road for 0.20 miles. Place 500 cyds of aggregate surfacing material 3" deep by 20 feet wide.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

Amber Township Road Projects

Motion by Thurow, seconded by Matiash to enter into the following contracts with Amber Township:

Place a single seal over existing bit surface on Gordon Road from US-10/31 to Osborn Road for 1.50 miles

Place a bituminous overlay surface course on Brye Road from Conrad Road to Railroad tracks for 1.25 miles.

Pulverize existing bituminous surface, on Brye Road, add aggregate base material and shape roadway for bit surface for 1.25 miles.

Place a bituminous overlay surface course on Amber Road from Osborn to Decker for 0.25 miles.

Pulverize existing bituminous surface on Amber Road from Osborn to Decker Road, add aggregate base material and shape roadway for bit surface for 0.25 miles.

Apply an application of 38% Calcium solution for 13 miles on various roads.

Clear, grub, grade, and place drainage structures and 6" of aggregate surface material for 1.54 miles on Johnson Road from Dennis Road to Stiles Road.

Place a single seal over existing bituminous surface for 1.50 miles on Amber Road.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

Award Seasonal Material Bids

Motion by Archer, seconded by Thurow to award seasonal material bids to the following bidders:

Motor Oil and Hydraulic Oil
Gasoline and Diesel Fuel
Corrugated Metal Culverts
Corrugated Plastic Culverts
Bridge Materials
Guard Rail and Posts
Cold Patch Material
Brine Calcium Chloride
Centerline Painting

Vesco Oil Company
 Award to all bidders
 Premarc
 Lt Elsey & Sons Inc
 Krenn Bridge Company Inc
 Hwy Improvement Company
 Midland Contracting
 Liquid Dustlayer
 Clark Hwy Systems

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

Transfer Funds from Primary to Local

Motion by Thurow, seconded by Matiash to authorize a transfer of \$556,600.00 from the Primary Road Fund to the Local Road Fund.

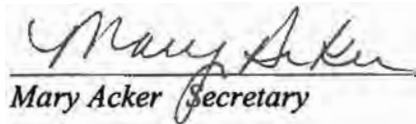
Ayes: Archer, Thurow, Matiash. Nays: None. Motion carried.

Act 51 Report

Motion by Thurow, seconded by Archer that the Board approve the Act51 & Act 50 Financial data for the 2001 fiscal year, and further that Chairman Archer be authorized to sign the various documents.

Ayes: Archer, Thurow, Matiash. Nays: None. Motion carried.

There being no further business a motion was made by Matiash, seconded by Thurow to adjourn at 12:20 p.m.



Mary Acker Secretary

MINUTES

The May 17, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Superintendent Eric Moody to discuss road maintenance and Township Road projects.

Chairman Archer read the minutes of the May 3, 2002 meeting:

Motion by Archer, seconded by Thurow to approve the minutes as read.

Ayes all. Motion carried

The board took the following action after reviewing bills payable accounts:

Motion by Thurow, seconded by Archer to approve Accounts Payable Vouchers #53505 through Voucher #53599 for \$123,953.86 Ayes all. Motion carried.

At 9:35 am the board looked over the contingent liability and revenue sheet.

At 9:45am G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Completed shoulder pulling
Removal of trees and brush at various locations
Ditching various locations
Pot hole repairs
Blading Roads

2. State Trunkline

Patching holes
Fixing shoulders
Gravel crushing in yard-Completed

B. Heavy Maintenance

1. Primary System

Jebavy Dr.-Hamlin Twp.-Storm sewer is about 90% complete, will start the curbing on the east side.
Meyers Road-Sent letter to Calvin Johnson with regard to funding-No response yet.
Jebavy Dr @ Johnson-Traffic Control-The Township is in favor of making this area two thru lanes and a center turn lane to see if it improves the situation.

2. Local System

Borowski Road-Sheridan Twp-Gravel completed
Reek Road Bridge-Brechtig Bridge came back with a new bid of not to exceed \$27,000. It was decided to throw out all the bids and request the three lowest bidders to re-bid, asking for a cost to build a galvanized bridge.

Seal coating work-C&C Services will be starting within the next two weeks.

3. MDOT

US-10-Current project-Are paving today with only a few items left on the punch list to finish.

US-10-Sewer Project-Met with Bob Sweeney, Gary Cartenan, Amy Hansen, and Dave Hasenbank, Jim Riffle, Custer Township Supervisor to discuss detours and cost during this project.

2. Equipment Status during this period:

Repairs as needed.

Have received two estimates from Michigan Cat on the purchase of a vibratory roller. A new 84" roller sells for \$93,500 with a monthly payment of \$1,443.60 or 60 months, a used roller is \$61,000 with a monthly payment of \$1,103.47. G Dittmer will be contacting the Oceana County Road Commission Manager to see if they would like to share in the cost.

3. Permit Activity during this period:

Various driveway permits being issued.

Have issued two commercial driveway permits-one for Cherrco and one for Dr. Cheryl Larson.

4. Abandonment update:

Nothing this time

Under unfinished business the following was discussed

1. Union Negotiation-G Dittmer will prepare an offer to the bargaining unit with a counter offer to be presented to the steward as soon as possible for consideration.
2. Paul Bunyan Meeting-G Dittmer and Chairman Archer attended. Discussed the brine situation with John Schimke

Under new business the following was discussed:

1. Personnel Actions-

- a. Mark Brigham-On suspension until May 23rd, at that time will be terminated from employment at the MCRC.
- b. M Englebrecht-Turned in resignation effectively immediately.
2. Liquid Dustlayer Inc.-Will not be starting brining contracts until May 31
3. U.P. Road Builders Mtg. is scheduled for June 5,6,and 7. Dean and Bob will be attending.

Meeting Date Change

The regularly scheduled meeting of June 7, 2002 will be change to June 4, 2002 because the Commissioners will be attending the UP Road Builders Meeting.

Bituminous Paving Bids

Bidding was closed at 10:00am

Bidders present were from Omans Contracting and Rieth Riley.

Omans Contracting	13A	14,729 Ton	\$26.85 per ton
No Bid Bond Included		250 Ton or less	40.00 per ton
		Temp paving Marking	1.00 per ft.
		Remove Surface	<u>10.00 sq. yd.</u>
		Total	\$421,745.75

Rieth Riley			
Bid Bond Included	13A	14,729 Ton	\$30.69 per ton
		250 Ton or less	33.89 per ton
		Temp paving marking	.40 per ft
		Remove Surface	<u>2.00 sq. yd.</u>
		Total	\$472,303.55

Bids will be placed on file and awarded at the next meeting per the Engineer/Managers recommendation.

Commissioners Report**Member Matiash**

1. Attended the Victory Township Meeting. They are not signing any new contracts with the MCRC until last years contracts have been completed. They also discussed the letter from Scott Erickson regarding Fisher Road.
2. Wondered if there was anything new in Grant Township. Their regularly scheduled meeting for June 5th is being rescheduled.

Vice Chairman Thurow

1. Noticed a new weight limit sign on the bridge at the Scottville River Park.
2. Visited with County Commissioner Posema about a Sherman Twp resident regarding a turn around on Dewey Road.
3. Went to Grand Rapids to several truck part stores, commented on the quality of service from several of the stores.
4. Mentioned a potential gravel pit in Irons may be put up for sale.

Chairman Archer

1. Noted the Paul Bunyan meeting was well attended and mentioned several attendees.
2. Wants to be sure all the gravel is brushed off the Trunkline.

Correspondence

1. CRAM News Letter

Items Needing Board Action**Pre-Approve Payroll #11**

Motion by Thurow, seconded by Archer to pre-approve payroll #11 for May 24, 2002.

Ayes all. Motion carried

Minerals Permit

Motion by Thurow, seconded by Archer to approve the minerals permit to recover 25,000 cubic yards of gravel from the Luke's Corner Gravel Pit on National Forest Lands and to authorize Engineer/Manager Dittmer to sign. Ayes all. Motion carried.

Victory Township Road Contracts

Motion by Thurow, seconded by Matiash to enter into the following contracts with Victory Township:

Apply an application of 38% Calcium solution for 40 miles on various roads.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

Riverton Township Road Contracts

Motion by Archer, seconded by Matiash to enter into the following contracts with Riverton Township:

Place single seal over existing bituminous surface for 1.0 Miles on Kistler Road from Morton to Brie.

Place a bituminous overlay surface course over the entire width, plus integral bituminous lip gutters for 1.0 miles on Morton Road from Hawley to Meisenheimer.

Clear, grub, grade, place drainage structures and 3" of aggregate base material for 1.5 miles on Hogenson Road from Meisenheimer to Sippy.

Apply an application of 38% calcium solution for 42 miles.


Ayes: Archer, Thurow, Matiash. Nays: None.

Diane Swathwood Retirement

Motion by Archer, seconded by Thurow to adopt a resolution thanking Diane for her 10 years of service as she retires on this 17th day of May, 2002.

Ayes: Archer, Thurow, Matiash. Nays: None

There being no further business a motion was made by Archer, seconded by Matiash to adjourn at 12:42 p.m.


 Mary Acker / Secretary

MINUTES

The June 4 , 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Eng/Mgr Dittmer and Secretary Acker.

Absent: Matiash

Visitors: Tom Zick to discuss the 2001 audit report

Engineer/Manager Dittmer read the minutes of the May 17, 2002 meeting:

Motion by Archer, seconded by Thurow to approve the minutes as amended.
Ayes all. Motion carried

The board took the following action after reviewing bills payable accounts:

Motion by Archer, seconded by Thurow to approve Accounts Payable Vouchers #53600 through Voucher #53671 for \$133,868.50 Ayes all. Motion carried.

At 9:25 am the board looked over the contingent liability and revenue sheet.

At 10:30am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
Completed spot brining
Removal of trees and brush at various locations
Ditching various locations
Pot hole repairs
Blading Roads
 2. **State Trunkline**
Patching holes
Fixing shoulder
 - B. **Heavy Maintenance**
 1. **Primary System**
Jebavy Dr.-Hamlin Twp.-Sewer is complete, curb company is in.
The project is running about 2 weeks behind.
Meyers Road-No final decision on additional funding yet.
 2. **Local System**
Eden Twp-Projects completed
Sherman Twp-Masten Road-Clearing
Branch Twp-Apache and Comanche Trail are ready for seal coating.
Custer Twp-Stevens Road-Completed
Reek Road bridge-New bids have been received:

Brechtig Bridge-\$27,000.00

Scott Civil Engineering-\$18,734.00

Nordlund & Assoc-\$20,500.00

Award will be made at the June 21, 2002 meeting.

3. MDOT

US-10-Current project-Almost finished

US-10-Sewer Project-Waiting for the engineer to decide on the design.

2. Equipment Status during this period:

Repairs as needed.

Badger repairs-minor

Broom repairs-New motor

Oceana County was not interested in sharing in the cost of a new roller.

3. Permit Activity during this period:

Various driveway permits being issued.

Martin Marietta is installing a remedial well at LaSalle & Hoague.

4. Abandonment update:

Nothing this time

Under unfinished business the following was discussed

1. Union Negotiation-. Will be voting on contract on June 10, 2002.
2. Erickson-Fisher Road-Mr. Erickson does not want any trees taken out so Jeff will go out and take few shots of the area.

