

MINUTES

Chairman Matiash called the January 26, 2017 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 1:00 pm.

Members present: Matiash, Robidoux and Schwass, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None.

Visitors: Amber Township Supervisor Jim Gallie was asking about the new construction on Meyers Road, wondered if S Stiles Road is a Primary Road all the way to Conrad Road and it was verified that it is. Also let the board know that the Smalley property on US-10 has been sold to Automotive LLC. The board had been wondering what they were going to do with the pile of cement sitting on the property.

Logan Township Supervisor Bruce Burke wondered about using Trap Rock on single seal coats instead of slag.

Free Soil Township Supervisor Greg Surma was asking about the Free Soil Road project that was discussed a few years ago and wondered if that would be getting done. He also let the Board know that the Free Soil Fire Department would like to place a Dry Hydrant at some point during the Stephens Road construction. The board was agreeable to work with them on this request.

Approval of Agenda: Motion by Robidoux seconded by Schwass to approve the agenda as presented. Ayes all. Motion carried.

Conflicts: None

The minutes of the January 12, 2017 regular meeting were discussed:

Motion by Schwass seconded by Robidoux to approve the minutes as presented.
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Schwass to approve accounts payable for ck #74979 thru ck#75015 for \$104,530.90, and approve payroll #2 for January 26, 2017.

At 1:04 pm the Board looked over the contingent liability and revenue sheet.

Superintendent's Report: Some Winter Maintenance for the past two weeks. The limb crew has been out in the plow areas removing hanging limbs and two cold patch crews have been out working on edges. The tree crew has been working on the list of dead trees that need to be removed. Extra help in the shop. Cleaning out spillways around the county. Worked on some guardrail.

Shop Foreman Report Given by Manager/Director Schoonover: Only one bid was received for the Two New Tandem Drive Semi Tractors which was from Michigan Kenworth. The bid was for a total cost of \$254,044.00. (\$127,022.00) each. A third truck is not available.

Manager/Director Report:**Engineering**

- On-going File Reviews: Neil Street Culvert, 2016 Pavement Marking, Rasmussen Rd Construction
- Hansen Rd, Dennis Rd to Stiles Rd: A revised Progress Schedule has not been received yet from C&D Hughes, Inc. to set a Pre-Con date. (Bid: \$808,709.98. 80% Federal STP, 20% State D. Progress Clause: Completion date of on or before June 23, 2017)
- Hansen Rd, W. of Gordon Rd to US-31: *No change in status.* Design is progressing with anticipated GI Plans being submitted in January (July Letting).
- Gordon Rd RXR Bridge: *No change in status.* Design has been submitted to Marquette Rail (\$203,400).
- Sass Rd, Grant Twp: *No change in status.* Grade cut design is near completion.
- Stephens Rd over Big Sauble Bridge: One grading easement remains and is anticipated to be received next week. Final plans are being completed.
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: All easements have been obtained. Final plans are being completed.
- FY 2018 Local Bridge Program: The RFP's from the nine (9) firms have been reviewed and evaluated – Board Agenda Item 10.4

Informational Items

- GPS: – Pending...
- US-10 RxR Crossing & Walhalla Rd RxR Crossing: While the projects are not dependant upon the new Local Grade Crossing Program, MDOT had requested we apply to it for the Walhalla Rd Crossing. This has been completed and submitted. Funding is 60% MDOT, 40% Railroad.
- Brine Bid – Board Agenda 9.3
- Tier III Bridge Load Ratings, due December 31st, were completed and loaded into MiBRIDGE January 19th. After missing the deadline of the 16th (date given by the consultant firm), MDOT had notified us by phone that we were non-compliant and thus ineligible for any Federal Funds. We are now compliant although an additional Tier II structure (Custer Rd over Big Sauble River) has been identified by MDOT with a due date later this summer. (Tier II addresses bridges in poor condition and Tier III addresses bridges in which the load rating was calculated using an incorrect methodology or the load rating has data irregularities.)
- Bridge Inspections: Meeting tomorrow to go over the latest group of bridge inspections.
- MCTOA: Attended last week's meeting and gave a status update report.
- Annual DOT Drug and Alcohol Testing report: For the MCRC:
 - i) Non-DOT: one (1) random Alcohol – negative; three (3) random Drug – negative
 - ii) DOT: two (2) random Alcohol – negative; six (6) random Drug – negative
- Annual Report to Board of Commissioners: set for May 9th, 9 am.
- Narrow ROW's: Current issue in Hamlin Twp of a 1964 installed well 18" off the 15' ROW.
- 2017 Administration Wages: Under review.
- Correspondence and inquires.

