

## MINUTES

Chairman Matiash called the June 22, 2017 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux and Schwass, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Dave Miehke from Ludington was in to discuss the signage for seasonal roads.

Approval of Agenda: Motion by Robidoux seconded by Schwass to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the June 8, 2017 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented  
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Robidoux seconded by Schwass to approve accounts payable for ck #75444 thru ck#75483 for \$204,878.20, and pre-approve Payroll #13 for June 29, 2017.

At 10:04 am the Board looked over the contingent liability and revenue sheet.

**Superintendent's Report:** Finished brining for a couple of Townships and will start brining for the 4<sup>th</sup> of July. Hauled gravel and spread brine on Nurenborg Road for the Forest Service Cooperative Project. Have been doing some blading, cold patching and bit edging. All three culverts are in on Victory Corners Road and have started grading. Working on Decker Road E of Custer Road. Are about one week ahead on mowing. All of the pavements have been completed North of US-10. The tree crew has been out cleaning up dead trees and clearing some downed trees from last weeks storm. The Cat Excavator has been working on Decker Road and Victory Corners Road. Extra help in the shop and the youth crew is working on guardrails. Crack Sealing will be starting after the 4<sup>th</sup> of July.

**Shop Foreman Report given by Mgr/Director Schoonover-** Notifying the Board that Truck #501, ¾ ton Ford needs to have the exhaust manifold changed. This truck has over 300,000 miles on it and repairs may be more extensive.

### **Manager/Director Report:**

#### **Engineering**

- Rasmussen Rd File Close out –Last item requested, payroll, has been submitted and awaiting response.
- Hansen Rd, Dennis Rd to Stiles Rd: Completed and opened to traffic Saturday June 10<sup>th</sup>. (C&D Hughes Bid: \$808,709.98. 80% Federal STP, 20% State D. Progress Clause:

- Completion date of on or before June 23, 2017)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: *No change in status*. Awaiting several approvals. GI revisions being addressed. (\$485K STP, \$300K State D).
- 2017 Pavement Marking: South end of County –MDOT and submitted for Obligation Authority and then found the programming was incorrect. Planning has made the corrections and I am awaiting response that the Obligation has been completed.
- Stephens Rd over Big Sauble Bridge: Appearing as Item 21 in the July 7<sup>th</sup> Letting, this project will have a mandatory 3% DBE Participation. (Estimate: \$857,702. 80% Fed, 15% State, 5% Local. Progress Schedule: Completion date of on or before November 30, 2017.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: Appearing as Item 23 in the July 7<sup>th</sup> Letting, this project will have a mandatory 3% DBE Participation. (Estimate: \$645,419. 80% Fed, 15% State, 5% Local. Progress Schedule: Completion date: Open to Traffic by October 27, 2017, and completion by November 30, 2017.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: TS&L Plans are nearing submittal stage. 2018 Construction.
- Custer Rd Bridge over PM River Deck Rehabilitation: TS&L plans being developed.

#### **Informational Items**

- Facilities, Site and Environmental Assessment: MEP (Mechanical/Electrical/Plumbing) portion of the report is approximately 90% complete, Architectural portion is 45% complete, and Environmental portion is 50% complete. Final proofing and completed report is expected in 2-3 weeks.
- Brine Pond Update: Insurance and liability coverage's and limitations are continuing to be worked out. Environmental Contamination (Premises Pollution Liability) insurance is being applied for pricing through Rothwell Ltd Risk Management (Grand Rapids). Existing liner repair can be done but not guaranteed due to its age. A new liner is recommended. A Scope of Work (SOW) has been submitted detailing the activities anticipated during the Access Agreement period prior to the Lease.
- MDOT and County-Wide Catch-Basin Cleaning: *No Change in Status*. Advertised Monday with Thursday, 11 am, July 6<sup>th</sup> Bid Opening
- CRASIF has sent out the annual call for Board of Trustee Candidates.
- Marquette Rail/Amber Rd Crossing, Amber Twp: Marquette Rail has a complete rebuild slated for this summer.
- Sargent Sands: Meeting with Hamlin Twp, City of Ludington, Sherriff Dept. and Road Commission with Sargent Sands was held to discuss their operations including truck routing and conformance with the guidelines.

#### **Under unfinished business the following was discussed**

1. Approve Township Projects-See Motion
2. Bids were opened for HMA from Elmer's and Rieth Riley and Chip Seal from Fahrners, Pavement Maintenance Systems and Highway Maintenance and Construction on June 20, 2017-See Motions.

**Under new business the following was discussed**

1. MCRCSIP 2017 Board of Directors Positions were voted on.

**Items Requiring Board Action**

**Approve Township Projects 06-22-2017**

**Motion by Schwass, seconded by Robidoux to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.**

**Riverton Township 2017**

**Brye Road** from Kinney Road to Chauvez Road for .98 miles.. Crack Seal, chip seal and fog seal. Cost share with PM township. Total Cost \$25,950.00.

**Grant Township 2017**

**Township wide Dust Control** for 32.34 miles. One application. Total Cost \$13,219.00.

**Pere Marquette Township 2017**

**Ivanhoe Road** from Arrow Road to Curtwood Rd to .30 miles. Place HMA overlay over entire roadway. Total cost \$29,500.00.

**Authorize to sign Access Agreement with Gourmet Mushrooms, Inc**

Motion by Schwass seconded by Robidoux to authorize Manager Director Schoonover to sign the Access Agreement with Gourmet Mushrooms, Inc for the Brine Pond when it becomes available. Ayes all. Motion carried.

**Award Bid for HMA**

Motion by Robidoux seconded by Schwass to award Rieth Riley Construction Company Twelve (12) projects in the amount of \$259,475.26, and Award to Elmer's Crane & Dozer Inc. twenty six (26) projects in the amount of \$507,374.92, and HMA Patching- Various Locations, lowest responsive bidder, in the best interest of the Mason County Road Commission, based on recommendation by Staff. Ayes all. Motion carried.

**Award Bid for Chip Seal and Fog Seal**

Motion by Schwass seconded by Robidoux to award the alternate bid for chip seal and fog seal to Fahrner Asphalt Sealers, LLC for \$2.29 per square yard using a higher quality emulsion and clarification of using slag material. The bid was accepted with the accepted notation that seasonal limitations may prevent all projects from being completed in 2017 with the remaining projects completed in 2018. Ayes all. Motion carried.

**The next regular meeting is scheduled for July 13, 2017 at 10:00 am.**

**There being no further business the meeting was adjourned at 11:50 am.**

  
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 Mary Samuels Secretary

  
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 Nick Matiash Chairman