

The January 5, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Vice-Chairman Thurow.

Members present: Thurow, Archer, Matias, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

Eng/Mgr Dittmer read the minutes of the December 21, 2000 meeting:

Motion by Archer, supported By Thurow to approve the minutes as read. Ayes all.  
Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Thurow, supported by Archer to approve payroll #1 for \$82,999.70 and Voucher #50885 thru 50940 for \$156,081.06. Ayes all. Motion carried.

At 9:30 am the board looked over the contingent liability and revenue sheet.

At 9:40 am G Dittmer gave his report as follows:

### **ENGINEERS REPORT**

#### **1. Work progress during the past two weeks.**

##### **A. Routine Maintenance**

##### **1. County Wide**

Plowing snow and ice control.  
Order 200 tons of back up salt for County  
Dittmer advised various Municipalities to cut back on salt usage.  
Overtime due to snow removal.

##### **2. State Trunkline**

Snow and ice control.  
Second back up salt ordered-300 tons.

##### **B. Heavy Maintenance**

##### **1. Primary System**

Dittmer scheduled to meet with Hamlin Twp at their Jan 11th meeting regarding the Jebavy Drive Project.  
Have contacted Larry Donovan regarding Meyers Road and proposed county sanitary sewer.

##### **2. Local System**

No Update

3. **State Trunkline**  
Installation of Traffic light at Brye and US-10/31 completed and will be activated on January 10, 2001.
3. **Equipment status during this period:**  
Ordered new pickup for Park.  
Lift basket on Sign Truck broke with personal inside-no one hurt.  
Other minor repairs.  
Bids for lift basket will be reviewed at next meeting.
4. **Permit activity during this period.**  
Discussions between the Drain Commission, Road Commission and Developer on Hidden Forest Mobile Home Park.  
A meeting with Verizon will be scheduled regarding work in 2001.  
Annual permits are starting to come in.
5. **Abandonment update:**  
Discussions on other various upcoming locations:
  - a. Second Street and Front Street was advertised, no comments, Dittmer to have action recorded at the Mason County Register of Deeds Office.
  - b. Travis Drive-Dittmer has discussed with MDNR.
  - c. Various new requests.
6. Dittmer and Thurow attended Custer Twp. meeting on Wednesday.  
Discussion on Indian Bridge.
7. Flu shots were give last week.

**Under Old Business the following was discussed:**

1. **Update on various lawsuits:**  
DeBoise-Trial date set for January 29th and 30th in District Court.
2. **Employee situations:**  
Meeting held with staff to discuss wage proposals for 2001.  
Grievance update-Step 2 meeting with BA held last week-Dittmer replied to meeting.
3. Dittmer received Notice of Bond Claim from Elmer's against Schultz Excavating for both Lawndale and Millerton Projects.
4. Review of emblem for MCRC along with jacket and cap orders.

**Under New Business the following was discussed:**

1. Staff wage recommendations were presented.
2. The next Paul Bunyan meeting will be held on Monday Feb 5, in Traverse City.

**COMMISSIONERS REPORT****Member Archer**

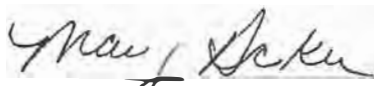
1. Commented on article in the paper written by John Anderson in appreciation for work done on the corner of Sugar Grove and Schoenherr Road.
2. Attended Logan Twp meeting. Discussion on Campbell Road.
3. Mentioned the Certification Maps need updating along with the Mason County Maps, specifically Mavis and Jackson Roads.
4. Commented on the communications from CRAM.
5. Wondered when salary evaluations would be available.

**Vice-Chairman Thurow**

1. Attended Riverton and Custer Twp meetings and suggested that the Commissioners try to attend some of the Township meetings.
2. Asked about interview with G Dittmer about snow plowing and suggested he remind people to try to push their snow out of the roadway.
3. Asked about fence put up by Listers on Brye Road between Blundell and Hawley.
4. Wondered when the letter would be sent to the State to petition the change of Anthony Road from a local road to a primary.
5. Questioned why Riverton Twp did not receive a third brining in 2000.

**Member Matiash****No Report****CORRESPONDENCE**

1. CRAM News Letters

**ITEMS NEEDING BOARD ACTION****Went into executive session at 12:10 pm for reorganization of the board.****Reconvened at 12:45 pm.****APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN****Motion by Matiash, supported by Thurow to name Dean Archer as Chairman to the MCRC Board and Robert Thurow as Vice-Chairman. Ayes all. Motion carried.****There being no further business the meeting was adjourned at 1:00 pm.**


Mary Acker Secretary

A Special Meeting held on January 12, 2001 of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 10:00 am by Chairman Dean Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None.

Visitors: Amy Wicklund owner of Hamlin Grocery Store and Kevin Braciszkeski of the Ludington Daily News.

The purpose of this meeting was to discuss the proposed Jebavy Drive Project and to hear the concerns of the public.

There was discussion on how the changes would affect the parking at the Hamlin Grocery Store and various other areas of concern.

It was decided to work on other concepts for the curbs and gutters and to get input from other sources.

Eng/Mgr Dittmer said it would take about one month to acquire additional information and at that time would schedule a public hearing to present the new information.

At 11:30 the board went in to executive session to discuss employee evaluations.

Reconvened at 12:25pm.

No action was taken.

Motion by Matiash, supported by Archer to adjourn at 12:30 pm.

  
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Mary Acker Secretary

The January 19, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Bob Clark of Clark Hwy Systems.

Eng/Mgr Dittmer read the minutes of the January 5, 2001 meeting:

Motion by Archer, supported by Thurow to approve the minutes as read. Ayes all.  
Motion carried.

Eng/Mgr Dittmer read the minutes of the January 12, 2001 Special Meeting:

Motion by Matiash, supported by Archer to approve the minutes as read. Ayes all.  
Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Thurow, supported by Matiash to approve payroll #2 for \$65,252.46 and Voucher #50942 thru #51015 for \$204,754.52. Ayes all. Motion carried.

At 9:45 am the board looked over the contingent liability and revenue sheet.

At 9:55 am G Dittmer gave his report as follows:

### **ENGINEERS REPORT**

1. Work progress during the past two weeks.
  - A. Routine Maintenance
    1. County Wide  
Plowing snow and ice control  
County back up salt has been delivered.  
Discussed use and problems with Armor from Dow.
    2. State Trunkline  
Snow and ice control  
Second back up salt has been delivered.
  - B. Heavy Maintenance
    1. Primary System
      - a. Change in direction of the Jebavy Drive project due to meeting with property owners. Met with MDEQ about project and they see no major problems at this time. Will continue with preliminary design work.
      - b. Campbell Road-alignment surveys

2.     **Local System**  
Installation of guard rail on Hawley Road Bridge over P.M. River.
3.     **State Trunkline**  
No Update.

2.     Equipment status during this period:

Discussion on purchase of sign truck and lift basket.

Discussion on the condition of the yard loader and possibility of needing to replace it in the near future.

Having problems with Diamond Oil Company overcharging for oil and a delivery person placing the wrong product in a barrel of motor oil.

Other minor repairs.

3.     Permit activity during this period:

Proposed meeting with Verizon regarding work in 2001 scheduled for Feb 14.

Annual permits are coming in now.

4.     Abandonment update:

a.     Second Drive and Front Street-Mix up on advertising, will be put in the paper again for three weeks.

b.     Travis Drive-Have received information from MDNR, no objections to abandonment, also no objection from Hamlin Twp. but made mention that it may land lock one parcel.

c.     Various new requests.

5.     Entire Board attended the Twp. Officers meeting on January 18.

6.     Prison crew is cleaning and painting offices.

7.     T. Weinert has developed a program to help track equipment costs to be used by the shop clerk.

Terry Woirol was in to discuss condition of equipment and present information on the pending purchase of a sign truck.

Under old business the following was discussed:

1.     Update on various lawsuits:

DeBoise-Trial date set for January 29th and 30th in District Court.

2.     Employee situations:

Grievance update: Union has elected to not continue G. Collins grievance.

Step 2 meeting with BA regarding M Brigham is scheduled for Monday January 25th regarding disciplinary action.

3. Cost comparisons were provided for the B1 and B2 Plans regarding MERS for staff employees.
4. Notice of Bond Claim by Elmers against Schultz Excavating-Elmers have been paid for Millerton Road but have not received payment for Lawndale at this time.

**Under new business the following was discussed:**

1. Paul Bunyon meeting is scheduled for Monday Feb 5th in Traverse City.
2. Dittmer will be meeting with other County Road Commissions next week.
3. Discussion on Local Road Policy for the upcoming season.
4. Table discussion on staff pay raises.

**COMMISSIONERS REPORT**

**Member Matiash**

No Report

**Vice-Chairman Thurow**

No Report

**Chairman Archer**

1. Discussed damages to mail boxes due to snow removal.
2. Mentioned employee use of the WSCC recreation center.
3. Reminded Board that new member Nick Matiash will need to be sworn in at the Mason County Clerks Office and that signature cards need to be changed at the bank.
4. Inquired about upcoming annual CRAM Mtg to be held March 20,21 & 22.

**CORRESPONDENCE**

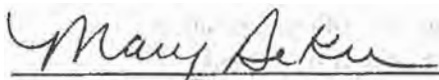
1. CRAM News Letters

**ITEMS NEEDING BOARD ACTION**

**PURCHASE SIGN TRUCK**

Motion by Thurow, supported by Matiash to approve the purchase of a sign truck from Duthler Ford with boom from Truck & Trailer Specialties and deck, not to exceed \$50,000.00. Ayes all. Motion carried.

There being no further business Matiash made a motion to adjourn at 11:55 am. Supported by Archer. Ayes all. Motion carried.

  
 Mary Acker Secretary

## MINUTES

The February 2, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:10 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

Eng/Mgr Dittmer read the minutes of the January 19, 2001 meeting:

Motion by Archer, supported by Thurow to approve the minutes as read. Ayes all.

Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Matiash, supported by Archer to approve payroll #3 for \$60,091.54 and Voucher #51016 thru #51080 for \$131,286.09. Ayes all. Motion carried.

At 9:45 am the board looked over the contingent liability and revenue sheet.

At 9:55 am G Dittmer gave his report as follows:

### ENGINEERS REPORT

#### 1. Work progress during the past two weeks:

##### A. Routine Maintenance

##### 1. County Wide

Plowing snow and ice control

Patching holes in blacktop's

Cutting trees and various brush

##### 2. State Trunkline

Snow and Ice control

Patching holes in blacktop's

Hauling 2ns sand from pit

##### B. Heavy Maintenance

##### 1. Primary System

Jebavy Drive-Continuing work on preliminary designs and have scheduled a public meeting for February 22, 4:00 pm at the Hamlin Town Hall to discuss the preliminary plans.

Campbell Road-Alignment surveys.

**2. Local System**

Access Road-survey work in process, letters of request have been sent out.

Lincoln Road-survey work in process

Woods Trail-Dorn Eikenburg has requested permission to clear and grub from Hawley Road to Sippy Road in Logan Twp in exchange for the wood. Will discuss at a later date.

**3. State Trunkline**

MDOT installed new Frost Tube near Schoenherr Road.

**2. Equipment Status during this period:**

Radio Tower inspection

Clutch repairs at Mick's

Alternator repairs at US Rebuilders

Discussion on need for another Motor grader to use for maintenance on gravel roads.

Problems with oil distributor have been resolved. A credit for the over charge has been received and the damaged material in the barrel has been replaced.

**3. Permit activity during this period:**

Meeting with Verizon regarding work in 2001 on Feb 14.

Dittmer met with various other permitting agencies regarding Home Depot.

Hidden Forest Mobile Home Park has submitted new proposal.

Various discussions with Charter Communications regarding cable installations.

**4. Abandonment update:**

Discussions on other various upcoming locations.

a. Second Street and Front Street was advertised.

b. Travis Drive-Dittmer has questions for Attorney, some of the deeds have not been signed yet.

c. Chestnut Lane-North Bayou Resort-Dittmer has questions for the petitioner.

5. Dittmer met with other CRC managers for discussions.

7. Jack from Manistee CRC is retiring ASAP.

**Under old business the following was discussed:**

**1. Update on various lawsuits:**

De-Boise-Trial was held on January 29th in District Court. Expect to have a decision within 60 days.

2. **Employee situations:**

- a. Grievance update: Step 2 meeting with BA regarding Mark Brigham last Monday. Have rescinded disciplinary action due to a mechanical problem with the motor grader.
- b. BC/BS meeting to be held on Wednesday Feb 7 at 7:00 am. George Karl (BC/BS representative) will be available to answer any questions.

**Under new business the following was discussed:**

1. Paul Bunyan meeting on Monday Feb 5th in Traverse City.
2. Dittmer requested equipment rental bids from local contractors.
3. Dittmer has an Urban Task Force meeting this P.M., Committee consists of the Road Commission, Ludington Transit and the City of Ludington.

**COMMISSIONERS REPORT**

**Member Matiash**

1. Suggested contracting seal coating work due to comments received regarding getting behind on regular maintenance work.

**Vice-Chairman Thurow**

1. Wondered who replaced Gary on the Engineering Committee.
2. Mentioned the State has a small parcel for sale by the County Line.

**Chairman Archer**

1. Attended Republican State Convention. Met former Commissioner from Muskegon County and Max Rayburn. Mentioned high turnover ratio among new Commissioners.
2. Suggested a change in the Boards meeting schedule to twice monthly including evening meetings in June and December. Will discuss at a later date.
3. Discussed making changes to the Local Road Policy.

**CORRESPONDENCE**

1. CRAM News Letters
2. Newspaper Article regarding Schultz.
3. Received letter from Scottville Youth Soccer people regarding property on US-31 wondering if we would be interested in donating the property to their organization.
4. Letter from First of Michigan regarding Build Michigan III.

**ITEMS NEEDING BOARD ACTION**

**Reclassify Anthony Road**

Motion by Matiash, supported by Thurow to approve a request from Riverton and Summit Townships to reclassify Anthony Road from a Local Road to a Primary Road and to request Anthony Road be reclassified by MDOT.

Ayes all. Motion carried.

**Reclassify Jagger Road**

Motion by Matiash, supported by Thurow to approve a request from Hamlin Twp to reclassify Jagger Road from a Local Road to a Primary Road and to request Jagger Road be reclassified by MDOT. Ayes All. Motion carried.

**Executive Session**

Motion by Matiash, supported by Thurow to close regular meeting and go into executive session at 12:15 pm.

Regular meeting reconvened at 12:25 p.m.

**Clerks Salary**

Motion by Matiash, supported by Thurow to increase the salary for the Clerk by \$1,000.00 for a total of \$31,000.00 effective immediately. Ayes all. Motion carried.

There being no further business Thurow made the motion to adjourn at 12:30 p.m., supported by Matiash. Ayes all. Motion carried.

  
Mary Acker Secretary

## MINUTES

The February 16, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None.

Visitors: None

Eng/Mgr Dittmer read the minutes of the February 2, 2001 meeting:

Motion by Thurow, supported by Matiash to approve the minutes as read. Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Archer, supported by Thurow to approve payroll #4 for \$65,263.83 and Voucher #51081 through #51159 for \$179,908.28. Ayes all. Motion carried.

At 9:30 am the board looked over the contingent liability and revenue sheet.

At 9:50 am G Dittmer gave his report as follows:

### ENGINEERS REPORT

#### 1. Work progress during the past two weeks:

##### A. Routine Maintenance

##### 1. County Wide

Ice control

Blading gravel road for smoothness and ice control

Opening ditches and culverts for runoff control

Patching holes in black top

Cutting trees and brush

Contacting property owners in order to cut trees on Dewey Road in Hamlin Twp and Hawley Road in Logan Twp.

Making preparations for Spring Weight Restrictions

##### 2. State Trunkline

Snow and ice control

Patching holes in blacktop

Hauling 2ns sand from pit

**B. Heavy Maintenance****1. Primary System**

Jebavy Dr.-Continuing to work on preliminary designs, have met with most of the property owners.

Urban Task force meeting held, the City of Ludington will have funding available this year.

Preparations for Rural task force meeting to discuss funding for next three years.

**2. Local System**

Access Road-Property owners are not in agreement with results of appraisals. Mrs. Jabrocki has retained Clay Olmstead to represent her.

Lincoln Road-Survey work in process, have contract with Hamlin Twp.

Woods Trail-Dittmer contacted USFS regarding Dorn Eikenburg's request to clear and grub from Hawley Road to Sippy Road. Received cool response from them. Permits would be required. Will probably not do this spring.

**3. State Trunkline**

US-10 is out for bids on March 2, 2001. Various discussions with contractors regarding use of MCRC property for staging area for crushed asphalt. Dittmer will request a percentage of material in exchange for use of property. No decisions were made at this time.

**2. Equipment Status during this period:**

Discussed possible purchase of motor grader. Michigan Cat has submitted a lease purchase proposal for \$161,000. \$17,165 each year for 5 years with guaranteed buy out of \$108,000.00 on the 6th year. It was suggested we check on rental rates. No decision at this time.

Other minor repairs.

**3. Permit Activity during this period:**

Meeting held with Verizon regarding work for 2001. Was interested in location of upcoming projects.

Hidden Forest Mobile Home Park would like to develop sites. Discussions continue.

Numerous Agricultural permits submitted and issued.

**4. Abandonment update:**

a. Second Street and Front Street- No comments to be recorded.

b. Travis Drive-Attorney to supply additional information.

c. Chestnut Street-North Bayou Resort-petitioner to provide additional information.

**5. Auditors Tom and Marilyn Zick were in last week. Will return at the end of the month.**

**Under old business the following was discussed:**

1. Update on various lawsuits:  
De-Boise Trial-No Update at this time.
2. Employee situations:
  - a. Grievance update-G Collins has appealed to Union-No Update.
  - b. BC/BS-PPO to be installed on April 1, 2001.
  - c. BC/BS- Letter sent to retirees regarding possible cost saving.  
Will schedule meeting with retirees and BC/BS representative to discuss changes.
3. No change regarding Elmer's claim against Schultz Excavating for Lawndale.
4. Jacket order has been completed, expect delivery in 1-2 weeks.

**Under New business the following was discussed:**

1. Equipment rental bids from local contractors to be opened next meeting.
2. Jaye Crosby has 20 acres of property for sale in Irons that may be a good source for gravel. Asking price is \$140,000.00. Will contact Halliday Construction to have them check out to see how much gravel might be there.
3. Received estimate to replace the windows on the east side of the office building at a cost of \$2,000.00 and replace the entrance for \$14,000.00. Will continue to monitor the need for repairs. No decision was made at this time.
4. Discussion on meeting schedule change.
5. Local Road policy discussion. Will put some information together to discuss at next meeting.

**Commissioners Report****Member Matiash**

1. Commented on how bad he expected the roads will be this spring.
2. Wondered when the MERS representative was meeting with the Board. Will try to schedule a March 16th meeting date.

**Vice Chairman Thurow****No Report****Chairman Archer**

1. Discussed information from CRAM regarding metric conversion requirements.
2. Received letter from Bill Schuette regarding concealed weapons permits.
3. Suggested discretion regarding issuing of over weight tickets. Do adequate job of warnings.

**Correspondence**

1. CRAM News letter-Listing of locally raised MTF Funds and County appropriations.
2. Received letter from J Shinn denying funding for First Street in PM Twp.
3. Letter from Robert Zenz from Jackson CRC running for CRAM Board.
4. Letter from Ken Kamp regarding Schoenherr Rd- has access problem, is a certified road that the MCRC will have to cut some trees to provide access.

5. Michigan Association of Counties newsletter regarding Act 51 in support of Counties.
6. MIRS newsletter regarding Dir. Rosine.
7. Request from Habitat for Humanity for consideration on road improvement in Hamlin Twp, received negative response from Township.

#### **ITEMS NEEDING BOARD ACTION**

##### **Quit Claim Deed for Campbell Road**

Motion by Thurow, supported by Archer to accept Quit Claim Deed for abandoned right of way of Campbell Road in Mead Township and to authorize Chairman Archer to sign. Ayes all. Motion carried.

