

January , 1991, regular meeting of the Mason County Road Commission  
held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson and Archer.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the December 21st meeting as corrected.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Archer seconded by Jacobson that the board approve payroll #1 (\$42944.28) and warrant numbers 33843 through 33901 in the amount of \$33321.54.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the December 21st meeting. He said that personnel have been busy with winter maintenance activities. He also stated that 1000 tons of additional salt was delivered by MDOT.

At 10:00 a.m. Mr. and Mrs. Douglas Young along with several other residents and Supt. Merrill came into the meeting to discuss winter maintenance on the private portion of West Millerton Road. The group was advised that the road commission does not receive transportation funds for the maintenance of private property nor does the road commission have any jurisdiction over private property. The property-owners said they would discuss the matter with the Victory Township Board; they left the meeting at 10:45 a.m.

The Commissioners' reports and comments were as follows:

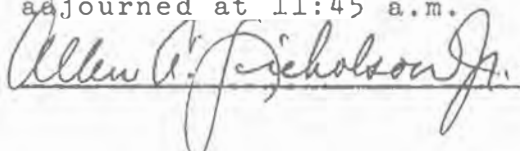
1. Chairman Fulton discussed enforcement of the Union contract provisions.
2. Vice-Chairman Jacobson reported several holes in the northbound lane of US-31 just north of Del's Food Market driveway.
3. Commissioner Archer commented on the 1991 Budget.

Under old business the board reviewed a rough draft for staff enforcement of the Union Contract.

Under new business the board signed the "Title Sheet" for the engineering plans pertaining to the improvement of Stiles and Fountain Roads (MDOT Detour) in 1991.

At 11:40 a.m. Chairman Fulton opened the meeting to the public.

There being no further business Chairman Fulton declared the meeting adjourned at 11:45 a.m.

 Secretary \_\_\_\_\_ Chairman

January 18 , 1991, regular meeting of the Mason County Road  
Commission held in their offices at 510 East State Street,  
Scottville, Michigan.  
Present: Fulton, Jacobson and Archer. Also in attendance was Robert  
Kellogg, member of the County Roads & Bridges Committee.  
Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the January 4th meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #2 (\$45268.51) and warrant numbers 33902 through 33962 in the amount of \$35223.01.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the January 4th meeting. He said that in addition to winter maintenance activities, personnel have been operating the brushcutters in Amber and Custer Townships. Also, that a "chipping crew" has been "cleaning up" the brush cut by the prisoners from Camp Sauble.

At 10:00 a.m. Robert Thompson, Victory Township Supervisor, and Edwin Koziol, Township Clerk, came into the meeting to discuss W. Millerton Road. They indicated that they would like to reconsider the improvement of the road subject to the board's requirements. The board concurred and referred the matter of drafting an implementation procedure to the Manager.

The township officials left the meeting at 10:25 a.m.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton reported on his attendance at a January 14th meeting of the Pere Marquette Township Board to review and discuss drainage concerns in the Juniper Hills area.
2. Vice-Chairman Jacobson expressed his satisfaction with the snowplowing this winter.

At 11:10 a.m. Chairman Fulton opened the meeting to the public.

Under new business the board reviewed various correspondence items then took the following action on highway easements that had recently been obtained.

Motion by Jacobson seconded by Archer that the board accept highway easements from Robert A. & Betty T. Figgins, the Alway Family Trust, Mitchel A. & Jean M. Harmon, Sandra B. Holcombe, Margaret M. Stieger Holey, Sherman J. & Margaret M. Holey, Victor R. Hunter, Robert E. & Elaine A. Krause, Elsie M. Martin, Girard & Anita R. Marcozzi, Timothy W. & Sherry K. Oleniczak, Timothy S. Shelly, Tony D. Urban, and West Shore Community College, and further; that said easements be immediately recorded in the office of the Register of Deeds for Mason County.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Chairman Fulton asked the Manager to have the Sherman Township Board concur in the 1991 project list submitted by Lee Johnson, township supervisor.

At 11:40 a.m. the board recessed for lunch.

At 12:30 p.m. the board reconvened.

There being no further business Chairman Fulton declared the meeting adjourned at 12:30 p.m.

Allen R. Nicholson Jr. Secretary \_\_\_\_\_ Chairman

February 1, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson and Archer. Also in attendance was Robert Kellogg, member of the County Roads & Bridges Committee.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Jacobson seconded by Archer that the board approve the minutes of the January 18th meeting as corrected.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #3 (\$42069.61) and warrant numbers 33963 through 34025 in the amount of \$39373.06.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the January 18th meeting. He said that, in addition to winter maintenance activities, personnel have been cutting brush, replenishing sand barrels, cleaning up equipment, and erecting signs. He also reported that the MCC Schools fueling program was operational and working in a satisfactory manner to date.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton reported on his attendance at a special meeting of the County Parks and Recreation Committee. He also gave a report concerning union negotiations with a recommendation that the board be on record in support of the negotiating committee's position on several grievances submitted by the Union.

Motion by Archer seconded by Jacobson that the board support the negotiating committee's position on the several grievances recently submitted by the Union.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Vice-Chairman Jacobson said he had occasion to speak with the new shop mechanic, Brian Lindeman.
3. Commissioner Archer said he had reviewed the rest area (Sid Young Park) matter. He also asked the Manager to check into a rustic fence situation on County Line Road involving a Martin Shafely.

At 10:25. a.m. Chairman Fulton opened the meeting to the public.

Under old business the board reviewed the updated National Functional Classification System map which has been under review by MDOT during the last three years.

Under new business the board reviewed and/or acted on the following matters.

1. State Trunkline Contract

RESOLUTION

Commissioner Archer offered the following resolution and moved for its adoption.

BE IT RESOLVED THAT the County Trunkline Maintenance Contract No. 90-2176 between the Michigan Department of Transportation and the Board of County Commissioners of the County of Mason, Michigan, for the period of January 1, 1991 to December 31, 1991, is hereby accepted and Allen A. Nicholson Jr. is designated as Maintenance Superintendent on sections of State Trunkline Highways as shown on the County Route Section Map and Budget Sheets.

The following County officials, Roger Fulton, Chairman, and Robert Jacobson Sr., Vice-Chairman, are authorized to sign said maintenance contract.

Supported by Commissioner Jacobson.

ADOPTED: Yeas: Fulton, Jacobson, Archer.  
Nays: None.

2. Performance Bond, Partridge Pointe

Motion by Jacobson seconded by Archer that the board approve the developer's request to extend completion of the roads in the plat of Partridge Pointe, Hamlin Township, to February 8, 1991 (one year extension).

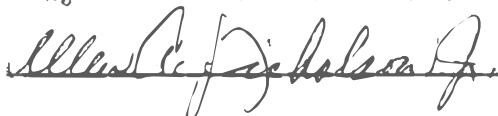
Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

3. Highway Easements

Motion by Jacobson seconded by Archer that the board accept highway easements from Charles & Linda Sue Cory, Thomas P. Devaney, Lois A. & Chester C. Fuller, Frederick D. & Clara B. Hansen, Paul E. & Barbara Johnson, James H. Kowatch, Delton R. & Linda Lemire, James A. & Beth A. Nickelson, George J. Peterson Trust, Edward & Janice Quinn, Jack A. & Kimberly Shoop, Charlot Steiger, Mark A. & Lori S. Wolfe, Thurman & Kathleen Radtke, Larry & Jill Jankowski, Pearl O. Enherning, Stanley Koziol, Ervin L. & Peggy S. Padgett, Roger D. & Rebecca C. Staley, Theodore & Carol Talmadge, Jon F. & Gretchen L. Kortge, and Gregory A. & Mary B. Soper, and further; that the Secretary immediately record said easements in the office of the Register of Deeds for Mason County.

Yeas: Fulton, Jacobson Archer. Nays: None. Motion carried.

There being no further business Chairman Fulton declared the meeting adjourned at 11:20 a.m.

 Secretary \_\_\_\_\_ Chairman

February 15, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson and Archer.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the February 1st meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #4 (\$39282.83) and warrant numbers 34026 through 34100 in the amount of \$92960.81.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the February 1st meeting. He said that personnel have been cutting brush, mixing a sand/salt stockpile for sanding slippery roads, cold-patching, picking up litter along state trunklines, and assisting mechanics in the shop.

At 10:00 a.m. Carl Hemken, propertyowner at Gunn Lake, came into the meeting to discuss securing a 10 foot easement so he could erect a fence adjacent to his property.

The board discussed the matter and asked the Manager to check with Attorney Claire to see what the board could legally do about Mr. Hemken's request.

Mr. Hemken left the meeting at 10:10 a.m.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton asked the Manager for a report on the Dresser motorgrader at the next regular meeting. On the matter of a replacement engine for truck #25 the following action was taken following board discussion and the Shop Foreman's comments:

Motion by Jacobson seconded by Fulton that the board authorize the Manager to purchase either a new or reconditioned engine for truck #25; as recommended by Cummins Michigan, Inc.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Vice-Chairman Jacobson asked the Manager if we snowplow the U.S. Forest Service road. He also commented on the new drug testing requirement.
3. Commissioner Archer said he has been checking various roads and felt that we were doing a satisfactory job of keeping the roads in good condition with changing weather conditons.

At 10:45 a.m. Chairman Fulton opened the meeting to the public.

Under new business the board reviewed and/or acted on the following matters.



## 1. Act 51 Reports and Financial Data

The board reviewed with the Manager the various Act 51 reports and financial data, then took the following action.

- a. Motion by Archer seconded by Jacobson that the board approve the transfer of \$305101.89 from the Primary Road Fund to the Local Road Fund.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

- b. Motion by Jacobson seconded by Archer that the board approve the Act 51 certification reports and financial data for the 1990 fiscal year, and further; that Chairman Fulton be authorized to sign the various documents.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

## 2. County Road Association Ballot

Motion by Archer seconded by Jacobson that the board approve the nominations for the association board of directors as recommended by the association Nominating Committee.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

## 3. Highway Easements

Motion by Fulton seconded by Jacobson that the board accept highway easements from Brent F. & Joan M. Dancy, Goerge E. & Faye E. Dorrell, Kenneth E. & Lisa J. Enos, Wolverine Power Supply, Inc., Kathryn M. Andringa, Ann M. Foster Clark, Martha H. Sinclair, Ricky A. & Frances A. Hargreaves, Ricky A. Hargreaves, Donald Peterson, Robert & Patricia Savage, Victory School District, Beuna Ruba, and West Michigan Electrical Cooperative, Inc., and further; that the Secretary immediately record said easements in the office of the Register of Deeds for Mason County.

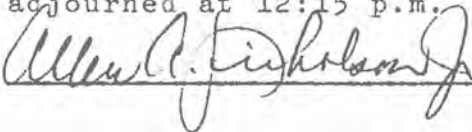
Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

## 4. Pension Plan Funds

Motion by Jacobson seconded by Archer that the board prohibit Governmental Benefits Group, Inc. from further investment of the pension plan assets and that all monies be retained in Kemper's Fixed Account II Fund.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

There being no further business Chairman Fulton declared the meeting adjourned at 12:15 p.m.



Secretary

Chairman

March 1, 1991 regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson and Archer. Also in attendance was Norman Schoenmaker, Chairman of the County Roads and Bridges Committee.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the February 15th meeting as corrected.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #5 (\$49667.76) and warrant numbers 34101 through 34157 in the amount of \$63957.74.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the February 15th meeting. He said that personnel have been snowplowing and sanding roads, cutting brush, handling water problems, cleaning/washing sanders, and erecting frost law signs. He also noted that MDOT delivered 1000 tons of salt, and that weight restrictions went into effect at 7:00 a.m., Monday, February 25th.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton discussed Spring bids for materials and services along with advertising in neighboring county newspapers to meet EEO requirements for operation of the new freeway rest area on northbound US-31.
2. Vice-Chairman Jacobson said some of the truck cabs are not very clean, he asked the Manager to check into the matter.
3. Commission Archer discussed Rush-Pac, a political action committee, and snowplowing in and adjacent to the City of Ludington.

At 10:30 a.m. Nick Matiash, Engineer with Nordlund & Associates and West Michigan Testing, Inc., came in to discuss professional engineering services offered by his company.

He left the meeting at 10:45 a.m.

Under old business the Manager reviewed and discussed the 1989 audit report with the board.

Under new business the board reviewed and/or acted on the following matters.

1. Stop Sign Warrants

Motion by Jacobson seconded by Archer that the board authorize the erection of sign stops at the following locations.

- a. Stopping southbound traffic on Indian Trail Road at Hawley Road, Eden Township.
- b. Stopping southbound traffic on Sherman Road at Dewey Road, Famlin Township.
- c. Stopping northbound traffic on Lanager Road at Decker Road, Branch Township.
- d. Stopping southbound traffic on Lanager Road at Decker Road, Sheridan Township.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

## 2. Highway Easements

Motion by Archer seconded by Jacobson that the board accept highway easements from Marc & Cheryl Baker, Kermit F. Harmon, Richard L. & Jean Knudsen, David L. & Carlita M. Swanson, Roger L. & Kathryn R. Bailey, Russell R. Rotta, James & Cecelia Thompson, and further; that the Secretary immediately record said easements in the office of the Register of Deeds for Mason County.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

## 3. Pere Marquette Industrial Park Project - Preliminary Site Plan

The board reviewed and took the following action on a preliminary site plan submitted by Pere Marquette Charter Township for development of an industrial park adjacent to Sixth Street.