Under new business the following was discussed:

1. Personnel Actions-

- a. Mark Brigham-Sent a notice of termination on May 23, 2002
- b. U.P. Road Builders Mtg.-Dean and Bob to attend.
- c. Audit Report-Tom Zick discussed the audit report for the 2001 fiscal year.

Commissioners Report

Vice Chairman Thurow

1. Wondered if G Dittmer had checked out the turn around on Dewey Rod.
2. N US-31 by Lidkes needs to be cleaned out.
3. Victory Township resident concerned that one of the roads had been brined and immediately graded, felt the brine had been taken off.
4. A Riverton Township board member was unhappy that the work on Meisenheimer Road had not started.
5. Was happy to see the road work is being reported to the paper on a weekly basis.

Chairman Archer

1. Noticed roadside spraying North of Hansen Road on the West Side of 31. This work was not being done by the MCRC.
2. Mentioned some repainting on the State Trunkline.
3. Noted clear vision areas on Jagger & Lakeshore and Rasmussen & Jebavy.
4. Talked to John Wilson with the leasing company in Victory Township with regards to the oil rights on property that was deeded to the Township in the 1800's.

Correspondence

1. CRAM News Letter

Items Needing Board Action**Pre-Approve Payroll #12**

Motion by Archer, seconded by Thurow to pre-approve payroll #12 for June 7, 2002.

Ayes all. Motion carried

Sherman Township Road Contracts

Motion by Archer, seconded by Thurow to enter into the following contracts with Sherman Township::

Apply an application of 38% Calcium solution for 35 miles on various roads.

Place a bituminous surface course on Poplar/Beyer/Reek Roads from Twp line to Village of Fountain for 2.0 miles.

Place a single seal over existing bituminous surface on Poplar/Beyer/Reek Roads for 2.0 miles.

Ayes: Archer, Thurow. Nays: None Motion carried.

Sheridan Township Road Contracts

Motion by Thurow, seconded by Archer to enter into the following contract with Sheridan Township:

Clear, grub, grade, place drainage structures and 3" of aggregate surface material on Masten Road from Manales Road to Ehler Road for 1.0 miles.

Ayes: Archer, Thurow Nays: None Motion carried.

Summit Township Road Contracts

Motion by Thurow, seconded by Archer to enter into the following contracts with Summit Township:

Deren Road from Brye to Meisenheimer, place a single seal over existing bituminous surface for 1.5 miles.

Park Street from Lakeshore Drive to end, clear, grub, grade and place drainage structures for a length of 0.14 miles.

3rd Ave from Lakeshore Drive to Bass Lake Blvd, clear grub grade, place drainage structures and 3" of aggregate surface material for a length of 0.15 mile.

Ayes: Archer, Thurow Nays: None Motion carried.

Pere Marquette Charter Township Road Contracts

Motion by Thurow, seconded by Archer to enter into the following contracts with Pere Marquette Twp.:

Bradshaw and Inman Roads from Lakeshore Drive to Chauvez Road, place a bituminous leveling course.

Bradshaw Road from Lakeshore Dr to Inman Road, place a single seal for 0.5 miles.

Inman Road from Bradshaw Road to Chauvez Road, place a single seal for 0.5 miles.

South Jebavy Drive from US-10 to end, place a single seal for 0.35 miles.

Ayes: Archer, Thurow. Nays: None Motion carried.

Custer Township Road Projects

Motion by Archer, seconded by Thurow to enter into the following contracts with Custer Township:

Hansen Road. from Hansen to Reek Road, place a bituminous leveling course for 2.0 miles.

Hansen Road, from Reek Road to Schoenherr Road, place a bituminous leveling course for 1.0 miles.

Hansen Road from Custer Road to Reek Road, pulverize and shape existing bituminous surface for 2.0 miles.

Wilson Road from Custer Road to Kitner Road, clear, grub, grade, place drainage structures and aggregate base material for 0.50 miles.

Wilson Road from Custer Road to Kitner Road, place a bituminous overlay surface course for 0.5 miles.

Ayes: Archer, Thurow. Nays: None Motion carried.

Award Bituminous

Motion by Archer, seconded by Thurow to accept the Engineer/Managers recommendation to award the contract for Bituminous paving to Omans Contracting at an estimated cost of \$421,745.74 . Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:30 p.m.


Mary Acker Secretary

MINUTES

Chairman Dean Archer called a Special Meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order on June 15, 2002 at 10:00 am.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None.

Visitors: None

The purpose of this meeting was to discuss hiring new employees, brining costs, work schedules, labor contract and staff performance reviews.

Hire Two Employees

A motion was made by Archer, seconded by Thurow to accept the recommendation of Engineer/Manager Dittmer to approve the hiring of two men. Thomas McClouth will be asked to start on July 1, 2002 and Steve Stickney to start two weeks later. Ayes all. Motion carried.

Brining costs were discussed. Some of the Townships are dissatisfied with the service from Liquid Dustlayer and the cost. Archer and Dittmer will be checking with General Chemical on buying brine from them and will also be getting a price from different trucking companies to distribute.

4-10 Hour Week

The 4-10 hour day week was discussed at length. Pros and cons of its usage were debated with the conclusion arrived at to continue as we are now with the possibility of adding one extra employee working Tuesday thru Friday.

Motor Grader

The motor grader position was awarded to Phil Gajeski.

MCRCSIP VOTE AUTHORIZATION

A motion was made by Matiash, seconded by Thurow to name Dean Archer as voting delegate for the MCRCSIP Annual Business Meeting on July 18th, 2002 and Mary Acker as the alternate delegate. Ayes all. Motion carried.

Vice Chairman Thurow

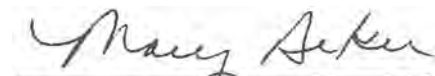
1. Noticed that D&D Contracting has been parking their equipment at the MCRC yard.
2. Mentioned that Joe Smalley of Northern Equipment Rentals is renting out equipment now.
3. Miller Equipment is having an auction with rollers for sale.

Staff Performance reviews will be presented at the next meeting.

Labor Contract

The most recent contract proposal was voted down. A mediator has been scheduled for sometime in July.

There being no further business the meeting was adjourned at 11:55 am



Mary Acker Secretary

MINUTES

The June 21 , 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Jennifer Daugherty of Scott Civil Engineering.

Chairman Archer read the minutes of the June 4, 2002 meeting:

Motion by Thurow, seconded by Archer to approve the minutes as read.

Ayes all. Motion carried

Engineer/Manager Dittmer read the minutes of the June 14, 2002 Special Meeting:

Motion by Thurow, seconded by Archer to approve the minutes as read. Ayes all.

Motion carried.

The board took the following action after reviewing bills payable accounts and Payroll #13 for \$56,082.60

Motion by Archer, seconded by Matiash to approve Accounts Payable Vouchers #53672 through Voucher #53771 for \$184,292.70 and Payroll #13 for \$56,082.60.

Ayes all. Motion carried.

At 9:40 am the board looked over the contingent liability and revenue sheet.

At 9:50am G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Removal of trees and brush at various locations

Ditching various locations

Pot hole repairs

Blading Roads

2. State Trunkline

Patching holes

Fixing shoulder

B. Heavy Maintenance

1. Primary System

Jebavy Dr.-Hamlin Twp.-Milled off pavement on 6/20/02 and will place base course next Wednesday or Thursday. Project is still behind schedule.

2. Local System

Reek Road bridge-Award engineering bid to Scott Civil Engineering. See Motion

Johnson Road-Amber Township-Bid package prepared-Will open bids on July 17th and award on July 19, 2002
 Wilson Road-Custer Twp-Bid package prepared-Will open on July 17th and award at the July 19, 2002 meeting.
 Eden Twp-All projects have been completed.
 Masten Road-Sheridan Township-Completed

3. MDOT

US-10-Current project-Almost finished
 US-10-Sewer Project-Prine and Newhoff should have preliminary plans and GI by June 23rd.

2. Equipment Status during this period:

Repairs as needed.

3. Permit Activity during this period:

Various driveway permits being issued.
 Preliminary plans for Beyer Road.

4. Abandonment update:

Nothing this time

Under unfinished business the following was discussed

1. Union Negotiation-Met with bargaining Unit on 6/20/02-Will submit a another proposal.
2. C. Sanders Drive-US10
3. C. Reed Drive-Chauvez Road-Needs gravel in drive and ditch cleaned out.

Under new business the following was discussed:

1. Personnel Actions-
 - a. On 6-20-02 a safety meeting was held along with an employee appreciation luncheon.
2. Liquid Dustlayer: Still looking into the brining situation. Are waiting for a cost from General Chemical of Manistee.
3. Grant Township is having a meeting on July 3rd to discuss Lake Michigan Drive. A Public Hearing is scheduled at 7:30 pm that night to solicit public input regarding this road.
4. The regular meeting scheduled for July 5, 2002 will be held on July 9, 2002 at 9:00am.

Commissioners Report

Matiash

1. Wondered when the grass would be cut on the State Trunkline.
2. Thought the Board should get together with the Bargaining Unit to discuss contract issues.
3. Was not happy with the way the stripping was done in Walhalla.
4. One of the Union employees called to discuss harassment by one of the Supervisors. Matiash wondered if they should come to a board meeting to discuss this issue.
5. Wondered when Free Soil Road would be on the agenda for repairs.

Vice Chairman Thurow

1. Mentioned there were some bad holes on E Conrad west of Custer.
2. Had a discussion with Russ Mavis regarding the quality of the brine the MCRC is using.
3. Amber Road has some bad spots south of Sugar Grove towards the lake.
3. Wondered if the BC/BS has been explained to the employees.

Chairman Archer

1. Mentioned a bad wash out on Fisher Road on the north side by the Lincoln River.
2. Suggested closing Tuttle Road or getting it graded due to a large hole in the road.

Correspondence

1. CRAM News Letter

Items Needing Board Action**Engineering Reimbursement**

Motion by Archer, seconded by Thurow to request a reimbursement of \$10,000.00 for payments made during the period of 7/31/01 through 6/30/02 to retain a licensed professional engineer employed by the MCRC. Ayes all. Motion carried.

Eden Township Road Contracts

Motion by Thurow, seconded by Matiash to enter into the following contracts with Eden Township:

Darr Road from Meisenheimer Road to Sippy Road, place 500 cyds of aggregate surfacing for 1.0 miles.

Stickney Road from North end South, place 250 cyds of aggregate surfacing material for 0.25 miles.

Tallquist Road from Sippy Road South to end, place 200 cyds of aggregate surfacing material for 0.20 miles.

Cabana Road from Washington Road North, place 250 cyds of aggregate surfacing material for 0.25 miles.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

Victory Township road Contracts

Motion by Matiash, seconded by Archer to enter into the following contract with Victory Township:

Victory Corners Crossing the South Branch of the Lincoln River, place a bituminous overlay surface course.

Victory Corners Crossing the South Branch of the Lincoln River, grade and place drainage structures and aggregate base material.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

Hamlin Township Road Contracts

Motion by Thurow, seconded by Matiash to enter into the following contracts with Hamlin Township:

Lakeshore Drive from the South Bayou to Duneview Drive, Place single seal over existing bituminous surface for 1.94 miles.

Lakeshore Drive from S. Bayou to Duneview Drive, place a bituminous overlay wedging course over various portions of the roadway for 1.94 miles.

Decker Road from Jebavy Drive to Lakeshore Drive, place a single seal over existing bituminous surface for 2.0 miles.

