

REGULAR MEETING MINUTES
MASON COUNTY ROAD COMMISSION
SEPTEMBER 26, 2019

A. Call to Order

Strategic Planning Workshop was called to order at 9:00 am and adjourned at 10:04 am.

Chairman Schwass called the September 26, 2019 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:04 am.

Visitors: Jim Gallie - Amber Twp., Al Deering, Stan McCumber, Lyle Reene, Bob Thorne, Jim Hewett

1. Pledge of Allegiance

B. Approval of Agenda

Motion made by Robidoux to approve the agenda as presented. Supported by Ingison. Ayes all. Motion carried. Conflicts: None.

C. Approval of Meeting Minutes

Approval of September 5, 2019 regular meeting minutes, September 10, 2019 special meeting minutes and September 19, 2019 special meeting minutes.

The minutes of the September 5, 2019 regular meeting were reviewed. Motion made by Robidoux to approve the minutes as presented. Supported by Ingison. Ayes all. Motion carried.

The minutes of the September 10, 2019 special meeting were reviewed. Motion made by Robidoux to approve the minutes as presented. Supported by Ingison. Ayes all. Motion carried.

The minutes of the September 19, 2019 special meeting were reviewed. Motion made by Robidoux to approve the minutes as presented. Supported by Ingison. Ayes all. Motion carried.

D. Approval of Accounts Payable & Payroll

To approve Accounts Payable vouchers for September 26, 2019 Ck #78338 thru ck#78416 for \$711,753.02 and Pre-approve Payroll #20 for October 3, 2019

The Board took the following action after reviewing the Accounts Payable and Payroll:

Motion made by Robidoux to approve Accounts Payable #18 for September 26, 2019 for ck#78338 thru ck #78416 for \$711,753.02 and Pre-approve Payroll #20 for October 3, 2019. Supported by Ingison. Ayes all. Motion carried.

E. Review Accounts Receivable and Contingent Liabilities

At 10:11 am the Board looked over the Contingent Liabilities and Revenue/Fund Balances.

F. Public Comment

Resident addressed board concerning drainage issue on Hansen Rd. Loeser will follow up and explore options to address the issue.

Gallie provided board with summary of township supervisors meeting. Discussed plans for First St preparation.

G. Superintendent's Report

Sugargrove Road is in progress and should be paving next week. Darr Rd is ready to pave. Culvert patching is complete. Johnson and Gordon roads ready to pave. Culvert failed on Pleasant Ridge road and needs to be repaired. Behind schedule of road grading due to weather and other project needs. Currently working on getting that caught up. Will be doing soil borings next week on potential pit property. Yard cleanup is ongoing.

Terry Woirol addressed the board to discuss the need to get tractor trucks ordered for next year. Motion made by Robidoux to place an order for two tractor trucks through Michigan Kenworth. Supported by Ingison. Ayes all. Motion carried. The new freightliner that we ordered is in and will be here next week. Expressed concerns about the lack of staff in the garage to maintain equipment and prepare equipment for winter. Recommendation is to hire another full time mechanic. Board supports.

H. County Highway Engineers Report

- 2019 Hawley Road Bridge: It is likely that the repairs will not be made until next spring.
- 2019 HMA Paving – Rieth-Riley has paved most of the Township Projects and several the Primary Projects. Sugar Grove Road and Scottville Road still need to be paved.
- 2020 Pavement Marking Project – Josh has been working on the MDOT 2020 Pavement Marking Project. It is intended to paint all primary roads in Mason County in the spring of 2020 with MDOT funds.
- Sugar Grove Road – Paving is scheduled on Sugar Grove between Stiles and US-31 late next week. There are about 4 days of paving on this section.
- Monument Box Rehabilitation – Nordlund & Associates has completed 100% of the Monument Box Rehabilitation. They are working on the LCRC paperwork that is recorded at the courthouse.
- 2020 Rasmussen Road – I have been working on preliminary survey information, soil borings existing underground information. Josh has completed the survey work on Rasmussen Road. The survey iron at Jebavy & Rasmussen was lost and needed to be reinstalled with a monument box. Josh will now be able to survey this iron so I can start on the design.
- 2020 Hansen Road – The MCRC is considering selling approximately \$800,000+ our Federal Aid funding and constructing this section by bidding thru the MCRC instead of MDOT. The MCRC will need to complete some additional survey work on this section of roadway. Stiles to Amber & LaSalle to US-31.
- Fountain Road & Tuttle Road – I need to send out an RFP for engineering for these 2 structures.

I. Manager/Director Report

- Weaver Road- The response was received with a counterclaim against the road commission. Our attorney has responded with answers. Nothing more to report at this time.
- Guardrail inventory has been completed. Now working on estimates to replace the culverts with a poor rating.
- The township maps are near completion. Waiting on confirmation for a couple of additional changes.
- N/C Scheduled National Incident Management System (NIMS) training for all the new employees for emergency management for October 14 and 15. There are 9 employees attending
- N/C Resume winter schedule on October 14. Continue 4-10's with a start time of 7 am and finish at 5:30 pm.
- Received a potential request for a road abandonment at the end of west Kinney Road. This road is adjacent to the Elk horn Subdivision on Hopkins Lake and is dedicated to the use of the public. Per Attorney Wilson this has been established as a county road. I have responded to the requesting party that we will not be abandoning this road.
- Met with a resident on Jagger Road regarding a spillway that was constructed when Jagger Road was upgraded years ago. The water runs through his yard damaging the grass and pond area. He has asked for several years to have this fixed. We are looking into a better way to re-route the runoff from the road.
- Submitted Highway-Railroad grade crossing surface improvement projects.
- Met the County Administrator to discuss future plans.
- Completed the 10-year plan for equipment.

J. Unfinished Business

1. Sale of excess land bids for Brunson Rd property

One bid submitted for the sale of property on Brunson Road in the amount of \$18,200. Motion made by Robidoux to accept bid and sell the parcel of property. Supported by Ingison. Ayes all. Motion carried.

2. MERS Funding Projection

MERS funding projection presented by Braginton to show effect on unfunded liability with increased contributions. Board supports increasing contributions by \$20,000 per month beginning in January 2020.

K. New Business

Motion made by Ingison to drill test well at property in Custer to determine feasibility for water supply. Supported by Robidoux. Ayes all Motion carried.

L. Extended Public Comment

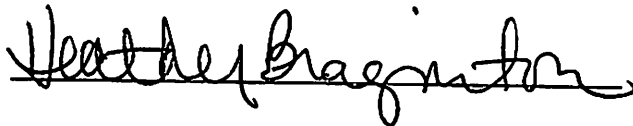
None.

M. Next Meeting: **Thursday, October 10, 2019 @ 10:00 am (9:00 am workshop)**

The next regular meeting is scheduled for Thursday October 10, 2019 at 10:00 a.m. with a workshop planned immediately prior at 9:00 am.

N. Adjournment

There being no further business the meeting was adjourned at 12:31 pm.



Heather Braginton – Secretary



Bill Schwass - Chairman