

## MINUTES

Chairman Robidoux called the June 28, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None.

Visitors: Jim Gallie of Amber Township, mentioned a water problem on Decker Road @ Stiles. E Moody has checked out this issue before and found that our drainage is working fine. The home sits on very wet property. He will revisit the location again and take another look. He also received a call from S Steckel on Chillberg Road that said she is getting water on her property from both directions from the road. E Moody will check it out. There was a Supervisors meeting on June 6. The top priority discussion was about pulling shoulders. The Amber Township Board thanked W Schoonover for his time at the MCRC and for all he has done. Dick Alway mentioned the bad cracks on the By Pass between Johnson Road and Gordon. Paul Keson Supervisor of PM township was in to discuss the intersection of US-10 at Jebavy Drive. There was a meeting held between the Township, MCRC and MDOT. MDOT suggested that a sensor be installed to better the traffic flow for an estimated 10 to 20K. The township would be willing to share in the expense. See Motion. Keson also thanked W Schoonover for his services to Mason County.

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as amended adding an executive session. Ayes all. Motion carried.  
Conflicts: None

The minutes of the June 12, 2018 regular meeting was discussed  
Motion by Schwass seconded by Matiash to approve the minutes as presented.  
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.  
Motion by Matiash seconded by Schwass to approve accounts payable for June 28, 2018 for ck#76665 thru ck #76718 for \$457,432.97 and approve payroll #13 in the amount of \$67,546.89 for June 28, 2018. Ayes all. Motion carried.

At 10:06 am the Board looked over the contingent liability and revenue sheet.

**Superintendents Report:** First Street in Amber Township has been completed except for the seed and mulch. Almost done placing aggregate on Peterson Road in Victory Township. Dennis Road in Victory Township will be done in about two more days. Working on second round of brine for the townships. Everyone should be done before the 4<sup>th</sup>. The culvert for Sugar Grove Road should be set by Friday and the road is expected to be open by the 4<sup>th</sup> with a gravel surface. Mowing for the state was completed last week. Now working on the county primary blacktops. Some cold patching as needed and hauling crushed concrete from Bob Peters into the yard. Bit edging on new pavements and some bad spots on other pavements. Extra help in the shop.

**Shop Foreman Report-** Shop foreman Woirol reported that the GSA Military Truck has been delivered to the MCRC. The chipper is still out for repairs. Should be back soon. Woirol discussed the need to replace the brine tag trailer and tank. See Motion.

There is a short term lease available to municipalities for 200 hours or 1 year. Woirol has requested a skid steer for a cost of \$2,000.00 not to exceed 200 hours and the board agreed to request a tractor loader backhoe for \$3,000.00 not to exceed 200 hours. The new deer crane is ready to use that was built in house by mechanic F Cooper.

### **Manager/Director Report**

#### **Engineering**

- Stephens Rd over Big Sauble Bridge: OHM is putting together a punch list. Concrete bridge coating has been completed along with the centerline painting. Final paperwork remains to close out the project. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: OHM is putting together a punch list. Concrete bridge coating has been completed along with the guardrail being adjusted. Final paperwork remains to close out the project. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: Opened Monday June 18<sup>th</sup> with the completion of the pavement marking and permanent signing installation, the project is complete. Final quantities are being worked on along with MDOT files and As-Built plans. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: Backwalls are being backfilled to be followed by aggregate base for the sleeper and approach slabs. Bridge deck reinforcing steel will start tomorrow, then setting up for the deck pour. Deck pour will be early next week with some approach work and bridge railing preparations occurring during the 7 day wet cure period for the deck. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: Permanent cofferdam sheeting is in place for the abutments on the South Branch bridge, excavation is in progress and anticipate starting today on the RSF (reinforced soil foundation) backfill followed by the GRS (geosynthetic reinforced soil) backfill. Consumer's has relocated the power poles on the North Branch bridge – no work started. (Hardman Construction: \$786,284.75. 80% Federal STP, 15% State D. Progress schedule: Open to traffic on or before 9-28-18)
- Hawley Rd Bridge: *No change in status.* Plans are approximately 90% complete and we are anticipating those plans to review by the end of the month. The MDNR have approved and issued the Natural River Zoning Permit. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: *No change in status.* PM Twp is securing an engineering firm. Old design needs to be reworked.
- Hoague Rd: Geogrid and geotextile has been delivered and we are working on the scheduling for the pulverizing (possibly the 9<sup>th</sup> of July) to perform the geogrid bridging of the muck hole.
- Anthony Rd Design: DEQ Permits have been resubmitted with the additional requested information. Additional drainage culverts are to be reviewed by early next week. Once culverts are received, our forces will begin ditching and culvert replacements. Design is 90-95% complete.
- Sugar Grove Rd: MCRC/CIS are scheduled to begin work this morning with the 90' long 84" CMP being delivered tomorrow early afternoon. We anticipate completion in two weeks with a possible opened to traffic by the 4<sup>th</sup> – gravel surface. Final grading, HMA and slope restoration after the 4<sup>th</sup>.