##### **Board Meeting Date Changes**

Motion by Matiash, supported by Archer to change the MCRC meeting dates to the first and third Fridays of each month at 9:00 am with the exception of May & November with the meeting dates of the first Thursday evening at 7:00 pm. Ayes all. Motion carried.

##### **Drug and Alcohol Testing**

Motion by Matiash, supported by Thurow to contract with Joseph A Young & Associates, Inc. to conduct drug and alcohol testing for 2001 at an increase in cost of 5% effective July 1, 2001. Ayes all. Motion carried.

##### **CRAM Board of Directors Ballot**

Motion by Thurow, supported by Matiash to vote for Robert Zenz for Director in the Southern Area of the CRAM Board of Directors and to not vote for any other candidates running in the other regions. Ayes all. Motion carried.

##### **Lawndale Street**

Motion by Matiash, supported by Archer to add Lawndale Ave. as constructed during 2000 to the Local and Urban Road System. Ayes all. Motion carried.

##### **Certification Maps**

Motion by Thurow, supported by Matiash to adopt a resolution to allow Chairman Archer to sign the Certification Maps for Primary, Local and Urban systems dated 12/31/2000. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 1:15 p.m.

  
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 Mary Acker Secretary

## MINUTES

The March 2, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Andrew Sandstedt to give a defined benefit presentation of the Municipal Employee's Retirement System of Michigan and Vic Baker, Eden Twp Supervisor to discuss road conditions and maintenance, drainage and ditching specifically on Stella Road they have been waiting for.

Eng/Mgr Dittmer read the minutes of the February 16, 2001 meeting:

Motion by Thurow, supported by Archer to approve the minutes as read. Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Archer, supported by Thurow to approve the payroll #5 for \$61,723.46 and Voucher #51160 through #51232 for \$141,971.96. Ayes all. Motion carried.

At 9:30 am the board looked over the contingent liability and revenue sheet.

At 9:50 am G Dittmer gave his report as follows:

### **ENGINEERS REPORT**

1. Work progress during the past two weeks:
  - A. Routine Maintenance
    1. County Wide
      - Some ice removal
      - Blading gravel roads for smoothness and ice control
      - Opening ditches and culverts for runoff control
      - Patching holes in blacktop's
      - Cutting various trees and brush
      - Spring Weight Restrictions-Wednesday March 7, 2001 @ 7:00 am
    2. State Trunkline
      - Snow and ice control
      - Patching holes on blacktop's
      - Hauling 2ns sand from pit
  - B. Heavy Maintenance
    1. Primary System
      - Jebavy Dr.-Continuing to work on design
      - Hansen Rd.-Amber Twp.-Picking up survey data

Benson Rd-Branch Twp.-Picking up survey data  
 Campbell Rd-Meade Twp.-Picking up survey data  
 Rural Task Force meeting-Tuesday March 6th @ 1:00 pm

**2. Local System**

Access Road-Contacted Attorney R Anderson for direction, and L Donovan, Amber Twp Supervisor. Are waiting to hear from Mrs. Jabrocki.  
 Lincoln Road-survey completed, layout in progress.  
 Hawley Road-Logan Twp tree removal in progress.

**3. State Trunkline**

US-10 bid opening today-have had contact with three contractors regarding use of MCRC property.

**Equipment Status during this period:**

Board authorized taking bids for new motor grader-Opening on April 6th.  
 New sign truck is in.  
 Corrosion of Unit #51  
 Other minor repairs

**Permit Activity during this period:**

Numerous Agricultural permits submitted and issued.  
 Permit pulled from Charter Communications until proper signage and a flag person were placed in the Ludington and Hamlin areas while working. Permit was reissued when requirements were met.  
 Requested Verizon send a better definition when billing for cut lines.

**Abandonment update:**

- a. Travis Drive-Attorney to supply additional information.
- b. Chestnut Street-North Bayou Resort-information complete.

Tom Zick (Auditor) will be returning to complete the audit and assist in Act 51 report.

**Under old business the following was discussed:**

**Update on various lawsuits:**

DeBoise-Plaintiff's attorney filed ending report, awaiting our attorneys response and then court action.

**2. Employee situations:**

- a. Grievance update-G Collins-Union has requested arbitration
- b. BC/BS-Meeting scheduled in May with Agent to discuss changes and answer questions for the retiree's.

No change regarding Elmer's claim against Schultz Excavating.

4. Jacket order has been delivered to seamstress for logo.
5. Ongoing discussion on gravel source-property owned by Mr. Crosby.

Meeting break at 12:45 pm.

Reconvene at 1:15 pm.

**Under new business the following was discussed:**

1. Discussion on changes to the Local Road Policy including raising the cost of agg. surfacing, to an estimated \$15,000.00 per mile, do less graveling jobs and more drainage, grading and shaping, take a look at bidding out seal coat work, Bit paving \$36,000.00 per mile for overlay and \$42,000.00 per mile for new agg. base, cost subject to bid price of asphalt.
2. Discussion on Primary Road Goals.
3. Ken Ross has property on Hansen Road he would be willing to trade topsoil off in exchange for building a pond and develop a wetlands area. Will discuss at a later date.
4. Mason County DPW has requested the MCRC to order pickups from the State extended purchase program. Gary will draw up a letter of understanding.

**Commissioners Report**

**Member Matiash**

1. Suggested we advertise too many times when requesting bids.

**Vice Chairman Thurow**

1. Keep working on pot holes.
2. Archer and Thurow attended the Free Soil Twp meeting. Discussion on Stevens Road in need of repair.

**Chairman Archer**

1. Spoke with Mrs. Brown of W Chilberg Road about drainage problem due to the wetlands area. Cant do anything to help her due to the fact that this is a regulated wetlands area.
2. Discussed with Pete Hoekstra about our donor position with Federal Road Taxes. Felt we should receive more Federal funding for maintenance type projects.
3. Discussed problems that may occur with the Jebavy Drive project regarding elevations.
4. Attended Sherman Twp meeting.
5. Spoke with Tim Hanen regarding electronic transfer of monies for payroll and accounts payable. Still working on it.

### **Correspondence**

1. CRAM News Letters-Discussion on TEDF Goals and Category D monies.
2. Letter to Ken Kamp regarding the grading and clearing on Schoenherr Road. This roadway is under the jurisdiction of the MCRC and should be open to the public. As soon as weather conditions allow but no later than June 1, 2001 Road Commission crews shall clear, grub and shape this roadway as only necessary to provide access to the Lincoln River crossing.

### **Items Needing Board Action**

#### **CHESTNUT STREET ABANDONMENT**

Motion by Archer, supported by Thurow to proceed with the abandonment request for Chestnut Street from Hermitage Drive east for a distance of 200 feet between Blocks 57 and 66 within the Plat of North Bayou Resort.. Ayes all. Motion carried.

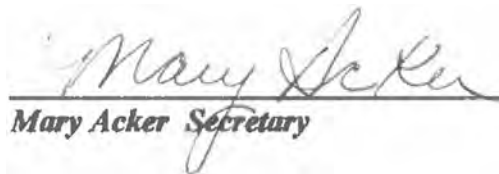
#### **EQUIPMENT RENTAL BIDS**

Motion by Matiash, supported by Thurow to accept all bids for equipment rental and place on file for future use. Ayes all. Motion carried. Bids were received from Hallack Contracting, Jabrocki Excavating, Schultz's, Sorenson Excavating, Randy Sanocki, C Peterson & Son, Ken Adams, Frank Adams, Eikenberg & Son Inc., Harry's Excavating and Tad Larson.

#### **CRAM POLICIES RECOMMENDATIONS**

Motion by Thurow, supported by Matiash to have Chairman Archer cast the vote in favor of the MCRC for the CRAM Policies Recommendations. Ayes all. Motion carried.

Motion by Matiash, supported by Archer to adjourn at 2:00 pm.  
Ayes all. Motion carried.

  
\_\_\_\_\_  
**Mary Acker Secretary**

## MINUTES

The March 16, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Victor Baker, Eden Township Supervisor, to observe meeting.

Eng/Mgr Dittmer read the minutes of the March 2, 2001 meeting:

Motion by Archer, supported by Thurow to approve the minutes as amended.

Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Matiash, supported by Thurow to approve the payroll #6 for

\$57,951.26 and Voucher #51233 through Voucher #51315 for \$127,120.24.

Ayes all. Motion carried.

At 9:40 am the board looked over the contingent liability and revenue sheet.

At 9:45 am G Dittmer gave his report as follows:

### **ENGINEERS REPORT**

#### **1. Work progress during the past two weeks**

##### **A. Routine Maintenance**

##### **1. County Wide**

Ice removal

Tree/Brush removal-Boom mower out with brush head.

Patching holes

Weight restrictions are still on-One ticket has been issued.

##### **2. State Trunkline**

Ice removal

Patching holes

##### **B. Heavy Maintenance**

##### **1. Primary System**

Jebavy Dr.-Hamlin Twp.-Plan preparations

Hansen Road-Amber Twp-Survey pickup

Rural task force met March 6th to discuss plans from 2002 thru 2005. Asked that there be an increase in the Jebavy Drive funding.

Primary Goals were discussed.

**2. Local System**

Lincoln Rd.-Hamlin Twp.-Survey pickup.  
Access Rd-Amber Twp-Right of way discussion continues.  
Local Road Policy was discussed. Copies were sent to the Commissioners showing changes discussed at the last meeting.  
Conservation Reserve Alliance proposed crossing improvements were discussed. Monies are awarded for stream reconstruction at road crossings, about 50% of the project materials.

**3. MDOT**

US-10-Bid update-Bids were 17% over the engineers estimate.  
Bids are expected to be awarded by the 20th of March unless a re-bid is necessary.

**2. Equipment Status during this period:**

Repair updates

New motor grader has been advertised for bids.

#34 Engine-in process of being rebuilt.

#133 MG-Hydraulic side shift cylinder being repaired.

#15 Pickup-transmission, torque converter being repaired.

#126 V-Bottom - Reskinning.

**3. Permit Activity during this period:**

Charter Communication - continuing activities.

Agg. permits- have issued one or two more.

**4. Abandonment update:**

Travis Lane-Proceeding with abandonment request.

**Under old business the following was discussed:**

**1. Update on various lawsuits:**

DeBoise-Response has been received from MCRC Attorney.

Awaiting judgement.

**2. Employee Situations:**

Grievance update-Greg Collins-Arbitration request has been denied as they waited too long before making the request.

**3. Most of the jackets have been received and will be embroidered.**

**Under new business the following was discussed:**

1. Pere Marquette Township residents have requested a road name change for Grace Irene Court and Robert Dawson Road. A request has been sent to the Equalization Department. No action is required at this time.

**Commissioners Report****Member Matiash**

1. Reported that the north bound lane of North Lakeshore Drive by White Pine Village has settled and is in need of repair.
2. Requested a special meeting to discuss staff salaries and the MERS program.
3. Mentioned he was not aware that border line roads are shared by the Townships.

**Vice Chairman Thurow**

1. Attended the Riverton Township board meeting. Discussion on road policy and the Meisenheimer Road project.

**Chairman Archer**

1. Concerned about the timing of the traffic lights on US-10 & 31. Suggested some one contact the regional engineers.
2. Reminded there still needs to be a ceremony for the Victory Corners Bridge opening.
3. Mentioned clear cutting on Joe Morris property. More development is anticipated.
4. Received a complaint at the Victory Twp meeting regarding cold patching on Victory Corners Road by the bridge.
5. Suggested that Gary Dittmer not attend the Township meetings the same time the Commissioners are there. Felt the public would be more comfortable airing their concerns.
6. Wondered what kind of training program available to new employees and how many grade trucks are available with underbody scrapers. (27 trucks and 3 motor graders).

**Correspondence**

1. Discussed CRAM meeting agenda.

**Items Needing Board Action****Authorize Payroll for 3-30-01**

Motion by Thurow, supported by Archer to pre authorize payroll #7 for March 30, 2001.  
Ayes all. Motion carried

**Approve Local Road Policy for 2001**

Motion by Matiash, supported by Archer to approve the Local Road Policy for 2001 as presented. Ayes all. Motion carried.

**BC/BS Letter of Understanding**

Motion by Thurow, supported by Archer to approve the Letter of Understanding between the Mason County Road Commission and Teamsters State, County and Municipal Workers Local 214 to change the insurance coverage from as stated in the Bargaining Agreement to BC/BS Plan Community Blue Option 1. Ayes all. Motion carried.

**US-10 Bid**

Motion by Thurow, supported by Archer to adopt a resolution in support of moving the bid process along for US-10 and award the job to the lowest bidder.  
Ayes: Archer, Thurow Abstain: Matiash Motion carried.

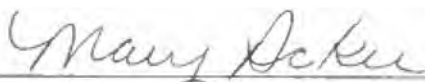
**Travis Lane-Road Abandonment**

Motion by Thurow, supported by Matiash to adopt a resolution to abandon Right Of Way On Petition of All Abutting Owners for that portion of Travis Lane lying between lots 1,2, and 41 between Travis Drive west to the end in the Plat of Shellenbarger Resort Section 27 of Hamlin Township. Ayes all. Motion carried.

**Special Meeting Date**

Motion by Thurow, supported by Matiash to request a Special Meeting on March 30, 2001 at 9:00 am to discuss staff salaries and the MERS program. Ayes all. Motion carried.

Motion by Archer, supported by Matiash to adjourn at 11:45 am.

  
\_\_\_\_\_  
*Mary Acker Secretary*

**MINUTES  
SPECIAL MEETING**

The Special Meeting of March 30, 2001 of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:05 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and secretary Acker.

Visitors: None

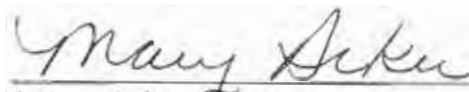
The purpose of the meeting was to discuss staff evaluations, wages and retirement options.

The meeting was closed to the public at 9:20 am and Eng/Mgr Dittmer and Secretary Acker left the meeting.

Eng/Mgr Dittmer returned to the meeting at 11:30 am for discussion regarding an evaluation of his performance as the Engineer/Manager.

No action was taken.

Motion by Archer, supported by Thurow to adjourn at 12:11 pm.

  
Mary Acker Secretary

## MINUTES

The April 6, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Jim Bricker from Michigan Cat.

Eng/Mgr Dittmer read the minutes of the March 16, 2001 meeting:

Motion by Thurow, supported by Matiash to approve the minutes as read. Ayes all. Motion carried.

Eng/Mgr Dittmer read the minutes of the March 30, 2001 special meeting.

Motion by Thurow, supported by Matiash to approve the minutes as corrected to include the job evaluation of Eng/Mgr Dittmer. Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Thurow, supported by Archer to approve the bills payable accounts for Voucher #51316 through Voucher #51405 for \$64,458.19. Ayes all. Motion carried.

At 9:35 am the board looked over the contingent liability and revenue sheet.

At 9:55 am G Dittmer gave his report as follows:

### **ENGINEERS REPORT**

#### **1. Work progress during the past two weeks**

##### **A. Routine Maintenance**

##### **1. County Wide**

Tree/Brush removal  
Patching holes in blacktop's  
Blading gravel roads  
Opening ditches and culverts for runoff control  
Weight restriction continue through next week

##### **2. State Trunkline**

Maintenance Agreement Extension  
Patching holes in blacktop's

**B. Heavy Maintenance****1. Primary System**

Jebavy Dr.-Hamlin Twp.-Continuing to work on design.

Discussion on Jebavy Drive Bridge audit of 1988. Have requested a three month extension to gather information.

Rural task force meeting was held-Approval again for Jebavy Drive and Category D funds approved for Hansen Road.

Will discuss primary goals and maintenance projects at the next meeting.

**2. Local System**

Meeting with the Townships to discuss proposed work for this summer.

**3. MDOT**

US-10-Bid awarded to Rieth Riley.

**2. Equipment Status during this period:**

Repair updates

Two bids were received for the Motor Grader. Michigan Cat and Contractors Machinery.

Pickup truck update-will be taking bids.

Farm tractor purchase-will be taking bids

Sign truck update-Boom has been delivered and is being mounted.

**3. Permit Activity during this period:**

Numerous Agricultural permits submitted and issued.

**Under old business the following was discussed:****1. Update on various lawsuits:**

DeBoise-Awaiting Judge's ruling

**2. Employee Situations:**

BC/BS-update-New cards have been received, effective date is April 20, 2001

**3. Schultz Excavating**

Brian Schultz has signed and returned release for Millerton/Campbell road project.

**4. Staff wage recommendations.**

Discussions continue-No action at this time.

**Under new business the following was discussed:**

1. Discussion on the 4-10 work week. No decision at this time.
2. Bid notices for seasonal materials will be sent out next week and opened at the next meeting.
3. Discussion on temporary help for the rest area. No action taken at this time.
4. Discussion continues on seal coating. It was suggested that we sell our seal coating equipment. No action taken at this time.

**Commissioners Report****Member Matiash**

1. Attended Amber Township Meeting. They are happy with the service the Road Commission provides.
2. Attended Logan Township meeting. Supervisor Bruce Burke expressed his concerns regarding work that was not completed last year and the performance of the Road Commission. Bruce and Nick took a ride in the Township so Bruce could point out some of the problem areas.

**Vice Chairman Thurow**

No report

**Chairman Archer**

1. Received one unfounded complaint about the Sauble Road two track where someone got stuck. This is a private road and does not fall under our jurisdiction.
2. Indian Bridge on Reek road is in need of repair.

**Correspondence**

1. CRAM News Letter

**Items Needing Board Action****Authorize Payroll for 4-13-01**

Motion by Matiash, supported by Thurow to authorize payroll #8 for April 13, 2001.  
Ayes all. Motion carried.

**Trunkline Maintenance Contract Extension**

Motion by Matiash, supported by Thurow to approve the State Maintenance Contract Extension for six months and to approve Chairman Archer to sign. Ayes all. Motion carried with reservations by all.

**Bids on Pickup Trucks**

Motion by Thurow, supported by Matiash to advertise for bids, two 4 wheel drive 3/4 ton pickups.  
Ayes all. Motion carried.

**Bid for Farm Tractor**

Motion by Matiash, supported by Archer to advertise for bids on a new farm tractor. Ayes all.  
Motion carried.

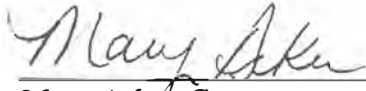
**Purchase Motor Grader**

Motion by Matiash, supported by Thurow to approve the purchase of a 140H Cat Motor Grader on a five year lease purchase. \$1,368.18 per month with a guaranteed buy back of \$111,000.00 for a total cost of \$157,500.00. Delivery expected within 10 weeks. If the grader is not delivered in that amount of time they will rent a grader to us for \$1,400.00 per month. Ayes all. Motion carried.

**MCRCSIP Liability Bill**

Motion by Thurow, supported by Matiash to pay the MCRCSIP liability bill in installments beginning 5/01/01 for \$64,375.43, 6/30/01 for \$32,187.72 and final payment of \$33,797.10 due 8/31/01. Ayes all. Motion carried.

Motion by Matiash, supported by Thurow to adjourn at 12:50 p.m.



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Mary Acker Secretary

## MINUTES

The April 20, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Ed Giroux Jensen Bridge, Tina Rademaker Liquid Dustlayer Inc and John Heyster St. Regis.

Eng/Mgr Dittmer read the minutes of the April 6, 2001 meeting:

Motion by Archer, supported by Matiash to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Archer, supported by Matiash to approve Voucher #51406 through Voucher #51482 for \$211,040.43. Ayes all. Motion carried.

At 9:30 am the board looked over the contingent liability and revenue sheet.

Bid opening for seasonal materials began at 10:00 a.m. Bidders present: Ed Giroux Jensen Bridge, Tina Rademaker Liquid Dustlayer Inc and John Heyster St. Regis Pipe.

