

MINUTES

Chairman Matiash called the November 22, 2017 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 9:30 am.

Members present: Matiash, Robidoux and Schwass, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Bruce Burke Logan Township Supervisor was into ask the board if they had discussed eliminating the cost to the townships for labor and equipment to spread brine. This is discussed in the 2018 Policy that will be presented to the townships on November 29 and 30. He also asked if the MCRC could help him with some large potholes on Washington Road in Oceana County. Manager/Director Schoonover stated he would contact Manager/Director Timmer from Oceana County Road Commission and ask that they make this needed repair.

Approval of Agenda: Motion by Robidoux seconded by Schwass to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the November 9, 2017 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Robidoux seconded by Schwass to approve accounts payable for ck #75940 thru ck#75990 for \$107,294.96, pre-approve payroll #24 for November 30, 2017 and approve Short Term Leave for November 22, 2017 in the amount of \$42,923.05

At 9:33 am the Board looked over the contingent liability and revenue sheet.

Superintendents Report- Some blading as weather allows. Aggregate patching, edging and cold patching. The brush cutter has been out on the south end of the county and the tree and limb crew has been out a couple of times. Continue to haul ice control sand into the yard. Extra help in the shop. The night shift started last week and the rest area will be closing on Monday November 27, 2017. Superintendent Moody presented rental information for frac tanks.

Manager/Director Report:

Engineering

- Hansen Rd, Dennis Rd to Stiles Rd: Balancing Quantities (CM#4) for \$72,411.02 is being processed. The two major items are Excavation (\$60,460) and Embankment (\$37,019) that were a result of poor/insufficient survey data and outdated/inadequate design software. Contract cost revised to \$983,171,47, 21.42% over original contract. (C&D Hughes Bid: \$808,709.98. 80% Federal STP, 20% State D. Project completed and opened to traffic.)
- Hansen Rd, W. of Gordon Rd to 0.8 mi W of US-31: Continuing to be reviewed and redesigned using

- new Autodesk software. Estimate: \$792,160.50. (Programmed \$485K STP, \$300K State D).
- 2017 Pavement Marking: Balancing Contract Mod. is being prepared for Federal Aid routes and logs being reviewed for local routes. (MPM, \$32,653.74. 100% Federal STP. Completion date of October 2, 2017.)
- Stephens Rd over Big Sauble Bridge: Guardrail installation planned for today with opening to traffic after completion. Additionally, silt fence to protect slopes until vegetation is established, bridge identification plate, and catch basin cleaning for this fall. Spring work will include Concrete Surface Coating, final restoration and pavement markings. (J.E. Kloote Bid: \$746,162.50. 80% Fed, 15% State, 5% Local. Progress Schedule: Open to Traffic Friday, November 17th.)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: Culvert placed and approaches in place. Guardrail and restoration to be completed in next couple of weeks and required before being opened to traffic. Final restoration in spring along with HMA paving, concrete surface coating, aggregate shoulders and pavement markings. (Wonsey Tree Service Bid: \$608,783.52. 80% Fed, 15% State, 5% Local. Progress Schedule: TBD.)
- Darr Rd Bridges over the North and South Branch of Lincoln River: Plans, specifications, estimates and Program Application has been submitted to MDOT for GI scheduling. Estimates are currently #303,800 for N Br crossing and \$378,400 for the S Br. Anticipate a March/April Letting.
- Custer Rd Bridge over PM River Deck Rehab: Final plans have been received for review. A January/February Letting with an anticipated March start. Plans call for a 30'clear width (32'11" overall width) galvanized steel super-structure and 9" concrete deck with a 2-tube railing. Current estimate is \$1,020,466.
- Rasmussen Rd Design: *No change in status.* Draft plans are being reviewed and revised cost estimates prepared, \$766,000.
- Anthony Rd Design: *No change in status.* Draft plans are being reviewed and revised cost estimates prepared, \$1,121,000.

