

REGULAR MEETING MINUTES**Mason County Road Commission
JANUARY 9, 2020****A. Call to Order**

Strategic Planning Workshop was called to order at 8:00 am and adjourned at 8:55 am.

Manager/Director Samuels called the January 9, 2020 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 9:00 am.

Members Present: Schwass, Robidoux and Ingison, Manager/Director Samuels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Loeser. Absent: None

Visitors: Jim Gallie - Amber Twp., Dick Alway - Amber Twp., John Bergh - Resident, Allen Nicholson - Resident, Tad Larson - Resident

1. Pledge of Allegiance**2. Establish Board Positions and Board Meeting Dates**

Motion made by Robidoux to nominate Schwass to continue as Chairman. Supported by Ingison. Ayes all. Motion carried.

Motion made by Schwass to nominate Robidoux to continue as Vice-Chair. Supported by Ingison. Ayes all. Motion carried.

Meeting dates established

B. Approval of Agenda

Motion made by Ingison to approve the agenda as presented. Supported by Robidoux. Ayes all. Motion carried.

1. Conflicts of Interest

Conflicts: None

C. Approval of Meeting Minutes

The minutes of the December 23, 2019 regular meeting were reviewed. Motion made by Robidoux to approve the minutes as presented. Supported by Ingison. Ayes all. Motion carried.

D. Approval of Accounts Payable & Payroll

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Robidoux to approve Accounts Payable voucher for January 9, 2020 Ck #78802 thru ck#78852 for \$88,629.68 and approve Payroll #1 for January 9, 2020 for \$81,334.84. Supported by Ingison. Ayes all. Motion carried.

E. Review Accounts Receivable and Contingent Liabilities

At 10:06 am the Board looked over the Contingent Liabilities and Revenue/Fund Balances.

F. Public Comment

John Bergh - Repairs needed on Jebavy drive bridge. Requesting that some road debris be cleaned up on his property on Rasmussen Rd. Provided photos. Property in question is in the Lincoln river basin. Discussion was held regarding DEQ permits that would be required to do work in such close proximity to the river and the possible damage that could be done, causing danger of erosion.

Ted - Requested grading on Townline Rd.

Gallie/Amber Twp - getting Amber twp road list ready to turn in.

G. Superintendent's Report

Having issues with water saturation in the roads.

Proposing hiring out tree removal to professional loggers. Income from the sale of logs would offset the cost of the removal. Samuels inquired when he wants to start. Response was February 2020 at the latest.

Updated board on status of road materials supply.
Updated board on current road repair activities.

Adding a 2nd truck to state highway plow routes. This will enable us to stay on top of the snow accumulations faster and more efficiently.

Found a potential asphalt roller. Looking at it today to see if it will work for us.

Located a set of gravel trains. Going to look at them.

H. County Highway Engineers Report

2020 Rasmussen Road – Progressing on auto cad drafting and starting design work. I am currently working on the drafting of existing topography & underground utilities with the new survey information, soil borings existing underground information.

2020 Gravel Bids –Schultz Excavating & All Aggregates have signed contracts for production of 45,000 tons of 22A and 15,000 tons of 2NS out of Kirschner Pit. Dan Hallack has reviewed draft agreement for extraction of Gravel and Sand from Hallack Pit in Riverton Township. Dan Hallack is thinking about how he wants to word long term agreement if he wants to sell pit, etc. Dan is in agreement with the proposed royalties and he will be getting back with me.

2020 Township Projects – Continue reviewing estimates for Township projects for 2020.

Webinars & Classes – Will be attending a 2-day class for excel in GR next week.

2020 Pavement Marking Project – MDOT has accepted the submitted material and will be working on preparing this project for bidding.

2020 Hansen Road LaSalle to US-31 – Prein & Newhof is working on this for an anticipated MDOT bid letting in June 2020.

2021 West Forest Trail – Requested pricing from Prein & Newhof for design of 2.5 miles of West Forest Trail from Quarterline to Morton Road. I should be getting pricing back within a week.

Permits & Surveying – Josh & I have been working on surveying and permitting for 2020 culvert repairs. Also, survey work on various township projects.

I. Manager/Director Report

N/C Weaver Road-The settlement conference is scheduled for February 12, 2020 at 1:30 pm. Our Attorney will be attending. If no settlement can be reached the non-jury trial is scheduled for March 23 & 24, 2020 at 9 am each day.

We are using the Snow Paths software but still working on the plow routes. There is also some updating of the map that needs to be done.

Working on Township Contracts. Most of the townships have submitted requests for estimates. All the brine contracts have been sent out. I have scheduled a meeting with the Supervisors on January 22 at 6 pm. This will be an informational meeting with discussions on the 2020 project year.

Received a summons and complaint regarding an accident involving our equipment and a county resident. The MCRC Insurance Attorney has been contacted. There have not been any updates given yet.

Received a request to discuss a ground lease for Cellular towers. This request was to purchase current leases that are already in place so will not pursue.

Working on transferring the power for the Custer property into to the MCRC's name. The previous owner had it turned off in February 2019. I was notified that it may have been turned back on illegally. We are required to have an inspection before Consumers Energy will turn the account over to the road commission. I have requested the inspection.

The Road Commission was without power on Tuesday from 11:30 am until 3:25 pm due to a faulty wire just west of Scottville.

We are implementing the Request for Service Forms to keep track of calls coming in that require a road repair. We will keep these on file for reference.

J. Unfinished Business

K. New Business

Schwass would like to investigate creating a road behind the shop n save before the school construction completes and causes more congestion.

Schwass would like to put some funds back into our building fund.

1. Schedule meeting with County Board for Annual Report - JUNE 2020

Samuels will set up meeting for June.

2. Approve annual payment to PM Township for First St -\$9,100.00

Robidoux suggested offering them a settlement and paying off the debt. Motion made by Ingison to approve payment of \$9,100.00. Supported by Robidoux. Ayes all. Motion carried. May revisit the idea of the settlement offer at a later date.

3. January MCTOA meeting is scheduled for the 16th at PM Town hall - 7:30 pm

4. Potential Logging Revenue

Loeser would like to propose a timber sale for some of the wooded areas in our pits. Trees need to be removed to access road materials underneath. This would generate additional revenue for us as well.

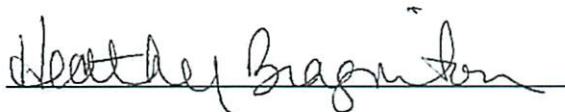
L. Extended Public Comment

M. Next Meeting: **Thursday, January 23, 2020 @ 10:00 am (9:00 am workshop)**

The next regular meeting is scheduled for Thursday, January 23, 2019 at 10:00 a.m. with a workshop planned immediately prior at 9:00 am.

N. Adjournment

There being no further business the meeting was adjourned at 11:12 am.



Heather Braginton – Secretary



Bill Schwass - Chairman