

APPENDIX A

Township Projects Approved on September 10, 2020

JOB #	TWP	ROAD NAME	LOCATION	LENGTH	DESCRIPTION	PROJECT COST
066	AMBER	FIRST ST	Brye to Stiles	1.93	Replace culvert at 3100, regrade, compact/prep. 2" HMA 2760 ton.	\$ 204,997.05
127	SHERIDAN	FOUNTAIN RD	Benson to Larson	1.40	Replace culvert at 1+99 then HMA over	\$ 114,433.24
128	SHERIDAN	BENSON RD	Millerton Rd to Ford Lake	0.50	13A HMA overlay 1-1/2" deep 540 tons	\$ 48,482.30
152	MEADE	REID RD	South of existing blacktop 1.25 miles	1.25	REVISION - Change from 6" TO 4" gravel	\$ 43,532.16

3. Approve PA51-18j Annual Certification of Employee Related Conditions

Motion by Schwass to approve annual certification of employee related conditions. Supported by Ingison. Ayes all. Motion carried.

L. Commissioners Privilege

M. Extended Public Comment

N. Next Meeting: **Thursday, September 24, 2020 @ 10:00 am**

The next regular meeting is scheduled for Thursday, September 24, 2020 at 10:00 a.m.

O. Adjournment

There being no further business the meeting was adjourned at 11:45 am.


Heather Braginton - Secretary


Bill Schwass - Chairman

Received a request from Terry to replace two natural gas heaters for the shop.
(Agenda Item)

Received revised documents for the COVID-19 Preparedness and Response Plan to adopt and a copy of the Families First Coronavirus Response Act (FFCRA) which applies until December 31, 2020. (No action required). Motion by Ingison to approve revised COVID-19 preparedness and response plan. Supported by Robidoux. Ayes all. Motion carried.

J. Unfinished Business

1. Approval of Order for removal of encroachments

Board supports issuing letter to resident. No action required.

2. Replace heaters in shop area - estimate \$5,787.00

Board supports replacement of furnaces. No action required.

3. Approve Township Projects

Motion by Ingison to enter into the contracts listed in Appendix A with the specified Townships and to authorize the Manager/Director and the Finance Director to sign on behalf of the board. Supported by Schwass. Ayes all. Motion carried.

4. Approve Snow Paths Service Agreement

Board would like to test the system before we sign a contract. Tabled until next meeting.

K. New Business

Loeser would like to consider getting a radial stacker to stack sand in the yard to improve efficiency.

1. Repair Estimate for VOLVO Truck #633

Discussion held. Table decision until next meeting.

2. Amendment to MCRC SIP By-Laws

Motion by Schwass to vote no on the ballot to amend the MCRC SIP by-laws. Supported by Ingison. Ayes all. Motion carried.

2020 Pavement Marking - Josh is working on putting together a list & map of remaining roads that need to be painted that were chip sealed or paved with HMA.

2021 Hansen Road – The survey work is about 10% complete. Soil borings have been completed. Josh & I need to finish the survey work before winter. Project will be bid thru the MCRC. Anticipate bidding project in February or March of 2021.

2021 LAS – Meeting with Jason Kennedy (LAS), the Construction Manager & Engineer for the project next week regarding the traffic light and easements.

MDOT Bridge Inspections QA/GC Audit – An MDOT consultant had selected a few of our MDOT regulated bridges for review of our files. The MCRC was marked "fair" but greatly improved from their last audit. The MCRC needs to scan & upload all bridge plans that are available into MiBridge. Any load ratings need to be uploaded. Any bridges that do not have load ratings or plans will need to have ratings completed and sketches uploaded into MiBridge.

Township Projects & MCRC Projects – Working on survey work, design work, easements & construction staking on Hawley Road, Groth Road, Etc.

Weaver Road - Created timeline of events advocating that Weaver Road is a public road under the jurisdiction of the MCRC. Reviewed Attorney paperwork and signed our response to questions. Paperwork was notarized and returned to our Attorney.