Lincoln Road from Dewey Road to Decker Road, place a single seal over existing bituminous surface for 2.0 miles.

Ayes: Archer, Thurow, Matiash. Nays: None. Motion carried.

Free Soil Township Road Contracts

Motion by Matiash, seconded by Thurow to enter into the following contracts with Free Soil Township:

Schoenherr Road from Bennett Road to Hasenbank, place a bituminous leveling course over various locations for 0.6 miles.

Apply an application of 38% calcium Chloride on various gravel roads for 15 miles.

Ayes: Archer, Thurow, Matiash. Nays: None. Motion carried.

Meade Township Road Contracts

Motion by Matiash, seconded by Thurow to enter into the following contracts with Meade Township:

Reid Road from Free soil Road to culda-sac, place a single seal over existing bituminous surface for 0.75 miles.

Schoenherr Road from Bennett Road to Hasenbank, place a bituminous leveling course for 0.6 miles.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

Award Engineering Bid for Reek Road Bridge

Motion by Matiash, seconded by Thurow to award the Engineering Bid for the Reek Road Bridge Project to Scott Civil Engineering in the amount of \$18,734.00.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

Stop Sign on Benedict and Bradshaw

Motion by Archer, seconded by Thurow to authorize a Stop Sign to be erected on Benedict Road and Bradshaw Road south bound on Benedict in Pere Marquette Township. Ayes all. Motion carried.

The meeting was recessed for lunch at 12:10 pm.

The meeting reconvened at 2:10 and began a closed session to discuss staff salaries.

Open to regular session at 3:15 pm.

No action was taken.

There being no further business a motion was made by Matiash and seconded by Thurow to adjourn at 3:16 pm



Mary Acker Secretary

MINUTES

The July 09 , 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Frank Morse- Branch Twp Supervisor, Members of the Walhalla Shores Sub-Division including Randall Vanderwall, Paul and Helen Watson and Betty Rasmussen to discuss Stop and Yield sign requests and the transfer of ownership of a former parking lot.

Eng/Mgr Dittmer read the minutes of the June 21, 2002 meeting:

Motion by Matiash, seconded by Archer to approve the minutes as read.

Ayes all. Motion carried.

The board took the following action after reviewing bills payable accounts and Payroll #14 for \$57,531.92

Motion by Archer, seconded by Thurow to approve Accounts Payable Vouchers #53772 through Voucher #53853 for \$200,584.40 and Payroll #14 for \$57,531.92.

Ayes all. Motion carried.

At 10:00 am the board looked over the contingent liability and revenue sheet.

At 10:10 am G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Spot Brining
Ditching various locations
Pot hole repairs
Blading Roads
Mowing grass

2. State Trunkline

Mowing Grass
Bit Wedging Program Done
Seal Coating completed

B. Heavy Maintenance

1. Primary System

Jebavy Dr.-Hamlin Twp.- Leveling course on all but Angling. A temporary detour will be in place during the culvert replacement on Angling Road. The pulverizer will be in next Thursday.

2. Local System

Reek Road Bridge-Have not received any new information from Scott Civil Engineering.

Johnson Road-Amber Township-Bid package prepared-Will open bids on July 17th and award on July 22, 2002

Wilson Road-Custer Twp-Bid package prepared-Will open on July 17th and award at the July 22, 2002 meeting.

Seal Coating completed

3. MDOT

PM Highway-MDOT has offered \$1,837,000.00 for the PM Highway turn back of 6.71 miles and have asked for a decision by July 15th. We will be requesting an additional \$150,000.00 and take action at the July 22, 2002 meeting.

US-10-Sewer Project-No changes to report

2. Equipment Status during this period:

Repairs as needed

Mower purchase-Approval was given to purchase the demonstrator Tiger Mower in the amount of \$7,800.00.

3. Permit Activity during this period:

Various driveway permits being issued.

Cancer Center Permit was issued on Beyer Road and US-31 with access off Beyer Road

Under unfinished business the following was discussed

1. Union Negotiation-A new proposal has been presented to the Bargaining Unit with a vote to be held next week.
2. Grant Twp Meeting-Lake Michigan Drive-Dittmer, Archer and Matiash attended. Everyone present was in agreement that Lake Michigan Drive should be turned over to the MCRC and a request made to change to a Primary Road

Under new business the following was discussed:

1. Personnel Actions-
 - a. T McClouth started 7-1-02
 - b. S Stickney starts 7-15-02
2. Liquid Dustlayer: Still looking into the brining situation. Are waiting for a cost from General Chemical of Manistee.

Commissioners Report**Matiash**

1. Resident Ken Howe called regarding a sign placed on M-116 by MDOT that blocks his view to pull out of his drive. Will be contacting Dan Lund of MDOT to have the sign moved.
2. Suggested taking bids on Free Soil Road by the end of the month and award the work the first of August. Costs would be estimated under traffic with an estimated completion time of 5 days.

Vice Chairman Thurow

1. Noticed there are still corners needing the brush cut back.
- 2.. Attended a fundraiser golf outing in Oceana County for Mike Plumford running for State Representative for Oceana, Lake and Newaygo Counties.
3. Mentioned West Michigan Electric will be tearing down the power plant and replacing with new offices.

Chairman Archer

1. North side of Fisher Road on the Lincoln River needs to have the ditch rebuilt, felt the pipeline contractor should take care of this, also the road needs to be graded.

Correspondence

1. CRAM News Letter
2. MCRCSIP Loss Report
3. MCRCSIP Board Prospects
4. McGuire Classic is scheduled for August 8, 2002
5. Letter from PM Township requesting the Buttersville Peninsula be changed from a speed limit of 35 mph to 25 mph.

Bit Pulverizing Quotes

- | | |
|------------------------|-----------------|
| 1. Wadel Stabilization | .27 per sq yard |
| 2. J & M Enterprises | .21 per sq yard |
| 3. Bernie Johnson | .27 per sq yard |

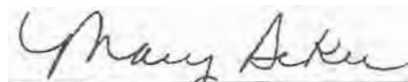
Items Needing Board Action**Consent to close driveway at MCRC**

Motion by Thurow, seconded by Archer to authorize Engineer/Manager Dittmer to sign a consent to close the driveway at the MCRC for MDOT. Ayes all. Motion carried.

Stop Sign Warrant-Walhalla Shores Subdivision

Motion by Archer, seconded by Matiash to approve warrants for traffic control on Walhalla shores Subdivision per recommendation of Engineer/Manager Dittmer. Ayes all. Motion carried.

There being no further business a motion was made by Matiash and seconded by Thurow to adjourn at 12:45 pm



Mary Acker Secretary

MINUTES

The July 22 , 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 1:00 pm by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

Eng/Mgr Dittmer read the minutes of the July 9, 2002 meeting:

Motion by Matiash, seconded by Archer to approve the minutes as read.

Ayes all. Motion carried.

The board took the following action after reviewing bills payable accounts and Payroll #15.

Motion by Thurow, seconded by Archer to approve Accounts Payable Vouchers #53854 through Voucher #53925 for \$226,290.58 and Payroll #15 for \$55,987.49.

Ayes all. Motion carried.

At 1:23 pm the board looked over the contingent liability and revenue sheet.

At 1:29 pm G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Spot Brining for various Twps.

Centerline painting-County wide

Pot hole repairs

Blading Roads in preparation for brining

Mowing grass-gravel roads

2. State Trunkline

Nothing at this time

B. Heavy Maintenance

1. Primary System

Jebavy Dr.-Hamlin Twp.-Project is still behind. Look for completion the first part of August.

Meyers Road-Urban Area MDOT has approved additional funding of \$370,000. Will bid project in January or February 2003 with a start up in April 2003.

Free Soil Road-Ted is meeting with DEQ on July 23 to discuss replacing culverts. Will be needing permits.

2. Local System

Seal coat on Local projects is completed.

Johnson Road-Amber Township-bidding award. See Motion

Wilson Road-Custer Twp-bidding award. See Motion

Crushing & shaping

Bit surfacing-Omens will be back this week.

3. MDOT

PM Highway- No response-See Motion

US-10-Sewer Project-No changes to report

2. Equipment Status during this period:

Repairs as needed

The Park Truck has now had the transmission replaced once and the motor replaced twice.

3. Permit Activity during this period:

Various driveway permits being issued

Under unfinished business the following was discussed

1. Union Negotiation-Contract Ratification-See Motion
2. Township Officers Meeting-Dean and Nick attended.
3. Lake Michigan Drive-Nothing new to report.

Under new business the following was discussed

1. Personnel Actions
 - a.) New Teamster BA is being appointed.
 - b.) S Stickney starts 07-15-02
2. Liquid Dust Inc. - No changes in service
3. MDEQ Review-5 year re-certification. Certified agencies are not required to file for permits for small culverts or ditches.

Commissioners Report**Matias**

1. Disappointed with seal coat job on Gordon Road. There were piles of gravel left in various places. Requested that C&C be notified about this problem.
2. Attended Twp. Officers Mtg and received concern about the change on Jebavy drive to three lanes. Trucks are having a hard time making a left turn. It was suggested altering the stop bars to help with this situation.

Vice Chairman Thurow

1. No Report

Chairman Archer

1. Attended the MCRC SIP annual meeting. They presented the financial and annual reports. There were losses in several of the funds suggesting the premiums may go up and not to expect much of a rebate. Luedke was elected to the Northern Group.
2. Received a communication from John Rice, Kent County Road Commission regarding Township contacts. Note: Dittmer prepared and sent a questionnaire to CRAM regarding this.

Correspondence

1. CRAM News Letter
2. Paul Bunyan Meeting scheduled for August 12, 2002 in Fremont.
3. Amber Township has passed a resolution requesting a traffic stop light be placed at the intersection of Stiles and US-10. The MCRC will request a traffic study be done before any action is taken.

Items Needing Board Action**Agreement with Scott Engineering**

Motion by Archer, seconded by Thurow to accept the contract from Scott Civil Engineering for the Reek Road Bridge replacement and approve Engineer/Manager Dittmer to sign and to request the final plans be ready by mid January of 2003.
Ayes all. Motion carried.

Accept Quit Claim for Maple Road

Motion by Matiash, seconded by Archer to authorize the Engineer/Manager of the MCRC to sign the necessary documents to quit claim their control of a portion of property on Maple Road Section 15 T18NR15W. Branch Twp. in exchange for the property along Maple Road previously deeded to the MCRC from Dean A Hughes and Susan L Hughes. The intention of this exchange is to change the position, and correct the legal description, of cul-de-sac situated at the north end of Maple Road on land owned by Dean A Hughes and Susan L Hughes, and to return to the Hughes the rights in the land no longer needed by the MCRC,

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

Contract Ratification

Motion by Thurow, seconded by Matiash to approve and ratify a Teamsters Union Local 214 contract as presented for the period January 1, 2002 thru December 31, 2005.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

Pere Marquette Highway Turn back

Motion by Matiash, seconded by Thurow to postpone action on the PM Highway Turn Back until we have received a reply from MDOT regarding our request for additional funds. Ayes all. Motion carried.

Johnson Road Bidding Award

Motion by Matiash, seconded by Thurow to award the Johnson Road Bid to Hallack Contracting in the amount of \$111,228.00 contingent upon a start date of no more than 10 days. Ayes all. Motion carried.