### MOTOR OIL AND HYDRAULIC OIL

Diamond Oil Distributor	American Choice	\$3.39 gal
	Hydraulic Oil	1.89 gal.
Spartan Oil	Engine Oil	3.49 gal.
	Hydraulic Oil	1.79 gal.
Blarney Castle	Engine Oil	3.45 gal
	Hydraulic Oil	2.49 gal
Merle Boes	Engine Oil	3.15 gal
	Hydraulic Oil-Chevron	2.39 gal
	Hydraulic Oil-Shell	2.32 gal

**GASOLINE AND DIESEL FUEL**

Blarney Castle	Unleaded Gasoline		1.14
	#1 Diesel	Rack	.978
		Markup	.01
		Delivery	<u>.029</u>
		Total	1.017
	#2 Diesel	Rack	.931
		Mark up	.01
		Delivery	<u>.029</u>
			.97
Crystal Flash	Unleaded Gasoline		1.1188
	#1 Diesel	Rack	.9773
		Delivery	<u>.0285</u>
		Total	1.0058
	#2 Diesel	Rack	.8903
		Additive	.01
		Delivery	<u>.0285</u>
			.9288
Lemmen Oil	Unleaded Gasoline		1.1103
	#1 Diesel	Rack	.9898
		Markup	.0050
		Delivery	.02
		Total	1.0148
	#2 Diesel	Rack	.8788
		Additive	.005
		Delivery	<u>.02</u>
		Total	.9038
Merle Boes	Unleaded Gasoline		1.111
	#1 Diesel	Rack	.931
		Markup	.01
		Delivery	.01
		Total	.951
	#2 Diesel	Rack	.875
		Markup	.01
		Additive	.02
		Delivery	.01
		Total	.915

Brenner Oil Co	Unleaded Gasoline	1.2815
	#1 Diesel Rack	.9685
	Additive	.01
	Delivery	.0375
	Total	1.016
	#2 Diesel Rack	.8730
	Additive	.01
	Delivery	<u>.0375</u>
	Total	.9250

**CORRUGATED METAL CULVERTS**

Jensen Bridge & Supply	16 Gauge	12"	2.90
		15"	3.80
		18"	4.80
		21"	6.50
		24"	6.70

St Regis Pipe	16 gauge	12"	3.00
		15"	4.00
		18"	5.00
		21"	6.58
		24"	7.00

**CORRUGATED PLASTIC CULVERTS**

Lt. Elsey & Sons Inc	12"	3.15
	15"	4.40
	18"	6.78
	24"	10.40

**BRIDGE MATERIALS**

Krenn Bridge Companies Inc	Treated Deck Plank	1,500.00/MBM
	Timber Box Culvert	3,000.00/MBM

**GUARD RAIL & POSTS**

Anro Products	Straight Rail	2.95
	Wood Post	22.95
	Steel Post	18.95

Hwy Improvement Company	Straight Rail	2.20
	Wood Post	23.50
	Steel Post	15.95

Jensen Bridge	Straight	3.34
	Wood Post	28.56
	Steel Post	22.67

**COLD PATCH MATERIAL**

Rieth Riley	CP-6 Bidders Yard	N/A
	CP-6 MCRC Yard	N/A
	CP-7 Bidders Yard	68.00
	CP-7 MCRC Yard	71.20
Midland Contracting	CP-6 Bidders Yard	35.00
	CP-6 MCRC Yard	40.18
	CP-7 Bidders Yard	55.00
	CP-7 MCRC Yard	54.77
QPR -Note: Material to be made in bidders yard with 450 ton min order.	CP-6 Bidders Yard	N/A
	CP-6 MCRC Yard	44.00
	CP-7 Bidders Yard	N/A
	CP-7 MCRC Yard	54.00

**BRINE CALCIUM CHLORIDE**

Liquid Dustlayer, Inc	Bidders Yard	26%	.16
		32%	.25
		38%	.27
	Furnished and applied continuously		
		26%	.24
		32%	.32
		38%	.34
	Furnished and applied intermittently		
		26%	.26
		32%	.34
		38%	.36
	Furnished and loaded in storage facility		
		26%	.21
		32%	.30
		38%	.32

Motion by Thurow, supported by Archer to tabulate bids and award at the May 3rd, 2001 Board meeting. Ayes all. Motion carried.

At 9:30 am G Dittmer gave his report as follows:

**ENGINEERS REPORT****1. Work progress during the past two weeks****A. Routine Maintenance****1. County Wide**

Tree/Brush removal

Patching holes

Blading Roads and fixing washouts

**2. State Trunkline**

Patching holes

Maintenance Agreement Extension Discussion-MDOT will not recognize a 6month extension but will continue to pay for maintenance as previously agreed.

Spring Drive-around Friday April 27th-Will met with MDOT superintendent to discuss major maintenance items.

**B. Heavy Maintenance****1. Primary System**

Jebavy Dr.-Hamlin Twp.-Final plan preparations

Jebavy Dr. Audit Report-1988-Will be discussing possible recourse with Mark Otto.

Freesoil Rd-Plan preparations-Will bid this job out.-County Funded.

Meeting with MDEQ on permitted sites-Met with Duke Domke regarding bad erosion areas.

Primary Goals discussion-Will have staff recommendations on construction and maintenance items for next meeting.

**2. Local System**

Meeting with Townships

Lincoln Rd-Final plan preparations

CRA proposed crossing improvements-\$25,000.00 available-

Possible repairs to Tydall Road.

**3. MDOT**

US-10-Construction update-Tentative starting date May 15, 2001

Meeting with MDOT regarding P.M. Hwy reconstruction to begin in 2003 or 2004-After completion will turn back to County.

**2. Equipment Status during this period:**

Repair update

Pickup truck bids-Discussion

Farm tractor bids update-T Woirol will compare specifications on tractors and make a recommendation at next meeting.

Sign Truck-Bed and man basket has been mounted and working on layout of components per Larry Coolman.

Surplus equipment disposal discussion.

3. **Permit Activity during this period:**  
Misc. driveway permits issued  
Proposed haul route permit-Will be gathering information to develop a haul route policy.
4. **Abandonment update:**  
No information at this time.

**Under old business the following was discussed:**

1. **Update on various lawsuits:**  
DeBoise-Nothing new to report at this time.
2. **Employee Situations:**  
BC/BS update-New policy took effect on April 20, 2001.

**Under new business the following was discussed:**

The Grant Township Board has adopted a resolution to support the transfer of the road known as Lake Michigan Drive from the possession of the US Forest Service to the care and control of the Mason County Road Commission. No action taken at this time.

Discussion on possible gravel source on 14 acres owned by Jaye Crosby in Lake County. Borings have been done showing a possible 160,000 yards of gravel. Cost for property is stated at \$140,000.00. Will continue to review. No action at this time.

**Commissioners Report**

**Member Matiash**

1. Attended Branch Twp meeting. Discussed seal coating.
2. Spoke with Terry Laman-requested we get our bids in earlier for seal coating so they have a better idea on quantity of material to order.
3. Wants to meet with employees on a regular basis for input and to get to know them.

**Vice Chairman Thurow**

1. Mentioned guard rail damage on first street in the City Limits.
2. Noticed a bad hole on Stiles Road on the east side.

**Chairman Archer**

1. Went to New England last week and noticed their construction season was way ahead of us. Met with city engineer and contractor, discussed cost of milling asphalt.
2. Noticed the worst roads traveled were in Osceola County.

**Correspondence**

1. CRAM Committee appointments
2. Township Officers Meeting was held on April 19, 2001 at Riverton Township
3. Paul Bunyon meeting is scheduled for May 7, 2001 in Big Rapids.

**Items Needing Board Action****Authorize Payroll for 4/27/01**

Motion by Archer, supported by Matiash to pre-authorize payroll #9 for April 27, 2001.

Ayes all. Motion carried

**Road Name Change-Pere Marquette Twp**

Motion by Thurow, supported by Archer to approve the request for road names changes in Pere Marquette Township of Robert Dawson Avenue to Dunecrest Avenue and Grace Irene Court to Shoreview Court. Ayes all. Motion carried.

**Truck Bids**

Motion by Matiash, supported by Thurow to authorize the purchase of two 3/4 ton 4x4 Dodge pickups through the State Purchase program and Snethkamps Dodge at a cost of \$20,547.78 each for a total cost of \$41,095.56.

**Forest Service Pit Contract**

Motion by Archer, supported by Thurow to authorize Eng/Mgr Dittmer to sign a minerals permit for gravel at the Luke's Corner gravel pit on National Forest Lands and to pay \$2,000.00 to cover the pit rehabilitation costs. Ayes all. Motion carried.

**Branch Township Road Contracts**

Motion by Matiash, supported by Thurow to enter into the following road contracts with ~~Amber~~ Township.

*Branch*

Barothy Road, 1.0 Miles, Place a single seal over existing bituminous surface.

Maple Road/Emerson Lake Road, 0.9 mile, place single seal over existing bituminous surface.

Johnson Road/Northwood Dr. 0.75 mile, place single seal over existing bituminous surface.

Taylor Road 1.05 mile, place single seal over existing bituminous surface.

Walhalla Shores Subdivision, 1.3 mile. place single seal over existing bituminous surface.

Ayes: Archer, Thurow, Matiash      Nays: None      Motion carried.

**Surplus Equipment**

Motion by Matiash, supported by Thurow to authorize to sell the seal coating equipment and to advertise for bids. Will also request appraisals for the old sign truck, and v-bottom pup. Bids are due May 3rd. Ayes all. Motion carried.

**4-10 Hour Work Week**

Motion by Matiash, supported by Thurow to begin a 4-10 hour work week beginning June 4th through the week of August 24th. Ayes: Thurow, Matiash Nays: Archer. Motion carried.

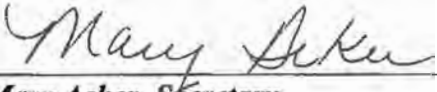
The Board went into closed session at 1:00 p.m.

Motion by Thurow, supported by Matiash to resume regular meeting at 1:20 p.m.

Motion by Thurow, supported by Matiash to offer the following compensation package to all staff members:

1. July 1, 2001 the MCRC will discontinue the 6% contribution to each staff members retirement annuity.
  2. Effective January 1, 2002 enroll each staff member in the MERS B-1 V-10 FAC- 5, F55/25 E-2 plan.
  3. Effective Jan 1, 2002 employee contribution of 2% of the cost of the pension plan.
  4. Effective January 1, 2002 each staff employee will receive a 2% wage increase.
  5. Effective July 1, 2002 each staff member shall receive a minimum wage increase based on their individual performance evaluation.
- Ayes all. Motion carried.

Motion by Matiash, supported by Thurow to adjourn at 1:30 p.m.

  
\_\_\_\_\_  
*Mary Acker Secretary*

## MINUTES

The May 03, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 7:00 pm by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Russell Anderson-Victory Twp., Bruce Burke-Logan Twp., Helen Bross, Gertrude and Charles Wallace, Bill Merkey-Sherman Twp., Jim Riffle-Custer Twp., William Maloney-Mead Twp., Larry Donovan-Amber Twp., Stanley Saya-Sherman Twp., Jerry Boon, Victor Baker-Eden Twp., Frank Morse-Branch Twp., Edward Iteen-Summit Twp.

Eng/Mgr Dittmer read the minutes of the April 20, 2001 meeting:

Motion by Thurow, supported by Archer to approve the minutes as read. Ayes all.  
Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Thurow, supported by Archer to approve Voucher #51483 through Voucher #51562 for \$ 59,729.81. Ayes all. Motion carried.

At 7:20 pm the board looked over the contingent liability and revenue sheet.

Public Comment received at 7:30 pm.

At 8:35 pm G Dittmer gave his report as follows:

### **ENGINEERS REPORT**

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**
      - Tree/Brush removal
      - Patching holes
      - Blading roads in preparation for brining
      - Brining for medical reasons & heavy usage areas
    2. **State Trunkline**
      - Maintenance Agreement extension-Association now recommends signing a 3 month extension.
      - Patching holes
      - Spring Drive around was held on Friday April 27th-State
      - Highways are in pretty good shape, US-31 Freeway needs some work and M-116 is developing some cracks.

**B. Heavy Maintenance****1. Primary System**

Jebavy Dr.-Hamlin Twp.-Plan preparations-DNR permits have been requested, July letting expected.

Lakeshore Dr. Drainage and clearing in progress

Primary Goals were discussed-suggested areas in need of repair are Free soil Road, Hansen & Rasmussen Roads(Culvert), Jebavy Drive crack seal & seal coat, S Scottville Road, Hawley and Walhalla Roads.

**2. Local System**

Lincoln Rd.-Hamlin Twp.-Plan preparations

Meeting with townships to prepare road contracts

CRA proposed crossing improvements

Poplar Road-Custer Twp-Graveling in progress

Stephens Rd-Custer Twp-Graveling in progress

**3. MDOT**

US-10-Cosntruction update-Have met with contractor and are waiting for paper work.

Planned meeting with MDOT regarding P.M. Hwy reconstruction tentatively scheduled for 2003.

**2. Equipment Status during this period:**

Repair updates: #60 having engine problems

Pickup truck bids update-Trucks have been ordered, delivery June 2, 2001

Sign truck update-Work continues

Park truck update-Adding grappling tool to retrieve dead deer.

Surplus equipment disposal-smaller items will be advertised internally first.

**3. Permit Activity during this period:**

Misc. driveway permits issued

**4. Abandonment update:**

None at this time

**Under old business the following was discussed:****1. Update on various lawsuits:**

DeBoise-All information has been turned over to Judge Carney and are awaiting his judgment.

BC/BS Update: New cards have been handed out.

**2. Employee Situations:**

Grievance update- Step 2 meeting scheduled for next week.

**3. Gravel Source Discussion**

1. Lake County-Borings show this to be a good source for gravel, negotiations ongoing.
2. MCRC yard-Domre Construction may haul concrete into yard from US-10 job. Will be negotiating cost to process material.

**Under new business the following was discussed:**

Request permission for Ham Radio to attach antenna to MCRC tower.

Paul Bunyon meeting scheduled for May 7, 2001

Report from Auditor Tom Zick is scheduled for the next meeting regarding the audit and Act 51 Report.

E&O liability insurance from MCRC SIP discussion.

**Commissioners Report****Member Matiash**

1. Has received complaints on smell from dead deer in the pit on Quarterline Road.
2. Bump by Archie Paul on Hansen Road needing cold patching.
3. Mentioned the railroad crossing on Hawley Road by Barothy Road is in need of repair.
4. Attended Commissioners Seminar in Traverse City. Discussions on Township and County relationship. Noted that the dead deer is a problem in most of the Counties.
5. Requested discussion on Parliamentary Procedures.

**Vice Chairman Thurow**

No report

**Chairman Archer**

1. Will be away on vacation for the May 18, 2001 meeting.

**Correspondence**

1. CRAM News Letters
2. Letter from MDOT regarding maintenance contract negotiations.
3. Information from Sec. of State office regarding money collection.
4. Legislative Update

**Items Needing Board Action****Seasonal material Bids**

Motion by Thurow, supported by Archer to award seasonal material bids to the following bidders:

Motor Oil and Hydraulic Oil- Spartan Oil

Gasoline and Diesel Fuel-All bidders including Blarney Castle, Crystal Flash, Lemmen Oil, Merle Boes and Brenner Oil Company.

Corrugated Metal Culverts: Jensen Bridge and Supply

Corrugated Plastic Culverts: Lt. Elsey & Son Inc

Bridge Materials: Krenn Bridge Companies Inc

Guard Rail and posts: Hwy Improvement Company

Cold Patch Material: Midland Contraction

Brine Calcium Chloride: Liquid Dustlayer, Inc.

Ayes all. Motion carried.

#### **Award Farm Tractor**

Motion by Thurow, supported by Matiash to purchase Case-IH MX 100 Tractor from Sparta Farm and Lawn at a cost of \$36,200.00, trade in of \$8,000.00 for a final cost of \$24,200.00. Ayes all. Motion carried.

#### **Approve Agreement with CRA**

Motion by Archer, supported by Matiash to approve a resolution with the Conservation Resource Alliance in collaboration with the Road Commissions of Mason, Lake and Newaygo for site improvement projects which affect the Pere Marquette River and Roads under the jurisdiction of the respective Road Commission by County Boundary. Ayes all. Motion carried.

#### **Authorize Payroll for 05/11/01**

Motion by Thurow, supported by Matiash to pre-approve payroll #10 for May 11, 2001. Ayes all. Motion carried.

#### **Logan Township Road Contracts**

Motion by Thurow, supported by Matiash to enter into the following contracts with Logan Township:

Tyndall Road from Kinney Road to South, Place a bituminous leveling and surface course. 0.50 Mile.

Apply an application of 38% Calcium Chloride on various Roads approximately 9 miles. 3 applications.

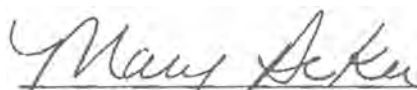
Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

**Install Repeater Antenna on Road Commission Tower**

Motion by Archer, supported by Matiash to allow the Independent Repeater Association, Inc to install a repeater antenna on the road commission tower at no cost or liability to the road commission. This agreement shall be reviewed on a yearly basis by each party.

Ayes all. Motion carried.

There being no further business the meeting was adjourned at 9:40 pm.

  
*Mary Acker*  
**Mary Acker Secretary**

## MINUTES

The May 18, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Vice-Chairman Thurow.

Members present: Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: Archer

Visitors: None

Eng/Mgr Dittmer read the minutes of the May 03, 2001 meeting.

Motion by Thurow, seconded by Matiash to approve the minutes as read. Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Thurow, seconded by Matiash to approve Voucher #51563 through Voucher #51644 for \$136,952.86. Ayes all. Motion carried.

At 9:25 am the board looked over the contingent liability and revenue sheet.

At 9:30 am G Dittmer gave his report as follows:

### **ENGINEERS REPORT**

#### **1. Work progress during the past two weeks**

##### **A. Routine Maintenance**

##### **1. County Wide**

Tree/Brush removal  
Patching holes  
Blading roads to repair from storm  
Preparing for contract solid brining

##### **2. State Trunkline**

Patching holes, repairing storm damage  
Shoulder maintenance  
Youth crew started this week-Dick Abbey in charge

##### **B. Heavy Maintenance**

##### **1. Primary System**

Jebavy Dr.-Hamlin Twp.-a. Grade inspection with MDOT Consultant.

b. Four Right of way acquisitions are needed.

Lakeshore Dr. Drainage and clearing in progress, will pulverize

after the Memorial Day Weekend.

Primary Goals were discussed including Jebavy Drive/Angling Road, Hansen Road, Freesoil Road (Suggested bidding in October) Lakeshore Drive and various roads for seal coat.

**2. Local System**

Lincoln Rd.-Hamlin Twp.-Plan preparations

Meeting with townships to prepare road contracts

CRA proposed crossing improvements-Sauble River and Pere Marquette.

Poplar Road-Custer Twp-Graveling Completed

Stephens Rd-Custer Twp-Graveling Completed

Beaune Road-Hamlin Twp.-Gravel Base in progress

Hawley Road-Logan Twp.-Clearing in progress

**3. MDOT**

US-10-Construction update-Work in progress.

Planned meeting with MDOT regarding P.M. Hwy reconstruction

No Update

**2. Equipment Status during this period:**

Repair updates: #60 having engine problems

Pickup truck bids update-Trucks have been ordered, delivery June 2, 2001

Sign truck update-Work continues

Park truck update-Work continues

Surplus equipment disposal-No Update

**3. Permit Activity during this period:**

Misc. driveway permits issued

Hidden Forest Mobile Home Park update-Permit was issued for construction but still working on drainage issues.

Wildwood Court Drainage update-Has water problem and will be required to place a catch basin and discharge culvert at owners exense.

**4. Abandonment update:**

None at this time

**Under old business the following was discussed:**

**1. Update on various lawsuits:**

DeBoise-All information has been turned over to Judge Carney and are awaiting his judgment.

**2. Employee Situations:**

Grievance update- Step 2-No meeting scheduled yet.

