

MINUTES

Chairman Robidoux called the October 11, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director/Secretary Samuels, and Superintendent Moody. Absent: County Highway Engineer Nelson

Visitors: Jim Gallie from Amber Township thanked E Moody for the help with one of his residents. Discussed the ride around he had with Jay and how helpful he was with discussing some of the potential road projects to consider for next year. He said Amber Township would submit their list by the end of the month. Otherwise the township is doing well.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the September 27, 2018 regular meeting were discussed
 Motion by Matiash seconded by Schwass to approve the minutes as presented.
 Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.
 Motion by Schwass seconded by Matiash to approve accounts payable for September 28, 2018 and October 11, 2018 for ck#77026 thru ck #77080 for \$354,789.43 and pre-approve Payroll #21 for October 18, 2018. Ayes all. Motion carried.

At 10:09 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; LaSalle Road in Amber Township may possibly be paved next week if the weather holds. Rath Road in Hamlin Township is ready for slag. Conrad Road in Custer and Kinney road in Riverton will be paved on Friday. The slag has been delivered for Ordway Road in Eden township. Will start hauling within the next two weeks. Jackpine Road has been completed. Plan to pave Darr Road in Sherman Township in conjunction with the bridge project.. Completed the pillow on Hoague Road and may possibly crush and pave the end of next week. Have done some slope work on Anthony Road. The tree crew has been out still cleaning up after the storms. Some cold patching, aggregate patching and bit edging. Second round of mowing on the south end has been completed and about 80% done on the North end. Hauling ice control sand into the yard and an extra man in the shop.

Shop Foreman Report- The two new semi's for 2019 need to be ordered now in order to get them by first of February 2019. Woirol discussed the used Gordon Food Service Trucks available for purchase. They are a lighter duty truck with Volvo Engines that will require us to purchase an engine program to diagnose any issues that may arise.- See Motion.

A discussion was held regarding our current generator that is thirty (30) years old. It is in need of a muffler and has very limited capabilities in the event the MCRC were to loose power for any length of time. Woirol will look into the cost of a similar new generator and will purchase a new muffler for the old one. Woirol also let the board know the Boot Truck is scheduled for December 6.

County Highway Engineers Report

Engineering

- **2018 County Wide Pavement Marking:** All roads that can be painted are painted to date. MPM will need to return to mark the chip seal roads and HMA roads.
- **2018 HMA paving:** We sent Rieth-Riley the list of uncompleted HMA roads on the 2018 HMA paving with our priorities. To date there is approximately 16,500 tons of HMA paving to complete on the 2018 HMA paving contract. I requested a schedule from Rieth-Riley and paving dates for completing the work. I had sent an e-mail to Chad Waldo & Randy Meisner stating that any work that is carried over to 2019 will be paid at 2018-unit prices as bid. I did not get a response to date.
- **Darr Rd Bridges over the North and South Branch of Lincoln River:** Hardman Construction has poured the decks on both the North & South Bridges. They will be working on the earthwork and remaining items of work. Anticipated completion is November 2nd, 2018. Current contract completion date is September 28th, 2018.
- **Anthony Rd Design:** MCRC has trenched the edges of the HMA and added gravel to a total width of 30', existing HMA was about 22' wide. MCRC will be working on ditches and slopes. Schultz Excavating will be hauling the remaining 2500 tons of crushed concrete and stockpiling the crushed concrete in our pit on Deren Road. Plan on completing the earthwork and patching the HMA crossings by early November if Rieth-Riley will not be able to complete the entire project.
- **Morton Road, South of Anthony Road:** MCRC has installed the culvert.
- **Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain:** Final paperwork remains to close out the project. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- **Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- **Hoague Rd:** MCRC has installed cross culverts and completed the sand lift, geotextile, aggregate & geogrid. Rieth-Riley would like to crush & shape and pave this Road in 2018.
- **Hawley Road Bridge:** Project was bid on October 5th with the clearing work completed by March 31, 2019, open to traffic by June 14, 2019 and the final completion by July 19, 2019. Davis Construction from Lansing was the confirmed low bidder at \$1,048,011.70
- **Custer Rd Bridge over PM River Deck Rehab:** Bridge is open to traffic. Inspection & load ratings have been reported to MDOT. Final inspections scheduled for Tuesday October 16th @ 1:00P.M. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- **2017 Hansen Road & Pavement Marking** – Josh is working on final paperwork for MDOT.
- **2017 Hansen Road** – Josh is working on final paperwork for MDOT
- **Amber Road Crushed Concrete Pit.** – Received a call from Briggs Contracting out of Sanford Michigan in regard to the crushed concrete that was purchased from Bob Peters. Briggs is owed money from Bob Peters. I gave the call to Mary Samuels. A purchase agreement was written and will be signed before any further payments are issued to Bob Peters. I had spoken to Mike Benedict that owns the property and explained that we were purchasing the crushed concrete from Bob Peters. It was discussed that the road commission would be hauling from the pile for future projects and road maintenance and the pile will most likely be there thru 2019 season and possibly longer.
- **2019 Rasmussen Rd Design:** PM Twp. has selected Nordlund & Associates for the design engineering firm. Josh & I did verify some of the control points and survey data prior to design. I need to get the old survey data on USGS datum and give it to Nordlund & Associates. The old design will be used for reference but will need to be reworked with the changes such as sanitary sewer, storm sewer &

