

REGULAR MEETING MINUTES**MASON COUNTY ROAD COMMISSION
DECEMBER 12, 2019****A. Call to Order**

Strategic Planning Workshop was called to order at 9:00 am and adjourned at 9:55 am.

Chairman Schwass called the December 13, 2019 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Visitors:

- Jim Gallie, Amber Twp.
- Residents of Whiskey Creek Subdivision and condos: Curt Beenen, Chad Viening, Ellen Tomasovich, Pam Blakely, Bruce Wagner, Tim Qualls
- Wayne Anderson, Hamlin Lake Preservation

- Deborah Wilsey

1. Pledge of Allegiance**B. Approval of Agenda**

Motion made by Robidoux to approve the agenda as presented. Supported by Ingison. Ayes all. Motion carried.

1. Conflicts of Interest

Conflicts: None

C. Approval of Meeting Minutes

The minutes of the November 27, 2019 regular meeting were reviewed. Motion made by Robidoux to approve the minutes as presented. Supported by Ingison. Ayes all. Motion carried.

D. Approval of Accounts Payable & Payroll

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Robidoux to approve Accounts Payable voucher for December 12, 2019 Ck #78677 thru ck#78735 for \$540,669.15 and approve Payroll #25 for December 12, 2019 for \$91,331.55. Supported by Ingison. Ayes all. Motion carried.

E. Review Accounts Receivable and Contingent Liabilities

At 10:06 am the Board looked over the Contingent Liabilities and Revenue/Fund Balances.

F. Public Comment

Whiskey Creek/Eden Twp Residents: Presented petition regarding the condition of Sippy Rd. Loeser acknowledged that the road is in need of improvement. The road needs ditching and drainage improvements and MCRC is making these repairs a priority. Residents would like to see gravel added, which would require participation from the township.

Wayne Anderson: Complimented work done on Dennis Creek hill. Inquired about the North end of Dennis Rd and what we can do about the sediment issue. Loeser addressed plans to take care of the issue in the spring.

Deborah Wilsey: Inquired about snow plowing practices.

G. Superintendent's Report

We have had a policy change regarding safety procedures. We will now have two people together at all times when doing chainsaw work.

Working on Lakeshore Dr/Consumers Energy pump storage bridge next week.

Starting project at Hamlin Bayou next week as well.

Updated board on road materials situation.

Will be doing some ditching to help with draining issues on Freesoil Rd and Scottville Rd.

Cold patching is ongoing when weather allows.

H. County Highway Engineers Report

2019 HMA Paving – Rieth-Riley is willing to hold unit prices on 2020 HMA paving projects using 2019 prices as bid. Is the board interested in this option? If so, I would ask the Townships if they were interested in this option. If not, we would proceed with preparing bidding documents for the HMA for 2020.

- **2020 Pavement Marking Project** – MDOT is reviewing the project and will get back to MCRC with any comments. The project should be bid by March of 2020.

- **2020 Rasmussen Road** – Progress has been very slow on design work with other work assignments. I will be working on the design with the new survey information, soil borings existing underground information in the next few weeks.

- **2021 Fountain Road & Tuttle Road** – Contract with Scott Civil Engineering for the design not to exceed \$53,790 has been issued and signed. The projects are anticipated to be bid in January of 2021 with construction in the summer of 2021.

- **Township Projects** – Continue reviewing estimates for Township projects for 2020.