Motion by Archer seconded by Jacobson that the board approve the May, 1990 preliminary site plan (EDA Award No. 06-01-02497) for the Pere Marquette Charter Township Industrial Park Development.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

## 4. Road Requirements - Pere Marquette Industrial Park Project

The board discussed the matter of reconstructing existing Sixth Street, between South Pere Marquette Highway and Progress Drive in the proposed industrial park, and the construction of Progress Drive to all-weather, Class A, road standards that meet the road commission's requirements for such streets and roads; the following action was taken in response to the February 26, 1991 correspondence from Pere Marquette Township.

Motion by Jacobson seconded by Fulton that the improvement of Sixth Street and construction of Progress Drive under Pere Marquette's EDA Award No. 06-01-02497 be similar to the design, construction standards, quality control, and inspection required for the construction of Sixth Street west of South Pere Marquette Highway, and further; that the Engineer/Manager outline this criteria for the information of the Pere Marquette Township Board and/or the Pere Marquette/Hamlin Sewer and Water Authority so that Sixth Street and Progress Drive are built to standards acceptable to this road commission.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

At 12:05 p.m. Chairman Fulton opened the meeting to the public.

Mr. Schoenmaker commented on his committee assignments and his involvement with the Local Emergency Planning Committee which has a responsibility for completing a hazardous materials plan for the county.

At 12:30 p.m. the board recessed for lunch.

The meeting reconvened at 1:45 p.m.

There being no further business Chairman Fulton declared the meeting adjourned at 1:45 p.m.

Allen A. Fitch Secretary \_\_\_\_\_ Chairman

March 15, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson and Archer. Also in attendance was Robert Kellogg, member of the County Roads and Bridges Committee.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the March 1st meeting as corrected.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #6 (\$40574.13) and warrant numbers 34158 through 34225 in the amount of \$68792.60.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the March 1st meeting. He said that personnel have been sanding roads, cutting brush, handling water problems, blading, colapatching, and repairing signs. He also reviewed and discussed various citations that were issued for violation of spring weight restrictions on county roads.

At 10:00 a.m. Les McClellan, Custer Township Supervisor, came into the meeting along with staff engineer, Gary Dittmer, to discuss the improvement of Conrad Road. Mr. McClellan said that Custer Township may not be able to pay the entire expense for Conrad Road in 1991 and would like the road commission's cooperation if a portion of the expense had to be paid in 1992.

Chairman said the board would cooperate with Custer Township subject to more information on this matter; he noted that the proposed project needed township board approval first.

At 10:30 a.m. Mr. McClellan and Mr. Dittmer left and Corliss Gulembo, Sheridan Township Supervisor, came into the meeting along with Mr. and Mrs. Dan Baker, residents on Spencer Street in the plat of Oak Openings.

Mr. and Mrs. Baker said they were interested in closing or improving their road. The matter was referred to the Manager for investigation and reply. Mr. and Mrs. Baker left the meeting at 10:45 a.m.

Mr. Gulembo discussed road needs and improvements. He also cited a possible encroachment problem on the west side of Ford Lake due to a survey by Gordon Bonney, RLS. The matter was referred to the Manager; Mr. Gulembo left the meeting at 11:30 a.m.

The board reviewed a request from Tech Pak Inc. for a waiver of weight restrictions on Sixth Street between their driveway and Old US-31 (approximately 1000 feet).

Motion by Archer seconded by Jacobson that the board accept a \$2000 cash bond from Tech Pak Inc. for possible road damage, and waive the 1991 spring weight restrictions on Sixth Street between Old US-31 and the company's driveway.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

At 11:55 a.m. Chairman Fulton opened the meeting to the public.

The board discussed with Mr. Kellogg jurisdictional matters concerning Sixth Street and current proposals to increase commission membership on road boards, etc.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton reported that the Manager of the Kent County Road Commission issued a formal public statement that, without additional revenues, residents can expect 98 per cent of the county roads to be so severely deteriorated by the year 2000 that they will need rebuilding. He also reported a large chuck-hole on Sherman Street and a need for shoulder material along the "inside edges" at the Rasmussen/Jebavy intersection.
2. Vice-Chairman Jacobson reported holes along US-31 North in the vicinity of the gas stations. He also reported a need for shoulder material along the pavement on north and south Custer Roads.
3. Commissioner Archer stated that he had been contacted by REA and McCormick Sawmill concerning our spring weight restrictions. He also discussed shoulder grading along the state highways and report of a private culvert in a stream within the R/W of Sherman Road, Section 26, Hamlin Township.

At 12:15 p.m. the board recessed for lunch.

The meeting reconvened at 1:20 p.m.

Under old business the board concurred in the Manager notifying Mr. Carl Hemken that the board has no authority to grant an easement to him in Wa-Wa Lane.

Under new business the board reviewed and/or acted on the following matters.

1. Nevin Morton Retirement

Motion by Archer seconded by Jacobson that the board approve the request of Nevin Morton, Heavy Truck Driver, to retire on Friday, April 5, 1991.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Highway Easements

Motion by Jacobson seconded by Archer that the board accept highway easements from Robert A. & Ellen J. Danielson, Eugene N. & Stella Danielson, Edward C. & Irene E. Larsen, James F. & Irene M. Stark, Paul & Carol Coleman, John J. & Beatrice P. Ruba, and further; that the Secretary immediately record said easements in the office of the Register of Deeds for Mason County.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

3. Project Engineer Designation - Stiles/Fountain Project  
Motion by Archer seconded by Jacobson that the board designate Gary Dittmer to serve as Project Engineer for the Stiles/Fountain project.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

4. Dump Box Replacement - Truck #46  
Motion by Archer seconded by Jacobson that the board approve the purchase of a heavy duty replacement box from Allied Truck Equipment Company for Truck #46.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

There being no further business Chairman Fulton declared the meeting adjourned at 2:45 p.m.

Allen A. Jacobson Jr. Secretary \_\_\_\_\_ Chairman



March 28, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson and Archer.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Jacobson seconded by Archer that the board approve the minutes of the March 15th meeting.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #7 (\$39040.14) and warrant numbers 34226 through 34279 in the amount of \$30250.15.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the March 15th meeting. He said that personnel have been patching gravel roads, cutting brush, handling water problems, blading, and repairing potholes. He also reported that fifteen bridge inspections have been completed to date by the staff.

Chairman Fulton advised the board that due to his association with the Thompson/McCully Company he would abstain from any involvement with the opening of bids for materials and services.

At 10:00 a.m. the following bids for materials and services were opened by Commissioner Archer and read aloud by Secretary Nicholson

## B I D T A B U L A T I O N

March 28, 1991

1. CULVERT PIPE, ETC.

Vender		Diameter, 16 Gauge (w/o Discount)				Diameter, 16 Gauge (with discount)		
		12"	15"	18"	24"	15"	18"	24"
Jensen Bridge & Supply Co.	Spiral Pipe & Pipe Arches 1X-10 Days, Net 30 Prices firm to 5/1/92	3.86	4.92	5.81	7.83			
Michigan Culvert Company	Spiral Pipe, Etc. Firm 5/31/92 1X-10 Days/Net 30	3.65	4.76	5.49	7.45			
Cadillac Concrete Pipe & Culvert, Inc.	Spiral Pipe, 8 Per Cent Disc. Net 30 Days, Prices firm to 5/1/92	3.87	5.19	6.18	8.22	3.56	4.77	5.68 7.56
H. H. Craig & Son (Contech)	Spiral Pipe 40% Disc., 1X-10 Days, Net 30 Prices firm to 5/1/92	6.33	7.75	9.68	12.89	3.80	4.65	5.81 7.73
St. Regis Culvert, Inc.	Spiral Pipe, 1X-10/Net 30 Prices firm to 12/31/92	3.78	4.76	5.67	7.56			
L. T. Elsey & Sons, Inc.	Plastic Pipe, Corrugated Plastic Pipe, Smooth Interior Net 30 Days Prices firm to 5/1/92	2.39 3.48	3.45 4.68	5.29 6.64	9.25 9.45			
Etna Supply Company	Plastic Pipe-Corrugated " " Smooth Interior Net 30 Days, Prices firm to 5/1/92	3.75 4.54	5.33 6.22	8.10 8.79	14.40 12.12			
Krenn Bridge Companies, Inc.	Treated Bridge Planking \$ Timber Box Culverts & Panel Deck Panelized Bridge Deck Longitudinal Treated Bridge & Salt Storage Timbers Hardware	.725.00/MBM 1,595.00/MBM 1,975.00-2,010.00/MBM 1,790.00/MBM						
Cadillac Concrete Pipe & Culvert Inc.	Concrete Pipe, C-14-3 Net 30 Days, Prices firm to 5/1/92 Conc. Pipe, C-76-3	5.14 5.88	7.05 7.69	8.48 10.35	14.03 17.81			

2. GUARD RAIL & GUARD POSTS

	St. Sections	50' Radius	25' Radius	Ends	St. Sections Qty. Price	6"x8"x7' Posts	8"x8"x7' Posts	Remarks
Jensen Bridge & Supply Co.	3.96	5.74	5.96	26.15	3.56	22.29*		*6' long posts, Net 30/Da. 1984 MDOT Specs., Pre- drilled & beveled.
Nationwide Fence & Supply Co.	3.02	4.46	4.63	18.40	2.84	25.31	37.81	1984 MDOT Specs., Pre- drilled & beveled. Firm to 7/91
Slagter Supply Company	3.50	5.30	5.30	20.00		24.69		Net 30 days, 1984 MDOT Specs.
Hager Distribution						20.35		Net 30 days, 1984 MDOT Specs. Prices subject to change.

3. LUBRICATING AND HYDRAULIC OIL

Merle Boes, Inc.	2.49/gal., Motor Oil; 1.89/gal., hydraulic oil, Net 30 days	(Olympic/Olympic)
Spartan Oil Corporation	2.71/gal. " " 2.17/gal.,	(Citgard 500/Cirgo AW 32)
Blarney Castle Oil Company	2.56/gal. " " 1.95/gal.,	(Ursa Super Plus/Rando HD 32)
National Oil Sales	2.58/gal., 1.98/gal.,	(Chevron/Chevron AW)
Rowley Brothers Inc.	2.73/gal., " " 1.67/gal.,	(Sunoco/Breslube)
Verbrugge Oil Company	3.23/gal., " " 2.34/gal.,	(Texaco Ursa/Pennzoil AW 32)
Diamond Oil Distributors of Grand Rapids	3.06/gal., " " 2.20/gal.,	(Texaco/Mobil)

4. UNLEADED GASOLINE/DIESEL FUEL

	No Lead Gasoline/Gal.	Diesel Fuel Gal.	
Blarney Castle Oil Company	\$0.7285	\$0.61050	Marathon Gasoline, Amoco Premier Diesel Fuel, bid based on current rack prices, Net 30 Days.
Brenner Oil Company	0.7195	0.6450	Mobil/Union 76 and Marathon Premium Diesel Fuel, Net 15 Days, 10,000 gal. min. split load, bid based on current rack price.

B I D T A B U L A T I O N

March 28, 1991

## 5. PAVEMENT MARKINGS

	Skip Line Per Mile	Barrier Line Paint/Gal.	Beads/Lbs.	Edgeline Per Mile
Clark Highway Services, Inc.	60.02	6.07	0.24	143.10
Spartan Sign Company	95.00	7.00	0.25	194.00
General Pavement Marking Co.	75.00	8.45	0.25	145.00

## 6. ASPHALT EMULSIONS

	Per Gallon RS-2A	MPRS2	SSIH	MSOP	Terms
Koch Asphalt Company	0.638	0.638	0.638	0.838	Demurrage \$41.60/hr., 2% - 20, Net 30 7,200 gals., min. shipment, 2 hrs. cancellation notice. (HFST) is \$0.888/gal.
Elf Asphalt		0.7214	0.7214	0.9214	Demurrage \$43.80/hr., 2% - 20, Net 30. 7,200 gal., min. shipment, 3 hrs. cancellation notice. (HFST - Styrelf) if \$0.9714/gal.
Thompson McCulley Oil Co.			0.6663	0.8663	Demurrage \$42.40/hr., 2% - 20 days/ Net 30 days. 7,200 gal., min. shipment, 4 hrs. cancellation notice.

## 7. 2NS SAND

	F.O.B. Bidders Plant or Yard/Ton	F.O.B. Scottville Ton
Mohawk Transport Inc.		\$ 3.98
C. Peterson & Sons		4.19
Peckman Bros. Inc.	1.85	4.20
Towns Bros. Construction Co.	2.00	4.50

## 8. CALCIUM CHLORIDE (Liquid)

	Priced Gallon Liquid Calcium Chloride		
	26%	32%	38%
1. Liquid Dustlayer, Inc.	\$ .065	\$ .2422	\$ .2891 (Morton's)
a. Furn. & Loaded in Co. Vehicles, F.O.B., Bidder's Plant/Yard			
b. Furn. & Loaded in Co.	\$ .099	\$ .2622	\$ .3091 (Dow)
c. Furn. & Applied Continuous- ly, Mason County Roads	\$ .145	\$ .3122	\$ .3591 8,000 gals. or more, 3 hrs. free unloading. \$50/Hr. Demurrage
d. Furn. & Applied Intermit- tently, Mason Co. Roads	\$ .145	\$ .3122	\$ .3591 Less than 8,000 gals., 2 hrs. free unloading. \$50/Hr. Demurrage

Motion by Jacobson seconded by Archer that the board table all bids for review and study.

