

MINUTES

Chairman Robidoux called the August 27, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Interim Manager/Director/Secretary Samuels, County Highway Engineer Nelson, and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway from Amber township. Thanked the MCRC for a good job on the seal coat work. Wondered how LaSalle Road was coming along. Superintendent Moody stated there is about one more day left of gravel hauling. Will be slowed down for a few days because of the rain.. Discussed S Steckall drainage issue. Are going to advise her to check into replacing her own drainage tile. The Amber Township Board may be doing work on 1st Street between Brye and Stiles in 2019 and maybe Johnson Road.

Approval of Agenda: Motion by Matiash seconded by Robidoux to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the August 9, 2018 regular meeting were discussed

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Robidoux to approve accounts payable for August 23, 2018 for ck#76876 thru ck #76917 for \$326,189.83, approve payroll #17 in the amount of \$64,391.71 for August 23, 2018, and pre-approve Payroll #18 for September 6, 2018.

Ayes all. Motion carried.

At 10:07 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; Working on Township Projects to include LaSalle Road in Amber Township, Rath Road in Hamlin, Conrad Road in Custer Township, Kinney and Morton in Riverton and Anthony Road reconstruction. Working on the second round of mowing. Some cold patching, bit edging and aggregate patching. Some blading as weather permits. Very dry. Pit cleanup. Catch Basin Cleaning for MCRC has been completed, will start working on the State Highway. All three new employees have started.

Shop Foreman Report-T Woirol was in to discuss the set up for the GSA Military Truck. He suggested the most economical use of the truck would be to leave the frame as is and use the hydraulic pump that came with the truck. This would support a 12' underbody, front plow and a 12' dump box. With parts and labor the cost would be between \$50-\$60 thousand.

The Board agreed. He also suggested the board think about purchasing a new chipper in 2019. The Board asked T Woirol to check out different self propelled sweepers instead of using an attachment on a tractor.

County Highway Engineers Report

- **2018 County Wide Chip Seal:** Chip seals are completed. Need to fog seal some of the roads. Need 1 to 2 days to fog seal.
- **2018 County Wide Pavement Marking:** All roads that can be painted are painted to date. MPM will need to return to mark the chip seal roads and HMA roads.
- **County Wide Phaser ratings:** MDOT & MCRC completed 2 of the 3 days for phaser ratings. About 80% complete.
- **2018 HMA paving:** Meeting with Rieth-Riley & Hallack tomorrow morning to go over schedule. Contractor will be concentrating on the MCRC projects now that leveling has been placed on US-31.
- **Custer Rd Bridge over PM River Deck Rehab:** Bridge is open to traffic. Inspection & load ratings have been reported to MDOT. Needs final inspections and possible punch list items. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- **Darr Rd Bridges over the North and South Branch of Lincoln River:** North Bridge beams set, prestressing beams. Contractor working on re-steel and items to pour deck. Anticipate pouring concrete deck on S. bridge on Friday the 31st and the N. bridge on Friday 9-7. (Hardman Construction: \$786,284.75. 80% Federal STP, 15% State D. Progress schedule: Open to traffic on or before 9-28-18) Anticipate final completion about October 8th.
- **Anthony Rd Design:** MCRC has disked the edges of the road and started installing cross culverts. DEQ Permits have been reviewed and 4 of the 4 crossings were approved. Josh is working on resubmittal of the 4 culverts crossings permits. All cross culverts have been delivered and all drive culverts except for the 12" drive culverts. MCRC will be working on ditches and shoulders after cross culverts are installed. Working on Construction staking of new CL alignment for roadway. Preparing a request for bids to furnish & spread dump approximately 6,000 tons of 22A aggregate & approximately 1,500 cyds of sand for a grade lift at the west end of the project.
- **Morton Road, South of Anthony Road:** DEQ permit was received this week. The 50' long 83 x 57" arch culvert was delivered and ready to install.
- **Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain:** Washout on SE quadrant getting worse. Notified OHM & Wonsey that it needs to be addressed ASAP. Final paperwork remains to close out the project. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- **Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31:** MDOT conducted final onsite field inspection. There are a few punch list items to complete. Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- **Hoague Rd:** HMA pulverization was completed for the 300' section over the muck hole. The 300' section will remain gravel until MCRC places the sand lift, geotextile, aggregate & geogrid. Rieth-Riley/Hallack complete the remaining crushing and shaping & HMA paving.
- **2019 US-31 to Sugar Grove** – Met with MDOT regarding detour route of Stiles, Sugar Grove, & Scottville Road. MDOT agreed that Sugar Grove & Scottville Road needed work. Marc Fredrickson stated that it will be easier to justify since there is mutual benefit to improvements if the MCRC would contribute to the cost of the improvements. The estimated cost of the improvements is about \$420,000. The MCRC would complete approximately \$67,000 worth of improvements in-house. MDOT would contribute approximately \$210,000 for HMA improvements. MCRC would be responsible for the remaining \$67,000 in work and about

\$143,000 for the remaining cost. The MCRC would be responsible for taking bids and oversight of the detour route improvements.