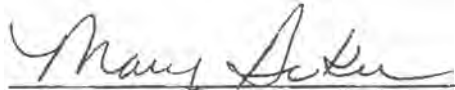
Wilson Road Bidding Award

Motion by Thurow, seconded by Matiash to award the Wilson road Bid to C. Petersen & Son in the amount of \$58,119.00 contingent upon a start date of no more than 10 days. Ayes all. Motion carried.

Closed session at 4:36 pm.

Open to public at 4:45 pm.

There being no further business a motion was made by Matiash and seconded by Archer to adjourn at 4:45 pm.



Mary Acker Secretary

Special Meeting

Chairman Dean Archer called a Special Meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order on July 26, 2002 at 10:00 am.

Members present: Archer, Thurow, Matiash, and Eng/Mgr Dittmer.

Absent: None

Visitors: None

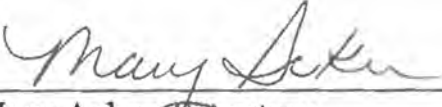
The purpose of this meeting was to discuss staff job evaluations, salary evaluations and road review of the Meisenheimer Road Project.

The Board went into closed session at 10:00 am.

Closed session ended at 11:58 am.

No action was taken.

Meeting adjourned at 12:00 p.m.



Mary Acker Secretary

MINUTES

The August 16, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Brad Goff, County resident to observe meeting.

Eng/Mgr Dittmer read the minutes of the August 2, 2002 meeting:

Motion by Matiash, seconded by Thurow to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing bills payable accounts and Payroll #17.

Motion by Thurow, seconded by Matiash to approve Accounts Payable Vouchers #53997 through Voucher #54076 for \$290,094.19 and Payroll #17 for \$60,619.42.

Ayes all. Motion carried.

At 9:35 am the board looked over the contingent liability and revenue sheet.

At 9:50 am G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Pot hole repairs

Blading Roads

Mowing grass-gravel roads

2. State Trunkline

B. Heavy Maintenance

1. Primary System

Jebavy Dr.-Hamlin Twp.-Punch list items being completed.

Meyers Road-Preliminary plans have been sent in for GI. Will coordinate with sewer project.

Free Soil Road-Omans will pave for the same price if done in August, otherwise after October 1st, the cost will be \$1.50 more per ton. Will get a quote on gravel furnished and delivered on site.

2. Local System

Local projects are on schedule.

Johnson Road-Amber Township-Hallack is hauling sand and the stumps are out.

Wilson Road-Custer Twp.-Will be in next week to pulverize.

Tyndall Road-Bid opening-Bids were received from Sorenson Excavating for \$26,025.00, Fensco for \$23,550.00 and C Peterson & Son for \$36,850. See Motion for award.

Bit surfacing-Still working on the edges on Stiles Road.

Meisenheimer Road- Project is almost complete. Are hauling gravel and getting ready for seeding and mulch. The letter received from Mrs. Gayle Wright has been sent on to the Sheriff Department for review in regard to the allegedly stolen topsoil.

3. MDOT

PM Highway- No official notification on turn back but the director of MDOT is looking into the buy back program State Wide.

US-10-Sewer Project-Crossings Discussion-Meeting held with MDOT. A possible March or April 2003 start up date. Will ask that county roads be bonded during length of sewer construction project and that hard surface roads be bored.

4. Equipment Status during this period:

Repairs as needed

Brush chipper Discussion-Received estimates from Cat on a Mobark Chipper for \$42,900.00 or \$3,600 monthly for 12 months or \$1,800. per month for 24 months. Estimate on a Vermeer chipper was \$42,000. or \$3,531. per month for 1 year. It was suggested by the board that rental rates be checked out.

Will need to be replacing some of the snow plows.

5. Permit Activity during this period:

None to report

Under unfinished business the following was discussed

1. Darr Road Summons/Complaint-Received on 7/30/02. Met with Kevin Elsenheimer PC. He stated the property in question was once owned by a Freeman who deeded the property to Sherman Twp with a 33' right of way. A title search is being done. MCRC SIP will cover the MCRC for trespassing but not damages.
2. USFS Gravel Pit-There was discussion on the possibility of their being more gravel available in the general area of the pit.

Under new business the following was discussed

1. Real Estate Sale Signs-MCRC is having a problem with the Real Estate signs being placed on the road right of way. The MCRC have been removing those sign and stacking them at the MCRC building. Are not getting very good cooperation from the real estate agents regarding this matter.
2. MIOSHA Inspection Discussion-By request of Terry Woirol the shop foreman, a courtesy onsite inspection was given at the MCRC. There were four hazardous conditions pointed out that have been abated.

3. Brush Spraying-Kevin Ackley has sprayed in Pere Marquette and Summit Townships. The cost is not to exceed \$10,000.00.
4. Meeting date change-The regularly scheduled meeting of the MCRC Board will be changed from September 6th to the 9th at 1:00 p.m.

Commissioners Report

Matias

1. Mentioned that Morton Road North of Washington Road is in bad shape. Very wash board and dusty.
2. Bob Pfauth II of Michigan Asphalt Paving Association wants to give the board a presentation on a paving alternative.
3. Noticed there were no low shoulder signs or barrels on Stiles Road south of Townline while paving. Suggested they be placed on any roads being paved for safety.
4. Commented about some of the internal issues at the Manistee County Road Commission.

Vice Chairman Thurow

1. Had a discussion with Ron DeCook.

Chairman Archer

1. Attended the Paul Bunyan at Fremont. Was not well attended. Ron Wolford from Wexford County discussed questions concerning the next State Contract; also spoke with the salesman for Tiger /Alamo Tractor Mowers.
2. Thurow and Archer checked out the Brechting Bridge in White Cloud.
3. Attended the McGuire classic. Reported not a very good turn out.
4. Spoke with Dave from Halliday Sand & Gravel regarding gravel.

Correspondence

1. CRAM News Letter

Items Needing Board Action

Stop Sign-Inman @ Bradshaw

Motion by Thurow, seconded by Archer to approve placement of a Stop sign at the intersection of Inman Road and Bradshaw Road. East bound and west bound of Bradshaw and South bound on Inman in Pere Marquette Township Section 1. Ayes all. Motion carried.

Tyndall Road Crossing Project

Motion by Matias, seconded by Archer to award the Tyndall Road Crossing Project to Fensco in the amount of \$23,550.00. A pre-con meeting will be set for next week. This project will be scheduled to start 10 days after the award. Ayes all. Motion carried.

Pre-Approve Payroll #18

Motion by Thurow, seconded by Matiash to pre-approve payroll #18 for August 30, 2002. Ayes all. Motion carried.

Pre-Approve Retroactive Payroll

Motion by Thurow, seconded by Matiash to pre-approve the retroactive payroll from 01-01-02 through 7-27-02. Ayes all. Motion carried.

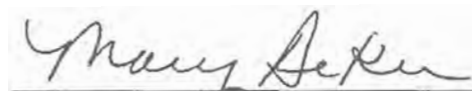
Soil Erosion and Sedimentation Control Operating Procedures

Motion by Archer, seconded by Matiash to adopt the Soil Erosion and Sedimentation Control Operating Procedures for the Mason County Road Commission. All requirements of Part 91, Soil Erosion, and Sedimentation Control (SESC), of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. Ayes all. Motion carried.

CRAM Vote Authorization

Motion by Archer, seconded by Thurow to authorize Nick Matiash to vote on all matters on behalf of the MCRC at the annual meeting of the County Road Association Self-Insurance Fund on September 4, 2002. Ayes all. Motion carried.

There being no further business a motion was made by Matiash and seconded by Thurow to adjourn at 12:10 pm.



Mary Acker Secretary

MINUTES

The August 2, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.
Absent: None

Visitors: None

Eng/Mgr Dittmer read the minutes of the July 22, 2002 meeting:

Motion by Thurow, seconded by Matiash to approve the minutes as corrected.
Ayes all. Motion carried.

Chairman Archer read the minutes of the July 26, 2002 Special Meeting:

Motion by Archer, seconded by Matiash to approve the minutes as read. Ayes all.
Motion carried.

The board took the following action after reviewing bills payable accounts and Payroll #16.

Motion by Archer, seconded by Thurow to approve Accounts Payable Vouchers #53926 through Voucher #53996 for \$146,421.08 and Payroll #16 for \$59,779.44.
Ayes all. Motion carried.

At 9:25 am the board looked over the contingent liability and revenue sheet.

At 9:40 am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
Tree removal due to winds
Pot hole repairs
Blading Roads
Mowing grass-gravel roads
 2. **State Trunkline**
Review of Monthly Trunkline Maintenance Report
 - B. **Heavy Maintenance**
 1. **Primary System**
Jebavy Dr.-Hamlin Twp.-Top course was placed on Angling Road.
Guard rails need to be put up and some restoration work yet needed to complete project. Mr. Shinskys driveway has been put in.
Meyers Road-Additional funding has been approved, have scheduled a GI with MDOT. Will bid in December 2002 with a startup date of April 2003.

Free Soil Road- T Weinert met with Duke Domke regarding permits . Cannot change the footprint of the roadway or ditch. Will put together a bid package for pulverizing and gravel and ask Omans if they can pave for the same cost as county paving.

2. Local System

Local projects are on schedule.

Johnson Road-Amber Township-Pre con meeting was held and are waiting for the contractor to begin.

Wilson Road-Custer Twp-Pre con meeting was held and are waiting for the contractor to begin.

Crushing & shaping-J&M was in last week working on Brye, Amber and Hansen Roads.

Bit surfacing-Schoenherr Road completed, working on Townline and South Stiles Road.

Meisenheimer Road- In progress, sand and sub-base.

3. MDOT

PM Highway- Spoke with Bob Sweeny regarding PM Hwy Turn back. MDOT has verbally agreed to our proposal with the extra \$150,000.00 with the bridge remaining under their jurisdiction. US-10-Sewer Project-Plan preparation in progress.

4. Equipment Status during this period:

Repairs as needed

Brush chipper Discussion-Michigan Cat has a demo Vermeer Chipper priced at \$42,000.00. Our chipper is 10 years and in need of replacement. No action was taken but will call to get a cost on the Mobark chipper also.

Terry is making a list of trucks needing to be replaced. Want to advertise for bids in September

It was suggested we check into the Lemon Law regarding the Park truck because of the problems with the motor and transmission.

5. Permit Activity during this period:

Various driveway permits being issued

Hidden Forest Mobile Home Park off Dennis and Brye Roads is expanding. Will have to approve roads.

Under unfinished business the following was discussed

1. General Chemical- Received a quote for Calcium Chloride Solution, FOB Manistee: 32% @ \$0.2700 per gallon, 38% @ \$0.2900 per gallon.
2. Liquid Dust Inc-Are having some internal problems.
3. Darr Road Summons/Complaint-Received on 7/30/02. Al Villadsen is suing the MCRC and Sherman Township for trespassing on Darr Road. Complaint will be turned over to MCRCSIP.

4. Prine/Newhof Request-Met to discuss the upcoming Mason County Wastewater Extension project and the need for utility placement that would require crossing various County and State roads. Due to limited funds, Prein and Newhof have asked for permission to open cut all Mason County road crossings that this project would affect. G Dittmer has denied their request at this time.

Under new business the following was discussed

1. Discussed Personnel actions.

Commissioners Report

Matias

1. Questioned when the Union Contract would be ready for signatures. G Dittmer has sent copies to the BA and to the local members to have the wordage reviewed.
2. Wondered what the name of the new BA is. G Dittmer informed the Board the name of the new BA is Robert Donick from Traverse City.

