

REGULAR MEETING MINUTES**MASON COUNTY ROAD COMMISSION
OCTOBER 8, 2020****A. Call to Order**

Chairman Schwass called the October 8, 2020 meeting of the Mason County Road Commission held at the Mason County Road Commission at 510 E. State St., Scottville, MI to order at 10:00 am.

Members Present: Chairman Schwass, Vice-Chair Robidoux and Member Ingison, Manager/Director Samuels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Loeser.

Visitors: Jim Gallie- Amber Twp

1. Pledge of Allegiance**B. Approval of Agenda**

Motion made by Robidoux to approve the agenda as presented. Supported by Ingison. Ayes all. Motion carried.

1. Conflicts of Interest

Conflicts: None

C. Approval of Meeting Minutes

The minutes of the September 24, 2020 regular meeting were reviewed. Motion made by Ingison to approve the minutes as presented. Supported by Robidoux. Ayes all. Motion carried.

D. Approval of Accounts Payable & Payroll

Motion made by Robidoux to approve Accounts Payable vouchers for October 8, 2020 Ck #79877 thru ck#79932 for \$166,656.82 and pre-approve payroll #21 for October 15, 2020. Supported by Ingison. Ayes all. Motion carried.

E. Review Accounts Receivable and Contingent Liabilities

At 10:10 am the Board looked over the Contingent Liabilities and Revenue/Fund Balances.

F. Public Comment

Jim Gallie, Amber Twp - Discussed damaged to a road that was caused while Reith & Riley were hauling material to another project. Asked if there was anything that could be done to avoid this issue in the future.

G. Superintendent's report

Loeser provided board with updates on maintenance crew activities, progress on projects, status of pit materials, and shop and equipment concerns.

H. County Highway Engineers report

Nelson updated board on engineering dept activities and project planning status.

I. Manager/Director report

Samuels updated board on current administrative issues.

J. Unfinished Business

1. Approve bid for oversized stone from Deren pit

Nelson provided bids for sale of oversized stone at Deren Pit. Motion made by Ingison to award the bid to Reith & Riley as the high bidder. Supported by Robidoux. Ayes all. Motion carried.

K. New Business

1. Approve township projects

Motion by Robidoux to enter into the contracts listed in Appendix A with the specified Townships and to authorize the Manager/Director and the Finance Director to sign on behalf of the board. Supported by Ingison. Ayes all. Motion carried.

2. Approve meeting date change

Conflicts with November 25th meeting discussed. Cancellation may be necessary. Will revisit at November 12th meeting.

3. Approve purchase of work boots for employees

Board is in agreement but feels this is a manager level decision and advised Samuels to move forward as she sees fit.

L. Commissioners Privilege

M. Extended Public Comment

N. Next Meeting: **Thursday, October 22, 2020 @ 10:00 am**

The next regular meeting is scheduled for Thursday, November 12, 2020 at 10:00 a.m.

O. Adjournment

There being no further business the meeting was adjourned at 11:47 am.



Heather Braginton - Secretary



Bill Schwass - Chairman

APPENDIX A

Township Projects Approved on October 8, 2020

<u>JOB #</u>	<u>TWP</u>	<u>ROAD NAME</u>	<u>LOCATION</u>	<u>DESCRIPTION</u>	<u>PROJECT COST</u>
136	GRANT	COUNTY LINE RD	West of Quarterline to end of HMA	Selected Wedging	\$ 36,376.76