**3. Gravel Source Discussion**

1. Lake County-Borings show this to be a good source of gravel, samples have been sent in to Nordlunds for testing. Material looks good. No decisions at this time.
2. MCRC yard-Domre Construction is hauling and crushing approximately 6000ton of concrete at a cost of \$3.75 per ton.
3. Lake Michigan Drive-USFS wants to negotiate to turn over to MCRC.
4. Cogitate computer software-Will put on the agenda for the first meeting in July.

**Under new business the following was discussed:**

1. Auditor Tom Zick will be at the next meeting.

**Commissioners Report****Member Matiash**

No Report

**Vice Chairman Thurow**

1. Mentioned shoulder work needed on S Walhalla Road.
2. Ernie Striker still has land available for topsoil.
3. Ditching needed on S Stiles Road
4. Ditching on Tuttle road for Warren Larson has not been done yet.

**Correspondence**

1. CRAM News Letter
2. Legislative Update
3. Letter from MDOT regarding accident history on US-31 at Main Street for past five years-Not enough accidents for there to be a safety issue.
4. Letter from Mike Buechin of Riverton Township regarding road repairs.

**Items Needing Board Action****Authorize Payroll for 05/25/01**

Motion by Thurow, seconded by Matiash to pre-approve payroll #11 for May 25, 2001.  
Ayes all. Motion carried.

**Victory Township Road Contracts**

Motion by Matiash, seconded by Thurow to enter into the following contracts with Victory Township:

Clear, grub grade, place drainage structures and 3" of aggregate surface material on Beyer Road from US-31 to Quarterline Road 2.5 miles.

Apply an application of 38% Calcium Chloride on various Roads approximately 42 miles.

Clear, grub, grade, place drainage structures and 3" of aggregate surface material on

Victory Park Road from Fountain Rd to Park. 1.3 miles.

Clear, grub, grade, place drainage structures and 3" of aggregate surface material on Victory Drive from Stiles Road to Amber Road. 1.0 miles.

Clear, grub, grade, place drainage structures and 3" of aggregate surface material on Charnette Lane from Victory Park Road to end. 0.4 mile.

Pulverizing existing bituminous base, grade, place 12" sand lift and structures and 6" of aggregate base material on Victory Drive from end of 2000 project to Peterson Road. 0.5 mile.

Place a bituminous overlay surface course on Victory Drive from end of 2000 project to Peterson Road. 0.5 mile.

Ayes: Thurow, Matiash. Nays: None Motion carried.

#### **Sherman Township Road Contracts**

Motion by Thurow, seconded by Matiash to enter into the following contracts with Sherman Township:

Apply application of 38% Calcium Chloride on various gravel roads. 35 Miles.

Grade and place 3" of aggregate surface material on Townline Road from Poplar Road West for 0.25 miles.

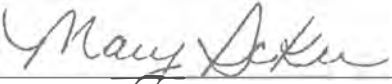
Clear, grub, grade, and place drainage structure and 3" of aggregate surface material for Darr Road from Fountain Road South for 0.5 miles.

Grade, place drainage structures and 3" of aggregate surface material on Millerton Road from Custer Road to Stephens for 1.0 miles.

Grade, place drainage structures and 3" of aggregate surface material on Manales Road from Custer Road West to end for 0.125 miles.

Ayes: Thurow, Matiash Nays: None Motion carried..

Motion by Matiash, seconded by Thurow to adjourn the meeting at 11:35 am.

  
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 Mary Ackert/Secretary

**MINUTES**

The June 1, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Thomas R Zick CPA, to discuss the audit.

Eng/Mgr Dittmer read the minutes of the May 18, 2001 meeting:

Motion by Archer, seconded by Matiash to approve the minutes as corrected..

Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Archer, seconded by Matiash to approve Voucher #51646 through Voucher #51741 for \$ 168,445.06. Ayes all. Motion carried.

At 9:30 am the board looked over the contingent liability and revenue sheet.

At 10:00 a.m. bids were opened for the seal coat aggregate program and the bituminous paving program

Bidders present were: Randy Misener of Rieth Riley Construction, Phil Kliber from Elmers and Chris Rohl of C & C Service

**Seal Coat Aggregate**

C & C Service

Insurance attached	Estimated		
<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Bit Seal Coating	300,000 syd	0.505	\$151,500.
Prime Coat	12,000 syd	0.19	<u>2,280.</u>
Total			\$153,780

D & D Contracting

Bid Bond and Insurance included

Bit Seal Coating	300,000	0.556	\$166,800.
Prime Coat	12,000	No Bid	
P.E.P. Dilute	12,000	0.20	<u>2,400.00</u>
Total			\$169,200.

**Fahrner Asphalt Sealers Inc**

Bond not included

Bit Seal Coating	300,000	0.685	\$205,500.
Prime Coat	12,000	0.48	<u>5,760.</u>
Total			\$211,260.

Motion by Matiash, seconded by Archer to award seal coating bid to C & C Service when they provide the required performance bond, material bonds and insurance coverage.

Ayes: Archer, Matiash

Abstain: Thurow. Motion carried.

**Bituminous Aggregate Paving**

Omans Contracting

Bid bond included Estimated

<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Bit 13 A	9,380	\$ 33.00	\$309,540.
Bit Base	500	29.00	14,500.
Temp Tape	1230.	1.00	1,230.
Remove Bit	500.	10.00	5,000.
Total			\$330,270.

**Rieth Riley Construction**

Bid Bond included

Bit 13a	9,380	\$ 28.83	\$270,425.40
Bit Base	500	28.83	14,415.00
Temp Tape	1,230.	0.40	492.00
Remove Bit	500	2.00	1,000.00
Total			\$286,332.40

**Elmers Crane & Dozer**

No bid bond included

Bit 13a	9,380	\$ 28.93	\$271,363.40
Bit Base	500	28.23	14,115.00
Temp Tape	1,230	1.00	1,230.00
Remove Bit	500	9.00	4,500.00
Total			\$291,208.40

Motion by Archer, seconded by Thurow to accept bids for bituminous aggregate paving and to be placed on file for approval at a later time. Ayes all. Motion carried.

At 10:45 am G Dittmer gave his report as follows:

**ENGINEERS REPORT****1. Work progress during the past two weeks****A. Routine Maintenance****1. County Wide**

Tree/Brush removal  
 Patching holes  
 Blading Roads as a result of storm  
 Preparing for contract solid brining  
 Washout repairs  
 Grass Mowers have been out all week

**2. State Trunkline**

Patching holes, repairing storm damage  
 Youth crew is working at the rest area and cutting grass around guard rails.

**B. Heavy Maintenance****1. Primary System**

Jebavy Dr.-Hamlin Twp.-Working on Right of Way acquisitions  
 Lakeshore Dr. Drainage and clearing completed

**2. Local System**

Meeting with townships  
 Lincoln Rd.-Hamlin Twp.-Plan preparation completed-Phone company wants us to hold off until July 1 so they can move three of their cables.  
 Beaune Road-Hamlin Twp-Gravel base in progress  
 Hawley Road-Logan Twp-Clearing in progress

**3. MDOT**

US-10-Cosntruction update-Work on going  
 Planned meeting with MDOT regarding P.M. Hwy reconstruction-  
 No update

**2. Equipment Status during this period:**

#60 will be back in operation soon

**3. Permit Activity during this period:**

Misc. driveway permits issued  
 Hidden Forest Mobile Home Park-Have been instructed to work with MDOT  
 Permit request has been received from Home Depot

4. **Abandonment update:**  
None at this time

**Under unfinished business the following was discussed:**

1. **Update on various lawsuits:**  
DeBoise-Still waiting on decision
2. **Employee Situations:**  
Grievance update-Greg Collins on going  
BC/BS update-Met with retirees to discuss changes
3. **Gravel Source Discussion**
  1. Lake County-Will negotiate with USFS to have gravel in Forest Service Pit,  
Halliday will do borings to check out the amount of gravel available.

**Under new business the following was discussed:**

1. **2000 Audit**  
Tom Zick was present to discuss the 2000 audit. It was suggested that we keep track of the inventory items on a quarterly basis.
2. UP Road Builders meeting will be held on June 13 & 14
3. MCRCSIP Annual meeting will be held on July 19.
4. PM Township has requested that the Road Commission move up the Nelson Road resurfacing project to this summer to coincide with their sewer project for Nelson Road. Will continue to monitor the situation.
5. The Ruby Creek Conservation and Recreation Club has requested to have an Adopt a Road sign erected on Washington Rd near Masten Rd stating that their club has taken responsibility of keeping the roadsides clean for the next two miles which is from Masten Road in Mason County to Adams Road in Oceana County.

**Commissioners Report**

**Member Matiash**

1. Washout repair needed on Bonnie Road, cold patch not holding up.
2. Hansen Road has bump in need of repair on East bound lane.
3. Nelson Road at Sherman Oaks has a washout in need of repair.

**Vice Chairman Thurow**

**No report**

**Chairman Archer**

1. Wondered about status of Jagger and Anthony Roads becoming Primary Roads.
2. Discussed the Twp speed Bill wanting all gravel roads to be 45 mph
3. Discussed front page of the Michigan Roads & Construction noting that Lt. Governor Postemas is supportive of the Road Commissions.
4. New directories were handed out.
5. Briefly mentioned status of MERS for the staff and raises.

**Correspondence**

1. CRAM News Letters
2. Legislative update

**Items Needing Board Action****Voting delegate for MCRC SIP Annual Business Meeting**

Motion by Matiash, seconded by Thurow to name Chairman Archer as voting delegate to the Michigan County Road Commission Self-Insurance Pool's Annual Business on July 19, 2001 and Gary Dittmer as the alternate. Ayes all. Motion carried.

**Authorize Payroll for 6/08/2001**

Motion by Archer, seconded by Matiash to pre-approve payroll #12 for June 8, 2001. Ayes all. Motion carried.

**Dispose of Surplus equipment**

Motion by Archer, seconded by Matiash to dispose of surplus equipment. Ayes all. Motion carried.

**Temporary help to operate freeway rest area**

Motion by Archer, seconded by Thurow to hire Mrs Abbey as temporary help to operate the freeway rest area for the summer months. Ayes all. Motion carried.


**Title Sheet for Jebavy Drive Job**

Motion by Matiash, seconded by Thurow to authorize the Board to sign the Title sheet for the Jebavy Drive Job. Ayes all. Motion carried.

**Bituminous Aggregate Paving**

Following a review of the bid tabulation and further discussion, the following action was taken. Motion by Thurow, seconded by Archer to award the bituminous aggregate paving to Rieth Riley Construction Company. Ayes: Archer, Thurow. Abstain: Matiash. Motion carried.

Motion by Matiash, seconded by Thurow to adjourn at 1:10 p.m.

  
 \_\_\_\_\_  
**Mary Acker Secretary**

## MINUTES

The June 15, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

Eng/Mgr Dittmer read the minutes of the June 1, 2001 meeting:

Motion by Matiash, seconded by Archer to approve the minutes as read. Ayes all.

Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Archer, seconded by Matiash to approve Voucher #51743 through Voucher #51834 for \$ 122,233.25. Ayes all. Motion carried.

At 9:50 am the board looked over the contingent liability and revenue sheet.

At 10:00 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Tree/Brush removal

Patching holes

Preparing for contract solid brining

Grass mowers have been out

**2. State Trunkline**

Shoulder maintenance

Patching holes, repairing storm damage

Youth Crew continues

Mrs. Abbey has been hired as the rest area attendant

**B. Heavy Maintenance**

**1. Primary System**

Jebavy Dr.-Hamlin Twp.-Right of Way Acquisition, all information should be completed by the end of next week

Lakeshore Dr.-Crushing and shaping next week, anticipate paving in about two weeks

Hansen Road Culvert-Biologist will be checking out the spotted turtle situation and work should begin in August.

Primary seal coat to start next week

**2. Local System**

Lincoln Rd.-Hamlin Twp.-Utility Coordination-ready to lay lines  
 Meeting with townships  
 Beaune Road-Hamlin Twp.-Gravel Base-Completed  
 Hawley Rd-Logan Twp-Clearing in progress  
 Larson Rd-Sheridan Twp-Agg base in progress  
 Reid Road-Meade Twp-Agg base in progress  
 Manales Rd-Sherman Twp-Gravel completed  
 Townline Rd-Sherman Twp-Gravel completed

**3. MDOT**

US-10-Cosntruction update-temporary route to be paved on  
 Saturday  
 Meeting with MDOT regarding P.M. Hwy reconstruction Thursday  
 Work to begin in 2003

**2. Equipment Status during this period:**

Repair updates-no major breakdowns  
 The new sign truck is in operation  
 Lease tractor is due this month with a buy out of \$14,303.33  
 Surplus equipment is being sent to an auction at Jim Jacobs on June 27 with  
 minimum bids set

**3. Permit Activity during this period:**

Misc. driveway permits issued  
 Construction permits have been issued and work is progressing at  
 Hidden Forest Mobile Home Park  
 Wildwood Court Drainage update-extension of Marilyn is almost completed  
 Home Depot update-Plans have been received but the job has not yet been  
 awarded

**4. Abandonment update:**

None at this time

At 10:10 am Eric Moody came in to give an update on the Townships 2001 road work in progress.

**Under unfinished business the following was discussed:****1. Update on various lawsuits:**

DeBoise-Waiting for the judges decision

**2. Employee Situations:**

Grievance update-Meeting with BA regarding grievance of safety committee

BC/BS update-Checks have been found at BC/BS

### **3. Gravel Source Discussion**

1. Lake County-USFS Proposal, No changes
2. MCRC yard-Starting to bring in concrete

The Board recessed for lunch at 12:40 pm.

Reconvened at 1:35 pm

#### **Under new business the following was discussed:**

Liquid Dust billing for continuous brining-Townships to be billed for work completed as per contract irrespective of weather complications.

MCRC SIP annual meeting is scheduled for July 18&19, reservations have been made.

Replacement of three dump trucks was discussed-Bids will be advertised now for possible delivery in September

Forest Funds of \$20,000.00 presently sent to Townships was discussed. No action necessary.

#### **Commissioners Report**

##### **Member Matiash**

1. No Report

##### **Vice Chairman Thurow**

1. Talked about black dirt project on the East side of Stiles Road, Paul Coleman contractor.
2. Mentioned that Alan Young had stopped by to see him.
3. Wondered when Consumers would begin moving poles on Jebavy Drive.
4. Patching needed on Riggle Road.
5. Flood signs are still up on Dewey Road-Need to be covered when conditions are not present.

##### **Chairman Archer**

1. Satisfied with comments from Superintendent Moody regarding 2001 Road contracts.

#### **Correspondence**

1. CRAM News Letters
2. Legislative update-information given about budgets

#### **Items Needing Board Action**

##### **Grant Township Road Contracts**

Motion by Matiash, seconded by Archer to enter into the following contracts with Grant Township:

Apply an application of 38% calcium chloride to various gravel roads for 34 miles.

Clear, grub, and improve vision at the intersection of Quarterline and White Roads.

Clear, grub, clean drainage course on both side of LaSalle Road from Lake Michigan Drive to Hoague Road.

Ayes: Archer, Thurow, Matiash Nays: None Motion carried.

#### **Riverton Township Road Contracts**

Motion by Thurow, seconded by Matiash to enter into the following contracts with Riverton Township.

Apply an application of 38% calcium chloride to various roads. 42 miles.

Clear, grub, grade, place drainage structures and 3" of aggregate surface materials. 0.5 mile on Brye Road between Kistler and Hawley.

Clear, grub, grade, place drainage structures and 3" of aggregate surface material. 0.5 mile on LaSalle Road from Washington Road to Beard Road.

Clear, grub, grade, place drainage structures and 3" of aggregate base material. 1.4 miles on Meisenheimer Road from Stiles Road past Schwass Road and Schwass Road at Meisenheimer.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

#### **Summit Township Road Contracts**

Motion by Archer, seconded by Matiash to enter into the following contracts with Summit Township:

Place a bituminous leveling course and surface course for 0.91 mile, 1530 ton on Harbor Drive from Birch Harbor to end.

Place a bituminous leveling course and overlay surface course for 0.35 mile, 570 ton on Birch Lane from PM Hwy to end.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

#### **Custer Township Road Contracts**

Motion by Archer, seconded by Thurow to enter into the following contracts with Custer Township:

Apply an application of 38% calcium Chloride. 14.75 Miles. Custer 12 miles, Custer/Sheridan 5 miles 50/50, Custer/Eden 0.5 miles 50/50.

Clear, grub, grade, place drainage structures and 3" of aggregate surface material. 0.5 mil on Stephens Rd from Wilson to Bradshaw.

Ayes: Archer, Thurow, Matiash Nays: None Motion carried.

### **Hamlin Township Road Contracts**

Motion by Matiash, seconded by Thurow to enter into the following contracts with Hamlin Township:

Place 500 cyds of aggregate surfacing material on Rath Road 0.5 mile.

Place a bituminous overlay surface course on Lincoln Road from Partridge Point to Shagway Road. 1.0 mile.

Clear, grub, grade, place drainage structures and 6" of aggregate base material on Lincoln Road from Partridge Point to Shagway Road, 1.0 mile.

Place aggregate base material on Beaune Road from Ehler Road to Fountain Road 0.5 mile.

Place a bituminous overlay surface course on Beaune Road from Ehler Road to Fountain Road 0.5 mile.

Ayes: Archer, Thurow, Matiash: Nays: None Motion carried.

### **Eden Township Road Contracts**

Motion by Archer, seconded by Matiash to enter into the following contracts with Eden Township:

Apply an application of 38% Calcium Chloride, 29 miles.

Clear, grub, grade and place drainage structures and 3" of aggregate surface material on Sippy Road from Township line west to 1999 project. 0.95 Mile.

Clear, grub, grade, place drainage structures and 3" of aggregate surface material on Eden Lake Road, 1.3 miles.

Grade and place 3" of aggregate surface material on Major Road from J. Major house west to Scottville Rd. 0.5 mile.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

**Authorize Payroll for 6/22/2001**

Motion by Archer, seconded by Matiash to pre-authorize payroll #13 for June 22, 2001.  
Ayes all. Motion carried.

**Lease Tractor Buyout**

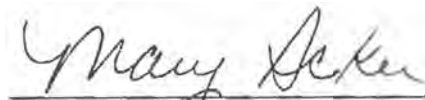
Motion by Matiash, seconded by Archer to buy out the lease on the Case Tractor for \$14,303.33 from Case Credit Corporation. Ayes all. Motion carried.

The Board went into executive session at 2:40 pm.

Reconvened regular session at 3:40 pm.

No action taken

Motion by Matiash, seconded by Archer to adjourn at 3:40 pm.

  
\_\_\_\_\_  
**Mary Acker** Secretary

## MINUTES

The July 6, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

Chairman Archer read the minutes of the June 15, 2001 meeting:

Motion by Thurow seconded by Matiash to approve the minutes as corrected. Ayes all.

Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Archer, seconded by Thurow to approve payroll #14 for \$57,379.36 and Voucher #51835 through Voucher #51930 for \$116,787.62. Ayes all. Motion carried.

At 9:35 am the board looked over the contingent liability and revenue sheet.

At 9:45 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Tree/Brush removal

Patching holes

Spot brining non contract Townships

Grass mowers have been out-Mowing completed for now

**2. State Trunkline**

Shoulder Maintenance

Cutting grass for Holiday

Youth crew continues working on cutting grass along guard rails

**B. Heavy Maintenance**

**1. Primary System**

Jebavy Dr.-Hamlin Twp.-May be put on hold until next year due to Right of Way Acquisitions, and DEQ permits.

