

MINUTES

Chairman Matiash called the September 28, 2017 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie and Dick Alway from Amber Township to mention a couple of pot holes and expressed their displeasure on the mess the brush cutter leaves behind. They have some questions regarding the bill for Victory Corners Road. Will provide a breakdown of the charges for them to review. Marty Ruitter with Hobbs & Black Architects.

Approval of Agenda: Motion by Schwass seconded by Robidoux to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the September 11, 2017 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as presented
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Robidoux to approve accounts payable for ck #75736 thru ck#75795 for \$261,788.48, and pre-approve payroll #20 for October 5, 2017,

At 10:05 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report- Finished ditching for utilities on Victory Corners and will do a little more seeding and mulch. Gordon Road project has been paved and will seed and mulch on Monday. Hasenbank Road aggregate project in Free Soil Township has been completed. The Cat Excavator has been out doing maintenance ditching. Two mowers and the brush cutter has been out the past two weeks. Doing aggregate patching and some spot blading. Custer Township received one full brining and one road was brined in Hamlin Township. Some cold patching and sweeping for several days. Working on a fall punch list completing some maintenance items. The tree crew has been out removing dead trees. Continue bit edging for the last couple of weeks and have had an extra man in the shop.

Manager/Director Report:

Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: Contractor final cross sections have been reviewed, verified, and a Contract Modification (#3) is being prepared. Contract Mods. to date: CM#1 - \$5,750 (0.71%) for removal and replacement of concrete driveway; CM#2 - \$76,949.60 (9.51%) for add'l tree removals. Anticipated CM#3 for \$63,316 for add'l earthwork. Current contract cost is \$886,709.58. (C&D Hughes Bid: \$808,709.98. 80% Federal STP, 20% State D. Project completed and opened to traffic.)

- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: *No change in status*. Final plans, estimate and special provisions have been submitted to MDOT. Several easements/grading permits are being obtained before obligation can be requested. Estimate: \$792,160.50. (Programmed \$485K STP, \$300K State D).
- 2017 Pavement Marking: Michigan Pavement Markings began Tuesday and anticipate being done Friday with line stripping. Special Marking crew will also be in and complete on Friday. (MPM, \$32,653.74. 100% Federal STP. Completion date of October 2, 2017.)
- Stephens Rd over Big Sauble Bridge: Cofferdams have been driven, south abutment removed and foundation excavation completed along with piling driven. North side abutment removed, excavated and tremie in place. Abutment A (north side) backwall pour is planned for today. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local. Progress Schedule: Open to Traffic by Friday, October 27th and Completion date of on or before Thursday November 30, 2017.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: Temporary power poles will be scheduled to be placed in close coordination with the project start and intersection closure due to temporary guy lines being in close proximity of the intersection. Box fabrication and delivery is anticipated for October 23rd. A new start date is being determined. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local. Progress Schedule: Completion date: Delayed and to be determined.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: TS&L Plans are being addressed and the GRS-IBS Special Provision has been submitted and under review. 2018 Construction. Project manager has changed companies. Further discussion under Unfinished Business.
- Custer Rd Bridge over PM River Deck Rehab: A G.I. has been scheduled for Wednesday, Oct. 11th, 10 am. Plans call for a 30' clear width (32' 11" overall width) galvanized steel super-structure and 9" concrete deck with a 2-tube railing. Current estimate is \$826,937.
- Rasmussen Rd Design: *No change in status*. Draft plans have been submitted to PM Twp for their review and input regarding their utilities.
- Anthony Rd Design: Continuing with the developing log job plans with C&S, culvert R&R.

Informational Items

- Eric Nelson has accepted our offer of Design Engineer and is anticipated to start Oct 9th.
- Lakeshore Dr / Penstock Bridge: Anlaan began work this week and has completed the PVC drainage system repairs and are working on washout repairs. Also discovered upon inspection was numerous loose brackets that are being addressed.
- Brine Pond Update: Attorneys have deferred a few items to be discussed between Gourmet Mushroom and us. I will contact Gourmet Mushroom and address.
- HMA Paving: Remaining work on US-31N was scheduled for last weekend and delayed until next FY at the request of MDOT. Possible couple of additional projects including Sugar Grove Rd and Sheridan Twp.
- Lakeshore Drive at S. Bayou Culvert: Culvert inspection report coming next week, but culvert is in good shape with an expected life span of another 20-years. West sheet pile headwall though is in poor condition.
- 2017 Local Grade Crossing: Pre-Construction meeting this afternoon for the Walhalla RR-Xing and US-10 RR-Xing of Marquette Rail. Anticipated start dates are Oct 16th for Walhalla, Oct 23rd for US-10.
- Custer Rd bridge over Pere Marquette River Load Reduction: 4 Tons Per Axle, 20 Tons Gross.
- US Forest Service: Met with USFS on potential future Timber Sale routes and advance work on Modjeski Rd, Old Free Soil Rd and Green Rd at Nurnberg Rd.

Under unfinished business the following was discussed

1. MCRCSIP Liability Refund received in the amount of \$84,389.00. A portion of this refund will be placed in the Safety Fund in the amount of \$7,500.00 and the balance in the amount of \$76,889.00 will be placed in the equipment fund.
2. Facilities Condition Assessment & Space Utilization Evaluation-Marty Ruiter of Hobbs & Black Architects in conjunction with Matrix Consulting Engineers and Villa Environmental was in to present a Facility Assessment & Space Utilization Evaluation for the Mason County Road Commission. He discussed the existing conditions at the MCRC including the existing site and building conditions. Part of the evaluation was to make recommendations for the existing buildings and space utilization and to offer proposed options. He will be back with a cost analysis at a later date. The overall conditions show that the buildings are at or beyond their useful life and could no longer safely support the operational mission of the MCRC.
3. Wade Trim-Darr Road over the Lincoln River-The project manager that has been working on these projects has moved to OHM. See Motion.

Under new business the following was discussed

1. The next meeting date will be changed to October 9 instead of October 12 at 10:00am.

Items Requiring Board Action**Approve change from Wade Trim to OHM for the Darr Road Project Engineering.**

Motion by Schwass seconded by Robidoux to approve changing Professional Engineering Companies from Wade Trim to OHM to stay with the engineer that has been working on this project as he has changed employment. Contract will not exceed the remainder of fees for both PE and CE of the Wade Trim Contract. Ayes all. Motion carried.

The next regular meeting is scheduled for October 09, 2017 at 10:00 am.

There being no further business the meeting was adjourned at 12:48 pm.



 Mary Samuels Secretary



 Nick Matiash Chairman