Yeas: Jacobson, Archer. Abstain: Fulton. Motion carried.

Commissioners' reports and comments were as follows:

- Chairman Fulton reported that he was disappointed with the highway conference in Lansing. Also, that he had asked the Manager to secure an appointment with the county board of commissioners at their April meeting.

Vice-Chairman Jacobson said that the gravel roads were in good condition this spring. He also commented on patching potholes and equipment needs.

3. Commissioner Archer clarified the March 1st minutes in that a stop sign should not be placed at the Bradshaw/Stephens road intersection at this time.

Under new business the board reviewed and/or acted on the following matters.

1. Highway Easements

Motion by Archer seconded by Jacobson that the board accept highway easements from John & Debra Cregg, William B. & Claude L. & John D. Cregg, James & June Stankowski, Richard G. Alway, Adrain J. & Florence Dyer, Eloise Olds, Jeffrey M. Wroble, Deborah Lynn Best, Daniel L. & Lorrie E. Evans, Daniel & Sharon Evans, Edwin M. & Margarita Koziol, Helen M. Roeder, James E. & Mari Kae Ruba, James G. & Kathleen L. Shillinger, Douglas E. & Tammy L. Sturgill, and further; that the Secretary immediately record said easements in the office of the Register of Deeds for Mason County.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. REA Request - Special Overweight Vehicles

The board reviewed a request from Western Michigan Electric Cooperative, Inc. for permission to utilize special overweight trucks for routine line maintenance along county roads during the spring weight restriction period.

Motion by Jacobson seconded by Archer that the board accept a \$25000 Letter Bond and Certificate of Insurance coverage from Western Michigan Electric Cooperative and grant their request for permission to utilize special overweight trucks to perform routine line maintenance along county roads during the spring weight restriction period.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

At 11:05 a.m. State Representative Bobier came into the meeting. The board discussed the recent highway conference in Lansing, current highway legislation, and removal of the fuel tax cap with Mr. Bobier.

At noon the board recessed for lunch with Representative Bobier.

The meeting reconvened at 1:00 p.m. with Commissioners Fulton and Jacobson in attendance.

At 1:10 p.m. Chairman Fulton opened the meeting to the public.

The board reviewed a letter from Summit Township concerning Kibbey Creek Park which Chairman Fulton had received just prior to the noon recess. After discussing the matter, Chairman Fulton asked the Manager to contact Attorney Claire for his review and comments.

There being no further business Chairman Fulton declared the meeting a our

*Alfred J. Jacobson Jr.*

Secretary

Chairman

April 12, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Jacobson and Archer. Also in attendance were Norman Schoenmaker and Robert Kellogg, members of the County Roads and Bridges Committee.

Absent: Fulton.

Vice-Chairman Jacobson called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the March 28th meeting as read.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Archer seconded by Jacobson that the board approve payroll #8 (\$44998.83) and warrant numbers 34280 through 34358 in the amount of \$107167.00.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the March 28th meeting. He said that personnel continue to be busy with water problems, filling potholes, blading, and gravel patching various roads. He also reported that weight restrictions were suspended on April 8th and that the 24 hour coverage on the state trunklines terminated on April 1st in accordance with the provisions of the maintenance contract.

The Commissioners' reports and comments were as follows:

1. Vice-Chairman Jacobson asked the Manager to send a sympathy card to the family of Martin Eglher, Leelanau County road commissioner. He also discussed the merits of adding a cover plate at the outer ends of the underbody scrapers to minimize gravel loss into the roadsides; the Manager said he would look into the matter.
2. Commissioner Archer said that he had reviewed the CAT motor-grader quotation; he also commented on the effect of the Scottville Bypass on John Eppard's place which is located on Johnson road.

At 9:55 a.m. Vice-Chairman Jacobson opened the meeting to the public.

Mr. Schoenmaker said that at their April meeting the county board adopted our resolution for removing the cap on the fuel tax; he said a copy of the resolution would be forwarded to the road commission for our information and files.

Mr. Kellogg commented on the Kibbey Creek Park and Summit Township's interest in maintaining the park.

At 10:00 a.m. the board opened bids, which were read aloud by Secretary Nicholson, for maintenance of the Ludington Rest Area on northbound US-31F; the following bids were received:

<u>Bidder</u>	Unit Price	Total Price
1. Carefree Services	\$ 650.00	\$ 18,850.00
2. Norton Shores Lawn Service	575.00	16,675.00
3. M C Enterprises	645.86	18,726.00
4. Hoffman & Hoffman Lawn Care	1,650.00	47,850.00
5. Ruby Creek Store	1,175.00	34,075.00
6. G & M Cleaning Service	1,348.00	39,100.00
7. Allen Blohm	565.54	16,400.66
8. Wolf's Landscaping	693.00	20,097.00
9. R. B. Yost Company	1,047.00	30,363.00
10. D & S Services	1,671.60	48,476.40
11. Robert & Sharon Tushek	1,995.00	57,855.00
12. Caretakers Unlimited	1,539.55	44,646.95
13. Tuff Turf Inc.	1,735.00	50,315.00
14. Hartley & Hartley	3,793.10	110,000.00
15. James B. Stever	1,497.62	41,430.98
16. Paul Enders	1,810.3448	52,500.00
17. Service Pro	1,111.25	32,226.25
18. Williams Caretaking	2,972.40	86,199.60
19. Total Kare	873.34	25,326.86
20. R. Craig Beilfuss	413.80	12,000.20
21. E-Way Maintenance	1,440.00	41,760.00
22. Audrey Howe	1,025.5172	29,740.00
23. Ernest Cameron	520.00	15,080.00

Motion by Archer seconded by Jacobson that the bids for the maintenance of the Ludington Rest Area on northbound US-31F be tabled for review and study by MDOT

Yeas: Jacobson, Archer. Nays: None. Motion carried.

At 10:15 a.m. Bob Thompson, Victory Township Supervisor, came into the meeting to discuss their 1991 road projects with the board.

At 10:35 a.m. Mr. Thompson left and Frank Morse, Branch Township Supervisor, came into the meeting and reviewed road projects with the board.

At 10:50 a.m. Mr. Morse left and Kathy Griffith, Hamlin Township Supervisor, came into the meeting along with eight propertyowners from the Piney Ridge area to discuss road problems and routine maintenance items. At her request -- and the board's concurrence -- the Manager agreed to meet with her and propertyowner representatives to inspect Piney Ridge Road.

At 11:35 a.m. the Hamlin Township representatives left and Bill Meloney, Meade Township Supervisor, came into the meeting.

Mr. Meloney discussed truck damage to Free Soil Road and general maintenance in Meade Township.

At 12:25 p.m. Mr. Meloney left and Larry Carey, President of L & D Carey and Sons Trucking Company came into the meeting to request the use of South Stiles Road as a truck haul route for the 5-lane US-10/31 construction project.

The board discussed the matter then took the following action.

Motion by Archer seconded by Jacobson that the board approve the use of South Stiles Road between Conrad Road and US-10/31 as a truck route by L & D Carey and Sons Trucking Company subject to the posting of a \$30000 cash bond with the road commission for road damage and/or repairs.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

In considering other new business the board reviewed and acted on the following matters.

1. Barres Pit Gravel Agreement

Motion by Jacobson seconded by Archer that the board execute a renewal agreement with Mrs. Don (Evelyn) McFarland for road gravel.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

2. Highway Easements

Motion by Archer seconded by Jacobson that the board accept highway easements from Carl L. Dunblazier, Carl & Patricia Geers, Kelly L. & Candy Lemire, and Victory Baptist Church, and further; that the Secretary immediately record said easements in the office of the Register of Deeds for Mason County.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

There being no further business Vice-Chairman Jacobson declared the meeting adjourned at 12:50 p.m.

Allen A. Jacobson Jr. Secretary \_\_\_\_\_ Chairman

April 26, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson and Archer.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Fulton seconded by Jacobson that the board approve the minutes of the April 12th meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.



The board reviewed the vender accounts then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #9 (\$36834.75) and warrant numbers 34359 through 34414 in the amount of \$54540.69.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the April 12th meeting. He said that personnel continue to be busy with water problems, filling potholes, blading, and gravel patching various roads. He also reported that the Chauvez/Lakeshore clear vision corner has been completed and that personnel were starting to place gravel on the Sugar Grove/Benson intersection project. In addition, he said that the shop has removed and greased the spinner assembly/slip-in sander units and completed repairs to all of the snowplows.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton discussed the letter to Magistrate Stevenson concerning the handling of overweight citations and asked the Manager to make arrangements prior to the 1991-92 spring weight restriction period for a meeting with local carriers, law enforcement officers, etc. to review the state statutes concerning this matter.
2. Vice-Chairman Jacobson said that the field crew did a good job on replacement of the Townline/Tuttle cross culvert; he also noted the severe deterioration of the US-31 pavement.
3. Commissioner Archer asked the Manager if we have started our crackfilling maintenance activity; he also reported on his attendance at the township officers quarterly meeting which was hosted by Custer Township.

Under old business the board acted on the following matters.

1. Annual Requirements - Materials & Services

Motion by Jacobson seconded by Archer that the board accept the Manager's recommendation and award Michigan Culvert Company the contract for their 1990-91 requirements of spiral pipe, pipe arches, etc.; L. T. Elsey & Sons, Inc. the contract for plastic pipe; Cadillac Concrete Pipe & Culvert, Inc. the contract for concrete pipe; Krenn Bridge Company, Inc. the contract for bridge planking, etc.; Nationwide Fence & Supply Company the contract for guardrail & posts; Merle Boes Inc. the contract for lubricating & hydraulic oils; Clerk Highway Services, Inc. the contract for pavement markings; Koch Asphalt Company the contract for asphalt emulsions; Liquid Dustlayer Inc. the contract for liquid calcium chloride; Mohawk Transport, Inc. the contract for 2NS sand F.O.B. Scottville; Towns Bros. Construction Co. for 2NS sand F.O.B. their yardsite; and Blarney Castle Oil Co. & Brenner Oil Company the contract for unleaded gasoline/diesel fuel based on the rack price on the day of delivery.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

## 2. Ludington Rest Area Maintenance - US-31F

Motion by Archer seconded by Jacobson that the board accept MDOT's recommendation and award R. Craig Beilfuss the contract for maintenance of the Ludington Rest Area on Northbound US-31F.

Yeas: Fulton, Jacobson, ARcher. Nays: None. Motion carried.

Under new business the board acted on the following.

## 1. Negotiated Contract, Stiles Road

Motion by Jacobson seconded by Archer that the board authorize Roger Fulton, Chairman, to execute a negotiated proposal and contract for Roadside Grading and Drainage Structures on Stiles Road; being CSR 53-33, Job #32189A, SR 5333 (201), SE 2360.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

At 11:50 a.m. Chairman Fulton opened the meeting to the public.

The board reviewed and discussed general correspondence matters.

There being no further business Chairman Fulton declared the meeting adjourned at 11:58 a.m.



Secretary

Chairman

May 10, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson and Archer. Also in attendance was Robert Kellogg, member of the County Roads and Bridges Committee.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the April 26th meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #10 (\$39347.25) and warrant numbers 34415 through 34480 in the amount of \$28656.13.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the April 26th meeting. He said that personnel continue to be busy with routine maintenance activities and have started to brine various roads. He also reported that the Sugar Grove/Benson gravel base was completed with personnel beginning to place riprap along the shoreline of Round Lake as required by the DNR. In addition, he reviewed the Sid Young Park "lease document" and MDOT "Joint Resolution" with the board.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton cited his displeasure with the shoulder grading along Jebavy Drive this a.m.; he also commented on highway activities he recently noted in Barry County.
2. Vice-Chairman Jacobson discussed the need to locate additional gravel reserves.
3. Commissioner Archer said that he had "reservations" with respect to the maintenance that will be performed on the new Ludington Rest Area adjacent to northbound US-31F.

At 10:00 a.m. members of the Amber Township Board came into the meeting to review and discuss road contracts, cost-sharing on special brine contracts, etc. The board agreed to review costs for dust control, etc. then took the following action:

Motion by Jacobson seconded by Archer that the board accept a \$4000 contract deposit and execute a road contract (Job #48171) with the Amber Township Board for bituminous resurfacing a portion of Conrad Road.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

At 10:40 a.m. the Amber Township officials left and Ed Iteen, Summit Township Supervisor, came into meeting to discuss road projects. Mr. Iteen asked the board to consider cost-sharing on Sunset Lane; he also presented six other road contracts that were approved by the Summit Township board.

