

MINUTES

Vice-Chairman Schwass called the March 22, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: Robidoux.

Visitors: Jim Gallie, Amber Township Supervisor wants to do a road tour next week and asked if Commissioner Matiash would be available to go with him. Also stated they would like to do some seal coating this summer. Tim Gibson of W Hansen Road was in to discuss the deteriorating condition of W Hansen Road and asked if there could be anything done about the road this summer. He also wondered how it was determined which roads are repaired each year. The board will take a look at the road situation and try to make some temporary upgrades.

Approval of Agenda: Motion by Matiash seconded by Schwass to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the March 8, 2018 regular meeting were discussed:

Motion by Matiash seconded by Schwass to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Schwass to approve accounts payable for ck #76352 thru ck#76393 for \$136,370.04 and approve payroll #6 for March 22, 2018 for \$72,549.56.
Ayes all. Motion carried..

At 10:04 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report; Some winter maintenance. Blading gravel roads for a couple of days. The Cat Excavator has been out replacing culverts and some driveway culverts. Two cold patch crews out almost every day. The tree and limb crew has been out doing some work on Hansen Road and removing low hanging limbs in plow areas. Extra help in the shop almost every day. Burning brush in the pits. May start some rototilling next week. A safety training day has been scheduled for May 10 in the afternoon and Melanie Green will be in on April 5 to check safety items.

Shop Foreman Report- Discussed staff pickup bids-See Motion

Manager/Director Report:

Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: *No change in status.* Continuing to work on obtaining final paperwork from the contractor. Final Contract Mod approved. Final Cost of \$986,771.47, 22.02% over

original contract. (C&D Hughes Bid: \$808,709.98.)

- 2017 Pavement Marking: *No change in status*. Continuing to work on obtaining final paperwork from the contractor. Final Cost of \$40,902.45, 25.26% over original contract. (MPM, \$32,653.74. 100% Federal STP.)
- Stephens Rd over Big Sauble Bridge: A CM was processed for balancing items to date with a cost increase of \$17,862. Seasonal suspension with spring work will include identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: *No change in status*. Seasonal suspension with spring work will include HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: Clearing limits have been staked using the GPS and our crews have completed cutting the trees 3" and larger. We are working on the Auto CAD files for GPS construction staking and also additional control. We will also be sending out informational letters to the residents about the project such as start date, contractor, anticipated work etc. Anticipated contractor start date of April 16th. (C & D Hughes, Inc.: \$657,725.79. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: The turbidity curtain was installed on the 13th ahead of the deadline date and we are expecting concurrence from USFW on the delayed schedule. Presently the contractor cannot move over-width equipment until State spring weight restrictions are removed. (Milbocker and Sons, Inc: \$852,279.11. 80% Federal STP, 15% State Bridge. Progress schedule: Open to traffic on or before 6-30-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: Final plans, estimates and necessary documents have been submitted to MDOT, draft proposal reviewed and approved and is slated for a May Letting. Estimates are currently \$424,230.50 for N Br crossing and \$478,748 for the S Br.
- Hawley Rd Bridge: We will be working on the CAD file for staking with assistance from Leica for importing into the GPS efficiently. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: *No change in status*. PM Twp is securing an engineering firm. Old design needs to be reworked.
- Anthony Rd Design: Soils & Structures will be completing the soil borings by the end of this week. Most of the preliminary design is done with final ditch profile and determination of any hill cuts required. DEQ has looked at the roadway but no response from them to date.
- First St, Meyers Rd E'ly to Cul-de-sac, Amber Twp: ROW limits were staked using the GSP so we can meet the township supervisor to look at tree removal and road improvements.

