

MINUTES

Chairman Matiash called the August 10, 2017 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Deb Del Zoppo to observe. Dick Alway from Amber Township asking for an update on Victory Corners Road. E Moody stated that the paving will begin next Tuesday and he also commented that work has begun on Gordon Road. Mr. Always also commented on the fact that it appears MDOT has worked on the traffic light at Stiles Road and US -10 making it a longer wait between lights on Stiles Road. MCRC will contact MDOT to find out about the change.

Approval of Agenda: Motion by Robidoux seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the July 27, 2017 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Robidoux seconded by Schwass to approve accounts payable for ck #75576 thru ck#75630 for \$644,174.68, and approve Payroll #16 for August 10, 2017 for \$64,108.49,

At 10:07 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report-Preparation for paving on Victory Corners Road for next Tuesday. Have started work on Gordon Road. Working in Sherman Township on Decker Road placing an aggregate surface. Doing bit edging from the paving and wedging projects that were completed. Mowing gravels on the south end of the county will be completed by end of next week and the north end will be a little longer. Will get back on the pavements when gravels have been completed. Have done some spot blading and are almost done with crack sealing roads in preparation for chip seal. Will get started on Primary Roads when township work is completed. The Cat Excavator is working on local ditching projects and working in problem areas. The tree crew has been out for a couple of days and the cold patch crew is out as time allows.

Safety Committee Report: Jerry Boon reported on behalf of the Safety Committee. The committee is working on scheduling training for the bucket truck. Working on the Go Bags for winter deciding on what size of bag would be most efficient. These bags will hold supplies for in the event of an emergency while the trucks are snowplowing. Reminding the crews to place warning signs while out working in the roadways. G Boon also asked if the MCRC would be having the shoe truck in again this year and the board agreed that it should be scheduled.

Manager/Director Report:

Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: Finaling out project. Awaiting final cross sections from contractor to substantiate quantity adjustments. Contract Mods. to date: CM#1 - \$5,750 (0.71%) for removal and replacement of concrete driveway; CM#2 - \$76,949.60 (9.51%) for add'l tree removals. Anticipated CM#3 for \$63,316 for add'l earthwork. Current contract cost is \$886,709.58. (C&D Hughes Bid: \$808,709.98. 80% Federal STP, 20% State D. Project completed and opened to traffic.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: SHPO approval notification in July (granted in June). USFWS approval anticipated soon. Final plans are being assembled for submittal by middle of the month. (\$485K STP, \$300K State D).
- 2017 Pavement Marking: South end of County – Appearing as Item 34 in the August 4th Letting., two (2) bids were submitted with the confirmed Low-Bidder, Michigan Pavement Markings, LLC, for \$32,653.74 at 25.36% under the estimate. The Bid Tab has been reviewed and is reasonable. We are contacting MPM to request a Progress Schedule. (Estimate: \$43,748.10. 100% Federal STP. Completion date of October 2, 2017.)
- Stephens Rd over Big Sauble Bridge: With several shop drawing reviews needing approval, the start date has been pushed back to Monday, August 14th. A Press Release has been sent announcing the start date, project info and completion dates. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local. Progress Schedule: Open to Traffic by Friday, October 27th and Completion date of on or before Thursday November 30, 2017.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: MDOT has awarded the project and a Pre-Con has been set for Tuesday, August 22nd at 12:30 p.m. A Progress Schedule has been submitted with a September 11th Start Date, Open to Traffic October 24th, and November 30th Completion. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local. Progress Schedule: Completion date: Open to Traffic by Oct 27, 2017, and completion by Nov 30, 2017.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: *No change in status.* TS&L Plans are nearing submittal stage. 2018 Construction.
- Custer Rd Bridge over PM River Deck Rehab: *No change in status.* TS&L plans being developed.
- Rasmussen Rd Design: Adjust plan sheet sizes and compute quantities.
- Anthony Rd Design: Developing log job plans with C&S, culvert r&r. Obtaining base and HMA thickness info.

Informational Items

- Design Engineer/ Senior Engineer Tech: Thus far we have had three (3) inquiries with one application submittal. We have interviewed the applicant and are checking references and work history.
- Lakeshore Dr / Penstock Bridge: Met on-site with Consumers and Anlaan regarding a handful of drainage pipe breaks. Apparent damage of 2013 drainage system replacement is due to expansion and contraction of the eight (8) span structure. Expansion solutions are being looked into.
- Facilities, Site and Environmental Assessment: *No change in status.* Final proofing and completed report is expected in soon.
- Brine Pond Update: Review of the Lease Agreement, Insurance and environmental requirements continues with Safety Data Sheets and Loading/Unloading Traffic Flow Exhibits have been submitted. GM will also have to do a land split for the pit property to comply with leasing over 1 year in length.
- HMA Paving projects are approximately 85% completed (95% Local, 76% Primary).
- US Forest Service, Indian Bridge: The SCE's Proposal has been received, reviewed and to be submitted for your approval. This will be a pass-through expense with the US Forest Service within the confines of our existing agreement (US Forest Agreement #17-RO-11090400-25).
- Household Hazardous Waste: August 19th, 9am -2pm, Household Waste/Clean

- Sweep/Appliance/Electronic & Pharmaceutical Collection
- Undeveloped/Paper Street, North Ave, Gilbert's Addition: Draft Letter of no interest by MCRC.
 - MCRCSIP Loss Control Visit: Corrective actions are being developed.
 - ITC: Met with representative on their Jan 2018 – Feb 2019 rebuild plans of the high voltage lines from Amber substation southerly to south county line.

Under unfinished business the following was discussed

1. The next Paul Bunyan Meeting is planned for August 17th at McGuire's.
2. CRA Legislative Priorities-Some discussion and will continue at the Paul Bunyan Meeting.
3. CRA Standardized Permits-Some discussion and will continue at the Paul Bunyan Meeting.

Under new business the following was discussed

1. **CRASIF** Board of Trustees 2017 Election-Ballot was voted and mailed in.
2. **Approve Engineering Contract with Scott Civil Engineering**-Reek Road Bridge- See Motion.
3. **NMARC Annual Meeting Voter Authorization**-Doug Robidoux was named as Voting Delegate and B Schwass was named as Alternate Voting Delegate to vote on all matters on behalf of the Commission at the NMARC Annual Meeting on Friday, September 15, 2017.
4. **Catch Basin Cleaning Services Bid Award**- Three Bids were received and read: Plummer's Environmental Services, Inc (\$196,450); Line Finders, LLC (\$135,385); and Northern A1 Services, Inc (\$67,996).- See Motion

Items Requiring Board Action

Approve Contract for Engineering Services with Scott Civil Engineering Company

Motion by Schwass seconded by Matiash to approve the Contract for Engineering Services with Scott Civil Engineering of Grand Rapids, Michigan to complete a feasibility study relating to raising the Reek Road Truss Bridge over the Pere Marquette River and to authorize the Manager/Director to sign the contract. This project will be a Forest Service pass through. Ayes all. Motion carried.

Approve Bid for 2017 Catch Basin Cleaning Service

Motion by Schwass seconded by Robidoux to award the bid for the 2017 Catch Basin Cleaning Service as recommended by staff, to low bidder Northern A1 Services, Inc for \$67,996.00. State Trunk line portions of the bid are subject to written approval by the Michigan Department of Transportation. Ayes all. Motion carried.

The next regular meeting is scheduled for August 24, 2017 at 10:00 am.

There being no further business the meeting was adjourned at 11:36 am.



 Mary Samuels Secretary



 Nick Matiash Chairman