Vice Chairman Thurow

1. Not happy with some of the mowing being done. There are corners that should have had the limbs cut back.
2. Questioned the quality of the ditching done on Hawley and Scottville Road.

Chairman Archer

1. Received a list of incumbents for MCRC SIP for the Northern Meeting scheduled for September 4-6.
2. Discussed Adopt a Highway Program for County Primaries.
3. Spoke with Mrs. Abbey at the rest area. She enjoys working there. Have heard very favorable comments.
4. The McGuire Classic will be held next Thursday. Open invitation to Road Commissions.
5. Questioned if the Shinkys driveway on Angling road was a part of the project.
6. Asked about the progress on the K-Mart Access Road. This is a local road and the Twp would be expected to pay 50% . The Twp has decided to wait on this road project.

Correspondence

1. CRAM News Letter
2. CRASIF-Trustee Letter
3. Received and discussed a letter from Mrs. Gayle Wright regarding the removal of topsoil from Meisenheimer Road. Mrs. Wright called Nick Matias prior to the board meeting to tell him the topsoil she referred to was in error and should have read shoulder dirt. G Dittmer will prepare a response to her letter.
4. Paul Bunyan Meeting is scheduled for August 12, 2002 in Fremont.

Items Needing Board Action**Logan Township Contracts**

Motion by Archer, seconded by Thurow to enter into the following contracts with Logan Township:

Apply and application of 38% calcium solution on various gravel roads for 7.18 miles

Place a bituminous overlay surface course on Tyndall Road for 0.10 miles.

Remove existing box culvert and replace with 137 inch by 87 inch CS pipe Arch on Tyndall Road @ Tributary to Carr Creek.

Ayes: Archer, Thurow, Matiash. Nays: None

Approve Staff wage increase package

Motion by Matiash seconded by Thurow to establish staff salaries for the period of July 1, 2002 thru June 30, 2003 at the following:.

Mary Acker	Clerk	\$33,000.00
Jeffrey Conklin	Eng. Technician	30,300.00
Gary Dittmer	Eng/Manager	52,600.00
Robert Larson	Foreman	37,400.00
Marsha McVicker	Asst. Clerk	23,000.00
Eric Moody	Superintendent	42,000.00
Vince VanConis	Foreman	33,200.00
Theodore Weinert	Project Eng Assistant	40,000.00
Terry Woirol	Shop Foreman	39,000.00

AND:

Include the fringe benefit package as detailed in the agreement between the Teamsters Local 214 and the Mason County Road Commission dated July 26, 2002 except regarding the MERS Pension provisions.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

Victory Corners Road Mineral Rights

Motion by Matiash, seconded by Thurow to forego any compensation for mineral rights on Victory Corners Road.

Ayes: Thurow, Matiash. Nays: Archer. Motion carried

There being no further business a motion was made by Matiash and seconded by Archer to adjourn at 12:25 pm.


 Mary Acker Secretary

MINUTES

The September 09, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 1:00 pm by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Gene Jorissen, Pere Marquette Twp to discuss a stop light request for the corner of Jebavy Drive and Johnson Road. Dittmer will talk to Jeff at Kent County Road Commission on their experience with County owned traffic lights and check on a price and availability. No action was taken at this time.

Eng/Mgr Dittmer read the minutes of the August 16, 2002 meeting:

Motion by Thurow, seconded by Archer to approve the minutes as read.

Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Archer, seconded by Thurow to approve Accounts Payable Vouchers #54077 through Voucher #54175 for \$266,164.72. Ayes all. Motion carried.

At 1:25 pm the board looked over the contingent liability and revenue sheet.

At 2:00 pm G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Pot hole repairs

Blading Roads

Mowing grass-gravel roads completed-starting on Primaries

2. State Trunkline

We will be using all of our budget this year, still have fall sweeping and brush mowing to bill.

B. Heavy Maintenance

1. Primary System

Jebavy Dr.-Hamlin Twp.-Waiting for Clark Hwy to finish painting and there are still a few punch items to complete.

Meyers Road-Grade inspection and meeting with Utilities is scheduled for 10:00 am on September 18th at the MCRC.

Free Soil Road-Omans will pave under the existing program and J&M will be in next week to pulverize.

2. Local System

Local projects are nearly completed-Ahead of schedule

Johnson Road-Amber Township-Sand will be in by the end of the week along with grading and ditching.

Wilson Road-Custer Twp-Expect to be done by Friday of this week.

Tyndall Road-Logan Twp.-Culvert, fabric and sand are down, are seeding and mulching.

Meisenheimer Road- Working on punch list items. Some additions were made.

LaSalle Road-Bid Opening-This is last years project of 1 1/2 miles of ditching on both sides of the road. A request for bids has been made for this project. Will be opening bids on the 20th of September.

3. MDOT

PM Highway- Turn back is still a go. MDOT is looking for justification for the additional \$150,000.00 that was requested. Will be addressing this after the 1st of the next fiscal year in October 2002.

US-10-Sewer Project- A letter will be prepared and sent to the Mason County Department of Public Works advising them that any additional costs for staging would be paid by them.

4. Equipment Status during this period:

Repairs as needed

Warranty work was done on the grader.

Brush chipper Discussion-Rental rates were determined to be \$1,000.00 per month. No action was taken.

5. Permit Activity during this period:

None to report

Under unfinished business the following was discussed

1. Darr Road Summons/Complaint-Pre-Trial hearing is scheduled for September 17th before Judge Cooper.
2. USFS Gravel Pit-Effective Nov 1, 2002 we will no longer be allowed to remove gravel from the Forest Service Gravel Pit due to public opposition. The MCRC will be receiving a letter from the Forest Service advising the necessary steps required to take over Lake Michigan Drive.

Under new business the following was discussed

1. Real Estate Sale Signs-Received a letter from Attorney Tracy Thompson advising us that in his opinion the MCRC cannot keep signs out of the right of way. G Dittmer will send a response to him.
3. Brush Spraying-The Daltons Spraying Company will be machine spraying the brush on the Primary system.

Commissioners Report**Matiash**

1. Was not happy with the quality of the stone that was used for seal coating.
2. Received a complaint on the quality of the ditch work that was done on Larson and Decker. Dittmer advised that he was happy with the work and that the ditch is going to be used for retention and not drainage.
3. Wondered what was happening with the transfer of Lake Michigan Drive.
4. Asked about the progress of Reek Road Bridge. The preliminary layout and Engineering has been completed.

Vice Chairman Thurow

1. Mentioned the gravel roads need to be graded.
2. Reported a big hole under the asphalt on the corner of Appleton and Chauvez 50 ft west of the intersection on the north side.
3. Wondered if there had been any complaints received about the seal coating job on Jebavy causing any damage to radiators from the loose stones.

Chairman Archer

1. Discussed the refunds received from MCRC SIP.
2. Attended the CRASIF meeting. Commented on how well they have done with bond investments.
3. Checked out the Kerschner Pit and Free Soil Road. Had a discussion with one of the MCRC employees regarding rebuilding Free Soil Road and the fact that this project would be done in house.

Correspondence

1. CRASIF News Letter

Items Needing Board Action**Pre-Approve Payroll #19**

Motion by Archer, seconded by Thurow to pre-approve payroll #19 for September 13, 2002. Ayes all. Motion carried.

Authorization to sign Bargaining Unit Agreement

Motion by Thurow, seconded by Matiash to authorize signing the Union Bargaining Agreement for 2002 through 2005. Ayes all. Motion carried.

There being no further business a motion was made by Archer and seconded by Thurow to adjourn at 3:55 pm.


 Mary Acker Secretary

MINUTES

The September 20, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: Thurow

Visitors: Loretta Peterson of C. Peterson & Sons, Renee Moline of Schultz's Excavating, and Joe Smalley of Fensco.

Eng/Mgr Dittmer read the minutes of the September 09, 2002 meeting:

Motion by Archer, seconded by Matiash to approve the minutes as read.

Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Matiash, seconded by Archer to approve Accounts Payable Vouchers #54176 through Voucher #54244 for \$231,013.33 excluding the check for C&C Services. Their check was pulled and the amount will be changed to \$60,000.00 instead of \$67,707.26 until they correct some problems with the work they did for the MCRC. Ayes all. Motion carried.

At 9:30 am the board looked over the contingent liability and revenue sheet.

At 9:45 am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
Pot hole repairs
Blading Roads
Mowing grass
Jagger Road Repairs
 2. **State Trunkline**
Mowing
Drop off edge repairs
Sweeping
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Jebavy Dr.-Hamlin Twp.-Some punch list items still remaining, met with Patty Johnson for final review. Will need to put grates on culvert ends as part of the project cost.
 2. Meyers Road-GI on 9-18-02, met with utilities and MDOT. A January bid date is expected. Drain Commissioner Hasenbank has not yet received plan for the sewer project. Brye Road will

be used as a detour route.

3. Free Soil Road-Will be paving next week.
4. Hoague Road Relocation-If time allows and approval given, will be taking out curb section, backfill with sand, seed and mulch.

2. Local System

1. Local projects are nearly completed.
2. Johnson Road-Amber Township-Graveling
3. Wilson Road-Custer Twp-About 50 ft. of silt to be hauled out.
4. Tyndall Road-Logan Twp.-Complete.
5. Meisenheimer Road- Still have punch list items to complete
6. LaSalle Road-Bid Opening-Bidders were present from C. Peterson & Son, Schultz's Excavating and Fensco. Bids were as follows: C Peterson & Son \$15,244.00 Bond Included, Sorenson Excavating \$25,450.00 cashiers check included, Fensco \$19,520.00 Bond included, Schultz's \$37,664.00 No Bond was included, and Jabrocki Excavating \$30,460.00 No Bond was included. See Motion for award.
7. Bit Surfacing-Will be surfacing Free Soil Road and Wilson Rd.
8. Victory Corners Road- Project has been stopped for now due to clay.

3. MDOT

PM Highway- A meeting is scheduled for October 23, at 9:00 am at the Pere Marquette Town Hall. MDOT from regional office and various units of government will be discussing maintenance items and turn back issues.

US-10-Sewer Project-Utilities will be the biggest issue.

Discussion on what side of Stiles road to run the lines.

4. Equipment Status during this period:

Repairs as needed

Sent a truck to Duthler's with a bad injector and flywheel.

5. Permit Activity during this period:

Lincoln Hills Condo Project-at discussion stages.

Under unfinished business the following was discussed

1. Darr Road Summons/Complaint-Did not meet in front of Judge Cooper only with representatives from both sides. Possibility for severity of trial was rated at moderate to severe. Possible trial date will be scheduled after the first of the year.
2. Fisher Pit Gravel-Discussed buying gravel.

Under new business the following was discussed

1. Brush Spraying-The Daltons have finished weed spraying.
2. A fall tour with the Supervisors and Clerks will be scheduled tentatively for the 3rd Saturday in October.

4. A Rural and Urban Task Force meeting will be scheduled soon.
5. Eric Moody was in to discuss the need to hire two employees and to talk about road projects. It was suggested to schedule one person to start October 15, and the second to begin November 15, 2002.

Commissioners Report

Matiash

1. Mentioned how rough the railroad crossing is in the Village of Free Soil.
2. Attended the Eden Twp board meeting. Supervisor Vic Baker complained about not enough spot brining done this year.
3. Discussed that he felt Rasmussen Road off Jebavy and Dennis Road did not need a double yellow line painted on those areas. Suggested a striping survey be done.

