

MINUTES

Chairman Robidoux called the May 24, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None.

Visitors: None

Approval of Agenda: Motion by Schwass seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the May 10, 2018 regular meeting was discussed

Motion by Matiash seconded by Schwass to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Matiash to approve accounts payable for May 24, 2018

for ck#76547 thru ck #76601 for \$74,103.43 and pre-approve payroll #11 for

May 31, 2018. Ayes all. Motion carried.

At 10:10 am the Board looked over the contingent liability and revenue sheet.

Audit Report

Mr. Ken Talsma of Anderson Tackman & Company PLC presented the December 31, 2017 Basic Financial Statement to the Board. There were no issues. Good report-See Motion.

Superintendents Report; Blading and brining townships. Most of the townships will be completed by the Memorial Day weekend. Aggregate and cold patching. The Cat Excavator is out working on township projects and some drainage projects. Tri-Us sweeping was in last week working on the MCRC roads. Sand removal was completed on M-116 and Buttersville. Completed 37 miles of shoulder pulling. Working on First Street in Amber Township, some tree work on Rath Road in Hamlin Township and working on Kinney and Morton Roads in Riverton Township. Sugar Grove Road W of 31 is scheduled for paving today. Bit edging on Interlochen in Sheridan Township on King and Oakwood in PM Township. Will start mowing next week and also start on the second round of township brining.

Shop Foreman Report- Shop foreman Woirol reported that he has received a rental tractor to replace Unit 220 that was rear ended in an accident. The appraiser has looked at it and expect to know sometime next week if they will total the unit. The cost for the rental unit is a minimum of \$2,500 per month or \$50.00 per hour. Will check with MCRCSIP to see if they pay anything towards the rent of the tractor. Have received one Michigan Kenworth Truck. It is still unknown when we will receive the 2nd one.

Manager/Director Report

Engineering

- Hansen Rd, Dennis to Stiles: Final paperwork has been received and processing final closeout.
- 2017 Pavement Marking: Final paperwork has been received and processing final closeout.
- Stephens Rd over Big Sauble Bridge: **No change in status.** Contractor is expected back the beginning of June to complete the remaining work including identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: **No change in status.** Contractor is expected back mid-May to complete the remaining work including HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: C & D Hughes is continuing the undercutting west of LaSalle and completing the culvert installations this week. Undercutting in the swamp area, including lightweight slag, and geogrid is slated for next week. Final grading and HMA base early June and completion 2nd or 3rd wk of June and opened to traffic. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: Progress meeting held May 15th. Demolition has been completed and pouring for the pier and abutment caps completed. Galvanized steel beams are being further reviewed by MDOT at our request due to additional heat treatment required after finding that the camber was insufficient after the hot-dip galvanizing was completed. Anticipating setting beams May 30th. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: Hardman Construction, Inc., has not yet received Award, but has provided a Progress Schedule with a tentative closure and start work date of June 11 on the North Branch and July 24th on the South Branch. (Hardman Construction: \$786,284.75. 80% Federal STP, 15% State D. Progress schedule: Open to traffic on or before 9-28-18)
- Hawley Rd Bridge: **No change in status.** We will be working on the CAD file for staking with assistance from Leica for importing into the GPS efficiently. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: **No change in status.** PM Twp is securing an engineering firm. Old design needs to be reworked.
- Anthony Rd Design: Additional information is required by the DEQ for culvert permits before culvert and ditching work can begin. West end design needs to be finalized.
- Sugar Grove Rd: Received preliminary DEQ approval of repair method and submitting through MiWaters for official review. Easements will be sought to replace the existing 51'

long 72" round CMP with a 90' elliptical CMP placed on a skew to better fit with the stream.

Informational Items

- Brine Pond / Land Inquiry: Working with Counsel.
- MDOT TWA for Catch Basin Cleaning has been approved
- MDOT TWA for Catch Basin Repairing/Replacement under development for 25 structures.

Under unfinished business the following was discussed

1. Policies-The Use of Road Commission Vehicles was discussed-See Motion
2. Audit-Ken Talsma , Anderson Tackman Company

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Approve Engineering Reimbursement-See Motion
3. 2018 MCRC SIP Board of Directors Election-See Motion

Items Requiring Board Action:

Approve Township Projects 05-24-2018

Motion by Schwass seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Branch Township 2018

**Township Wide Dust Control for 14.24 miles. One double brine.
Total cost \$6,687.50**

Hansen Road from Larsen Road East to Benson Road for .97 miles. Crack Seal, Chip Seal and Fog Seal. Total Cost \$26,100.00.

Eden Township 2018

Ordway/Eden Lake Roads from Hawley Rd southerly, easterly, and southerly to Stella Rd for 1.00 miles. Grading, ditching and place slag material. Total cost \$59,400.00.

Free Soil Township 2018

Treml Road from Custer Road to Stephens Road for 1.00 miles. Ditching, minor grade shaping and placement of Aggregate and Slag material. Total cost \$24,500.00.

Engineering Reimbursement

Motion by Matiash seconded by Schwass to request a reimbursement of \$10,000.00 for payments made during the period of 07-01-17 through 06-30-18 to retain a licensed professional engineer employed by the MCRC and to authorize the Board to sign. Ayes all. Motion carried.

2017 Audit Review by Anderson Tackman and Company, PLC

Motion by Schwass seconded by Matiash to accept the 2017 Audit Report from Anderson

Tackman and Company, PLC presented by Ken Talsma and to place on file. Ayes all. Motion carried.

MCRCSIP Board of Directors At-Large Representative

Motion by Matiash seconded by Schwass to Vote for John Rogers from Kalkaska County Road Commission to fill the 3 year At-Large Position for the MCRCSIP Board of Directors. Ayes All. Motion carried.

Approve Policy #13 Use of Road Commission Vehicles

Motion by Schwass seconded by Matiash to approve the new Policy For Use of Road Commission Vehicles as amended. Ayes All. Motion carried.

The next regular meeting is scheduled for June 12, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:42 am.



Mary Samuels Secretary



Doug Robidoux Chairman