Chairman Fulton said the board would review his request for Sunset Lane; the following action was taken on the other contracts:

Motion by Archer seconded by Jacobson that the board accept a contract deposit of \$9697 and execute six road contracts (Jobs #48031, 48071, 48081, 48091, 48101, and 48111) with the Summit Township board.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed and discussed the request of the Summit Township Board to maintain the Sid Young Roadside Park. Copies of a draft "park lease" were presented to Mr. Iteen for review and signature by the township board if they desired to pursue this matter.

At 11:05 a.m. Mr. Iteen left the meeting.

The board reviewed the Joint Resolution with MDOT for transfer of the Sid Young Roadside Park to road commission jurisdiction, the following action was taken:

Motion by Archer seconded by Jacobson that the board execute a Joint Resolution with the Michigan Department of Transportation for jurisdictional transfer of the Sid Young Roadside Park to the Mason County Road Commission, and further; that a copy of said resolution be immediately "faxed" to William MacCreery, Deputy Director for Highways, for review and signature.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

At 11:35 a.m. Chairman Fulton opened the meeting to the public.

At 11:40 a.m. the board recessed for lunch and presentation of plaques to retirees George Hansen and Roger Carlson.

The meeting reconvened at 1:00 p.m. with all members in attendance.

Under new business the board reviewed and acted on the following.

1. Sunset Lane Contract, Summit Township  
 Motion by Jacobson seconded by Archer that the board execute the Sunset Lane contract with Summit Township, without cost-share, and further; that the Summit Township Board be given the option to withdraw the contract if the financial provisions are unsatisfactory.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
2. Road Contracts, Pere Marquette Township  
 Motion by Archer seconded by Jacobson that the board accept a contract deposit of \$5520 and execute five road contracts (Jobs #48101, 48111, 48121, 48131 and 48141) with the Pere Marquette Charter Township Board.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
3. Road Contracts, Hamlin Township  
 Motion by Jacobson seconded by Archer that the board accept a contract deposit of \$3900 and execute two road contracts (Jobs #48151 and 48161) with the Hamlin Township Board.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
4. Road Contracts, Riverton Township  
 Motion by Archer seconded by Jacobson that the board accept a contract deposit of \$26153 and execute four road contracts (Jobs #48031, 48041, 48051, and 48061) with the Riverton Township Board.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
5. Road Contracts, Sheridan Township  
 Motion by Fulton seconded by Jacobson that the board accept a contract deposit of \$5715 and execute two road contracts (Jobs #48011 and 48021) with the Sheridan Township Board.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
6. Highway Easements  
 Motion by Archer seconded by Jacobson that the board accept highway easements from Helen G. Molyneux, Robin Rees & Janette Jabrocki, Mary E. Stakenas, Kathleen M. Taylor, and Peter Rumbouts, and further; that said easements be immediately recorded in the office of the Mason County Register of Deeds.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
7. Joyce Rahn Retirement  
 Motion by Archer seconded by Jacobson that the board approve the request of Joyce Rahn, Asst. Secretary-Clerk, to retire on Friday, May 31, 1991, and further; that the road commission pay 50 per cent of her monthly health insurance premium until her 65th birthday.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

## 8. Stop Sign Warrants

Motion by Jacobson seconded by Archer that the board approve the erection of stop signs at the following locations:

1. Stopping eastbound traffic on Conrad Road at Scottville Road, Custer Township.
2. Stopping southbound traffic on Tuttle Road at Freesoil Road, Free Soil Township.
3. Stopping westbound traffic on Backwick Road at Scottville Road, Riverton Township.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

## 9. Relocation of Campbell/Barothy Road Intersection

Motion by Archer seconded by Jacobson that the board approve the request of Donald Miller to relocate a portion of Campbell Road south of Barothy Road along the west line of Section 27, T18N, R15W, Branch Township, by December 31, 1991 and subject to:

- a. All work being done at the expense of the property-owners.
- b. The improvement complying with the board's "Type B" cross section.
- c. Conveyance of a 66 foot R/W.
- d. Construction so the relocated road joins the existing road to the south.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

## 10. New Sign Truck

Motion by Jacobson seconded by Archer that the board approve the purchase of a Ford 4 x 2 DRW F-Super Duty Cab/Chassis from Campus Ford, Inc., Lansing, Michigan, under the State of Michigan Extended Purchasing Plan.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

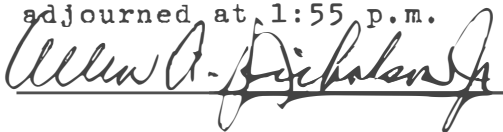
## 11. Cost Share - Calcium Chloride Contracts, Amber Township

Motion by Archer seconded by Jacobson that the board agree to pay 100% of the grading preparation costs subject to Amber Township paying 100% of all costs for furnishing and placing materials such as additional gravel, calcium chloride, etc. on roads where special contracts for such work are requested by the township.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed and discussed information for replacing motor grader #136 and asked the Manager to obtain additional financial information for the next board meeting.

There being no further business Chairman Fulton declared the meeting adjourned at 1:55 p.m.



Secretary

Chairman

May 24, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson and Archer. Also in attendance was Norman Schoenmaker, Chairman of the County Roads and Bridges Committee.  
Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Jacobson seconded by Archer that the board approve the minutes of the May 10th meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #11 (\$39565.36) and warrant numbers 34481 through 34561 in the amount of \$151888.57.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the May 10th meeting. He said that personnel continue to be busy with routine maintenance activities. He also reported completion of the Sugar Grove/Benson project except for paving. In addition, he noted that the Ludington Rest Area adjacent to Northbound US-31F was officially opened on Saturday, May 11th.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton suggested that we advise all prospective bidders for MDOT projects in Mason County that they will need to bond for county roads where hauling is involved. The board concurred in this suggestion.
2. Vice-Chairman Jacobson asked the Manager about the status of the Fountain/Stiles and Fountain/Custer clear vision work. He also discussed the merits of a truck operators map similar to the one used in Kent County.
3. Commissioner Archer discussed CDL licensing requirements. He also reported that he attended a recent meeting of the Sherman Township Board.

At 10:00 a.m. Craig Beilfuss, contractor for maintenance of the Ludington Rest Area, came into the meeting. He discussed the maintenance activity, usage, etc. of the rest area.

At 10:15 a.m. Chairman Fulton opened the meeting to the public.

Mr. Schoenmaker discussed the Sid Young Roadside Park and requested a copy of the Joint Resolution executed with MDOT when it becomes available.

Under old business the board took the following action on a park lease with Summit Township for operation of the "Sid Young Roadside Park".

Motion by Archer seconded by Jacobson that the board execute a "park lease" with the Summit Township Board for township operation and maintenance of the "Sid Young Roadside Park" during the remainder of the 1991 calendar year.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Also under old business the Manager advised the board that Summit Township withdrew the Sunset Lane road contract.

Under new business the board reviewed and acted on the following.

1. Road Contracts, Amber Township  
 Motion by Fulton seconded by Archer that the board **accept** a contract deposit of \$1200 and execute a paving contract for First Street (Job #48281) with the Amber Township Board.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
2. Road Contracts, Pere Marquette Township  
 Motion by Archer seconded by Jacobson that the board accept a contract deposit of \$4500 and execute a paving contract for So. Lakeshore Drive (Job #48301) with the Pere Marquette Charter Township Board.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
3. Road Contracts, Grant Township  
 Motion by Jacobson seconded by Archer that the board accept a contract deposit of \$6130 and execute a sealcoat contract (Job #48291) with the Grant Township Board.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
4. Road Contracts, Branch Township  
 Motion by Archer seconded by Jacobson that the board accept a contract deposit of \$12037 and execute eight contracts (Jobs #48311, 48321, 48331, 48341, 48351, 48361, 48371, 48381) with the Branch Township Board.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
5. MCRC Self-Insurance Pool, Annual Meeting  
 Motion by Jacobson seconded by Archer that the board appoint Dean Archer as "voting delegate" at the MCRC Self-Insurance Pool annual meeting with Roger Fulton to serve as "alternate delegate".  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
6. Highway Easements  
 Motion by Archer seconded by Jacobson that the board accept highway easements from Cloyce & Mildred Lidke, John C. & Patricia Papes, Sophie Papes, Elmer C. & Sharon Spencer, Arthur T. Whittaker, and Consumers Power Company, and further; that said easements be immediately recorded in the office of the Mason County Register of Deeds.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
7. Authorized Signatures - Payroll and A/P Accounts  
 Motion by Jacobson seconded by Fulton that the board authorize the signatures of Roger Fulton, Robert Jacobson Sr., and Dean A. Archer, Allen A. Nicholson Jr., and Shirley M. Anthony on the following accounts at the State Savings Bank of Scottville; effective May 24, 1991:
  - a. Payroll Checking Account #00-011-6, One (1) signature shall be required for payments and withdrawals and the general transaction of business associated with this account.



- b. Accounts/Payable Checking Account #00-012-4, Two (2) signatures shall be required for payments and withdrawals and the general transaction of business associated with this account.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

8. Chassis - Cab Sign Truck

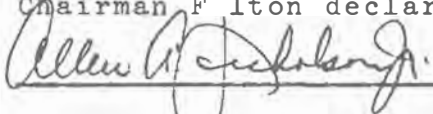
Motion by Archer seconded by Jacobson that the board rescind their May 10th motion for purchase of a chassis - cab through the State Extended Purchasing Plan, and further; that the Manager be authorized to take bids for procurement of said truck.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board discussed correspondence from Pere Marquette Township relative to MDOT improvements on Old US-31. The board agreed to table the matter for further review and study.

At 11:10 a.m. the board recessed for the processing of bills, etc. at the Courthouse and a luncheon with retirees Calvin Gulembo and Frank Milvert.

The meeting reconvened at 1:00 p.m. There being no further business Chairman Fulton declared the meeting adjourned at 1:05 p.m.

 Secretary \_\_\_\_\_ Chairman

June 7, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson and Archer. Also in attendance were members of the County Roads and Bridges Committee.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Jacobson seconded by Archer that the board approve the minutes of the May 24th meeting subject to correction.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vendor accounts then took the following action:

Motion by Archer seconded by Jacobson that the board approve payroll #12 (\$40873.84) and warrant numbers 34562 through 34629 in the amount of \$130684.19.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the May 24th meeting. He said that personnel have completed the clear vision areas at the Fountain/Stiles and Fountain/Custer Intersections along with an MDOT Work Authorization for extending a major culvert on US-10 east of Schoenherr Road. In addition, he noted that approximately one-third of the county system had been mowed to date.

The Commissioners' reports and comments were as follows:

1. Vice-Chairman Jacobson commented on the poor appearance of the MDOT Ludington Rest Area.
2. Commissioner Archer also commented on the condition of the MDOT Ludington Rest Area. He also noted that the Sid Young Roadside Park was still closed.

At 9:30 a.m. Corliss Gulembo, Sheridan Township Supervisor, came into the meeting along with the township's newly appointed road committee consisting of Bob Mitchell, Joe Stazer, Dole Fritz, and Bill Galen.

The group discussed road matters in Sheridan Township.

They left the meeting at 10:15 a.m.

At 10:30 a.m. Chairman Fulton opened the meeting to the public.

The board discussed various matters with the county roads and bridges committee including bike paths along Iris Road and Lakeshore Drive, from M116 to Tamarac Village.

Chairman Fulton noted that the board had previously taken a position of non-involvement until funds are available for maintenance as well as construction of such facilities. He also noted that with current transportation funds being less than a year ago the board has no funds for such projects.

Under old business the board discussed the motorgrader matter and accepted the Manager's request to postpone further discussion until the next meeting.

Under new business the board reviewed and acted on the following.

1. Road Contracts, Sheridan Township  
 Motion by Archer seconded by Jacobson that the board accept a contract deposit of \$687.50 and execute two contracts (Jobs #48341, 48381) with the Sheridan Township Board.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
2. Road Contracts, Victory Township  
 Motion by Jacobson seconded by Archer that the board accept a contract deposit of \$17700 and execute eight contracts (Jobs #48411, 48421, 48431, 48441, 48451, 48461, 48471, 48481) with the Victory Township Board.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
3. Road Contracts, Custer Township  
 Motion by Archer seconded by Jacobson that the board accept a contract deposit of \$29246 and execute two contracts (Jobs #48391, 48401) with the Custer Township Board.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
4. Fountain Road, TED Project  
 Motion by Archer seconded by Jacobson that the board authorize Roger Fulton, Chairman and Robert Jacobson, Sr., Vice-Chairman, to execute MDOT Contract No. 91-0931 for Fountain Road; being SR5356 (203), Job #32649, EDDF 53555, SE2398.  
 Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

### Stop Sign Warrants

Motion by Jacobson seconded by Archer that the board approve the erection of stop signs at the following locations, and removal of a stop sign on Sugar Grove Road.

- a. Stopping southbound traffic on 12th St. at Stolberg Rd., Sec. 33, Sheridan Twp.
- b. Stopping westbound traffic on Fisher Rd. at Reek Rd., Sec. 36, Sherman Twp.
- c. Stopping east & westbound traffic on Johnson Rd. at Dennis Rd., Sec. 8, 17, of Amber Twp. replacing Yield signs.
- d. Stopping northbound traffic on Benson Rd. at Sugar Grove Rd., Sec. 33, Sheridan Twp.
- e. Removal of stop sign, stopping westbound traffic on Sugar Grove Rd. at Benson Rd., Sec. 33, Sheridan Twp.

