

MINUTES

Strategic Planning Workshop was called to order at 9:00 am and adjourned at 9:58 am.

Chairman Schwass called the **April 11, 2019** meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 a.m.

Members present: Schwass, Robidoux and Ingison, Manager/Director Samuels, Secretary/Finance Director Braginton, County Highway Engineer Nelson, Superintendent Moody

Visitors: Resident - Wayne Anderson, Hamlin Twp Residents (Nurnberg Rd) – Gregg Jaques, Bruce Gruber, Paula Gruber, George Buley, Tara Westhouse, Michael Maki, Steven Dailey, Marcie Dalley, Jim McCrie.

Approval of Agenda

Motion made by Ingison to approve the agenda as presented. Supported by Robidoux. Ayes all. Motion carried. Conflicts: None

Approval of Minutes

The minutes of the March 28, 2019 regular meeting were discussed. Motion made by Ingison to approve the minutes. Supported by Robidoux. Ayes all. Motion carried.

Approval of Payments

The Board took the following action after reviewing the accounts payable and payroll: Motion made by Robidoux to approve Accounts Payable #7 for April 11, 2019 for ck#77690 thru ck #77746 for \$257,861.37 and pre-approve payroll #8 for April 18, 2019. Supported by Ingison. Ayes all. Motion carried.

At 10:11 am the Board looked over the Contingent Liabilities and Revenue/Fund Balances.

Public Comment

Group of attendees regarding Nurnberg Road addressed the board about the condition of the road. Wanted to discuss possibilities of future improvements. Moody addressed the group and explained that everything possible is being done for maintenance. The problem is that the road needs to be reconstructed, which would be costly and there are not funds available to do that kind of project at this time. Ideas for possible funding options were discussed.

Wayne Anderson – had some roads concerns regarding Dennis Rd, Fountain Rd. and Dune view Rd. Moody will look into concerns and determine what needs to be done.

Superintendent's Report

Superintendent Moody reported on current activities of road crews, blading, aggregate patching and culvert replacements. The tree crew has been out, and we have had three patch crews out working on filling potholes.

Started sweeping and had an accident with the broom being hit by a semi on the highway. There were no injuries, but we decided to add extra lights and flashing arrow to make the broom more visible and safer.

Crack sealing and rest area cleanup will be coming up in the next few weeks.

Shop Foreman

The lease will be up on the wheeled excavator in January. The MI-Deal lease purchase payment for a replacement would be approximately \$3350 monthly. Would like to get the new machine ordered so that it is here by the time the prior lease is done in January.

Truck #505 lost a motor, putting us down one more pickup when we are already short on pickups. Received prices for two Ford pickups: FORD F250 Crew Cab-\$33,100 & Ford F250 Single Cab-\$30,300. We actually need 2-3 more pickups to have enough to meet all of our needs.

#13 – the pickup with the flashing area is also getting close to the end of its life and will need to be replaced soon.

Inglison suggested that we develop a fleet management policy to prevent finding ourselves in this situation in the future.

Engineering

- **2019 Hawley Road Bridge:** Davis continues to work on the bridge and is making good progress. Abutments are poured and they are asking about weight restrictions so they can schedule delivery of concrete beams. Contract Amount is \$1,048,000 with a revised open to traffic date of June 15, 2019 with final acceptance of restoration of July 20, 2019. Prein & Newhof is doing the onsite inspection, surveying, and office tech work. I am the Project Engineer that reviews and signs all pay estimates, contract modifications, etc.
- **2022 Bridge Applications** – Are due May 1, 2019. Scott Engineering is Applying for 5 bridge projects. See the attached list of proposed bridge locations.
- **Bridge Inspections** – Jim Nordlund from Nordlund & Associates has been doing our MDOT required bridge inspections for numerous years. I believe about 15 to 20 years. Currently the cost is \$250 to \$300 per bridge for approximately 39 bridges in Mason County. For the past 4 months I have been getting repeated e-mails from MDOT regarding the beige inspections. There have been numerous deficiencies and there is an ongoing problem with timely inspections. This can jeopardize our future MDOT funding on Bridges. I am scheduling a

meeting next with Jim, Mary & Jay to go over the ongoing issues. I think its time to look for another Consultant to do our bridge inspections even if the cost is significantly more money.