Informational Items

- Brine Pond / Land Inquiry: *No change in status*. Met with MyCopia President last Friday and are proceeding with a two-phase approach, first being the 20+/- acres including the pond, the second the southern parcel portion.
- Rest Area Facility ADA and Section 504 Compliance: We have contacted MDOT reminding them to contact us when they are training MDOT forces on these points to include us as they committed to last fall.
- FY 2021 Local Bridge Program Call for Projects: Looking at nine (9) different structures for PM (Preventative Maintenance) or replacement. Application deadline is May 1st.
- MCRCSIP Member Building Appraisals: We are on the rotation for on-site appraisals this year. We are anticipating a call for scheduling this.
- Chip Seal Program: We are developing the list of Primary Roads.

Under unfinished business the following was discussed

1. Policies-Will discuss at the next meeting

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Approve Act 51 Certification Maps, addition's and deletions & Authorize Chairman to sign.
3. Approve Material Bids-See Motion
4. Approve Bid for Staff Pickup-See Motion

Items Requiring Board Action:

Approve Township Projects 03-22-2018

Motion by Matiash seconded by Schwass to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Logan Township 2018

**Township Wide Dust Control for 22.22 Miles. One double application and one single.
Total Cost \$15,044.38.**

Hamlin Township 2018

**Township Wide Dust Control for 14.29 Miles. One single application and one double.
Total Cost \$9,900.00**

**Beaune Road from Fountain Rd Northerly thence Easterly to end of HMA for 1.2 miles.
Crack seal and then place chip and fog seal. Total Cost \$34,000.00.**

**Rath Road from Decker Road to Sugar Grove Road for 1.00 miles. Placement of slag material.
Total cost \$36,000.00.**

**Lakeshore Drive South Bayou Culvert 228 Lft. Steel sheeting reinforcement repairs with earth anchors and whalers and additional steel plate welding repairs.
Total Cost \$80,000.00.**

Approve ACT 51 Maps and a Resolution for Additions and Deletions to County Local Road System During Calendar Year 2017

Motion by Schwass seconded by Matiash to approve the ACT 51 Certification Maps, authorize Chairman Robidoux to sign and approve a Resolution for Additions and Deletions to County Local Road System During Calendar Year 2017 to include:

Crystal View Drive Amber Township, Section 3 Sheet #24 from Cul-de-sac end to Cul-de-sac end due to a correction in length from 1,259' to 1,540'.

All changes were made prior to December 31, 2017.

Ayes: Schwass and Matiash. Absent: Robidoux.

Nays: None

Motion carried,

Award Material Bids

Motion by Matiash and seconded by Schwass to award material bids as recommended by the staff to the lowest responsive bidder:

Motor Oil and Hydraulic Oil to all bidders, Rowley's, The Lyden Oil Company, Great Lakes Lubricants and Blarney Castle.

Gasoline and Diesel to all bidders, Brenner Oil, Petroleum Traders, Blarney Castle and Crystal Flash.

Corrugated Metal Culverts to all bidders and place on file. St Regis Culvert , Cadillac Culvert and Contech.

Guard Rail & Posts to Action Traffic Maintenance.

Bridge Materials to Krenn Timber Bridge Inc.

Ayes all. Motion carried.

2018 Cold Patch Material

Motion by Matiash seconded by Schwass to award the bid for cold patch material to Unique Paving, Reith Riley and Ace-Saginaw Paving Company or to the lowest responsive bidder. Ayes all. Motion carried.

2018 Equipment Rental Rates .

Bidders included:

CIS Snow Plowing and Excavating Inc., Ludington

Hallack Contracting, Hart

Bulldog Unlimited, Custer

Motion by Matiash seconded by Schwass to accept the bids for Equipment Rental Rates and place on file for the lowest responsive bidder. Ayes all. Motion carried.

Award Staff Pickup Bid

Motion by Schwass seconded by Matiash to award the bid for a ½ Ton Staff Pickup to Betten Baker Ford of Ludington, for \$34,710.00. Ayes all. Motion carried.

The next regular meeting is scheduled for April 12, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 11:31 am.



Mary Samuels Secretary



Bill Schwass Vice- Chairman