

MINUTES

Chairman Schwass called the November 23, 2016 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Robidoux and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None.

Visitors: Jim Galley and Dick Alway from Amber Township to present the board with their tentative list of projects for 2017. Gallie also said he has sent the invoices and pictures to Wal-Mart and Lowes regarding the Meyers Road HMA project. Road Commission is still working on getting the lien waiver. Thanked the board for the work done on Conrad Road.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the November 10, 2016 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.

Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for ck #74757 thru ck#74810 for \$170,275.77, pre-approve payroll #24 for December 1, 2016 and approve Short Term Leave checks for November 23, 2016 in the amount of \$42,102.59

At 10:04 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: The township work is completed and are doing some edging now. Blading roads with graders and aggregate patching. The roads are in good shape. Brush cutter tractors are out on both the North and South ends of the county. The tree and limb crew have been out cutting out dead trees and cleaning up fallen limbs from last weeks high winds. Cold patch crews have been out, doing some bit edging most everyday and the Cat Excavator has been out on ditching projects. Extra help in the shop working on sanders, wings and are doing some painting on the plows. Yard cleanup and hauling in gravel to the yard. The 2NS sand hauling is completed. Will be setting up interviews next week for temporary help.

Shop Foreman Report: Discussion regarding Truck #603 and also the 966 Cat Loader (094) repairs. Some additional damage was found on the Cat Loader and will cost an extra \$3,000.00 to fix. The total estimated cost to fix this machine is now about \$24,000.00. The board agreed it was in the best interest of the MCRC to make the repairs.

There have been several inquiries about #603 but no one so far interested in purchasing. Will continue to advertise. The new single axle truck is in service and the 2nd one is 90% completed.

Manager/Director Report:

Personnel

- 4 applications have been received, expecting one more, for the Temporary Snow Plow Drivers. Interviews will be set soon.

Engineering

- Neil Street Culvert: *No change in status*. Final file review not yet scheduled.
- 2016 Pavement Marking: Checking with the contractor for plans to return or done for the season. A few remaining roads in the N ½ and chipseal roads in S ½ of County remain.
- Rasmussen Rd Construction: *No change in status*. Final documentation for the project file continues. Final file review not yet scheduled.
- Hansen Rd, Dennis Rd to Stiles Rd: The Draft Proposal and plan changes have been reviewed and approval sent to MDOT. MDOT's Specifications and Estimates Section are now reviewing the project for it to appear in the January 6, 2017 Letting. (Estimate: \$921,468. 80% Federal STP, 20% State D. Progress schedule: Completion date of on or before June 23, 2017)
- Gordon Rd RXR Bridge: Design is progressing with a new grade.
- Sass Rd, Grant Twp: *No change in status*. Grade cut design is progressing as time allows.
- Stephens Rd over Big Sauble Bridge: Final plans are being completed. Verbal notification that the Design Exception (DE) for the sag vertical curve has been approved. Property owners for necessary easements have been contacted and obtaining the easements is underway.
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: Final plans are being completed. Property owners for necessary easements have been contacted and obtaining the easements is underway.
- FY 2018 Local Bridge Program: RFP's have been developed and Advertised for: SN 6664, Custer Rd over PM River (superstructure replacement); SN 6681, Darr Rd over SB Lincoln River (R&R); SN 6682, Darr Rd over NB Lincoln River (R&R with single lane). RFP's due by Dec. 21st.
- FY 2019 Local Bridge Program: SN 6677, Hawley Rd over SB Pere Marquette River (Est. \$915,000, R&R) has been selected. Not selected: SN 13633 - Fountain Rd over N Br Lincoln River; SN 6683 - Tuttle Rd over N Br Lincoln River; and SN 13616 - Yonker Rd over Big Sable River.

Informational Items

- Paul Bunyan Council: Follow-up
- Hamlin Twp, Middleton Rd: Surveying of the non-certified section of road was used as the Twp secured easements for winter maintenance across the properties and for a turnaround. The Twp does not anticipate, at this time, to upgrade the road and bring it into Certification.
- Gravel Bids: Bid documents have been sent out for a minimum 25,000 yards gravel and 10,000 yards ice control sand. Bids are due December 1, 2016.
- GPS: update
- Mason Lake Conservation District Agreement: MLCD has a grant from the National Fish and Wildlife Foundation's Sustain our Great Lakes (SOGL) Program. This agreement would reimburse Mason CRC up to \$15,000 for the survey and design for the Black Creek/Custer Rd crossing.
- Dewey Rd ROW, Sheridan Twp: Questioning by property owners regarding access, road Certification and abandonment of Ross Rd (December 29, 1993).

Under unfinished business the following was discussed

- 1. None

Under new business the following was discussed

- 1. Discussion on hiring a new Financial Advisor from Shelby State Bank (Mr. James Stovall) to handle the deferred comp accounts. The board agreed Mr. Stovall would be a good choice. M Samuels to contact him and make the arrangements.
- 2. Black Creek/Custer Road Stream Crossing. See Motion.

Items Requiring Board Action

Cooperative Agreement Between the Mason Lake Conservation District and MCRC.

Motion by Robidoux seconded by Matiash that the Mason Lake Conservation District (MLCD) hereby enters into an agreement with the Mason County Road Commission(MCRC) for the purpose of providing funding to complete the survey work, engineered plans, and the MDEQ/MDNR permit application for the Black Creek/Custer Road stream crossing site PM-M049. This Cooperative Agreement may be amended as needed in response to any changes in project specifications, or regulatory agencies. Funding for this agreement currently emanates from a grant with MLCD from the National Fish and Wildlife Foundation's Sustain Our Great Lakes Program. The Board authorizes Manager/Director Schoonover to sign the Agreement. Ayes all. Motion carried.

There being no further business the meeting was adjourned at 11:05 am.



 Mary Samuels Secretary



 Bill Schwass Chairman