

MEETING MINUTES**MASON COUNTY ROAD COMMISSION
AUGUST 12, 2021****A. Call to Order**

Chairman Schwass called the August 12, 2021 meeting of the Mason County Road Commission held at the Mason County Road Commission at 510 E. State St., Scottville, MI to order at 10:00 am.

Members Present: Chairman Schwass, Vice-Chair Ingison and Member Conklin, Manager/Director Samuels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Loeser.

Visitors: Jim Gallie/Amber Twp, Wayne Larr

1. Pledge of Allegiance**B. Approval of Agenda**

Motion made by Conklin to approve the agenda as presented. Supported by Ingison. Ayes all. Motion carried.

1. Conflicts of Interest

Conflicts: None

C. Approval of Meeting Minutes

The minutes of the July 27, 2021 regular meeting were reviewed. Motion made by Ingison to approve the minutes as presented. Supported by Conklin. Ayes all. Motion carried.

D. Approval of Accounts Payable & Payroll

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Conklin to approve Accounts Payable vouchers for August 12, 2021 Ck #81123 thru ck#81182 for \$469,995.17 and pre-approve payroll #17 for August 19, 2021. Supported by Ingison. Ayes all. Motion carried.

E. Review Accounts Receivable and Contingent Liabilities

The Board reviewed the Contingent Liabilities and Revenue/Fund Balances.

F. Public Comment

Larr requested access to his property through our property in Custer. He also requested that he be granted first right of refusal in case we ever sell the property that he has to cross to access his property. Board requested that Samuels have the paperwork drafted.

Gallie discussed project costs to date for Amber Township.

G. Superintendent's Report

1. Safety - Covid 19 Protocol being followed (CDC)
2. Training - Paver training & Dozer training – training interested employees when the opportunities are available.
3. Township Projects
 - 100% Stephens Road #111, #112, #141
 - 100% Fountain Road #160
 - 100% Undercut 1st Street (Needs Paved)
 - 90% Crack Seal
4. Failed Culverts Replacement - 18 culverts replaced so far this year
5. Pits
 - 100%-Deren Road Pit (Gravel Processing)
 - Mobilized In- Taylor Road Pit (Gravel Processing)
 - Mobilized In- Mac Road Pit
 - 50% Custer Property (Winter Sand Pad)
6. Forestry Work - Meeting with Doug today to coordinate Woods Trail work – starting Tuesday 8/17 and going until end of September
7. MDOT - US-31 ditching to start on August 17, 2021
8. Storm Damage - Roads were clear within 1 day. Will spend the next couple of weeks cleaning up debris.

H. County Highway Engineers Report

2021 Rasmussen Road – Josh and Charley completed the "as built" survey work. The final as built survey is used for MDOT documentation and justification for final quantities.

2021 MDOT HMA Maintenance Project – Bids were opened on August 3rd at 11:00 a.m. Rieth- Riley was the low bidder coming in at \$241,404.75. Rieth-Riley is scheduled to start the project Monday August 16th with a completion date of August 17th.

2021 Chip Seal – Chip Seal is scheduled to start on August 23rd. Highway Service might subcontract some of the work to Pavement Maintenance.

2021 HMA Paving – No paving was completed due to weather.

2021 West Forest Trail – Rieth-Riley/J&N Construction anticipate starting the project September 13th, 2021. The project completion is 4 weeks from the actual start date. The MCRC will need to install 3 cross culverts prior the Contractor starting work.

2021 Mason County Pavement Marking Project – Project has not been awarded by MDOT to date.

2021/2022 Ludington Area Schools – Traffic Signal work started August 9th, 2021. The signal work should be completed in about 3 to 4 weeks. The Bryant Road reconstruction is anticipated to start in late August or early September.

Morton Road USFS – Permanent road easement was signed.

I. Manager/Director Report

Met with Sheriff Cole and J Gallie regarding the Gordon Road Railroad underpass. This is an agenda item.

Snow Paths continues working on updating their site with new icons and colors to distinguish between types of equipment. The CEO will be joining us at the fair on Friday.

Interviews were held last week for the open mechanic's position. An offer was made but was turned down. We will continue to advertise for that position.

The first meeting for the 2022-2024 Union Contract was held on July 26th. I am waiting for an offer from the Union BA. The next meeting has been changed to Wednesday, August 25.

I have been working on a road end issue on Mound Street in Hamlin Township. Based on the law regarding roads that end at the waters edge, I have requested that the person mooring his boat at the road end remove it and the dock as he is in violation of this law.

I registered to road commission to participate in the Prepare Fair being held on September 11 for all emergency response agencies and preparedness non-profits. This is another good opportunity for community outreach.

Attended the Summit Township Board Meeting and Riverton Township Board meeting on August 2nd. I presented a speed study of Lattin Road. The average speed through this area was 30 mph and below showing that there is not an issue with speeding through that area. Discussed brining at Riverton Township. Most of the roads have held up quite well with only a few issues on some areas that need gravel. I provided the board with a list of the areas that need gravel and asked that they consider these as additional projects for this fall or plan to do in 2022.

J. Unfinished Business

1. Jim Gallie regarding First St project from 2020

The cost was discussed and it was agreed that the invoice would be reduced to \$202,000.

2. Gordon Rd Bridge Underpass

Motion made by Ingison to approve the installation of stop signs at the railroad crossing on Gordon Rd. as requested by Sheriff Cole. Supported by Conklin. Ayes all. Motion carried.

3. Approve Township Projects

Motion by Conklin to enter into the contracts listed in Appendix A with the specified Townships and to authorize the Manager/Director and the Finance Director to sign on behalf of the board. Supported by Ingison. Ayes all. Motion carried. This project submittal was approved based on it being a project request by the road commission.

K. New Business

1. Adopt Resolution for MDOT Maintenance Contract

Motion made by Ingison to Adopt Resolution approving Trunkline Maintenance contract as presented for October 1, 2021 to September 30, 2026. Supported by Conklin. Ayes all. Motion carried.

L. Commissioners Privilege

M. Extended Public Comment

N. Next Meeting: Thursday, August 26, 2020 @ 10:00 am

The next regular meeting is scheduled for Thursday, August 26, 2021 at 10:00 a.m. Immediately preceding the board meeting will be a facility planning workshop at 9:00 a.m.

O. Adjournment

There being no further business the meeting was adjourned at 12:29 p.m.


Heather Braginton - Secretary


Bill Schwass - Chairman

APPENDIX A

Township Projects Approved on August 12, 2021

JOB #	TWP	ROAD NAME	LOCATION	LENGTH	DESCRIPTION	PROJECT COST
121	SHERIDAN	BUDZYNSKI RD	North of Fountain Rd	0.25	Ditching and 3" gravel	\$ 20,332.31