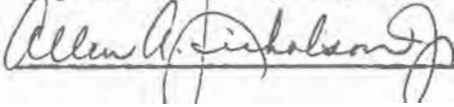
Yeas: Fulton, Jacobson, ARcher. Nays: None. Motion carried.

### 6. Purchase of Tag Mower

Motion by Fulton seconded by Archer that the board authorize the purchase of a suitable tag mower subject to approval by the Superintendent and Shop Foreman.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

There being no further business Chairman Fulton declared the meeting adjourned at 11:45 a.m.



Secretary \_\_\_\_\_ Chairman

June 21, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Jacobson and Archer. Also in attendance was Norman Schoenmaker, Chairman of the County Roads and Bridges Committee.

Absent: Fulton.

Vice-Chairman Jacobson called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the June 7th meeting as read.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vendor accounts then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #13 (\$37842.69) and warrant numbers 34630 through 34705 in the amount of \$102284.05.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the June 7th meeting. He said that personnel have completed several township projects which include Jackpine Road, Anderson Road, Orchard Ave., and County Line Road. In addition, he noted that two-thirds of the county system has been mowed to date, and that the "award notice" for the Stiles Road Negotiated Project was received on June 12th.

At 10:00 a.m. bids were opened and read aloud for the following:

1. Sealcoat Aggregate, 31A Slag

L & S Enterprises, Inc.	\$10.60/ton, FOB docksite
C. Petersen & Sons, Inc. -	11.59/ton, FOB Johnson Pit
Mohawk Transport, Inc.	11.92/ton, " " "

2. Bituminous Aggregate Paving

Oman's Contracting, Inc.	\$175382.70
Rieth-Riley Const. Co., Inc.	180903.55

3. Chassis-Cab Truck

	<u>Gross Bid</u>	<u>Tradein Allow.</u>	<u>Net Bid</u>	<u>Remarks</u>
Reed City Sales	\$17354		\$17354	Price not firm
Campus Ford, Inc.	18000		18000	
Bollinger's Inc.	22507	307	20200	
" "	20922	322	20600	

The board reviewed the bids, then took the following action:

1. 31A Slag Aggregate

Motion by Jacobson seconded by Archer that the board award C. Petersen & Sons, Inc. the bid for their 1991 requirements of 31A slag aggregate to be delivered to the Johnson Pit stockpile location, and further; that the board award L & S Enterprises, Inc. the bid for 31A slag aggregates, FOB their Ludington dock.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

2. Bituminous Aggregate Paving

Motion by Jacobson seconded by Archer that the board accept the Proposal of Oman's Contracting, Inc. subject to submission of bonds, insurance certificate, etc. for the 1991 Bituminous Aggregate Paving Program.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

3. Chassis-Cab Truck

Motion by Archer seconded by Jacobson that the board award Campus Ford, Inc. the contract for furnishing one (1) 1992 Ford Super Duty Chassis-Cab Truck with diesel engine for \$18000, FOB, Scottville, Michigan.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

The Commissioners' reports and comments were as follows:

1. Vice-Chairman Jacobson asked the Manager to check the gravel thickness on the Anderson Road project and to mow local road intersection areas for clear vision and improved safety.
2. Commissioner Archer reported that Sherman Township has formed a road committee which will hold their first meeting on July 9th. He also discussed the drain commissioner's report and the insurance pool annual meeting in Gaylord.

Under old business the motorgrader matter was postponed due to the absence of Chairman Fulton.

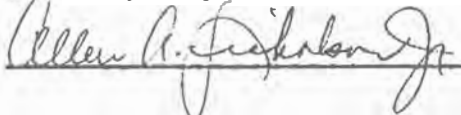
Under new business the board reviewed and acted on the following:

1. Poad Contract - Grant Township  
Motion by Jacobson seconded by Archer that the board accept a contract deposit of \$6130 and execute a paving contract (Job #48291) with the Grant Township Board to supersede the sealcoat contract approved at the May 24th board meeting.  
Yeas: Jacobson, Archer. Nays: None. Motion carried.
2. Road Contract - Eden Township  
Motion by Archer seconded by Jacobson that the board accept a contract deposit of \$1200 and execute one contract (Job #48491) with the Eden Township Board.  
Yeas: Jacobson, Archer. Nays: None. Motion carried.
3. MDOT Engineer Reimbursement  
Motion by Archer seconded by Jacobson that the board execute MDOT Engineering Reimbursement Form 2044 for the period of July 1, 1990 to June 30, 1991 inclusive.  
Yeas: Jacobson, Archer. Nays: None. Motion carried.
4. Highway Easements  
Motion by Jacobson seconded by Archer that the board accept highway easements from Deborah L. Mannikko, Irene V. Peterson, and Roland & Rita Yeck, and further; that the Secretary immediately have said easements recorded in the office of the Register of Deeds for Mason County.  
Yeas: Jacobson, Archer. Nays: None. Motion carried.
5. Truck Restriction - Victory Drive  
Motion by Archer seconded by Jacobson that the board approve the request of the Hamlin and Victory Township boards to designate Victory Drive between Angling Road and Stiles Road with signs stating "No Trucks - Local Delivery Only."  
Yeas: Jacobson, Archer. Nays: None. Motion.

At 11:10 a.m. Vice-Chairman Jacobson opened the meeting to the public.

Mr. Schoenmaker discussed various matters with the board.

There being no further business Vice-Chairman Jacobson declared the meeting adjourned at 11:40 a.m.



Secretary

Chairman

July 5, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton and Archer. Also in attendance was Norman Schoenmaker, Chairman of the County Roads and Bridges Committee.

Absent: Jacobson.



Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Fulton that the board approve the minutes of the June 21st meeting as read.

Yeas: Fulton, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Archer seconded by Fulton that the board approve payroll #14 (\$38904.81) and warrant numbers 34706 through 34756 in the amount of \$41453.07.

Yeas: Fulton, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the June 21st meeting. He said that personnel have completed aggregate surfacing of Millerton Road and Fisher Road. Also, that work was in progress on the Stiles Road negotiated project. Under the state trunkline contract, he noted that personnel have completed "crack-sealing" of US-10 between Scottville and Branch; and that all trunkline and freeway mowing was completed by June 27th.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton reported on the status of union contract negotiations, said he was displeased with the amount of time spent on the Sid Young Park and Ludington Rest Area sites, and asked the Manager to reevaluate the performance of the 31A slag sealcoats in view of the amount of "bleeding" that has occurred.
2. Commissioner Archer commented on the Stiles Road project, the operation of the new 10' mower on the US-31 Freeway, and said he would be attending the Sherman Township road committee meeting on July 9th. He also said that he would contact Budd Hall, Amber Township Supervisor.

At 10:05 a.m. Chairman Fulton opened the meeting to the public.

Under old business the board discussed a lease/purchase quotation for a new motorgrader. Chairman Fulton said he would contact the dealer for a rental agreement that would incorporate the purchase option.

Under new business the board reviewed the bonds and contract for the paving program; the following action was taken.

Motion by Archer seconded by Fulton that the board execute a contract with Oman's Contracting, Inc., for the 1991 Paving Program.

Yeas: Fulton, Archer. Nays: None. Motion carried.

There being no further business Chairman Fulton declared the meeting adjourned t 10:15 a.m.

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Secretary \_\_\_\_\_ Chairman \_\_\_\_\_

July 19, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson, and Archer. Also in attendance was Bruce Jackabon, member of the County Roads and Bridges Committee.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the July 5th meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Archer seconded by Fulton that the board approve payroll #15 (\$39137.19) and warrant numbers 34757 through 34823 in the amount of \$60461.56.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the July 5th meeting. He said that personnel have completed seven township sealcoat projects along with one mile of double seal on Rybicki Road. Also, that 1.5 miles of shoulders and slopes have been completed on the Stiles Road negotiated project.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton said he had occasion to speak with Bud Hall, Amber Township Supervisor, concerning meetings, etc. He noted that Mr. Hall considered their experiment with a stronger concentration of calcium chloride on their roads to be highly successful.
2. Vice-Chairman Jacobson reported that Dick Alway, Amber Township Trustee, was also pleased with the chloride program. He also stated that several residents in the Ford Lake area told him that they were happy with the blading and brining being done in their area. He said that many people would like to see "rumble strips" at the Free Soil/US-31 intersection and at the Fountain/Custer intersection.
3. Commissioner Archer gave the board a report concerning his attendance at the annual meeting of the self-insurance pool.

The Manager said that "rumble strips" and making the Fountain/Custer intersection a "4-way stop" was also the concern of the Sherman Township Board in a letter to the board. The board reviewed the letter, then took the following action.

Motion by Jacobson supported by Archer that the board authorize the installation of "rumble strips" and the erection of stop signs to make the Fountain/Custer intersection in Sherman Township a 4-way stop.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

At 10:00 a.m. Mary Luttrell came into the meeting to request the board to address additional traffic controls at the Custer/Fountain intersection.

Chairman Fulton explained that the board had already acted on the matter following a request by the Sherman Township Board.

Mrs. Luttrell left the meeting at 10:10 a.m.

At 10:15 a.m. Chairman Fulton opened the meeting to the public.

At 10:20 a.m. the board recessed for inspection of roads and lunch.

At 12:35 p.m. the meeting reconvened with Chairman Fulton presiding and all members in attendance.

Under old business the board reviewed and discussed motorgrader #136 and a lease/purchase quotation from Michigan CAT. The following action was taken.

Motion by Archer seconded by Fulton that the board trade in equipment #136 on the purchase of a new caterpillar 140G motorgrader in accordance with the 7/15/91 quotation from Michigan CAT with attached amortization schedules, and further; that the board defer a decision as to the type of financing plan until delivery of the new motorgrader.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Under new business the board acted on the following matters.

1. Public Works Contract (Prison Labor)

Motion by Jacobson seconded by Archer that the board authorize Chairman Fulton to execute a Public Works contract with the Michigan Department of Corrections for the period of 10/1/91 to 9/30/92.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Highway Easements

Motion by Archer seconded by Jacobson that the board accept highway easements from Consumers Power Company, Charles & Barbara Lwygert, Donald & George & Bonnie Barclay, Rolland & Dorothy Miller, and Sidney L. Morell, and further; that the Secretary immediately record said easements in the office of the Register of Deeds for Mason County.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

3. Dickinson CRC Resolution - Wetlands

Motion by Jacobson seconded by Archer that the board support the June 26, 1991 resolution adopted by the Dickinson County Road Commission for the exemption of road commissions from the Wetlands permit process.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

4. Abandonment Request - Oak Openings

Motion by Fulton seconded by Jacobson that the board deny the preliminary request of Mr. & Mrs. Wayne Berger for abandonment of portions of 27th Street and C Street in the recorded plat of Oak Openings, Sheridan Township.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

## 5. Mavis Road Closure, Hamlin Township

Motion by Jacobson seconded by Archer that the board authorize Attorney Claire to take immediate action against Mr. Donald Spore for the closure of Mavis Road in Hamlin Township, and further; to seek the reopening of the road to public travel.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.


The board reviewed the correspondence from propertyowners and the Sherman Township Board for the improvement of Decker Road and Millerton Road; the inquiries were referred to the Manager.

The board discussed the request of the Pere Marquette Township Board to modify the requirements for the improvement of Sixth Street. It was agreed to defer action on this matter until the next meeting so the staff could obtain actual traffic counts for the road.

At 1:15 p.m. Mr. Albert Clausen came into the meeting to discuss drainage improvement planned for the Koenig Drain at US-31N.

Chairman Fulton advised Mr. Clausen that this matter was outside the jurisdiction of the road commission and that he should contact Tim Hansen, County Drain Commissioner, and/or MDOT.

There being no further business Chairman Fulton declared the meeting adjourned at 1:35 p.m.

 Secretary \_\_\_\_\_ Chairman

August 2, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton and Jacobson. Also in attendance was Norman Schoenmaker, Chairman of the County Roads and Bridges Committee.

Absent: Archer.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Jacobson seconded by Fulton that the board approve the minutes of the July 19th meeting as read.

Yeas: Fulton, Jacobson. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Jacobson seconded by Fulton that the board approve payroll #16 (\$41740.23) and warrant numbers 34824 through 34877 in the amount of \$155446.78.

Yeas: Fulton, Jacobson. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the July 19th meeting. He said that personnel have completed three township gravel surfacing projects along with another mile of shoulder and slope reconstruction on the Stiles Road project. Also, that the paving contractor has been wedging on South Lakeshore Drive and Kinney Road, township paving projects.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton reported that asphalt prices had dropped \$10 per ton.
2. Vice-Chairman Jacobson reported on his attendance at the Paul Bunyan Council meeting in Cadillac; he said that a resolution was adopted for exemption of road commissions from the MDNR permit process under Act 346 of 1972, known as the Inland Lakes and Streams Act.

At 9:50 a.m. Chairman Fulton opened the meeting to the public.

Mr. Schoenmaker reported a new sign close to Old US-31 between the Pere Marquette River bridges; he said that the road commission was doing a good job on road work.

At 10:00 a.m. Jack Stickney, REA Manager, and Bob Hasenbank, Director, came into the meeting. Mr. Stickney asked the board to "waive" their boring requirements so REA could "open cut" Stiles Road to a new sub-station that is planned for construction this Fall.