Vice Chairman Thurow

1. Absent

Chairman Archer

1. Causally met Attorney Roger Anderson and discussed things in general. Was also notified of a hearing about the Gulembo drain clean out.
2. Talked with Supervisor Bruce Burke about the Tyndall Road Culvert placement. Stated that Burke was satisfied with the work that was done.
3. Dissatisfied with Rush-Pac making stipends to the political candidates.
4. Questioned the financial report received from CRAM by their Independent Auditors.

Correspondence

1. CRASIF News Letter

Items Needing Board Action

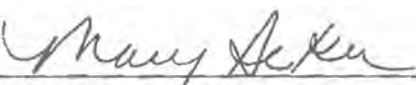
Pre-Approve Payroll #20

Motion by Matiash, seconded by Archer to pre-approve payroll #20 for September 27, 2002. Ayes all. Motion carried.

Award LaSalle Road Project

Motion by Matiash, seconded by Archer to award the LaSalle Road Bid to C. Peterson and Son in the amount of \$15, 244.00. Project shall begin within 10 days of the award and be completed by October 20, 2002. Ayes all. Motion carried.

There being no further business a motion was made by Matiash and seconded by Archer to adjourn at 12:15 pm. Ayes all. Motion carried.



 Mary Acker Secretary

MINUTES

The October 09, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.
Absent: None

Visitors: Chris Ruhl of C&C Services, and Alan Young.

Eng/Mgr Dittmer read the minutes of the September 20, 2002 meeting:

Motion by Matiash, seconded by Archer to approve the minutes as read.
Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Thurow, seconded by Archer to approve Accounts Payable Vouchers #54246 through Voucher #54344 for \$253,090.21. Ayes all. Motion carried.

At 9:30 am the board looked over the contingent liability and revenue sheet.

At 9:35 am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
Pot hole repairs
Blading Roads
Mowing Primaries
 2. **State Trunkline**
Mowing Grass including the median on the Freeway
New Budget for 2003-Almost the same as last year except the summer and winter expenses were separated.
Salt Delivery of 2450 Ton
Meeting on Oct. 23, 2002 at the PM Town hall with various officials of Mason County Government and MDOT to discuss activities along the trunk lines in Mason County.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Jebavy Dr.-Hamlin Twp.-Finishing up paper work. Plan to be wrapped up by mid October.
 2. Meyers Road-
 - a. Plan Preparation-Completed, finishing up special provisions.

- b. PM Twp has requested to include 500ft of storm sewer on 1st street and the Rail Road wants to rebuild their crossing at no cost to us.
- 3. Free Soil Road-Ready for paving, Omans are tentatively scheduled for next Tuesday.
- 4. Hoague Road Relocation-No action at this time.
- 2. **Local System**
 - 1. Local projects are nearly completed except for Griffin Road which will be held over until 2003.
 - 2. Johnson Road-Amber Township-Completed
 - 3. Wilson Road-Custer Twp-Waiting for paving, seed and mulch.
 - 4. Tyndall Road-Logan Twp.-Project is completed.
 - 5. Bit Surfacing-Scheduled for next week
 - 6. LaSalle Road-Grant Twp-Some problems with underground, expect to be completed by middle of next week.
- 3. **MDOT**
 - PM Highway-Hope to get an update at the meeting scheduled for 10/23/02 at the PM Township Hall.
 - US-10-Sewer Project-preliminary plans are completed, plan on a January letting.
- 4. **Equipment Status during this period:**
 - Repairs as needed
 - Rental Rates for chippers are from \$1,200.00 to \$1,400.00 per month.
 - Mower Repairs-Replaced the boom mower arm.
- 5. **Permit Activity during this period:**
 - Cancer Clinic-Work has begun by Sorenson Excavating
 - Social Security Office has applied for a permit for their new location on Jebavy Drive.

Chris Ruhl from C&C Services was in to discuss charges for seal coating. It was agreed that he was still owed \$18,407.13 all of which will be paid on the next check run.

Under unfinished business the following was discussed

- 1. Darr Road Summons/Complaint-Next step is for G Dittmer to answer interrogatories.
- 2. Gravel Pit Update: Have used all of the processed gravel in the Kerschner Pit. Plan to process more in early 2003.
 - a. Stickney-Approved for processing. We will be buying some gravel from him.
 - b. J Cosby-Halliday Sand and Gravel have made a deal with Mr. Cosby to process about 40,000 yards of gravel per year for the next five years for us at a cost of about \$4.00 per yard.

3. Stoplight at Johnson: Suggested a 4-way Stop intersection. Will contact PM Township Supervisor Gene Jorissen to discuss this.

Under new business the following was discussed

1. Fall tour scheduled for October 26, 2002
2. Southern Association Meeting will be held at the Amway Grand.
3. Paul Bunyan Meeting will be sponsored by Oceana County at the Eagles on Nov 4th.
4. Personnel Actions:
 - a. R. Larson Retirement Announcement for January 3, 2003. He has requested to have one half of his Blue Cross/Blue Shield Insurance paid until age 65. No action was taken.
 - b. Two new employees are scheduled to be hired on October 15th and November 12th.

Commissioners Report

Matias

1. No report

Vice Chairman Thurow

1. Reported that Dewey Road east of Stiles is very rough and needs grading.
2. Commented on a job well done on Meisenheimer Road.
3. Read in the paper about an Agricultural Renaissance Zone applied for in Manistee County by the General Chemical Company.
4. Noticed a bad area on the 5 lane by the reformed church. It was mentioned that MDOT will be doing some micro surfacing in 2003 to repair these problem areas.

Chairman Archer

1. Noticed that construction areas out east have their construction areas guarded and take extra precautions for safety.
2. Announced that John Schimke is no longer with Liquid Dust Layer.

Correspondence

1. CRAM News Letter

Items Needing Board Action

Pre-Approve Payroll #21

Motion by Thurow, seconded by Archer to pre-approve payroll #21 for October 11, 2002. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:45 pm.



 Mary Acker Secretary

MINUTES

The November 1, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: John Schimke of Great Lakes Chloride.

Eng/Mgr Dittmer read the minutes of the October 18, 2002 meeting:

Motion by Matiash, seconded by Archer to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Thurow, seconded by Archer to approve Accounts Payable Vouchers #54380 through Voucher #54474 for \$158,833.75. Ayes all. Motion carried.

At 9:40 am the board looked over the contingent liability and revenue sheet.

At 9:50 am G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Brush Removal

Blading Roads-preparing for winter

Mowing Grass

2. State Trunkline

Will be preparing a letter to MDOT requesting jurisdiction change of PM Highway. See Motion.

B. Heavy Maintenance

1. Primary System

1. Meyers Road-Discussion on detours and may consider asking for a contribution from Mason County to help with costs.

2. Lake Michigan Drive-G Dittmer spoke with the Forest Service. they are ready to move on changes but are waiting for abandonment's to be completed.

2. Local System

1. Local projects-Working in Summit Twp and on Larson Road. Will be sending out a letter to the Townships requesting a call for projects for 2003.

2. Johnson Road-Amber Township-Completed
 3. Wilson Road-Custer Twp-Completed
 4. Tyndall Road-Logan Twp.-Completed
 5. LaSalle Road-Grant Twp-Completed
3. **MDOT**
PM Highway-See Motion
US-10-Sewer Project-Preliminary Plans are out.
 4. **Equipment Status during this period:**
Repairs as needed and preparations for winter.
#34 Truck will require extensive work on the box and engine is weak.
 5. **Permit Activity during this period:**
Work continues at Cancer Clinic, road has been paved.
County Sewer Project (US-10) Permit fee was discussed with decision to wave permit fee.

Under unfinished business the following was discussed

1. Darr Road Summons/Complaint-G Dittmer to be deposed on November 6, 2002.
2. Stoplight at Johnson & Jebavy-Will be sending a letter to Pere Marquette Twp advising them we do not want to install a traffic light at this time and will not be pursuing any changes at this time.
3. Fall Drive around-Was well attended with good comments regarding completed projects for the 2002 season.

Under new business the following was discussed

1. Southern Association Meeting will be held at the Amway Grand. N Matiash is registered to attend.
2. Paul Bunyan Meeting will be sponsored by Oceana County at the Eagles on Nov 4th.
3. Personnel Actions:
 - a. C Sobaski-Sign Tech position-Will wait until the first of the year to discuss his classification.
4. USFS Revision of Forest Plan. G Dittmer spoke with Les Russell regarding a review of the USFS funding of various routes in the Manistee National Forest.
5. Road Abandonment's/Requests
Have asked for a response from the Townships regarding these three abandonment requests. Will proceed after information has been received.
 - a. Stolberg Road-Hamlin
 - b. Lucek Road-Logan
 - c. Campbell Road-Branch
6. Gravel Property-Will be investigating the possibility of gravel available in a pit next to the USFS pit owned by Mr. Blanchett.

Commissioners Report**Matias**

1. Received a call from Hallack's inquiring about a final dollar figure on Johnson Road.
2. Hoague and LaSalle in need of some repairs.
3. Wondered if Bob Larson's position had been advertised yet.

Vice Chairman Thurow

1. Was not happy with the patching work done on the corner of Chauvez and Scottville Roads.

Chairman Archer

1. Suggested the Local Road Policy have an addendum for application fees for road abandonment's.
2. Had a discussion with Jim Riffle regarding the quality of the work done on Hansen Road.

Correspondence

1. CRAM News Letter

Items Needing Board Action**Pre-Approve Payroll #23**

Motion by Thurow, seconded by Archer to pre-approve payroll #23 for November 8, 2002. Ayes all. Motion carried.

Permit from USFS

Motion by Archer, seconded by Matias to approve G Dittmer to sign a permit to remove materials from the United States Forest Service Pit. Ayes all. Motion carried.

Pere Marquette Hwy Turn Back

Moved by Archer Seconded by Matias
That the following Resolution be accepted:

WHERE AS that portion of Old us-31 from the Oceana County line to the US-31 freeway on-ramp is presently under the jurisdiction of the Michigan Dept. of Transportation hereafter referred to as the Department and;

WHERE AS the Mason County Road Commission here after referred to as the Road Commission and the Department agreed to the transfer or turn back of this roadway many years ago in part to facilitate the construction of the US-31 Freeway and;

WHERE AS negotiations which have occurred at various times over the years intensified in recent months to a tentative agreement by both parties in mid July of 2002 and;

WHERE AS these negotiations were done in good faith with an agreement acceptable to the Road Commission and the Department which is beneficial to the general traveling public and;

WHERE AS any additional improvements that the Road Commission would do beyond those proposed by the Department would be at the expense of the Road Commission.

BE IT THEREFORE RESOLVED that the Road Commission requests the Department to prepare the necessary agreements to expedite the transfer of jurisdiction of Old US-31, and;


BE IT FURTHER RESOLVED that the Road Commission will reconstruct this roadway to the level of improvement proposed by the Department to provide a safe and modern transportation system for the public and;

BE IT FURTHER RESOLVED that the Road Commission will complete the reconstruction of this roadway within five (5) years of the date of the agreement for the transfer of jurisdiction or turn back.

Yeas: Archer, Thurow, and Matiash

Nays: None. Resolution is adopted.