Josh & I will be going back to 5 days a week starting this week. Anticipate that Josh will be working 45 to 55 hours a week for the next 6 to 8 weeks.

I. Manager/Director Report

Working on two abandonment requests. Need to look at an increase to the charge to complete these.

The 14M Caterpillar Grader #702 financing is in progress.

Received a Liability Refund from MCRCSIP for \$24,717.00

The update for our plow routes on the Snow Paths Program has been completed. The routes have all been added and we received a contract to approve. (Agenda Item)

Completed a survey for CRA on Best Practices with Chloride.

At 10:13 am the Board looked over the Contingent Liabilities and Revenue/Fund Balances.

F. Public Comment

G. Superintendent's Report

Safety - Continuing Covid protocol.

Township Projects - Reid Rd almost complete, Sippy Rd complete, Kinney complete, Tuttle complete, Groth & Millerton on hold until we obtain easements, Appleton in process, Dennis Rd is prepped for paving.

General Maintenance continues.

MDOT brush cutting started again on September 9th.

Starting Sugargrove E of US-31 next week.

H. County Highway Engineers Report

2021 Rasmussen Road – Financial obligation was confirmed by MDOT, so the project is on the list to obligated in mid-September. Project anticipated to be bid in November 2020 with construction in April thru June of 2021.

2020 Hansen Road - LaSalle to US-31 –The Project is anticipated to start the week of September 14th with a final completion of November 15, 2020. Letters were sent to the residences within the construction area on Hansen Road. I will be sending out notices to Mascon County Press, Emergency Responders, etc. later today. Josh & I will be staking the project this afternoon and tomorrow. Daily inspection and MDOT recordkeeping is required when the Contractor is working for the next 4 to 6 weeks.

2020 HMA Paving – A few Township projects have been added for HMA paving. HMA wedging has been completed on Stiles, Scottville, Marrison & Hawley. Stiles Road still has areas that have cross slope steeper than 2%. Fountain Road is scheduled for paving in the next 2 weeks. Was postponed this week due to rain. The MCRC will start trenching on Sugar Grove east of US-31 in preparation for widening with aggregate & HMA wedge. Sugar Grove would then be overlaid with 1.5" of HMA.

2020 MDOT HMA Maintenance Project – Cold-milling and HMA paving was completed on US-10 between Scottville Road and High Street. Traffic Loops needs to be marked out and will be installed on Monday nest week.

REGULAR MEETING MINUTES**MASON COUNTY ROAD COMMISSION
SEPTEMBER 10, 2020****A. Call to Order**

Vice-Chair Robidoux called the September 10, 2020 meeting of the Mason County Road Commission held at the Mason County Road Commission, 510 E. State St., Scottville, MI to order at 10:00 am.

Members Present: Chairman Schwass, Vice-Chair Robidoux and Member Ingison, Manager/Director Samuels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Loeser.

Visitors: None

1. Pledge of Allegiance**B. Approval of Agenda**

Motion made by Ingison to approve the agenda as presented. Supported by Robidoux. Ayes all. Motion carried.

1. Conflicts of Interest

Conflicts: None

C. Approval of Meeting Minutes

The minutes of the August 27, 2020 regular meeting were reviewed. Motion made by Ingison to approve the minutes as presented. Supported by Robidoux. Ayes all. Motion carried.

D. Approval of Accounts Payable & Payroll

To approve Accounts Payable vouchers for September 10, 2020 Ck #79767 thru ck#79827 for \$524,176.67 and pre-approve Payroll #19 for September 17, 2020.

Motion made by Ingison to approve Accounts Payable vouchers for September 10, 2020 Ck #79767 thru ck#79827 for \$524,176.67 and pre-approve Payroll #19 for September 17, 2020.

E. Review Accounts Receivable and Contingent Liabilities