Chairman Fulton said that slopes on Stiles Road in the vicinity of the REA crossing had been reconstructed under a federal aid project. However, the board would look at the area and make a decision at their afternoon session. He suggested to Mr. Stickney that he -- or a representative from his office -- attend "preconstruction meetings" so that if future requests should become necessary on other roads, they could be presented in a more timely manner.

Mr. Stickney and Mr. Hasenbank left the meeting at 10:15 a.m.

Under new business the board reviewed and/or acted on the following matters:

1. State-Local Contract, Stiles Road

Motion by Jacobson, seconded by Fulton that the board authorize Roger Fulton, Chairman, and Robert Jacobson, Sr., Vice-Chairman, to execute MDOT Contract No. 91-1055 for Stiles Road; being Part A: SR5333(202), CSR 53-33, Job # 32793, Fed. Item SE 2423; and Part B: DE0101(813), DE53998, Job #32753, Fed. Item FL 1767.

Yeas: Fulton, Jacobson. Nays: None. Motion carried.

2. Highway Easements

Motion by Jacobson seconded by Fulton that the board accept highway easements from Gaylon & June Heyse, Melvin C. & Carole K. Christofferson, Carl J. Sellner & T.H. & J.E. Schwass, and Sharon L. Rohr, and further; that the Secretary immediately record said easements in the office of the Register of Deeds for Mason County.

Yeas: Fulton, Jacobson. Nays: None. Motion carried.

3. Request to Modify Sixth Street Requirements

The Manager advised the board that the staff reviewed the date and "pre-preliminary plans" recently submitted by Pere Marquette Township. He said that more engineering data was necessary and recommended that the board deny the township's current request for modifications. The following action was taken:

Motion by Jacobson seconded by Fulton that, based upon staff review of "pre-preliminary" engineering data and plans, the board deny the request of Pere Marquette Township for changes in the board's requirements for the improvement of Sixth Street in conjunction with the township's development of their industrial park site.

Yeas: Fulton, Jacobson. Nays: None. Motion carried.

The board reviewed the budget and discussed various correspondence items pertaining to a new salt shed, the Weaver Road access to Long Lake, and a land exchange with Archie Paul to enhance safety on Hansen Road in the vicinity of Meyers Road; the matters were referred to the Manager for further action.

At 11:10 a.m. the board recessed for lunch and inspection of the REA Stiles Road crossing and road projects.

At 1:00 p.m. the meeting reconvened with Chairman Fulton presiding.

The board discussed the REA request to "open cut" Stiles Road; the following action was taken:

Motion by Jacobson seconded by Fulton that the board waive their requirements and allow Western Michigan Electric Cooperative to "open cut" Stiles Road subject to MDOT approval and retention of Materials Testing Consultants to perform compaction testing on the backfill; with copies of all test reports to be furnished to the Mason County Road Commission.

Yeas: Fulton, Jacobson. Nays: None. Motion carried.

There being no further business Chairman Fulton declared the meeting adjourned at 1:50 p.m.)

Allen A. Jacobson Jr. Secretary \_\_\_\_\_ Chairman

August 16 , 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson, and Archer. Also in attendance were Norman Schoenmaker and Robert Kellogg, members of the County Roads and Bridges Committee.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Jacobson seconded by Archer that the board approve the minutes of the August 2nd meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Archer seconded by Jacobson that the board approve payroll #17 (\$41995.73) and warrant numbers 34878 through 34955 in the amount of \$61024.45.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.



Engineer-Manager Nicholson reported on various action items relative to the August 2nd meeting. He said that personnel continue to be busy with routine maintenance activities along with the shoulder and slope work on Stiles Road. He also noted that the paving contractor has completed six township paving contracts to date.

At 9:45 a.m. Barbara Tyndall, Logan Township Clerk, came into the meeting. She advised the board that residents were happy with the Anthony Road Bridge and the township board saw no need for a formal dedication of the bridge.

She left the meeting at 10:00 a.m.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton updated the board on a stone mastic asphalt demonstration project in Lansing.
2. Vice-Chairman Jacobson said he had inspected the Stiles/Fountain Project. Also, that the brush needed to be cut at the intersection of Darr/Freeman, Beyer/Stephens, and several other locations along Darr Road for better clear vision.
3. Commissioner Archer noted that on his recent trip to Massachusetts the state police directed traffic at some construction sites.

At 10:45 a.m. Chairman Fulton opened the meeting to the public.

Under new business the board reviewed and/or acted on the following matters:

1. Request to Reclassify Sixth Street (Urban area)  
Motion by Jacobson seconded by Archer that the board request MDOT to reclassify Sixth Street, between Old US-31 and Meyers Road, from the Local Road System to the Primary Road System.  
Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.
2. CRASIF Annual Meeting  
Motion by Archer seconded by Jacobson that the board designate Roger Fulton as voting representative and Dean Archer as alternate at the September 11th annual meeting of the County Road Association Self-Insurance Fund.  
Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed correspondence from the City of Scottville concerning the status/priority of funding for the "River/Hill" project. The matter was referred to the Manager.

The board discussed correspondence from L & S Paving concerning their inability to secure 31A Slag; and alternate proposal to furnish 31A Limestone. The board agreed to terminate the contract and referred the matter to the Manager.

There being no further business Chairman Fulton declared the meeting adjourned at 11:55 a.m.

Allen A. Nicholson Jr. Secretary \_\_\_\_\_ Chairman

August 29, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson, and Archer.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Jacobson seconded by Archer that the board approve the minutes of the August 16th meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vendor accounts then took the following action:

Motion by Archer seconded by Jacobson that the board approve payroll #18 (\$41690.02) and warrant numbers 34956 through 35010 in the amount of \$57425.02.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the August 16th meeting. He said that the Stiles negotiated job was completed along with all township paving projects. In addition, he noted that the contractor, Reith-Riley Construction Company, was working on the Stiles/Fountain detour project.

At 10:30 a.m. the board opened the meeting to a public hearing on the abandonment request concerning various roads in the Recorded Plat of North Bayou Resort, Hamlin Township.

At 10:40 a.m. Chairman Fulton noted that noone appeared for the hearing and declared the matter "closed" with the board taking the following action at the request of the Manager.

Motion by Archer seconded by Jacobson that the board extend the public hearing concerning the road abandonment request, Recorded Plat of North Bayou Resort, to 10:30 a.m. at the September 13th regular meeting.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton advised the board that the Union was going to factfinding and, in view of this, that the board consider the following compensation adjustment for the staff.

Motion by Fulton seconded by Archer that the board approve a \$500 lump sum payment in Payroll #19 to all staff employees except the new employee in the Asst. Sec-Clerk position.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Vice-Chairman Jacobson reported edge holes in Custer Road north and south of US-10 that need patching. He also reported that he had received many calls concerning the MDOT US-31N project.
3. Commissioner Archer commented on his attendance with P.M. Township officials concerning their industrial park and the improvement of Sixth Street. He also said that the Omans Construction Company paving jobs look very good.

At 11:30 a.m. Chairman Fulton opened the meeting to the public.

Under new business the board reviewed and/or acted on the following matters:

1. Highway Easement

Motion by Fulton seconded by Jacobson that the board accept highway easements from Lester O. & Mary K. Baker, Daniel W. & Sherry L. Anderson, William Jr. & Lois Anderson, Charles F. & Jennifer A. Argetsinger, and further; that the Secretary immediately have said easements recorded in the office of the Register of Deeds for Mason County.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Department of Treasury Audit

Motion by Archer seconded by Jacobson that the board authorize Roger Fulton, Chairman, to execute a contract with the Michigan Department of Treasury for audit of the 1990 fiscal year financial records.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

3. Preliminary Plat, St. Mary's Lake Estates

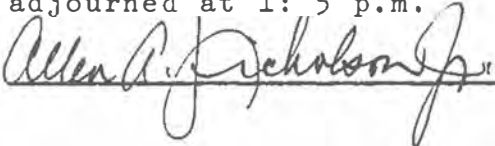
Motion by Jacobson seconded by Fulton that the board reject the preliminary plat plan of St. Mary's Lake Estates, Riverton Township.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

At 12:00 o'clock the board recessed for lunch and inspection of the roads in the Recorded Plat of North Bayou Resort, Hamlin Township.

At 1:00 p.m. the board reconvened.

There being no further business Chairman Fulton declared the meeting adjourned at 1: 5 p.m.



Secretary

Chairman

At 11:30 a.m. Chairman Fulton opened the meeting to the public.

Under new business the board reviewed and/or acted on the following matters:

September 13, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Jacobson and Archer. Also in attendance was Robert Kellogg, member of the County Roads and Bridges Committee.

Absent: Fulton.

Vice-Chairman Jacobson called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the August 29th meeting as read.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts then took the following action:

Motion by Archer seconded by Jacobson that the board approve payroll #19 (\$43851.94) and warrant numbers 35011 through 35080 in the amount of \$161816.79.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the August 29th meeting. He stated that the remaining township sealcoat projects have been completed along <sup>with</sup> the "double seal" on Morton Road. He also said that the road commission will be participating in a countywide disaster exercise the latter part of September.

At 10:30 a.m. the board opened the meeting for continuation of the public hearing on an absolute abandonment request concerning Division Avenue, Willow Lane, etc. in the Recorded Plat of North Bayou Resort, Hamlin Township.

At 10:45 a.m. Vice-Chairman Jacobson noted that noone appeared for the hearing and declared the hearing closed on this matter. The board reviewed the file correspondence -- noting that the Hamlin Township Board took no objection to the abandonment request; the following action was taken.

Motion by Jacobson seconded by Archer that in view of a petition signed by seven or more freeholders in Hamlin Township and the February 14, 1991 Affidavit executed by Leonard Gavigan, Attorney for the propertyowners requesting the Absolute Abandonment and Discontinuance of various lanes in the Recorded Plat of North Bayou Resort, the board hereby grants the petition, with the exception of Division Street, for the Absolute Abandonment and Discontinuance of the following lanes as being in the best interest of the public and subject to a utility easement in all lanes for existing and/or future utility lines, to-wit:

So much of Elm Lane as lies between Blocks 34 and 35; so much of W. Willow Lane as lies between Block 33 and 34, and E. Willow Lane as lies between Blocks 36 and 37; so much of W. Poplar Lane as lies between Blocks 32 and 33, and E. Poplar Lane as lies between Blocks 37 and 38; so much of W. Locust Lane as lies between Blocks 31 and 32, and E. Locust Lane as lies between Blocks 38 and 39; all being a part of the Recorded Plat of North Bayou Resort, Hamlin Township, Mason County, Michigan.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

The Commissioners' reports and comments were as follows:

1. Vice-Chairman Jacobson noted that MDOT had not clarified whether Old US-31 north of Scottville to the Bypass Connector will be a future turnback. He also reported a washout between two cross culverts at the northwest corner of Tuttle and Townline Roads.
2. Commissioner Archer said that he did not attend the northern road association meeting. He also discussed the P.M. Township industrial park/Sixth Street project.

At 10:55 a.m. Vice-Chairman Jacobson opened the meeting to the public.

Under new business the board reviewed and/or acted on the following matters:

1. Louis Gimbutis Retirement

Motion by Jacobson seconded by Archer that the board approve the September 9th written request of Louis Gimbutis, Mechanic, to retire on Friday, September 27, 1991.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

## 2. Engineering Plans - Decker Road

Motion by Jacobson seconded by Archer that the board authorize the Manager to implement the request of the Custer and Sherman Township Boards for the preparation of engineering plans to improve Decker Road between US-31N and Darr Road.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

## 3. Free Soil Road - Truck Haul Route

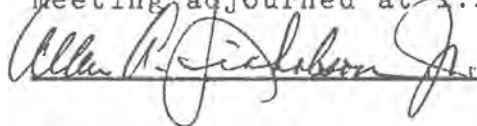
Motion by Archer seconded by Jacobson that the board accept a \$10000 cash bond for road damage/repairs and approve the Manager's arrangement with Schworm Construction Company for the use of Free Soil Road between US-31 and the Mason/Lake county line as a special "truck haul route" for transporting road materials to the Fountain/Stiles project.

Yeas: Jacobson, Archer. Nays: None. Motion carried.

At 11:25 a.m. the board recessed for lunch and inspection of the Stiles and Fountain Road detour project.

At 1:20 p.m. the board reconvened.

There being no further business Vice-Chairman Jacobson declared the meeting adjourned at 1:25 p.m.



Secretary

Chairman

September 27, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson, and Archer. Also in attendance was Bruce Jackabon, member of the County Roads and Bridges Committee.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the September 13th meeting as amended.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts, then took the following action:

Motion by Archer seconded by Jacobson that the board approve payroll #20 (\$40987.19) and warrant numbers 35081 through 35136 in the amount of \$173202.57.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the September 13th meeting. He distributed copies of primary and local road projects -- noting that all but two township projects have been completed to date. He also stated that approximately 400 tons of salt had been received recently.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton reported on his attendance at the Northern Association of Road Commissions meeting and also on the status of union negotiations. He said that personnel had done a good job on the freeway mowing.
2. Vice-Chairman Jacobson discussed the Free Soil Road/US-31 intersection and the need for installing "rumble strips" as a future maintenance project.
3. Commissioner Archer said that Doug Darling, P.M. Township Superintendent, had spoken with him concerning road repairs on the Smalley haul route for the county landfill project. He also noted that there were bad washouts on Iris Road and a bump on the P.M. River Bridge on Old US-31. He said that he had occasion to look at the Paul Sutherland matter on Meyers Road and asked the Manager about removal of an old cable guardrail in one area of the road.

