

MINUTES

Chairman Robidoux called the May 10, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Robidoux, Schwass and Matiash, Manager/Director Schoonover and Superintendent Moody. Absent: Secretary Samuels. Minutes were taken by Jay Syrewicze.

Visitors: Jim Gallie from Amber Township informed the board that the Supervisors will be meeting on June 6 and asked if there was any information the MCRC would like to pass on to him to report at the meeting and asked when the MCRC would be bringing. Jim Mazur from Victory Township presented three signed contracts to the board for approval. Roger Nash from Eden Township was in to discuss his displeasure with how the MCRC handles the Contracts between the MCRC and the Townships. He also requested to be notified by e-mail when the MCRC would be working in Eden Township. The Board agreed that he would be notified when working on projects only.

Approval of Agenda: Motion by Robidoux seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the April 26, 2018 regular meeting was discussed
 Motion by Matiash seconded by Schwass to approve the minutes as presented.
 Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.
 Motion by Schwass seconded by Matiash to approve accounts payable for May 10, 2018 for ck#76496 thru ck #76546 for \$184,664.88 and pre-approve payroll #10 for May 17, 2018. Ayes all. Motion carried.

At 10:05 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; . Blading and aggregate patching on gravel roads. Pulling shoulders. The Cat Excavator is working on drainage projects. Some ditching. The tree and limb crew has been out. Two cold patch crews have been out taking care of pot holes. Additional help in the shop removing sanders and replacing with dump boxes. Continue to clean up trucks to remove winter salt and sand. Preparing to begin the Brine Program next week. Working on Fountain Road and Sugar Grove Roads.

Shop Foreman Report- No Report

Manager/Director Report
Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: *No change in status.*
- 2017 Pavement Marking: *No change in status.*
- Stephens Rd over Big Sauble Bridge: *No change in status.* Contractor is expected back the beginning of June to complete the remaining work including identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: *No change in status.* Contractor is expected back mid-May to complete the remaining work including HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: C&D Hughes has removed the HMA from west of Gordon Road E'ly for approx. ½ of the project limits. Majority of the trees and stumps have been removed in this section. Topsoil has been stripped for about 40% of the project. The undercutting, sand subbase is complete from Gordon Road westerly about 500 to 600'. Due to the rain & wet conditions, the Contractor will be working on construction of ditches from Gordon Road easterly. There is an AT&T conflict with a 900 pair phone line just east of Gordon Road on the North side of the road. AT&T were notified and has a crew scheduled to place a temporary line and remove the conflict this week or early next week. C&D Hughes has been very good to work with to date and the project is going well except for the rains. No complaints to date from the residents or public. Letter to the residents, combined with the public notice, has helped keep the public and residents informed and is minimizing questions. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: Progress meeting has been rescheduled for next Tuesday. Deck demo is almost complete and they are planning on pouring the abutment/pier tops next week. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 8-11-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: Appearing as Item 57 in the May 4, 2018 Letting, four (4) bids were submitted with the confirmed Low-Bidder, Hardman Construction, Inc., for \$786,284.75 at 14.32% under the estimate. The Bid Tab has been reviewed and is reasonable. (Estimate: \$917,745.50. 80% Federal STP, 15% State D, 5% Local Match. Progress schedule: Completion date of on or before September 28, 2018)
- Hawley Rd Bridge: *No change in status.* We will be working on the CAD file for staking with assistance from Leica for importing into the GPS efficiently. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: *No change in status.* PM Twp is securing an engineering firm. Old design needs to be reworked.
- Anthony Rd Design: *No change in status.* DEQ permits for westerly 4 culverts are in

progress with some additional surveying and sketches developed remaining. Most of the preliminary design is done with ditch profile, culvert replacements and vertical alignment checking required. Final design anticipated in early to mid-May. Clearing limits and ROW need to be staked for our crews to complete tree removal in the next few weeks.

- First St, Meyers Rd E'ly to Cul-de-sac, Amber Twp: Tree removals are complete and utility coordination is on-going with information that the private sanitary force main was abandoned.
- Wilson Road Bridge over S Br PM River: DEQ permit to be sought for adding riprap to the East abutment (NE quadrant) for scour remediation.
- Riverton Twp, Morton Rd over Cutler & Stickney County Drain (1/2 mi S. of Anthony Rd): DEQ permit is being sought for this Twp cost share project. Est. cost \$28,400.
- Jebavy Drive & US-10 – two left turn lanes: FY 2019 Category F Application has been submitted for widening to accommodate dual left-turn lanes

Informational Items

- Brine Pond / Land Inquiry: Met with the manager and discussed a direction to address the concern of the owner.
- Federal Aid Exchange: RCOC has successfully obligated their STIP project using the Federal STP funds as part of the agreement. Payment to MCRC was approved yesterday for \$347,148.
- County-wide HMA: Projects have begun in PM and Summit Twps.
- 2019 MDOT Project on US-31, US-10 to Sugargrove: Requested detour review.
- USFS 2018 Grading Plan: Reviewed and meeting to be set to discuss direction on Green Road.
- CRA Whitepaper on “Best Practices” addressing unfunded liabilities for OPEB and retirement.
- CRSIF Risk Review meeting results.
- Requested review of Twp Contracts to add Twp projected cost in either \$ or %.

Under unfinished business the following was discussed

1. Policies-The current set of policies will be placed on hold for approval until Manager/Director Schoonover is able to provide more information.
2. The Use of Road Commission Vehicles Policy was discussed-It was recommended that in addition to the current policy, “Any Travel Out of the State will Require Prior Approval of The Board” to be added. The Policy will be presented at the next meeting for approval.

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. The next Paul Bunyan Meeting is scheduled for May 17.
3. Discussion on Brining Private Roads-The Board agreed they would not be able to contract out brining for private roads.

Items Requiring Board Action:**Approve Township Projects 05-10-2018**

Motion by Schwass seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Amber Township 2018

LaSalle Road from Hansen Road Northerly to Decker Rd. Road for 1.0 miles. Tree and stump removal, ditching & culvert work and Place HMA. Total cost \$160,000.00

Grant Township 2018

Township Wide Dust Control for 32.34 miles. One single brine and one double brine. Total cost \$22,233.75.

Hamlin Township 2018

Rath Road from Decker Road to Sugar Grove Rd for 1.00 miles originally approved on March 22, 2018. Additional tree work, ditching and stump removal was added to the placement of slag for this contract. Original estimate was \$36,000.00. New estimate is \$50,500.00.

Victory Township 2018

Peterson Road from Fountain Road Northerly for 1.05 Miles. Tree and stump removal, replace culverts and then place aggregate material. Total cost \$38,850.00.

Fisher Road from Victory/Hamlin Township Line to Peterson Road for .80 miles. Selective tree and stump removal. Total cost \$25,200.00.

Dennis Road from Fountain Road to Beyer Road for .99 miles. Selective ditching east and west sides of the roadway. Total cost \$14,050.00.

The next regular meeting is scheduled for May 24, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:45 am.



 Mary Samuels Secretary



 Doug Robidoux Chairman