Informational Items

- Brine Pond Update: Continued insurance issues/conflicts/limitations/restrictions for the Access Agreement and Lease. Counsel is currently requesting the insurance folks get together to discuss further.
- Adjacent Property Inquiry: No response from Ms. Etchison. Gourmet Mushroom owner has expressed an openness to discussing land need, both for the brine pond and future facility.
- Cypress Creek Renewables: Under counsel review. He recently reviewed an identical option and lease by Cypress. Along with some questions and concerns, a zoning amendment would likely be required for Amber Twp Zoning. We will be discussing soon to decide how to move forward.
- Paul "Bunyan Council Meeting: Jeff Silagy, former North Region MDEQ rep., introduced himself as the new Wetland Bank Manager. Rep Michele Hoytenga led a lengthy conversation on utilities and ROW legislation and Amish buggy legislation. Various CRA Committee, MCRCSIP and CRASIF reports were given. CRA Working Draft Legislative Priorities was reviewed with a followed-up Gov't Tort Liability Act language. Next meeting is scheduled for February 15, 2018 and Committee Appointments will be on the agenda.
- Mason County Rural Task Force: Meeting scheduled for Monday, November 27 at 10 am at the LMTA for Public Comment and approval of FY 2018 Federal STPR Funds to be sold through the Local Federal Aid Exchange Program.

Under unfinished business the following was discussed

1. Local Road Policy for 2018-The updated Draft copy was presented to the board. The 2018 Policy will be approved after discussion with the townships scheduled for November 29 & 30.
2. Mail box Policy-See Motion

Under new business the following was discussed

1. USDA Contract Modification-See Motion
2. 2018 Highway Conference is scheduled for March 13-15, 2018. The Board and Manager Director Schoonover will be attending.
3. Resolution to sell FY 2018 Federal Aid Dollars-See Motion.
4. Approve Standardized Permits-See Motion.
5. The Annual Safety Appreciation Pot luck will be held on Wednesday December 20, 2017 at noon with Safety Awards being given-See Motion.

Items Requiring Board Action

Approve Mailbox Replacement Policy #34

Motion by Schwass seconded by Robidoux to approve the Mailbox Replacement Policy #34 with the changes discussed. Ayes all. Motion carried.

Approve Modification #02 to Agreement 17-RO-11090400-025 with USDA

Motion by Robidoux seconded by Schwass to approve Modification #02 to Agreement 17-RO-11090400-025 between the Mason County Road Commission and the Huron-Manistee National Forest to modify the existing agreement to add \$20K to maintenance and to authorize Manager/Director Schoonover to sign. Ayes all. Motion carried.

Approve Resolution to sell FY 2018 Federal Aid Dollars

BOARD RESOLUTION

Commissioner Schwass offered the following resolution and moved for its adoption:
WHEREAS, the Mason County Road Commission recognizes the value in selling their federal aid dollars;

NOW THEREFOR BE IT RESOLVED that the Board of Commissioners for the Mason County Road Commission agrees to begin negotiations with potential Road Commission buyers of Federal Aid dollars for the 2018 construction season.

Seconded by Commissioner Robidoux.

Roll Call Vote: Yes: Matiash, Robidoux and Schwass.

Motion carried.

This resolution was adopted on the 22nd day of November, 2017

Mary Samuels
Clerk of the Board

Approve Standardized Permit Forms as Recommended by CRA

Motion by Robidoux seconded by Schwass to approve the Standardized Permits as recommended by the County Road Association. The forms will be placed on the MCRC website as a Fillable PDF. Ayes all. Motion carried.

Approve Safety Appreciation Awards.

Motion by Schwass seconded by Robidoux to approve Safety Appreciation Awards in the amount of \$50.00 for each employee of the MCRC. Ayes all. Motion carried.

The next regular meeting is scheduled for December 7, 2017 at 1:00 pm.

There being no further business the meeting was adjourned at 10:43 am.



Mary Samuels Secretary



Nick Matiash Chairman