There being no further business a motion was made by Matiash and seconded by Archer to adjourn the meeting at 12:15 pm. Ayes all. Motion carried.



Mary Acker Secretary

MINUTES

The November 19, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 1:00 pm by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.
Absent: None

Visitors: Jim Riffle and Larry Crawford of Custer Twp, Dave Hasenbank DPW, Larry Donovan Amber Twp Supervisor, Fabian Knizacky Mason County.

Eng/Mgr Dittmer read the minutes of the November 1, 2002 meeting:

Motion by Thurow, seconded by Matiash to approve the minutes as read.
Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Archer, seconded by Thurow to approve Accounts Payable Vouchers #54476 through Voucher #54564 for \$215,761.63. Ayes all. Motion carried.

At 1:15 pm the board looked over the contingent liability and revenue sheet.

Custer Township

Jim Riffle and Larry Crawford were in to discuss dissatisfaction with the roadwork done on Wilson and Hansen Roads. They have asked that the MCRC guarantee they will put a seal coat on in 3 years and are holding back funds until some kind of solution can be made. There are three specific areas in question. The substandard areas were noted and \$3,750.00 will be retained from the contractor to make repairs next year. Discussion was postponed until the next meeting to allow time for a solution to be recommended.

At 2:35 pm G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
 - Brush Removal-Chippers are out
 - Blading Roads-preparing for winter
 - Two track road work
 2. **State Trunkline**
 1. Shoulder work
 2. Night crews have started, R Bowman 3-11pm, W Dessauer and L Tyndall 11pm to 7am.

B. Heavy Maintenance**1. Primary System**

1. Meyers Road-Getting ready for January Bidding
2. Lake Michigan Drive-Letters have been sent to all affected property owners. Are waiting for comments.

2. Local System

1. Local projects-Finishing up projects in Summit Township.

3. MDOT

PM Highway-Sent a copy of the resolution regarding the turn back and are waiting for a reply.

US-10-Sewer Project-Dave Hasenbank, Fabian Knizacky and Larry Donovan were in to discuss the possibility of running the sewer down the roadway of Stiles Road because they may not be able to get all the easements needed. They wondered if there were any plans to upgrade this portion of road in the near future so that this could be a joint project.

4. Equipment Status during this period:

Repairs as needed, trucks are ready to plow snow, are fixing some lights and working on the plows.

#34 is operational, the box has been repaired.

5. Permit Activity during this period:

County Sewer Project (US-10) Progressing

Under unfinished business the following was discussed

1. Darr Road Summons/Complaint-G Dittmer was deposed on November 6, 2002. This was a three hour session with four attorneys present.
2. Scott Engineering has sent a TSL for Reek Road Bridge. Will be submitting a copy to the State for recommendation. Approximate cost: \$653,000.00

Under new business the following was discussed

1. Southern Association Meeting-Up coming.
2. Halliday Sand & Gravel has sent a proposal to produce 22A modified gravel at the Jay Crosby pit for \$4.00 per yard. No action was taken.
3. Personnel Actions:
 - a. \$250.00 payment to deferred comp will be made on Dec. 6, 2002 to all participating employees.
 - b. Excess sick leave payment will be processed at the first of the month.
Note: both items a & b are in accordance with the bargaining agreement.
 - c. New employees - Greg Landis and Charlie Stewart.
4. A safety meeting luncheon will be scheduled for December 20th at noon.
5. Road Abandonment's/Requests-Waiting for responses from Townships.
 - a. Stolberg Road-Hamlin
 - b. Lucek Road-Logan
 - c. Campbell Road-Branch

Commissioners Report**Matiasb**

1. Suggested we get the shoulders graveled where needed on PM Highway.
2. Noticed a hole on US-10 on the North side next to the curb just past the by-pass.
3. Need to send the cold patch crew out to repair some joints on US-10
4. Commented that he felt the ad was run to much for the Foreman's position being advertised.
5. Questioned why resurfacing was done on Iris Road by PM Town hall.

Vice Chairman Thurow

1. Complmented the shoulder work being done.
2. Notice the grader operators were being careful only to grade the rough areas.

Chairman Archer

1. Commented on Cram communication regarding transportation fund.
2. Had a discussion with a couple of employees regarding supervision.
3. Wondered if the improvement was completed on High Street, City of Scottville.
4. Suggested attention be paid to getting the roads graded for winter.

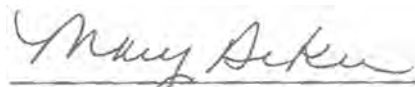
Correspondence

1. CRAM News Letter

Items Needing Board Action**Pre-Approve Payroll #24**

Motion by Archer, seconded by Thurow to pre-approve payroll #24 for November 22, 2002. Ayes all. Motion carried.

There being no further business a motion was made by Matiasb and seconded by Archer to adjourn the meeting at 4:00 pm. Ayes all. Motion carried.



Mary Ackel Secretary

SPECIAL MEETING
NOVEMBER 27, 2002

Chairman Archer called a special meeting of the Mason County Road Commission to order at 9:30 am.

Present: Archer, Thurow, Matiash, Engineer/Manager Dittmer and Secretary Acker.

Absent: None.

Visitors: Tim Oman of Oman's Contracting Inc.

The purpose of the meeting was to discuss problems with the Townships and bituminous paving contractors work performance.

Tim Oman of Oman's Contracting was present to discuss the problem areas on Hansen and Wilson Roads. He has assured us that they will be back in April 2003 to discuss the repairs that need to be made for the several areas in question. It was agreed that \$3,750.00 will be held back until these repairs are made later in the summer when weather permits.

Present Local Road Policy

Motion by Thurow, seconded by Matiash to revise the present Local Road Policy as follows: Commencing with projects completed in the construction year 2002, Bituminous Aggregate Paving projects placed over prepared aggregate shaped grades shall have placed a single seal coat surface over the entire project within a period of five (5) to seven (7) years following the initial bituminous surfacing. The Township shall be responsible for fifty (50) percent of this cost instead of the traditional seventy-five (75) percent of cost.

Bituminous aggregate paving over an existing hard surface roadway is not included with this policy. Ayes all. Motion carried.

OTHER BUSINESS

Foreman's Position

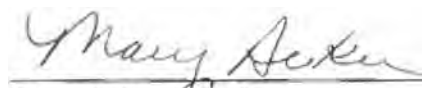
It was suggested that the foreman's position be posted again for the MCRC employees requesting any one interested to submit a resume and fill out an application.

Darr Road

Attorney Anderson has dismissed the suit for damages. After November 21, 2002 all bills to defend this suit on behalf of the MCRC will be the responsibility of the MCRC.

A safety luncheon is scheduled for December 20, 2002 at 12:00 noon.

Meeting adjourned at 11:30 am.


Mary Acker Secretary

MINUTES

The December 06, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Jerry Peterson Manager for Manistee County Road Commission to observe.

Eng/Mgr Dittmer read the minutes of the November 19, 2002 meeting:

Motion by Thurow, seconded by Matiash to approve the minutes as read.

Ayes all. Motion carried.

Eng/Mgr Dittmer read the minutes of the November 27, 2002 Special Meeting:

Motion by Thurow, seconded by Archer to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts, payroll and sick leave payments:

Motion by Matiash, seconded by Archer to approve Accounts Payable Vouchers #54565 through Voucher #54661 for \$208,143.50, payroll #25 for \$61,090.01 and excess sick leave for \$15,576.53 Ayes all. Motion carried.

At 9:40 am the board looked over the contingent liability and revenue sheet.

At 10:00 am G Dittmer gave his report as follows:

1. Work progress during the past two weeks

A. Routine Maintenance

1. County Wide

Snowplowing-Ice control

Brush-Tree Removal

Ditching-as weather conditions allow

2. State Trunkline

1. Snowplowing-Ice Control.

2. Cold patching various locations as weather conditions allow.

3. Stop Light at Intersection of Stiles Road and US-10/31-Dan Lund, MDOT Traffic and Permits Engineer has notified the MCRC that a stop light will be installed in 2003. They have requested \$2,500.00 from the MCRC for installation fees. G Dittmer to contact Larry Donovan, Amber Twp Supervisor and ask them to share in this cost. No action was taken.

B. Heavy Maintenance**1. Primary System**

1. Meyers Road-Nothing new to report at this time.
2. Lake Michigan Drive-Letters have been sent to all affected property owners. Are waiting for comments. Will proceed with abandonment after first of year.
3. Campbell Road-Due to some relocation MCRC is obtaining easements. It is anticipated to do clearing if weather permits.

2. Local System

1. Call for Projects for 2003
2. Reek Road-Have received preliminary plans from consultant.
3. Barothy Road-Branch Twp project for 2003.

3. MDOT

1. Installation of Beard's Culvert in cooperation with MDOT has been completed on US-10 at Custer Village Limits.
2. US-10-Sewer Project-County DPW is working on easements.

4. Equipment Status during this period:

Repairs as needed,

5. Permit Activity during this period:

Nothing to report

Under unfinished business the following was discussed

1. Darr Road Summons/Complaint-Do not expect to hear anything new until next year.
2. Mrs. Lundquist's Property-This is a 1/2 acre lot on the corner of Meyers Road and PM Hwy offered to the MCRC for \$500.00. No action was taken.

Under new business the following was discussed

1. Urban Task Force Boundary-See Motion
2. Rural Functional System Changes-See Motion
3. Halliday Sand & Gravel-See Motion
4. Personnel Actions:
 - a. \$250.00 payment to deferred comp were made on Dec. 6, 2002 to all participating employees.
 - b. Excess sick leave payments were made. The MCRC has now switched to a short term leave policy. A letter has been given to each employee to verify the sick time they have left that will remain on the books until it is used or they reach retirement age.
 - c. New employees - Greg Landis and Charlie Stewart are working out well.
5. A safety meeting luncheon will be scheduled for December 20th at noon.
6. Battery Disconnect System Mtg.-G Dittmer and T Woirol to attend on 12/11/02. MCRC SIP has required these systems to be installed on all dump trucks.
7. Retirement Request from Duane McCumber effective January 10, 2003. See Motion

Commissioners Report**Matias**

1. Wondered when the budget would be addressed.

Vice Chairman Thurow

1. Expressed concerns on the cost of topsoil.

Chairman Archer

1. Attended the Southern Association Mtg. Commented on the good reporting from John Niemela regarding the Act 51 report.
2. Discussed funding for the 2003 Road Policy.

Correspondence

1. CRAM News Letter

Items Needing Board Action**Stop Sign to Replace Yield in Eden Township**

Will contact Township for input. No action was taken.

Urban Task Force Boundary

Motion by Archer for a resolution to increase the Urban Task Force boundaries as presented by G Dittmer. Seconded by Matias. Ayes all. Motion carried.

Rural Functional System Changes

Motion by Matias, seconded by Thurow to adopt a resolution supporting trading the functional classification of the following local roads: from Conrad/Stiles/1st Street and Fountain/Benson to Primary Roads of: Rasmussen/Hansen, Anthony and Jagger. G Dittmer will present this at the next Task Force Meeting. Ayes all. Motion carried.

Halliday Sand & Gravel Proposal

Motion by Archer, seconded by Matias to accept a proposal from Halliday Sand and Gravel to furnish and produce 22a modified gravel at the Crosby pit at a cost of \$4.00 per cubic yard over the next five years. Ayes all. Motion carried.

