

MINUTES

Chairman Matiash called the December 7, 2017 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

Members present: Matiash, Robidoux and Schwass, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Brad Harkness of Michigan Chloride Sales stopped in to say hello and also wondered if we will be bidding out brine in 2018.

Approval of Agenda: Motion by Schwass seconded by Robidoux to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the November 22, 2017 regular meeting were discussed:

Motion by Robidoux seconded by Schwass to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Robidoux to approve accounts payable for ck #75991 thru ck#76036 for \$207,206.62 and pre-approve payroll #25 for December 14, 2017.

At 1:03 pm the Board looked over the contingent liability and revenue sheet.

Superintendents Report- Some blading, roads are in good shape. Aggregate patching, bit edging and cold patching. Tree and limb crew has been out cleaning up dead trees after all the heavy winds. Continue to haul ice control sand into the yard. Extra help in the shop getting graders ready for winter snow plowing. Loader working out on M116 and Buttersville removing sand blown by heavy winds. G Henion has been working with the sign tech and there has been training for the temporary employees.

Manager/Director Report:

Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: Preparing files for final review. Balancing Quantities (CM#4) for \$72,411.02 is being processed. The two major items are Excavation (\$60,460) and Embankment (\$37,019) that were a result of poor/insufficient survey data and outdated/inadequate design software. Contract cost revised to \$983,171,47, 21.42% over original contract. (C&D Hughes Bid: \$808,709.98. 80% Federal STP, 20% State D. Project completed and opened to traffic.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: Final changes are being made. Inquiry has been made for cutoff date for February Letting. Estimate: \$792,160.50. (Programmed \$485K STP, \$300K State D).
- 2017 Pavement Marking: Balancing Contract Mod. is being prepared for Federal Aid routes. Local routes log has been reviewed and approved. (MPM, \$32,653.74. 100% Federal STP. Completion date of October 2, 2017.)

- Stephens Rd over Big Sauble Bridge: Guardrail was installation on 11-22 and opened to traffic. Spring work will include identification plate, concrete surface coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local. Progress Schedule: Open to Traffic Friday, November 17th.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: Guardrail is scheduled Monday with the roadway to be opened after completion. Final restoration in spring along with HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local. Progress Schedule: TBD.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: A GI has been scheduled for Monday. Estimates are currently \$303,800 for N Br crossing and \$378,400 for the S Br. Anticipate a March/April Letting.
- Custer Rd Bridge over PM River Deck Rehab: Final plans have been submitted to MDOT. A February Letting is being sought with an expedited Letting to meet the March date restrictions (March 16 – Turbidity Curtain, March 31 – Superstructure Removal). Plans call for a 30' clear width (32' 11" overall width) galvanized steel super-structure and 9" concrete deck with a 2-tube railing. Current estimate is \$1,021,196.
- Rasmussen Rd Design: *No change in status.* Draft plans are being reviewed and revised cost estimates prepared, \$766,000.
- Anthony Rd Design: *No change in status.* Draft plans are being reviewed and revised cost estimates prepared, \$1,121,000.

Informational Items

- Cypress Creek Renewables: Letter regarding necessary changes and questions has been submitted regarding the agreement.
- Mason County Rural Task Force: Mason County RTF and RTF #14 have both approved the FY 2018 Federal STP-R Funds to be sold through the Local Federal Aid Exchange Program.
- MDOT Rest Area facilities ADA Section 504: MDOT is requiring verification of ADA Rest Area Training for our employees by December 15th/21st. As this is a new requirement, I have contacted the CRA Negotiating Committee. The Negotiating Committee brought my email to a meeting in Lansing on November 28th. The MDOT representatives themselves were not aware of the letter, but they were familiar with the incident that prompted the letter. At this point MDOT is discussing this internally and will get back with the Negotiating Committee.
- North Region Bridge Council: Approved for FY 2020, SN 6683, Tuttle Rd over NB Lincoln River has been approved for replacement. Estimated Single-Lane bridge at \$348,000.
- Brine Pond / Land Inquiry: *No change in status.*
- CRASIF RTW: Draft Bridge Assignments are under review.

Under unfinished business the following was discussed

1. Local Road Policy for 2018-The updated Draft copy was presented to the board. See Motion.
2. The 2018 Proposed Budget was presented for discussion. It will be presented at a Public Hearing to be held on Thursday December 21, 2016 at 1:00 pm for comment. If the proposed budget is acceptable, it will be approved at the regular meeting to be held immediately after the Public Hearing.
3. Authorization to sign agreement for Federal Aid Exchange. See Motion

Under new business the following was discussed

1. Elk Township Board Request-Manager/Director will prepare a response to their request to pay for repairs to 8 miles Road in Lake County. The Board was not in favor.
2. Payroll Audit Refund in the amount of \$11,620.00-For information purposes.
3. The Board requested that Manager/Director Schoonover inquire into doing more work for MDOT.

Items Requiring Board Action

Authorization to Sign Agreement for Federal Aid Exchange

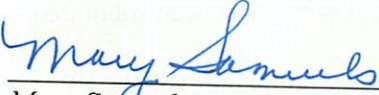
Motion by Robidoux seconded by Schwass to authorize Manager/Director Schoonover to sign the Agreement Covering The Transfer of Federal Aid Funds in Exchange for Non-Federal Transportation Dollars. Ayes all. Motion carried.

2018 Local Road Policy


Motion by Schwass seconded by Robidoux to approve the Local Road Policy for 2018 as amended and to allocate \$300,000.00 as the cost share for the MCRC. Ayes all. Motion carried.

The next regular meeting is scheduled for December 21, 2017 at 1:00 pm.

There being no further business the meeting was adjourned at 2:15 pm.



 Mary Samuels Secretary



 Nick Matiash Chairman