

MINUTES

Chairman Robidoux called the February 21, 2018 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

Members present: Robidoux, Schwass and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Jim Gallie, Amber Township Supervisor mentioned the Town Hall meeting with Kurt Vanderwall at Amber Township. Jesse Petersen of Petersen & Sons to hear bid awards and Randy Misener of Rieth Riley Construction to heard bid awards.

Approval of Agenda: Motion by Matiash seconded by Schwass to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the February 8, 2018 regular meeting were discussed:

Motion by Schwass seconded by Matiash to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Matiash seconded by Schwass to approve accounts payable for ck #76260 thru ck#76304 for \$152,932.14 and approve payroll #4 for February 22, 2018 for \$78,974.96.

At 1:04 pm the Board looked over the contingent liability and revenue sheet.

Superintendents Report Winter maintenance. Two crews out cold patching. Aggregate patching washouts. The Brush and Limb Crews have been out in the plow areas taking down hanging limbs. The tree crew removed some big trees on Gordon Road. Extra help in the shop. Washing trucks and cleaning up sanders. Burned stumps and trees in the Amber pit. Moving sand off M-116,

Shop Foreman Report- None

Manager/Director Report:

Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: ***No change in status.*** File review documents anticipated to assembled and sent in Friday. Contract cost revised to \$983,171,47, 21.42% over original contract. (C&D Hughes Bid: \$808,709.98.)
- 2017 Pavement Marking: ***No change in status.*** File review documents anticipated to assembled and sent in Friday. (MPM, \$32,653.74. 100% Federal STP.)
- Stephens Rd over Big Sauble Bridge: ***No change in status.*** Seasonal suspension with spring work will include identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: ***No change in status.***

Seasonal suspension with spring work will include HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local.)

- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: **No change in status.** Appearing as Item 41 in the February 2nd Letting, eight (8) bids were submitted with the confirmed Low-Bidder, C&D Hughes, Inc., for \$657,725.79 at 12.46% under the estimate. The Bid Tab has been reviewed and is reasonable. (Estimate: \$751,355. 80% Federal STP, 20% State D. Progress schedule: Open to traffic on or before July 14, 2018 with completion date of November 3, 2018.)
- Custer Rd Bridge over PM River Deck Rehab: Expedited award is expected this week and Pre-Con dates are being coordinated. Appearing as Item 8 in the February 2nd Letting, six (6) bids were submitted with the confirmed Low-Bidder, Milbocker & Sons, Inc., for \$852,279.11 at 16.09% under the estimate. The Bid Tab has been reviewed and is reasonable. (Estimate: \$1,025,695.75. 80% Federal STP, 15% State Bridge. Progress schedule: Restrictions (3-16 – Turbidity Curtain, 3-31 – Superstructure Rem). Open to traffic on or before 6-30-18.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: **No change in status.** Final plans are being QA reviewed and we are awaiting MDOT approval on the GRS SP. An April Letting is anticipated. Estimates are currently \$303,800 for N Br crossing and \$378,400 for the S Br.
- Hawley Rd Bridge: GI was held yesterday with a few comments noted. Project is currently scheduled for FY 19, but MDOT LAP has recommended seeking a change to FY 18 Funding, if available, and a late fall Letting. The existing 49' steel beam bridge is proposed to be replaced with a 90' span 54" Prestressed I-Beams and composite 9" concrete deck. Current Estimate: \$1,080,341.
- Rasmussen Rd Design: **No change in status.** Planned for 2018 Obligation and 2019 construction. PM Twp is in the process of obtaining a design engineer for their sanitary sewer. Draft plans will be coordinated with them. Current road estimate is \$766,000.
- Anthony Rd Design: On-going design and soil boring being scheduled.