curb & gutter. Working on cleaning up the survey data and working on the design plans.

- **Emmerson Lake Association:** I contacted Barry Peterman from the MDEQ Barry gave me contact persons from the MDEQ for the Emmerson Lake Association to contact. The Emmerson Lake Association has requested a meeting with the MDEQ in Cadillac and requested the MCRC to attend the meeting.
- Still have several designs that need to be completed such as Rasmussen Road, Hansen Road, Sass Road, Hamlin Twp, Lakeshore Dr. South Bayou Sheeting. Mary & I have a meeting with Joel Fitzpatrick on Wednesday next week to go over upcoming MDOT funding and the rural task force procedures.

Manager/Director Report

Informational Items

- The Superintendent, Foreman and Jay have met with the Townships to discuss their 2019 road projects. Have received requests from Hamlin and Custer Townships.
- Met with the Union Reps and their BA on Wednesday, October 3, 2018 to begin contract negotiations.
- Prepared a Job description and Ad for the Financial Director/Office Manager Position
- Ted continues working on updating the Certification Maps. He is making very good progress. Has begun adding mileage to the maps. We will be determining what roads need to be decertified and updating the maps accordingly.
- Working on speed studies and traffic counts. Plan to complete all areas without TCO's then submit data to the State Police for approval.
- Eric Nelson and I will be attending RTF Training in Kalamazoo next Wednesday from 9am to 4pm
- Household Hazardous Waste Totals collected this year are: Oceana County:16,157#'s. Mason County: 25,878#'s and Manistee County: 22,936#'s. Due to funding they will be limiting collection in 2019 for each site to 15,000 lbs.
- The first Installment from the \$300 million is due to be distributed on October 10, 2018.
- Issue with the crushed concrete from Bob Peters. The company that crushed for him has not been paid. Looking for guidance from the board.

Under unfinished business the following was discussed

1. Approval to advertise Finance Director/Office Manager position-See Motion
2. Purchase jackets and rain suits-the estimate will be sent to the Safety Committee to approve.
3. Contract Negotiations-The Board agreed to the suggested counter offer to the Union.
4. Manager and County Highway Engineer's Salary-Will discuss at the next meeting

Under new business the following was discussed

1. Township Officers Meeting is scheduled for October 18 @ Eden Township Hall
2. Regional Wetland Bank Participation & Reimbursement Agreement-See Motion
3. The next regular meeting scheduled for October 25th has been changed to October 29th and the November 8th regular meeting has been changed to November 7th.
4. A safety meeting with Mike Phillips has been scheduled for November 8, 2018
5. The next Paul Bunyan Meeting is scheduled for November 8, 2018.

Items Requiring Board Action:**Approval to advertise Finance Director/Office/Manager Position**

Motion by Schwass seconded by Matiash to advertise the position of Finance Director/Office Manager in the Ludington Daily News, Mason County Press, Record Eagle in Traverse City, the County Road Association and the MCRC Website. Deadline for applications is October 26, 2018 or when the position has been filled. Ayes all. Motion carried.

Approve Purchase of Two Used Gordon Food Service Trucks

Motion by Matiash seconded by Robidoux to approve the purchase of two used Gordon Food Trucks for approximately \$8,900.00 each. Ayes all. Motion carried.

Approval of Regional Wetland Bank Participation & Reimbursement Agreement

Motion by Schwass seconded by Robidoux to approve signing the Regional Wetland Bank Participation and Reimbursement Agreement to establish a regional wetland bank for the use of all road commissions that make up the Council (the Regional Wetland Bank). Ayes all. Motion carried.

The next regular meeting is scheduled for Thursday October 29, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:45 am.



Mary Samuels Secretary



Doug Robidoux Chairman