

REGULAR MEETING MINUTES
MASON COUNTY ROAD COMMISSION
AUGUST 27, 2020

A. Call to Order

Chairman Schwass called the August 27, 2020 meeting of the Mason County Road Commission held at the Amber Township Hall at 193 South Gordon Road, Scottville, MI to order at 10:00 am.

Members Present: Chairman Schwass, Vice-Chair Robidoux and Member Ingison, Manager/Director Samuels, County Highway Engineer Nelson, Superintendent Loeser.

Members Absent: Secretary/Finance Director Braginton

Visitors: Jim Gallie- Amber Twp

1. Pledge of Allegiance

B. Approval of Agenda

Motion made by Ingison to approve the agenda as presented. Supported by Robidoux. Ayes all. Motion carried.

1. Conflicts of Interest

Conflicts: None

C. Approval of Meeting Minutes

The minutes of the August 13, 2020 regular meeting were reviewed. Motion made by Robidoux to approve the minutes as presented. Supported by Ingison. Ayes all. Motion carried.

D. Approval of Accounts Payable & Payroll

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Ingison to approve Accounts Payable vouchers for August 27, 2020 Ck #79720 thru ck#79766 for \$218,426.76 and pre-approve payroll #18 for September 3, 2020. Supported by Robidoux. Ayes all. Motion carried.

E. Review Accounts Receivable and Contingent Liabilities

At 10:12 am the Board looked over the Contingent Liabilities and Revenue/Fund Balances.

F. Public Comment

G. Superintendent's Report

- 1 - SAFETY: Covid protocol still in place
- 2 - PROJECTS - Tuttle/Beyer Complete, Reid Rd restoration next week, Sippy Rd complete, Need easements for Groth, Millerton starting today, Starting Sugargrove (31 - Tuttle) next week.
- 3 - General Maintenance continues
- 4 - US-31 opened back up
- 5 - Paving, chipseal and striping almost complete
- 6 - MCRC Paver - 90% complete. Fred is building bit curb wings for paver.

H. County Highway Engineers Report

- **2020 Chip Seal** – Chip sealing has been completed and fog sealing is completed. PM Highway & Jebavy Drive have been painted with white edge line & yellow centerline.
- **2021 Rasmussen Road** – Final plans were submitted to MDOT in late July. Signature page was submitted last week. MDOT has approved forwarded final plans for bidding. There was not enough financial obligation in August, so the project is on the list to obligated in mid-September. Project anticipated to be bid in November 2020 with construction in April thru June of 2021.
- **2020 Hansen Road - LaSalle to US-31** –The Project is anticipated to start about September 8th with a final completion of November 15, 2020. Josh & I need to stake the project next week. J & N Construction (DJ McQuestion) was the confirmed low bidder of \$537,707.45.

- **Mac Road Pit** – Schultz has about 20,000 cyds of material stockpiles. All Aggregates will be moving in next week to start screening and making 22A-Modified gravel.
- **2020 HMA Paving** – All the Township projects have been paved. Sugar Grove Drive east of US-31 to Tuttle Road is anticipated to be paved in September or early October. Starting Fountain Road overlay tomorrow or next week. Requested pricing for HMA wedging on roads that were on the plan to be wedged this year. Would like to review pricing and decide what we feel comfortable doing this year.
- **WMSRDC (West Michigan Shoreline Regional Development Commission)** – Josh & Jay completed the 2020 Paser Ratings on Local Roads. We will get reimbursed about \$2,150 thru WMSEDC. We need to submit the ratings and billing by September 15th, 2020.
- **2021 Hansen Road** – Received Contract from Oakland County for selling Federal Funds. Stiles Road to east of Amber Road. The MCRC is selling approximately \$774,000 in federal funds at 80% leaving about \$620,000. The survey work is about 10% complete. Soil borings have been completed. Project will be bid thru the MCRC. Anticipate bidding project in February or March of 2021.
- **Jebavy Drive South of US-10** – I am still in discussions with Dan Merrill from Spartan Nash Companies regarding the proposed all season road from South Jebavy Drive to PM Highway. Dan had called back and with a counteroffer of \$15,000 per acre for 3 acres (\$45,000). I sent the written offer and sketches back to Dan Merrill for final approval from their board of directors.
- **2021 LAS** – Met with Henry Rasmussen and Mrs. Rasch regarding the easement for the traffic light @ Bryant & Jebavy Drive. Both are requesting \$10,000 plus \$1000 for each tree that is removed. I sent the information to Jason Kennedy (LAS), the Construction Manager & Engineer for the project.
- **NC- 2021 West Forest Trail** – USFS Flap Grant for 80% funding of this roadway. There is about 2.5 miles of West Forest Trail that is scheduled for reconstruction from Quarterline Road westerly to Morton Road. The preliminary estimated project cost is about \$750,000 with MCRC portion about \$150,000. Prein & Newhof has been working on this design. SHPO, NEPA, soil borings and

preliminary survey work has been completed. The GI plans need to be submitted to MDOT by mid-December to early-January.

