

MINUTES

The Budget Public Hearing was called to order at 1:00 pm.

The purpose of the Public Hearing was to discuss the 2018 operating budget and the amendments for the 2017 budget. Both the proposed 2017 amendments and the proposed 2018 budgets were extensively explained and discussed.

Motion by Robidoux seconded by Matiash to close the Public Hearing at 1:14 pm. Ayes all. Motion carried.

Chairman Matiash called the December 21, 2017 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:14 pm.

Members present: Matiash and Robidoux, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: Schwass

Visitors: Jim Gallie, Amber Township Supervisor to let the board know which projects they would be doing in 2018. Also discussed a speed trailer with flashing red and blue lights to place in Amber Township to alert the motorists of their speed and to get their attention. Gallie stated Pere Marquette Township was interested in purchasing one as well.

Approval of Agenda: Motion by Robidoux seconded by Matiash to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the December 7, 2017 regular meeting were discussed:

Motion by Robidoux seconded by Matiash to approve the minutes as presented. Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Robidoux seconded by Matiash to approve accounts payable for ck #76037 thru ck#76085 for \$51,258.42 and pre-approve payroll #26 for December 28, 2017.

At 1:16 pm the Board looked over the contingent liability and revenue sheet.

Superintendents Report- Winter maintenance over the past two weeks. Two crews out cold patching for the last couple of days. Limb and tree crews out in plow areas taking down low hanging limbs. The three temps have been on board. One working as janitor and plowing with a pickup. One in a specific plow area and one filling in and receiving training. Extra help in the shop. Snow removal on freeway overpasses. Piling up brush and stumps in the pits to ready for burning this winter.

Manager/Director Report:

- Hansen Rd, Dennis Rd to Stiles Rd: *No change in status.* Preparing files for final review. Balancing Quantities (CM#4) for \$72,411.02 is being processed. Contract cost revised to \$983,171,47, 21.42% over original contract. (C&D Hughes Bid: \$808,709.98. Project completed and opened to traffic.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: Final changes including centerline profile and quantities are complete and submitted to MDOT along with special provisions, plans and estimate. Inquiry has been made for cutoff date for February Letting. Estimate: \$758,055. (Programmed \$485K STP, \$300K State D).
- 2017 Pavement Marking: Balancing Contract Mod. has been submitted to MDOT for approval. (MPM, \$32,653.74. 100% Federal STP. Completion date of October 2, 2017.)
- Stephens Rd over Big Sauble Bridge: Open to traffic. Spring work will include identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local. Progress Schedule: Open to Traffic Friday, November 17th.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: Guardrail installation on-going and guardrail/gravel heights need to be adjusted prior to opening. Final restoration in spring along with HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local. Progress Schedule: TBD.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: Final plans are being prepared and ROW grading permits sought for access to the south side of the Darr Rd over N Br Lincoln. Estimates are currently \$303,800 for N Br crossing and \$378,400 for the S Br. Anticipate a March/April Letting.
- Custer Rd Bridge over PM River Deck Rehab: The draft Proposal has been reviewed, approved and response submitted to MDOT. A February Letting is being sought with an expedited Letting to meet the March date restrictions (March 16 – Turbidity Curtain, March 31 – Superstructure Removal). Plans call for a 30' clear width (32'11" overall width) galvanized steel super-structure and 9" concrete deck with a 2-tube railing. Current estimate is \$1,021,196.
- Rasmussen Rd Design: PM Twp is in the process of obtaining a design engineer for their sanitary sewer. Draft plans will be coordinated with them. Current road estimate is \$766,000.
- Anthony Rd Design: Draft plans are being reviewed along with centerline alignment, cross sections ditch profiles and quantities. Current estimate \$1,121,000.
- Sass Rd: Twp project for cutting a couple of hills is about 99% surveyed. Property info needs researching.

Informational Items

- Federal Aid Exchange: RCOC passed a resolution of support on the 14th. The agreement is on their January 11, 2018 Board agenda for approval and then the fully executed agreement will be sent to us, MDOT and the CRA.
- Mason County Rural Task Force: Lake County has requested to borrow \$75,315.77 in State D funds for 2018 with repayment in 2019. This was voted upon and approved by the Mason County RTF.
- Rest Area facility ADA and Section 504 Compliance Documentation Request: We have responded to MDOT that prior to the spring re-opening of this facility, that our employees will have received training pertinent to the Americans with Disabilities Act of 1990 (ADA), as amended, and Section 504 of the Rehabilitation Act of 1973 (Section 504) and your office provided with documentation at that time. We will participate in future MDOT trainings.

- MDOT US-10 Custer to E Co Line, mill & fill, scheduled for May 14th through July 16th, 2018.
- MCRCSIP Cyber Security Assessment: Preliminary assessment is complete, and we've gone over some of the results that we can begin to address.
- Snowmobile Trail #614 Environmental Assessment: Received and under review.
- Brine Pond / Land Inquiry: No change in status regarding the lease and insurances. MyCopia land proposal draft is being developed.

Under unfinished business the following was discussed

1. The 2018 Proposed Budget -See Motion
2. 2017 Budget Amendments-See Motion

Under new business the following was discussed

1. Approve Final Accounts Payable Check Run for 12-28-2017-See Motion.
2. Approve Road Abandonment request from Timothy and Jane Pomeroy. See Motion
3. D Robidoux will be running again for the County Road Association Board 3 year term.
4. The next Mason County Township Officers Meeting is scheduled for January 18, 2018 at Amber Town hall.

Items Requiring Board Action

2017 Amended Budget

Motion by Robidoux seconded by Matiash to approve the 2017 amended budget subject to the final year end audit. (Attached) Ayes all. Motion carried.

2018 Proposed Budget and Primary Road Projects

Motion by Robidoux seconded by Matiash to approve the 2018 Budget as presented. (Attached) and approve the attached list of Primary Road Projects for 2018. Ayes all. Motion carried.

Approve last Accounts Payable Check Run for 2017

Motion by Robidoux seconded by Matiash to approve a final accounts payable check run for December 28, 2017 not to exceed \$90,00.00. Ayes all. Motion carried.

Approval of Ninth Street And Water Street Road Abandonment in the Plat of Hamlin Lake Resort:

Motion by Robidoux seconded by Matiash to approve the abandonment request on behalf of property owner Timothy L Pomeroy and Jane F Pomeroy and their limited liability company known as Sunny Birch Land Company LLC and Janet Katzenberger and Cyndie Tuarianinen to abandon portions of Ninth Street and Water Street in the plat of Hamlin Lake Resort described as follows:

That portion of platted Ninth Street lying between Lakeshore Road as presently laid out and constructed at the water's edge of Hamlin Lake, and that portion of platted Water Street lying between the north line of Lot 5, B1, 58 and lot 5, B1, 59 and the south line of Lot 4, B1, 56 and Lot 4 B1, 57, Hamlin Lake Resort, according to the recorded plat thereof, Hamlin Township, Mason County, Michigan. Upon review of the information presented, this abandonment will not require a public hearing. Ayes. Matiash and Robidoux. Nays: None Motion carried.

The next regular meeting is scheduled for January 11, 2018 at 1:00 pm.

There being no further business the meeting was adjourned at 2:23 pm.



Mary Samuels Secretary



Nick Matiash Chairman