- **US-31 Detour-Sugar Grove Road** – MDOT has agreed to contribute an additional \$47,849.72 in funding to the final cost of the Sugar Grove between Stile & US-31. MDOT is revising the TWA to \$295,469.72. The cost to the MCRC was about \$225,000.
- **Future Gravel Pit Lake County USFS** – Continued correspondence with the USFS regarding gravel pit on USFS land. Heather from the USFS is not interested in trading our 120 acres on Taylor-Johnson for 120 acres in Lake County for a new gravel pit. Heather from USFS stated that if any questions contact Scott Peedle. Scott is being promoted to District Ranger for Cadillac-Manistee USFS in January. I contacted Scott Peedle to discuss the need for gravel for the MCRC. Scott was very willing to work with the MCRC to extract gravel from the 40-acre parcel that the MCRC mined gravel in years past. Scott will be getting back to me in mid-January after he takes the new position.
- **2020 Road Budget** – Worked on compiling costs for carry over work and proposed work for 2020 to develop preliminary budget for 2020 work. Developed preliminary list of road projects for 2020 to discuss at staff meeting next week.
- **2020 Gravel Bids** – E-mailed request for gravel bids to 10 producers & posted bid request on the MCRC website. Took gravel bids on 12-11-19 and received 5 bids. MCRC will purchase gravel as needed as deemed in the best interest of the MCRC.
- **NC-2020 Chip Seal** – Josh and I will be working on field review of the roads for the 2020 chip seal projects. Once the list of chip seal projects has been determined, I will check with Highway Maintenance to see if they are willing to hold 2019-unit prices for the 2020 season per the contract. If they do not wish to hold unit prices, anticipated bidding the chip seal projects in February of 2020.
- **NC-2020 HMA Project** - Josh and I will be working on field review of the roads for the 2020 HMA projects. Anticipate bidding the HMA projects in February of 2020.
- **NC-2020 MDOT Funding** – Mason County has traded \$412,518 of 2020 Federal Funding to Lake County. This will be repaid by Lake County in 2021. Mason County should have about \$920,000 in Federal Funding for 2021 projects. I would like to explore selling our Federal Aid in 2021 to allow more flexibility with our projects.
- **NC-Weaver Road** – Addition information was sent to the Attorney.
- **NC-Hamlin Township Sheeting Repair** – Jeff & I are making progress for sheeting repair. We will be subcontracting Kent Companies to install the helical & manta ray anchors. The remaining work of installing the whalers and misc. repairs will be completed by MCRC forces.
- **NC-2019 Hawley Road Bridge**: Met with P&N and Davis on November 20th to discuss repair of the bump at the bridge in the spring of 2020. It was discussed to have the repairs completed in May of 2020. P&N and Davis are still working out the required work, cost & final schedule. There will be no additional cost to the MCRC for the repairs. Davis will have \$5,200 in liquidated damages on this project.
- **NC-2020 Hansen Road** – Prein & Newhofis working on plans for the section of Hansen Road from LaSalle easterly to US-31.
- **NC-2021 West Forest Trail** – The MCRC will be receiving up to \$625,000 in a “FLAP” grant in 2021 for West Forest Trail between Quarterline Road west 2.5 miles to Morton Road. The MCRC will be responsible for 20% match \$125,000 and all related design and construction Engineering. The MCRC will be working with the USFS to coordinate this project with MDOT.

I. Manager/Director Report

Weaver Road-The settlement conference is scheduled for February 12, 2020 at 1:30 pm. Our attorney will be attending. If no settlement can be reached the non-jury trial is scheduled for March 23 & 24, 2020 at 9 am each day.

We have hired an Administrative Assistant that will start on January 6, 2020.

Working on the Snow paths software. There was more to the set up than anticipated but will be up and running soon.

Working on Township Contracts.

Discussion with Victory Township Supervisor about the addition of West Decker Road into the local road system. They have no issue with this addition.

J. Unfinished Business

1. Gravel Discussion

Nelson is working on a few different potential gravel sources. Prices have gone up substantially for 2020, which will increase project costs.

Motion made by Robidoux to approve all gravel production bid from Halliday Gravel. Supported by Ingison. Ayes all. Motion carried.

2. Approve addition to local road system

Motion made by Ingison to add W. Decker Rd to county road certification system with written agreement from property owner. Supported by Robidoux. Ayes all. Motion carried.

K. New Business

1. Safety Awards

Board supports.

2. Approve proposal for 2019 Audit

Cost savings. Rob -Ing.

3. Budget Amendment

Reviewed preliminary 2019 budget amendment.

4. 2020 Budget

Reviewed preliminary 2020 proposed budget.

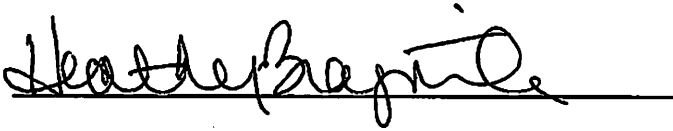
L. Extended Public Comment

M. Next Meeting: **Thursday, December 26, 2019 @ 10:00 am (9:00 am workshop)**

The next regular meeting is changed to **Monday, December 23, 2019 at 10:00 am**. There will be a public hearing scheduled for the 2020 FY Budget at 9:30 am.

N. Adjournment

There being no further business the meeting was adjourned at 1:15 pm.



Heather Braginton – Secretary



Bill Schwass - Chairman