- **2017 Hansen Road & Pavement Marking** – Josh is working on final paperwork for MDOT.
- **2017 Hansen Road** – Josh is working on final paperwork for MDOT
- **Structure Name Plates for Bridges-** Cost is \$900 each for N & S Darr Road bridges. This item was added to Hawley Road Bridge for next years project.
- **Bob Peters** – Amber Road crushed concrete. Bob dropped off a key to the gate on Thursday stating that all prior commitments to others have been met. MCRC will top the 21AA aggregate pile and get with Bob with final total of crushed concrete that we are purchasing. Estimate about 12,000 to 13,000 additional tons to be purchased.
- **Jebavy Drive & US-10** – MDOT installed device to detect Lt turn backup to adjust the time for the Lt turn.

Manager/Director Report

Informational Items

- Attended Ludington Pumped Storage Plant Functional Exercise on August 22, 2018 with other county agencies. Exercise was to prepare for a failure at the plant requiring an evacuation of the area.
- The MCRC has made the 2018 CRASIF Risk Control Honor Roll and will be receiving a plaque at the Annual Business Meeting in September. Our Road Commission held the lowest rate over all for our class.
- Charter will be in on Tuesday to update our internet and will be adding a business class television connection with receiver. I would like to purchase a TV for the breakroom that will also allow us to use it for training videos, power point presentations, etc.
- The Hamlin Township Speed study was completed on North Lincoln Road between Dewey and Decker and Dewey and Duneview. Spoke with Trooper Davis regarding the results and it was determined the speed limit would remain at 55 mph. The township has requested rumble strips at Lincoln and Dewey that will be placed this week at their cost.
- Ted is now working on updating the Certification Maps. Still making changes to the county map from information off the certification maps.
- **No Change.** Contacted a realtor last week and requested they approach the owner of the property to the east of the road commission and let them know there is an interested buyer. They have sent out a letter with other information to the potential seller.
- Jebavy/US-10: Signal timing has been placed.

Under unfinished business the following was discussed

1. Contract Negotiations-The first meeting has been rescheduled to Wednesday October 3, 2018.
2. Authorize to file Application for Waiver & Plan for OPEB-See Motion
3. Discussion on pay rate for J Bader-At the May 11, 2017 Meeting the board agreed to increase his salary from between 5% to 10% on the second and third years. His pay increase on Feb 21, 2018 was only 2.5%. See Motion

Under new business the following was discussed

1. Darr Road Abandonment-Discussion with Attorney John Brennan-As of this date, we have not received any paperwork for a request of abandonment.
2. **NMARC Annual Meeting Voter Authorization**-Doug Robidoux was named as Voting Delegate and B Schwass was named as Alternate Voting Delegate to vote on all matters on behalf of the Commission at the NMARC Annual Meeting on Thursday September 13, 2018
3. The next meeting date will be changed from September 13, 2018 to September 10, 2018 at 10:00 am., due to a conflict with the NMARC Annual Meeting.

Items Requiring Board Action:

Authorize Staff to File Application for Waiver and Plan for OPEB

Motion by Schwass seconded by Matiash that staff is authorized to file the Application for Waiver and Plan for the Retiree Medical Plan on behalf of the Mason County Road Commission, as recommended by staff.

Ayes: Robidoux, Schwass and Matiash. Nays: None Motion carried.

Approve adjusted pay rate for J Bader

Motion by Matiash seconded by Schwass to approve additional 2.5% pay rate as agreed upon on May 11, 2017 to bring him up to the correct rate of pay, retroactive to May 1, 2018.

Ayes all. Motion carried.

The next regular meeting is scheduled for Monday September 10, 2018 at 10:00 am.

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There being no further business the meeting was adjourned at 12:12 pm.



 Mary Samuels Secretary



 Doug Robidoux Chairman