- **2019 HMA Paving** – I met with Randy Meisner & Hallack Contracting to go over HMA paving schedule. Anticipate starting on crushing & shaping projects the week of April 29th. Tentative schedule is Lakeshore Drive, Anthony Road, Reek Road, Sugar Grove. Josh Peters & I looked at another culvert on Sugar Grove that needs to be replaced approximately ¼ mile west of Tuttle. I will need to get a DEQ permit, easements & the new culvert installed before C&S and HMA paving this section.
- **2019 Chip Seal** – Chip bids were received from 3 bidders. Highway Maintenance & Construction from Romulus was the low bidder at \$352,466.97. Highway Maintenance also submitted an alternate bid for 25A slag with a saving of about \$20,000. I confirmed with 4 County Road Commissions that have used Highway Maintenance with good results. It is my recommendation to award the 2019 Chip Seal bid to Highway Maintenance.
- **Sand, Salt, Aggregate** – Josh surveyed our 2NS sand piles as requested for verification of the amounts available.
- **Sugar Grove Culverts & Scour at Quarterline Road Bridge (Sauble River)** – We have a wooden abutment undermining on Quarterline that needs Rip-Rap under a bridge. The Sugar Grove Culverts are larger culverts and due to workload, we may need to consider hiring Contractors to help with this work.
- **2020 Tuttle Road Bridge** – Met with the DEQ to determine stream width for new structures. Tuttle Road is a good candidate for either a wooden bridge or a concrete arch structure. A structure similar to Darr Road Bridges is also a good candidate. N. of Freesoil Road Construction Estimate is \$348,000. Need to send an RFP for Engineering Services. I confirmed with Keith Cooper that combining the 2 bridge projects is best for overall construction and pricing. We can combine both bridges in either 2020 or 2021.
- **2021 Fountain Road** – Met with DEQ and Luke Golden was agreeable to a large concrete arch. Received letter from MDOT stating that the Fountain Road "bridge" has been approved for funding in the amount of \$869,000. Box culverts can be built with bridge funding. I am meeting with Luke Golden from the MDEQ this afternoon on these crossings and 3 other crossings in Mason County.
- **Weaver Road Access to Long Lake** – The MCRC has received a response from Glenn Lindsey who is helping Kline. Glen requested a copy of some of the documents to verify the width between the fences. The Kline's had purchased 10' for access to the lake. They do not have any issue moving the fence as long as they are able to maintain the 10' width as purchased. We have not got any response from Ferguson, the property owner to the North to date.
- **NC- Darr Road Bridges** – OHM has revised the request to \$28,650 for additional engineering fees since the project ran over. I looked thru the original contract and estimated times & cost for inspection, surveying, office work, etc. to verify Engineering Fees as bid. The project was anticipated to take 16 weeks, the contractor will have worked a total of 19 weeks to complete. The Engineering contract was based on a not to exceed cost of \$175,000 for both bridges. The

additional inspection time with support staff would be approximately \$15,956. The beam & railing inspections were not part of the scope and inspection cost from TUV were \$9,470. OHM had \$3,224 in additional time during the lockout.

- **NC-2019 Detour Stiles, Sugar Grove & Scottville Road** – The MDEQ permit for replacement of the culvert between Amber and Stiles has been approved by MDEQ. I need to get easements and order the culvert.
- **NC-2019 County Wide Primary Pavement Marking:** Josh has finished up the specifications and submitted to MDOT for the primary roads (80% MDOT 20% MCRC). The project will be bid thru MDOT in the June 7, 2019 bid letting. Josh has confirmed with Michigan Pavement Marking to extend the 2018-unit prices of \$0.039 for the local pavement marking in 2019.
- **NC-2019 Sass Road:** Survey work completed and working on the preliminary design for Grant Township. I need to send Al Bufka a preliminary cost estimate to see if Grant Township wants to proceed with final design.

