

MINUTES

Strategic Planning Workshop was called to order at 9:00 am and adjourned at 9:58 am.

Vice-Chair Robidoux called the **May 14, 2019** meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 a.m.

Members present: Robidoux and Ingison, Manager/Director Samuels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Moody. Members absent – Schwass.

Visitors: Jane Hathaway/Whispering Surf Campground, Fred Bates/Victory Twp.

Approval of Agenda

Motion made by Robidoux to approve the agenda as presented. Supported by Ingison. Ayes all. Motion carried. Conflicts: None

Approval of Minutes

The minutes of the April 25, 2019 regular meeting were discussed. Motion made by Robidoux to approve the minutes. Supported by Ingison. Ayes all. Motion carried.

Approval of Payments

The Board took the following action after reviewing the accounts payable and payroll: Motion made by Ingison to approve Accounts Payable #9 for May 14, 2019 for ck#77803 thru ck #77874 for \$313,959.39 and approve payroll #10 for May 16, 2019 for \$73,361.53. Supported by Robidoux. Ayes all. Motion carried.

At 10:07 am the Board looked over the Contingent Liabilities and Revenue/Fund Balances.

Public Comment

Jane Hathaway from Whispering Surf Campground addresses board regarding condition of Lakeshore Drive and asked when repairs are scheduled for. Samuels indicated that we have plans to do some paving repairs to the bad areas in the road early in the summer.

Fred Bates from Victory Township addressed the board regarding the logs that are remaining on Fischer Rd. Also stated that he feels we need to do some ditching on Peterson north of Dewey.

Superintendent's Report

Superintendent Moody reported on current activities of road crews including progress in township projects. Slagging has gone very well. Crews have been cracksealing,

replacing culverts, and brining. Pulled in 10 miles of shoulders and completed some aggregate patching. Open motor grader position has been filled.

Shop Foreman

None.

Engineering

- **2019 Hawley Road Bridge:** Davis continues to work on the bridge and are making good progress. The beams have been set. They will be forming the deck and pouring the deck in the next few weeks. They will be working on the earthwork for the approach slab and roadway. I visited the site last week to determine a solution to the underground springs on the West side of the bridge. I sent the anticipated solution to MDOT for approval. The additional work was sent to Davis for pricing, estimated at \$20,000. Davis is anticipating completion by June 15th, 2019. Contract Amount is \$1,048,000 with a revised open to traffic date of June 15, 2019 with final acceptance of restoration of July 20, 2019. Prein & Newhof is doing the onsite inspection, surveying, and office tech work. The Consultant cost is slightly over budget. Total cost of Engineering is anticipated to be about \$80,000 and increase of about \$15,000. I am the Project Engineer that reviews and signs all pay estimates, contract modifications; etc.
- **2019 HMA Paving** – Lakeshore Drive has been paved. MCRC will be adding aggregate to the driveways and restoring the edges of the HMA.
- **2019 Chip Seal** – Working on the updated list of Township projects checking additions/deletions for the contractor.
- **Hansen Road 2018** – Josh & I are working on MDOT file for final review. MDOT final review is anticipated in late May or early June.
- **Anthony Road** – The first layer of HMA was placed on Anthony Road on Friday & Saturday May 3rd & 4th. Hired Hallack equipment to grade the shoulders and place additional embankment with the road widener. There was a soft spot in the grade in front of Mary's house. The HMA & gravel was removed to approximately 12" deep. The underlying material was hard sandy material. Instructed Hallack to place 6" of open graded limestone 6" thick and place geotextile then 6" of crushed concrete. After the north lane was fixed the south lane had water pumping thru the HMA. This will be removed, 6" of open graded aggregate and 6" of crushed concrete. Additional ditching will be completed in this area. I would like to get a pricing to furnish & install 2' to 3' wide limestone gravel shoulders with a road widener. Anticipated cost is \$25,000 to \$30,000. Final restoration of slopes would be approximately \$25,000 to \$30,000. Is it required to bid this additional work?
- **Culvert Inventory** – Mark Wahr & Lucas Weinert have started the doing Culvert Inventory. It is anticipated to take all summer and part of next year to complete.
- **Weaver Road access to Long Lake** – Attorney Richard Wilson requested a copy of old McNitt records. These are records from 1930 to 1935 where the Townships turn over jurisdiction of the Road to the MCRC. The section of Weaver Road to

Long Lake was turned over to the MCRC in the McNitt Records. Ted was able to find the old documents in our files. I scanned and send the required McNitt documents to Richard Wilson. Hopefully this will convince the Ferguson Attorney and the Ferguson's to agree to move the fence back to 33' North of the E/W ¼ line. We are waiting to hear back from Richard Wilson.