Under unfinished business the following was discussed

1. Local Road Policy Discussion-See Motion.
2. Semi Tractor Bid-See Motion
3. Brine Calcium Chloride Bid-See Motion

Under new business the following was discussed

1. Paul Bunyan Meeting is scheduled for February 16, 2017. Wayne, Bill & Doug to attend.
2. Amendments to the Constitution & Bylaws for CRA-See Motion.
3. Road Maintenance Agreement for Forest Roads-See Motion.
4. Bridge Design Consultants Bid-See Motion

Items Requiring Board Action**2017 Local Road Policy**

Motion by Schwass seconded by Robidoux to approve the Local Road Policy for 2017 as amended and to allocate \$250,000.00 as the cost share for the MCRC. Ayes all. Motion carried.

Approve Purchase of Two Tandem Drive Tractor Trucks

Motion by Robidoux seconded by Schwass to approve the purchase of two (2) new 2018 Kenworth T800 Michigan Extended Cab Tractors in the amount of \$127,022.00 each for one (1) year at a rate of 5.85% for a total cost of \$268,907.65. As an expression of good faith at the sole option of the Mason County Road Commission, Michigan Kenworth agrees to provide an option to buy back both units for the original price twelve (12) months after the original in-service date of each respective truck. Ayes all. Motion carried.

Approve Four Amendments to the Constitution and By Laws for CRA

Motion by Schwass seconded by Robidoux to approve the proposed amendment #1 to acknowledge the removal of Bay County Road Commission from the Blue Water Highway Council and its addition to the East Central Council. Bay County Road Commission to also be removed from Association of Southern Michigan County Road Agencies and added to Northern Michigan Association of Road Commissions. (Article VII, Section 1 and 2). Ayes all. Motion carried.

Motion by Robidoux seconded by Schwass to approved the proposed Amendment #2 to acknowledge the updated Vision and Mission for the Association, which includes right-of-way language. (Article II, Section 1) Ayes all. Motion carried.

Motion by Schwass seconded by Robidoux to approve Proposed Amendment #3 to acknowledge the addition of a standing Education Committee with the focus of developing comprehensive, curated educational programming. (Article V, Section 12). Ayes all. Motion carried.

Motion by Robidoux seconded by Schwass to approve the Proposed Amendment #4 to acknowledge the change of the Association fiscal year beginning date to reflect October 1 of each year. (Article IX, Section 1). Ayes all. Motion carried.

Approve Cooperative Forest Road Agreement

Motion by Schwass seconded by Robidoux to approve the Cooperative Forest Road Agreement 17-RO-11090400-025 between the Mason County Road Commission and the USDA, Forest Service Huron-Manistee National Forests and to authorize Manager/Director Schoonover and Chairman Matiash to sign. The purpose of this Project Agreement is to document the parties'

cooperation in the maintenance of various forest roadways within Mason County.

Ayes all. Motion carried.

Approve 2017 Brine Bid

Motion by Schwass seconded by Robidoux to approve the following bid for brine calcium chloride for 2017.

Ayes all. Motion carried.

BRINE CALCIUM CHLORIDE

Michigan Chloride Sales	Bidders Yard Brine	25%	0.070
	Furnished & Applied Continuously	25%	0.1635
	Furnished & Applied Intermittently	25%	0.1935
	Furnished & loaded in storage facility	25%	0.1535
	Furnished Storage Facility		\$900.00 /mo per unit
	(20,000 gal storage frac tank)		
	Prices based on 9,500 gallon load sizes		

Approve Counter Offer to John White for Purchase of a Brine Trailer

Motion by Schwass seconded by Robidoux to ask John White to swap even up for a brine tanker trailer trading for our International Truck #603 less the dump box. Ayes all. Motion carried.

Approve Recommendations of the FY 2018 Bridge Construction Projects

Motion by Schwass seconded by Matiash per recommendation by management to award the Bridge Construction Design for SN 6681 Darr Road over S Branch Lincoln River Sherman Township to Wade Trim for Preliminary Engineering for a not to exceed fee of \$37,500.00 and total Engineering Fee not to exceed \$87,500.00 and to also approve SN 6682 Darr Road over N Branch Lincoln River Sherman Township to Wade Trim, Inc as recommended by management for Preliminary Engineering with a not to exceed fee of \$37,500.00 and total Engineering Fee not to exceed \$87,500.00. Ayes all. Motion carried.

Approve SN 6664 Custer Road over Pere Marquette River, Custer Township

Motion by Schwass seconded by Matiash that upon clarification of cost and Chairman Matiash's approval after receiving this clarification, the bid for Bridge Construction and design for this project will be awarded to Scott Civil Engineering Company for Preliminary Engineering with a not to exceed fee of \$44,260.00 and total Engineering not to exceed \$143,260.00.

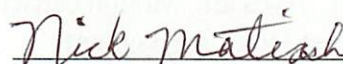
Ayes all. Motion carried.

The next regular meeting that was scheduled for February 9, 2017 at 1:00 pm. Has been changed to Tuesday February 7, 2017 at 1:00 pm.

There being no further business the meeting was adjourned at 3:04 pm.



 Mary Samuels Secretary



 Nick Matiash Chairman