Lakeshore Dr. paving has been completed

Hansen Road Culvert-Biologist will be in next week

Primary seal coating update-Contractor continues to work on projects

**2. Local System**

Meeting with Townships to update them on project progress  
 Lincoln Rd.-Hamlin Twp.-Utility coordination in progress  
 Beaune Road-Hamlin Twp-Gravel base completed  
 Hawley Road-Logan Twp-Graveling in progress  
 Larson Road-Sheridan Twp-Seal coating  
 Reid Road-Meade Twp-Agg. base in progress  
 Victory Drive-Victory Twp-Drainage in progress  
 Beyer Road-Victory Twp.-Drainage in progress  
 Schoenherr Rd-Meade Twp-Grading and drainage structure in progress  
 Millerton Rd-Sherman Twp-Gravel in progress  
 Victory Park-Victory Twp-Gravel in progress  
 Seal coating projects in progress-should be completed next week

**3. MDOT**

US-10-Construction update-Work continue

**2. Equipment Status during this period:**

Repair updates-No major breakdowns  
 Lease tractor purchase update-Check has been sent out  
 Surplus equipment disposal-Sold everything but the tar buggy

**3. Permit Activity during this period:**

Misc. driveway permits issued  
 Hidden Forest Mobile Home Park update-MDOT has approved permit to discharge water into the Dennis Road ditch  
 Home Depot update-No changes

**4. Abandonment update:**

Sixth Street-Hamlin Lake Resort Subdivision Abandonment-Gathering information

**Under unfinished business the following was discussed:**

**1. Update on various lawsuits:**

DeBoise-Nothing to report yet

**2. Employee Situations**

None at this time

**3. Gravel Source Discussion**

1. Lake County- Halliday Construction will be in Forest Pit soon
2. MCRC yard-Some concrete has been hauled into yard.

**4. Truck Bids-Have been advertised. Will open bids on July 20th.**

**5. Cogitate computer software on hold for now**

**Under new business the following was discussed:**

MCRCSIP Annual Meeting-July 18-19

Sunset Strip Subdivision in Grant Twp has asked for an estimate from the MCRC to plow their private drive. Because this is a private road they will have to hire a contractor. MCRC will decline to give an estimate, G Dittmer to respond to letter.

Township Officers meeting is scheduled for July 19, 2001 at the Sheridan Township Hall.

**Commissioners Report****Member Matiash**

1. Requested an updated Road Construction schedule and asked about the cross culvert on Tyndall Road.

**Vice Chairman Thurow**

1. Mentioned the brush spraying
2. Commented on the fact that the Village of Custer did not want to allow the detour for the work being done on US-10
3. Wondered when Meisenheimer Road work would begin
4. Noticed that the brining was working well on most of the roads.

**Chairman Archer**

1. Suggested a special meeting (drive around) to check on seal coat contractor and the progress of the local construction projects as a group on Tuesday July 10.

**Correspondence**

1. CRAM News Letters
2. Legislative update-Working on budget
3. McGuire Classic-August 2nd-Dean and Bob to attend

**Items Needing Board Action****Pere Marquette Township**

Motion by Matiash, seconded by Archer to enter into the following contracts with Pere Marquette Township:

Place single seal over the entire roadway on Patterson/Speer Road, 0.33 mile.

Place and connect with a culvert and drainage structure on each side of Timber Lane then cross Rath with a culvert, Timber Lane at Rath Ave.

Place a bituminous overlay surface course on Hesselund Road from Bradshaw to end 0.2 Mile.

Place single seal over the entire roadway on Rath Road 0.5 mile.

Place a bituminous overlay surface course on Riverview Drive within Pleasant Ridge Subdivision 0.8 mile.

Pulverize existing bituminous surface, grade, place drainage structures and 6" of aggregate base material. 0.8 mile.

Pulverize existing bituminous surface, grade, place 6" of aggregate base material on Hesslund Road from Bradshaw Road to end. 0.2 mile

Place bituminous patches on Beaune Road from Chauvez Road to end

Place single seal over the entire roadway on Meyers Road from US-31 North 0.25 mile. Project to be shared with Amber Twp.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

#### **Sherman Township**

Motion by Matiash, seconded by Archer to enter into the following contracts with Sherman Township:

Clear, grub, grade, place drainage structures and 3" of aggregate material on Schoenherr Road from Fountain Road North 0.4 miles. Project to be shared with Sheridan Twp.

Ayes: Archer, Thurow, Matiash Nays: None Motion carried.

#### **Sheridan Township**

Motion by Thurow, seconded by Matiash to enter into the following contracts with Sheridan Township:

Clear, grub, grade, place drainage structures and 3" of aggregate surface material, 0.4 mile on Schoenherr Road from Fountain Road North. Project to be shared with Sherman Township.

Place double seal over the entire roadway on Larson Road from Fountain Road to first curve for 0.8 mile.

Apply an application of 38% calcium chloride on various roads in Sheridan Twp. 3.45 miles.

Clear, grub, grade, place drainage structures and 3" of aggregate base material on Stolberg road from S Campbell to Taylor Road for 1.0 mile.

Clear, grub, grade. place drainage structures and 3" of aggregate surface material on Benson Road from Griffin Road to Interlochen for 0..3 mile.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

**Amber Township**

Motion by Archer, seconded by Matiash to enter into the following contracts with Amber Township:

Place a single seal over entire roadway of Meyers Road from US-10/31 North for 0.25 mile, project to be shared with PM Township.

Apply an application of 38% calcium chloride on 14.75 miles of various roads.

Place 3" of aggregate base material on First Street from Stiles to Amber Road for 1.0 miles.

Place a bituminous surface course on First Street from Stiles Road to Amber Road for 1.0 miles.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

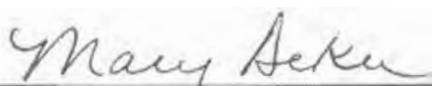
**Sixth Street Abandonment**

Motion by Matiash, seconded by Archer to post pone any action on Sixth Street, Hamlin Lake subdivision abandonment until there can be a review of the site. Aye All. Motion carried.

**Engineering Reimbursement**

Motion by Thurow, seconded by Matiash to request a reimbursement of \$10,000 for payments made during the period of 7/31/00 through 6/30/01 to retain a licensed professional engineer employed by the MCRC. Ayes all. Motion carried.

Motion by Archer, seconded by Thurow to adjourn at 11:30 am. Ayes all. Motion carried.

  
*Mary Acker Secretary*

## SPECIAL MEETING MINUTES


The July 10th, 2001 special meeting of the Mason County Road Commission was called to order at 10:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash , Eng/Mgr. Dittmer and Secretary Acker.

The purpose of this meeting was to drive around and discuss the progress of the local township road projects.

No action was taken.

Meeting adjourned at 2:30 pm.

  
Mary Acker Secretary

## MINUTES

The July 20, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Vice-Chairman Thurow.

Members present: Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: Archer

Visitors: Mike Kruer of Schultz's Excavating to acquisition work for Brian Schultz..

Eng/Mgr Dittmer read the minutes of the July 6, 2001 meeting:

Motion by Thurow, seconded by Matiash to approve the minutes as read. Ayes all. Motion carried.

Eng/Mgr Dittmer read the minutes of the July 10, 2001 special meeting:

Motion by Thurow, seconded by Matiash to approve the minutes as read. Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Matiash, seconded by Thurow to approve Payroll #15 for \$56,973.51 and Voucher #51931 through Voucher #52000 for \$ 302,265.84. Ayes all. Motion carried.

At 10:00 am the board looked over the contingent liability and revenue sheet.

Bidding for Trucks closed at 10:00 am. Bidder present was Kevin Jones of Van-Kal Truck.

The following bids were presented:

Allied Truck	Henke Under Body Scraper	\$ 4,299.00
	Galion 502 V Dump Box	6,426.00
Van-Kal Truck	Warren Spreader AC3420	\$ 8,181.00
	Warren Dump Box	6,475.00
	Under Body Scraper Root F8900	4,977.00
Truck & Trailer Specialties of Boyne Falls	Monroe Duzmor Spreader Box	10,068.00
	Perfection 244P Dump Box	6,085.00
	Monroe 3500 Scraper	4,883.00

## Miller Equipment Co.

Highway Model Du-all Box	10,355.00
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## Hyde Equipment

Root F8900 Scraper	5,036.00
Galion 502U Dump box	6,222.00

## Duthler Truck

Sterling 2002 Tandem	67,635.00
2-2002 Sterling Single Axle	55,600.00 each
Trade in allowances 3,500.00, 4,000.00 5,000.00	

## Freightliner

Freightliner 2002 Tandem	67,480.00
2-2002 Single Axle	60,880.00 each
No trade in allowance given	

## Motor City Trucks

Sterling 2002 Tandem	66,595.00
2-2002 Single Axle Sterling	55,895.00 each
Trade in allowances 3,000.00, 3,500.00, 4,500.00	

## Woodland International

International 2002 Tandem	65,844.49
2-2002 Single Axle International	51,825.34 each
Trade in allowances 3,000.00, 3,500.00, 4,500.00	

**Disposal of seal coat equipment**

1971 IHC Truck with 1982 Entyre 1750 gallon Bituminous Distributor

Great Lakes Truck & Equipment Inc	\$1,655.00	10% bid bond included
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C&C Service	\$3,610.00	10% bid bond included
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Motion by Matiash, seconded by Thurow to accept bids and to be tabulated and placed on file for approval at the next regularly scheduled meeting. Ayes all. Motion carried.

At 10:35 am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**

A. **Routine Maintenance**

1. **County Wide**

Patching holes

Spot brining non contract Townships and medicals

Grass mowers on Local system

**2. State Trunkline**

Shoulder Maintenance on PM Hwy

Maintenance Contract extension-Negotiations continues, MDOT authorization given to continue under current contract.

2001 budget additions-Reimbursement given for additional winter expenses.

**B. Heavy Maintenance**

**1. Primary System**

Jebavy Dr.-Hamlin Twp.-Still working on Right of Way

Acquisition-Met with Hamlin Township.

Lakeshore Dr. shoulders-Work continues, anticipates completion next week.

Hansen Road culvert update-Biologist has concluded there are no spotted turtles so work will begin soon.

Primary system seal coat completed last week.

**2. Local System**

Lincoln Rd.-Hamlin Twp.-Utility coordination-clearing in progress

Beaune Road-Hamlin Twp-Bit surface done

Hawley Road-Logan Twp-graveling completed

Larson Rd-Sheridan Twp-Seal coating completed

Reid Road-Meade Twp-Completed

Victory Dr-Victory Twp-Drainage in progress

Beyer Road-Victory Twp-Drainage in progress

Schoenherr Road-Meade Twp-Grading and drainage structure in progress

Millerton Rd-Sherman Twp-Gravel completed

Victory Park-Victory Twp-Gravel in progress

Seal coating Local projects completed

First St-Amber Twp-Agg. base in progress

**3. MDOT**

US-10-Construction update-Pave temporary road on Monday or Tuesday, tear up existing road on Wednesday.

Letter from MDOT regarding P.M. Hwy reconstruction-proposed turn back procedure.

**2. Equipment Status during this period:**

Repair updates-No major breakdowns to report.

Lease tractor purchase update-paid off, will place on consignment with Sparta Farm with a minimum bid.

Mower tractor is in, will be delivered soon.

Surplus equipment sale recap from Dunkell:	Chip Spreader	\$ 1,250.00
	1992 Sign Trk	3,400.00
	Lead & pup trailers	12,000.00
	Truck Tires	100.00 ea
	Rims	50.00 ea

**3. Permit Activity during this period:**

Misc. driveway permits being issued- 2-3 per day

Hidden Forest Mobile Home Park update-Pre con meeting held last Monday

Home Depot-Clearing has begun and plans have been received.

**4. Abandonment update:**

Sixth Street-Hamlin Twp-In progress

Stephens Road-Eden Twp-Ron Sanders has applied for abandonment, process will begin.

Darr Road-Sherman Twp-G Dittmer met with County Board of Commissioners problem solving committee last Monday-Discussed circumstances surrounding action.

**Under unfinished business the following was discussed:****1. Update on various lawsuits:**

DeBoise-Nothing yet to report

**2. Employee Situations:**

Grievance presentation-regarding supposed loss of overtime

Labor Trial scheduled for July 30 for G Collins regarding unfair labor practice.

Meeting with BA regarding grievance filed by Greg Collins on bidding of equipment in May.

**3. Gravel Source Discussion**

1. Waiting for Halliday Construction to move into pit

**Under new business the following was discussed:**

MCRC SIP Annual Meeting-G Dittmer attended, reported a 3.5 million refund

Northern Association Meeting-Reservations have been made.

Paul Bunyan Meeting scheduled for August 6 at Windmill Farms in Mancelona

Township Officers meeting July 19th-G Dittmer and N Matiash attended

**Commissioners Report****Member Matiash**

- 1) Discussed progress scheduling of larger construction projects.

**Vice Chairman Thurow**

- 1) Noted date change of Logan Township board meeting
- 2) Questioned progress of Meisenheimer and Tyndall Road projects.

**Correspondence**

1. CRAM News Letters-Transportation budget
2. Legislative update

**Items Needing Board Action**


Motion by Matiash, seconded by Thurow to enter in to the following contracts with Free Soil Township

Apply an application of 38% calcium chloride on various roads in Free Soil Twp., 15 miles.

Clear, grub, grade, place drainage structures and 3" of aggregate surface material on Townline Road from Poplar Rd West. 0.25 mile.

Ayes: Thurow, Matiash Nays: None Motion carried.

Motion by Matiash, seconded by Thurow to adjourn at 12:10 pm  
Ayes all. Motion carried.

  
Mary Acker Secretary

## MINUTES

The August 3, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Brian Benson of Western Land Surveyors requesting an easement to cross Victory Corners Road and Mike Kruer of Schultz's Excavating Co.

Eng/Mgr Dittmer read the minutes of the July 20, 2001 meeting:

Motion by Thurow, seconded by Matiash to approve the minutes as read. Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Matiash, seconded by Archer to approve Payroll #16 for \$56,991.89 and Voucher #52001 through Voucher #52078 for \$ 162,344.24. Ayes all. Motion carried.

At 9:20 am the board looked over the contingent liability and revenue sheet.

At 9:25 am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**  
Patching holes  
Spot brining non contract Townships and medicals  
Grass mowers on Local system-Gravel Roads are being done.
    2. **State Trunkline**  
Maintenance Contract Extension-Negotiating committee will be meeting-Are waiting for their comments. State wants the contract signed by Aug. 15.
  - B. **Heavy Maintenance**
    1. **Primary System**  
Jebavy Dr.-Hamlin Twp.-Right of Way Acquisition  
Lakeshore Dr. shoulders completed except for seed & mulch-waiting for some rain.  
Hansen Road culvert-Biologist has completed report and turned into Lansing office. Will be at least a week before we receive the report.  
Meyers Road Project-Need preliminary plans in by Oct 1, 2001.

**2. Local System**

Lincoln Rd.-Hamlin Twp.-Grading in progress  
 Beaune Road-Hamlin Twp-Completed  
 Schoenherr Rd-Sheridan-Grading in progress  
 Beaune Rd-PM Twp-Bit surface completed  
 Morton Road-Riverton Twp-Bit surface completed & culvert replacement.  
 Victory Dr-Victory Twp-Drainage completed  
 Beyer Road-Victory Twp-Drainage completed  
 Schoenherr Road-Meade Twp-Grading and drainage structure completed  
 Victory Park-Victory Twp-Gravel completed  
 First St-Amber Twp-Bit surface in progress

**3. MDOT**

US-10-Cosntruction update- Temporary road has been paved and are starting on the permanent road.

**2. Equipment Status during this period:**

Repair updates  
 #99 Loader  
 #30 Truck engine  
 Mower tractor update-should be here Monday

**3. Permit Activity during this period:**

Misc. driveway permits issued  
 Hidden Forest Mobile Home Park update-Have some zoning violations regarding moving sand without a permit.  
 Home Depot-Project underway, final plans have been received.  
 New development-Driveway permit has been requested, meeting Wednesday with Zoning to discuss newly proposed project.  
 Bottle gas farm-Hoague Road-Have picked up a driveway permit application

**4. Abandonment update:**

Sixth Street-Hamlin Twp-was postponed-requires action  
 Stephens Road-Eden Twp-Is being advertised  
 Darr Road-Sherman Twp-Nothing at this time

At 10:00 am the bids were opened for the Tyndall Road Culvert Job in Logan Township. Culvert & materials will be provided for by the MCRC.

<b><u>Contractor</u></b>	<b><u>Bid Amount</u></b>
Hallack Contracting	\$ 4,780.00
Tad Larson Excavating	4,380.00
Smalley Corporation	5,200.00
Jabrocki Excavating	4,450.00
C Peterson & Son	3,796.84
Eichenberg & Son	4,198.00
Schultz Excavating	11,140.00

Motion by Matiash, Seconded by Archer to award the Tyndall road culvert replacement to C Peterson & Son contingent upon a September 1, 2001 completion date. Ayes all.  
Motion carried.

**Under unfinished business the following was discussed:**

1. **Update on various lawsuits:**  
DeBoise Law Suit-Settled-Judge ruled in favor of the MCRC
2. **Employee Situations:**  
**A: Personal Actions**
  1. Grievance presentation-in regard to a normal work day-reply given of not justified.
  2. Labor Trial-postponed until 12-04-01
  - 3 Meeting with BA regarding grievance of bidding equipment
3. **Gravel Source Discussion**
  1. MCRC yard-Materials is in yard-Crushing will begin in the next two weeks.
  2. Halliday will be moving into the Forest Service Pit to process what's left, about 20,000 yards or more.
4. **Truck Bids**  
Terry Woirol was in to discuss the truck bids and recommended the Sterling Trucks from Duthler Ford and mentioned the floor hoists are in need of repair. He was instructed to get bids on repairs.  
G Dittmer recommended postponing purchase of the three trucks at this time.

**Under new business the following was discussed:**

Northern Association Meeting-Reservations have been made.

Paul Bunyan Meeting-August 6

The regular meeting scheduled for August 17, 2001 has been changed to Monday, August 20, 2001 at 10:00 am. A ride around is scheduled to begin at 8:00 am to inspect the requested road abandonment's.

**Commissioners Report****Member Matiash**

1. Attended Logan Township meeting on the 25th. The board was satisfied with the work completed on Hawley Road and will send a check. They feel that Anthony Road could use more gravel and grading and commented that Campbell Road has not been completed. Nick suggested Gary and Eric get with Supervisor Bruce Burke to discuss problems.
2. Need pavement ends sign on Taylor Road.

**Vice Chairman Thurow**

1. Mentioned culvert on State Hwy that was filled and covered up.
2. Questioned if a permit had been issued for a tube on Angling Road
3. Concerned about the amount of time left to bid out the Meisenheimer Road job.

**Chairman Archer**

1. Jebavy Drive job has been put on hold until next year.
2. Discussed the US-10 project.
3. Had a discussion with Halliday Construction about finding a closer gravel source.
4. The MacGuire Open was poorly attended.
5. Concerned about the cost for brining from Liquid Dustlayer, suggested we find a way to do some on our own.
6. Suggested changing the next meeting date from Aug. 17th to the 20th so everyone could attend a meeting for Representative Mead.
7. Wondered when Union Contract discussions would begin.

**Correspondence**

1. CRAM News Letters-Transportation budget-Jagger and Anthony Roads appear to have been reclassified as Primary Roads but are still not listed.
2. Legislative update

**Items Needing Board Action****Sale of Truck/Distributor**

Motion by Matiash, supported by Thurow to award the bid for the 1971 IHC distributor to C&C Service in the amount of \$3,610.00. Ayes all. Motion carried.

Motion by Archer, seconded by Matiash to enter in to the following contract with Logan Township

Place drainage structures in accordance with DNR permit on Tyndall Road, stream crossing south of Kinney Road.

Ayes: Archer, Thurow, Matiash Nays: None Motion carried.

Motion by Matiash, seconded by Thurow to adjourn at 1:12 pm. Ayes all. Motion carried.

  
 Mary Acker / Secretary

## MINUTES

The August 20, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 10:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Mike Kruer, of Schultz Excavating, Loretta Peterson of C Peterson & Son, Bernice Hallack of Hallack Contracting, Jim Riffle Custer Township Supervisor and David Moffitt.

Eng/Mgr Dittmer read the minutes of the August 3, 2001 meeting:

Motion by Thurow, seconded by Matiash to approve the minutes as read. Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Matiash, seconded by Archer to approve Payroll #17 for \$58,166.79 and Voucher #52079 through Voucher #52179 for \$ 191,576.96. Ayes all. Motion carried.

At 10:00 am the bids for Meisenheimer Road Grading were opened.