- **Soil Borings** – Soils & Structures will be completing additional soil borings on Rasmussen, Hansen & Hoague Road in June. The soil borings are required for the design of these MDOT funded projects.
- **Permanent & Grading Easements Required** – Sugar Grove Road culverts (6 required), Ted is working on the permanent easements for these crossings.
- **Darr Road Bridges** – Hardman completed the final restoration & concrete sealing. They are working on the final punch list today.
- **Bridge Inspections** – I requested pricing for completing the bridge inspections for the MCRC from Scott Civil Engineering (L&S Engineering). Scott Civil Engineering also does the bridge inspections for Manistee & Muskegon County.

Manager/Director Report

- Just received the county maps to proof yesterday. There are a few minor changes needed then will be ready to print.
- No changes regarding the Brine Pond Property.
- The Mason County Traffic Safety meeting was held on Wednesday May 1, 2019 at the Sheriff Department. MDOT has agreed to place new traffic signs at the US-31 off ramp and Pere Marquette on both sides of the road in both directions with additional reflective tape.
- First monthly meeting with the Supervisors is scheduled for May 15, 2019 at 4:00 pm at the road commission.
- Nancy Ward from Butler Appraisal Service will be doing appraisals on several of our pit properties. Hope to have the results by the next board meeting.
- Continue to work with Nurnberg Road Residents. Completed a traffic count and will do another sometime in June. They are looking for Grant monies and would appreciate any data we can supply.
- Working on a cost for the new sign shop equipment that would allow us to make our own signs.
- Opened Gravel bids on May 1. Did not receive any viable bids so will not accept and will re-bid.

Unfinished Business

Nelson requested clarification of the bidding requirements for projects. The policy currently states that anything over \$20,000 must be bid, however the State of Michigan only requires us to bid if the project is over \$100,000. It would save time and money to be able to hire a subcontractor to do work when needed without the constraints involved in the bidding process. Board agrees that current policy is outdated and the threshold needs to be raised. Policy will be revisited, but for the interim, Board will allow a temporary increase to \$50,000 for the current Anthony Rd project only.

New Business

Samuels presented Lease Agreement for Approval for (8) Frac Tanks with Michigan Chloride.

Samuels presented Resolution to adopt Uniform Definition for Small wireless Communications Facilities Deployment Act

Samuels presented Resolution to adopt Permit Fees for Small Wireless Communications.

Samuels presented Permit Policy for approval for safely allowing utilities access within the County Road Right of Ways.

Braginton presented the following Township Projects for approval:

Hamlin Township 2019

Rath Road – from Jagger Rd (from end of HMA North 800'): Place 2" HMA overlay. 0.15 miles. Total Cost: \$20,520.00

Branch Township 2019

Campbell Road – between Johnson and Hansen Rd – East Lane: Place HMA wedge over bad area. 0.3 miles. Total Cost: \$10,260.00

Comanche Pass Road – from Shoshone to Navajo: Place 1-1/2" HMA overlay. 0.23 miles. Total Cost: \$20,900.00

East Filburn Road – from Taylor to Dunbar: Place HMA wedge over selected areas. 0.27 miles. Total Cost: \$11,200.00

Dunbar Road – from E. Filburn to Hansen: Place 1-1/2" HMA overlay. 0.5 miles. Total Cost: \$46,800.00

Items Requiring Board Action:

Motion made by Ingison to approve a temporary minimum bid requirement increase to \$50,000 for the current Anthony Rd project only. Supported by Robidoux. Ayes all. Motion carried.

Motion made by Ingison to approve Lease Agreement with Michigan Chloride for eight (8) Frac Tanks. Supported by Robidoux. Ayes all. Motion carried.

Motion made by Robidoux to Resolution to adopt Uniform Definition for Small wireless Communications Facilities Deployment Act. Supported by Ingison. Ayes all. Motion carried.

Motion made by Robidoux to Resolution to adopt Permit Fees for Small Wireless Communications. Supported by Ingison. Ayes all. Motion carried.

Motion made by Ingison to Approve Permit Policy for safely allowing utilities access within the County Road Right of Ways. Supported by Robidoux. Ayes all. Motion carried.

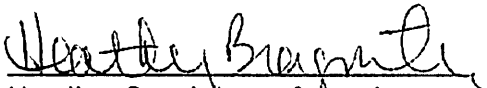
Motion by Ingison seconded by Robidoux to enter into contracts with the various Townships as presented and to authorize the Manager/Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Extended Public Comment

None

The next regular meeting is scheduled for Thursday May 23, 2019 at 10:00 a.m. with a workshop planned immediately prior at 9:00 am.

There being no further business the meeting was adjourned at 11:03 a.m.


Heather Braginton – Secretary


Bill Schwass – Chairman