

MINUTES

Chairman Matiash called the March 10, 2017 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Matiash, Robidoux, Schwass, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None

Visitors: Dick Alway from Amber Township was asking about the Victory Corners Road project in Victory Township. Wanted to be sure their brining contract was correct. Discussed the estimate for Gordon Road. Manager/Director Schoonover said here are 4 other estimates due on March 20, 2017 for this project.

Approval of Agenda: Motion by Robidoux seconded by Schwass to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the February 23, 2017 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable and payroll.

Motion by Schwass seconded by Robidoux to approve accounts payable for ck #75120 thru ck#75169 for \$345,707.05 and approve payroll #5 for March 9, 2017 for \$72,958.74.

At 10:03 am the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Some blading and aggregate patching. The tree and limb crews have been out everyday removing dead trees and limbs and cleaning up from the wind damage this week. Lots of cold patching. Have been out sanding pavements and primaries as needed. Cat Excavator replaced 4 culverts that failed and cleaning out some small ditches. The loader has been out on M-116 moving drifting sand from the road and has also been working in Buttersville. Brush cutter has been out a couple of times, extra help in the shop, washing trucks and cleaning the truck barn.

Shop Foreman Report: T Woirol reported the new Walk & Roll came last week. The new 2018 Kenworth Semi Tractors should be delivered around the second week of April. One mechanic will be off for six to eight weeks with a knee replacement. Woirol discussed purchasing new air conditioners. The board directed him to request bids.

Manager/Director Report:

Engineering

- On-going File Reviews - Neil Street Culvert, 2016 Pavement Marking, Rasmussen Rd Construction: All documentation received from contractors and to be submitted for file reviewers.
- Hansen Rd, Dennis Rd to Stiles Rd: C&D Hughes set to implement detour on March 20th. (C&D Hughes Bid: \$808,709.98. 80% Federal STP, 20% State D. Progress Clause: Completion date of on or before June 23, 2017)
- Hansen Rd, W. of Gordon Rd to US-31: Design is progressing with quantities being computed. Grading easements have been drafted. Trees requiring to be removed have been marked for removal by our forces.
- Gordon Rd RXR Bridge: Provided an estimate and contract for \$124K by MCRC Forces. Seeking estimates from 4 contractors by March 20th.
- Sass Rd, Grant Twp: **No change in status.** Preliminary plans have been submitted to the Twp and they have expressed their desire to increase the limits to the east. (Estimated at \$60,000)
- Stephens Rd over Big Sauble Bridge: Final Plans have been submitted, reviewed and approved by the MDOT consultant firm to be submitted for processing to MDOT. Anticipate a May 5th Letting. (Estimate: \$812,100)
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: Final Plans have been submitted, reviewed and approved by the MDOT consultant firm to be submitted for processing to MDOT. Anticipate a May 5th Letting. (Estimate: \$637,500)

Informational Items

- Brine Pond Update: Met with MCS and Gourmet Mushrooms Monday and all parties are agreeable with continuing to look into the feasibility of the MCRC being the lease holder. Sludge samples have been obtained and are out for analysis. An access agreement is underway.
- GPS: – On hold until early summer.
- MCRCSIP update: **No change in status.** The summary disposition hearing was held Feb 9th and the Court dismissed the Complaint on the basis of faulty notice. The Final Order has been submitted and once the Court has entered it we'll receive a copy. It is conceivable the Plaintiff will appeal within the 21-day period (March 15th), but unlikely.
- Walhalla Rd at Marquette Rail Crossing: Approved by the Local Grade Crossing Surface Program. 60% State and 40% Railroad funds. Estimated cost
- Local Grade Crossing Surface Program: Walhalla Rd at Marquette Rail LLC (NI # 232703T) has been approved for 60% State Funds and 40% Railroad.
- MCRCSIP Board of Directors Positions – Candidates should submit letters of interest before April 28th. Positions available are: Northern, 2 positions (2017 - 2020); 3-Year At-Large, 1 position (2017 – 2020); 2 remaining years of a 3-Year At-Large, 1 position (2017-2019).
- MCRCSIP Pool Memo on PA 452 of 2016: Recommendations presented if CRA is not successful in having Legislation passed prior to April, 5, 2017 to limit the bills effects.

Under unfinished business the following was discussed

1. Staff Compensation Discussion -See Motion

Under new business the following was discussed

1. Approve Township Projects-See Motion
2. Act 51 Report-Will discuss at the next meeting

Items Requiring Board ActionApprove Township Projects 03-10-2017

Motion by Robidoux, seconded by Schwass to enter into the following contracts with the various Townships and to authorize the Manager Director and the Clerk to sign on behalf of the board. Ayes all. Motion carried.

Victory Township 2017

Township Wide Dust Control for 49.67 miles. One Piggy Back Application equaling one total mineral brine application. Total Cost \$35,530.00.

Victory Corners Road from Fisher road Northerly to existing HMA for .33 miles.

Ditching, tree removal, aggregate and place HMA. Total Cost \$41,709.00.

Victory Corners Road from Decker Road Northerly to Fisher Road for .51 miles.

Ditching, tree removal, aggregate and place HMA. Total Cost \$75,905.00.

Custer Township 2017

Township Wide Dust Control for 26.73 miles. A total of three mineral brine applications. Total cost of \$34,173.00.

Approve Staff Salary Adjustments for 2017

Motion by Schwass seconded by Robidoux to approve the following salary adjustment for the Staff for 2017.

Eng Tech-Permits/Local Const-2.50% \$950.16 Salary \$38,956.56

Eng Tech-Design/Fed Const-Step Increase \$1,800.00 Salary 36,811.20

Superintendent 2.5% \$1,415.12 Salary \$58,019.72

Field Foreman-North 2.5% \$1,214.17 Salary \$49,781.13

Field Foreman-South Step Increase \$1,800.00 Salary \$49,286.40

Shop Foreman 2.5% \$1,264.81 Salary \$51,857.17

Clerk/Sec 2.5% \$1,319.71 Salary \$54,108.03

Payroll Clerk 2.5% \$897.04 Salary \$36,778.60

Ayes all. Motion carried.


Approve Manager/Director Salary Adjustment for 2017


Motion by Robidoux seconded by Matiash to approve the following salary adjustment for the Manager/Director for 2017. Ayes all. Motion carried.

Manager/Director 2.5% \$2,000.00 Salary \$82,000.00

The next regular meeting scheduled for March 23, 2017 at 10:00 am. Has been changed to Wednesday March 22, 2017 at 10:00 am.

There being no further business the meeting was adjourned at 12:50 pm.


Mary Samuels Secretary


Nick Matiash Chairman