Bidders present: C Peterson & Son, Hallack Contracting and Schultz Excavating.

Bids were read as follows:

<b>Schultz Excavating</b>	\$ 198,316.00
Addendum included	

<b>Hallack Contracting</b>	128,572.00
Addendum included	

<b>C Peterson &amp; Son</b>	168,792.00
Addendum included	

Motion by Archer, seconded by Matiash to accept bids and place on file. Ayes all. Motion carried.

At 11:00 am the board looked over the contingent liability and revenue sheet.

At 11:10 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Patching holes

Blading rough areas

Grass mowers on Local system

Grading, shaping Campbell Road-Logan Twp.

**2. State Trunkline**

Discussion on State Maintenance Contract

**B. Heavy Maintenance**

**1. Primary System**

Jebavy Dr.-Hamlin Twp.-Right of Way Acquisition-Met with Roger Anderson regarding Mr. Shinsky- Will request a new appraisal.

Lake Michigan Drive-Grant Twp-Acquisition

Hansen Road culvert-Work will begin 8/20 or 8/21/01

Meyers Road project-Scheduled for construction next year

Nelson Road-PM Twp-Has been advertised for bids, cost share with PM Township.

**2. Local System**

Lincoln Rd.-Hamlin Twp.-Grading in progress

Major Road-Eden Twp-Graveling completed

Schoenherr Rd-Sheridan Twp-Grading in progress

Eden Lake Rd-Eden Twp-Gravel in progress

Pleasant Ridge-PM Twp-Drainage in progress

Birch Harbor-Summit Twp-Drainage in progress

Hesslund Road-PM Twp-Bit surface completed

First St-Amber Twp-Bit surfacing completed

**3. MDOT**

US-10-Construction-In progress

P.M. Hwy-Letter has been sent to MDOT- agree in principal on turn back.

**2. Equipment Status during this period:**

Repair updates

1. #30 Truck engine-Not completed yet

Mower tractor update-Has been delivered

Pickups have been delivered

**3. Permit Activity during this period:**

Misc. driveway permits issued

Hidden Forest Mobile Home Park update-Some controversy on hauling sand on Dennis Road

Home Depot-Site work has begun

Carrs Telephone Permit-Discussion with MDOT, would run from Logan Twp to Scottville.

**4. Abandonment update:**

Sixth Street-Hamlin Twp

Stephens Road-Custer Twp-No action will be taken until more information has been received from the Township.

**Under unfinished business the following was discussed:**

1. Gravel production-USFS-Are-producing gravel now

**2. Employee Situations:**

Personnel Actions-None at this time.

**Under new business the following was discussed:**

Northern Association Meeting-Reservations have been made

MCRCSIP refund received was \$31,853.00

Primary Mileage change-5.13 miles of Anthony Road and Jagger Rd have been added to the Primary Road System

The next regularly scheduled board meeting will be changed from September 7, 2001 to September 10, 2001 at 1:00 pm.

The regular meeting was adjourned at 12:05 and the board went in to executive session.

The regular meeting reconvened at 1:00 pm. No action was taken.

At 1:00 pm David Moffitt and Jim Riffle were present to discuss the abandonment request for Stephens Road. No action taken.

**Commissioners Report****Member Matiash**

1. Noticed ditch on Hansen Road North of Gordon Road has been filled with dirt and suggested it be checked for drainage problems.
2. Suggested that the left lane on Jebavy Drive South of Johnson Road be made a left turn only lane. A traffic survey will be done in this area.
3. Would liked to have seen more trucks out after the rain doing routine maintenance.

**Vice Chairman Thurow**

1. Mentioned some potholes on Free Soil Road and various other places. Some are very deep.
2. Received a complaint from Mr. Shinsky on Rasmussen Road about water in his yard.

**Chairman Archer**

1. Suggested looking into different options for dust control next year.
2. May request the Superintendent to attend the Board meetings.
3. Requested a letter we sent from the Road Commission be sent to the Teamsters Local 214 requesting the start of contract negotiations.
4. Suggested the next meeting date be change due to the conflict with the Northern Association Meeting.

**Correspondence**

1. CRAM News Letters-Transportation budget
2. Legislative update

**Items Needing Board Action****Act 51 Report**

Motion by Thurow, seconded by Matiash that the Board approve the Act 51 & Act 50 Financial data for the 2000 fiscal year, and further that Chairman Archer be authorized to sign the various documents.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

**CRASIF Annual Meeting Ballot**

Motion by Thurow, seconded by Matiash to authorize Dean Archer to vote on all matters on behalf of the Commission at the Annual Meeting of the County Road Association Self-Insurance Fund September 2001. Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

**State Maintenance Agreement**

Motion by Archer, seconded by Thurow to enter into a contract with the Michigan Department of Transportation to maintain the state trunkline system within the boundaries of Mason County and to authorize the Chairman and Vice-Chairman to sign the State Trunkline Maintenance Contract documents as presented, contingent on the following:

1. Removal of Paragraph 15N in it's entirety.
2. The Board elects to be paid the 5% handling charge (Item 15D2)
3. The Board elects to receive the Capital Equipment Advance (Item 15J3)
4. The Board elects to the 8 1/2 percent flat rate for overhead (Item 15K)

Ayes: Archer, Thurow, Matiash. Nays: None. Motion carried.

**Meisenheimer Road Grading**

Motion by Matiash, seconded by Archer to award the Meisenheimer Road grading bid to Hallack Contracting in the amount of \$128,572.00 to be completed by 10/13/01. Ayes all. Motion carried.

**Sixth Street Abandonment**

Motion by Archer, seconded by Matiash to abandon that portion of Sixth Street lying between Block thirty-six (36) and Block twenty-eight (28) between Lakeshore Drive and Front Street in the Plat of Hamlin Lake Resort, Hamlin Township.

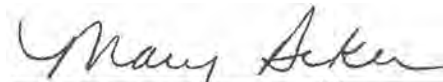
Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

**Fourth Street Abandonment**

Motion by Matiash, seconded by Thurow to abandon that portion of Fourth Street lying between block twenty-three (23) and block sixteen (16) between Lakeshore Drive and two hundred feet west of Stearns Ave. in the Plat of Hamlin Lake Resort, Hamlin Township.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

There being no further business the meeting was adjourned at 2:35 pm.

  
\_\_\_\_\_  
Mary Acker Secretary

## MINUTES

The September 10, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 1:00 pm by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Al Villadsen, and Attorney David Anderson to discuss Darr Road Abandonment, County Commissioner Bob Genson, James Paris. Also Mike Kruer, of Schultz Excavating regarding the Nelson Road Bid.

Eng/Mgr Dittmer read the minutes of the August 20, 2001 meeting:

Motion by Archer, seconded by Matiash to approve the minutes as amended.  
Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Archer, seconded by Thurow to approve Payroll #18 for \$58,637.42 and Voucher #52180 through Voucher #52257 for \$ 230,097.49. Ayes all.  
Motion carried.

At 1:24 pm the board looked over the contingent liability and revenue sheet.

At 1:27pm G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**  
Patching holes  
Blading rough areas  
Grass mowers on Local system-Almost completed
    2. **State Trunkline**  
Maintenance Contract Extension-Have not received signed contract from MDOT.
  - B. **Heavy Maintenance**
    1. **Primary System**  
Jebavy Dr.-Hamlin Twp.-Right of Way Acquisition-Have met with Roger Anderson again. Have hired another local appraiser and are awaiting their reply.  
Hansen Road culvert update-Guard rail and paving is done. Need to complete seed and mulch.

Meyers Road project-Continue to work on plan preparation.  
Expect to be done by the first of the month. Project start date is tentatively scheduled for July 1, 2002

**2. Local System**

Lincoln Rd.-Hamlin Twp.-Grading in progress  
Schoenherr Rd-Sheridan Twp.-Grading in progress  
Eden Lake Road-Eden Twp-Gravel in progress  
Pleasant Ridge-PM Twp-Drainage in progress-Culvert replacement under DNR Permit.  
Birch Harbor-Summit Twp-Drainage in progress-Culvert replacement under DNR Permit.

**3. MDOT**

US-10-Construction update-Have started paving west bound lane.  
PM Highway-Nothing new to report

**2. Equipment Status during this period:**

Repair update-Still working on #30  
Mower tractor update-in progress

**3. Permit Activity during this period:**

Misc. driveway permits are still being issued.  
Hidden Forest Mobile Home Park-Nothing new at this time  
Home Depot-Have crossed Brye Road-will mill off at crossing, widen and re-cap entire roadway.

**4. Abandonment update:**

Darr Road-Sherman Twp-Discussion with Al Villadsen and Attorney David Anderson. Have filed a new petition to abandon road and wants to meet with Sherman Township prior to making decision.

**Under unfinished business the following was discussed**

**1. Gravel Source Discussion**

Gravel production-USFS-Have produced 23,000 cyds. More product still available in pit.

**2. Nelson Road Bids were discussed.**

Bids were received from North River Excavating in the amount of \$96,786.00, Hallack Contracting-\$78,011.00 and Schultz Excavating for \$59,436.00.

**Under new business the following was discussed:**

1. Planning a pig roast on September 29th for employees and their families.
2. Union negotiations to begin on September 18, 2001 at 2:00 pm

**Commissioners Report****Member Matiash**

1. Received lots of public concern regarding when Hansen Road would re-open.
2. Expressed concern on the condition of Decker and Fisher Road from Jebavy to Stiles due to Hansen Road closure. Does not think there are enough trucks out grading the gravel roads.

**Vice Chairman Thurow**

1. Noted there are lots of local roads with asphalt ditches that are in need of repair.

**Chairman Archer**

1. Noted that per diem charges had changed from \$35.00 to \$60.00 effective January 1, 2001 and the mileage rate had change to .345.
2. Attended Parks and Recreation meeting.
3. Met with Brian Schultz, Mike Kruer and Zeke Littlefield of Schultz Excavating. Felt that the MCRC has treated them fairly.

**Correspondence**

1. CRAM News Letters-Transportation budget
2. Legislative update

**Items Needing Board Action****Authorize Payroll for 9/14/01**

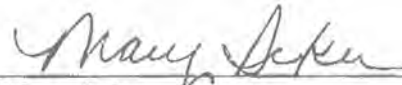
Motion by Archer, seconded by Thurow to pre-approve payroll #19 for September 14, 2001. Ayes all. Motion carried.

**Award Nelson Road Bid**

Motion by Matiash, seconded by Thurow to award the bid for Nelson Road to Schultz Excavating in the amount of \$59,436.00 contingent upon receipt of proper permits and bonds and the approval by the Charter Township of Pere Marquette. Work is to begin within 10 days of award and completion within 30 days of bid award.

Ayes: Archer, Thurow, Matiash Nays: None Motion carried.

Motion by Archer, seconded by Matiash to adjourn at 4:30 pm. Ayes all. Motion carried.

  
 Mary Acker Secretary

## MINUTES

The September 21,, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Mike Kruer of Schultz Excavating, Jennifer Miller from the Ludington Daily News.

Chairman Archer read the minutes of the September 10, 2001 meeting:

Motion by Archer, seconded by Thurow to approve the minutes as read. Ayes all.  
Motion carried.

The board took the following action after reviewing bills payable accounts:

Motion by Archer, seconded by Thurow to approve Voucher #52258 through Voucher #52343 for \$164,911.83. Ayes all. Motion carried.

At 9:25 am the board looked over the contingent liability and revenue sheet.

At 9:30 am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**  
Patching holes  
Repairing rain damaged areas
    2. **State Trunkline**  
Winter salt delivered  
Mowing along all state trunklines-Completion by October 1, 2001  
Sweeping curbs
  - B. **Heavy Maintenance**
    1. **Primary System**  
Jebavy Dr.-Hamlin Twp.-Still working on new assessment  
Hansen Road Culvert-Completed  
Meyers Road Project-Programming has been sent into the State  
Nelson Road Project-Awarded to Schultz Excavating-Startup was on Tuesday.

**2. Local System**

Lincoln Rd.-Hamlin Twp.-Grading in progress-placing aggregate base.

Schoenherr Road-Sheridan Twp-Grading completed

Eden Lake Road-Eden Twp.-Gravel in progress

Pleasant Ridge-PM Twp.-Drainage in progress

Larson Rd-Sheridan Twp-Drainage & Gravel in progress

Charnett Lane-Victory Twp.-Drainage & Gravel in progress

Birch Harbor-Summit Twp-Drainage in progress

**3. MDOT**

US-10-Cosntruction update-West bound has been paved. Job is about half completed.

**2. Equipment Status during this period:**

Repair update

Mower Tractor-In operation

**3. Permit Activity during this period:**

Misc. driveway permits being issued

Home Depot-Work continues

**4. Abandonment update:**

Darr Road-Sherman Twp-Public hearing is being scheduled for October 23, 2001 at 7:00 pm at the MCRC

**Under unfinished business the following was discussed**

1. Schultz letter of request-Information was compiled regarding names of contractors, jobs completed and monies received. This information was sent to Schultz's to the attention of Mike Kruer. He has asked for further information that will be provided after he gives us a reduced list of the contractors that was information was compiled for initially.
2. Roger Anderson response to Western States Lease-More investigation is required as there is a question of ownership. No action taken at this time.
3. Testing report on ground water of MCRC property-Site is eligible for closure which would involve the placement of a deed restriction on the property restricting the use of groundwater for both drinking and irrigation. No action was taken at this time.

**Under new business the following was discussed:**

1. Personnel actions
  - a. Union negotiations have been rescheduled to September 25th for 1:00 pm
  - b. Additional employee discussion-Will continue to monitor the need for additional personnel.
2. District Health Department-Have offered health screening to all employees at no charge and would like to schedule a date to begin

**Commissioners Report****Member Matiash**

1. Suggested a change on the agenda for public comment to be set specifically for 9:30 am or immediately after discussion and action of the accounts payable.

**Vice Chairman Thurow**

1. Wondered why some of the dead end roads were not brined and mentioned that Sherman Twp had expressed concerns about some of their roads not being brined adequately.

**Chairman Archer**

1. Noticed good response for the upcoming pig roast.
2. Met with Sherman Township on Tuesday for further discussion on the Darr Road abandonment request.
3. Discussed needed repairs to Jagger Road now that it has been reclassified as a Primary Road and participation in those repairs by Hamlin Township.

**Correspondence**

1. CRAM News Letters

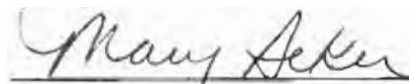
**Items Needing Board Action****Authorize Payroll for September 28, 2001**

Motion by Archer, seconded by Thurow, to pre-approve payroll #20 for September 28, 2001. Ayes all. Motion carried.

**Camp Sauble Agreement**

Motion by Thurow, seconded by Archer to authorize Engineer/Manager Dittmer to sign a new work agreement with the Michigan Department of Corrections for grounds maintenance, brushing and trimming for the fiscal year beginning October 1, 2001 through September 30, 2002. Ayes all. Motion carried.

Motion by Archer, seconded by Matiash to adjourn at 12:30 pm. Ayes all. Motion carried.

  
 Mary Acker Secretary

## MINUTES

The October 5, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Brian Benson of Western Land Services, Marshall Mattis-PM Township resident, Dan Cooper of HT Engineering and Ken Prior of Omimex Energy.

Chairman Archer read the minutes of the September 21, 2001 meeting:

Motion by Matiash, seconded by Archer to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Matiash, seconded by Archer to approve Voucher #52344 through

Voucher #52416 for \$ 159,322.64. Ayes all. Motion carried.

Visitor Marshall Mattis was in to express his concerns regarding the leaching basins on Bonney Street in PM Township. A temporary cold patch was placed around the drain and he would like to see it fixed permanently. Lamans Asphalt has it on their schedule to complete this year. Mr. Mattis also discussed the need for a traffic light on the corner of Johnson and Jebavy.

At 9:20am the board looked over the contingent liability and revenue sheet.

At 9:50am G Dittmer gave his report as follows:

1. **Work progress during the past two weeks**
  - A. **Routine Maintenance**
    1. **County Wide**  
Blading Roads  
Cutting grass and weeds-Both mowers have been out
    2. **State Trunkline**  
Contract approved by MDOT  
Begin new contract year on October 1, 2001. The proposed MDOT budget for 2002 to be similar to 2001.
  - B. **Heavy Maintenance**
    1. **Primary System**  
Jebavy Dr.-Hamlin Twp.-Right of Way Acquisition-Talked with Roger Anderson, a meeting has been set for next week.

Meyers Rd Project-Plans almost complete  
 Nelson Road Project-Sewer is in, leveling course on, some clean up yet to do.  
 Free Soil Road-Grading & Drainage structures-Estimated cost of project is \$240,00. Project is on hold for now . We will approach the Task Force for possible funding.

**2. Local System**

Lincoln Rd.-Hamlin Twp.-Grading completed  
 Lincoln Rd-Hamlin Twp-Paving completed  
 Eden Lake Road-Eden Twp.-Gravel in progress  
 Pleasant Ridge-PM Twp.-Paving completed  
 Larson Rd-Sheridan-Drainage and gravel in progress  
 Charnett Lane-Victory Twp.-Drainage and gravel in progress  
 Birch Harbor-Summit Twp-Drainage completed  
 Meisenheimer Road-Riverton Twp.-In progress

**3. MDOT**

US-10-Cosntruction update-On going

**2. Equipment Status during this period:**

Repair update: Putting engine back together in #30  
 Deer retriever-Will be completed soon

**3. Permit Activity during this period:**

Misc. driveway permits still being issued.  
 Home Depot-Doing some additional drainage.  
 Discussed with D Cooper of HT Engineering, Ken Prior of Omimex Energy and Brian Benson of Western Land Services various proposed pipeline projects in Mason County:

- a.) Crossing on Victory Corners Road- Section 20/21 of Victory Township. See Board Actions.
- b.) Pipeline along Fisher Road-Section 32 of Victory Twp.-discussed location and requirements for issuance of permit from MCRC.

**4. Abandonment update:**

Darr Road-Sherman Twp-Discussion of letter received from Attorney Anderson.

**Under unfinished business the following was discussed**

1. Schultz Letter of request-No response received from Mr. Kruer regarding list of contractors.
2. District Health testing-Scheduled for mid October
3. Fall employee get together was fairly well attended.
4. MCRC Rules of Order have been handed to all Commissioners to have on file.

**Under new business the following was discussed:**

1. Personnel Actions-
  - a. Union negotiation discussion-Met with BA Fred Bennett, Joe Fiers and Duane McCumber. They presented the requests made by the Union Employees. The meeting went well. It was stated that no further issues would be allowed. Next meeting date is scheduled for October 23, 2001.
  - b. Grievance discussion regarding the use of a piece of equipment, G Dittmer will respond.
2. Township Officers meeting will be held on October 18 at 8:00 pm at the Sherman Twp Hall in Fountain.
3. MCRC/Township Drive around is tentatively scheduled for October 27, at 10:00 am. for the County Commissioners, Township Supervisors, Eng/Mgr Dittmer and the MCRC Board of Commissioners.
4. Southern Association Mtg. will be held on December 3-5, 2001 at the Bavarian Inn Lodge in Frankenmuth, Michigan.

**Commissioners Report****Member Matiash**

1. Suggested that we make MDOT aware of feelings about the turn back requirements.
2. Mentioned that Forest Trail was not prepared properly before it was paved and would need to be repaired before the MCRC would take it over.
3. Rasmussen Road off Jebavy needs to be wedged.
4. Concerned about the total cost of the Lincoln Road Job.
5. Has concerns about equipment rental, suggested we use a variety of contractors.

**Vice Chairman Thurow**

1. Comment on the Hansen Road Culvert. Was approached by a resident with concerns about the long process to complete this project

**Chairman Archer**

1. Noticed that the State is replacing guardrails going to Muskegon.

**Correspondence**

1. CRAM News Letter

**Items Needing Board Action****Authorize Payroll for 10/12/01**

Motion by Matiash, seconded by Archer to pre-approve payroll #21 for October 12, 2001. Ayes all. Motion carried.

