

## MINUTES

Chairman Schwass called the November 10, 2016 meeting of the Mason County Road Commission held in their office at 510 E State Street, Scottville, MI to order at 10:00 am.

Members present: Schwass, Robidoux and Matiash, Manager/Director Schoonover, Secretary Samuels and Superintendent Moody. Absent: None.

Visitors: Jim Gallie and Dick Alway of Amber Township have a list of road projects for 2017 including North Victory Corners, Gordon underpass, 1<sup>st</sup> Street from Stiles Road to Brye, Johnson East of Stiles, Seal coat about 4 miles on Conrad Road and 1<sup>st</sup> Street from Meyers Road East to turnaround by expressway. They will submit the list to the MCRC.

Approval of Agenda: Motion by Robidoux seconded Matiash to approve the agenda as amended. Ayes all. Motion carried.

Conflicts: None

The minutes of the October 27, 2016 regular meeting were discussed:

Motion by Matiash seconded by Robidoux to approve the minutes as presented.  
Ayes all. Motion carried.

The Board took the following action after reviewing the accounts payable.

Motion by Robidoux seconded by Matiash to approve accounts payable for ck #74711 thru ck#74756 for \$129,287.20 and pre-approve payroll #23 for November 17, 2016.

At 10:03 am the Board looked over the contingent liability and revenue sheet.

**Superintendent's Report:** The Pratt/LaSalle gravel project in Victory Township has been completed and also all the township paving projects. Have been out blading and aggregate patching. Working on turnarounds to get ready for winter. Most of the roads are in pretty good shape. Have also done some patching using pit run gravel. The tree and limb crews have been out for a couple of days taking care of downed limbs and dead trees. The cold patch crew has been out most every day and also the brush cutter tractors. The Cat Excavator has been working on drainage projects. Are caught up on sweeping so have only been out a couple of times in the past two weeks. Some bit edging using gravel and crushed concrete. Extra help in the shop getting ready for winter. The new single axle truck is complete and ready to go. About 2 more weeks on the second truck. The second shift will start this Sunday and weekend patrol will begin next week. Working on lining up a couple of temporary truck drivers. Truck #603 has been advertised on the Truck Trader and have received several calls with questions.

**Shop Foreman Report:** None

**Manager/Director Report:****Engineering**

- Neil Street Culvert: Elmer's has completed the work on the low HMA valley gutter. Final documentation for the project file continues. Final file review not yet scheduled.
- 2016 Pavement Marking: Meyer Rd/John Harlan Drive directional arrows and Sixth St RxR markings are complete. Balancing Contract Modification to be prepared for Fed Aid work. A few remaining chipseal Roads in S ½ of County remain..
- Rasmussen Rd Construction: Elmer's has completed the work driveway erosion. Final documentation for the project file continues. Final file review not yet scheduled.
- Hansen Rd, Dennis Rd to Stiles Rd: *No change in status.* MDOT is working on this project for a December Letting. This project is scheduled with a June 23, 2017 completion date. Project estimated at \$921,423.93.
- Gordon Rd RXR Bridge: *No change in status.* Design is progressing.
- Sass Rd, Grant Twp: *No change in status.* Grade cut design is progressing as time allows.
- Stephens Rd over Big Sauble Bridge: *No change in status.* GI comments have been addressed and Final plans are being finalized. No determination yet on the Design Exception (DE) for the sag vertical curve. ROW information to contact property owners for necessary easements has been received and is being reviewed.
- Decker/Stephens Rds over S Br Lincoln River/Frog Paradise Drain: *No change in status.* GI comments have been addressed and Final plans are being finalized. ROW information to contact property owners for necessary easements has been received and is being reviewed.
- HMA paving/wedging: Last three sites (Custer Twp culvert patch on Hansen Rd at McKenzie Lake; corrective patch and approach overlay in Riverton Twp – Bradshaw Rd west of Scottville Rd; Grant Twp driveway patch on Quarterline Rd drainage easement)

**Informational Items**

- Nurnberg Rd Letter to Hamlin Twp Residents: Informational meeting held on the 27th at the with MCRC, Huron-Manistee National Forest Rangers, Grant, Victory and Hamlin Twps in attendance. Much discussion with the USFS regarding parking and traffic impact on the road. It was discussed that with the anticipated renewal of Cooperative Forest Road Agreement between the USFS and MCRC, that this next agreement will include maintenance funding that will permit MCRC to address some maintenance issues as they arise. Funding discussions included Federal funding opportunities through the Federal Lands Access Program (FLAP) with the MCRC's priority being Forest Trail Drive. Design criteria for using Federal funding was discussed and the impact and changes that would occur in the roadway alignment and clear zones with most of the residents not in favor. We will begin to review and prepare some rough estimates for staged improvements at the request of Hamlin Twp.
- Paul Bunyan Council: November 17<sup>th</sup> (RSVP by Nov. 10<sup>th</sup>)
- CRA: Michigan Forest Products Industry & Count Road Agencies: "White Paper" has been drafted that includes Best Practices, Problem Issues for Road Agencies, Issues to Think About, and background on TEDF Category E (a.k.a. forest road funds)
- CRA Presentations: Legal Issues Symposium and Road Funding 401 – Tuesday Dec 6
- Sixth Street RXR Crossing: Marquette Rail performing maintenance work
- Mineral Brine Agreement: update
- GPS: update

- Correspondence: Montgomery Blvd storm water erosion response letter.

**Under unfinished business the following was discussed**

1. Mineral Brine Contract-See Motion.

**Under new business the following was discussed**

1. State Trunkline Contract Renewal-See Motion
2. Next Paul Bunyan Meeting is scheduled for November 17, 2016 and will be hosted by Antrim County Road Commission
3. Discussion to appoint new Advisor for Deferred Comp Accounts- L2 Advisors has left the Plan Member Broker Dealer Company and switched to USA Financial. They were notified that there was a Non Compete clause signed with Plan Member Company so they may not handle our account now due to the change they made. The MCRC will need to find a new Advisor to handle the interests of the MCRC employees for the Deferred Comp accounts. It was suggested that we approach Shelby Bank to discuss. Will move forward to find a new advisor.
4. The next regular meeting will be changed to November 23 due to the Holiday.

**Items Requiring Board Action**

**Approve State Trunkline Contract Agreement**

Motion by Matiash, seconded by Robidoux to enter into a four (4) year contract from October 1, 2016 to September 30, 2021 with the Michigan Department of Transportation, State Trunkline Contract #2017-0180 for the maintenance of State Trunkline Highways and Bridges within our jurisdiction and to authorize Chairman Schwass and Vice-Chairman Robidoux to sign.

Ayes all Motion carried.

**Approve Mineral Brine Contract**

Motion by Robidoux seconded by Matiash to authorize Manager/Director Wayne A Schoonover to sign the agreement (when it has been completed), between the Mason County Road Commission and Michigan Chloride Sales LLC to secure a reliable source of mineral brine in order to fulfill its public purpose of maintaining the roads under its jurisdiction and control in a fashion that is safe for public travel and to control dust. MCS agrees to supply the MCRC with sufficient quantity of brine to meet the requirements of MCRC to provide adequate dust control and snow and ice control for the roads in Mason County. Ayes all. Motion carried.

**There being** no further business the meeting was adjourned at 11:19 am.



Mary Samuels Secretary



Bill Schwass Chairman