

MINUTES

Chairman Schwass called the December 8, 2016 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Robidoux and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None.

Visitors: Jim Galley from Amber Township and Bruce Burke from Logan Township to observe.

Approval of Agenda: Motion by Robidoux seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the November 23, 2016 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for ck #74811 thru ck#74857 for \$215,591.41 and pre-approve payroll #25 for December 15, 2016.

At 10:05 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: The Cat Excavator has been out working on some small ditch projects and cross culverts. Some blading and aggregate patching. The cold patch crew has been out and also the tractor brush cutters. The limb crew has been out working in the plow areas removing overhanging limbs and dead trees and the tree crew has been working in the Ford Lake area. Doing some bit edging work along drop-offs. Extra help in the shop and have two temps scheduled to start working on Friday December 9, 2016. Both new trucks have been completed and are in service.

Shop Foreman Report: No Report.

Manager/Director Report:

Personnel

- Temporary Snow Plow Drivers: Interviews have been completed. Two (2) Temporary and two (2) On-Call drivers are to be utilized.

Engineering

- Neil Street Culvert: Final site review by MDOT has been completed and accepted. File review scheduled for Tuesday, December 13th.
- 2016 Pavement Marking: Final site review by MDOT has been completed and accepted. File review scheduled for Tuesday, December 13th. A few remaining Local Roads in the N ½ and

chipseal roads in S ½ of County will have to be picked up next season. Quantities for Local Road painting has been finalized and payment to be made soon..

- Rasmussen Rd Construction: Final site review by MDOT has been completed and accepted. File review scheduled for Tuesday, December 13th.
- Hansen Rd, Dennis Rd to Stiles Rd: Appearing as Item 14 in the January 6, 2017 Letting, this project will have a mandatory 4% DBE Participation. (Estimate: \$921,468. 80% Federal STP, 20% State D. Progress schedule: Completion date of on or before June 23, 2017)
- Gordon Rd RXR Bridge: Grade set and quantities are being computed. HMA price lock available.
- Sass Rd, Grant Twp: *No change in status.* Grade cut design is progressing as time allows.
- Stephens Rd over Big Sauble Bridge: *No change in status.* Final plans are being completed. Verbal notification that the Design Exception (DE) for the sag vertical curve has been approved. Property owners for necessary easements have been contacted and obtaining the easements is underway.
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: *No change in status.* Final plans are being completed. Property owners for necessary easements have been contacted and obtaining the easements is underway.
- FY 2018 Local Bridge Program: RFP's due by Dec. 21st.
- FY 2019 Local Bridge Program: SN 6677, Hawley Rd over SB Pere Marquette River (Est. \$915,000, R&R) has been selected. A RFP will be developed this winter.

Informational Items

- GPS: Although Fleetmatics has been purchased by Verizon (Networkfleet), they are currently remaining separate.
- CRASIF: Mutual Conversion Project – It has been determined that it is not in the best interest of the Fund to move forward.
- Gravel Bids: Two Bids were received. – Unfinished Business #1
- USFS Master Agreement: The current 5-Year Master Agreement expires in January. The draft for the next 5-Year Agreement is coming soon and will include a Road Maintenance Agreement for \$10K/yr for the 5-year period. Details will be coming.
- Brine Update: MCS has completed pumping out most of the water and have found several holes in the liner that can be repaired, but due to several inches of sediment on the bottom of the pit cannot proceed forward with the project. MCS is putting the project on a permanent hold.
- 2016 HMA Price hold for Gordon Rd: Reith-Riley has a locked in liquid asphalt price for the remaining 2016 HMA project that was put on hold. The 808 tons at \$59.59/ton (\$48,148.72) can be held for 2017.
- MCRCSIP: Notice of Scheduling received from the 2014 Masten Rd culvert HMA patching. This has been set for December 20 at 10:15 am before Judge Susan Sniegowski. MCRCSIP Attorney Bill Henn will pursue scheduling by mail. Summary disposition motion and brief were filed yesterday.

Under unfinished business the following was discussed

1. Gravel Bids-See Motion

Under new business the following was discussed

1. 2016 Budget Amendments were presented for discussion. Will approve at the next meeting.

2. First Draft of the 2017 Budget was presented. Some changes will be required. It will be presented at a Public Hearing to be held on Thursday December 22, 2016 at 9:30 am for comment. If the proposed budget is acceptable, it will be approved at the regular meeting to be held immediately after the Public Hearing.
2. The annual pot luck will be held on December 21, 2016 at noon and Safety Appreciation awards will be given.
3. Mark Wahr Retirement-See Motion
4. MERS Service Credit Purchase Option-Will call MERS for more information.
5. Performance Resolution for Governmental Agencies-See Motion

Items Requiring Board Action

Gravel Processing Bid Award

Motion by Matiash seconded by Robidoux upon recommendation of the Manger/Director to award the bid for gravel to Halliday Sand & Gravel at \$5.50 per cubic yard for gravel in the suppliers yard and \$2.82 per cubic yard for ice control sand in the suppliers pit. Ayes all. Motion carried.

Mark Wahr Retirement

Motion by Robidoux seconded by Matiash to accept the retirement request from Mark Wahr and to thank him for his 18 years of service to the Mason County Road Commission and the residents of Mason County. Ayes all. Motion carried.

Performance Resolution for Governmental Agencies

Motion by Robidoux seconded by Matiash to adopt a Performance Resolution For Governmental Agencies required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way" and authorize the Chairman to sign. Ayes All. Motion carried.

There being no further business the meeting was adjourned at 11:44 am.



 Mary Samuels Secretary



 Bill Schwass Chairman