Duane McCumber Retirement

Motion by Matias, seconded by Thurow (with regret) to accept a retirement request by Duane McCumber effective January 10, 2003. Ayes all. Motion carried.

There being no further business a motion was made by Matias and seconded by Archer to adjourn the meeting at 11:50 am. Ayes all. Motion carried.


 Mary Acker Secretary

MINUTES

The December 20, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Doug Robidoux newly appointed Commissioner to observe and Joe Michaelson to discuss biking trails in Mason County.

Eng/Mgr Dittmer read the minutes of the December 06, 2002 meeting:

Motion by Matiash, seconded by Thurow to approve the minutes as corrected.
Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts, payroll and pre-approval of accounts payable for 12-27-02:

Motion by Archer, seconded by Thurow to approve Accounts Payable Vouchers #54663 through Voucher #54752 for \$193,684.36, payroll #26 for \$61,016.43 and pre-approval of accounts payable for 12-27-02 not to exceed \$50,000.00.
Ayes all. Motion carried.

At 9:20 am the board looked over the contingent liability and revenue sheet.

At 10:00 am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
 - A. **Routine Maintenance**
 1. **County Wide**
Snowplowing-Ice control
Brush-Tree Removal-Both brush cutters have been out.
Ditching-as weather conditions allow
 2. **State Trunkline**
 1. Snowplowing-Ice Control.
 2. Cold patching various locations as weather conditions allow.
 - B. **Heavy Maintenance**
 1. **Primary System**
 1. Meyers Road-Being advertised-Open bids in January.
 2. Lake Michigan Drive-More notices have been sent out.
 2. **Local System**
 1. Call for Projects for 2003-Waiting on Townships
 2. Reek Road-Have received preliminary plans from consultant.
Discussion followed on various aspects of design and plans.

3. MDOT

1. US-10-Sewer Project-Received a letter from the DPW stating they were unable to obtain easements so the sewer will have to be placed in the roadway of Stiles Road.

4. Equipment Status during this period:

Repairs as needed.
Minor clutch repairs.

5. Permit Activity during this period:

Nothing to report

Under unfinished business the following was discussed

1. Dart Road Summons/Complaint-The damages portion has been officially dropped. Sherman Twp is in favor of continuing even if at their own expense. Hearing expected to take place late in January with trial in mid 2003.
2. Mrs. Lundquist's Property-This is a 1/2 acre lot on the corner of Meyers Road and PM Hwy offered to the MCRC for \$500.00. Will contact her to purchase property.
3. Stop Light at Stiles and US-10/31-Amber Twp has agreed to participate in the cost.
4. MCRC SIP has required the battery shutoffs for the dump trucks be installed by April 1, 2003.
5. PM-Highway Turn back-MDOT is holding back on the PM Hwy Turn Back for 1.9 Million due to a problem with the Treasury wanting to audit the project. This is an accountability issue.

Under new business the following was discussed

1. Rural Task Force-G Dittmer attended an informational meeting.
2. Personnel Actions:
 - a: Foreman Interviews-See Motion
3. Department of Corrections-Received a rate increase from \$6.00 per day per person to \$8.00 per day per person.

Commissioners Report

Matias

1. Noticed that center joints on US-10 need cold patching.

Vice Chairman Thurow

1. Commented that the barrels were placed too high up the hill at the rest area, suggested they be moved down.
2. Heard about possible interest in the Chiquita property.

Chairman Archer

1. Congratulated Doug Robidoux on being appointed as Commissioner to the MCRC.

Correspondence

1. CRAM News Letter
2. Received a letter from Grant Township adopting a resolution stating that the Township of Grant is in favor of eliminating the curve on Hoague and LaSalle Road which is known as Old US-31 and to go to a four corner intersection.
3. Received a letter thanking the MCRC for participating in the October 2002 Local/State Transportation workshop from MDOT Regional office.

Items Needing Board Action**Stop Sign to Replace Yield in Eden Township**

Motion by Archer, seconded by Matiash to authorize the replacement of Yield Signs with Stop Signs On Ordway North bound and Anthony Road, Ordway South Bound and Anthony Road, Eden Lake North bound and Anthony Road and Eden Lake South bound and Anthony Road. Ayes all. Motion carried.

Stolberg Lane Abandonment

Motion by Matiash, seconded by Archer to authorize the abandonment of Stolberg Lane a paper Street. Ayes all. Motion carried.

Dean Archer Years of Service

Motion by Thurow, seconded by Matiash to adopt a resolution thanking Dean Archer for his fourteen (14) years of service and to wish him the best. Ayes: Thurow, Matiash.
Nays: None. Abstain: Archer. Motion carried.

Foreman's Position

Motion by Thurow, seconded by Matiash to offer the Foreman's position to Ron Duggan with a salary of \$36,000.00 and that he continue with the B-2 retirement classification. Ayes all. Motion carried.

Meyers Road Contract

Motion by Archer, seconded by Matiash to adopt a resolution to sign the contracts for the roadway reconstruction work along Meyers Road from Sixth Street to Highway US-10/US-31; including cold milling, bituminous surface, earthwork, bituminous pavement, culvert installation, and restoration work; and all together necessary related work. Project STP 0153(005), Job Number 49481, Control Section STUL53432, Fed Item #HH2957 and contract No. 02-5542, and authorize Chairman Dean Archer and Member Nick Matiash to sign. Ayes all. Motion carried.

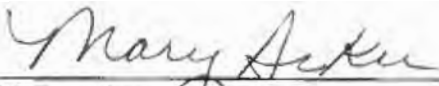
2002 Amended Budget

Motion by Matiash, seconded by Archer to approve the 2002 amended budget as presented. (Attached) Ayes all. Motion carried.

2003 Proposed Budget

Motion by Matiash, seconded by Archer to approve the 2003 budget as adjusted. (Attached) Ayes all. Motion carried.

There being no further business a motion was made by Matiash and seconded by Archer to adjourn the meeting at 11:35 am. Ayes all. Motion carried.


 Mary Acker Secretary

**MASON COUNTY ROAD COMMISSION
AMENDED BUDGET
01-01-02 TO 12-31-02
REVENUE**

	2001	2002	<u>Amend #1</u>
License & Permits	3,500	4,000	4,900
Federal Sources:			
“F” Funds	-0-		
Critical Bridge	-0-		
TED Funds	-0-		
Urban Funds (Jagger Road)	43,200	177,000	-0-
State Sources:			
Engineering	10,000	10,000	10,000
Snow Removal	116,000	110,000	114,500
Urban Road	90,000	90,000	97,167
Allocation	3,000,000	3,000,000	3,151,000
State Critical Bridge	-0-		
TED Funds	-0-	750,000 (Jebavy Drive)	592,708
Enhancement Grant	-0-	30,000 (Landon)	31,202
Economic Development Fund:			
Forest Road (E)	48,300	48,300	48,300
Category A Funds	-0-	-0-	-0-
Contributions from Local Units:			
Township Contributions	795,000	500,000	758,313
Other Fountain Village	-0-	-0-	3,097
Ludington City	13,050	-0-	
Charges for Services:			
Trunkline Maintenance	500,000	500,000	521,348
Salvage Sales	573	2,000	369
Interest & Rents:			
Interest Earned	16,902	15,000	7,037
Other Revenues:			
Gain/Loss on Equip. Disp.	30,800	10,000	-0-
Other-Installment Purchase	57,500	-0-	-0-
Total:	4,824,825	5,156,300	5,339,991
Fund Balance	467,746	523,902	564,185
Total	5,286,571	5,650,202	5,904,176

**MASON COUNTY ROAD COMMISSION
AMENDED BUDGET
01-01-02 TO 12-31-02**

EXPENDITURES

	<u>2001</u>	<u>2002</u>	Amend #1
Heavy Maint-Roads			
Primary	595,000	1,000,000	829,746
Local	1,462,000	750,000	1,400,068
Maintenance-Roads			
Primary	500,000	500,000	850,175
Local	1,560,000	1,000,000	1,545,456
Heavy Maint Structures			
Primary	-0-	-0-	
Local	-0-	-0-	7,068
State Trunkline Maint	500,000	500,000	523,844
Equipment Expense-Net	(50,000)	50,000	(103,434)
Admin Expense-Net	155,000	175,000	148,558
Capital Outlay-Net	(100,000)	-0-	(144,538)
Debt Service			
Principal Payments	48,288	38,000	36,375
Interest Payments	12,387	13,995	13,370
Total Expenditures	4,682,675	4,026,995	5,106,688
Fund Balance	603,896	1,623,207	797,488
Total Budget	5,286,571	5,650,202	5,904,176

**MASON COUNTY ROAD COMMISSION
BUDGET
01-01-03 TO 12-31-03
REVENUE**

	2002	2003
License & Permits	4,900	3,500
Federal Sources:		
“F” Funds	-0-	
Critical Bridge	-0-	560,000
TED Funds	-0-	
Urban Funds-Meyers Road	-0-	360,000
State Sources:		
Engineering	10,000	10,000
Snow Removal	114,500	100,000
Urban Road	97,167	90,000
Allocation	3,151,000	3,000,000
State Critical Bridge	-0-	105,000
TED Funds-Jebavy Drive	592,708	50,000
Enhancement Grant-Culvert Replace	31,202	20,000
Economic Development Fund:		
Forest Road (E)	48,300	48,300
Category A Funds	-0-	-0-
Contributions from Local Units:		
Township Contributions	758,313	300,000
Other Fountain Village	3,097	-0-
Ludington City	-0-	-0-
Charges for Services:		
Trunkline Maintenance	521,348	500,000
Salvage Sales	369	2,000
Interest & Rents:		
Interest Earned	7,037	10,000
Other Revenues:		
Gain/Loss on Equip. Disp.	-0-	10,000
Other-Installment Purchase	-0-	-0-
Total:	5,339,991	5,168,800
Fund Balance	564,185	564,185
Total	5,904,176	5,732,985

**MASON COUNTY ROAD COMMISSION
BUDGET
01-01-03 TO 12-31-03**

EXPENDITURES

	<u>2002</u>	<u>2003</u>
Heavy Maint-Roads		
Primary	829,746	800,000
Local	1,400,068	500,000
Maintenance-Roads		
Primary	850,175	750,000
Local	1,545,456	1,250,000
Heavy Maint Structures		
Primary	-0-	-0-
Local-Reek Bridge	7,068	720,000
State Trunkline Maint	523,844	600,000
Equipment Expense-Net	(103,434)	50,000
Admin Expense-Net	148,558	155,000
Capital Outlay-Net	(144,538)	280,000
Debt Service		
Principal Payments	36,375	38,000
Interest Payments	13,370	14,000
MERS Payments		160,000
Total Expenditures	5,106,688	5,317,000
Fund Balance	797,488	415,985
Total Budget	5,904,176	5,732,985

**PROPOSED CAPITAL OUTLAY EXPENSE
2003 BUDGET**

FIELD

3-5 cyd trucks W/Do-all Boxes, Underbody	210,000
1-10 cyd truck W/Dump Box, Underbody	100,000
1-Hydro Plow	6,000
Sub Total	\$316,000

YARD

1. Brine Containment System	40,000
2. Wash Rack-Building	50,000
Sub Total	\$90,000

OFFICE

1. Voice Mail system	4,000
2. Cogitate Software	25,000
3. New Windows	2,500
4. Copy Machine	1,000
Sub Total	\$32,500

TOTAL	\$438,500.00
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