Informational Items

- Brine Pond / Land Inquiry: Met with MyCopia President last Friday and are proceeding with a two-phase approach, first being the 20+/- acres including the pond, the second the southern parcel portion.
- Cypress Creek Renewables: Cypress Creek is no longer in need of the parcel as they have changed focus and are seeking 100+ acre sites.
- Twp Meeting Attendance: Information and updates provided to Fee Soil, Sherman and Sheridan Twps.
- Jebavy Drive: Tentative March 8th meeting to continue to look at feasibility of southbound dual-left-turn lanes.
- Spring Weight and Speed Restrictions – In effect Monday, Feb 19 at 7 am.
- House Appropriations Committee: Supplemental spending bill approved and expected to move to the House floor later today to appropriate \$175M (recommended for FY 18-19) to the MTF immediately. (This would be approximately \$390K to MCRC.)

Under unfinished business the following was discussed

1. Staff Wages Discussion
2. Manager/Director Evaluation

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Discussed Goals and Objectives-More discussion to follow at next meeting.
3. Catch Basin Clean out Bid Award-See Motion
4. 2018 HMA Bid Award-See Motion

Items Requiring Board Action:**Approve Manager/Director and Staff Salary Adjustments for 2018**

Motion by Matiash seconded by Schwass to approve the following salary adjustment for the Staff for 2018 retroactive to January 1, 2018:

Manager/Director 2.5% \$2,050.00 Salary \$84,050.00
 Engineer-Design \$65,000.00
 Eng Tech-Permits/Local Const-3.0% \$1,168.70 Salary \$40,125.26
 Eng Tech-Design/Fed Const-2.5% \$1,049.88 Salary 43,045.08
 Superintendent 2.5% \$1,450.49 Salary \$59,470.21
 Field Foreman-North 2.5% \$1,244.53 Salary \$51,025.66
 Field Foreman-South Step Increase \$1,739.26 Salary \$51,025.66
 Shop Foreman 2.5% \$1,296.43 Salary \$53,153.60
 Clerk/Sec 2.5% \$1,352.70 Salary \$55,460.73
 Payroll Clerk 2.5% \$919.47 Salary \$37,698.07
 Ayes all. Motion carried.

Approve Township Projects 02-21-2018

Motion by Schwass seconded by Matiash to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Custer Township 2018

Township Wide Dust Control for 36.35 Miles. One single and one double application.
 Total Cost \$24,500.00.

Conrad Road from East of Tuttle Road Easterly. Undercut, clay & sand. HMA and Slag. Total Cost \$61,000.00

Eden Township 2018

Township Wide Dust Control for 31.39 miles. One single application and one double application. Total Cost \$12,500.00.

Free Soil Township

Township Wide Dust Control for 35.78 miles. One single application and one double. Total Cost \$12,200.00.

Sherman Township 2018

Township Wide Dust Control for 36.29 miles. Three single applications.
Total cost \$27,300.00.

2018 Catch Basin Cleaning Service Bid Award

Motion by Schwass seconded by Robidoux to award the bid for 2018 Catch Basin Cleaning Service as recommended by staff, to low bidder Greenscape General Contracting for \$63,120.00. State Trunkline portions of the bid are subject to written approval by the Michigan Department of Transportation. Ayes all. Motion carried.

	Catch Basin Location:	Est. Qty.	Unit Price	Extended Amt.
1.	Primary and Local Rds - MCRC	275	\$80.00	\$22,000.00
2.	MDOT - MCRC	374	\$80.00	\$29,920.00
3.	MDOT - City of Ludington	108	\$80.00	\$8,640.00
4.	MDOT - City of Scottville	32	\$80.00	\$2,560.00
	Total Estimated Contract (#1+#2+#3+#4)			\$63,120.00

2018 Hot Mix Asphalt (HMA) Bid Award

Motion by Matiash seconded by Schwass To award the bid for HMA to Rieth Riley Construction Company for twenty six (26) projects for \$1,224,874.05 and HMA Patching-Variou Locations, lowest responsive bidder, in the best interest of the Mason County Road Commission. Ayes all. Motion carried.

The next regular meeting is scheduled for March 8, 2018 at 10:00 am.

There being no further business the meeting was adjourned at 3:20 pm.


Mary Samuels Secretary


Doug Robidoux Chairman