

MINUTES

Manager/Director Schoonover called the January 12, 2017 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Robidoux and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None.

The first order of business was to establish Board Positions and Board Meeting Dates. See Motion.

Visitors: Joseph Martz to ask again about having numbers for the replacement mail boxes. He also had questions regarding the daily activities of the road commission and the plow schedules.

Approval of Agenda: Motion by Schwass seconded by Robidoux to approve the agenda as amended. Ayes all. Motion carried.

Conflicts: None

The minutes of the December 22, 2016 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable for ck #74930 thru ck#74978 for \$120,595.19, and approve payroll #1 for January 12, 2017.

At 10:11 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Winter Maintenance for the past two weeks. The limb crew has been out in the plow areas removing hanging limbs and the cold patch crew have been out a couple of days as weather allows. The tree crew has been working in the Ford Lake Area removing dead trees. Extra help in the shop. Pit clean up stacking brush and have hauled some scrap culvert material to Padnos.

Shop Foreman Report: Discussion on the purchase of a Walk and Roll Packer and John Deere Tractor. See Motion Also discussion on taking bids to replace the two Michigan Kenworth Trucks that will be due on March 14, 2017. Woirol will request bids due by the next board meeting.

Manager/Director Report:

Engineering

- Neil Street Culvert: File review will begin Friday.
- 2016 Pavement Marking: File review will begin Friday. One Contract Mod remains.

- Rasmussen Rd Construction: File review will begin Friday.
- Hansen Rd, Dennis Rd to Stiles Rd: Appearing as Item 14 in the January 6, 2017 Letting, nine (9) bids were submitted with the confirmed Low-Bidder, C&D Hughes, Inc., for \$809,709.98 at 13.08% under the estimate. The Bid Tab has been reviewed and is reasonable. (Estimate: \$921,468. 80% Federal STP, 20% State D. Progress schedule: Completion date of on or before June 23, 2017)
- Hansen Rd, W. of Gordon Rd to US-31: *No change in status.* Design is progressing with anticipated GI Plans being submitted in January (July Letting).
- Gordon Rd RXR Bridge: Design has been submitted to Marquette Rail (\$203,400).
- Sass Rd, Grant Twp: Grade cut design is near completion.
- Stephens Rd over Big Sauble Bridge: *No change in status.* Final plans are being completed. Verbal notification that the Design Exception (DE) for the sag vertical curve has been approved. Property owners for necessary easements have been contacted and obtaining the easements is underway.
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: *No change in status.* Final plans are being completed. Property owners for necessary easements have been contacted and obtaining the easements is underway.
- FY 2018 Local Bridge Program: *No change in status.* Nine (9) firms have submitted RFP's: Darr Rd over N Br Lincoln River – 8; Darr Rd over S Br Lincoln River – 8; and Custer Rd over PM River – 7.

Informational Items

- GPS: – On hold.
- MCRC SIP: The Offer of Judgement from the Plaintiff's counsel has been rejected by the Pool and counsel. This poses very minimal risk and will avoid the potential entry of a judgement against the Road Commission in a case the Road Commission should win outright.
- US-10 RxR Crossing and Walhalla Rd RxR Crossing: We have met with MDOT and traffic detour signing for each of these are acceptable for these late spring (after school lets out) 2017 projects. An estimate for Walhalla/Kinney Rd intersection shoulder/curbing upgrade prior to the detour was presented and acceptable and they will look for funding. Duration: 1 week each.
- Brine Bid Packages were sent out in December with a Bid Opening date of January 24. (A future meeting will be set with MCRC, MCS and Gourmet Mushroom plant manager to look at possible options of continuing discussions on the brine pit.)
- Weighmaster Scales: Scale certification appointments have been coordinated for the same day with Manistee CRC and each county will alternate years of transporting the scales for the calibration and certification. Manistee will be transporting them this year.
- Tier III Bridge Load Ratings due December 31st are past due for three (3) structures. One additional Tier II structure has been identified by MDOT with a due date later this summer. (Tier II addresses bridges in poor condition and Tier III addresses bridges in which the load rating was calculated using an incorrect methodology or the load rating has data irregularities.)
- MCRC SIP legal counsel has advised and provided a policy for communication service providers facilities within highway ROWs. This would include distributed antenna systems (DAS). We will be reviewing the provided example policy for future adoption.

Under unfinished business the following was discussed

1. None

Under new business the following was discussed

1. Approve Annual payment to PM Township-See Motion
2. 2017 Highway Conference Registration-Schoonover, Robidoux and Schwass to attend.
3. UP road Builders Association Registration-Will discuss at the next meeting.
4. Local Roads Policy for 2017-The Draft policy was presented. Copies will be sent to the Supervisors and a tentative meeting planned just prior to the next regular Board Meeting to discuss. If all is in agreement the policy will be approved at the regular board meeting on January 26, 2017.

Items Requiring Board ActionEstablish Board Meeting Dates

A motion was made by Schwass seconded by Robidoux to set the regular board meeting dates generally, for the second and fourth Thursdays each month at 1:00 pm. for the months of January, February and December and 10:00 am for March through November for 2017.

Ayes: Matiash, Robidoux and Schwass. Nays: None. Motion carried.

Establish Board PositionsChairman

Motion by Robidoux seconded by Schwass to appoint Nick Matiash as the Chairman of the MCRC Board of Commissioners. Ayes: Schwass and Robidoux. Nays: None Abstain: Matiash. Motion carried.

Vice-Chairman

Motion by Schwass seconded by Matiash to appoint Doug Robidoux as the Vice-Chairman of the MCRC Board of Road Commissioners. Ayes: Matiash and Schwass. Nays: None. Abstain: Robidoux. Motion carried.

Annual Payment to PM Township

Motion by Schwass seconded by Robidoux to approve the 7th annual payment to Pere Marquette Township in the amount of \$9,100.00 to be made on January 26, 2017.

Ayes all. Motion carried.

Purchase John Deere Tractor

Motion by Robidoux seconded by Schwass to approve the purchase of a John Deer Tractor through the MIDEAL Program from Bader & Sons in the amount of \$124,440.74.

Ayes all. Motion carried.

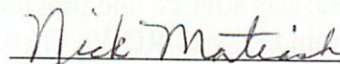
Purchase Walk & Roll Packer

Motion by Schwass seconded by Robidoux to approve the purchase of a Walk & Roll Packer through the MIDEAL Program from AIS Construction in the amount of \$39,411.00.

Ayes all. Motion carried.

There being no further business the meeting was adjourned at 12:04 pm.


Mary Samuels Secretary


Nick Matiash Chairman