At 10:15 a.m. Corliss Gulembo, Sheridan Township Supervisor, came into the meeting. He discussed closure of a road in Oak Openings and asked for road commission support concerning a proposed new shop on Ford Lake Road where a zoning variance had been requested by the property-owner. The board concurred in the Manager advising the county zoning board of the adverse road effects that a variance would create.

At 10:55 a.m. Mr. Gulembo left and Robert Welke, Deputy Director for MDOT, came into the meeting along with Bob Peterson and Tom Van Epps of the Cadillac district office.

Mr. Welke discussed construction of a new salt shed on a cost-share basis with the board. Chairman Fulton indicated that the board needed some assurances that the state maintenance contract would not be cancelled nor reduced if a new salt shed was constructed.

Mr. Welke said he would draft a letter to the road commission addressing the board's concerns.

At 11:20 a.m. the MDOT representatives left and Craig Beilfuss, Ludington Rest Area Contractor, came into the meeting.

Mr. Beilfuss asked the board about erecting "no hunting" signs at the rest area. Chairman Fulton said that the property was not under road commission jurisdiction and suggested that Mr. Beilfuss write a letter and/or contact MDOT about this matter.

He left the meeting at 11:25 a.m.

Chairman Fulton opened the meeting to the public at 11:30 a.m.

Mr. Jackabon asked if we had received a \$200 check from the Sherman Township Board for the additional signing at the Fountain/Custer intersection. He also said that the repairs on Reek Road south of Fountain were appreciated.

At 11:50 a.m. the board recessed for lunch.

At 1:00 p.m. the meeting reconvened with all members in attendance.

Under new business the board reviewed and/or acted on the following matters.



1. Request to Reclassify Meyers Road (Urban Area)

Motion by Archer seconded by Jacobson that, in conjunction with the August 16th request for the reclassification of Sixth Street, the board request MDOT to reclassify Meyers Road between Sixth Street and US-10 from the Local Road System to the Primary Road System.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Resolution For Increased Gas Tax

The following resolution was offered by Commissioner Jacobson and supported by Commissioner Archer:

WHEREAS, the Northern Michigan Association of Road Commissions at a regular meeting held September 13, 1991, considered the dire financial state of the county road commissions in Michigan; and

WHEREAS, county road commissions operate and maintain 88,690 miles of roads and 5,702 bridges in Michigan; and

WHEREAS, county road commissions are in a crisis situation and are taking drastic measures; and

WHEREAS, the movement of people, goods and services in rural, urban and suburban areas is vital to Michigan's economy and to the quality of life of its citizens; and

WHEREAS, traffic congestion in suburban and urban areas has reached a crisis stage; and

WHEREAS, Michigan's system of roads and bridges are crumbling -- 81% of the roads and 32% of the bridges must be repaired or replaced in the 1990's; and

WHEREAS, bad roads cost the motorist money and destroy their vehicles; now

THERE, BE IT RESOLVED that the Mason County Road Commission urge the Michigan legislature and the Governor to substantially increase transportation funding and provide for future growth for county road commissions to build, operate and maintain roads and bridges; and

BE IT FURTHER RESOLVED that the Mason County Road Commission endorse the following:

1. Increase the fuel tax by:

...removing the 15¢ per gallon tax rate limit and allowing the formula to work.

...changing the present fuel tax formula base from 12 to 13.

...replacing the maintenance index factor in the fuel tax rate formula

2. Remove the 1993 expiration date of the formula distributing revenues to highway agencies.

3. Increase the Critical Bridge Fund from \$5 to \$10 million annually

4. Adjust the formula distributing revenues to county road commissions by changing the Urban Fund factor from 10% to 12%; and

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Governor and each state legislator representing the Mason County Road Commission.

Ayes: Fulton, Jacobson, Archer.

Nays: None.

Adopted.

### 3. Stop Sign Warrants

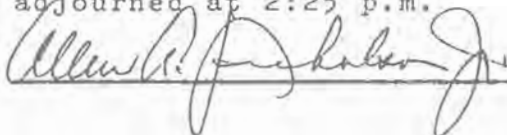
Motion by Fulton seconded by Jacobson that the board authorize the erection of stop signs at the following locations:

- a. Stopping southbound traffic on Masten Road at Manales Rd., Sec. 14 of Sheridan Township.
- b. Stopping westbound traffic on Mavis Road at Angling Road, Sec. 24 of Hamlin Township.
- c. Stopping north and southbound traffic on Stephens Road at Decker Rd., Sec. 34 of Sherman Township and Sec. 3 of Custer Township.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed and discussed criteria for "natural beauty roads", Sixth Street, P.M. Township correspondence pertaining to routine maintenance work, the Jack Wood drainage problem, and cash deposits for special truck haul routes. As a guideline for contractors the board instructed the Manager to use \$2500/mile for gravel/dirt roads and \$10000/mile for paved roads.

There being no further business Chairman Fulton declared the meeting adjourned at 2:25 p.m.

 Secretary \_\_\_\_\_ Chairman

October 11, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson, and Archer. Also in attendance were Norman Schoenmaker and Robert Kellogg, members of the County Roads and Bridges Committee.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Jacobson seconded by Archer that the board approve the minutes of the September 27th meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vendor accounts, then took the following action:

Motion by Archer seconded by Jacobson that the board approve payroll #21 (\$46061.91) and warrant numbers 35137 through 35208 in the amount of \$86099.09.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the September 27th meeting. Also in attendance and providing reports were Ronald Merrill, Superintendent, and Terry Woirol, Shop Foreman. The supervisors left the meeting at 10:10 a.m.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton commented on union negotiations, patching a hole on Stiles south of Hansen Road, and asked the Manager for a report concerning the placement of yellow lines by Clark Highway Services.
2. Vice-Chairman Jacobson said that field personnel have done a good job on patching. Also noted that many of the roads looked good.
3. Commissioner Archer said that Mr. Shafely was happy about the work done at the school bus turnaround near his driveway on County Line Road. He also commented on compaction effort on the MDOT five-lane project.

Chairman Fulton opened the meeting to the public at 10:45 a.m.

Mr. Kellogg said that the radio this morning reported that Hamlin Township would not pay the bill for the Decker Road pavement project.

Mr. Schoenmaker reported that some of the "no passing" signs were missing in the area of the Hansen Road safety project.

At 11:30 a.m. the board recessed for lunch.

At 12:40 p.m. the meeting reconvened with all members in attendance.

Under old business the board reviewed the financial options for the new motorgrader with everyone agreeing to a three year monthly payment plan for the \$85100 due on the machine.

Under new business the board reviewed and/or acted on the following matters.

1. 1990 Fiscal Year Audit

Motion by Archer seconded by Jacobson that the board authorize Roger Fulton, Chairman, to execute various correspondence items requested by the Department of Treasury auditors.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Engineering Plans - LaSalle Road

Motion by Archer seconded by Jacobson that the board approve the preparation of engineering plans for the improvement of LaSalle Road between Free Soil Road and White Road, Grant Township.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

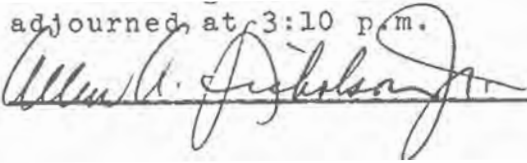
At 1:00 p.m. members of the Pere Marquette Township Board came into the meeting along with Larry Wilson, Township Engineer, and Bill Kratz, EDC Director.

Based upon the representations that were presented, the board commented on various aspects of the industrial park and Sixth Street plans which were under development.

The board agreed to hold a special meeting, if necessary, to finalize their actions - depending on whether project financing will be by EDA/Township monies or as a Urban/EDA/Township project.

The township representatives left the meeting at 2:55 p.m.

There bein\_ no further business Chairman Fulton declared the meeting adjourned at 3:10 p.m.



Secretary

Chairman

October 25, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson, and Archer. Also in attendance was Robert Kellogg, member of the County Roads and Bridges Committee.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the October 11th meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts, then took the following action:

Motion by Archer seconded by Jacobson that the board approve payroll #22 (\$37935.68) and warrant numbers 35209 through 35278 in the amount of \$65327.37.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the October 11th meeting. He said that personnel have completed the "rumble strips" at the Fountain/Custer Intersection. He also reported that personnel have been assigned for the second and third shifts on the state trunklines with 24 hour coverage to commence on November 15th.

At 10:00 a.m. Bob Clark and Tom Weirblock, owners of Clark Highway Services, Inc. came into the meeting. The board discussed placement of pavement markings and "no passing zone" signs. The board emphasized that they want to be "legal" on the markings.

The contractors agreed and indicated that they would check and correct the markings on the Hansen Road safety project and several other areas that were discussed; they also agreed to send a letter concerning their findings.

At 10:30 a.m. the contractors left and Gary Dittmer, Project Engineer for the Stiles/Fountain projects, came into the meeting. Mr. Dittmer updated the board as to the status of the projects and discussed various aspects of the work.

He left the meeting at 11:15 a.m.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton reported a stop sign missing at the Ellis/Lendale intersection. He also reported that the Union had accepted the negotiated agreement; the following board action was taken:

Motion by Fulton seconded by Archer that the board approve the negotiated agreement with the Union subject to written acceptance by the Business Agent, Dale Majerzyk, and review/approval of the final contract draft by the board.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Vice-Chairman Jacobson said he had checked the Fountain/Custer "rumble strips". He said that similar strips are also needed at the Freesoil Road/US-31 intersection.
3. Commissioner Archer asked about the origin of the Hoague/Rybicki Road project, said there was a need for a "freeway entrance" sign for getting on the freeway at the Hesslund interchange, and reported that Jim Ruba had spoken with him about repairs to his driveways on the Stiles Road project.

Chairman Fulton opened the meeting to the public at 11:45 a.m.

At 11:50 a.m. the board recessed for lunch.

At 12:45 p.m. the meeting reconvened with all members in attendance.

Under old business the board took the following action on the new CAT 140G motorgrader.

Motion by Jacobson seconded by Archer that the board authorize Roger Fulton, Chairman, to enter into a Lease Purchase Agreement with Caterpillar Financial Services Corporation to obtain One (1) New Caterpillar Model 140G Motor Grader, S/N #72V14470, for the total price of \$85100 with balance plus interest in 36 consecutive monthly installments; all in accordance with the attached Lease Purchase Agreement which is made a part of this agreement; further that the Secretary is hereby directed to attest to the chairman's signature on all documents.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Under new business the board reviewed and/or acted on the following matters.

1. Barnhardt Road "Open Cut"

Motion by Jacobson seconded by Archer that the board waive their permit requirements and allow John Gilligan to "open cut" West Barnhardt Road for installation of a 2" PVC pipeline.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Preliminary Plat - Bentz Acres

Motion by Jacobson seconded by Archer that the board approve the preliminary plat plan of Bentz Acres, Hamlin Township.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

## 3. Stop Sign Warrant, Betty and Ann Intersection

Motion by Jacobson seconded by Fulton that the board authorize the erection of a "stop" sign to stop south-bound traffic on Betty Street at Ann Street, P.M. Township.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

In response to several abandonment requests the board agreed to defer any field investigation because of weather conditions.

There being no further business Chairman Fulton declared the meeting adjourned at 1:40 p.m.

Allen A. Jacobson Jr. Secretary \_\_\_\_\_ Chairman



November , 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson, and Archer.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Jacobson seconded by Archer that the board approve the minutes of the October 25th meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vendor accounts, then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #23 (\$55753.17) and warrant numbers 35279 through 35341 in the amount of \$44229.02.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the October 25th meeting. He said that personnel have been busy with snow and ice removal as a result of early snowfall and below freezing temperatures. Also, that work has halted on several permits (GET, Mich. Bell) due to the sudden change in weather conditions.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton asked the Manager to place the Stiles Road contractor on notice of the liquidated damages clause and that we expect to recover costs due to the incomplete paving and maintenance of the gravel surface over the winter.
2. Vice-Chairman Jacobson asked the Manager to send a sympathy card to the family of Otto Bogner.
3. Commissioner Archer commented on drivers going too fast when they blade roads. He also asked the Manager to look into changing the meeting dates in 1992.

Chairman Fulton opened the meeting to the public at 10:00 a.m.

Under old business the board discussed the Decker Road matter in Hamlin Township and the Pere Marquette Industrial Park/Sixth Street project. The Manager said he would be attending the November 14th Hamlin Township board meeting.

Under new business the board reviewed and/or acted on the following matters.

1. Ludington Rest Area Closure

Motion by Archer seconded by Jacobson that the board approve the closure of the Ludington Rest Area by November 30th and terminate the contract with Craig Beilfuss, contractor, in accordance with the contract specifications.