- **NC-2021 Fountain Road & Tuttle Road Structures** – Scott Civil Engineering have submitted TSL (Type, Size, Location) plans to MDOT. Soil Borings have been completed.
- **NC-2020 Asset Management Plan** – MCRC asset Management Plan is due October 1, 2020. We are about 75% completed to date.

I. Manager/Director Report

- The Annual Employee Appreciation Picnic held on August 20, 2020 @ 6 pm at the Scottville Riverside Park was well attended.
- The 14M Caterpillar Grader #702 financing was awarded to WSB and the paperwork is in progress.
- Hamlin Township Board takes no stance on de-certifying Shanks Road a Seasonal Road, If the Board agrees we will move forward with the process.
- The update for our plow routes on the Snow Paths Program has been completed. We are in the process of reviewing the changes.
- Attended the August Paul Bunyan meeting via Zoom on August 20, 2020 at 9:30 am. The meeting was well attended and went very well. Most of the information given were updates from Director Denise Donahue.
- Jeff, Eric, Josh, Joe and I met with the Township Supervisors last evening at the Scottville Riverside Park to discuss the work that has been completed this summer along with what to expect for the rest of the year. Representatives from Michigan Chloride attended to talk about the brining season and how to get the most out of their product.
- Received a letter from Peterson Environmental requesting a letter of permission to allow them to apply for permits to place rip rap and stone for shoreline protection at our road end at Juanita Avenue for their client that lives at 31 South Beach

Road. This property has experienced a great amount erosion in the past year, and this would insure their house on top of the dune is protected. We have plans with PM Township to make repairs to this road end due to erosion.

- We will be advertising for the replacement of the three Kenworth Trucks as the lease is due in January. The replacements would need to be ordered in October for a January 2021 delivery.

J. Unfinished Business

1. Approval to decertify Shanks Rd in Hamlin Township

Motion made by Robidoux to approve decertification of Shanks Rd in Hamlin Township. Supported by Ingison. Ayes all. Motion carried.

2. Approval to decertify E Manales Road in Sherman Township

Discussion held regarding abandonment. No action taken.

3. Approval to replace engine in truck #44 for \$25,000.

Discussion held regarding the replacement of engine in truck #44 for \$25,000. Motion made by Robidoux to move forward with replacement. Supported by Ingison. Ayes all. Motion carried.

4. Approve Township Projects

Motion by Ingison to enter into the contracts listed in Appendix A with the specified Townships and to authorize the Manager/Director and the Finance Director to sign on behalf of the board. Supported by Robidoux. Ayes all. Motion carried.

5. Approval of contract to sell Federal Aid Funds to Oakland County

Motion made by Ingison to approve sale of Federal Aid funds to Oakland County. Supported by Robidoux. Ayes all. Motion carried.

K. New Business

1. Approval to request bids to sell excess oversize stone in Deren Pit

Motion made by Ingison to approve sale of excess stone in Deren Pit. Supported by Robidoux. Ayes all. Motion carried.

2. Approval to allow Peterson Environmental LLC to apply for permits to place stone and rip rap on our road end in PM Township

Board supports. No motion required.

3. Approval to replace 3 road tractors for 2021 with Michigan Kenworth based on the MIDEAL contract price.

Motion made by Robidoux to approve purchase of three new road tractors from Michigan Kenworth based on the MIDEAL contract price. Supported by Ingison. Ayes all. Motion carried.

L. Commissioners Privilege

Will go back to MCRC Board Room for future meetings.

Motion made by Ingison to approve additional wedging on County Primary roads. Supported by Robidoux. Ayes all. Motion carried.

M. Extended Public Comment

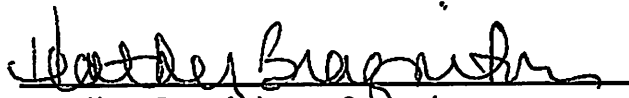
Gallie will discuss with Townships about requesting an additional one or two cent county wide gas tax.

N. Next Meeting: **Thursday, September 10, 2020 @ 10:00 am**

The next regular meeting is scheduled for Thursday, September 10, 2020 at 10:00 a.m.

O. Adjournment

There being no further business the meeting was adjourned at 12:02 pm.


Heather Braginton - Secretary


Bill Schwass - Chairman

APPENDIX A

Township Projects Approved on August 27, 2020

<u>JOB #</u>	<u>TWP</u>	<u>ROAD NAME</u>	<u>LOCATION</u>	<u>LENGTH</u>	<u>DESCRIPTION</u>	<u>PROJECT COST</u>
072	CUSTER	WILSON RD	West of Stephens Rd 650' on both sides	650'	Wedging	\$ 16,800.00