

Attendees will be Schwass, Robidoux, Ingison, Samuels, Nelson and Former Commissioner Mataish as a guest attendee.

2. Vote for CRA Board of Directors open position

Motion made by Robidoux to vote for Burt Thompson for the open position on the County Road Association Board of Directors. Supported by Ingison. Ayes all. Motion carried.

L. Extended Public Comment

M. Next Meeting: **Thursday, February 13, 2020 @ 10:00 am (9:00 am workshop)**

The next regular meeting is scheduled for Thursday, February 13, 2019 at 10:00 a.m. with a workshop planned immediately prior at 9:00 am.

N. Adjournment

There being no further business the meeting was adjourned at 11:25 am.



Heather Braginton – Secretary



Bill Schwass - Chairman

- Met with Township Supervisors on Wednesday.
- **N/C** Received a summons and complaint regarding an accident involving our equipment and a county resident. The MCRC Insurance Attorney has been contacted. There have not been any updates given yet.
- The letter to the owner of the cattle has been sent out requesting they are to be removed no later than April 1, 2020.
- J Loeser and I will be attending the next ICS-400 Training on Saturday February 22nd and Sunday February 23rd. This is advanced training for complex incidents.
- E Nelson, J Loeser and I attended the Eden Township Board meeting to discuss their road issues. It was a very productive meeting.

J. Unfinished Business

1. Approve 2030 Strategic Plan

Motion made by Robidoux to adopt the 2030 Strategic Plan as presented. Supported by Ingison. Ayes all. Motion carried.

2. Approve correction to 11/27/2019 Meeting Minutes

Approve typographical error in Item J.4 for November 27, 2019 Meeting Minutes approving the lease of three Kenworth Trucks, not two.

Motion made by Robidoux to approve correction to November 27, 2019 meeting minutes. There was a typographical error that stated two trucks were to be purchased. It should have stated three trucks were to be purchased. Supported by Ingison. Ayes all. Motion carried.

K. New Business

1. Paul Bunyan Meeting - February 20th @ 9:00 am

proposed centerline grades so they can work on the sanitary sewer design.

- 2020 Township Projects – Continue reviewing estimates for Township projects for 2020.
- Webinars & Classes – Josh, Heather & I attended a 2-day class for excel in GR next last week. It was a great seminar on reviewing the basics and advanced features in excel.
- 2020 Pavement Marking Project – MDOT has accepted the submitted material and will be working on preparing this project for bidding. I have the title page for the 2020 pavement marking project for the Board to sign and be submitted to MDOT. Project is anticipated to be bid thru MDOT on March 6, 2020.
- 2020 Hansen Road LaSalle to US-31 – Prein & Newhof is working on this for an anticipated MDOT bid letting in June 2020.
- 2021 West Forest Trail – Requested pricing from Prein & Newhof for design of 2.5 miles of West Forest Trail from Quarterline to Morton Road.
- Fountain & Tuttle Road – Scott Civil Engineering will be working on the bridge designs for these two crossings. Anticipate bidding thru MDOT in January of 2021 for construction in 2021.
- Reid Road – Josh & I have been working on existing centerline and design of proposed centerline. Josh is staking the proposed centerline and the MCRC will be writing a description for the 66' right-of-way.
- Permits & Surveying – Josh & I have been working on surveying and permitting for 2020 culvert repairs. Also, survey work on various township projects.
- Hamlin Township – Kent Companies & the MCRC should be proceeding with the work on the sheeting reinforcement at the south bayou.

I. Manager/Director Report

- **N/C Weaver Road**-The settlement conference is scheduled for February 12, 2020 at 1:30 pm. Our Attorney will be attending. If no settlement can be reached the non-jury trial is scheduled for March 23 & 24, 2020 at 9 am each day.
- **N/C** We are using the Snow Paths software but still working on the plow routes. There is also some updating of the map that needs to be done.

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Robidoux to approve Accounts Payable voucher for January 23, 2020 ck#78856 thru ck#78899 and ck#78926 thru ck#78953 for \$194,484.03 and approve Payroll #2 for January 23, 2020 for \$87,725.63. Supported by Ingison. Ayes all. Motion carried.

E. Review Accounts Receivable and Contingent Liabilities

At 10:08 am the Board looked over the Contingent Liabilities and Revenue/Fund Balances.

F. Public Comment

Nick Mataish/Former Road Commissioner: Expressed concern about the STP funding calculation cutting Mason County short.

G. Superintendent's Report

New Drivers adjusting to plow routes well.

Adjustments made to freeway plowing practices has been very successful.

Adding a left-hand wing to the state highway plow truck.

Have been enforcing the shift policy which prohibits employees from working longer than a sixteen-hour shift.

Estimates are in progress for logging. Currently accepting bids.

Would like to set up brine storage tanks at the property in Custer this year to minimize congestion in the yard.

H. County Highway Engineers Report

- 2020 Rasmussen Road – Progressing on auto cad drafting and design work. I am currently working on the drafting of existing topography & underground utilities with the new survey information, soil borings existing underground information & storm sewer design. I have sent Nordlund & Associates the preliminary design with

REGULAR MEETING MINUTES**MASON COUNTY ROAD COMMISSION
JANUARY 23, 2020****A. Call to Order**

Strategic Planning Workshop was called to order at 9:00 am and adjourned at 9:55 am.

Chairman Schwass called the January 23, 2020 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members Present: Schwass, Robidoux and Ingison, Manager/Director Samuels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Loeser. Absent: None

Visitors: Jesse Petersen, Nick Mataish

1. Pledge of Allegiance**B. Approval of Agenda**

Motion made by Robidoux to approve the agenda as presented. Supported by Ingison. Ayes all. Motion carried.

1. Conflicts of Interest

Conflicts: None

C. Approval of Meeting Minutes

The minutes of the January 9, 2020 regular meeting were reviewed. Motion made by Ingison to approve the minutes as presented. Supported by Robidoux. Ayes all. Motion carried.

D. Approval of Accounts Payable & Payroll