- Hamlin Twp, Lakeshore Dr South Bayou Culvert: Survey and plan development required to repair the steel sheeting with earth anchors and whalers and additional steel welding plates.

#### **Informational Items**

- Brine Pond / Land Inquiry: Draft PA and ROFR's received and reviewed by Gourmet. Initial comments are the PA is low considering the past improvements and the ROFR's will require stronger language and guarantees of environmental clearances of our current facility site.
- MDOT TWA approval for CB Cleaning has been received from MDOT and contractor notified.
- Union Steward Change: Bob Lee – Chief Steward, Nate Ward – Alternate Steward.
- Engineering Plotter Replacement/Upgrade: Plotter/scanner/copier functions upgrading will allow for large print copying and scanning up to 36" widths. Scanning of old plans will allow for electronic format storage and preservation and ease of locating files when needed.
- Bryant Rd Speed Study: Consensus on the existing TCO to be modified to: 35mph from Washington Ave to Kenowa Dr, and 45mph from Kenowa Dr to Jebavy Dr.
- Jebavy/US-10: MDOT is investigating variable signal timing / que lengths and skips to flush out Jebavy Dr. backups. Although they doubt the functionality of a double left-turn solution, they do support the earlier applied Category F application for widening. Successful applicants will be notified in November. If successful, survey work will be necessary in the fall.
- Correspondence and Thank-you.

Went into executive session at 11:00 am.

Reconvened regular meeting at 11:25 am.

#### **Under unfinished business the following was discussed**

1. Policies-Will be discussed at a later date.
2. Process to hire new Manager/Director-See Motion
3. Approve US-10 Catch Basin repair/replacement-See motion.

#### **Under new business the following was discussed**

1. Approve Township Projects-See Motion
- 2 The next Township Officers Meeting is scheduled for July 19 in Custer @ 7:30 pm.
3. The MCRC will be advertising for three full time truck driver positions.

#### **Items Requiring Board Action:**

##### **Approve Cost Share with MDOT To Install Sensor at the US-10 Jebavy Dr Intersection**

Motion by Schwass seconded by Matiash to agree to a cost share with MDOT and Pere Marquette Township to place a sensor at the intersection of US-10 and Jebavy Drive to help the flow of traffic for a not to exceed amount of \$10,000.00. Ayes all. Motion carried.

##### **Replace One Brine Tag Trailer and one Tank**

Motion by Matiash seconded by Schwass to have T Woiron look for a replacement for the brine tag trailer and tank for a not to exceed cost of \$18,000.00. Ayes all. Motion carried.

##### **Approve US-10 Catch Basin Repair/Replacement**

Motion by Schwass seconded by Matiash to award the bid for the US-10 Catch Basin Repairs/replacement as recommended by staff to low bidder Greenscape General Contracting for \$186,320.00. Contract approval is subject to written approval by the Michigan Department of Transportation. Ayes all. Motion carried.

##### **Approve Township Projects 06-28-2018**

Motion by Schwass seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

**Hamlin Township 2018**

**Dust Control** for Nurnberg Road for 7.67 miles. One single application.

Total cost \$1,917.50

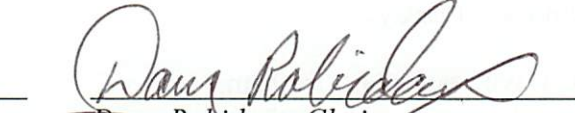
**Approve Manager/Director Interim Position and County Highway Engineer**

Motion by Schwass seconded by Matiash to appoint Clerk Mary Samuels as the interim Manager/Director for the MCRC for a trial period of three months with a stipend amount of \$500.00 per payroll effective on the first payroll in July and to appoint Eric R Nelson, P.E. as the County Highway Engineer and to move his scheduled salary step increase for October up to the first payroll in July for a total salary amount of \$68,250.00/yr. Ayes all. Motion carried.

**The next regular meeting is scheduled for July 12, 2018 at 10:00 am.**

**There being** no further business the meeting was adjourned at 12:00 pm.

  
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Mary Samuels Secretary

  
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Doug Robidoux Chairman