**Stop Sign Request**

Motion by Thurow, seconded by Matiash to authorize a stop sign be placed on south bound Schoenherr Road at Millerton Road. Ayes all. Motion carried.

**Western Land Services Right of Way Resolution**

Motion by Archer, seconded by Matiash to execute and deliver to Western Land Services Inc. on behalf of said Mason County Road Commission a right of way grant on the following described lands and authorize the Chairman and Vice-Chairman to sign: Township 19 North, Range 17 West- Victory Township: Section 21: A part of the Southwest Quarter of the Northwest Quarter described as a strip of land two (2) rods on each side of the following described line, heretofore conveyed to the Township of Victory for highway purposed, to wit: Commencing at a point seven rods North of the quarter post common to sections 20 and 21, running thence north 17 30' east 5.67 chains, thence north 4 30' west 7.45 chains to the 1/8th line running east and west through the northern [art of said section 21: and also a strip of land four (4) rods wide extending two 920 rods on each side of the following described line, to wit: commencing at a point 9.24 rods south of the common corner of sections sixteen (16), seventeen (17), twenty (20), and twenty one (21) in township nineteen (19) north of range seventeen (17) west, Mason County, Michigan, thence south 7 00' east 6.37 chains, thence south 4 30' east 4.88 chains to the eighth line running east and west through the northern part of said section (20) thereof.

Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:30 pm.



Mary Acker Secretary

## MINUTES

The October 19, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: Thurow

Visitors: Superintendent Eric Moody to discuss Township Projects and answer questions.

Eng/Mgr Dittmer read the minutes of the October 5, 2001 meeting:

Motion by Archer, seconded by Matiash to approve the minutes as read. Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Archer, seconded by Matiash to approve Voucher #52417 through Voucher #52512 for \$ 210,100.48. Ayes all. Motion carried.

At 9:30 am the board looked over the contingent liability and revenue sheet.

At 9:35 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Blading Roads

Cutting grass and weeds-Expect to be done by end of this week.

Fall/Winter preparations- Finishing up projects.

Removal of trees @ Hansen and Stiles Road-Were given permission by the land owner to remove the trees to provide for clear vision area.

**2. State Trunkline**

2002 Proposed Budget-Similar to last year with only minor changes for a proposed budget amount of \$663,572.00.

**B. Heavy Maintenance**

**1. Primary System**

Jebavy Dr.-Hamlin Twp.-Right of Way Acquisition-Spoke with Mike Klemm and expect a report by the end of this week.

Meyers Rd Project-Have not completed engineering yet, estimated cost of project is \$400,000.00. Have talked with MDOT on Funding.

Nelson Road Project-Roughed in, still needs grading, and some clean up. Paving has been done.

Free Soil Road-Grading & Drainage structures-Checking on available funding, would like to bid out in January or February 2002.

**2. Local System**

Meisenheimer Rd.-Riverton-Grading & Drainage Structures in progress.

Brye Rd.-Riverton-Graveling in progress

Eden Lake Road-Eden Twp.-Gravel completed

Timberlane-PM Twp.-Drainage in progress, waiting for asphalt.

Larson Rd-Sheridan Twp.-Drainage and gravel in progress

Charnett Lane-Victory Twp.-Drainage and gravel in progress

Benson Rd.-Sheridan Twp.-Gravel in progress

**3. MDOT**

US-10-Construction update-Work continues

**2. Equipment Status during this period:**

Repair update-#30 has been completed and is in operation.

Deer retriever has been completed and is in operation.

**3. Permit Activity during this period:**

Misc. driveway permits being issued

Home Depot-Drainage work has been completed.

Gas line crossing-Have met with Omimex and are working out details.

Carris Telephone-Issuing a permit for installation with the stipulation that lines could be moved if in the way of future road improvements.

**4. Abandonment update:**

Darr Road-Sherman Twp-Hearing scheduled for October 23, 7:00 p.m.

**Under unfinished business the following was discussed**

1. Anderson/Villadsen letter of request under the Freedom Of Information Act for information of work completed in the past three years for Darr Road, Ehler Road and Schoenherr Road.
2. District Health testing is scheduled for October 23rd from 6:30 am to 12:00 pm.
3. Gary, Dean and Nick attended the Township Officers meeting hosted by Sherman Township on October 18, 2001.

**Under new business the following was discussed:**

**1. Personnel Actions-**

- a. Union negotiation discussion-Next meeting scheduled for October 23rd. Have contacted other counties for wage rates and pensions for comparisons.

2. MCRC/Township Drive around is scheduled for October 27, 2001 with a luncheon to be served at the MCRC at 12:00 noon.
3. Southern Association Meeting December 3-5.
4. Paul Bunyan Meeting is scheduled for Monday November 12, hosted by Benzie County held at the Sail Inn.

**Commissioners Report**

**Member Matiash**

No report

**Chairman Archer**

1. Concerned with our position on Primary Roads including Jagger, Anthony and Lake Michigan Drive.

**Correspondence**

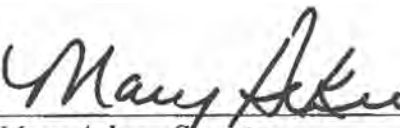
1. CRAM News Letter
2. Letter from Hamlin Township with a thank you for the good work on Lincoln Road, discussion on placing of No Parking signs on North side of Duneview West of Lakeshore Drive and a street sign for the intersection of Shagway Road and Jebavy Drive.

**Items Needing Board Action**

**Authorize Payroll for 10/26/01**

Motion by Archer, seconded by Matiash to pre-approve payroll #22 for October 26, 2001.  
Ayes all. Motion carried.

Motion by Matiash, seconded by Archer to adjourn the meeting at 11:45 am.

  
Mary Acker Secretary

Public Hearing  
Darr Road  
October 23, 2001

The Public Hearing was called to order at 7:00 p.m. by Chairman Dean Archer at the Mason County Road Commission.

Present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Visitors: Al Villadsen Petitioner, Attorney David Anderson, Concerned citizens: Amy Patterson PM Twp., Ron Campbell Sherman Twp., Cathy Campbell Branch Twp., Keith Campbell Branch Twp., Dennis Walunas PM Twp., T Shurtow Sherman Twp., Jean Terryn Sherman Twp., Virgil Bruesch Sherman Twp., Stanley Saya Sherman Twp Supervisor, and James Paris Branch Twp. Refer to attached attendance roster.

The purpose of the meeting was to hear public comment on a Petition filed on September 10, 2001 requesting that a portion of Darr Road be abandoned, specifically one quarter mile north of Mavis Road thence north to a point approximately 1400 feet south of Fountain Road. Separating Sections 18 and 19 from Sections 17 and 20, T19N-R16W Sherman township, Mason County, Michigan. An aerial photo was displayed for view with the specific area highlighted.

It was noted the petition was filed properly with all required signatures and witnesses. The petition was advertised in the Ludington Daily News three times as required.

Mr. Al Villadsen stated that it was recommended to him to re-petition that portion of Darr Road be abandoned after contacting the County Board Problem Solving Task Force as it has not been used as a roadway in many years and the Township is not interested in spending any money for improvements. He also stated the MCRC has received Michigan Transportation Funds for this portion of road for an extended period of time with no improvements made.

Dean Archer noted there have been improvements made.

Attorney Anderson stated this road is not used for vehicular traffic and there is a road closed sign in place making the road closed to the public. He has contacted the DNR and has been informed a portion of this area is classified as a wetlands and they are not interested in having this road as a designated snow-mobile trail. In conclusion he requested this road be formerly abandoned.

Supervisor Stanley Saya stated that Sherman Township is not interested in abandoning any roads in the Township as stated in their minutes, which a copy is included in the file.

Other concerns expressed were from Amy Patterson that this is the only North & South roadway useable for recreational use with the only alternative being the busy highway and noted it would be in the best interest of the public to keep the road open. Ron Campbell who owns the mineral rights on part of the property was concerned about there being access for exploration, suggested the road be made a seasonal roadway, could replace the bridge and said the ACLU Attorney would represent the tax payers of Mason County on this issue.

Chairman Archer noted that seismic activity could be limited by closure of the road and discussed the previous petition.

Cathy Campbell mentioned that Patty Johnson a local resident had circulated a public petition to not have Darr Road abandoned, also questioned if anyone has requested improvement to the road.

The public hearing was closed at 7:39 pm for a closed session.

The hearing reconvened at 7:45 pm.

Chairman Archer asked Mr. Villadsen if he was prepared to re-consider his request or withdraw the petition from the action of the MCRC Board. Mr. Villadsen wanted an explanation of why Chairman Archer would ask that question, with no reply. Mr. Villadsen's response was "not at this time".

A motion was made by Vice-Chairman Thurow and seconded by Member Matiash to deny the petition to abandon that portion of Darr Road as indicated in the petition.

Ayes: Archer, Thurow, Matiash. Nays: None Motion carried.

The Public Hearing was closed at 7:47 pm.



Mary Acker Secretary

## MINUTES

The November 1, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 7:00 pm by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Vic Baker, Eden Twp. Supervisor with concerns on the quality of work being done Blading roads in some cases, and questioned seeding the shoulders of the road verses using gravel.

There was brief discussion of the October 19th proposed minutes.

Motion by Archer, seconded by Matiash to approve the minutes as read. Ayes all. Motion carried.

The minutes of the October 23, 2001 Public Hearing were discussed.

Motion by Thurow, seconded by Matiash to approve the minutes of the Public Hearing as read. Ayes all. Motion carried.

The board took the following action after reviewing the bills payable accounts:

Motion by Matiash, seconded by Archer to approve Voucher #52513 through Voucher #52594 for \$170,357.60. Ayes all. Motion carried.

At 7:10 pm the board looked over the contingent liability and revenue sheet.

At 7:30 pm G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Blading Roads

Hauling Ice Control Sand into yard.

Fall/Winter Preparations-replacing plugged culverts

**2. State Trunkline**

Assign Winter Schedule and Personnel starting November 11th.

Rick Bowman-3 pm-11:30 pm shift, Larry Tyndall and Walt

Dessauer 11:00 pm to 7:00 am. These shifts will run from Sunday thru Friday.

**B. Heavy Maintenance**

**1. Primary System**

Jebavy Dr.-Hamlin Twp.-Right of Way Acquisition-Received

appraisal from Mike Klemm for the Shinsky property.

Meyers Rd Project-Still looking for funding.

Nelson Road Project-Schultz's was given a punch list on the remaining clean up items.  
Free Soil Road-Grading & Drainage structures-Nothing new to report.

**2. Local System**

Meisenheimer Rd.-Riverton Twp.-Grading & drainage structures in progress. Will place sand & gravel on 1/3 mile and suspend further work until next spring. The road will be open for the winter months.

Brye Rd.-Riverton Twp.-completed

Larson Rd-Sheridan-Project will be put on hold until next year due water problems.

Township call for projects was mailed to Supervisors.

Timberlane-PM Twp.-Drainage completed.

Charnett Lane-Victory Twp.-Drainage and gravel-Completed

Benson Rd.-Sheridan Twp.-Gravel completed

**3. MDOT**

US-10-Cosntruction update-More paving scheduled for November 12th.

**2. Equipment Status during this period:**

Repair update

Prepare equipment for winter-Getting plows ready.

**3. Permit Activity during this period:**

Misc. driveway permits issued

Home Depot-Still have a section of road to finish.

Dow/Martin-Marietta Pipeline-Planning a proposed pipeline from Manistee to Ludington to tie their two plants together at an estimated cost of \$20,000,000.00.

**4. Abandonment update:**

Darr Road-Sherman Twp-Nothing new to report at this time.

Ash Street-Hamlin Lake Estates-Will have discussion at next meeting.

**Under unfinished business the following was discussed**

1. Fall drive around-Well attended with a positive response from the Supervisors.

**Under new business the following was discussed:**

**1. Personnel Actions-**

a. Union negotiation discussion-Next meeting is scheduled for November 13th.

b. Vacation schedules-Eric Moody will be gone in November from the 5th thru the 16th.

**2 Southern Association Mtg. Scheduled for December 3rd thru the 5th.**

. Paul Bunyan meeting will be sponsored by Benzie County on November 12th.

. Discussion on an additional bill received from C&C for seal coating.

**Meeting Date Changes**

The regularly scheduled board meeting for Friday, November 16th has been rescheduled for Tuesday, November 20th. due to a conflict with the schedules of the Commissioners.

The regularly scheduled board meeting for Friday December 7, has been rescheduled for Tuesday December 11th due to a conflict with the year-end closing meeting with Cogitate.

**Commissioners Report****Member Matiash**

1. It was brought to his attention that the East drive into the VFW on US-10 was not finished yet. Nick suggested it be widened and also stated it was necessary to have this completed before winter. Gary will check into this matter.
2. Wondered when striping would be done.

**Vice Chairman Thurow**

Nothing to report

**Chairman Archer**

1. Remarked that he felt the staff was short on technical support and suggested the possibility of hiring a part time Finance Director.
2. Stated the drive around was an excellent idea and was very well attended. Will discuss continuing this at least every other year.

**Correspondence**

1. CRAM News Letter

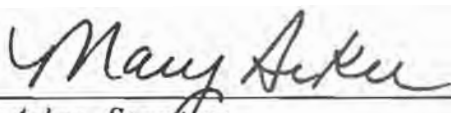
**Items Needing Board Action****Authorize Payroll for 11/09/01**

Motion by Matiash, seconded by Archer to pre-approve payroll #23 for November 09, 2001. Ayes all. Motion carried.

**James Shinsky Property Offer**

Motion by Matiash, seconded by Archer to authorize the Engineer/Manager, Gary L Dittmer to make an offer of \$3,300.00. based on the appraisal, as determined by Klemm and Associates, to James Shinsky for the property necessary to reconstruct the Jebavy Drive/Angling Road Intersection: And, allow the Engineer/Manager to sign the necessary documents on behalf of the Mason County Road Commission. Ayes: Archer, Thurow, Matiash. Nays: None. Motion carried.

Motion by Archer, seconded by Matiash to adjourn at 9:03 p.m.  
Ayes all. Motion carried.

  
 Gary Acker Secretary

## MINUTES

The November 20, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:05 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

Eng/Mgr Dittmer read the minutes of the November 1, 2001 meeting:

Motion by Archer, seconded by Thurow to approve the minutes as read. Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Archer, seconded by Thurow to approve Payroll #24 in the amount of \$55,178.01 and Voucher #52595 through Voucher #52687 for \$206,721.09. Ayes all. Motion carried.

At 9:34 am the board looked over the contingent liability and revenue sheet.

At 9:40 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Blading Roads

Cutting grass and weeds

Fall/Winter preparations-Getting equipment ready

Removal of trees and brush at various locations

**2. State Trunkline**

Calibrating Sanders

**B. Heavy Maintenance**

**1. Primary System**

Jebavy Dr.-Hamlin Twp.-Right of Way Acquisition-Offer was sent

to Mr. Shinsky with a reply back from his attorney David Betz

declining the offer. Will proceed with condemnation procedure. If judgment is received by December 19, there could be a February letting.

Meyers Rd Project-Discussion-No changes in status at this time.

Nelson Road Project-Completed

Free Soil Road-Grading & Drainage structures-No changes at this time.

**2. Local System**

Meisenheimer Road-Riverton-Grading and drainage structures on hold.

Larson Rd-Sheridan-Drainage and gravel on hold.

**3. MDOT**

US-10-Construction update-Work continues.

**2. Equipment Status during this period:**

Repair update-#8 having some transmission problems.

Winter preparations-Preparing plows and sanders.

**3. Permit Activity during this period:**

Misc. driveway permits issued

Home Depot-Have completed last of road work.

Gas line crossing-In process of bidding job.

Oversized & Overweight truck permit-The Engineering Committee for CRAM is putting together a general outline for the permit.

Hidden Forest Mobile Home Park Permit-DEQ has determined the ditch on Dennis Road is a wetland and has stopped any clean out at this point.

**4. Abandonment update:**

None at this time

**Under unfinished business the following was discussed**

1. Anderson/Villadsen letter of request received requesting any additional information on Schoenherr Road between Millerton Road and the Lincoln river also any work that was done in the past three years on Darr Road.

**Under new business the following was discussed:****1. Personnel Actions-**

- a. Union negotiation discussion held on 11-19-01.

- b. Grievance discussion-Safety related issue being reviewed.

Rick Rolston has been diagnosed with Carpal Tunnel-Dittmer has contacted the Work Comp Carrier.

2. Southern Association Meeting-Dec 4 & 5. Gary, Dean and Nick to attend.

3. Staff Holiday Party is scheduled for December 15, at PM Steamers at 6:00 pm.

4. Funding loss due to Governor-Discussion on a reduction of our Michigan Transportation Funds by \$110,000.00.

**Commissioners Report****Member Matiash**

It was brought to his attention that the drain tubes for the bridge at the Consumers Power plant need to be cleaned out.

**Vice Chairman Thurow**

1. Received a complaint about Meyers Road S of Dewey being impassible. Was referred to Dean Archer. The road had since been graveled and graded.

**Chairman Archer**

1. Wondered when we do budget adjustments.
2. Mentioned that he is on the Mason County Parks and Recreation Board and that they have sent out memos to the government agencies regarding any park requests.

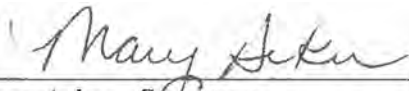
**Correspondence**

1. CRAM News Letter
2. Letter from Michigan Cat-James Maioho will be replacing Jim Bricker as our sales representative.
3. Smith, Haughey, Liability Insurance Carrier-Invitation to Christmas Party.

**Items Needing Board Action**

None

There being no further business the meeting was adjourned at 12:45 p.m.

  
\_\_\_\_\_  
Mary Acker Secretary

## MINUTES

The December 21, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: None

Eng/Mgr Dittmer read the minutes of the December 11, 2001 meeting:

Motion by Archer, seconded by Matiash to approve the minutes as corrected. Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Archer, seconded by Matiash to approve payroll #26 for \$56,949.25, Accounts Payable Vouchers #52772 through Voucher #52867 for \$ 181,197.98. Ayes all. Motion carried.

Motion by Matiash, seconded by Archer to pre-approve a final check run for the 2001 fiscal year not to exceed \$20,000.00. Ayes all. Motion carried.

At 9:25 am the board looked over the contingent liability and revenue sheet.

At 9:35 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Blading Roads

Fall/Winter preparations

Removal of trees and brush at various locations

**2. State Trunkline**

Minor ice control

A bump sign will be placed by MDOT at the end of the construction on US-10 where a 10' area was patched.

**B. Heavy Maintenance**

**1. Primary System**

Jebavy Dr.-Hamlin Twp.-Right of Way Acquisition-Nothing new at this time.

Jagger Road plan preparation-Ted is working on plans.

**2. Local System**

Township responses for 2002-Still receiving proposed road projects from the Townships.

Amber Twp proposed work-G Dittmer has met with Amber Twp to

discuss proposed projects for 2002.  
Local Road Policy for 2002-Will discuss at next meeting.

**3. MDOT**

P.M. Hwy proposed work-Nick is working with Bob Larson picking up field data. Will meet with Gary Cartenan, Cadillac Office after the first of the year to discuss proposals.

**2. Equipment Status during this period:**

Repair update-Hoists have been installed and are in operation.  
Winter preparations-Working on trucks and placing wings on motor graders.

**3. Permit Activity during this period:**

Dow/Martin Marietta Pipeline-Permit has been issued to cross roadways.  
Oversized Truck Permit-Jeff still compiling information for this State wide program.

**4. Abandonment update:**

None at this time

**Under unfinished business the following was discussed**

Hamlin Twp.-Lincoln Road Project-Per a letter from Hamlin Twp. Attorney Gockerman, Wilson, Saylor and Hesslin, Hamlin Twp has denied a request from the road commission for an increase in their contribution for the Lincoln Road Project.

**Under new business the following was discussed:**

**1. Personnel Actions-**

- a. Union negotiation discussion-Still working on proposals.
- b. R Rolston-Workers Comp-Has had surgery.
- c. Ron Duggan fell on a chain saw and will be off a few days on comp for a cracked rib.