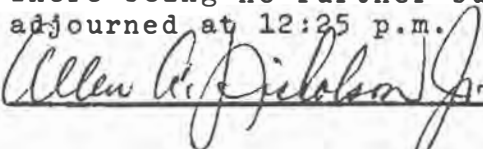
Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Sixth Street/Meyers Road Classification Changes

The board acknowledged notice from MDOT that Sixth Street, from Old US-31 easterly to Meyers Road, and Meyers Road, from Sixth Street northerly to US-10, have been approved as part of the Ludington Urban area which makes these roads eligible for federal-aid urban funding.

The board reviewed correspondence from Summit Township, Jack Wood, and Governor Engler. Also reviewed and discussed was the 1992 budget, salaries, temporary help, road abandonment requests and the Scottville Bypass dedication on November 12th.

There being no further business Chairman Fulton declared the meeting adjourned at 12:25 p.m.

 Secretary \_\_\_\_\_ Chairman

November 22, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson, and Archer. Also in attendance was Norman Schoenmaker and Robert Kellogg, members of the County Road and Bridges Committee.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the November 8th meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts, then took the following action:

Motion by Archer seconded by Jacobson that the board approve payroll #24 (\$39029.77) and warrant numbers 35342 through 35388 in the amount of \$77415.38.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the November 8th meeting. He said that personnel have been busy with routine maintenance activities and erection of closure gates for the Ludington Rest Area. He also noted that 24 hour coverage of the state trunklines and freeway begin on November 15th.

At 10:00 a.m. John Parks and Roger Stahl, GTE Representatives, came into the meeting to request a waiver for their permit work on Iris Road. Also present was Jerry Huebner, Permits and R/W Coordinator for the road commission.

After review and discussion of the matter, the board took the following action.

Motion by Jacobson seconded by Archer that the board waive the completion time in their permit requirements and allow GTE to complete their permit work by November 29th; and providing that all restoration, etc. be done in accordance with the recommendations of Mr. Huebner.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The GTE representatives and Mr. Huebner left the meeting at 10:15 a.m.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton reported damage to the north side of Hansen Road opposite the Needlefast Nursery. He also reported that holes in the Juniper Hills area need patching.
2. Vice-Chairman Jacobson said we put material in the ditches along Darr Road north of Free Soil Road. He also reported holes in the pavement at the North end of the US-31 Bypass.
3. Commissioner Archer commented on the need for cleaning up the yard area, repairing the pond fence, etc. He also reported that there was a need for a "dead end" road sign on Schoenherr Road north of Free Soil Road.

Chairman Fulton opened the meeting to the public at 10:25 a.m.

Mr. Schoenmaker reported that West Shore Community College was concerned about the condition of Stiles Road and felt that it could effect student enrollment. The Manager agreed to draft a letter to Dr. Anderson concerning this matter.

At 10:40 a.m. the board recessed for an inspection of the Stiles/Fountain projects and lunch.

At 12:20 p.m. the meeting reconvened with all members in attendance.

Under old business the board agreed to defer action on the Jack Wood matter and several abandonment requests.

At 12:30 p.m. the board met with several staff members concerning the quality of field engineering, plans, etc.

At 2:00 p.m.. Gary Dittmer came into the meeting and discussed the Stiles/Fountain projects, his duties and responsibilities as Project Engineer, etc. In view of Mr. Dittmer's neglect of his duties the board took the following disciplinary action.

Motion by Archer seconded by Jacobson that Gary Dittmer -- as a condition of continued employment -- be relieved of his duties as Project Engineer for the Stiles/Fountain projects, take two weeks of vacation, and be given a letter advising him that this is his last warning concerning his lack of responsibility in the discharge of his duties.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Mr. Dittmer left the meeting at 3:10 p.m.

Under new business the board acted on the following matters.

1. Project Engineer Changes

- a. Motion by Archer seconded by Jacobson that Gary Dittmer be immediately relieved of his responsibilities as Project Engineer for the Fountain/Stiles projects.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

- b. Motion by Archer seconded by Jacobson that Allen Nicholson be designated as Project Engineer for the Fountain/Stiles project and that MDOT be notified immediately of this action.

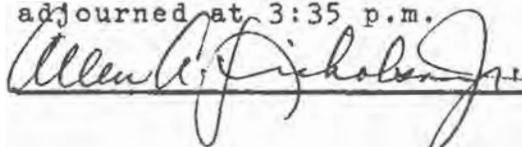
Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Ted Weinert -- Position Change

Motion by Archer seconded by Jacobson that Ted Weinert be promoted to the position of "Asst. to the Project Engineer", effective immediately.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

There being no further business Chairman Fulton declared the meeting adjourned at 3:35 p.m.

 Secretary \_\_\_\_\_ Chairman

December 6, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson, and Archer.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the November 22nd meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts, then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #25/26(\$46235.85) and warrant numbers 35389 through 35447 in the amount of \$86126.03.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the November 22nd meeting. He said that personnel have been busy with winter maintenance activities along with some blading to keep local roads in good shape. He also noted that the Ludington Rest Area on northbound US-31F was officially closed on November 27th.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton reported on his attendance at the Southern Michigan Road Association meeting.
2. Vice-Chairman Jacobson reported a hole on US-31 south of Sugar Grove Road; he also complimented the crew on the good job of snowplowing that they have been doing.
3. Commissioner Archer said he was concerned about safety on the new US-31 Bypass and the 5-lane project; he suggested installation of reflectors, etc. along with notification to MDOT of our concern.

Chairman Fulton opened the meeting to the public at 11:40 a.m.

Under old business the board agreed to defer action on several abandonment requests and asked the Manager to contact MDOT concerning the resurfacing of Fountain Road along with a portion of Stiles Road.

Under new business the board acted on the following matters.

1. Sid Young Park Lease/Summit Township

Motion by Archer seconded by Jacobson that the board execute a one (1) year extension of the May 24, 1991 Park Lease with the Township of Summit for the operation and maintenance of the Sid Young Roadside Park by the township in 1992.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Christmas Turkeys

Motion by Jacobson seconded by Archer that the board authorize the Manager to purchase turkeys for all employees.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

At 11:45 a.m. the board recessed for lunch.

At 12:45 p.m. the meeting reconvened with all members in attendance.

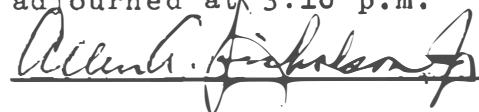
The board reviewed and discussed various correspondence items which were referred to the Manager.

At 1:00 p.m. Joanne Kelly, Connie Anderson, and Doug Darling of the P.M. Township Board came into the meeting along with Bill Kratz of LEDCORE to discuss the Sixth Street/Industrial Park project.

The board reviewed the financial needs for the Sixth Street project with the township representatives.

The group left the meeting at 2:40 p.m.

There being no further business Chairman Fulton declared the meeting adjourned at 3:10 p.m.



Secretary

Chairman



December 20, 1991, regular meeting of the Mason County Road Commission held in their offices at 510 East State Street, Scottville, Michigan.

Present: Fulton, Jacobson, and Archer.

Absent: None.

Chairman Fulton called the meeting to order at 9:00 a.m. and asked Secretary Nicholson to proceed with the reading of the minutes of the previous meeting.

Motion by Archer seconded by Jacobson that the board approve the minutes of the December 6th meeting as read.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

The board reviewed the vender accounts, then took the following action:

Motion by Jacobson seconded by Archer that the board approve payroll #27 (\$46712.11) and warrant numbers 35448 through 35509 in the amount of \$54106.42.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Engineer-Manager Nicholson reported on various action items relative to the December 6th meeting. He said that personnel continue to be busy with winter maintenance activities. He also noted that an additional 1000 tons of salt was hauled in by MDOT for the maintenance of state trunklines.

The Commissioners' reports and comments were as follows:

1. Chairman Fulton discussed the proposed improvement of Sixth Street in conjunction with the Pere Marquette Township Industrial Park Project. The board took the following action on this matter:

Motion by Fulton seconded by Archer that the board approve the proposed Sixth Street project for federal-aid urban funding subject to execution of an agreement with the Pere Marquette Township Board outlining the financial obligations of the township board.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Vice-Chairman Jacobson reported that he was not happy with the US-31 Bypass design.
3. Commissioner Archer inquired about a requested road abandonment matter.

At 10:30 a.m. Chairman Fulton opened the meeting to the public for a hearing on the 1992 Budget. Present at the hearing was Mr. Michael Buechin. The budget was reviewed and discussed. In view of there being no further comments, Chairman Fulton declared the hearing process concluded at 10:45 a.m.

Under old business the board agreed to defer action on several abandonment requests until next Spring.

Under new business the board acted on the following matters.

1. Highway Easements

Motion by Jacobson seconded by Archer that the board accept highway easements from George E. & Francis K. Castonia, Richard P. Gouin, the City of Ludington, Pere Marquette Charter Township, and Tech-Pak Inc., and further; that the Secretary immediately have said easements recorded in the office of the Register of Deeds for Mason County.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

2. Amber Township Refund

Motion by Archer seconded by Jacobson that the board concur in the request of Amber Township to cancel Job #48271 and refund their contract deposit.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

3. Agent of Record Change

Motion by Archer seconded by Jacobson that the board terminate their involvement with Richard D. Atkins/Governmental Benefits Group, Inc. and designate John T. Walters as their Agent of Record for their Deferred Compensation Plan and Employees Pension Plan Trust, and further; that the Secretary notify Kemper Investors Life Insurance Company of this change.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

4. Local Road Policy For 1992

Motion by Archer seconded by Jacobson that the board approve the extension of the "1987 Local Road Policy" to include the 1992 calendar/Fiscal year.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

5. Union Contract

Motion by Jacobson seconded by Archer that the board execute the January 1, 1991 - December 31, 1994 Agreement with Teamster Local 214 subject to correction of the date on Schedule A.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

6. 1991 Budget Amendment

Motion by Jacobson seconded by Archer that the 1991 Budget be amended as follows:

1991 AMENDED BUDGET  
(summary form)

	<u>BUDGET</u>	<u>AMENDED BUDGET</u>
Beg. AOF, Jan. 1, 1991	\$ 545000	\$ 295758
Receipts, Etc.	3,648700	3,650900
Total	\$4,193700	\$3,946658
Expenditures	\$3,731000	\$3,675000
Ending AOF, Dec. 31, 1991	462700	271658

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

7. Fiscal Officer - Budget Authorization Authority

Motion by Jacobson seconded by Archer that in accordance with the Michigan Department of Treasury recommendation, the board authorize the Engineer-Manager to prorate budgeted distributive expense to other budgetary accounts in the same manner as actual distributive expense is prorated at year-end; and to adjust the budget at fiscal year-end, if necessary, to increase budgeted expenditure and revenue accounts for MDOT contracted federal-aid projects.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

8. 1992 Budget

Motion by Jacobson seconded by Archer that the board approve the 1992 Budget as follows:

1992 BUDGET  
(summary form)

	<u>BUDGET</u>
Beg. AOF, January 1, 1992	\$ 271,658
Receipts, etc.	3,648,700
Total	\$3,920,358
Expenditures	3,731,000
Ending AOF, December 31, 1992	189,358

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

9. Staff Salary Changes

The board reviewed and discussed staff salary changes as presented by the Manager, the following action was taken:

Motion by Archer seconded by Jacobson that the board approve the following positions and salary schedule as of January 1, 1992.

Name	Former Position	New Position	Annual Salary
Nicholson	Engr-Mgr	Engr-Mgr/Sec	\$44990.40
Merrill	Supt.	Supt.	34944.00
Moody	Foreman	Asst. Supt.	29827.20
Larson	Foreman	Foreman	29328.00
Woirol	Foreman	Shop Supr.	29827.20
Dittmer	Asst Co Hwy Engr	Staff Engr	30160.00
Weinert	Sr. Engr.Aide	Proj.Engr.Asst.	30160.00
Huebner	Permits&R/W Coord	Permits&R/W Coord	26998.40
Anthony	Clerk	Clerk	26998.40
Swathwood	Asst Sec/Clerk	Asst Sec/Clerk	15496.00

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

#### 10. Schedule of 1992 Regular Meeting Dates

Motion by Archer seconded by Jacobson that the board approve the following regular meeting dates for 1992:

Jan. 3	April 10	July 2	Oct. 9
Jan. 17	April 24	July 17	Oct. 23
Jan. 31	May 8	July 31	Nov. 6
Feb. 14	May 22	Aug. 14	Nov. 20
Feb. 28	June 5	Aug. 28	Dec. 4
March 13	June 19	Sept. 11	Dec. 18
March 27		Sept. 25	Dec. 31

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

#### 11. Election of Officers for 1992

- a. Motion by Jacobson seconded by Archer that Roger Fulton and Allen Nicholson be designated as Chairman and Secretary respectively for the 1992 calendar/fiscal year.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

- b. Motion by Fulton seconded by Jacobson that Dean Archer be designated as Vice-Chairman for the 1992 calendar/fiscal year.

Yeas: Fulton, Jacobson, Archer. Nays: None. Motion carried.

Chairman Fulton opened the meeting to the public at 11:30 a.m.

There being no further business Chairman Fulton declared the meeting adjourned at 11:35 a.m.

Allen A. Nicholson Jr. Secretary \_\_\_\_\_ Chairman