Manager/Director Report

- Still waiting on final adjustments for the County Maps.
- No changes regarding the Brine Pond Property.
- Weight Restrictions are still in place. Will discuss next week.
- Nothing new to report from County Administrator Knizacky regarding funding for a new RC facility.
- Sweeping bids were opened on April 10th.
- Renewal contracts have been sent out for Catch Basin Repairs and Cleaning on US-10 & US-31.
- Continue to advertise for summer help. Anticipate hiring 5 or 6 people.
- There was an accident last week involving our sweeper and a semi. The semi nicked the hydraulic drive motor on the left side of the broom and tore it off. No one was injured. This is the second incident we have had with our broom in two years. This has become a safety issue that needs to be addressed. We are in the process of making some changes by adding more lights, so the tractor is more visible and also adding a water tank to help keep the dust down.
- The 4-10-hour days will start on April 22, 2019.
- I sent a letter to MDOT after the last meeting in March and asked that the PM Highway off ramp safety issue be addressed. The letter was forwarded to Tim Terry from MDOT then forwarded from there to Sheriff Cole. This issue will be addressed at a Mason County Traffic Safety meeting on Wednesday May 1, 2019 at 9:00 am at the Sheriff Department.
- Received a letter from residents on South Gordon Road regarding the speed limit. They would like a reduction in the currently posted speed limit. I will send this on to Trooper Davis and request a speed study be done.

Unfinished Business

Approval of Township Projects

Sherman Township 2019

Fountain Road – from sawmill driveway East to Schoenherr Rd: Place 1-1/2" HMA

overlay. 0.54 miles. Total Cost: \$39,900.00

Reviewed proposed staff wage increases as proposed by Manager Samuels. Proposal was discussed and adjustments were made.

Resolution for Uniform Definition for Small Wireless Communications Facilities Deployment Act- Hold until a later date.

Resolution to adopt Permit Fees for Small Wireless Communications. - Hold until a later date.

Approve Permit Policy for safely allowing utilities access within the County right of Ways. -Hold until a later date.

Nelson provided bid tabulations for 2019 chip seal bids. The three bids were from Highway Maintenance & Construction Co., Pavement Maintenance Systems, LLC and Fahrner Asphalt Sealers, LLC. Recommended awarding the bid to Highway Maintenance & Construction Co. as the confirmed low bidder.

Discussed equipment purchases for Cat Skidsteer and Harley Rake.

New Business

Sweeping bids were received and the low bidder was Sani-Sweep.

Braginton provided board members with copies of proposed changes to CRA By-laws. Will review and vote at next meeting.

Items Requiring Board Action:

Motion made by Robidoux and seconded by Ingison to enter into contracts with the various Townships as presented and to authorize the Manager/Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Motion made by Robidoux to approve the lease purchase of wheeled excavator as presented by Woirol. Supported by Ingison. Ayes all. Motion carried.

Motion made by Robidoux to approve the purchase of two new pickups as presented by Woirol. Supported by Ingison. Ayes all. Motion carried.

Motion made by Robidoux to approve the lease purchase of Cat Skidsteer as presented by Woirol. Supported by Ingison. Ayes all. Motion carried.

Motion made by Robidoux to approve the purchase of Harley Rake as presented by Woirol. Supported by Ingison. Ayes all. Motion carried.

Motion made by Robidoux to approve the staff wage increases as revised. Supported

by Ingison. Ayes all. Motion carried.

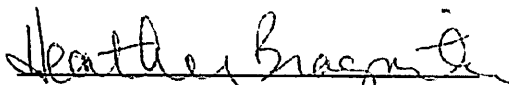
Motion made by Ingison to approve bid award for 2019 sweeping to Sani-sweep. Supported by Robidoux. Ayes all. Motion carried.

Extended Public Comment

None.

The next regular meeting is scheduled for Thursday April 25, 2019 at 10:00 a.m. with a workshop planned immediately prior at 9:00 am.

There being no further business the meeting was adjourned at 1:39 p.m.


Heather Braginton – Secretary


Bill Schwass – Chairman