**2. Employee appreciation luncheon-Well attended.**

**Commissioners Report**

**Member Matiash**

- 1. Suggested MDOT be contacted regarding the condition of the bituminous surface and storm drains on US-10 west of Scottville and east of US-31 By pass.
- 2. Commented on the roads not being stripped. Feels this is a safety issue and would like to take bids in the spring to include stripping the newly paved areas in the fall.

**Vice Chairman Thurow**

- 1. Mentioned that Morton Road North of Chauvez was in need of crowning work.

**Chairman Archer**

- 1. Attended the County Board Meeting to make a year end report.

**Correspondence**

1. CRAM News Letter
2. Grant Twp. letter-Lake Michigan Drive-Mr. Joe Oleniczak has sent a letter to the US Forest Service requesting a permit be issued to allow the MCRC to plow Lake Michigan Drive from US-31 to Forest Trail Road.

**Items Needing Board Action****Stop Sign Replacement**

Motion by Matiash, seconded by Archer to approve the placement of a Stop sign at the Campbell Road @ Stolberg Road Intersection. Ayes all. Motion carried.

**Budget Hearing called to order at 11:00 am.**

The 2001 Budget Amendments and the 2002 proposed Budget was discussed in detail.

**2001 Amended Budget**

Motion by Archer, seconded by Thurow to approve the 2001 Amended Budget as presented. Ayes all. Motion carried.

**2002 Proposed Budget**

Motion by Archer, seconded by Matiash to approve the 2002 Proposed Budget as presented. Ayes all. Motion carried.

Meeting was adjourned for lunch at 12:00 pm.

Meeting reconvened at 12:40 pm.

**MERS Authorization Resolution**

Motion by Matiash, seconded by Thurow to authorize a resolution for adopting Municipal Employees Retirement System of Michigan Defined Benefit Programs and to assign Gary Dittmer and Mary Acker as Trustees. Ayes all. Motion carried.

**Resolution for Defining a Day of Work**

Motion by Matiash, seconded by Archer to define a day of work or hours per month for MERS Retirement as: a day shall consist of 8 hours and a month shall consist of 160 hours. Ayes all. Motion carried.

**Membership Agreement with MERS**

Motion by Thurow, seconded by Archer to accept a Membership Agreement with the Municipal Employees Retirement System of Michigan through resolution adopted above. Ayes all. Motion carried.

There being no further business a motion was made by Archer, seconded by Thurow to adjourn at 2:20 pm. Ayes all. Motion carried.

  
Mary Acker Secretary

## MINUTES

The January 04, 2002 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Bob Normoyl, Trustee on the Hamlin Township Board was invited in by Dean Archer to discuss the Lincoln Road Project, Jebavy & Angling Road and the MCRC Road Policy.

Eng/Mgr Dittmer read the minutes of the December 21, 2001 meeting:

Motion by Thurow, seconded by Matiash to approve the minutes as corrected.

Ayes all. Motion carried.

The board took the following action after reviewing the payroll.

Motion by Archer, seconded by Matiash to approve payroll #01 for \$64,154.66.

Ayes all. Motion carried.

At 9:22 am the board looked over the contingent liability and revenue sheet.

At 9:35 am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Snow & Ice Control

Removal of trees and brush at various locations

**2. State Trunkline**

Snow & Ice Control

**B. Heavy Maintenance**

**1. Primary System**

Jebavy Dr.-Hamlin Twp.-Court Hearing date set for January 22nd regarding the Shinsky property.

Jagger Road plan preparation-In progress

**2. Local System**

Township Responses for 2002

Local Road Policy for 2002-Will discuss at the next meeting and suggest any changes necessary.

MINUTES  
SPECIAL MEETING  
12-03-01

Chairman Archer called a special meeting of the Mason County Road Commission Board of Commissioners to order at 9:00 am in their office at 510 E State Street, Scottville MI.

Present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

The purpose of this meeting was to discuss a right of way acquisition issue.

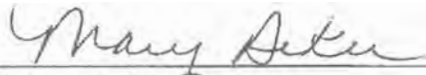
Attorney Roger Anderson has prepared a Statement of Necessity and Declaration of Taking in regard to the James Shinsky property in order to reconstruct the intersection of Angling and Jebavy Drive located in Section 24, T19N, R18W. In addition he has also prepared a letter for approval to be sent to Attorney David Betz.

A motion was made by Archer, seconded by Thurow to approve the resolution for the Statement of Necessity. Ayes all. Motion carried.

A motion was made by Matiash, seconded by Thurow to approve the resolution for the Declaration of Taking. Ayes all. Motion carried.

Motion by Archer, seconded by Thurow to authorize a check for \$3,300.00 be placed on deposit with the Mason County Treasurer's Office for Mr. Shinsky. Ayes all. Motion carried.

Motion by Matiash, seconded by Thurow to adjourn at 10:09 a.m.

  
Mary Acker Secretary

### STATEMENT OF NECESSITY

Motion by Archer, seconded by Thurow to approve the following resolution for Statement of Necessity:

WHEREAS, the Mason County Road Commission, a Municipal Corporation whose address is P.O. Box 247, Scottville, Michigan 49454 finds that it is in the public interest to reconstruct the intersection of Angling Road and Jebavy Drive located in Section 24, T19N, R18W, Hamlin Township, to provide for greater safety and to improve drainage; and

WHEREAS, the Road Commission further finds that it is in the public interest to require fee title of a parcel of property located in the Northeast corner of said intersection for the purpose of relocating Angling Road to accomplish such purpose; and

WHEREAS, County, State or other funding is available to accomplish such relocation of Angling Road; and

WHEREAS, an appraisal was obtained to determine the value of the property to be taken, and a good faith offering was made to purchase the property for the appraised value, but the Road Commission has been unable to successfully negotiate the acquisition of the property necessary to accomplish the improvements.

THEREFORE, by virtue of the authority vested by law, the Road Commission hereby declares and determines that it is necessary to acquire and take the fee simple title to a parcel of real property located in Section 24, T19N R18W, Hamlin Township, more specifically described in Attachment A, without the consent of the owners or other persons in interest for the public purposes stated in the preceding paragraph.

THEREFORE, Roger H. Anderson, attorney for the Road Commission is directed to file a Complaint and the attached Declaration of Taking in the Circuit Court for Mason County, Michigan against the owners and other parties in interest in the property described in the Declaration of Taking, which is necessary to achieve the above described improvement. Such Complaint shall not reserve the right of the Road Commission to bring federal or state cost recovery actions against the present owners of the property.

Ayes: Archer, Thurow, and Matiash. Nays: None. Motion carried.

Mary Acker, being the Secretary to the Board of the Mason County Road Commission, hereby certifies that the above Statement of Necessity was adopted by the governing body of the Mason County Road Commission at its meeting on the 3<sup>rd</sup> day of December, 2001.

  
Mary Acker, Secretary  
Mason County Road Commission

## DECLARATION OF TAKING

Motion by Matiash, seconded by Thurow to approve the following resolution for Declaration of Taking:

A Statement of Necessity having been made by the Mason County Road Commission setting forth that it is necessary to acquire a certain parcel of real estate for the purpose of relocating Angling Road at the intersection of Jebavy Drive and Angling Road to provide for greater safety and to improve drainage;

THEREFORE, by virtue of the authority vested in the Mason County Road Commission and pursuant to MCL 213.51 et seq., it is declared that by filing of the Complaint and this Declaration of Taking with the Circuit Court for the County of Mason, title to the property hereinafter described is taken in the name of the Mason County Road Commission for the above described public purposes. The Road Commission waives its right to bring State or Federal cost recovery actions against the present owners.

A description of the property taken sufficient for its identification and the names of the persons interested in said property so far as known, a statement of the estate being taken, and a statement of the sum of money estimated by the Road Commission to be the just compensation for the property to be taken is as follows:

1. Property Description. Title in fee simple, but not including oil, gas or other fluid mineral rights in and to the following described property located in Hamlin Township, Mason County, Michigan and described in Attachment A.
2. Interested Parties.
  - a. Owners: James Shinsky, 5554 West Angling Road, Ludington, Michigan 49431
  - b. Dower: Janet A. Shinsky, 5554 West Angling Road, Ludington, Michigan 49431
  - c. Mortgagee: Russell J. Shinsky and Frances A. Shinsky, husband and wife, 5544 West Rasmussen Road, Ludington, Michigan 49431

3. Estimated Just Compensation. Three thousand three hundred and no/100 dollars (\$3,300.00)

Ayes: Archer, Thurow, and Matiash. Nays: None. Motion carried.

Mary Acker, being the Secretary to the Board of the Mason County Road Commission, hereby certifies that the above Declaration of Taking was adopted by the governing body of the Mason County Road Commission at its meeting on the 3<sup>rd</sup> day of December, 2001.



Mary Acker, Secretary  
Mason County Road Commission

## MINUTES

The December 11, 2001 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI was called to order at 9:00 am by Chairman Archer.

Members present: Archer, Thurow, Matiash, Eng/Mgr Dittmer and Secretary Acker.

Absent: None

Visitors: Joe Oleniczak of Grant Township, John Hojnowski and Barb Heidel from the US Forest Service all to discuss negotiations for a land exchange involving Lake Michigan Drive, Green Road and Taylor Road. Mr. Hojnowski will send a written proposal.

Eng/Mgr Dittmer read the minutes of the November 20, 2001 meeting:

Motion by Thurow, seconded by Archer to approve the minutes as read. Ayes all. Motion carried.

Eng/Mgr Dittmer read the minutes of the December 3rd, 2001 Special Meeting:

Motion by Archer, seconded by Thurow to approve the minutes as read. Ayes all. Motion carried.

The board took the following action after reviewing the payroll and bills payable accounts:

Motion by Thurow, seconded by Matiash to approve Payroll #25 for \$70,847.34 and Voucher #52688 through Voucher #52771 for \$ 188,934.83. Ayes all. Motion carried.

At 9:50am the board looked over the contingent liability and revenue sheet.

At 11:15am G Dittmer gave his report as follows:

**1. Work progress during the past two weeks**

**A. Routine Maintenance**

**1. County Wide**

Blading Roads

Fall/Winter preparations-patching

Removal of trees and brush at various locations

**2. State Trunkline**

Discussion on reference items to State Maintenance Contract.

**B. Heavy Maintenance**

**1. Primary System**

Jebavy Dr.-Hamlin Twp.-Right of Way Acquisition-Documents have been filed with the court for condemnation procedure. Order to appear scheduled for January 15, 2002 to answer complaint of the Plaintiff. The Board directed G Dittmer to proceed with bidding process through MDOT. Delays would cause rescheduling of project to a later date.

Meyers Rd Project-Due to delays in Mason County Sanitary Sewer project this project was placed on hold until 2003 or 2004.-See motion later in minutes.

**2. Local System**

Meisenheimer Road-Riverton-Grading and drainage structures on hold.

Larson Rd-Sheridan-Drainage and gravel on hold.

Stolberg Rd-Sheridan Twp.-Grading & Gravel completed.

White Rd.-Grant Twp.-Clearing completed.

Township responses for 2002 road projects have been received from Victory, Sheridan, Sherman, Branch, Custer, Eden and Amber.

**3. MDOT**

US-10-Cosntruction-Road has been opened. Have some ditching on the North side of the road to complete.

**2. Equipment Status during this period:**

Repair update-Company replaced the transmission on #8, no other major repairs at this time.  
Winter preparations-Sanders are ready.

**3. Permit Activity during this period:**

Oversized truck permit-Jeff is looking over information received. Will have a public hearing in January because of a change in policy. This is a State wide change and should be in place for the spring weight restrictions.

Carrs Telephone-Fiber Optic-Installation from Masten Road to Scottville. A permit has been issued.

**4. Abandonment update:**

Nothing to report

**Under unfinished business the following was discussed**

1. Southern Association Recap-Gary, Dean and Nick attended. Discussions on Executive Order held. Meeting was well attended.

**Under new business the following was discussed:**

1. Personnel Actions-
  - a. Union negotiation discussion-First presentation has been made. Next meeting is to be scheduled.
  - b. G. Collins grievance settled in favor of the road commission.
  - c. R. Rolston-Workers Comp due to carpal tunnel. Off Monday December 17th for six to eight weeks.
2. Staff Holiday Party-To be held at PM Steamers, 12-15-01.
3. 2002 Proposed Budget Discussion-Ad for Public Hearing will be in the 12-14-01 edition of the Ludington Daily News.
4. 2001 Budget Amendments Discussion-Public Hearing set for 11:00 am on Friday December 21, 2001.

**Commissioners Report****Member Matiash**

Wondered when the budget would be discussed.

2. Mentioned he would be working for Oceana County Road Commission as a part time consultant regarding Old US-31 turn back
3. Has been assisting Bob Larson inspecting areas on Old US-31 in Mason County for Turn back negotiations.

**Vice Chairman Thurow**

No report

**Chairman Archer**

1. Comments on the Southern Association Meeting, was well attended. Discussed monies taken in by the Secretary of States Office for various licenses.

**Correspondence**

1. CRAM News Letter

**Items Needing Board Action****Meyers Road funding Transferred to Jagger Road**

Motion by Archer, seconded by Thurow to transfer priority of urban area funding from Meyers Road to Jagger Road provided urban funding can be secured later for Meyers Road. Ayes all. Motion carried.

**State Maintenance Contract Reference Items**

Motion by Archer, seconded by Matiash to approve reference items 4,5,6,&21 to the State Maintenance 2002 Contract. Ayes all. Motion carried.

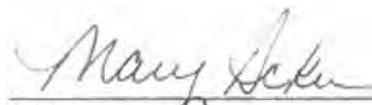
**Stop Sign Replacement**

A request for authorization to remove a Yield sign and replace with a Stop Sign stopping North bound traffic on Campbell Road at Stolberg Road in Section 34 in Sheridan Township was made. Will be contacting the Township for their input before the change is made.

**C&C Services**

A request was made from Chris Ruhl of C&C Services for additional compensation for seal coating from the 2001 bid in the amount of \$4,249.00. Postponed until next meeting..

There being no further business a motion was made by Thurow and seconded by Matiash to adjourn at 1:20 pm.



Mary Acker Secretary

**MASON COUNTY ROAD COMMISSION  
BUDGET AMENDMENT  
01-01-01 TO 12-31-01  
REVENUE**

	2000	2001	Amend #1
License & Permits	3,750	4,000	3,500
Federal Sources:			
“F” Funds	-0-	-0-	-0-
Critical Bridge (80%)	80,000	-0-	-0-
TED Funds	82,840	125,000	-0-
Urban Funds (Johnson Road)	76,000		43,200
State Sources:			
Engineering	10,000	10,000	10,000
Snow Removal	110,000	110,000	116,000
Urban Road	74,000	90,000	90,000
Allocation	3,100,000	3,200,000	3,000,000
State Critical Bridge	-0-	-0-	-0-
TED Funds	91,500	375,000	-0-
Enhancement Grant	-0-	-0-	
Economic Development Fund:			
Forest Road (E)	48,300	48,300	48,300
Category A Funds Hoague Road	121,600	-0-	-0-
Contributions from Local Units:			
Township Contributions	725,000	400,000	795,000
Other Fountain Village	-0-	-0-	-0-
Ludington City	34,000	-0-	13,050
Charges for Services:			
Trunkline Maintenance	625,000	625,000	500,000
Salvage Sales	1,275	2,000	573
Interest & Rents:			
Interest Earned	46,000	40,000	16,902
Other Revenues:			
Gain/Loss on Equip. Disp.	91,000	70,000	30,800
Other-Installment Purchase	150,000	150,000	157,500
Total:	5,470,265	5,249,300	4,824,825
Fund Balance	979,381	467,746	467,746
Total	6,440,646	5,717,046	5,286,571

**MASON COUNTY ROAD COMMISSION  
BUDGET AMENDMENT  
01-01-01 TO 12-31-01**

**EXPENDITURES**

	2000	2001	Amend #1
Heavy Maint-Roads			
Primary	1,319,600	1,200,000	595,000
Local	1,420,000	750,000	1,462,000
Maintenance-Roads			
Primary	750,000	750,000	500,000
Local	1,500,000	1,000,000	1,560,000
Heavy Maint Structures			
Primary	-0-	50,000	-0-
Local	94,000	50,000	-0-
State Trunkline Maint	625,000	625,000	500,000
Equipment Expense-Net	(246,000)	50,000	(50,000)
Admin Expense-Net	175,000	200,000	155,000
Capital Outlay-Net	92,000	331,000	(100,000)
Debt Service			
Principal Payments	3,300	3,500	48,288
Interest Payments	1,700	1,500	12,387
Total Expenditures	5,734,600	5,011,000	4,682,675
Fund Balance	706,046	706,046	603,896
Total Budget	6,440,646	5,717,046	5,286,571

**MASON COUNTY ROAD COMMISSION  
BUDGET  
01-01-02 TO 12-31-02  
REVENUE**

	<b>2001</b>	<b>2002</b>
<b>License &amp; Permits</b>	<b>3,500</b>	<b>4,000</b>
<b>Federal Sources:</b>		
<b>"F" Funds</b>	<b>-0-</b>	
<b>Critical Bridge (80%)</b>	<b>-0-</b>	
<b>TED Funds</b>	<b>-0-</b>	
<b>Urban Funds (Jagger Road)</b>	<b>43,200</b>	<b>177,000</b>
<b>State Sources:</b>		
<b>Engineering</b>	<b>10,000</b>	<b>10,000</b>
<b>Snow Removal</b>	<b>116,000</b>	<b>110,000</b>
<b>Urban Road</b>	<b>90,000</b>	<b>90,000</b>
<b>Allocation</b>	<b>3,000,000</b>	<b>3,000,000</b>
<b>State Critical Bridge</b>	<b>-0-</b>	
<b>TED Funds</b>	<b>-0-</b>	<b>750,000 (Jebavy Drive)</b>
<b>Enhancement Grant</b>	<b>-0-</b>	<b>30,000 (Stream Crossing Imp)</b>
<b>Economic Development Fund:</b>		
<b>Forest Road (E)</b>	<b>48,300</b>	<b>48,300</b>
<b>Category A Funds</b>	<b>-0-</b>	<b>-0-</b>
<b>Contributions from Local Units:</b>		
<b>Township Contributions</b>	<b>795,000</b>	<b>500,000</b>
<b>Other Fountain Village</b>	<b>-0-</b>	<b>-0-</b>
<b>Ludington City</b>	<b>13,050</b>	<b>-0-</b>
<b>Charges for Services:</b>		
<b>Trunkline Maintenance</b>	<b>500,000</b>	<b>500,000</b>
<b>Salvage Sales</b>	<b>573</b>	<b>2,000</b>
<b>Interest &amp; Rents:</b>		
<b>Interest Earned</b>	<b>16,902</b>	<b>15,000</b>
<b>Other Revenues:</b>		
<b>Gain/Loss on Equip. Disp.</b>	<b>30,800</b>	<b>10,000</b>
<b>Other-Installment Purchase</b>	<b>157,500</b>	<b>-0-</b>
<b>Total:</b>	<b>4,824,825</b>	<b>5,156,300</b>
<b>Fund Balance</b>	<b>467,746</b>	<b>523,902</b>
<b>Total</b>	<b>5,286,571</b>	<b>5,650,202</b>

**MASON COUNTY ROAD COMMISSION  
BUDGET  
01-01-02 TO 12-31-02**

**EXPENDITURES**

	2001	2002
Heavy Maint-Roads		
Primary	595,000	1,000,000
Local	1,462,000	750,000
Maintenance-Roads		
Primary	500,000	500,000
Local	1,560,000	1,000,000
Heavy Maint Structures		
Primary	-0-	-0-
Local	-0-	-0-
State Trunkline Maint	500,000	500,000
Equipment Expense-Net	(50,000)	50,000
Admin Expense-Net	155,000	175,000
Capital Outlay-Net	(100,000)	-0-
Debt Service		
Principal Payments	48,288	38,000
Interest Payments	12,387	13,995
Total Expenditures	4,682,675	4,026,995
Fund Balance	603,896	1,623,207
Total Budget	5,286,571	5,650,202